



CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT
COUNCIL MEMBER RAY ALTMAN
COUNCIL MEMBER STEVE SHAMBLIN

MAYOR PRO TEM CANDACE TINKLER
COUNCIL MEMBER JASON GREENOUGH
COUNCIL MEMBER STEVE SHAMBLIN

MONDAY
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY

JUNE 15, 2026

6:00 P.M.

OPEN SESSION

Call to order Mayor Wright called the meeting to order at 6:00 p.m.

Roll call Council Members present: Council Member Ray Altman, Council Member Jason Greenough, Council Member Steve Shamblin, Mayor Pro Tem Candace Tinkler, and Mayor Isaiah Wright
Staff members present: City Manager Eric Wier, City Attorney Martha Rice, City Clerk/Administrative Analyst Robin Altman, Economic Development and Grants Manager Bridget Lacey (via Zoom), Finance Director Linda Leaver (via Zoom), Public Works Director Dave Yeager, Recreation Director and Events Coordinator Kelly Feola, Interim Fire Chief Bill Gillespie, Dana Reno, Firefighter Noya Reno, James Weiland, Career Fire Captain Beau Smith, Building Inspector/Code Enforcement Official Joshua Clark, Public Works Seasonal Maintenance Workers Evey Delatorre, Kylin McBride, and Marcellus Weaver, Human Resources Manager Sara Barbour and Police Chief Richard Griffin

Pledge of Allegiance led by Mayor Wright

CEREMONIAL ITEMS - None

REPORTS AND PRESENTATIONS

- **Crescent City Fire & Rescue - Service Acknowledgment for Vol. Capt. Jerry Cardenas**

City Manager Wier spoke about Capt. Cardenas' steadfast commitment to the Department. Interim Fire Chief Gillespie reported on the years of service Capt. Cardenas had volunteered for the City Fire Department. He outlined the long career of Capt. Cardenas' dedication and being one of the top three responders for the Department. Mayor Wright presented Capt. Cardenas with a Service Acknowledgement for 24 years.

- **Introduction of New Employees:**
 - **Building Inspector/Code Enforcement Official:**
 - **Joshua Clark**
 - **Public Works Seasonal Maintenance Workers:**
 - **Evey Delatorre**

- **Kylin McBride**
- **Marcellus Weaver**

Public Works Director Yeager introduced Joshua Clark to the Council as the new Building Inspector/Code Enforcement Official. He went over his career with the City starting as a Maintenance Worker. Mr. Clark addressed the Council and what his goals were when he moved to Crescent City.

Director Yeager introduced new Public Works Seasonal Maintenance Workers Evey Delatorre, Kylin McBride and Marcellus Weaver to the Council.

- **Forest Moon Festival Report**

Recreation Director and Events Coordinator Feola presented to the Council a presentation on the highlights of this year's Forest Moon Festival.

- **4th of July Event and Illegal Firework Enforcement Update**

City Manager Wier reported to the Council that construction on Front Street has been delayed therefore the route for the 4th will not be changed from previous years. He further reported that construction on Front Street in front of the Cultural Center will occur which will move the Deck Party to the Clocktower location. He gave an update on the completion of the final sections of Front Street.

- **Battery Point Apartment Project Update**

Bill Rice of Synergy reported on the Battery Point Apartment project and went over the problems they have faced during construction as well as the steps moving forward to remediate the damage. Council Member Shamblin asked about the rent structure; Mr. Rice answered that for the senior apartments, they will pay no more than 30% of their income. Mayor Pro Tem Tinkler asked about the community area that has been designed; Mr. Rice explained the design aspects of the area.

PUBLIC COMMENT PERIOD

The following members of the public addressed the Council:

Donna Westfall: spoke about a former Public Works Director, the water and sewer rate increase approval, and asked for a citizen ad hoc committee to be appointed.

Jody Mangum: asked about Resolution No. 2020-43 and if the Water Fund had been paid back and matters involving the Wastewater Treatment Plant.

Sam Strait: spoke about the report on Battery Point Apartments and the requirements for housing vouchers.

Doug Dye: spoke about the change in fireworks in the community and the Battery Point Apartment project.

