



CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT
COUNCIL MEMBER RAY ALTMAN
COUNCIL MEMBER STEVE SHAMBLIN

MAYOR PRO TEM CANDACE TINKLER
COUNCIL MEMBER JASON GREENOUGH

MINUTES
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY

JULY 20, 2026

6:00 P.M.

OPEN SESSION

Call to order Mayor Wright called closed session to order at 5:30 p.m.

Roll call Council Members present: Council Member Jason Greenough, Mayor Pro Tem Candace Tinkler, and Mayor Isaiah Wright, Council Member Steve Shamblin
Council Member absent: Council Member Ray Altman
Staff members present: City Manager Eric Wier, City Attorney Martha Rice, Public Works Director Dave Yeager, I.S Administrator Fritz Ludemann, Finance Director Linda Leaver, Recreation Director Kelly Feola, Police Sergeant Alex Pearson, and Community Development Specialist Heather Welton.

Pledge of Allegiance led by Mayor Wright

CEREMONIAL ITEMS - None

REPORTS AND PRESENTATIONS - None

PUBLIC COMMENT PERIOD

Doug Dye, County resident- Spoke about a Planning Commission complaint from March 2026. He recapped the complaint and spoke about conflicts of interest. He spoke about the parcel issues that the applicant was wanting to build on.

CONSENT CALENDAR

1. Warrant Claims List

- *Recommendation: Receive and file the warrant claims list for the period June 27, 2026 through July 10, 2026.*

2. Council Minutes

- *Recommendation: Approve and adopt the July 6, 2026 minutes of the City Council of the City of Crescent City.*

3. Payroll Report

- *Recommendation: Receive and file the biweekly payroll reports for the period ending July 11, 2026 paid July 17, 2026.*

4. Storm Drain Project Phase III (F Street) Labor Compliance Officer Contract Award

- *Recommendation: Approve and authorize the City Manager to sign a Professional Services Agreement with Housing Tools LLC for the Storm Drain Project Phase III (F Street) Labor Compliance Officer*

5. Budget-to-Actual Summary as of May 31, 2026

- *Recommendation: Receive and file budget-to-actual summary of the City's major operating funds for Fiscal Year 2025-26 as of May 31, 2026*

There was no public comment.

On a motion by Council Member Greenough, seconded by Mayor Pro Tem Tinkler, and carried on a 4-0 polled vote with Council Member Altman absent, the City Council of the City of Crescent City adopted the consent calendar consisting of items 1-5 as presented.

PUBLIC HEARING

6. Delinquent Sewer-Only Accounts Public Hearing

- *Recommendation: Open public hearing*
- *Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Close public hearing*
- *Further Council discussion*
- *City Council may revise, change, reduce, or modify any charge, or may overrule any or all objections*
- *Approve and adopt Resolution No. 2026-53, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY DETERMINING THE AMOUNT OF DELINQUENT SEWER CHARGES FOR CERTAIN PARCELS OF PROPERTY AND AUTHORIZING THE COLLECTION THEREOF WITH ORDINARY PROPERTY TAXES*

The Mayor opened the public hearing at 6:06 p.m. Finance Director Leaver presented the staff report on delinquent sewer accounts. She advised that this was the last opportunity for property owners to address the City or the Council prior to their delinquent account being made a special assessment against the property. There was no public comment. The Mayor closed the public hearing at 6:09 p.m.

On a motion by Council Member Greenough, seconded by Mayor Pro Tem Tinkler, and carried on a 4-0 polled vote with Council Member Altman absent, the City Council of the City of Crescent City approved and adopted Resolution No. 2026-53, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY DETERMINING THE AMOUNT OF DELINQUENT SEWER CHARGES FOR CERTAIN PARCELS OF PROPERTY AND AUTHORIZING THE COLLECTION THEREOF WITH ORDINARY PROPERTY TAXES.

CONTINUING BUSINESS

7. WWTP RBC Upgrade & Digester Rehab Project Design – Amendment to Budget and Scope

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*

- *Approve Amendment No. 10 to the Operations, Maintenance and Management Services for the Wastewater Treatment Plant*

City Manager Wier gave a slideshow presentation covering the reason for the amendment – to align the Jacobs contract with the State Forgivable Loan Agreement amendment for the WWTP RBC Upgrade and Digester Rehab Project Design.

There was no public comment.

On a motion by Mayor Pro Tem Tinkler, seconded by Council Member Shamblin, and carried on a 4-0 polled vote with Council Member Altman absent, the City Council of the City of Crescent City approve Amendment No. 10 to the Operations, Maintenance and Management Services for the Wastewater Treatment Plant.

