

MINUTES  
REGULAR CITY COUNCIL MEETING  
FLYNN CENTER  
981 H STREET  
CRESCENT CITY CA 95531

*City of Crescent City*

**Monday February 19, 2008 5:00 p.m.**

**CALL TO ORDER** Mayor Tynes called the meeting to order at 5:00 p.m.

**ROLL CALL** Present: Council Members Enea, Scavuzzo, Burns, Schellong, and Mayor Tynes  
Absent: None

**PLEDGE OF ALLEGIANCE** Council Member Schellong led the Pledge of Allegiance.

**STAFF** **ELI NAFFAH**, City Manager; **ROBERT BLACK**, Acting City Attorney; **L. DIANNE NICKERSON**, City Clerk; **WILL CAPLINGER**, City Planner; **JIM BARNTS**, Director of Public Works; **MATT HILDEBRANDT**, Pool Director; **DOUG PLACK**, Chief of Police

**CLOSED SESSION**

There were no public comments concerning closed session and the council retired to the closed session at 5:00 p.m. and reconvened in regular council meeting at 6:00 p.m. There were no final actions at the closed session and Council Member Scavuzzo was not present at the closed session.

**ACKNOWLEDGMENTS**

**1. Proclamation in honor of Steve Perez**

Mayor Tynes read the proclamation honoring Mr. Perez.

**COMMUNICATIONS**

Richard Miles, city resident, spoke about a city list for the coming year and suggested that a metal detector be placed at the entrance of the meetings.

Jesse Salisbury, city resident, spoke about an official box in the community garden, and a new fence that is a fire trap around a property on Pacific because there is no way out.

Eli Naffah, City Manager, spoke about an accident on January 5, 2008, and a letter sent to the city, the fire department, CHP and the ambulance company.

### **CONSENT CALENDAR**

- 2. Approval of the minutes of January 22, 2008**
- 3. Approval of warrant claims list for the period February 5, through February 19, 2008**
- 4. Receipt of biweekly payroll reports for the period ending February 2, paid February 8, 2008**

Council Member Schellong made a motion to approve Consent Calendar items 1, 2, 3, and 4 as presented; the motion was seconded by Council Member Burns and so carried 4-1. Council Member Scavuzzo had questions about some warrants and Jim Barnts, Director of Public Works, stated one is for a transformer. Council Member Scavuzzo will read it over.

### **PUBLIC HEARINGS** – None

### **REPORTS**

- Chamber of Commerce
- Other reports relative to City of Crescent City programs, projects, and/or Council and staff travel and training reports

### **UNFINISHED BUSINESS**

- 5. Consider and discuss RFP's for a city auditor and take action as necessary and appropriate**

Council Member Schellong asked that this item be tabled until the next meeting, after the Audit Committee meeting tomorrow at Noon at the Fire Hall.

### **NEW BUSINESS**

- 6. Waive full reading, read by title only, and introduce Ordinance No. 731, an Ordinance of the City Council of the City of Crescent City pertaining to Adoption of the 2007 California Building Standards Codes, and set the date for a public hearing and take action as necessary and appropriate**

Robert Black, City Attorney, reported and stated the city has until June 30, 2008 to adopt the code.

Richard Miles, city resident, spoke about the ordinance and encouraged green building codes.

Council Member Schellong commented on Lesley Orr not having a Building Certification and asked that someone with certification look at the code. Jim Barnts, director of Public Works, will have the code reviewed before the next meeting by someone with credentials. City Attorney Black also recommended that the Crescent City Volunteer Fire Chief, Steve Wakefield, look this over.

Council Member Burns made a motion to waive the full reading, read by title only, and introduce Ordinance No. 731, an Ordinance of the City Council of the City of Crescent City pertaining to Adoption of the 2007 California Building Standards Codes, and set the date for a public hearing for a meeting in March.

**7. Consider and discuss results of county goals meeting and take action as necessary and appropriate**

Eli Naffah, City Manager, reported on the county goals meeting. On February 27, 2008, there will be another meeting at 3:30 p.m. and non-profit organizations are to submit requests in writing to Will Caplinger and Jim Carnegie. The meeting will be held in room 130 at the Flynn Center.

Richard Miles, city resident, spoke about block grants and stated the city should use this money for the pool, wastewater treatment plant, etc.

Eli Naffah, City Manager, spoke about the program activity and stated the non-profit organizations would apply for up to \$1 million dollars. The city and county would get together with the community and find out what is wanted, then the grant writer will, in cooperation with the county, write grants for federal monies. Mayor Tynes suggested that the city pay the grant writer to be at the meeting.

**8. Consider and approve the Designation of Applicant's Agent Resolution for OES Disaster Assistance and take action as necessary and appropriate**

Eli Naffah, City Manager, reported and discussion followed. There were no public comments.

Council Member Burns made a motion to appoint the City Attorney, the Director of Public Works, and the City Manager as agents on behalf of the city; the motion was seconded by Council Member Enea and so carried unanimously, 5-0.

**CITY COUNCIL ITEMS**

**Reports, Concerns, Referrals**

Council Member Scavuzzo asked about increasing the hookup rates. The ad hoc committee will address this issue and bring it back at a future meeting. It will be on the first council meeting in April.

Council Member Scavuzzo feels the city attorney should review the contract with Pacific Power. Eli Naffah, City Manager, stated it is not the city's policy for the city attorney to look at every contract. Robert Black, City Attorney, stated the council, as a whole, decides what is referred to the attorney. Council directed that all contracts be discussed with the city attorney and city manager to decide what is appropriate.

Council Member Burns spoke about his attendance at the LTCO meeting last week. He also congratulated Eric Wier for his work.

