



MINUTES  
REGULAR CITY COUNCIL MEETING  
FLYNN CENTER  
981 H STREET  
CRESCENT CITY, CA 95531

**Tuesday July 6, 2010 5:00 p.m.**

Call to Order Mayor Schellong called the meeting to order in open session at 6:04 p.m.

Roll Call Council Members present: Burns, Westfall, Slert, Murray and Mayor Schellong  
Others present: City Manager Rod Butler, Deputy City Clerk Robin Patch, City Attorney Bob Black, Public Works Director Jim Barnts, Utilities Director/Associate City Engineer Eric Wier, Account Clerk II Lisa Spear and Police Chief Doug Plack

Pledge of Allegiance Council Member Murray

**PUBLIC COMMENT ON CLOSED SESSION ITEMS - None**

**1. CLOSED SESSION**

- Conference with Labor Negotiator: Rod Butler, Crescent City Employees Association (Gov't Code § 54956.8)
- Conference with Labor Negotiator: Rod Butler, Clerical Employees of Crescent City (Gov't Code § 54956.8)
- Existing Litigation (Gov't Code § 54956.9 subdivision (a)) (Four cases: Barber vs. City of Crescent City, USDC Northern District of California, Case #08-CV-04883-WDB; Misti Cardenas vs. City of Crescent City, et. al., USDC CV08-4053; Sanches vs. City of Crescent City, USDC CV08-5663); City of Crescent City vs. Westfall, Del Norte Superior Court, No. CVUJ 10-1134; Potential Litigation (Gov't Code § 54956.9 subdivision (b) ) (Two cases)
- Liability Claim – Claimant: Donna Westfall, agency claimed against City of Crescent City et al.

Mayor Schellong called the closed session to order at 5:03 with all five Council Members present. Council Member Westfall was excused from the closed session at 5:49 p.m. City Attorney Bob Black reported that no final actions were taken on closed session items.

**ACKNOWLEDGEMENTS-**

2. Proclamation recognizing July 25-31 as Americans with Disabilities Act 20th Anniversary Week. (Executive Director Chris Jones)

Mayor Schellong read the above Proclamation to those in attendance; Executive Director Chris Jones was not present to accept the certificate. Mayor Schellong stated that the City has been very progressive in ADA matters and there are currently handicap ramps being created in several places in the City.

3. Present Certificate of Appreciation to Home Depot Store Manager Rick Perez for the recent donation of landscaping materials to the City of Crescent City. (Jim Barnts/Eric Wier)

Public Works Director Jim Barnts gave a brief introduction of Mr. Perez and what Home Depot has done for the City. Mayor Schellong read the Certificate of Appreciation and presented it to Mr. Perez. Council Members offered their thanks and appreciation to Mr. Perez and Home Depot.

4. Proclamation in honor of Mr. Buck Pierce, starting Quarterback for the Winnipeg Blue Bombers Canadian Football Team, for his monumental, outstanding leadership, and civic pride created by his hard work and accomplishments. (Charles Slert)

Mayor Schellong gave an overview of Mr. Pierce's accomplishments with his team, the outcome of his first game as well as when he came back to Crescent City a few months ago to be interviewed and filmed by TSN, which is the Canadian equivalent of ESPN. Council Member Slert read aloud the above Proclamation and received it on behalf of the Pierce family.

### **CONSENT CALENDAR**

5. Approval of the regular minutes of the June 21, 2010 Crescent City Council meeting.

Council Member Westfall stated that on page 7, the complaints made by the Surf Apartment resident was meant to be directed to the Sheriff not the Chief of Police.

6. Approval of warrant claims list for the period June 22, through July 6, 2010.

Council Member Slert asked for clarification regarding item 4, the payment to the City Attorney in the amount of \$16,000. Mayor Schellong answered that this charge was associated to current lawsuits. Councilman Slert asked for an update from City Manager Butler regarding the fees associated with the recall effort and Sewer Rate Initiative.

Council Member Westfall asked for clarification on a warrant claim for \$1,600 paid to Barry Garrity – Mayor Schellong stated that this was for training that the City is providing for the Wastewater Treatment Plant operators. Council Member Westfall also asked for clarification of a check issued to Coast Redwoods Art Association for \$2,000 – City Manager Butler explained that in exchange for the repainting of the Tsunami Landing signs, the Art Association asked for a contribution to their foundation.

