



CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT
COUNCIL MEMBER RAY ALTMAN
COUNCIL MEMBER STEVE SHAMBLIN

MAYOR PRO TEM CANDACE TINKLER
COUNCIL MEMBER JASON GREENOUGH

AGENDA
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY

AUGUST 3, 2026

6:00 P.M.

This meeting will be held in person at the location listed above. The City will broadcast the meeting on YouTube, however, if there is a technological issue with YouTube, the meeting will continue in person as scheduled. The public may access and participate in the public meeting by (1) attending the meeting in person and making public comment when called for by the Mayor or (2) by submitting a written comment via publiccomment@crecentcity.org or by filing it with the City Clerk at 377 J Street, Crescent City, California, 95531. All public comments (via email or mail) must be received by the City Clerk prior to 12:00 p.m. the day of the meeting. Please identify the meeting date and agenda item to which your comment pertains in the subject line. Public comments so received will be forwarded to the City Council and posted on the website next to the agenda. **Written public comments will not be read aloud during the meeting.**

Notice regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk's office at (707)464-7483, ext. 12. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]. For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at City Hall, 377 J Street, Crescent City, CA or on our website: www.crescentcity.org

OPEN SESSION

Call to order
Roll call
Pledge of Allegiance

CEREMONIAL ITEMS

- Introduction of E3 Interns

REPORTS AND PRESENTATIONS - None

PUBLIC COMMENT PERIOD

Any member of the audience is invited to address the City Council on any matter that is within the jurisdiction of the City of Crescent City. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Council is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Council. Any comments that are not at the podium are out of order and will not be a part of the public record. After receiving recognition from the Mayor, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public

is additionally allotted three minutes each in which to speak on any item on the agenda prior to any action taken by the Council.

CONSENT CALENDAR

The consent calendar contains items deemed to be non-controversial and routine in nature. All items on the consent calendar will be considered as a block and voted upon in one vote unless a member of the City Council “pulls” an item from consent for individual consideration. Public comment will be taken on the consent agenda as a whole, unless an item is pulled. Any pulled item will receive its own public comment opportunity.

1. Warrant Claims List

- *Recommendation: Receive and file the warrant claims list for the period July 11, 2026 through July 24, 2026*

2. Council Minutes

- *Recommendation: Approve and adopt the May 20, 2026 budget workshop meeting minutes of the City Council of the City of Crescent City.*

3. Payroll Report

- *Recommendation: Receive and file the biweekly payroll reports for the period ending July 25, 2026 paid July 31, 2026.*

4. Public Works Maintenance Worker Position Control, CCEA MOU, and Budget Amendment

- *Recommendation: Approve and adopt Resolution No. 2026-55, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY UPDATING THE POSITION CONTROL FOR FISCAL YEAR 2026-27*
- *Approve and adopt Resolution No. 2026-56, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY RATIFYING AMENDMENT NO. 1 TO THE MEMORANDUM OF UNDERSTANDING WITH THE CRESCENT CITY EMPLOYEES' ASSOCIATION*
- *Approve and adopt Resolution No. 2026-57, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2026-27 BUDGET OF THE CITY OF CRESCENT CITY*

5. Budget Amendment to FY Budget for CC – DN Chamber of Commerce/Visitor Bureau Rent Reimbursement During Construction Closure

- *Recommendation: Approve and adopt Resolution No. 2026-58, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FY 2026-27 BUDGET OF THE CITY OF CRESCENT CITY*

PUBLIC HEARING - None

CONTINUING BUSINESS

6. City Parking Lot Regulations Ordinance

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Waive full reading, read by title only and adopt Ordinance No. 866, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING CHAPTER 10.24, STOPPING, STANDING, AND PARKING, OF TITLE 10, VEHICLES AND TRAFFIC, OF THE CRESCENT CITY MUNICIPAL CODE*

NEW BUSINESS

7. School Digital Signs Ordinance (Muni Code Chapter 17.39)

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Waive full reading, read by title only and introduce Ordinance No. 867, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING CHAPTER 17.39, SIGNS, OF TITLE 17, ZONING, OF THE CRESCENT CITY MUNICIPAL CODE*

8. F Street 3.5 to 5th Street Storm Drain Project Contract Award

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve plans and specifications for the F Street 3.5 to 5th Street Storm Drain Project*
- *Approve and authorize the City Manager to sign an Agreement between the City of Crescent City and Tidewater Contractors, Inc. for the construction of the F Street 3.5 to 5th Street Storm Drain Project*
- *Approve and authorize the City Manager to approve and sign change orders to the Agreement with Tidewater Contractors in an aggregate amount not to exceed \$53,061*

9. County Service Area No. 1 Sewer Collection System Maintenance Agreement

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve an Agreement for Maintenance of County Service Area No. 1 Sewer Collection System*

CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports** – In accordance with Gov't Code § 54954.2(a), City Council Members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

- **Legislative Matters –** Consider miscellaneous legislative matters pertinent to the City of Crescent City. Authorize the Mayor to sign the appropriate letters and/or positions with respect to such matters.
- **City Manager Report and City Council Directives –** Pursuant to Crescent City Municipal Code § 2.08.200, the City Council may instruct the city manager on matters of importance to the administrative services of the City and provide direction with respect to subordinates of the City Manager. (Directives from individual Council Members that are not objected to by any member present shall be considered an order of the City Council.)
 - **Short Term Rental Discussion**

ADJOURNMENT

Adjourn to the regular meeting of the City Council of the City of Crescent City on Monday, August 17, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

POSTED:

July 30, 2026

/s/ Robin Altman, City Clerk/Administrative Analyst

Vision:

The City of Crescent City will continue to stand the test of time and promote quality of life and community pride for our residents, businesses and visitors through leadership, diversity, and teamwork.

Mission:

The purpose of our city is to promote a high quality of life, leadership and services to the residents, businesses, and visitors we serve. The City is dedicated to providing the most efficient, innovative and economically sound municipal services building on our diverse history, culture and unique natural resources.

Values:

Accountability - Honesty & Integrity - Excellent Customer Service - Effective & Active Communication -Teamwork –
Fiscally Responsible

Introduction of E3 Interns

Accounts Payable

Checks by Date - Summary by Check Number

User: kbates@crescentcity.org
Printed: 7/28/2026 10:55 AM

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Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
ACH	EDDTAX	State of California EDD TAX Auto Pay	07/20/2026	0.00	7,108.57
ACH	FITTAX	FIT Payroll Taxes Auto Pay	07/20/2026	0.00	28,087.00
ACH	PERS2	Public Emp Retirement Sys	07/20/2026	0.00	40,465.22
451590	AMAZON	Amazon Capital Services, Inc	07/13/2026	0.00	294.66
451591	UB*06445	CARLENE BETTENCOURT	07/13/2026	0.00	100.00
451592	UB*06447	JANE BROADBENT	07/13/2026	0.00	50.50
451593	UB*06466	JOSHUA BULLERT	07/13/2026	0.00	76.61
451594	UB*06477	ALEXIS CARTER	07/13/2026	0.00	49.51
451595	UB*06467	NATHAN CURTNER	07/13/2026	0.00	140.71
451596	UB*06455	STEVEN DAUGHTERY	07/13/2026	0.00	171.05
451597	UB*06461	C.W. EDMONDSON	07/13/2026	0.00	181.50
451598	UB*06454	TABITHA ELLEDGE	07/13/2026	0.00	177.92
451599	UB*06460	SHERRI ERICKSON	07/13/2026	0.00	155.30
451600	UB*06451	RACHAEL FAIR	07/13/2026	0.00	184.56
451601	UB*06473	FISHERMAN'S CATCH INC.	07/13/2026	0.00	61.01
451602	UB*06464	JENNIFER GABALL	07/13/2026	0.00	85.13
451603	GOLDSTAT	Golden State Risk Mgmt Auth	07/13/2026	0.00	1,438,071.38
451604	UB*06449	KENZY HARRISON	07/13/2026	0.00	175.79
451605	UB*06462	NATALIA HERRERA	07/13/2026	0.00	161.62
451606	UB*06434	DOMINICK JOHNSON	07/13/2026	0.00	5.50
451607	UB*06474	DEBRA KLEINSASSER - TRUST	07/13/2026	0.00	4.07
451608	UB*06463	ELIZABETH MARTINEZ	07/13/2026	0.00	150.58
451609	UB*06450	MCM CONSTRUCTION	07/13/2026	0.00	83.51
451610	UB*06452	RON MEAD	07/13/2026	0.00	149.58
451611	UB*06264	THOMAS MILLER	07/13/2026	0.00	252.56
451612	UB*06475	AMY MORE	07/13/2026	0.00	20.36
451613	UB*06459	MORELLO CONSTRUCTION	07/13/2026	0.00	625.43
451614	UB*06465	VALERIE NELSON	07/13/2026	0.00	250.00
451615	NYKENEW	Nyke Newton	07/13/2026	0.00	250.00
451616	UB*06470	TRACY NYLUND	07/13/2026	0.00	154.62
451617	UB*06448	LOLA PAQUETTE- COASTAL REDWOC	07/13/2026	0.00	51.91
451618	UB*06457	SHEILA RAMEY	07/13/2026	0.00	114.12
451619	UB*06444	BRENDA ROBBINS	07/13/2026	0.00	169.98
451620	UB*06471	ERICKA ROCHA	07/13/2026	0.00	57.92
451621	UB*06401	RHIANNON RODE	07/13/2026	0.00	86.49
451622	UB*06472	STACIE RODRIGUEZ	07/13/2026	0.00	122.21
451623	UB*06478	CHARLES SCHNACKER	07/13/2026	0.00	99.67
451624	UB*06458	KELLINICOLE SHIPMAN	07/13/2026	0.00	100.00
451625	UB*06453	BETTY SKILLEN	07/13/2026	0.00	5.46
451626	UB*06479	RAJA STORR	07/13/2026	0.00	191.85
451627	UB*06403	STORWELL	07/13/2026	0.00	66.63
451628	UB*06415	STORWELL	07/13/2026	0.00	22.49
451629	UB*06468	DYLANA TAYLOR	07/13/2026	0.00	61.41
451630	UB*06456	JEFF VAN WIEREN	07/13/2026	0.00	192.29
451631	UB*06446	ASHLEY WHITE	07/13/2026	0.00	159.78
451632	UB*06476	KRYSTAL WOODS	07/13/2026	0.00	155.06
451633	UB*06469	SONIA YBARRA	07/13/2026	0.00	167.00

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
451634	ALCENT	ALC Enterprises LLC - Andre Carpenter	07/13/2026	0.00	70,000.00
451635	AMAZON	Amazon Capital Services, Inc	07/13/2026	0.00	1,203.47
451636	COLLEG2	College Of The Redwoods	07/13/2026	0.00	935.00
451637	CRANDALL	Crandall Arambula PC	07/13/2026	0.00	23,130.00
451638	DELLMA	Dell Marketing LP	07/13/2026	0.00	1,426.30
451639	LULIISH	Dezire Inc.	07/13/2026	0.00	946.25
451640	ELDORADO	Eldorado Stormwater Solutions, LLC	07/13/2026	0.00	1,720.00
451641	ENGLUN	Englund Marine Supply Co.	07/13/2026	0.00	1.36
451642	FASTENAL	Fastenal Company	07/13/2026	0.00	271.14
451643	FRESWATE	Freshwater Environmental Services Inc	07/13/2026	0.00	2,071.00
451644	VERIZO2	Frontier California Inc	07/13/2026	0.00	131.56
451645	GRAING	Grainger	07/13/2026	0.00	378.96
451646	GREENWOF	GreenWorks, P.C.	07/13/2026	0.00	83,082.75
451647	HAMWSG	Hambro WSG Inc	07/13/2026	0.00	5,880.55
451648	HDLASSOC	Hinderliter deLlamas & Associates	07/13/2026	0.00	1,907.59
451649	HOOPERV	Victor Hooper	07/13/2026	0.00	375.00
451650	INDEPE	Independent Business Forms, Inc	07/13/2026	0.00	805.21
451651	INFOSEND	Infosend Inc.	07/13/2026	0.00	2,307.00
451652	BICOASTA	KPOD, LLC.	07/13/2026	0.00	450.00
451653	MEYERSPO	Meyers Police K-9 Training, LLC	07/13/2026	0.00	800.00
451654	MISSIO	Mission Linen Supply	07/13/2026	0.00	127.00
451655	MOONT	Tom Moon	07/13/2026	0.00	238.00
451656	MORJON	Mor-Jon Inc	07/13/2026	0.00	19.05
451657	PIECEBY	Harley Munger	07/13/2026	0.00	2,100.00
451658	JACOBS	Operations Management International, Inc	07/13/2026	0.00	146,700.14
451659	MENDES	Pacific Packaging & Supply Co Inc	07/13/2026	0.00	174.09
451660	SUPERI	Petrusha Enterprises Inc	07/13/2026	0.00	213.26
451661	DNDISP	Recology Del Norte	07/13/2026	0.00	2,896.74
451662	REDREVEA	Redwoods Revealed Tour Co. LLC	07/13/2026	0.00	35,000.00
451663	LEXISNE	RELX Inc	07/13/2026	0.00	304.00
451664	CAMPSPOT	Rezplot Systems, LLC	07/13/2026	0.00	1,246.60
451665	SPRING	SBRK Finance Holdings, Inc	07/13/2026	0.00	2,714.80
451666	SEAREACH	Sea Reach Ltd	07/13/2026	0.00	6,070.00
451667	SERTELS	Sascha Sertel	07/13/2026	0.00	13.60
451668	DNOFFI	Debra Stover	07/13/2026	0.00	37.56
451669	FIREGROU	Daniel Turner	07/13/2026	0.00	675.00
451670	CALCARDS	US Bank Corporate Pmt Systems	07/13/2026	0.00	2,034.98
451686	ADAMSASF	Adams Ashby Group	07/20/2026	0.00	3,000.00
451687	AMAZON	Amazon Capital Services, Inc	07/20/2026	0.00	469.41
451688	BAUER	Bauer Compressors Inc	07/20/2026	0.00	1,738.63
451689	BORGESJA	Jason Borges	07/20/2026	0.00	270.71
451690	BPRCONS	BPR Consulting Group LLC	07/20/2026	0.00	1,386.25
451691	CRENNE	C Renner Petroleum Inc	07/20/2026	0.00	4,342.55
451692	ZCAEQUA2	Cal Dept of Tax and Fee Admin- Sales Tax	07/20/2026	0.00	222.00
451693	ZCAEQUA1	Cal Dept of Tax and Fee Admin- Use Tax	07/20/2026	0.00	3,128.00
451694	ZCABUILD	California Building Standards Commission	07/20/2026	0.00	162.00
451695	CANON	Canon Solutions America Inc	07/20/2026	0.00	72.37
451696	DNCOSH	D N Co Sheriffs Office	07/20/2026	0.00	31,525.00
451697	ZCACONS	Dept Of Conservation	07/20/2026	0.00	584.97
451698	EUREKAO	Eureka Oxygen Co.	07/20/2026	0.00	88.60
451699	GRIFFINR	Richard Griffin	07/20/2026	0.00	86.00
451700	HDFOWLER	H. D. Fowler Company, Inc	07/20/2026	0.00	621.85
451701	HAMWSG	Hambro WSG Inc	07/20/2026	0.00	4,186.09
451702	HARPER	Harvey M. Harper Company	07/20/2026	0.00	46.75
451703	RHCONST	Ryan Heussler	07/20/2026	0.00	111,296.11
451704	KERRR	Robert Kerr	07/20/2026	0.00	278.45
451705	LAVATORY	Mavirus Group, LLC	07/20/2026	0.00	15,396.50