The council discussed the regularly scheduled meeting for March 17, 2008, and as there were scheduling conflicts, council changed the March 17 meeting to Monday, March 24, 2008, at 6:00 p.m. with the closed session after the meeting.

Council Member Schellong asked about the B.I.D. item not being put on the agenda. Eli Naffah, City Manager, stated this would be brought to the March meeting.

Council Member Schellong asked about Vance Street, and Jim Barnts, Director of Public Works stated he believes this street is privately owned by Hambros but will report back to the council after talking with Hambros

Mayor Tynes reported that the city/county meeting will not be moved up and will be held on April 14, 2008, at 3:30 p.m. in the Flynn Center.

Council directed staff to meet with the ad hoc meeting prior to the April 7, 2008 council meeting on hookups.

**Legislative Matters**

**CITY MANAGER DIRECTIVES**

**ADJOURNMENT**

The meeting adjourned at 8:35 p.m.

**ATTEST:**

---

L. Dianne Nickerson, City Clerk

**MINUTES  
REGULAR MEETING  
FLYNN CENTER  
981 H STREET  
CRESCENT CITY CA 95531**

*Crescent City Redevelopment Agency*

**CALL TO ORDER** Mayor Tynes called the meeting to order in regular session at 7:10 p.m.

**ROLL CALL** Present: Agency Members, Scavuzzo, Burns, Enea, Schellong, and Mayor Tynes

Absent: None

### **COMMUNICATIONS**

Richard Miles, city resident, spoke about dry rot in the breezeway.

### **CONSENT CALENDAR**

- 1. Approval of the regular meeting minutes of January 22, 2008**
- 2. Approval of warrant claims list for the period January 23, paid February 19, 2008**

Council Member Enea made a motion to approve the Consent Calendar items; the motion was seconded Council Member Burns and so carried unanimously, 5-0.

**EXECUTIVE DIRECTOR'S REPORT** – None

**BUSINESS ITEMS** – None

### **REDEVELOPMENT AGENCY ITEMS**

- 3. Consider a funding request for the Harrison Center project and take action as necessary and appropriate**

Will Caplinger, City Planner, reported on the Pacific Coast Plaza project now under construction and stated RDA 2 has \$731,700 dollars available.. Discussion followed. Council stated there were unanswered questions concerning the pool project, interest rates, and audit issues.

Richard Miles, city resident, said this item should be tabled until more accounting questions were answered.

Eli Naffah, City Manager, reported RDA 2 and the Housing set-aside has \$400,000 each; RDA 1 is deficient.

- 4. Consider a funding request for the Northcrest Apartments project and take action as necessary and appropriate**

Will Caplinger, City Planner, reported. Council Member Scavuzzo spoke about not having enough money and asked who the city would be in business with and suggested no waiver of sewer/water fees.

Linda Sutter, city resident, spoke about increasing sewer hookup fees to prevent a lawsuit.

Richard Miles, city resident, spoke about HUD.

Joan Mangum, city resident, spoke about 9<sup>th</sup> Street, Hidden Creek.

Council Member Burns spoke about the problem of not having much funding money available. Council Member Enea spoke about verifying whether we have money available, and do not waive fees. Council Member Schellong agreed and would like a better understanding of the residual loan.

Eli Naffah, City Manager, stated there is a sunset of the housing set-aside and Will Caplinger, City Planner, stated that at least three years have passed without using this money.

Staff was directed to not waive any fees, and to look into a reasonable amount of money at a different interest rate. Staff reported there are no projects pending now and that AMG and Associates called today and asked about anything they can do on the Del Norte Pointe property.

Council Member Schellong made a motion to approve, **in concept**, the supply of a residual loan up to the amount in the account, but then withdrew her motion.

Mayor Tynes made a motion to not exceed 90% of our set-aside, with no discussion on waiving sewer/water fees; the motion was seconded by Council Member Enea and so carried, 4-1, with Council Member Scavuzzo opposing the motion.

Police Chief Plack reported on having trouble at the apartments that were involved in the Crime Free Multi-housing program; Will Caplinger, City Planner, will address this problem with the Planning Commission to make this a condition of getting loans.

## **ADJOURNMENT**

The meeting adjourned at 8:21 p.m.

**ATTEST:**

---

**L. Dianne Nickerson, Secretary**

MINUTES  
REGULAR MEETING  
FLYNN CENTER  
981 H STREET  
CRESCENT CITY CA 95531

*Crescent City Housing Authority*

**CALL TO** Authority Member Tynes called the meeting to order at 8:21 p.m.  
**ROLL CALL** Present: Authority Members Burns, Scavuzzo, Enea, Schellong, and Mayor Tynes  
Absent: None

Mayor Tynes asked Robert Black, City Attorney, about moving the Housing Authority to the beginning of council meetings. Mr. Black stated he did not see a problem with coming out of the closed session and opening the meeting with the Housing Authority.

**COMMUNICATIONS** – None

**CONSENT CALENDAR**

1. Approve regular meeting minutes of January 22, 2008
2. Approval of warrant claims list for the period January 23, paid February 19, 2008

Council Member Enea made a motion to approve the Consent Calendar as presented; the motion was seconded by Council Member Schellong and so carried 5-0.

**HOUSING DIRECTOR'S REPORT**

Susie Mendez, Housing Director, reported the Housing Authority is doing very well and applications for landlords are now given out at the front desk instead of at the cultural center meetings.

The next City Council meeting is scheduled for March 3, and on March 15, 2008, the local Economic Summit will be held at the rancheria.

**PUBLIC HEARING** – None

**UNFINISHED BUSINESS** – None

**NEW BUSINESS** – None

**ADJOURNMENT:** The meeting adjourned at 8:35 p.m.

**ATTEST:**

---

**SUSIE MENDEZ, SECRETARY**