7. Approval of biweekly payroll reports for the period ending June 19, paid June 25, 2010.

8. Consider and approve the Audit Engagement Letter for Fiscal Year (FY) 2009-2010 submitted by Donald R. Reynolds, CPA. (Ken McDonald)

Council Member Westfall asked if bids went out for a CPA – City Manager Rod Butler explained that competitive bids were out in 2008 and Mr. Reynolds was the lowest of the very few firms that applied at that time.

Council Member Westfall made a motion to remove item number 8 from the Consent Calendar, seconded by Mayor Schellong, motion failed with a 3-2 polled vote.

On a motion by Council Member Murray, seconded by Council Member Burns and

carried 4-1, with Council Member Westfall voting no, the City Council of the City of Crescent City approved and adopted the consent calendar, consisting of items 5-8 with corrections as noted.

The following citizen gave comment: Richard Miles spoke in regards to Council Member Westfall's request to change the minutes from Police Chief to Sheriff.

#### **9. PUBLIC HEARING(S) -**

NOTE: If you challenge the decision of the City Council in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at, or prior to, the public hearing. (Gov't Code § 65009)

A. Conduct a public hearing to hear and consider all objections or protests to the report regarding delinquent sewer/water charges and fees associated with them. Take action as necessary and appropriate. (Ken McDonald)

(1) Consider and approve a resolution entitled, Resolution No. 2010-19, A RESOLUTION OF INTENTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY, CALIFORNIA, DETERMINING THE AMOUNT OF DELINQUENT SEWER CHARGES FOR CERTAIN PARCELS OF PROPERTY AND AUTHORIZING THE COLLECTION THEREOF.

On a motion by Council Member Burns, seconded by Council Member Slert, and carried on a 4-1 polled vote with Council Member Westfall voting no, the City Council of the City of Crescent City approved a resolution entitled, Resolution No. 2010-19, A RESOLUTION OF INTENTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY, CALIFORNIA, DETERMINING THE AMOUNT OF DELINQUENT SEWER CHARGES FOR CERTAIN PARCELS OF PROPERTY AND AUTHORIZING THE COLLECTION THEREOF.

City Manager Rod Butler explained the process in detail and that some of the charges had been paid in full before tonight's meeting. Council Member Westfall stated that she had the last three year's worth of audit lists and that her constituents want to know if the increases are due to the sewer rate increase. Mayor Schellong clarified the matter for Ms. Westfall by stating that there are other factors that caused these delinquencies, such as the fact that the unemployment rate has increased. Council Member Slert stated that the correlation is more than likely the current economy. Council Member Murray asked if anyone had made payment plans or if it was available; Account Clerk Lisa Spear stated that payment plans are available. Discussion was held at length in regards to the bill payers' responsibilities. City Attorney Black stated that payment plans are also offered by the Del Norte County Tax Collector's office.

The Public Hearing was opened at 6:33 p.m. and the following citizens made statements: Victoria Dickey, County resident and a landlord, stated that she found out the hard way that it is the landlord's responsibility to pay delinquent sewer bills. She stated that landlords are unaware if their tenants are paying their bills on time. Richard Miles stated that the Daily Triplicate advertises all foreclosures and that there is a system in place to read the meters. The public hearing was closed at 6:39 p.m.

- B. Conduct a public hearing to receive comments regarding the application from Joseph Wade, Krystal Troy and Octavio Rodriguez for a taxicab operations permit. Take action as necessary and appropriate. (Rod Butler/Bob Black)

City Manager Butler went over this application being presented as the fourth taxi cab company for Crescent City. City Attorney Black briefly went over his staff report and advised the Council that they must find that Crescent City needs another cab company and that the applicants are fit, willing, and able to perform public transportation and conform to the provisions of the municipal code. Mayor Schellong asked Police Chief Plack if any of the former taxi cabs have gone through an inspection with the police department per the Municipal Code and he answered no. City Attorney Black stated that the Ordinance was amended in 1987; the Council has the ability to change it, and it may be the proper time to make it current, however at another date as the current applicants have a right to have their hearing. He further stated that the Chief needs to be the one to approve the applicants if they are clear (lawfully) to operate a cab.