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
451706	OREILLY	O'Reilly Auto Enterprises LLC	07/20/2026	0.00	173.04
451707	PAPEMAT	Pape Group Inc, The	07/20/2026	0.00	120.45
451708	PEARSONA	Alex Pearson	07/20/2026	0.00	86.00
451709	SUPERI	Petrusha Enterprises Inc	07/20/2026	0.00	811.30
451710	POLLARDW	Pollardwater	07/20/2026	0.00	89.29
451711	PLATT	Rexel USA, Inc.	07/20/2026	0.00	50.95
451712	SANDERSD	Daniel Sanders	07/20/2026	0.00	81.60
451713	SMITHMJ	Kimberly D Smith	07/20/2026	0.00	815.00
451714	SOUTHOR	Southern Oregon Signs	07/20/2026	0.00	2,850.00
451715	ZCADSA	State of CA - Div of the State Architect	07/20/2026	0.00	211.60
451716	DNOFFI	Debra Stover	07/20/2026	0.00	76.79
451717	THOMASSC	Thomas Scientific Holdings, LLC	07/20/2026	0.00	2,474.52
451718	TYLERTEC	Tyler Technologies, Inc.	07/20/2026	0.00	4,356.00
451719	UNIVAR	Univar Solutions USA Inc.	07/20/2026	0.00	4,088.71
451720	CALCARDS	US Bank Corporate Pmt Systems	07/20/2026	0.00	10,232.13
451721	VERIZO3	Verizon Wireless Services LLC	07/20/2026	0.00	620.11
451722	WAHLUN	Wahlund Construction Inc	07/20/2026	0.00	72,068.85
451723	WEILANDJ	James Weiland	07/20/2026	0.00	197.80
451724	AMAZON	Amazon Capital Services, Inc	07/20/2026	0.00	462.70
451725	AXON	Axon Enterprise, Inc.	07/20/2026	0.00	94,065.84
451726	CANON	Canon Solutions America Inc	07/20/2026	0.00	21.87
451727	HAMWSG	Hambro WSG Inc	07/20/2026	0.00	2,112.45
451728	HEMMIN	Hemmingsen Contracting Co Inc	07/20/2026	0.00	243.56
451729	LEAVERL	Linda Leaver	07/20/2026	0.00	262.76
451730	LESSCH	Les Schwab Tire Centers of California	07/20/2026	0.00	274.31
451731	THRIFT	Malcolm Kelly Inc.	07/20/2026	0.00	28.61
451732	MARTINE	Eva Martin	07/20/2026	0.00	45.00
451733	MEDERW	Walter Meder	07/20/2026	0.00	13,182.38
451734	MRSPLLC	MRSP, LLC	07/20/2026	0.00	13,523.75
451735	OREILLY	O'Reilly Auto Enterprises LLC	07/20/2026	0.00	654.99
451736	MENDES	Pacific Packaging & Supply Co Inc	07/20/2026	0.00	1,809.94
451737	HITECHSE	Pinger Industries, Inc.	07/20/2026	0.00	4,291.86
451738	SIMONSC	Cheryl Simons	07/20/2026	0.00	26.00
451739	ZSWRCSRF	State Water Resources Control Board	07/20/2026	0.00	1,697,662.64
451740	DNOFFI	Debra Stover	07/20/2026	0.00	355.60
451741	UB*06438	NATASHA TORRES	07/20/2026	0.00	78.25
451742	CALCARDS	US Bank Corporate Pmt Systems	07/20/2026	0.00	540.00
451743	VERITONE	Veritone, Inc.	07/20/2026	0.00	1,500.00
451744	WATKINSB	Brian Watkins	07/20/2026	0.00	77.00
451745	WENDTHOI	Holly Wendt	07/20/2026	0.00	100.00
451746	WHOOSTER	Whooster, Inc	07/20/2026	0.00	2,000.00
451747	CASTATE	CA State Disbursement Unit	07/20/2026	0.00	71.07
451748	WAMUTU	Crescent City Employees Association	07/20/2026	0.00	85.00
451749	CCPOLI	Crescent City Police Officer's Assoc	07/20/2026	0.00	650.00
451750	ICMARE	Mission Square	07/20/2026	0.00	7,004.65
451751	PORACRMT	PORAC RMT	07/20/2026	0.00	650.00
Report Total (150 checks):				0.00	4,038,043.09

AP
07-11-26 to 07-24-26 Council

User: kbates@crenscencity.org
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Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
0	7/20/2026	610-000-2188-00000	PR Batch 00002.07.2026 Medicare Employer Portion	1,599.21	False
0	7/20/2026	610-000-2189-00000	PR Batch 07911.07.2026 Federal Income Tax	393.10	False
0	7/20/2026	610-000-2185-00000	PR Batch 00022.07.2026 State Income Tax	495.28	False
0	7/20/2026	610-000-2189-00000	PR Batch 00022.07.2026 Federal Income Tax	1,390.68	False
0	7/20/2026	610-000-2185-00000	PR Batch 00002.07.2026 State Income Tax	3,315.42	False
0	7/20/2026	610-000-2188-00000	PR Batch 00022.07.2026 Medicare Employee Portion	233.80	False
0	7/20/2026	610-000-2188-00000	PR Batch 00022.07.2026 Medicare Employee Portion	1,096.28	False
0	7/20/2026	610-000-2189-00000	PR Batch 00022.07.2026 Federal Income Tax	6,547.58	False
0	7/20/2026	610-000-2189-00000	PR Batch 00002.07.2026 Federal Income Tax	2,622.52	False
0	7/20/2026	610-000-2188-00000	PR Batch 00002.07.2026 Medicare Employer Portion	434.16	False
0	7/20/2026	610-000-2189-00000	PR Batch 00002.07.2026 Federal Income Tax	9,904.59	False
0	7/20/2026	610-000-2188-00000	PR Batch 00002.07.2026 Medicare Employee Portion	1,611.28	False
0	7/20/2026	610-000-2185-00000	PR Batch 00022.07.2026 State Income Tax	2,436.11	False
0	7/20/2026	610-000-2188-00000	PR Batch 00022.07.2026 Medicare Employer Portion	1,096.28	False
0	7/20/2026	610-000-2188-00000	PR Batch 07911.07.2026 Medicare Employee Portion	244.78	False
0	7/20/2026	610-000-2188-00000	PR Batch 00002.07.2026 Medicare Employee Portion	434.16	False
0	7/20/2026	610-000-2188-00000	PR Batch 00022.07.2026 Medicare Employer Portion	233.80	False
0	7/20/2026	610-000-2187-00000	PR Batch 00002.07.2026 Service Credit Purchase	121.77	False
0	7/20/2026	610-000-2187-00000	PR Batch 00022.07.2026 EE PERS Contribution	6,290.67	False
0	7/20/2026	610-000-2187-00000	PR Batch 00022.07.2026 EE PERS 4850 Contribution	297.67	False
0	7/20/2026	610-000-2187-00000	PR Batch 00002.07.2026 EE PERS Contribution	7,642.34	False
0	7/20/2026	610-000-2187-00000	PR Batch 00022.07.2026 Survivor Benefit	3.51	False
0	7/20/2026	610-000-2187-00000	PR Batch 00002.07.2026 Survivor Benefit	8.00	False
0	7/20/2026	610-000-2187-00000	PR Batch 00002.07.2026 Service Credit Purchase	27.06	False
0	7/20/2026	610-000-2187-00000	PR Batch 00002.07.2026 MO EE PERS Contribution	147.90	False
0	7/20/2026	610-000-2187-00000	PR Batch 00002.07.2026 ER PERS Contribution	10,043.94	False
0	7/20/2026	610-000-2187-00000	PR Batch 00022.07.2026 EE PERS Contribution	1,330.49	False
0	7/20/2026	610-000-2187-00000	PR Batch 00002.07.2026 Survivor Benefit	31.06	False
0	7/20/2026	610-000-2187-00000	PR Batch 00002.07.2026 EE PERS Contribution	2,138.30	False
0	7/20/2026	610-000-2187-00000	PR Batch 00022.07.2026 ER PERS Contribution	1,572.84	False
0	7/20/2026	610-000-2188-00000	PR Batch 07911.07.2026 Medicare Employer Portion	244.78	False
0	7/20/2026	610-000-2185-00000	PR Batch 00002.07.2026 State Income Tax	861.76	False
0	7/20/2026	610-000-2187-00000	PR Batch 00022.07.2026 ER PERS Contribution	7,874.92	False

