

COMMUNICATIONS

Richard Miles, city resident, thanked the city for declaring National Arbor Day and suggested a joint effort with the city, county and College of the Redwoods via the cable system. He spoke about the City of Marina and its Parks and Recreation Commission that has volunteers to take care of trees. He also suggested that the annual May cleanup in the city be expanded because good first impressions will make people want to come back.

Timothy Hoone, BID Director, stated he supports the continued mixed use of Beachfront Park but opposes the vehicle ban in the park for events.

CONSENT CALENDAR

- 4. Approval of the minutes of April 7, 2008**
- 5. Approval of warrant claims list for the period April 8, through April 21, 2008**
- 6. Receipt of biweekly payroll reports for the period ending April 12, paid April 18, 2008**

Council Member Schellong asked about a \$17,000 bill from Blue Star Gas and Eli Naffah will check on which departments are using the gas because it sounds large for a monthly bill.

Council Member Schellong made a motion to approve the Consent Calendar items as presented; the motion was seconded by Council Member Enea and so carried unanimously, 5-0.

PUBLIC HEARINGS

- 7. Conduct a public hearing, waive the full second reading, read by title only, consider and adopt Ordinance No. 732, an ordinance of the City Council of the City of Crescent City, California pertaining to Administrative Citations, and take action as necessary and appropriate**

Mayor Tynes opened the public hearing and Robert Black, City Attorney, reported.

Richard Miles, city resident, wants to establish an account system so the money would go to the Police Department.

Jesse Salisbury, city resident, stated the county has a problem collecting the money and would like that problem to be addressed.

There were no other public comments. Council Member Enea stated the money would go into the General Fund and would pay for a hearing officer. Information on how to pay the fines will be on the tickets. Parking citations are sent to DMV and are added to annual registrations.

Council Member Burns made a motion to adopt Ordinance No. 732, an ordinance of the City Council of the City of Crescent City, California pertaining to Administrative Citations; the motion was seconded by Council Member Enea and so carried unanimously, 5-0.

REPORTS

Reports relative to the City of Crescent City programs and projects, from staff or outside agencies

Council Member Schellong reported the Lady Washington is stuck in Bodega Bay, awaiting parts from Europe, and the Hawaiian Chieftain is stuck in Sausalito due to weather. They may arrive on Thursday instead of Wednesday, and will be coming directly to Crescent City. Everyone will be updated tomorrow.

Reweti Wicki, Chamber of Commerce Director, spoke in support of Item #9 to improve the supply of power and/or water to vendors. He also stated they are meeting with Tri-agency this weekend to discuss how to move forward and will come back to the council with recommendations.

Eli Naffah, City Manager, reported on the joint meeting with the city and county and about bringing back the subject of possible annexation at the next meeting.

UNFINISHED BUSINESS

8. Consider and adopt recommendation from Code Enforcement/Building Inspection Subcommittee and take action as necessary and appropriate

Council Member Enea reported and discussion followed.

Richard Miles, city resident, spoke about what a filthy city this is, and asked why Solid Waste Management Authority need a blight officer so there are three blight officers – one for the city, the county, and Solid Waste.

Mayor Tynes split this discussion. Discussion followed. Do we want a full time employee on Code Enforcement and move them to the Police Department. Council Member Scavuzzo said try it for six months. Council Member Schellong was not sure whether it even needs to be with the Police Department and they need a job description and to look into the tone of the letters that go out to people, Council Member Burns spoke about a salary range and wants to hear from the Police Department, Jim Barnts and Eli Naffah concerning whether a code enforcement officer will be used 40 hours per week. Do we have that much for them to do? Council Member Enea stated code enforcement could also handle abandoned vehicles, call tow companies, sign of on items but we need to have a revised job description and salary range. Jim Barnts, Director of Public Works, stated another code enforcement issued is dealing with restaurant grease traps. Mayor Tynes asked staff to come back with a job description, and details about what a 40-hour

week would entail. She asked how people will go about code enforcement, and how will they deal with people. Council Member Schellong was concerned about the tenor of how we approach people; we need to have a process. Staff was directed to come back with a salary range, job description, including inspection of grease traps, and give an opinion of where the person should be located – Public Works or the Police Department, and why. Once that is done, the item of a Building Inspector may be brought back for discussion. We can temporarily use the county so we can make a decision at a later date. Eli Naffah stated Laura Haban will help with the job description and he had a discussion with the county over building inspections and had the impression it would be fine with them.