The public hearing was opened at 6:52 p.m. After being sworn in, the following citizens gave testimony: Richard Pearcey, owner of Del Norte Taxi, stated that he was ordered by the State to stop operating his business as it was due to him not having Worker's Compensation. He is currently trying to operate his business by himself from 9am – 9pm Monday thru Friday. He stated that the applicants are his former employees and he wanted them to be able to get back to work, therefore, encouraged them to create their own company. Mayor Schellong asked City Attorney Black if State Law is changing, or are independent contractors required to carry Worker's Compensation? He stated the dividing line between who's an independent contractor and who's an employee is a very complex determination that the Internal Revenue Service (IRS) uses a "20 factor test". The IRS identifies 20 different criteria to determine whether or not someone is an employee. Discussion continued. Joseph Wade stated that he had worked for Del Norte Taxi for seven years and has had a good working relationship with them. He has been unemployed since June 10<sup>th</sup> and stated that he is receiving phone calls from patrons on his personal cell phone for rides. He stated that he, and his co-owner applicants, are law-abiding, have good driving records, and are drug free. He stated that there has not been cab service for the last three Sundays in a row. This lack of service is affecting Senior citizens and that tax payers have been paying for him being out of work. City Attorney Bob Black asked how many vehicles Crescent Cab would be operating – they have asked to amend the application to "2 vehicles" instead of "1". Crystal Troy, co-owner applicant, stated that this is the job that she enjoys and she does not want to do anything else. She stated one weekend all three cab companies were closed and she had people calling her personal cell phone for rides, but she couldn't do anything about it. Kelly Brown stated that for the last three weekends in a row, she has not been able to get a cab. She stated that she desperately needed a ride several times and she has two small children that cannot walk the distance required. Richard Miles stated that seniors love to go to casinos on payday and there are no cabs to take them there. Our economy is being affected because money is not being spent. He asks for the Council to approve the license before them tonight to put these people back to work. Tonya Pearcey, County resident, works in the Emergency Room on the night shift and call for cabs quite a bit. She stated that if there were no cabs available to take patients back home after being treated, they would have to stay in the hospital waiting room. Marie Wilms takes cabs due to her disabilities and she depends on taxis for her meals. She asked for the Council to approve this application before them tonight and stated that all of the applicants are good people. Richard Pearcey wanted to add that Marie represents a large percentage of his clients. The public hearing was closed at 7:23 p.m.

Mayor Schellong asked where co-owner/applicant Octavio Rodriguez was tonight – Mr. Wade stated that Mr. Rodriguez was out of town due to medical issues. Mayor Pro Tem Burns asked if all three applicants would be driving as the application only stated that there would be two drivers and stated that if it is different, the application would need to be amended. Mayor Schellong stated that only Mr. Wade and Ms. Troy were listed on the financial statements – Mr. Wade responded that Mr. Rodriguez was out of town when the application was put together, but that all three intend on driving. Council Member Slert stated that this about serving the public, the Council’s interest should be for Crescent City to be business friendly; he is in favor of the new company. Council Member Murray stated that now that the situation has been clarified for the Council, it makes sense to approve the application. Council Member Westfall stated she is ready to approve the application, Mayor Schellong stated that she felt the same way as Council Member Murray and is in favor of the application.

On a motion by Council Member Burns, seconded by Council Member Westfall, and carried unanimously, the City Council of the City of Crescent City approved the application from Joseph Wade, Krystal Troy and Octavio Rodriguez for a taxicab operations permit with the caveat that the application permit on item E be amended to two vehicles and the Certificate of Business License Application to read three full-time positions.

Mayor Schellong stated that the City Council holds taxi cabs to a higher standard. Chief Plack stated that the cab companies are very compliant of the rules. He wanted direction from the Council on how involved the police department should be in regards to the inspections as outlined by the Ordinance. Mayor Schellong directed Chief Plack, City Attorney Black and City Manager Butler to go over the Ordinance in detail to see what needs to be changed and/or updated and bring it back to the Council in 30 days.

