



**AGENDA**  
**REGULAR CITY COUNCIL MEETING**  
**FLYNN CENTER**  
**981 H STREET**  
**CRESCENT CITY, CA 95531**

*City of Crescent City*

**Monday November 2, 2009 5:00 p.m.**

- ❑ *Anyone requiring reasonable accommodation to participate in the meeting should contact the City Clerk at (707) 464-7483 at least five (5) days prior to the meeting. For TDD use for speech and hearing impaired, please call (707) 464-2226.*
- ❑ *A full agenda packet may be reviewed at City Hall, 377 J Street, during regular business hours, 8:00 a.m. – 5:00 p.m., or on-line at [www.crescentcity.org](http://www.crescentcity.org)*

**NOTE: THE CLOSED SESSION BEGINS AT 5:00 p.m., FOLLOWED BY THE OPEN SESSION MEETING AT 6:00 p.m.**

Call to Order  
Roll Call  
Pledge of Allegiance

**PUBLIC COMMENT ON CLOSED SESSION ITEMS**

**1. CLOSED SESSION**

- Existing Litigation (Gov't Code § 54956.9 subdivision (a)) (Four cases: Sanches vs. City of Crescent City, USDC CV08-1395; Barber vs. City of Crescent City, USDC Northern District of California, Case #08-CV-04883-WDB; Misti Cardenas vs. City of Crescent City, et. al., USDC CV08-4053; Brian Strom vs. City of Crescent City, USDC Case #CV08-4708)
- Conference with Labor Negotiator Re: Crescent City Police Officers Association (CCPOA) (Gov't Code § 54957 et seq)
- Potential Litigation (Gov't Code § 54956.9 subdivision (b) ) (Two cases)

**ACKNOWLEDGEMENTS**

2. Approve, read and present A PROCLAMATION IN HONOR OF VETERAN'S DAY, NOVEMBER 11, 2009. (Chief Doug Plack)
3. Approve read and present Certificates of Appreciation for years of service to the following employees: Donna Arnett (20 years), Debra Wright (20 years), Susie Mendez (22 years), Laura Haban (27 years), Ron Watt (29 years), Gil Estrela (31 years), Ken Brown (34 years), and recent retiree Roger Buckskin (30 years).

**CONSENT CALENDAR**

4. Approval of the regular minutes of October 19, 2009 Crescent City Council meeting.
5. Approval of warrant claims list for the period October 20, through November 2, 2009.

6. Approval of biweekly payroll reports for the period ending October 23, 2009, paid October 30, 2009.

**PUBLIC HEARING(S) - none**

NOTE: If you challenge the decision of the City Council in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing. (Gov't Code § 65009)

**7. REPORTS**

- Reports relative to the City of Crescent City programs and projects, from staff or outside agencies.

**COMMUNICATIONS**

- **PUBLIC COMMENT PERIOD** - Any member of the audience is invited to address the City Council on any matter that is within the jurisdiction of the City of Crescent City. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Council is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. **After receiving recognition from the Mayor, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes.**

**CONTINUING BUSINESS**

8. Consider, introduce amended proposed Ordinance No. 746, entitled, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING CHAPTER 5.100 OF THE CRESCENT CITY MUNICIPAL CODE TO CHANGE THE METHOD AND BASIS OF BUSINESS IMPROVEMENT DISTRICT ASSESSMENTS, waive the full reading and read by title only. (Martha Rice)

**NEW BUSINESS**

9. Consider and discuss a potential strategy to fund the Visitor's Bureau by establishing a new BID. (Robert Black)
10. Consider and appoint an ad hoc committee for the formation of a strategic plan to address long-term funding for the Crescent City/Del Norte Visitor's Bureau. (Kelly Schellong)
11. Consider and discuss the newly revised Code Compliance Program. Give direction to staff or take other action as necessary and appropriate. (Michele Rambo)
12. Consider and discuss open Planning Commission seats and recruitment information. Give direction to staff or take other action as necessary and appropriate. (Michele Rambo)
13. Consider and discuss report format to update the Council on total expenses regarding all litigation, recall, and initiative items. Give direction to staff or take other action as necessary and appropriate. (Kelly Schellong)

14. Consider and approve the City Council meeting calendar for the months of December 2009, January 2010, and February 2010. Give direction to staff or take other action as necessary and appropriate. (Rod Butler)
15. Consider and adopt Resolution No.\_\_\_\_, entitled, A RESOLUTION APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF A PURCHASE AND SALE AGREEMENT AND RELATED DOCUMENTS WITH RESPECT TO THE SALE OF THE SELLER’S PROPOSITION 1A RECEIVABLE FROM THE STATE; AND DIRECTING AND AUTHORIZING CERTAIN OTHER ACTIONS IN CONNECTION THEREWITH, or take other action as necessary and appropriate. (Ken McDonald)
16. Consider and adopt Resolution No. \_\_\_\_, entitled, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING A NEW BUILDING PERMIT FEE SCHEDULE, or take other action as necessary and appropriate. (Martha Rice)
17. Consider and approve payment of Wahlund Construction invoice #29 and Stover Engineering Invoice #30, or take other action as necessary and appropriate. (Jim Barnts)
18. Consider and approve a revised policy for the employee recognition program, or take other action as necessary and appropriate. (Rod Butler)
19. Consider and adopt Resolution No.\_\_\_\_, entitled, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPOINTING ONE MEMBER AND AN ALTERNATE MEMBER TO THE BORDER COAST REGIONAL AIRPORT AUTHORITY BOARD OF COMMISSIONERS.
20. Consider and approve joint memorandum of agreement (MOA) with Humboldt and Mendocino Counties to coordinate efforts to address issues affecting our regional coastlines, or take other action as necessary and appropriate. Authorize Mayor to sign letter if approved. (Kelly Schellong)
21. Consider nominations and appoint new 2009-2010 Mayor and Mayor Pro Tem for the City of Crescent City

**CITY COUNCIL ITEMS**

- **Legislative Matters** – Consider miscellaneous legislative matters pertinent to the City of Crescent City. Authorize the Mayor to sign the appropriate letters and/or positions with respect to such matters
- **Reports, Concerns, Referrals, Council travel and training reports** – In accordance with Gov’t Code § 54954.2(a), City Council Members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda
- Pursuant to Crescent City Municipal Code § 2.08.200, the City Council may instruct the city manager on matters of importance to the administrative services of the city, and provide direction with respect to subordinates of the city manager. (Directives from individual Council Members that are not objected to by any member present shall be considered an order of the City Council.)

**ADJOURNMENT**

Adjourn the meeting to the next regular scheduled meeting on November 16, 2009 at 5:00 p.m.

Posted: October 29, 2009

By: Robin Patch, Deputy City Clerk  
for Rod B. Butler City Clerk