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0	7/20/2026	610-000-2187-00000	PR Batch 00022.07.2026 EE PERS 4850 Contribution	72.18	False
0	7/20/2026	610-000-2187-00000	PR Batch 00002.07.2026 MO EE PERS Contribution	42.94	False
0	7/20/2026	610-000-2187-00000	PR Batch 00002.07.2026 ER PERS Contribution	2,801.27	False
0	7/20/2026	610-000-2187-00000	PR Batch 00022.07.2026 Survivor Benefit	18.36	False
451590	7/13/2026	412-100-4390-00000	P/S - wall panels	294.66	False
451591	7/13/2026	419-000-2110-00000	Refund Check 113042-000, 127 SEA FOAM DR	100.00	False
451592	7/13/2026	419-000-2110-00000	Refund Check 008871-000, 1443 BREEN ST	50.50	False
451593	7/13/2026	419-000-2110-00000	Refund Check 113164-000, 2950 PRINCE RD	76.61	False
451594	7/13/2026	419-000-2110-00000	Refund Check 113437-000, 1075 PACIFIC AVE	49.51	False
451595	7/13/2026	419-000-2110-00000	Refund Check 112778-000, 127 W 8TH ST	140.71	False
451596	7/13/2026	419-000-2110-00000	Refund Check 112733-000, 2444 ROY AVE	171.05	False
451597	7/13/2026	419-000-2110-00000	Refund Check 113145-000, 504 WINDING CREEK CIR	181.50	False
451598	7/13/2026	419-000-2110-00000	Refund Check 113499-000, 116 OLIVE ST	177.92	False
451599	7/13/2026	419-000-2110-00000	Refund Check 113548-000, 608 G ST #2	155.30	False
451600	7/13/2026	419-000-2110-00000	Refund Check 107255-000, 4628 KINGS VALLEY RD #4	184.56	False
451601	7/13/2026	419-000-2110-00000	Refund Check 110949-000, 100 NEPTUNE WAY	61.01	False
451602	7/13/2026	419-000-2110-00000	Refund Check 111689-000, 150 MASON CT	85.13	False
451603	7/13/2026	610-000-2183-00000	FY26/27 Insurance premiums	494,417.63	False
451603	7/13/2026	620-620-4440-00000	FY26/27 Insurance premiums	943,653.75	False
451604	7/13/2026	419-000-2110-00000	Refund Check 111575-000, 1770 EL MONTE RD	175.79	False
451605	7/13/2026	419-000-2110-00000	Refund Check 112991-000, 832 A ST	161.62	False
451606	7/13/2026	413-000-2110-00000	Refund Check 112941-000, 309 HILL ST	5.50	False
451607	7/13/2026	413-000-2110-00000	Refund Check 007451-000, 1766 WILDWOOD LN	4.07	False
451608	7/13/2026	419-000-2110-00000	Refund Check 107261-000, 217 4TH ST #1	150.58	False
451609	7/13/2026	419-000-2110-00000	Refund Check 112335-000, 210 SKOOKUM LN	83.51	False
451610	7/13/2026	419-000-2110-00000	Refund Check 108814-000, 150 HUMBOLDT RD	149.58	False
451611	7/13/2026	413-000-2110-00000	Refund Check 109885-000, 135 FAIRFAX CT	252.56	False
451612	7/13/2026	413-000-2110-00000	Refund Check 113199-000, 135 FAIRFAX CT	20.36	False
451613	7/13/2026	419-000-2110-00000	Refund Check 113534-000, HYDRANT METER- E- NORTHCREST	625.43	False
451614	7/13/2026	419-000-2110-00000	Refund Check 107240-000, 140 CHURCH TREE RD	250.00	False
451615	7/13/2026	412-100-4390-00000	Firewood bundles	250.00	False
451616	7/13/2026	419-000-2110-00000	Refund Check 112131-000, 143 TEMPLE ST	154.62	False
451617	7/13/2026	419-000-2110-00000	Refund Check 105107-071, 485 J ST #F	51.91	False
451618	7/13/2026	419-000-2110-00000	Refund Check 110133-000, 393 CHILDS AVE	114.12	False
451619	7/13/2026	419-000-2110-00000	Refund Check 008999-005, 120 BREAKWATER DR	169.98	False
451620	7/13/2026	419-000-2110-00000	Refund Check 108497-002, 111 WHALEVIEW CT	57.92	False
451621	7/13/2026	419-000-2110-00000	Refund Check 112795-000, 1057 PACIFIC AVE #B	21.50	False
451621	7/13/2026	413-000-2110-00000	Refund Check 112795-000, 1057 PACIFIC AVE #B	64.99	False
451622	7/13/2026	419-000-2110-00000	Refund Check 100337-002, 534 MC NAMARA AVE	122.21	False
451623	7/13/2026	419-000-2110-00000	Refund Check 113245-000, 748 COOPER AVE	99.67	False
451624	7/13/2026	419-000-2110-00000	Refund Check 111399-000, 150 SORREL RIDGE RD	100.00	False
451625	7/13/2026	419-000-2110-00000	Refund Check 006904-000, 1491 LAUFF AVE	5.46	False
451626	7/13/2026	419-000-2110-00000	Refund Check 110857-001, 2350 HOWLAND HILL RD	191.85	False

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451627	7/13/2026	419-000-2110-00000	Refund Check 112082-000, 176 ELK VALLEY RD	23.62	False
451627	7/13/2026	413-000-2110-00000	Refund Check 112082-000, 176 ELK VALLEY RD	43.01	False
451628	7/13/2026	419-000-2110-00000	Refund Check 112082-001, 1565 S RAILROAD AVE	22.49	False
451629	7/13/2026	419-000-2110-00000	Refund Check 113511-000, 880 C ST #1	61.41	False
451630	7/13/2026	419-000-2110-00000	Refund Check 107670-000, 560 W CONDOR ST	192.29	False
451631	7/13/2026	419-000-2110-00000	Refund Check 109239-001, 1615 ARLINGTON DR	159.78	False
451632	7/13/2026	419-000-2110-00000	Refund Check 106991-001, 515 HUMBOLDT RD	155.06	False
451633	7/13/2026	419-000-2110-00000	Refund Check 106670-000, 931 MACKEN AVE	167.00	False
451634	7/13/2026	161-485-4796-24BAL	Business Assistance Loan Program - Sun Seekers 2.0	70,000.00	False
451635	7/13/2026	506-506-4390-00000	Monitors and AV for WWTP conference room	660.74	False
451635	7/13/2026	420-115-4390-00000	BT for Passwordless login	155.00	False
451635	7/13/2026	506-506-4390-00000	Microphone mounts for WWTP conference room	23.71	False
451635	7/13/2026	412-100-4799-COAST	toilet paper dispenser	285.84	False
451635	7/13/2026	506-506-4390-00000	12X12 louver gable vent	14.99	False
451635	7/13/2026	506-506-4390-00000	Cable chase for WWTP conf room	32.03	False
451636	7/13/2026	001-240-4530-00000	Training - Spring 2026 - March EVOC PSP	935.00	False
451637	7/13/2026	001-112-4409-00000	Downtown Specific Plan P2: urban design services - PROG PMT 3	23,130.00	False
451638	7/13/2026	420-115-4312-00000	Renewal for servers (City/Scada)	358.77	False
451638	7/13/2026	419-371-4390-00000	Renewal for servers (City/Scada)	1,067.53	False
451639	7/13/2026	001-112-4430-00000	FY26 Advertising and Marketing Services	665.00	False
451639	7/13/2026	001-480-4430-00000	FY26 Advertising and Marketing Services	31.25	False
451639	7/13/2026	001-112-4430-00000	FY26 Advertising and Marketing Services	250.00	False
451640	7/13/2026	901-470-4799-47010	SWPPP for Beachfront Park Improvements Phase 1B	1,720.00	False
451641	7/13/2026	419-371-4390-00000	Gasket	1.36	False
451642	7/13/2026	413-353-4390-00000	Safety/PW Supplies	35.52	False
451642	7/13/2026	508-508-4390-00000	Safety/PW Supplies	9.67	False
451642	7/13/2026	419-371-4390-00000	Safety/PW Supplies	35.52	False
451642	7/13/2026	413-353-4390-00000	Safety/PW Supplies	9.68	False
451642	7/13/2026	001-470-4390-00000	Safety/PW Supplies	35.51	False
451642	7/13/2026	001-470-4390-00000	Safety/PW Supplies	9.66	False
451642	7/13/2026	506-506-4390-00000	Safety/PW Supplies	35.52	False
451642	7/13/2026	506-506-4390-00000	Safety/PW Supplies	9.68	False
451642	7/13/2026	508-508-4390-00000	Safety/PW Supplies	35.50	False
451642	7/13/2026	001-364-4390-10025	Safety/PW Supplies	35.53	False
451642	7/13/2026	001-364-4390-10025	Safety/PW Supplies	9.67	False
451642	7/13/2026	419-371-4390-00000	Safety/PW Supplies	9.68	False
451643	7/13/2026	419-371-4409-00000	FY26 Water Regulatory Services - Task Order 12 - June 2026	46.00	False
451643	7/13/2026	419-371-4409-00000	FY26 Cross Connection Services - Task Order 15 - June 2026	2,025.00	False
451644	7/13/2026	419-371-4230-00000	707-465-3386 Water Scada Phone - 06/14/26-07/13/26	131.56	False
451645	7/13/2026	419-371-4390-00000	water suction/discharge hose	378.96	False
451646	7/13/2026	901-470-4799-47010	Phase 1B Additional Scope - Prog pmt 35R	50,713.75	False
451646	7/13/2026	901-470-4799-47012	Landscape design services for Beachfront Park - Prog pmt 36	32,369.00	False
451647	7/13/2026	413-000-1202-00000	sludge processing	1,944.69	False

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451647	7/13/2026	413-000-1202-00000	sludge processing	1,842.82	False
451647	7/13/2026	413-000-1202-00000	sludge processing	2,093.04	False
451648	7/13/2026	001-120-4409-2020S	Measure S sales tax auditing & reporting - Apr-Jun 2026	600.00	False
451648	7/13/2026	001-120-4409-00000	Sales tax auditing & reporting - Apr-Jun 2026	1,307.59	False
451649	7/13/2026	001-480-3716-00000	Refund - Prorated Annual Senior Pass	375.00	False
451650	7/13/2026	001-364-4310-00000	CH -Office Supplies	14.57	False
451650	7/13/2026	419-113-4310-00000	CH -Office Supplies	13.29	False
451650	7/13/2026	413-120-4310-00000	CH -Office Supplies	77.86	False
451650	7/13/2026	419-371-4310-00000	CH -Office Supplies	46.62	False
451650	7/13/2026	001-470-4310-00000	CH -Office Supplies	5.23	False
451650	7/13/2026	413-353-4310-00000	CH -Office Supplies	14.57	False
451650	7/13/2026	001-114-4310-00000	CH -Office Supplies	31.32	False
451650	7/13/2026	001-471-4310-00000	CH -Office Supplies	9.98	False
451650	7/13/2026	413-352-4310-00000	CH -Office Supplies	6.52	False
451650	7/13/2026	001-111-4310-00000	CH -Office Supplies	14.01	False
451650	7/13/2026	001-313-4310-00000	CH -Office Supplies	18.60	False
451650	7/13/2026	419-120-4310-00000	CH -Office Supplies	77.30	False
451650	7/13/2026	001-130-4310-00000	CH -Office Supplies	15.30	False
451650	7/13/2026	001-120-4310-00000	CH -Office Supplies	72.23	False
451650	7/13/2026	413-114-4310-00000	CH -Office Supplies	5.15	False
451650	7/13/2026	001-112-4310-00000	CH -Office Supplies	29.80	False
451650	7/13/2026	001-113-4310-00000	CH -Office Supplies	13.28	False
451650	7/13/2026	419-111-4310-00000	CH -Office Supplies	14.41	False
451650	7/13/2026	413-111-4310-00000	CH -Office Supplies	13.13	False
451650	7/13/2026	412-114-4310-00000	CH -Office Supplies	1.13	False
451650	7/13/2026	412-113-4310-00000	CH -Office Supplies	1.69	False
451650	7/13/2026	412-100-4310-00000	CH -Office Supplies	10.95	False
451650	7/13/2026	001-251-4310-00000	CH -Office Supplies	70.70	False
451650	7/13/2026	420-115-4310-00000	CH -Office Supplies	87.53	False
451650	7/13/2026	419-114-4310-00000	CH -Office Supplies	6.04	False
451650	7/13/2026	001-480-4310-00000	CH -Office Supplies	10.95	False
451650	7/13/2026	413-130-4310-00000	CH -Office Supplies	7.65	False
451650	7/13/2026	413-113-4310-00000	CH -Office Supplies	13.28	False
451650	7/13/2026	412-111-4310-00000	CH -Office Supplies	2.17	False
451650	7/13/2026	419-130-4310-00000	CH -Office Supplies	7.65	False
451650	7/13/2026	001-350-4310-00000	CH -Office Supplies	36.48	False
451650	7/13/2026	412-120-4310-00000	CH -Office Supplies	12.08	False
451650	7/13/2026	412-130-4310-00000	CH -Office Supplies	2.18	False
451650	7/13/2026	413-357-4310-00000	CH -Office Supplies	25.53	False
451650	7/13/2026	001-250-4310-00000	CH -Office Supplies	16.03	False
451651	7/13/2026	413-120-4240-00000	Print and Mail Utility Bills - May 2026	1,153.50	False
451651	7/13/2026	419-120-4240-00000	Print and Mail Utility Bills - May 2026	1,153.50	False
451652	7/13/2026	001-480-4430-00000	KPOD Radio Spots	150.00	False