## **10. REPORTS- none**

### **COMMUNICATIONS**

- **PUBLIC COMMENT PERIOD** – the following citizens gave public comment:  
*Council Member Westfall left the dais at 7:46 p.m.* – Marie Wilms stated that she is unable to utilize the bus system due to her health issues and is in support of this new taxi cab company. Richard Miles asked the Mayor to have City Attorney to research his legal question regarding appointed City Council Members that sit on the Visitor’s Bureau Board and then come back to the Council to vote to have money allotted to the Visitor’s Bureau. *Council Member Westfall returned to the dais at 7:50 p.m.* He also spoke on the Chamber of Commerce needing to put out more trash receptacles for the 4<sup>th</sup> of July as well as watering the plants in the Business Improvement District.

### **CONTINUING BUSINESS**

11. Consider and approve Payment #37 for Wahlund Construction and Payment Invoice #7930 for Stover Engineering regarding the Wastewater Treatment Plant. (Jim Barnts)

On a motion by Council Member Murray, seconded by Council Member Burns, and carried on a 4-1 polled vote with Council Member Westfall voting no, the City Council of the City of Crescent City approved payment #37 for Wahlund Construction and Payment Invoice #7930 for Stover Engineering regarding the Wastewater Treatment Plant.

## **NEW BUSINESS**

12. Consider the approval of a letter of support requested by the Interagency Visitor Center Design Committee. (Grant D. Werschull)

Mayor Schellong introduced the item and explained how many agencies are involved in the process. Design Committee Chairman Grant Werschull spoke to the Council in regards to the requested letter of support and gave a detailed report on what the Interagency Visitor Center Design Committee has been discussing. Council Member Slert asked if there was a proposed timing for the project. Mr. Werschull stated that no, they are just currently moving the issues ahead. He further stated that a proposal will probably be presented to the Resource Advisory Committee (RAC) that the Chamber will be supporting. Councilman Slert asked if any budgets have been established, Mr. Werschull answered no. Council Member Murray asked if a proposal to the RAC committee will be presented in the near future – yes, deadline is Aug. 1, the proposal will be for modest funding to continue the coordination of the funding/design committee. Council Member Murray asked if she should recuse herself because she is an alternate on the RAC Committee – City Attorney Black stated that there is no conflict of interest therefore she can vote. Mayor Pro Tem Burns – all of the agencies getting involved in a “one-stop-shop” is a good idea.

The following citizens made a comments: Richard Miles suggested that this organization seek money on their own. Mayor Schellong clarified that this item is not about money. Ernie Perry stated that there has been a lot of cooperation, good meetings, and that there is availability for outside organizations to utilize the building. Billie Kaye Gavin-Tygart stated that she is appreciative that tourism is so important, however, why would the Council consider moving something so important out of the downtown area? Mayor Schellong stated that the Council is not the governing body controlling the area where the location was.

On a motion by Council Member Slert, seconded by Council Member Burns, and carried unanimously, the City Council of the City of Crescent City approved a letter of support requested by the Interagency Visitor Center Design Committee.

13. Conduct a public meeting to receive public testimony regarding proposed 2010-2011 Business Improvement District assessments. Give direction to staff as necessary and appropriate. (Martha Rice)

City Attorney Bob Black went over what was necessary to conduct a public meeting and that the Council is to give direction to staff after hearing the testimony. President Gavin-Tygart from the Business Improvement District (BID) stated that there are no boundary changes, however they are asking for the lodging category to be eliminated for ease of billing. She stated that BID is requesting to reinstate the service assessment back to its original \$150 assessment fee and to create a separate booth renter category. BID created a separate category for the booth renters so that they will only be charged \$50. Discussion continued. The public meeting was opened and the following citizens made comments: Jessica King asked where the money goes when booth renter assessments are paid and spoke against the BID assessments. Dean Valero, owner of En Vogue, asked if he was to pay the \$150 assessment plus \$380 for selling retail at his salon. Mayor Schellong asked for them to go to the BID meetings to have his comments heard and responded to. Jackie Baker, retired hairdresser, County resident, stated that when the BID was created most voted against it, yet BID was created anyway and felt that BID should be dissolved. Patty Pearcy, County resident, felt that vendors should not have to pay BID fees, only the storefront.

