AGENDA
SPECIAL CITY COUNCIL MEETING
VIRTUAL VIA ZOOM

TUESDAY NOVEMBER 24, 2020 5:30 P.M.

Due to the current public health emergency resulting from COVID-19, the public may access and participate in the public meeting using one or more of the following three methods: (1) participate online via Zoom – details to join the meeting will be on both the City of Crescent City – City Hall Facebook page as well as the City of Crescent City website (www.crescentcity.org); (2) watch the meeting via livestream on YouTube (Channel: City of Crescent City, California) and submit comments via publiccomment@crescentcity.org; or submit a written comment by filing it with the City Clerk at 377 J Street, Crescent City, California 95531 prior to 4:00 pm, November 24, 2020. If you require a special accommodation, please contact City Clerk Robin Patch at 464-7483 ext. 223.

OPEN SESSION

Call to order
Roll call
Pledge of Allegiance

PUBLIC COMMENT PERIOD

Any member of the audience is invited to address the City Council on any matter that is within the jurisdiction of the City of Crescent City. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Council is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Council. Any comments that are not at the microphone are out of order and will not be a part of the public record. After receiving recognition from the Mayor, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted three minutes each in which to speak on any item on the agenda prior to any action taken by the Council.

REPORTS/PRESENTATIONS

1. COVID-19 Update from Dr. Rehwaldt

NEW BUSINESS

2. COVID-19 Update for City Operations and Confirming a Local Emergency Continues to Exist
   - Recommendation: Hear staff report
   - Receive public comment
• Adopt Resolution No. 2020-97, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY CONFIRMING A LOCAL EMERGENCY CONTINUES TO EXIST
• Direct staff to close City offices to the public starting November 30, 2020 until January 4, 2021.

CITY COUNCIL ITEMS

➢ Legislative Matters – Consider miscellaneous legislative matters pertinent to the City of Crescent City. Authorize the Mayor to sign the appropriate letters and/or positions with respect to such matters.

➢ City Manager Report and City Council Directives – Pursuant to Crescent City Municipal Code § 2.08.200, the City Council may instruct the city manager on matters of importance to the administrative services of the City and provide direction with respect to subordinates of the City Manager. (Directives from individual Council Members that are not objected to by any member present shall be considered an order of the City Council.)

➢ Reports, Concerns, Referrals, Council travel and training reports – In accordance with Gov’t Code § 54954.2(a), City Council Members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

ADJOURNMENT

***Adjourn to the regular meeting of the City Council of the City of Crescent City scheduled for Monday, December 7, 2020 at 6:00 p.m., via Zoom, Crescent City, CA 95531.

POSTED:
November 23, 2020
/s/ Robin Patch
City Clerk/Administrative Analyst

Vision:
The City of Crescent City will continue to stand the test of time and promote quality of life and community pride for our residents, businesses and visitors through leadership, diversity, and teamwork.

Mission:
The purpose of our city is to promote a high quality of life, leadership and services to the residents, businesses, and visitors we serve. The City is dedicated to providing the most efficient, innovative and economically sound municipal services building on our diverse history, culture and unique natural resources.

Values:
Accountability
Honesty & Integrity
Excellent Customer Service
Effective & Active Communication
Teamwork
Fiscally Responsible
COVID-19 UPDATE
FROM
DR. REHWALDT
DEL NORTE COUNTY
PUBLIC HEALTH OFFICER
CITY COUNCIL AGENDA REPORT

TO: MAYOR INSCORE AND MEMBERS OF THE CITY COUNCIL
FROM: ERIC WIER, CITY MANAGER
DATE: NOVEMBER 24, 2020
SUBJECT: COVID-19 UPDATE FOR CITY OPERATIONS AND CONFIRMING A LOCAL EMERGENCY CONTINUES TO EXIST

RECOMMENDATION

- Hear staff report
- Receive public comment
- Adopt Resolution No. 2020-97, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY CONFIRMING A LOCAL EMERGENCY CONTINUES TO EXIST
- Direct staff to close City offices to the public from November 30, 2020 to January 4, 2021.

BACKGROUND / ANALYSIS

On March 4, 2020 Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the state prepare for broader spread of COVID-19. On March 16, 2020, the City Council adopted Resolution No. 2020-21A, Declaring a Local Emergency and Authorizing the City Manager to Make Necessary Operational, Purchasing, and Personnel Decisions in Response to the COVID-19 Pandemic. The declaration of a local emergency must continue to be reviewed at least once every 60 days until the City Council terminates the local emergency.