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451652	7/13/2026	001-480-4430-00000	KPOD Radio Spots	150.00	False
451652	7/13/2026	001-480-4430-00000	KPOD Radio Spots	150.00	False
451653	7/13/2026	001-240-4530-2020S	FY26 Monthly K9 Maint Fees - Kostya - June 2026	400.00	False
451653	7/13/2026	001-240-4530-2020S	FY26 Monthly K9 Maint Fees - Murtaugh - June 2026	400.00	False
451654	7/13/2026	001-480-4370-00000	Janitorial Supplies - Mats	74.36	False
451654	7/13/2026	419-114-4370-00000	City Hall Mats	0.20	False
451654	7/13/2026	412-130-4370-00000	City Hall Mats	0.07	False
451654	7/13/2026	412-111-4370-00000	City Hall Mats	0.08	False
451654	7/13/2026	419-111-4370-00000	City Hall Mats	0.47	False
451654	7/13/2026	001-471-4370-00000	City Hall Mats	0.32	False
451654	7/13/2026	413-130-4370-00000	City Hall Mats	0.25	False
451654	7/13/2026	413-353-4370-00000	City Hall Mats	0.47	False
451654	7/13/2026	001-350-4370-00000	City Hall Mats	1.19	False
451654	7/13/2026	413-357-4370-00000	City Hall Mats	0.83	False
451654	7/13/2026	001-114-4370-00000	City Hall Mats	1.03	False
451654	7/13/2026	419-130-4370-00000	City Hall Mats	0.25	False
451654	7/13/2026	412-120-4370-00000	City Hall Mats	0.40	False
451654	7/13/2026	419-120-4370-00000	City Hall Mats	2.53	False
451654	7/13/2026	001-364-4370-00000	City Hall Mats	0.48	False
451654	7/13/2026	001-120-4370-00000	City Hall Mats	2.36	False
451654	7/13/2026	413-114-4370-00000	City Hall Mats	0.17	False
451654	7/13/2026	001-112-4370-00000	City Hall Mats	0.98	False
451654	7/13/2026	412-114-4370-00000	City Hall Mats	0.04	False
451654	7/13/2026	412-113-4370-00000	City Hall Mats	0.06	False
451654	7/13/2026	419-113-4370-00000	City Hall Mats	0.43	False
451654	7/13/2026	001-480-4370-00000	City Hall Mats	0.35	False
451654	7/13/2026	001-470-4370-00000	City Hall Mats	0.17	False
451654	7/13/2026	413-352-4370-00000	City Hall Mats	0.21	False
451654	7/13/2026	412-100-4370-00000	City Hall Mats	0.36	False
451654	7/13/2026	413-130-4370-00000	City Hall Mats	0.25	False
451654	7/13/2026	001-130-4370-00000	City Hall Mats	0.50	False
451654	7/13/2026	001-111-4370-00000	City Hall Mats	0.46	False
451654	7/13/2026	001-250-4370-00000	City Hall Mats	0.52	False
451654	7/13/2026	413-113-4370-00000	City Hall Mats	0.43	False
451654	7/13/2026	001-251-4370-00000	City Hall Mats	2.31	False
451654	7/13/2026	413-111-4370-00000	City Hall Mats	0.43	False
451654	7/13/2026	001-313-4370-00000	City Hall Mats	0.61	False
451654	7/13/2026	413-120-4370-00000	City Hall Mats	2.55	False
451654	7/13/2026	420-115-4370-00000	City Hall Mats	2.86	False
451654	7/13/2026	001-113-4370-00000	City Hall Mats	0.43	False
451654	7/13/2026	419-371-4370-00000	City Hall Mats	1.52	False
451654	7/13/2026	412-130-4370-00000	City Hall Mats	0.07	False
451654	7/13/2026	413-357-4370-00000	City Hall Mats	0.83	False

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451654	7/13/2026	419-113-4370-00000	City Hall Mats	0.43	False
451654	7/13/2026	413-120-4370-00000	City Hall Mats	2.55	False
451654	7/13/2026	419-114-4370-00000	City Hall Mats	0.20	False
451654	7/13/2026	412-113-4370-00000	City Hall Mats	0.06	False
451654	7/13/2026	412-100-4370-00000	City Hall Mats	0.36	False
451654	7/13/2026	001-364-4370-00000	City Hall Mats	0.48	False
451654	7/13/2026	001-350-4370-00000	City Hall Mats	1.19	False
451654	7/13/2026	412-114-4370-00000	City Hall Mats	0.04	False
451654	7/13/2026	001-471-4370-00000	City Hall Mats	0.32	False
451654	7/13/2026	001-111-4370-00000	City Hall Mats	0.46	False
451654	7/13/2026	001-313-4370-00000	City Hall Mats	0.61	False
451654	7/13/2026	419-130-4370-00000	City Hall Mats	0.25	False
451654	7/13/2026	001-470-4370-00000	City Hall Mats	0.17	False
451654	7/13/2026	001-130-4370-00000	City Hall Mats	0.50	False
451654	7/13/2026	001-112-4370-00000	City Hall Mats	0.98	False
451654	7/13/2026	001-120-4370-00000	City Hall Mats	2.36	False
451654	7/13/2026	419-371-4370-00000	City Hall Mats	1.52	False
451654	7/13/2026	419-120-4370-00000	City Hall Mats	2.53	False
451654	7/13/2026	413-114-4370-00000	City Hall Mats	0.17	False
451654	7/13/2026	419-111-4370-00000	City Hall Mats	0.47	False
451654	7/13/2026	413-353-4370-00000	City Hall Mats	0.47	False
451654	7/13/2026	001-113-4370-00000	City Hall Mats	0.43	False
451654	7/13/2026	413-352-4370-00000	City Hall Mats	0.21	False
451654	7/13/2026	413-113-4370-00000	City Hall Mats	0.43	False
451654	7/13/2026	001-251-4370-00000	City Hall Mats	2.31	False
451654	7/13/2026	001-250-4370-00000	City Hall Mats	0.52	False
451654	7/13/2026	412-111-4370-00000	City Hall Mats	0.08	False
451654	7/13/2026	001-114-4370-00000	City Hall Mats	1.03	False
451654	7/13/2026	413-111-4370-00000	City Hall Mats	0.43	False
451654	7/13/2026	001-480-4370-00000	City Hall Mats	0.35	False
451654	7/13/2026	420-115-4370-00000	City Hall Mats	2.86	False
451654	7/13/2026	412-120-4370-00000	City Hall Mats	0.40	False
451655	7/13/2026	412-000-3570-00000	Refund 06/24-06/28/26 Stay (Conf# 13832)	216.36	False
451655	7/13/2026	001-000-3221-00000	Refund 06/24-06/28/26 Stay (Conf# 13832)	21.64	False
451656	7/13/2026	419-371-4390-00000	cut/thread brass part	19.05	False
451657	7/13/2026	156-364-4799-0CGBP	Ceramic Mural at Cultural Center	2,100.00	False
451658	7/13/2026	413-000-1202-00000	WWTP Solids Hauling Credit - May 2026	-13,198.17	False
451658	7/13/2026	413-352-4409-00000	WWTP Operations Contract - May 2026	133,148.73	False
451658	7/13/2026	413-351-4409-00000	WWTP Operations Contract - Apr 2026	1,359.60	False
451658	7/13/2026	413-352-4340-00000	WWTP Operations Contract - May 2026	10,723.31	False
451658	7/13/2026	413-352-4450-00000	WWTP Operations Contract - May 2026	14,666.67	False
451659	7/13/2026	001-480-4370-00000	janitorial supplies	174.09	False
451660	7/13/2026	001-480-4230-00000	Alarm system - fee - FY26	1.76	False

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451660	7/13/2026	001-480-4230-00000	Alarm system - FY26	211.50	False
451661	7/13/2026	412-100-4225-00000	FY26 Trash & Bin Service - June 2026	2,896.74	False
451662	7/13/2026	161-485-4796-24BAL	Business Assistance Loan Program - Redwoods Revealed	35,000.00	False
451663	7/13/2026	001-130-4550-00000	Legal Support - June 2026	152.00	False
451663	7/13/2026	413-130-4550-00000	Legal Support - June 2026	76.00	False
451663	7/13/2026	419-130-4550-00000	Legal Support - June 2026	76.00	False
451664	7/13/2026	412-100-4409-00000	FY26 - Reservation System - Jun 2026	1,246.60	False
451665	7/13/2026	419-120-4415-00000	Online & IVR Utlity payment processing - Jun 2026	1,357.40	False
451665	7/13/2026	413-120-4415-00000	Online & IVR Utlity payment processing - Jun 2026	1,357.40	False
451666	7/13/2026	001-111-4409-CLTDV	TCT - temporary kiosks (3)	6,070.00	False
451667	7/13/2026	001-000-3221-00000	Refund: 6/20/26 Stay (Conf# 14482)	1.24	False
451667	7/13/2026	412-000-3570-00000	Refund: 6/20/26 Stay (Conf# 14482)	12.36	False
451668	7/13/2026	412-100-4310-00000	King size sharpies	6.98	False
451668	7/13/2026	001-480-4310-00000	receipt paper rolls, sticky notes	30.58	False
451669	7/13/2026	001-230-4530-00000	HazMat FRO Decon and Haz Mat Incident Commander Training	675.00	False
451670	7/13/2026	001-120-4550-00000	GFOA: Annual membership - L. Leaver	83.34	False
451670	7/13/2026	001-240-4530-00000	SHIELD REGIONAL TRAINING: Refund of Academy Instructor Cert Cour	-463.50	False
451670	7/13/2026	001-240-4240-00000	USPS: postage	15.60	False
451670	7/13/2026	413-120-4550-00000	GFOA: Annual membership - L. Leaver	83.33	False
451670	7/13/2026	001-000-1351-00000	Gun loan for Police Officer per CCPOA MOU	2,000.00	False
451670	7/13/2026	001-480-4390-00000	WAL-MART: water safety day snacks	44.88	False
451670	7/13/2026	419-120-4550-00000	GFOA: Annual membership - L. Leaver	83.33	False
451670	7/13/2026	001-000-1202-00000	Gun loan for Police Officer per CCPOA MOU	110.00	False
451670	7/13/2026	001-240-4240-00000	USPS: postage	78.00	False
451686	7/20/2026	159-485-4799-23ASP	Front Street CDBG labor compliance - Prog Pmt 10	3,000.00	False
451687	7/20/2026	419-114-4390-00000	First aid kit supplies	31.49	False
451687	7/20/2026	001-350-4450-00000	Mini PC for yard timecards	351.31	False
451687	7/20/2026	001-114-4390-00000	First aid kit supplies	163.44	False
451687	7/20/2026	413-114-4390-00000	First aid kit supplies	26.92	False
451687	7/20/2026	412-114-4390-00000	First aid kit supplies	6.01	False
451687	7/20/2026	420-115-4390-00000	RETURN: bluetooth for passwordless log	-122.26	False
451688	7/20/2026	001-230-4450-00000	Annual Service for Bauer Compressor at City Station	1,738.63	False
451689	7/20/2026	930-230-4930-2020S	6/4-6/5/26 - Ontario, CA - Deliver #5181 for repairs - meals, ub	138.76	False
451689	7/20/2026	930-230-4930-2020S	6/22/26 - Ontario CA - pick up #5181 repaired - meals/uber	131.95	False
451690	7/20/2026	001-251-4409-00000	Battery Point Plan Check and Bulding Inspection - Jun 2026	1,386.25	False
451691	7/20/2026	001-240-4330-00000	FY26 Fuel for Patrol Cars	4,197.57	False
451691	7/20/2026	001-240-4330-00000	FY26 Fuel for Patrol Cars	144.98	False
451692	7/20/2026	001-480-2122-00000	Sales Tax Payable - FY26	55.26	False
451692	7/20/2026	412-000-2122-00000	Sales Tax Payable - FY26	163.99	False
451692	7/20/2026	001-120-4400-00000	Sales Tax Payable - FY26	2.75	False
451693	7/20/2026	001-120-4400-00000	Use Tax Payable: 04/01/26-06/30/26	-0.54	False
451693	7/20/2026	506-000-2122-00000	Use Tax Payable: 04/01/26-06/30/26	18.89	False
451693	7/20/2026	919-000-2122-00000	Use Tax Payable: 04/01/26-06/30/26	383.66	False

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451693	7/20/2026	903-000-2122-00000	Use Tax Payable: 04/01/26-06/30/26	449.63	False
451693	7/20/2026	508-000-2122-00000	Use Tax Payable: 04/01/26-06/30/26	11.71	False
451693	7/20/2026	001-000-2122-00000	Use Tax Payable: 04/01/26-06/30/26	1,869.44	False
451693	7/20/2026	413-000-2122-00000	Use Tax Payable: 04/01/26-06/30/26	395.21	False
451694	7/20/2026	001-251-3312-00000	Admin Fees Payable: 04/01/26-06/30/26 (retained)	-18.00	False
451694	7/20/2026	001-251-3312-00000	Admin Fees Payable: 04/01/26-06/30/26	180.00	False
451695	7/20/2026	001-350-4450-00000	Copier Maintenance: 05/25/26-06/24/26	55.71	False
451696	7/20/2026	001-240-4475-00000	FY26 Dispatch Services - Jan-Mar 2026	31,525.00	False
451697	7/20/2026	001-000-2150-00000	Seismic Fees Payable: 04/01/26-06/30/26	133.57	False
451697	7/20/2026	001-000-2140-00000	Seismic Fees Payable: 04/01/26-06/30/26	451.40	False
451698	7/20/2026	001-230-4390-00000	Cylinder Rental - June 2026	88.60	False
451699	7/20/2026	001-240-4530-00000	6/25-6/26/26 Eureka, CA - Academy Graduation -per diem meals	86.00	False
451700	7/20/2026	419-371-4390-00000	Gate valve	621.85	False
451701	7/20/2026	413-000-1202-00000	Sludge processing	2,109.13	False
451701	7/20/2026	413-000-1202-00000	Sludge processing	2,076.96	False
451702	7/20/2026	508-508-4390-60003	Bolts, hex nuts	46.75	False
451703	7/20/2026	412-100-4799-COAST	Lighthouse Cove Restroom Remodel - Prog pmt 2	117,153.80	False
451703	7/20/2026	412-000-2112-00000	Lighthouse Cove Restroom Remodel - Prog pmt 2	-5,857.69	False
451704	7/20/2026	412-000-3570-00000	Refund 06/19-06/22/26 Stay (Conf# 14551)	253.14	False
451704	7/20/2026	001-000-3221-00000	Refund 06/19-06/22/26 Stay (Conf# 14551)	25.31	False
451705	7/20/2026	412-100-4799-COAST	Temp Toilet/Shower Facilities during RV Park remodel-6/1-6/29/26	15,396.50	False
451706	7/20/2026	001-230-4391-00000	ignition coil set for #5100	278.66	False
451706	7/20/2026	508-508-4390-00000	RETURN: sensor	-124.76	False
451706	7/20/2026	001-240-4391-00000	micro V-belt for #68	19.14	False
451707	7/20/2026	508-508-4390-00000	fasteners & springs	120.45	False
451708	7/20/2026	001-240-4530-00000	6/25-6/26/26 Eureka, CA - Academy Graduation - per diem meals	86.00	False
451709	7/20/2026	413-357-4450-00000	Alarm monitoring - fee	13.30	False
451709	7/20/2026	413-357-4450-00000	Alarm monitoring	798.00	False
451710	7/20/2026	419-371-4390-00000	Cutting grease	89.29	False
451711	7/20/2026	506-506-4390-00000	T-bar box hanger	50.95	False
451712	7/20/2026	001-240-4380-00000	6/24-6/25/26 - Tulelake, CA - K9 Training - per diem	81.60	False
451713	7/20/2026	001-114-4409-00000	FY26 Safety training - Heat Illness Prevention 3395 & 3396	105.00	False
451713	7/20/2026	001-114-4409-00000	FY26 Safety training - Intro to Cal/OSHA; IIPP	75.00	False
451713	7/20/2026	001-114-4409-00000	FY26 Safety training - Bloodborne Pathogens Training	57.50	False
451713	7/20/2026	001-114-4409-00000	FY26 Safety training - Workplace Violence Prevention	84.00	False
451713	7/20/2026	001-114-4409-00000	FY26 Safety training - June 2026	493.50	False
451714	7/20/2026	001-230-4391-00000	Replace decals and stripes on 5111 after collision	2,850.00	False
451715	7/20/2026	001-000-2160-00000	SB1186 Fees Payable: 4/1/26-6/30/26	211.60	False
451716	7/20/2026	419-371-4390-00000	pens, stationary, file wallet	76.79	False
451717	7/20/2026	413-351-4390-00000	Large balance replacement	2,474.52	False
451718	7/20/2026	001-313-4409-00000	Mygov software - FY 26	363.00	False
451718	7/20/2026	001-251-4450-00000	Mygov software - FY 26	363.00	False
451718	7/20/2026	001-000-1510-00000	Mygov software - FY 27 (SPLIT 001-251-4450/313-4409)	3,630.00	False