NEW BUSINESS

9. Approval of budget amendment for Beachfront Park, and Fraser Park improvements

Will Caplinger, City Planner, reported.

Richard Miles, city resident, commented that he stays home of the Fourth of July because people only come to get drunk in the park. He stated we need to construct some real pads in the park so when we do have events, we have permanent places for utilities and that pads could be developed for picnic areas.

Jesse Salisbury, city resident, spoke about using reusable trashcans and was worried about the crown in the road on Front Street because it is steep. He also asked about enforcing the designated beer area confined to the beer garden because some people bring their own alcohol.

Discussion followed. Council Member Schellong made a motion to make a budget transfer of \$12,000 from Shoreline RV Park to cover the Beachfront Park expense, to make a \$7,000 budget adjustment out of the Public Works mowers fund to be transferred to Fraser Park and \$4,000 out of the Shoreline RV park to be transferred to Fraser Park, FY 07-08; the motion was seconded by Council Member Burns and so carried unanimously, 5-0.

10. Consider dates for a goal-setting study session and take action as necessary and appropriate

Eli Naffah, City Manager, reported this goal-setting session would take approximately six hours and could be conducted during a weekend. Council decided on Friday, May 9, 2008 at 5:00 p.m. at the Crescent Fire District on Washington Boulevard.

11. Consider and approve a Northcrest and Wilson Rehabilitation and Pedestrian Improvements Project and take action as necessary and appropriate

Eric Wier, Associate Engineer, reported and made a Power Point presentation. There were three bids, and Hemmingsen Construction was the low bid at \$245,000.

There were no public comments and discussion followed.

Council Member Burns made a motion to approve Option 3, authorizing the Mayor to sign an agreement with Hemmingsen Construction Company to complete the Base Bid portion of Northcrest and Wilson Rehabilitation and Pedestrian Improvements Project, then authorize staff to create a contract change order for the construction of curbs and gutters along the north side of Wilson Avenue, which will increase the contract amount to approximately \$261,000; the motion was seconded by Mayor Tynes and so carried unanimously, 5-0, by the following polled vote:

AYES:	Council Members Burns, Enea, Schellong, Scavuzzo, and Mayor Tynes
NOES:	None
ABSTAIN:	None
ABSENT:	None

12. Consider and approve a Regional Surface Transportation Program application, 9th Street, H to L, Rehabilitation and Pedestrian Improvement Project and take action as necessary and appropriate

Eric Wier, Associate Engineer, reported. There were no public comments and discussion followed.

Council Member Schellong made a motion to approve a Regional Surface Transportation Program application, 9th Street, H to L, Rehabilitation and Pedestrian Improvement Project; the motion was seconded by Council Member Enea and so carried unanimously, 5-0.

CITY COUNCIL ITEMS

Legislative Matters -- None

Reports, Concerns, Referrals, Council travel and training reports – In accordance with Gov't Code § 54954.2(a), City Council Members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda

Council Member Schellong will be attending the Pelican Bay State Prison Task Force meeting on Thursday at 10:00 a.m. She also spoke about the Audit Committee and attendance at a GFOA webinar, a Strategic Planning meeting last Saturday, and looking at what Tri-agency was formed to do, which is economic development. There will be an update in the near future. Also, there will be a meeting with the new auditor tomorrow. Eli Naffah, City Manager, stated the Redwood Empire Division meeting is Friday, May 9, 2008, which will also be the goal setting workshop date.