Cynthia Speakman, County resident, asked what the business license fees pay for and how that is different from what the BID assessments? She also feels that the BID should be extended to include the whole City limits. Toni Stewart, County resident, spoke in opposition to the BID assessments and that parades and flowers will not draw clients to her business. Jess Barbie stated that she is facing a large overhead and this assessment, even \$50, is quite a bit for her during these financial times. Mayor Schellong thanked everyone for the comments and that President Gavin-Tygart has worked very hard to get BID back on track and that the relationship with the BID and the City needed improvement. She stated that she does not want to see BID to be dissolved because of all the promotions that have been done, parades, etc. Council Member Westfall stated that if those promotions are not bringing business in, it needs to be discussed further. President Gavin-Tygart stated that if BID was dissolved, per Deputy Martha Rice, BID members could sue the City for all assessments they've paid. City Attorney Black stated that he does not know what Deputy City Attorney Rice told President Gavin-Tygart, but he does not feel that individual businesses within the BID could claim all of their past assessments. He further stated that he would not suggest the Council be concerned about the legal consequences of dissolving BID. He stated that the Council is to give direction to staff on any alternatives to the current assessments. Victoria Dickey, County, stated that people/business owners should be responsible for their own money – they would find ways to draw business to themselves. Billie-Kaye Gavin-Tygart, County resident and BID President, stated she planted flowers downtown and that business owners have not been taking care of their storefronts. She said that if the City could enforce the same things that BID does currently, then she would agree to dissolve BID. Bill Renfroe, Executive Director Tri-Agency, stated that BID is critical to the downtown area. Money will need to be invested to encourage new businesses to fill the empty buildings. Tanya Pearcey stated that the first look a person gets of a community determines whether or not you return and for people to return to the area, it needs to be maintained.

Council Member Westfall stated that she has heard enough complaints that we need to hear what all business owners feel. Mayor Pro Tem Burns agreed with Tri-Agency Executive Director Renfroe - that BID is essential for our downtown. He remembers when BID was ineffective; the downtown area looked worse. Council Member Slert feels that BID will continue to improve our downtown, appreciates the comments, however, wonders where everyone was at former meetings where this was discussed. He also stated that he likes the idea of extending the BID, slumlords are contributing to the ongoing degradation of the downtown area. Council Member Murray stated that she appreciates all the comments as well as all of the hard work that BID has put into downtown. City Manager Butler explained it briefly and stated a full schedule would be provided to the Council. Mayor Schellong went over many items the BID is currently working on to beautify & bring business to the downtown area. Vivian Nimrod, County resident and from Beauty Secrets, she states that it is the business owners make money, not the booth renters. Discussion continued in detail.

14. Designate voting delegates and alternates for the League of California Cities Annual Conference in San Diego, California, September 15 – 17, 2010. (Rod Butler)

City Manager Butler reported on the upcoming conference and the necessity to have a voting delegate and alternate by the August 20th deadline.

On a motion by Council Member Murray, seconded by Council Member Slert, and carried unanimously, the City Council of the City of Crescent City nominated Mayor Schellong to

be the voting delegate and for City Manager Rod Butler to be the alternate for the League of California Cities Annual Conference in San Diego, California, September 15 – 17, 2010.

15. Receive and file the staff training update for the first half of calendar year 2010. (Rod Butler)

Mayor Schellong was encouraged by the work of our City Manager and all of the things he's done to keep the staff trained. City Manager Butler gave credit to Administrative Assistant Laura Haban for putting these training events together. Mr. Butler went over the list and explained them briefly. Mayor Schellong is pleased that almost 100% of the employees have attended the disaster training. City Manager Butler gave kudos to the Public Works employees that had to come into City Hall to do the FEMA training.

16. Consider and select a date for a City Council Workshop regarding the Community Development Block Grant (CDBG) program and related grant opportunities. (Rod Butler)

City Manager Butler stated that there are several important things to be discussed with the Council at this workshop which will be approximately 90 minutes long. It was the consensus of the Council to have it at 5pm on Monday, August 30, 2010 at the I St. Fire Hall.