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451719	7/20/2026	419-371-4340-00000	FY26 Sodium Hypochlorite	4,088.71	False
451720	7/20/2026	001-240-4390-00000	EVIDENT: evidence supplies	829.74	False
451720	7/20/2026	001-240-4390-AB109	STARLINK: internet for cyber crimes	165.00	False
451720	7/20/2026	001-240-4390-00000	LAPOLICEGEAR: Equipment/uniforms	168.87	False
451720	7/20/2026	001-240-4390-00000	CRYSTAL SPRINGS: water for station	40.00	False
451720	7/20/2026	001-230-4390-00000	AMAZON: USB charging station	20.56	False
451720	7/20/2026	001-240-4380-2020S	TOWN & COUNTRY: Medical Care for Sgt Kostya	259.00	False
451720	7/20/2026	001-230-4390-00000	WALMART: rubber bands	1.87	False
451720	7/20/2026	930-230-4930-2020S	ADV AIR: 6/22/26-Ontario CA-pick up #5181repaired--J. Weiland	245.50	False
451720	7/20/2026	001-240-4391-00000	SP TIGEROUGH: seat covers	503.37	False
451720	7/20/2026	001-240-4390-00000	SIRCHIE: evidence supplies	528.23	False
451720	7/20/2026	001-240-4390-00000	EVIDENT: shipping charges for evidence supplies	199.68	False
451720	7/20/2026	001-240-4530-00000	LLRMI.COM: Online training apple & IOS investigations	175.00	False
451720	7/20/2026	001-240-4320-00000	COPQUEST: Uniforms/Equipment	356.19	False
451720	7/20/2026	001-240-4240-00000	MAILROOM: postage	15.88	False
451720	7/20/2026	001-240-4390-00000	GALLS: Uniforms/equipment	465.12	False
451720	7/20/2026	930-230-4930-2020S	DBLTREE: 6/4-6/5/26-Ontario,CA-Deliver #5181/repairs-J. Weiland	209.94	False
451720	7/20/2026	001-240-4390-00000	DRIUPRINTING: evidence stickers	126.56	False
451720	7/20/2026	001-240-4390-00000	LIVEFIRETACTICAL: Training rounds - plastic	492.95	False
451720	7/20/2026	001-230-4395-00000	CONWAYSHIELD: helmet shields	412.90	False
451720	7/20/2026	001-230-4407-00000	QR CODE GENERATOR: QR Code for Chief's Recruitment	19.99	False
451720	7/20/2026	001-230-4409-00000	FIRE PROGRAMS: Fire archives	260.00	False
451720	7/20/2026	001-240-4380-2020S	TOWN & COUNTRY: Medical Care for Sgt Kostya	24.00	False
451720	7/20/2026	001-240-4380-2020S	TOWN & COUNTRY: Medical Care for Murtaugh	71.00	False
451720	7/20/2026	001-240-4390-00000	5.11 INC: Uniforms/equipment	469.19	False
451720	7/20/2026	001-000-2122-00000	LIVEFIRETACTICAL: Training rounds - plastic (TAX)	-36.96	False
451720	7/20/2026	001-240-4320-00000	GALLS: Uniforms/Equipment	369.44	False
451720	7/20/2026	001-230-4390-00000	REDBACKBOOTS: career captains station boots	464.84	False
451720	7/20/2026	001-240-4320-00000	GALLS: equipment/uniforms	168.01	False
451720	7/20/2026	001-230-4530-2020S	FUEL: 5/29-31,6/5-7,6/12-14/2026-Redding,PubSfty First Aid Cert	219.76	False
451720	7/20/2026	930-230-4930-2020S	ADV AIR: 6/4-6/5/26-Ontario,CA-Deliver #5181-repairs-J. Borges	201.50	False
451720	7/20/2026	930-230-4930-2020S	SW AIR: 6/4-6/5/26-Ontario,CA-Deliver #5181-repairs-J.Weiland	189.40	False
451720	7/20/2026	930-230-4930-2020S	ADV AIR: 6/4-6/5/26-Ontario,CA-Deliver #5181/repairs-J. Weiland	201.50	False
451720	7/20/2026	930-230-4930-2020S	DBLTREE: 6/4-6/5/26-Ontario,CA-Deliver #5181/repairs-J. Borges	232.94	False
451720	7/20/2026	930-230-4930-2020S	FUEL MULT: 6/4-6/5/26-Ontario,CA-Deliver #5181/repairs-J. Borges	979.80	False
451720	7/20/2026	930-230-4930-2020S	SW AIR: 6/22/26-Ontario CA-pick up #5181repaired-J. Borges	372.40	False
451720	7/20/2026	001-230-4390-00000	LOVES: ratchet strap	37.86	False
451720	7/20/2026	001-230-4391-00000	HOME DEPOT: electrical plug for City rig	27.04	False
451720	7/20/2026	001-000-2122-00000	EVIDENT: evidence supplies (TAX)	-63.24	False
451720	7/20/2026	930-230-4930-2020S	SW AIR: 6/22/26-Ontario CA-pick up #5181repaired-J.Weiland	372.40	False
451720	7/20/2026	930-230-4930-2020S	ADV AIR: 6/22/26-Ontario CA-pick up #5181repaired-J. Borges	245.50	False
451720	7/20/2026	930-230-4930-2020S	SW AIR:6/4-6/5/26-Ontario, CA - Deliver #5181/repairs- J. Borges	189.40	False
451721	7/20/2026	419-371-4230-00000	Water SCADA Cellular - 04/24/26-05/23/26	-55.83	False

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451721	7/20/2026	419-371-4230-00000	Water SCADA Cellular - 05/24/26-06/23/26	675.94	False
451722	7/20/2026	919-000-2112-00000	Surge tank installation - Progress Pmt 4 (retention)	-3,502.18	False
451722	7/20/2026	919-371-4799-37114	Surge tank installation - Progress Pmt 4	70,043.51	False
451722	7/20/2026	919-371-4799-37114	Surge tank installation - Progress Pmt 3	5,818.44	False
451722	7/20/2026	919-000-2112-00000	Surge tank installation - Progress Pmt 3 (retention)	-290.92	False
451723	7/20/2026	930-230-4930-2020S	6/4-6/5/26 - Ontario, CA - Deliver #5181 for repairs - meals	111.80	False
451723	7/20/2026	930-230-4930-2020S	6/22/26 - Ontario CA - pick up #5181 repaired - meals	86.00	False
451724	7/20/2026	001-240-4390-00000	gloves	462.70	False
451725	7/20/2026	001-240-4409-2020S	FY27 AXON contract for body cameras, tasers, in-car cameras, dig	94,065.84	False
451726	7/20/2026	001-350-4450-00000	copier maintenance - 06/25/26-07/24/26	21.87	False
451727	7/20/2026	413-000-1202-00000	Sludge processing	2,112.45	False
451728	7/20/2026	001-470-4390-00000	5 yds screened dirt	243.56	False
451729	7/20/2026	413-120-4530-00000	7/8-7/10/26 Berkeley, CA - Annual auditor training seminar - mea	87.58	False
451729	7/20/2026	001-120-4530-00000	7/8-7/10/26 Berkeley, CA - Annual auditor training seminar - mea	87.59	False
451729	7/20/2026	419-120-4530-00000	7/8-7/10/26 Berkeley, CA - Annual auditor training seminar - mea	87.59	False
451730	7/20/2026	508-508-4390-00000	tires	274.31	False
451732	7/20/2026	001-000-3221-00000	Refund 07/05-07/10/26 Stay (Conf# 14542)	4.09	False
451732	7/20/2026	412-000-3570-00000	Refund 07/05-07/10/26 Stay (Conf# 14542)	40.91	False
451733	7/20/2026	419-000-3731-00000	REFUND - Water parts/labor 1405 Breen- Reissue Ck447931 Partial	800.38	False
451733	7/20/2026	413-000-3742-00000	REFUND - Sewer Connection Fee 1405 Breen- Reissue Ck447931 Part	9,682.00	False
451733	7/20/2026	419-000-3741-00000	REFUND - Water connection fee 1405 Breen- Reissue Ck447931 Parti	2,700.00	False
451734	7/20/2026	419-120-4409-00000	FY27 Renew smart phone meter reading	13,523.75	False
451735	7/20/2026	508-508-4390-00000	blades	17.46	False
451735	7/20/2026	508-508-4390-00000	RETURN: oil pressure switch	-23.77	False
451735	7/20/2026	508-508-4390-00000	oil filter	6.44	False
451735	7/20/2026	508-508-4390-00000	v-belt	23.25	False
451735	7/20/2026	508-508-4390-00000	air filter	20.47	False
451735	7/20/2026	001-230-4390-00000	4th of July parade rig washing supplies	123.29	False
451735	7/20/2026	508-508-4390-60004	fuel pump	38.67	False
451735	7/20/2026	508-508-4390-00000	oil pressure switch	23.77	False
451735	7/20/2026	506-506-4390-00000	torque wrench	425.41	False
451736	7/20/2026	001-350-4370-00000	Janitorial Supplies- City-Wide	21.02	False
451736	7/20/2026	001-113-4370-00000	Janitorial Supplies- City-Wide	4.67	False
451736	7/20/2026	001-114-4370-00000	Janitorial Supplies- City-Wide	0.74	False
451736	7/20/2026	001-480-4370-00000	Janitorial Supplies- City-Wide	116.55	False
451736	7/20/2026	001-113-4370-00000	Janitorial Supplies- City-Wide	0.74	False
451736	7/20/2026	419-120-4370-00000	Janitorial Supplies- City-Wide	0.73	False
451736	7/20/2026	506-506-4370-00000	Janitorial Supplies- City-Wide	46.63	False
451736	7/20/2026	001-251-4370-00000	Janitorial Supplies- City-Wide	2.33	False
451736	7/20/2026	001-471-4370-00000	Janitorial Supplies- City-Wide	7.38	False
451736	7/20/2026	001-470-4370-00000	Janitorial Supplies- City-Wide	82.97	False
451736	7/20/2026	413-352-4370-00000	Janitorial Supplies- City-Wide	7.38	False
451736	7/20/2026	001-470-4370-00000	Janitorial Supplies- City-Wide	524.48	False