David Garcia: spoke about judging a project before it's finished and housing is needed in the community.

Ethan St. Claire: Spoke on the effects of copper in the water and natural solutions.

Cate Classen spoke about the poisons being used for the lily farms and the work at Battery Point Apartments.

CONSENT CALENDAR

1. Warrant Claims List

- *Recommendation: Receive and file the warrant claims list for the period May 16, 2026 through May 29, 2026.*

2. Council Minutes

- *Recommendation: Approve and adopt the June 1, 2026 minutes of the City Council of the City of Crescent City.*

3. Payroll Report

- *Recommendation: Receive and file the biweekly payroll reports for the period ending May 30, 2026 paid June 5, 2026.*

4. Budget to Actual Summary as of April 30, 2026

- *Recommendation: Receive and file budget-to-actual summary of the City's major operating funds for Fiscal Year 2025-26 as of April 30, 2026*

5. Notice of Completion for the Crescent City Highway Safety Improvement Project (HSIP) pedestrian improvement project

- *Recommendation: Authorize the City Manager to sign and file a Notice of Completion for the Crescent City HSIP pedestrian improvement project (Contract #2025-1079)*

6. Review of Draft Budget and Approval Process for the Del Norte Solid Waste Management Authority for FY 26/27

- *Recommendation: Take no action (a lack of response is to be treated as approval of the budget as presented)*

7. Lighthouse Cove Restroom Remodel Contingency and Apartment Exterior Stair Budget Amendment

- *Recommendation: Authorize the City Manager to sign an additional \$15,000 in future change orders for Lighthouse Cove RV Park Restroom Remodel Project*
- **Approve and adopt Resolution No. 2026-46, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY**

8. Communications Tower Ground Lease Amendment

- *Recommendation: Approve and authorize the City Manager to sign Ground Lease Agreement No. 1 with California Rural Service Area #1, Inc. for the communications tower located on the Amador Tank parcel [APN 120-280-017]*

9. Civica Law Group Amendment No. 6

- *Recommendation: Approve and authorize the City Manager to sign Amendment No. 6 to the Legal Services Agreement with Civica Law Group*

10. Letter of Support For Del Norte Meat Processing Facility

- *Recommendation: Approve a Letter to USDA from the City Council endorsing the Del Norte Meat Processing Facility*

11. Water Supply and Demand Assessment

- **Receive and approve the 2026 Annual Water Supply and Demand Assessment**

The following members of the public addressed the Council:

Sam Strait: spoke about public comment being restricted with a long consent calendar.

Jody Mangum: asked about the meat processing facility and impact on the WWTP.

On a motion by Council Member Greenough, seconded by Council Member Altman, and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City adopted the consent calendar consisting of items 1-11 as presented.

PUBLIC HEARING

12. Public Hearing Annual Job Vacancy Report

- *Recommendation: Open public hearing*
- *Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Close public hearing*
- *Further Council discussion*
- *Give direction as necessary and appropriate as it pertains to vacancies, recruitment and retention*

Mayor Wright opened the public hearing at 7:15 p.m.

Human Resources Manager Barbour addressed the Council and gave an update on the job vacancies. The State requires the City to conduct a public hearing every fiscal year and report the hiring processes. City Manager Wier explained that the part-time positions are being placed on hold due to budget constraints. Council Member Greenough asked about the Public Works Office Technician; City Manager Wier stated that position would have assisted the Public Works Maintenance Manager. Staff decided the funds should be used towards more Seasonal Workers.

The following members of the public addressed the Council:

Sam Strait: spoke on the vacancies and their value.

Mayor Wright closed the public hearing at 7:23 p.m.

