

CITY OF CRESCENT CITY

Chair Kelly Schellong

Committee Member Cindy Cruse
Committee Member Ernie Perry

Committee Member Emery Mattz
Committee Member Dana Reno

MINUTES
SPECIAL MEASURE S OVERSIGHT COMMITTEE MEETING
VIA ZOOM

WEDNESDAY

FEBRUARY 9, 2022

5:00 P.M.

OPEN SESSION

Call to order Chair Schellong called the meeting to order at 5:03 p.m.

Roll call Committee Members present: Committee Member Ernie Perry, Committee Member Dana Reno, Finance Director Linda Leaver, City Manager Eric Wier, and Chair Kelly Schellong
Committee Members absent: Committee Member Cindy Cruse and Committee Member Emery Mattz
Staff present: City Attorney Martha Rice, City Clerk/Administrative Analyst Robin Patch, Human Resources Manager Sunny Valero, and Fire Chief Bill Gillespie

Pledge of Allegiance led by Committee Member Reno

PUBLIC COMMENT PERIOD

There were no public comments.

PRESENTATION

1. Selection of Chair and Vice Chair

- *Recommendation: Hear presentation*
- *Technical questions from the Committee*
- *Receive public comment*
- *Further Committee discussion*
- *Select a Chair and Vice Chair to serve for the next year*

City Manager Wier explained the nomination process for both Chair and Vice Chair.

There were no public comments.

On a motion by Committee Member Perry, seconded by Committee Member Reno, and carried on a 3-0 polled vote with Committee Member Cruz and Committee Member Mattz being absent, the Measure S Oversight Committee selected Kelly Schellong as Chair.

On a motion by Chair Schellong, seconded by Committee Member Reno, and carried on a 3-0 polled vote with Committee Member Cruz and Committee Member Mattz being absent, the Measure S Oversight Committee selected Ernie Perry as Vice-Chair.

2. Measure S Oversight Committee Annual Report for Fiscal Year 2020/2021

- *Recommendation: Hear staff report*

- *Technical questions from the Committee*
- *Receive public comment*
- *Further Committee discussion*
- *Approve and adopt Resolution No. MS 2022-01, A RESOLUTION OF THE CRESCENT CITY MEASURE S OVERSIGHT COMMITTEE APPROVING A REPORT ON MEASURE S FUNDS FOR FISCAL YEARS 2020-2021*

City Manager Wier went over briefly what would be presented tonight which would be the Measure S Sales Tax for the period that ended June 20, 2021. Chair Schellong said that she was pleased that the auditor didn't find any inaccuracies. Vice Chair Perry agreed with Chair Schellong and appreciated the funds being accounted for and tracked. Finance Director Leaver went over the audit; Chair Schellong asked where the \$70k that went into LAIF; Director Leaver explained that after calculating revenues and expenditures, what was left over of receivables was put into LAIF. The salaries and benefits in the report of \$120k was associated with reopening the pool. Chair Schellong asked about the \$11,020 in supplies; *Committee Member Mattz joined the meeting already in progress at 5:32 p.m.* Finance Director Leaver explained that the \$11k for supplies was for a lot of small purchases in connection with reopening the pool, office supplies, iPad for registering, uniforms for the lifeguards, cleaning supplies (\$1,500), a lot of miscellaneous parts for regular maintenance to keep the pool going, and a replacement spa heater. City Manager Wier displayed the meeting minutes from the February 16, 2021 as well as the resolution approving the use of the Measure S funds. He stated that the Committee has been provided the auditors report, the detailed information on the expenditure of the Measure S revenues received for FY 20-21 and it was posted as a public meeting. Chair Schellong asked about the partnership with the Healthcare District to help with swimming lessons; was it a cash payout or go to pool operations? City Manager Wier stated that it was based on "as requested" and the funds are only used for swimming lessons. An invoice is sent to the Healthcare District for the swimming lessons signed up for on a monthly basis. Vice Chair Perry pointed out typo on the letter signed by Chair Schellong "Fred Ender" and City Attorney Rice suggested adding today's date to the letter as well. Vice Chair Perry asked for the word to be "unallocated" instead of implemented. Chair Schellong asked what the purpose of the letter was; City Attorney Rice stated that this is the report to the public as is requirement of the Measure S Oversight Committee. The Committee Members were in consensus that it should read that the Committee has read the audit and accepts it's findings. Chair Schellong said that the Measure S Committee would approve the findings and the City Council then adopted it in the future.

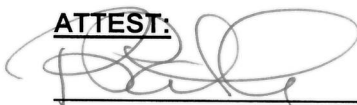
There were no public comments.

On a motion by Committee Member Perry, seconded by Committee Member Reno, and carried on a 4-0 polled vote with Committee Member Cruz being absent, the Measure S Oversight Committee approved and adopted Resolution No. 2022-01, A RESOLUTION OF THE CRESCENT CITY MEASURE S OVERSIGHT COMMITTEE APPROVING A REPORT ON MEASURE S FUNDS FOR FISCAL YEARS 2020-2021 with the recommended changes by the Committee and attaching the audit report.

ADJOURNMENT

There being no further business to come before the Committee, Chair Schellong adjourned the meeting at 6 p.m. to the next meeting of the Measure S Oversight Committee, meeting date and time to be determined.

ATTEST:



Robin Patch
City Clerk/Administrative Analyst