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451736	7/20/2026	413-120-4370-00000	Janitorial Supplies- City-Wide	4.66	False
451736	7/20/2026	001-120-4370-00000	Janitorial Supplies- City-Wide	2.95	False
451736	7/20/2026	001-480-4370-00000	Janitorial Supplies- City-Wide	18.44	False
451736	7/20/2026	413-120-4370-00000	Janitorial Supplies- City-Wide	0.74	False
451736	7/20/2026	001-471-4370-00000	Janitorial Supplies- City-Wide	46.62	False
451736	7/20/2026	508-508-4370-00000	Janitorial Supplies- City-Wide	58.27	False
451736	7/20/2026	506-506-4370-00000	Janitorial Supplies- City-Wide	7.37	False
451736	7/20/2026	001-251-4370-00000	Janitorial Supplies- City-Wide	0.37	False
451736	7/20/2026	001-120-4370-00000	Janitorial Supplies- City-Wide	18.65	False
451736	7/20/2026	412-100-4370-00000	Janitorial Supplies- City-Wide	46.63	False
451736	7/20/2026	001-230-4370-00000	janitorial supplies	240.01	False
451736	7/20/2026	001-230-4370-00000	janitorial supplies	220.01	False
451736	7/20/2026	420-115-4370-00000	Janitorial Supplies- City-Wide	0.73	False
451736	7/20/2026	420-115-4370-00000	Janitorial Supplies- City-Wide	4.67	False
451736	7/20/2026	001-313-4370-00000	Janitorial Supplies- City-Wide	0.74	False
451736	7/20/2026	413-352-4370-00000	Janitorial Supplies- City-Wide	46.62	False
451736	7/20/2026	001-111-4370-00000	Janitorial Supplies- City-Wide	0.74	False
451736	7/20/2026	508-508-4370-00000	Janitorial Supplies- City-Wide	9.22	False
451736	7/20/2026	412-100-4370-00000	Janitorial Supplies- City-Wide	7.38	False
451736	7/20/2026	001-313-4370-00000	Janitorial Supplies- City-Wide	4.66	False
451736	7/20/2026	001-111-4370-00000	Janitorial Supplies- City-Wide	4.66	False
451736	7/20/2026	001-240-4370-00000	Janitorial Supplies- City-Wide	7.38	False
451736	7/20/2026	419-120-4370-00000	Janitorial Supplies- City-Wide	4.66	False
451736	7/20/2026	001-240-4370-00000	Janitorial Supplies- City-Wide	46.62	False
451736	7/20/2026	001-350-4370-00000	Janitorial Supplies- City-Wide	132.87	False
451736	7/20/2026	001-114-4370-00000	Janitorial Supplies- City-Wide	4.66	False
451737	7/20/2026	419-371-4230-00000	FY27 Alarm Monitoring for city water locations	2,879.28	False
451737	7/20/2026	001-470-4230-00000	Alarm monitoring - July 2026- Sept 2026 - Beachfront Shed	92.97	False
451737	7/20/2026	506-506-4230-00000	Alarm monitoring (fire) - July 2026- June 2027 - Corp Yard	479.88	False
451737	7/20/2026	506-506-4230-00000	Alarm monitoring (intrusion) - July 2026- June 2027 - City Hall	359.88	False
451737	7/20/2026	506-506-4230-00000	Alarm monitoring (fire) - July 2026- June 2027 - City Hall	359.88	False
451737	7/20/2026	413-351-4230-00000	Alarm monitoring - July 2026- Sept 2026 - Lab	119.97	False
451738	7/20/2026	001-000-3230-00000	FY27 Business License Overpayment - Entity 343	26.00	False
451739	7/20/2026	413-000-2735-00000	FY27 annual SRF loan pymt - contract 07812 project 4699-110	1,697,662.64	False
451740	7/20/2026	001-110-4515-00000	4th of July Banners - City Council	77.94	False
451740	7/20/2026	001-230-4390-00000	4th of July Banners	277.66	False
451741	7/20/2026	419-000-2110-00000	Refund Check 113544-000, 1355 PARKWAY DR - CK 451209 Reissued	78.25	False
451742	7/20/2026	001-240-4380-00000	PACKTRACK: Packtrack handler subscription	140.00	False
451742	7/20/2026	001-240-4530-00000	SEATTLE POLICE FOUNDAT: ICAC Conf - Registration - Griffin/Pears	400.00	False
451743	7/20/2026	001-240-4480-00000	FY27 RIPa application services	1,500.00	False
451744	7/20/2026	412-000-3570-00000	Refund 07/01-07/06/26 Stay (Conf# 12988)	70.00	False
451744	7/20/2026	001-000-3221-00000	Refund 07/01-07/06/26 Stay (Conf# 12988)	7.00	False
451745	7/20/2026	001-000-3221-00000	Refund 07/03-07/05/26 Stay (Conf# 13001)	4.09	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451745	7/20/2026	001-000-3221-00000	Refund 07/03-07/05/26 Stay (Conf# 13067)	5.00	False
451745	7/20/2026	412-000-3570-00000	Refund 07/03-07/05/26 Stay (Conf# 13067)	50.00	False
451745	7/20/2026	412-000-3570-00000	Refund 07/03-07/05/26 Stay (Conf# 13001)	40.91	False
451746	7/20/2026	001-240-4409-00000	FY27 Annual contract for investigative services	2,000.00	False
451747	7/20/2026	610-000-2170-00000	PR Batch 00002.07.2026 Child Support-CA	59.49	False
451747	7/20/2026	610-000-2170-00000	PR Batch 00002.07.2026 Child Support-CA	11.58	False
451748	7/20/2026	610-000-2184-00000	PR Batch 00002.07.2026 CCEA Monthly Dues	63.72	False
451748	7/20/2026	610-000-2184-00000	PR Batch 00002.07.2026 CCEA Monthly Dues	16.28	False
451748	7/20/2026	610-000-2184-00000	PR Batch 00022.07.2026 CCEA Monthly Dues	4.02	False
451748	7/20/2026	610-000-2184-00000	PR Batch 00022.07.2026 CCEA Monthly Dues	0.98	False
451749	7/20/2026	610-000-2181-00000	PR Batch 00022.07.2026 CCPOA Dues	108.94	False
451749	7/20/2026	610-000-2181-00000	PR Batch 00022.07.2026 CCPOA Dues	541.06	False
451750	7/20/2026	610-000-2178-00000	Plan # 300878	998.57	False
451750	7/20/2026	610-000-2186-00000	Plan # 306752	27.98	False
451750	7/20/2026	610-000-2186-00000	Plan # 306752	269.46	False
451750	7/20/2026	610-000-2186-00000	Plan # 306752	249.44	False
451750	7/20/2026	610-000-2186-00000	Plan # 306752	56.50	False
451750	7/20/2026	610-000-2186-00000	Plan # 306752	52.29	False
451750	7/20/2026	610-000-2178-00000	Plan # 300878	80.73	False
451750	7/20/2026	610-000-2186-00000	Plan # 306752	168.22	False
451750	7/20/2026	610-000-2186-00000	Plan # 306752	219.47	False
451750	7/20/2026	610-000-2186-00000	Plan # 306752	1,046.68	False
451750	7/20/2026	610-000-2178-00000	Plan # 300878	27.80	False
451750	7/20/2026	610-000-2178-00000	Plan # 300878	406.78	False
451750	7/20/2026	610-000-2178-00000	Plan # 300878	289.56	False
451750	7/20/2026	610-000-2186-00000	Plan # 306752	133.43	False
451750	7/20/2026	610-000-2178-00000	Plan # 300878	38.44	False
451750	7/20/2026	610-000-2186-00000	Plan # 306752	802.13	False
451750	7/20/2026	610-000-2178-00000	Plan # 300878	1,568.22	False
451750	7/20/2026	610-000-2178-00000	Plan # 300878	296.56	False
451750	7/20/2026	610-000-2178-00000	Plan # 300878	272.39	False
451751	7/20/2026	610-000-2182-00000	PR Batch 00022.07.2026 PORAC RMT	99.18	False
451751	7/20/2026	610-000-2182-00000	PR Batch 00022.07.2026 PORAC RMT	500.82	False
451751	7/20/2026	610-000-2182-00000	PR Batch 00022.07.2026 PORAC RMT 4850	9.76	False
451751	7/20/2026	610-000-2182-00000	PR Batch 00022.07.2026 PORAC RMT 4850	40.24	False
				4,037,900.17	

AP
07-11-26 to 07-24-26 Housing

User: kbates@crenscntcity.org
Printed: 7/28/2026 10:54:37 AM

REVIEWED
kkozak , 7/28/2026, 12:56:53 PM



Check Date	Check Number	Description	Amount	Selected For Void
7/20/2026	451736	Janitorial Supplies- City-Wide	7.37	False
7/20/2026	451687	First aid kit supplies	12.50	False
7/20/2026	451695	Copier Services FY25/26 - 05/25/26-06/24/26	16.66	False
7/20/2026	451731	4" ABS pipe	28.61	False
7/13/2026	451635	Misc Office Supplies - seat cushion	31.16	False
7/20/2026	451736	Janitorial Supplies- City-Wide	46.62	False
			142.92	



CITY OF CRESCENT CITY

Mayor Isaiah Wright
Council Member Ray Altman
Council Member Steve Shamblin

Mayor Pro Tem Candace Tinkler
Council Member Jason Greenough

MINUTES
CITY COUNCIL BUDGET WORKSHOP
WASTEWATER TREATMENT FACILITY
210 BATTERY STREET
CRESCENT CITY, CA 95531

WEDNESDAY

MAY 20, 2026

5:30 P.M.

OPEN SESSION

Call to order Mayor Wright called the meeting to order at 5:32 p.m.

Roll call Council Members present: Council Member Ray Altman, Council Member Jason Greenough, Council Member Steve Shamblin, Mayor Pro Tem Candace Tinkler, and Mayor Isaiah Wright
Staff members present: City Manager Eric Wier, City Attorney Martha Rice, City Clerk/Administrative Analyst Robin Altman, Finance Director Linda Leaver, Recreation Director and Events Coordinator Kelly Feola, Human Resources Manager Sara Barbour, Finance Analyst 2 Chrissy Rawlings, Interim Fire Chief Bill Gillespie, Public Works Director Dave Yeager, Economic Development and Grants Manager Bridget Lacey and Police Chief Richard Griffin

Pledge of Allegiance led by Mayor Wright

NEW BUSINESS

1. FY 2026/2027 Proposed Budget of the City of Crescent City

- *Recommendation: Receive a presentation of the budget workshop from the City Manager and Finance Director; receive public comment; provide direction regarding FY 2026-27 budget; take action as necessary and appropriate.*

City Manager Wier reported to the Council a review of the past projects, City statistics and gave an overview of the overall staffing changes. He explained that staff has made major cuts to their individual budgets since this fiscal year is going to be really tight. He outlined recruitment efforts as well as staffing for several departments. A few vacancies will not be filled due to a tight budget. Finance Director Leaver went over the budget by fund in detail, reiterating that staff has made a lot of cuts their budgets and some vacancies are on hold. She further outlined funds from Measure S and how they have been allocated to various police, fire, streets, and pool projects and equipment. Regarding the CalPERS pension costs, there will not be an extra annual liability payment made this year. City Manager Wier explained the following items are not included in this budget: Parks: Peterson Park improvements, pump track repair, and pump track software; Cultural Center: chairs and tables, wall and floor repair, and replacing the stove; Pool: swim camp, events, and roof condensation design and improvements. He explained that staff has the following ad hoc committees; Cultural Center: to review fees for events, cleaning fees, and to discuss improvements such as a stove, tables and chairs, etc. Pool: to discuss the current fee

structure; Parks: discuss current park fees, establishment of food trucks, discuss the amphitheater; Planning: to discuss developer permit application fees.

City Manager Wier named items also not included in the budget: equipment/vehicle replacements, minimal computer replacements, fire department staffing changes, police department staffing changes, future airport project, the new City Hall, and police department facility improvements.

Council Member Greenough stated he would like to see a budget for Planning Commissioners to go to training as well as adding \$5,000 to fund the fireworks. Mayor Pro Tem Tinkler stated she would like to see an inexpensive option to make sure the Chamber of Commerce's new location is advertised better. The Council was in consensus to add \$5,000 to the budget for fireworks.

There were no comments from the public.

City Manager Wier went over the Explore the Coast Grant and advised the Council that it would help fund the RV Park's bathroom remodel, the apartment remodel, and two accessible cabins. The Coastal Conservancy grant is \$835k and then \$200k will come from the RV Park fund for these projects.

City Manager Wier explained to the Council that the upcoming meeting regarding the sewer rate increase, the increase would be to fund operations, maintenance, debt service, capital improvement, and add to the reserves. He went over the Prop 218 process in detail that gives the sewer rate payers the opportunity to protest the sewer rate increases. Council Member Greenough asked when the results of the Prop 218 protests; City Manager Wier stated that during the June 1st Council meeting, the results will be announced during the public hearing.

Director Leaver went over the proposed water rate increase and that it would fund operations, maintenance, debt service, capital improvements that are not grant funded and for the reserves. She went into detail of the Water Fund expenses since 2017 and reported that annual operating expenses have significantly increased since the last rate increase by 70%. She outlined the Prop 218 process in detail. She went over what the water rate study reported on what amount would be needed for the reserve. Council Member Greenough asked what the contingency plan was if the Prop 218 passes. For sewer, there can be a debt service, and for water, we would do deferred maintenance, but that will eventually catch up with us. There may be some staffing cuts to be able to continue operations with how much it costs. He further stated that it would be difficult to fund the infrastructure and boil notices may have to be sent to water customers. Fiscally speaking, by fiscal year 29-30 the working capital will be gone. The Council discussed how the rate increase will impact the community as well as assisting the City to be able to continuing providing services as they are currently. City Manager Wier explained that 10 years ago, the City did a rate increase and the Prop 218 failed. The proponents of having the Prop 218 to pass put forth a referendum that went to the voters and passed which stopped the rate increase. Discussion continued regarding the impacts and benefits of these increases.