As of November 24, 2020, there are nearly 12.3 million confirmed cases and more than 257,000 COVID-19-related deaths in the United States. California has confirmed more than 1.12 million cases and more than 18,000 deaths. Del Norte County has confirmed 273 cases of the virus with four persons requiring hospitalization and one reported death. On November 16, 2020 the County of Del Norte was designated by the State as having “substantial” COVID-19 in the County, which subjects the residents of the County to the second strictest of requirements regarding non-essential activities. Over the past week cases have continued to rise at an alarming rate and the Del Norte Public Health Department has stated “we are quickly headed into widespread transmission of COVID-19 in our community”. Staff recommends adopting the resolution confirming a local emergency still exists due to the COVID-19 pandemic.
In addition, in order to slow the spread of COVID-19 and to protect the health and safety of the public and City employees, the City Manager recommends closing City offices to the public beginning Monday, November 30. With the holiday season beginning, as well as cold weather and rain driving people indoors, we anticipate the current spike in cases could continue for some time. In order to minimize confusion that could be caused by closing, opening, and potentially re-closing City offices, staff recommends closing the offices to the public until after the holiday, with the plan to re-open on Monday, January 4. As the local health emergency progresses and/or when new information and guidance is released by the State, staff will keep the Council and the public informed of any updates and changes.

**FISCAL ANALYSIS**

The virus and the actions taken to protect public health are having a major impact on how we live our day-to-day lives and have drastically slowed the local economy. This slowdown of the economy has affected individuals, businesses and government. While the last quarter showed some positive financial results, the impact from the new restrictions is impossible to know at this time.

We do not know how long the emergency will continue or what the financial impacts will be over the short and long term. What is clear is that City revenues have decreased significantly. Yet our critical public safety expenses, which are primarily personnel, continue as it is more important than ever to provide these services during this emergency.

**STRATEGIC PLAN ASSESSMENT**

This action supports Strategic Plan goal 1 support quality services, community safety, and health to enhance the quality of life and experience of our residents and visitors.

**ATTACHMENTS**

1. Resolution No. 2020-97, Confirming a Local Emergency Continues to Exist
RESOLUTION NO. 2020-97

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY CONFIRMING A LOCAL EMERGENCY CONTINUES TO EXIST

WHEREAS, on January 30, 2020, the World Health Organization declared the international outbreak of the novel coronavirus named SARS-CoV-2 (“COVID-19”) a “public health emergency of international concern”; and

WHEREAS, on January 31, 2020, the U.S. Department of Health and Human Services declared a public health emergency to aid the nation’s healthcare community in responding to COVID-19; and

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the state prepare for broader spread of COVID-19; and

WHEREAS, on March 11, 2020, the Director-General of the World Health Organization characterized COVID-19 as a pandemic; and

WHEREAS, on March 12, 2020, Governor Newsom issued Executive Order N-25-20 requiring all residents to heed any orders and guidance of state and local health officials, including the imposition of social distancing measures to control the spread of COVID-19; and

WHEREAS, on March 13, 2020, President Trump declared a National Emergency in order to aid in emergency funding to assist state and local governments in preventing the spread of and addressing the effects of COVID-19; and

WHEREAS, on March 16, 2020, the City Council adopted Resolution No. 2020-21A, Declaring a Local Emergency and Authorizing the City Manager to Make Necessary Operational, Purchasing and Personnel Decisions in Response to the COVID-19 Pandemic; and

WHEREAS, on March 19, 2020, Governor Newsom issued Executive Order N-33-20, which ordered all Californians to “shelter in place” and adhere to the guidelines and orders of public health officials; and

WHEREAS, on May 11, July 6, August 17, October 5, the City Council confirmed the continued existence of the local emergency; and

WHEREAS, on November 16, 2020 the County of Del Norte was designated by the State as having “substantial” COVID-19 in the County, which subjects the residents of the County to the second strictest of requirements regarding non-essential activities; and

WHEREAS, as of November 23, 2020, there are 12.3 million confirmed cases and more than 257,000 COVID-19-related deaths in the United States; and
WHEREAS, as of November 23, 2020, California has confirmed more than 1.12 million cases and more than 18,000 deaths; Del Norte County has confirmed 273 cases of the virus with four persons requiring hospitalization and one reported death; and

WHEREAS, the measures imposed upon the people of California to protect the collective public health continue to cause widespread and devastating economic impacts to individuals and businesses; and

WHEREAS, these widespread and devastating economic impacts to individuals and businesses have also resulted in a fiscal crisis for states, counties, and cities, including the City of Crescent City; and

WHEREAS, the declaration of a local emergency must continue to be reviewed at least once every 60 days until the City Council terminates the local emergency.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crescent City, California that:

1. The City Council confirms that a local emergency continues to exist as a result of the COVID-19 pandemic.
2. The City Manager is delegated the authority to make all necessary decisions and to take all necessary actions without prior approval of the City Council in order to protect employees, City residents and visitors, and public utility customers, specifically, including, but not limited to, the purchasing of goods and contracting for services, and making temporary changes to MOU's with employee associations, personnel policies, and operational policies and procedures of the City as necessary.
3. This resolution is effective until repealed or superseded.

PASSED AND ADOPTED and made effective the same day by the City Council of the City of Crescent City on this 24th day of November, 2020, by the following polled vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:  

______________________________  Blake Inscore, Mayor
ATTEST:

______________________________
Robin Patch, City Clerk