13. Fiscal Year 2026-27 Budget, Position Control, and Appropriations Limit

- *Recommendation: Open public hearing*
- *Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Close public hearing*
- *Further Council discussion*
- Adopt Resolution No. 2026-47, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING THE ANNUAL BUDGET OF THE CITY OF CRESCENT CITY, INCLUDING ANY ATTACHMENTS AND/OR APPENDICES, FOR FISCAL YEAR 2026-27
- Adopt Resolution 2026-48, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY REVISING THE SALARY SCHEDULE FOR CERTAIN CONTRACT AND CONFIDENTIAL POSITIONS
- Adopt Resolution No. 2026-49, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY SELECTING THE ANNUAL ADJUSTMENT FACTORS

FOR THE CALCULATION OF THE FISCAL YEAR 2026-27 APPROPRIATIONS
LIMIT FOR THE CITY OF CRESCENT CITY

Mayor Wright opened the public hearing at 7:24 p.m.

City Manager Wier stated it has taken staff months to get the budget before the Council for approval. Finance Director Leaver went over the budget and went over the decisions made by the Council at the Budget Workshop.

The following members of the public addressed the Council:

Jody Mangum: asked about grant funds in the sewer fund.

Cate Classen: asked for the City to stay within budget.

Mayor Wright asked City Manager Wier to address some of the questions that were asked in the first public comment. City Manager Wier stated that Ms. Mangum has been invited to City Hall to meet with himself and the Finance Director to have all of her questions answered. He further stated that all grant funding must be tracked as required by receiving the funds.

Mayor Wright closed the public hearing at 7:53 p.m.

On a motion by Council Member Greenough, seconded by Mayor Pro Tem Tinkler, and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City adopted Resolution No. 2026-47, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING THE ANNUAL BUDGET OF THE CITY OF CRESCENT CITY, INCLUDING ANY ATTACHMENTS AND/OR APPENDICES, FOR FISCAL YEAR 2026-27, adopted Resolution 2026-48, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY REVISING THE SALARY SCHEDULE FOR CERTAIN CONTRACT AND CONFIDENTIAL POSITIONS, and adopted Resolution No. 2026-49, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY SELECTING THE ANNUAL ADJUSTMENT FACTORS FOR THE CALCULATION OF THE FISCAL YEAR 2026-27 APPROPRIATIONS LIMIT FOR THE CITY OF CRESCENT CITY.

14. 2025 Urban Water Management Plan

- *Recommendation: Open public hearing*
- *Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Close public hearing*
- *Further Council discussion*
- *Approve and Adopt Resolution No. 2026-50, A Resolution of the City Council of the City of Crescent City Adopting the 2025 Urban Water Management Plan*

Mayor Wright opened the public hearing at 7:54 p.m.

City Manager Wier stated that this report is done every 5 years. Orrin Plocher of Freshwater Environmental went over the Urban Water Management Plan in summary. Mayor Pro Tem Tinkler asked how we fare versus other California communities. Mr. Plocher said the cities he works with are the northern coastal cities and Crescent City is doing far better than other cities.

There were no comments from the public.

Mayor Wright closed the public hearing at 7:58 p.m.

On a motion by Council Member Tinkler, seconded by Council Member Shamblin, and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City approved and adopted Resolution No. 2026-50, A Resolution of the City Council of the City of Crescent City Adopting the 2025 Urban Water Management Plan.

CONTINUING BUSINESS - None

NEW BUSINESS

15. 2025-2030 Del Norte County Comprehensive Economic Development Strategy (CEDS)

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and Authorize the City Manager to sign an Agreement with TPMA, LLC to update the Del Norte County CEDS for the years 2025-2030*
- *Mayor to appoint and Council to confirm the appointment of two Council Members to a CEDS ad hoc / steering committee*

City Manager Wier reported to the Council that this is a City/County/Harbor project. The chosen firm will be creating the CEDS for 2025-2030. He went over what the CEDS covers that have a specific focus on the community's project needs. This helps the City to obtain grant funding for such projects. Council Member Shamblin asked how the CEDS would work with the Downtown Revitalization; City Manager Wier reported that it will be the focus for the City's part of the CEDS. Mayor Pro Tem Tinkler asked if State and Federal agencies will be included in the stakeholders meeting; City Manager Wier answered in the affirmative. Council Members Greenough and Shamblin volunteered to serve on the ad hoc committee.

The following members of the public addressed the Council:

Sam Strait: questioned the economic development benefit.

Cate Classen: is interested in public participation for these discussions.