Mayor Wright called a five-minute recess at 7:54 p.m.

The meeting was back in session at 7:59 p.m.

Director Leaver went over the Internal Services Fund in detail outlining what is included and what is not included in the budget; these departments serve other departments. Information Technology, Building Maintenance, Equipment, Vehicles/Equipment, and Insurance (Property, Auto, Liability) are a part of that Fund. Director Leaver reported to the Council the large grant projects that are on schedule for FY 26/27 and went into detail about the City's cash flow.

City Manager Wier for the Council to outline what they would like to see in the budget and if the following ad hoc committees be agendized: Pool, RV Park, Cultural Center, Parks, and Planning Fees.

Council Member Greenough would like to add \$5k to the budget for fireworks and for a budget for training for one Planning Commissioner.

Council Member Shamblin would like the Planning Commission's stipend be increased to \$75 a meeting; the other Council Members disagreed with increasing the stipend at this time.

Council Member Altman did not want any additional items added to the budget, only what has already been budgeted.

Council Member Shamblin asked for the installation of the new water meters be placed on hold for now.

Mayor Pro Tem Tinkler would like to see the Cultural Center get a new stove and agreed with agendizing the ad hoc committees.

The Council was in unanimous consensus to add \$5k to the budget for fireworks and for the ad hoc committees to be agendized for a future agenda.

ADJOURNMENT

There being no further business to come before the Council, Mayor Wright adjourned the meeting at 8:50 p.m. to the next meeting of the City Council of the City of Crescent City scheduled for Monday, June 1, 2026 at 6:00 p.m. at the Flynn Center, 981 H St, Crescent City, CA 95531.

ATTEST:

Robin Altman
City Clerk/Administrative Analyst

City of Crescent City					
Biweekly Payroll Report					
Payroll Ending 07/25/2026					
Pay Date 07/31/2026					
Check Numbers: 111921-111924 (Plus Direct Deposits)					
Home Dept.	Regular Pay	Overtime	Gross Pay	Employees	Notes
City Council (110)	1,409.85	-	1,409.85	5	
Administration (111)	27,534.97	334.50	27,869.47	6	
Finance (120)	18,657.14	219.79	18,876.93	7	
City Attorney (130)	6,161.86	-	6,161.86	1	
Fire (230)	17,896.59	2,217.37	20,113.96	5	
Police (240)	54,255.53	6,626.45	60,881.98	16	
Planning (313)	3,975.96	43.14	4,019.10	2	
Public Works (350)	65,502.06	4,335.05	69,837.11	26	
Recreation (450)	5,952.58	27.31	5,979.89	2	
Swimming Pool (480)	13,789.77	35.43	13,825.20	16	
Housing (490)	12,614.58	-	12,614.58	4	
	227,750.89	13,839.04	241,589.93	90	
Payroll summarized above according to employees' home departments. Actual costs of employees are charged to department / fund where work was performed.					



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: SARA BARBOUR, HR MANAGER

DATE: AUGUST 3, 2026

SUBJECT: PUBLIC WORKS MAINTENANCE WORKER POSITION CONTROL, CCEA MOU, AND BUDGET AMENDMENT

RECOMMENDATION

- Approve and adopt Resolution No. 2026-55, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY UPDATING THE POSITION CONTROL FOR FISCAL YEAR 2026-27.
- Approve and adopt Resolution No. 2026-56, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY RATIFYING AMENDMENT NO. 1 TO THE MEMORANDUM OF UNDERSTANDING WITH THE CRESCENT CITY EMPLOYEES' ASSOCIATION.
- Approve and adopt Resolution No. 2026-57, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2026-27 BUDGET OF THE CITY OF CRESCENT CITY.

BACKGROUND

The City Council approved and adopted Resolution 2026-05 on February 17, 2026 approving the Memorandum of Understanding with the Crescent City Employee Association (CCEA) for July 1, 2025 through June 30, 2027. Shortly after, the Senior Building and Parks Maintenance Worker position became vacant. The Public Works Manager and Public Works Director discussed the challenges with filling the position, as it requires an individual to be highly skilled in two different industries; landscaping / parks maintenance and carpentry / facilities maintenance.

It was suggested that the position be split into two positions. This would allow a more focused recruitment effort and hopefully, more qualified applicants to be considered.

Additionally, the Public Works crew is anticipating several maintenance workers being on leave this summer / fall. The Public Works Director has requested the approval of one temporary Maintenance Worker to help fill the shortage.

ITEM ANALYSIS

City staff and CCEA have come to an agreement regarding the creation of both a Senior Parks Maintenance Worker and Senior Building Maintenance Worker in replacement of the Senior Building and Parks Maintenance Worker position.

City staff is ready to recruit for these positions. The City anticipates promoting a qualified staff member into the Senior Parks Maintenance position, thus needing to recruit for only the Senior Building Maintenance Worker.

The final step in this process is to adopt a resolution approving the amendment to the MOU. The agreed salary for the two new positions is at the same grade as the previous position. In addition, the table for allowable certification pay has been updated for the two new positions.

The Public Works Director has also requested approval to hire one temporary Maintenance Worker for this fiscal year to help cover vacancies due to employees on leave.

FISCAL ANALYSIS

The separation of the Senior Buildings and Parks Maintenance Worker position into the two proposed senior positions was discussed during the FY 2026-27 budget workshop, and the positions are included in the budget. No additional budget is required for this change.

Hiring a temporary Maintenance Worker will require a budget amendment of \$25,798. The position this temporary position will be filling in for will be primarily responsible for reading the utility meters, resulting in this additional labor cost being allocated \$12,125 to the Water fund, \$12,125 to the Sewer Fund, and \$1,548 to the General Fund.

STRATEGIC PLAN ANALYSIS

This action is consistent with the following 2016 Strategic Plan goals:

- GOAL 3: OBTAIN THE HIGHEST LEVELS OF ORGANIZATIONAL EXCELLENCE

ATTACHMENTS

1. Resolution No. 2026-55 (Position Control Update 08.03.26)
2. Resolution No. 2026-56 (Amendment No. 1 to CCEA MOU)
3. Resolution No. 2026-57 (Amending FY 2026-27 Budget)

RESOLUTION NO. 2026-55

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY
UPDATING THE POSITION CONTROL FOR FISCAL YEAR 2026-27**

WHEREAS, the City Council has adopted the Position Control listing authorized classifications and annual wage ranges for City employees and has the authority to update the Position Control when necessary; and

WHEREAS, the City has a vacancy in the Senior Building and Parks Maintenance classification and desires to update the titles and pay ranges in that classification to improve its recruitment and retention efforts; and

WHEREAS, the City also has need of a temporary Maintenance Worker due to upcoming employee leaves.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY, CALIFORNIA AS FOLLOWS:

1. That the Position Control attached is hereby approved.

PASSED AND ADOPTED and made effective the same day by the City Council of the City of Crescent City on this 3rd day of August 2026, by the following polled vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk

City of Crescent City
Position Control
Authorized Positions & Pay Ranges FY 26-27
Adopted 08/03/26

	Bargaining Unit	Pay Range - Previous			Pay Range - Updated			Auth FTE - Previous	Change	Auth FTE - Updated	Notes
		Grade	Min Annual	Max Annual	Grade	Min Annual	Max Annual				
Administration											
City Manager	Contract	51	135,100	172,420	51	135,100	172,420	1.00		1.00	
City Attorney	Contract	50	131,800	168,221	50	131,800	168,221	1.00		1.00	
City Clerk / Administrative Analyst	CCMEA	26	72,884	93,044	26	72,884	93,044	1.00		1.00	
Grants and Economic Development								1.00		1.00	
Grants and Economic Development Manager	CCMEA	30	80,447	102,664	30	80,447	102,664				
Grants and Economic Development Coordinator	CCMEA	24	69,371	88,545	24	69,371	88,545				
Human Resources								1.00		1.00	
Human Resources Manager	Unrep	32	84,518	107,848	32	84,518	107,848				
Human Resources Analyst	Unrep	20	62,858	80,233	20	62,858	80,233				
IT Management								1.50		1.50	
Information Systems Administrator	CCMEA	Z	83,254	106,263	Z	83,254	106,263				
Information Technology Manager	CCMEA	32	84,518	107,848	32	84,518	107,848				
IT / GIS Technician	CCMEA	14	54,203	69,221	14	54,203	69,221	1.00		1.00	
Finance											
Director of Finance	Contract	44	113,654	145,040	44	113,654	145,040	1.00		1.00	
Finance Analyst								1.00		1.00	
Finance Analyst 2	CCMEA	24	69,371	88,545	24	69,371	88,545				
Finance Analyst 1	CCMEA	20	62,858	80,233	20	62,858	80,233				
Finance Technician								2.00		2.00	
Finance Technician - PR/Benefits	CCMEA	16	56,945	72,713	16	56,945	72,713				
Finance Technician - AP	CCMEA	14	54,203	69,221	14	54,203	69,221				
Account Clerk / Utility Billing Specialist								2.00		2.00	
Utility Billing Specialist	CECC	7	45,590	58,166	7	45,590	58,166				
Account Clerk	CECC	2	40,299	51,439	2	40,299	51,439				
Office Technician (Part-time)	Unrep	2	40,299	51,439	2	40,299	51,439	0.48		0.48	
Fire											
Fire Chief								1.46		1.46	
Fire Chief	Contract	50	131,800	168,221	50	131,800	168,221				
Fire Chief Interim (Retired Annuitant)	Unrep	50	131,800	168,221	50	131,800	168,221				
Fire Chief Extra Help (Retired Annuitant)	Unrep	50	131,800	168,221	50	131,800	168,221				
Career Fire Captain ***	CCCF	FC	74,590	95,163	FC	74,590	95,163	3.00		3.00	
Fire Dept Admin Specialist	CECC	12	51,589	65,815	12	51,589	65,815	1.00		1.00	
Police											
Chief of Police	Contract	50	131,800	168,221	50	131,800	168,221	1.00		1.00	
Lieutenant	CCPOA	PS4	106,156	129,037	PS4	106,156	129,037	-		-	
Sergeant	CCPOA	PS3	87,324	106,156	PS3	87,324	106,156	4.00		4.00	
Police Officer / Recruit								10.00		10.00	
Police Officer	CCPOA	PS2	65,386	87,324	PS2	65,386	87,324				
Police Officer - Limited Term	CCPOA	PS2	65,386	87,324	PS2	65,386	87,324				
Police Recruit	CCPOA	PS1	52,467	65,815	PS1	52,467	65,815				
Exec Assistant, Records Specialist								1.00		1.00	
Executive Assistant to the Chief	CECC	12	51,589	65,815	12	51,589	65,815				
Records Specialist	CECC	10	49,104	62,665	10	49,104	62,665				
Planning, Building & Code Enforcement											
Building Inspector & Code Enforcement Officer *								1.46		1.46	
Building Inspector & Code Enf Officer	CCMEA	18	59,816	76,377	18	59,816	76,377				
Building Inspector & Code Enf Officer Extra Help (Retired Annuitant)	Unrep	18	59,816	76,377	18	59,816	76,377				
Building Inspector & Code Enf Officer Interim (Retired Annuitant)	Unrep	18	59,816	76,377	18	59,816	76,377				
Com Dev Spec, Office Tech **								1.00		1.00	
Community Development Specialist	CECC	7	45,590	58,166	7	45,590	58,166				
Office Technician	CECC	2	40,299	51,439	2	40,299	51,439				
Recreation											
Recreation Director / Events Coordinator	Contract	36	93,302	119,096	36	93,302	119,096	1.00		1.00	
Economic Development and Recreation Assistant	Unrep	1	39,313	50,175	1	39,313	50,175	-		-	
RV Park Supervisor	CCEA	8	46,726	59,644	8	46,726	59,644	1.00		1.00	
Aquatics Supervisor	CCMEA	14	54,203	69,221	14	54,203	69,221	1.00		1.00	
Relief Supervisor / Lesson Coordinator	CCEA	8	46,726	59,644	8	46,726	59,644	2.00		2.00	
Part-time Lifeguard								7.10		7.10	
Lifeguard - Designated Head Lifeguard	Unrep		36,712	38,792		36,712	38,792				
Lifeguard - Part-Time	Unrep		35,672	37,752		35,672	37,752				
Aquatic Specialty Program Instructor	Unrep		37,752	41,392		37,752	41,392				
Water Safety Aide	Unrep		36,192	38,272		36,192	38,272				
Public Works											
Director of Public Works	Contract	44	113,654	145,040	44	113,654	145,040	1.00		1.00	
Engineering Project Manager	CCMEA	26	72,884	93,044	26	72,884	93,044	2.50		2.50	
Engineering Technician	CCMEA	14	54,203	69,221	14	54,203	69,221	-		-	
Public Works Maintenance Manager	CCMEA	32	84,518	107,848	32	84,518	107,848	1.00		1.00	
Public Works Parks / Buildings / Maintenance Worker & Equipment Operator								12.27	0.48	12.75	Add temp Maint Worker
Senior Public Works Maintenance Worker	CCEA	16	56,945	72,713	16	56,945	72,713				
Senior Bldgs & Parks Maintenance Worker	CCEA	10	49,104	62,665							
Senior Buildings Maintenance Worker	CCEA				10	49,104	62,665				
Senior Parks Maintenance Worker	CCEA				10	49,104	62,665				
Maintenance Worker 3	CCEA	10	49,104	62,665	10	49,104	62,665				
Maintenance Worker 2	CCEA	6	44,476	56,752	6	44,476	56,752				
Maintenance Worker 2 (Seasonal and Temp)	Unrep	6	44,476	56,752	6	44,476	56,752				
Maintenance Worker 1	CCEA	2	40,299	51,439	2	40,299	51,439				
Maintenance Worker 1 (Seasonal and Temp)	Unrep	2	40,299	51,439	2	40,299	51,439				
Equipment Operator 2	CCEA	12	51,589	65,815	12	51,589	65,815				
Equipment Operator 1	CCEA	7	45,590	58,166	7	45,590	58,166				