CITY MANAGER DIRECTIVES – None

ADJOURNMENT

The meeting adjourned again into Closed Session at 8:54 p.m. and adjourned back into open session at 9:50 p.m., with no final action taken.

ATTEST:

L. Dianne Nickerson, City Clerk

MINUTES
REGULAR MEETING
FLYNN CENTER
981 H STREET
CRESCENT CITY CA 95531

Crescent City Housing Authority

CALL TO Authority Member Enea called the meeting to order at 6:04 p.m.
ROLL CALL Present: Authority Members Burns, Scavuzzo, Enea, Schellong, and Mayor Tynes
Absent: None

COMMUNICATIONS

Richard Miles, city resident, spoke about the last meeting discussion concerning police officers in public housing areas, and commented that no decision was made. He also spoke about HUD security guards and wants a report at the next meeting.

Timothy Hoone, city resident, spoke about being proud to live in a community that has a public open housing list that enables people to find affordable housing. He stated there aren't many communities in California that enjoy that benefit.

Susie Mendez, Housing Authority Director, spoke about accepting applications at the Housing Authority and said that in California, Crescent City is one of only two places that have an open waiting list and the usually help people here within three to six months. Handing out applications at the front desk is working well because people don't have to wait until a meeting to get their applications.

CONSENT CALENDAR

1. **Approve regular meeting minutes of March 24, and the special meeting minutes of April 7, 2008**
2. **Approval of warrant claims list for the period March 25, through April 21, 2008**

Council Member Burns made a motion to approve the Consent Calendar as presented; the motion was seconded by Council Member Schellong and so carried 5-0.

HOUSING DIRECTOR'S REPORT – None

PUBLIC HEARING – None

UNFINISHED BUSINESS – None

NEW BUSINESS

3. **Consider and approve the revised payment standards effective May 1, 2008, and take action as necessary and appropriate**

Susie Mendez, Housing Authority Director, reported that this payment standard has to be addressed annually and has to be within 90-100%. All of ours are in the 90% category with the exception of one-bedrooms, and that payment standard is increased to 95%. They all received a raise from last year's payment standard and there will be a fiscal impact of approximately \$18,000 per month.

There were no public comments concerning this item.

Council Member Burns made a motion to approve the revised payment standards effective May 1, 2008; the motion was seconded by Council Member Enea and so carried unanimously, 5-0.

ADJOURNMENT: The meeting adjourned at 6:14 p.m.

ATTEST:

SUSIE MENDEZ, SECRETARY

MINUTES
REGULAR MEETING
FLYNN CENTER
981 H STREET
CRESCENT CITY CA 95531

Crescent City Redevelopment Agency

CALL TO ORDER Agency Member Enea called the meeting to order in regular session at 6:14 p.m.

ROLL CALL Present: Agency Members Scavuzzo, Burns, Schellong, Enea, and Mayor Tynes
Absent: None

COMMUNICATIONS

Richard Miles, city resident, spoke about homeless people using a dumpster in an alleyway and scattering trash, and wants a timeline on when repairs will be made to the breezeway. He thanked the city for allowing him to set out flowers in that area on the anniversary of the tsunami, and spoke about his vacation where people use a common area, and a sign that belongs to First Five.

CONSENT CALENDAR

- 1. Approval of the regular meeting minutes of March 24, and the special meeting minutes of April 7, 2008**
- 2. Approval of warrant claims list for the period March 25, through April 21, 2008**

Council Member Burns made a motion to correct item 2 on the minutes to reflect his no vote on Funding for Pacific Coast Place, and to approve the minutes as corrected; the motion was seconded Council Member Enea and so carried unanimously, 5-0.

Council Member Burns made a motion to approve the Warrant Claims List as presented; the motion was seconded by Council Member Enea and so carried unanimously, 5-0.

EXECUTIVE DIRECTOR'S REPORT – None

BUSINESS ITEMS – None

REDEVELOPMENT AGENCY ITEMS – None

ADJOURNMENT

The meeting adjourned at 6:19 p.m.

ATTEST:

L. Dianne Nickerson, Secretary