On a motion by Mayor Pro Tem Tinkler, seconded by Council Member Shamblin, and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City approved and authorized the City Manager to sign an Agreement with TPMA, LLC to update the Del Norte County CEDS for the years 2025-2030 and appointed Council Member Greenough and Council Member Shamblin to the CEDS ad hoc/steering committee.

16. Uncharted Shores Academy Lease – 475 7th Street

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and authorize the City Manager to sign the Lease with Uncharted Shores Academy for 475 7th Street*

City Manager Wier reported to the Council that the old Headstart Building will be the new location for Uncharted Shores Academy. Headstart has chosen not to continue their lease and Uncharted Shores Academy has a need for more space. He went over the details of the lease. City Attorney Rice stated there were a couple of minor changes to the lease agreement that were finalized today and she went over those two updates from what was published in the agenda

packet. Council Member Greenough asked if Uncharted Shores would be sharing the cost of maintenance from damage caused by children; City Attorney Rice stated that due to the environment, she doesn't see this being a problem. She further stated that any damage caused by the tenant for their use, it will be their responsibility to fix. Mayor Pro Tem Tinkler asked if the exterior will be fixed up; City Manager Wier stated that some minor paint touch ups will be done. Council Member Shamblin spoke of his concern that the playground will not be accessible for children who use it; City Manager Wier stated the playground will be open after school hours.

The following members of the public addressed the Council:

Sam Strait asked who will be covering the insurance; City Attorney Rice stated that both parties have insurance coverage.

On a motion by Council Member Greenough, seconded by Mayor Pro Tem Tinkler, and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City approved and authorized the City Manager to sign the Lease with Uncharted Shores Academy for 475 7th Street with lease payment to be made quarterly and a revised Section 6.05 for playground maintenance as presented.

17. Storm Drain Master Plan

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2026-51, A Resolution of the City Council of the City of Crescent Approving the Storm Drain Master Plan Prepared by GHD Inc.*
- *Receive and approve the GHD Technical Memorandum – Extreme Event October 13, 2025, analysis*

City Manager Wier explained the importance of having a Storm Drain Master Plan. Patrick Sullivan of GHD gave a presentation on the Plan.

There were no comments from the public.

On a motion by Mayor Wright, seconded by Council Member Shamblin, and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City Approve and adopt Resolution No. 2026-51, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT APPROVING THE STORM DRAIN MASTER PLAN PREPARED BY GHD INC. with updates to Sections 2.2.1 and 2.2.2 as presented and received and approved the GHD Technical Memorandum – Extreme Event October 13, 2025, analysis.

18. Appointment to Ad Hoc Committees

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Mayor to appoint and Council to confirm the appointment of two Council Members to each of the following ad hoc committees: the Lighthouse Cove RV Park ad hoc committee, the Fred Endert Municipal Pool ad hoc committee, Planning Fees ad hoc committee, and Beachfront Park ad hoc committee*

City Manager Wier explained that these are necessary to discuss fee structures. He stated that two can be appointed to all of these if the Council chose to do so. Mayor Pro Tem Tinkler

volunteered for any of the ad hoc committees. Council Member Shamblin volunteered to serve on the Planning fees ad hoc.

There were no comments from the public.

Mayor Wright made the following appointments:

- Planning fees ad hoc committee - Council Members Shamblin and Greenough
- Rental & use fees ad hoc committee (Parks, Pool, RV Park) - Mayor Pro Tem Tinkler and Mayor Wright

On motion by Mayor Wright, seconded by Council Member Shamblin, the City Council confirmed the Mayor's appointments.

CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports – None**
- **Legislative Matters – None**
- **City Manager Report and City Council Directives** – City Manager Wier reported that the item for short-term rentals will be on the July 6th Council agenda. Asked the community to obey the laws in regards to fireworks. The night of the 3rd and 4th will have a hotline to report illegal fireworks.

ADJOURNMENT

There being no further business to come before the Council, Mayor Wright adjourned the meeting at 8:46 p.m. to the regular meeting of the City Council of the City of Crescent City on Monday, July 6, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

ATTEST:



Robin Altman
City Clerk/Administrative Analyst