8. Notice of Completion for the Lighthouse Cove – Restroom Remodel Project

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Authorize the City Manager to sign and file a Notice of Compliance for the Lighthouse Cove – Restroom Remodel Project (Contract #2026-1075)*

Public Works Director Dave Yeager gave a slideshow presentation explaining the project and showing pictures of the project in progress and as completed.

There was no public comment.

On a motion by Mayor Pro Tem Tinkler, seconded by Council Member Greenough, and carried on a 4-0 polled vote with Council Member Altman absent, the City Council of the City of Crescent City authorized the City Manager to sign and file a Notice of Compliance for the Lighthouse Cove – Restroom Remodel Project (Contract #2026-1075).

NEW BUSINESS

9. Elk Valley Rancheria Hotel: Water Capacity Analysis

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2026-54, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2026-27 BUDGET OF THE CITY OF CRESCENT CITY*
- *Approve and authorize the City Manager to sign the Agreement for Commission of a Water Model between the Elk Valley Rancheria, California, and the City of Crescent City*
- *Approve and authorize the City Manager to sign Task Order #8 with Stover Engineering for a Water Capacity Study*

City Manager Wier explained the need for the water capacity analysis. Prior to providing water to the Elk Valley Rancheria's hotel project, we need to study the capacity in the Bertsch-Ocean View's water distribution system. The hotel will not be within the District, however, the City is only able to "wheel" up to 70% of the available capacity in the system. Thus a water capacity analysis needs to be completed to determine the City's ability to serve the hotel. The Elk Valley Rancheria will reimburse the City for the costs of the study.

Public Comments:

Linda Sutter, County resident: stated she is a Bertsch-Ocean View CSD customer and is concerned about the district's water tank and potential impacts from the development.

David Garcia, County resident: supports the project and good relations with the Elk Valley Rancheria.

On a motion by Council Member Greenough, seconded by Council Member Shamblin, and carried on a 4-0 polled vote with Council Member Altman absent, the City Council of the City of Crescent City approved and adopted Resolution No. 2026-54, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2026-27 BUDGET OF THE CITY OF CRESCENT CITY, approved and authorized the City Manager to sign the Agreement for Commission of a Water Model between the Elk Valley Rancheria, California, and the City of Crescent City, and approved and authorized the City Manager to sign Task Order #8 with Stover Engineering for a Water Capacity Study.

10. Voting Delegate Designation for the League of California Cities 2026 Annual Conference

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Mayor to appoint and Council to confirm the Mayor's appointment of a Council Member to be the voting delegate and a Council Member to be an alternate voting delegate to represent the City at the 2026 League of California Cities Annual Conference*

City Manager Wier explained that both Council Member Greenough and Mayor Pro Tem Tinkler will be attending the League of California Cities 2026 Annual Conference in September. The Council needs to select a voting delegate to cast a vote on league resolutions presented during the conference.

Mayor appointed Council Member Greenough as the City's 2026 League of California Cities Annual Conference voting delegate and Mayor Pro Tem Tinkler as the alternate.

Public Comment:

Doug Dye, County resident: encouraged a resolution rejecting the State Density Bonus Law.

On a motion by Mayor Wright and seconded by Council Member Shamblin, on a 4-0 polled vote, with Council Member Altman absent, the the Council confirmed the Mayor's appointment of Council Member Greenough as the City's 2026 League of California Cities Annual Conference voting delegate and Mayor Pro Tem Tinkler as the alternate.

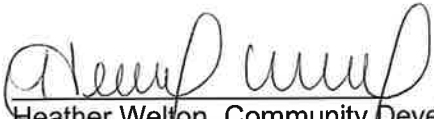
CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports** – None.
- **Legislative Matters** – None.
- **City Manager Report and City Council Directives** – City Manager Wier updated the Council and the public on the Front Street project: plan is to close the last block of Front Street (Hwy 101 to Play St) and K Street (Front St to 2nd St) on Monday to begin construction. The F Street Storm Drain Project is scheduled to bid July 28th and will be on the August 3rd agenda for award.

ADJOURNMENT

There being no further business to come before the Council, Mayor Wright adjourned the meeting at 6:50 p.m. to the regular meeting of the City Council of the City of Crescent City on Monday, August 3, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

ATTEST:

A handwritten signature in cursive script, appearing to read 'Heather Welfon', written in dark ink.

Heather Welfon, Community Development Specialist
for Robin Altman, City Clerk/Administrative Analyst