### **CITY COUNCIL ITEMS**

- **Legislative Matters** – City Manager Butler stated that he is tracking the State Budget process as we get information from the League of California Cities. He stated that the League did qualify its Local Revenue Protection Measure for the November 4, 2010 ballot and will be known as Proposition 22. Mayor asks for an agenda item for the next meeting to support our local fishermen.
- **Reports, Concerns, Referrals, Council travel and training reports** – Council Member Slert offered his thanks to Chief Plack and the police officers for a safe & sane 4<sup>th</sup> of July. Council Member Slert saluted the Grand Jury for the service provided this past year and that it indicates that the City is running quite well, no indicators of corruption, or conspiracies. Former Mayor Irene Tynes asked him to relate to the Council that the City has never been in such great condition and she applauds them for their work. He was pleased for a very successful 4<sup>th</sup> and is excited to see the TOT revenue as we had a lot of visitors. He stated his frustration with having to give up \$28,000 as part of the Local Transportation Commission regarding the “use it or lose it” called de-obligation. To keep that from happening again, he stated it's desirable to use the money we have available to us before we lose it. He also attended the Harbor Lights Auto Show and appreciated everyone's input. He saluted Associate City Planner Eric Taylor for the Proposition 84 North Coast Maritime Center grant application as being well done. Council Member Murray attended the Tri-Agency on behalf of the Mayor, the Local Transportation Commission, as well as the Chamber of Commerce Board of Directors meeting to prepare for the 4<sup>th</sup> of July festivities. She thanked Gina Zottola, Chamber staff, as well as all of the volunteers. She stated that the Deck Party went well as did the 4<sup>th</sup> of July parade. She felt the micro-surfacing made the streets look great and was also thankful to BID for planting flowers. Council Member Westfall stated that her family and friends were happy with the 4<sup>th</sup> festivities. She stated she also had a concern about the approval by a prior City Council to give the Council a 40% pay increase in January '09. She has had a number of people contact her to ask if it is legal to reduce

that increase or part of that increase until economic times get better. City Attorney Black stated that a reversal could be done; however, it wouldn't take effect until the new Council was in place. If the Council would like him to look into the decrease in payment, he'd have to research it and get back to them. Mayor Schellong answered that the Council is eligible for a 5% per year increase and the reason this was a 40% increase, is because the Council had chosen not to take it for seven years. Mayor Schellong asked the Council if they wanted Mr. Black to research this – no – the Council is being paid minimally as it is and reducing it even more would not be beneficial. Mayor Pro Tem Burns stated that all of the 4<sup>th</sup> of July festivities were nice and that several people said that the fireworks were the best they've seen in years. He also stated that he is sure the Solid Waste Board will continue to do the right thing. Mayor Schellong stated that the 4<sup>th</sup> of July was fabulous and the reason was due to the Public Works/Parks/Road Department working very hard for the last few weeks preparing our City for the influx of tourists. She also wanted to clarify that the City did not micro-surface Front Street for a reason. The City's goal is to reconstruct Front Street entirely. There was a rejuvenation seal placed on that street to keep the potholes from worsening. City Manager Butler will be writing a "Coastal Voices" article to further inform the public. In regards to the No-Smoking Ordinance, she is seeing a lot of people not following the rules and believes it to be due to a lack of education on the subject. She wanted a status of the signage that is to be provided by Tobacco Use Prevention Program (TUPP) – City Manager Butler said he'd follow up with Mr. Wolsfeld from that organization. Mayor Schellong attended the Promote Our Pool (POP) fundraiser, "Sweets by the Sea", and would like City Manager Butler to find out how much money was donated. She also helped MC the Harbor Lights Car Show and gave a Mayor's Choice Award to the owner of a 1969 Dodge Charger. She stated that there was a total of 2,000 people that attended the car show. Mayor Schellong is currently sitting on the Solid Waste Ad Hoc Committee through the negotiations. She felt that the 4<sup>th</sup> of July parade was wonderful – the Mayor and the Board of Supervisors Chairman Hemmingsen rode together. Mayor Schellong asked City Manager Butler if Code Enforcement action letters being were sent out to owners of blighted properties – Mr. Butler stated a batch went out last week.

- **City Manager Directives** – To follow up with a letter to every business owner of the new No-Smoking Ordinance.

### **ADJOURNMENT**

Adjourn the meeting to the regular scheduled City Council meeting on Monday, July 19, 2010 at 5:00 p.m.

There being no further business to come before the City Council, Mayor Schellong adjourned the meeting at 9:39 p.m. to the next regular scheduled meeting of Monday, July 19, 2010 at 5:00 p.m.

### **ATTEST:**

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Robin Patch, Deputy City Clerk for  
Rod Butler, City Clerk