	Bargaining Unit	Pay Range - Previous			Pay Range - Updated			Auth FTE -		Auth FTE -	Notes
		Grade	Min Annual	Max Annual	Grade	Min Annual	Max Annual	Previous	Change	Updated	
EMOT								4.00		4.00	
Senior Electrical Mechanical Operations	CCEA	28	76,569	97,736	28	76,569	97,736				
Electrical Mechanical Operations Technician 2	CCEA	22	66,029	84,261	22	66,029	84,261				
Electrical Mechanical Operations Technician 1	CCEA	16	56,945	72,713	16	56,945	72,713				
Utility Mechanic	CCEA	8	46,726	59,644	8	46,726	59,644				
Laboratory Director	CCMEA	26	72,884	93,044	26	72,884	93,044	1.00		1.00	
Laboratory Assistant / Tech								1.00		1.00	
Laboratory Technician 2	CCEA	18	59,816	76,377	18	59,816	76,377				
Laboratory Technician 1	CCEA	10	49,104	62,665	10	49,104	62,665				
Laboratory Assistant	CCEA	2	40,299	51,439	2	40,299	51,439				
Fleet Mechanic								2.00		2.00	
Senior Mechanic	CCEA	22	66,029	84,261	22	66,029	84,261				
Mechanic 2	CCEA	12	51,589	65,815	12	51,589	65,815				
Mechanic 1	CCEA	6	44,476	56,752	6	44,476	56,752				
Office Technician (Part-time)	Unrep	2	40,299	51,439	2	40,299	51,439	-		-	
Housing Authority											
Housing Authority Director	Contract	41	105,556	134,714	41	105,556	134,714	1.00		1.00	
Housing Authority Inspector	CCEA	8	46,726	59,644	8	46,726	59,644	-		-	
Tenant Services Technician	CECC	10	49,104	62,665	10	49,104	62,665	2.00		2.00	
Office Technician / Administrative Assistant								1.00		1.00	
Administrative Assistant	CECC	6	44,476	56,752	6	44,476	56,752				
Office Technician	CECC	2	40,299	51,439	2	40,299	51,439				
Totals								78.77	0.48	79.25	

* Split between Building/Code Enforcement and Housing Authority
** Split between Planning and Public Works
*** Annual wages based on 48/96 schedule including scheduled overtime

Pay ranges do not include special pay (certifications, longevity, education, special assignment, etc.).
Min and max annual pay ranges are equivalent to full-time (base hourly rate times 2,080 hours per year except for Fire Captains). Actual hours for positions may be different.

RESOLUTION NO. 2026-56

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY
RATIFYING AMENDMENT NO. 1 TO THE MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF CRESCENT CITY AND THE CRESCENT CITY EMPLOYEES'
ASSOCIATION FOR THE PERIOD JULY 1, 2025 THROUGH JUNE 30, 2027**

WHEREAS, California Government Code Section 36506 requires that the City Council fix, by resolution or ordinance, the compensation of all appointive officers and employees; and

WHEREAS, the City Council adopted Resolution No. 2026-05 on February 17, 2026 approving a Memorandum of Understanding ("MOU") with the Crescent City Employees Association (CCEA) for the period July 1, 2025 through June 30, 2027; and

WHEREAS, Amendment No. 1 has been agreed to by the City Manager and the CCEA as of July 27, 2026.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crescent City, California that Amendment No. 1 to the Memorandum of Understanding Between the City of Crescent City and the Crescent City Employees' Association for the period July 1, 2025 through June 30, 2027 attached hereto is hereby ratified.

PASSED AND ADOPTED and made effective the same day by the City Council of the City of Crescent City at a meeting thereof held on this 3rd day of August 2026, by the following polled vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk

AMENDMENT NO. 1

TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CRESCENT CITY AND THE CRESCENT CITY EMPLOYEES ASSOCIATION FOR THE PERIOD JULY 1, 2025 THROUGH JUNE 30, 2027

This Amendment No. 1 is entered into by and between the City of Crescent City and the Crescent City Employees Association (CCEA) for the purpose of amending that certain memorandum of Understanding (MOU) approved and ratified by the City Council on February 17, 2026, by way of Resolution No. 2026-05.

WHEREAS, the parties have agreed that is in the best interests of the City to split the currently vacation Senior Building and Parks Maintenance Worker position into two positions: Senior Building Maintenance Worker and Senior Parks Maintenance Worker; and

WHEREAS, this change requires an amendment to the CCEA MOU to include the new positions and remove the old position.

NOW, THEREFORE, the parties agree to the following terms and conditions:

1. ON-CALL ASSIGNMENT PAY. Section 9.8 of the CCEA MOU is amended as follows:
[deletions are shown in ~~striketrough~~ and additions are in **bold underline**]

9.8 On-Call Assignment Pay. The following eligible employees acknowledge and agree to provide on-call coverage on weekends and holidays during scheduled off work periods. Coverage is to be provided on an equitable, rotating basis among eligible employees, as approved by the Department Head. The following job classifications are eligible for On-Call Assignment Pay:

Electrical Mechanical Operations Technician I, II
Senior Electrical Mechanical Operations Technician
Equipment Operator I, II
Maintenance Worker I, II, III
Senior Buildings Maintenance Worker
Senior Parks Maintenance Worker
Senior Public Works Maintenance Worker
Utility Mechanic

2. COMMERCIAL LICENSE PAY. Section 9.10.1 of the CCEA MOU is amended as follows:
[deletions are shown in ~~striketrough~~ and additions are in **bold underline**]

9.10.1 The City will compensate eligible employees who possess and maintain a Class A or Class B Commercial Driver's License issued by the California Department of Motor Vehicles an annual sum of \$1,560.00 (payable at \$60.00 per biweekly pay period). An employee is eligible for commercial license pay only if a Class A or Class B License is not a requirement of the employee's job classification. The following job classifications are eligible for commercial license pay:

Electrical Mechanical Operations Technician I, II
 Senior Electrical Mechanical Operations Technician
 Equipment Operator I, II
 Maintenance Worker I, II, III
Senior Buildings Maintenance Worker
Senior Parks Maintenance Worker
 Senior Public Works Maintenance Worker
 Mechanic I, II
 Senior Mechanic

3. CERTIFICATE PAY. Section 9.11.2 of the CCEA MOU is amended as follows:
 [deletions are shown in ~~strikethrough~~ and additions are in **bold underline**]

9.11.2 Effective the first full pay period following the City Council approval of this MOU, the City will compensate eligible employees who possess and maintain one of the below listed certificates issued or recognized by the State of California. These employees will be compensated an additional 2.0% of their base hourly wage for up to three (3) certificates (6.0%), provided that the certification is not a requirement of the job classification. The following job classifications are eligible for certificate pay:

Job Classification	Certificate(s) required by job description	Certificates eligible for certificate pay
Senior Building/Parks Maintenance Worker	• SWRCB Water Distribution Certificate Grade 1	• SWRCB Water Distribution Certificate (Grade 2 or higher)
<u>Senior Buildings Maintenance Worker</u>	<u>• OSHA 30 Certificate (Construction or General Industry)</u> <u>• Facilities Management Professional</u> <u>• CWEA Electrical Instrumental Technologist Certificate Grade 1</u>	<u>• CWEA Electrical Instrumental Technologist Certificate (Grade 2 or higher)</u> <u>• CSLB Class B General Contractor's License</u> <u>• CLSB Class C Specialty Contractor's License (must be building related)</u>

<u>Senior Parks Maintenance Worker</u>	• <u>OSHA 30 Certificate (Construction or General Industry)</u> • <u>ISA Certified Arborist</u> • <u>Certified Playground Safety Inspector</u>	• <u>SWRCB Water Distribution Certificate (Grade 1 or higher)</u> • <u>ISA Tree Risk Assessment Qualification</u> • <u>QWEL PRO Certification</u> • <u>Certified Irrigation Technician</u> • <u>Pesticide Applicator Certification</u>
Laboratory Assistant	• None	• SWRCB Water Distribution Certificate (Grade 1 or higher)
Laboratory Technician I	• CWEA Certificate Lab Analyst Grade 1	• SWRCB Water Distribution Certificate (Grade 1 or higher) • CWEA Certificate Lab Analyst (Grade 2 or higher) • CWEA Environmental Compliance Inspector Certificate (Grade 1 or higher)
Laboratory Technician II	• CWEA Certificate Lab Analyst Grade 2	• SWRCB Water Distribution Certificate (Grade 1 or higher) • CWEA Certificate Lab Analyst (Grade 3 or higher) • CWEA Environmental Compliance Inspector Certificate (Grade 1 or higher)
Utility Mechanic	• SWRCB Water Distribution Certificate Grade 1 • CWEA Collection Maintenance Certification Grade 1	• SWRCB Water Distribution Certificate (Grade 2 or higher) • CWEA Collection Maintenance Certificate (Grade 2 or higher)
Mechanic I&II	• None	• ASE Auto & Light Truck A-series, total of 9 certifications. • Medium & Heavy Duty Truck T-series, total of 8 certifications.
Equipment Operator I	• None	• SWRCB Water Distribution Certificate (Grade 1 or higher)
Equipment Operator II	• None	• SWRCB Water Distribution Certificate (Grade 1 or higher)
Maintenance Worker I & II	• None	• SWRCB Water Distribution Certificate (Grade 1 or higher) • CWEA Collection System Maintenance (Grade 1 or higher)
Maintenance Worker III	• SWRCB Water Distribution Certificate Grade 1	• SWRCB Water Distribution Certificate (Grade 2 or higher) • CWEA Collection System Maintenance (Grade 1 or higher)

Senior Public Works Maintenance Worker	• SWRCB Water Distribution Certificate Grade 2	• SWRCB Water Distribution Certificate (Grade 3 or higher) • CWEA Collection System Maintenance Certificate (Grade 1 or higher)
Electrical Mechanical Operation Technician I	• SWRCB Water Distribution Certificate Grade 1 • CWEA Mechanical Technologist Certificate Grade 1 • CWEA Electrical / Instrumental Technologist Certificate Grade 1	• SWRCB Water Distribution Certificate (Grade 2 or higher) • CWEA Mechanical Technologist Certificate (Grade 2 or higher) • CWEA Electrical / Instrumental Technologist Certificate (Grade 2 or higher) • CWEA Collections System Maintenance Certificate (Grade 2 or higher)
Electrical Mechanical Operation Technician II	• SWRCB Water Distribution Certificate Grade 2 • CWEA Mechanical Technologist Certificate Grade 2 • CWEA Electrical / Instrumental Technologist Certificate Grade 2	• SWRCB Water Distribution Certificate (Grade 3 or higher) • CWEA Mechanical Technologist Certificate (Grade 3 or higher) • CWEA Electrical / Instrumental Technologist Certificate (Grade 3 or higher) • CWEA Collections System Maintenance Certificate (Grade 2 or higher)
Senior Electrical Mechanical Operations Technician	• SWRCB Water Distribution Certificate Grade 3 • CWEA Mechanical Technologist Certificate Grade 3 • CWEA Electrical / Instrumental Technologist Certificate Grade 3 • CWEA Collections System Maintenance Certificate Grade 1	• SWRCB Water Distribution Certificate (Grade 4 or higher) • CWEA Mechanical Technologist Certificate (Grade 4 or higher) • CWEA Electrical / Instrumental Technologist Certificate (Grade 4 or higher) • CWEA Collections System Maintenance Certificate Grade 2 or higher)

4. PAY SCHEDULE. Exhibit A to the CCEA MOU is amended as follows:

[deletions are shown in ~~strike through~~ and additions are in **bold underline**]

CCEA PAY SCHEDULE – EXHIBIT A
EFFECTIVE 7/2026

The parties hereto agree to the following pay schedule for the following positions effective the first complete pay period in Fiscal Year 2026-27, by an amount equal to the CPI-U (LA) percentage increase measured by March 2026 over March 2025, not to be less than 1.0% nor more than 3.0%. **CPI-U (LA) March 2026 over March 2025 was 3.4%; therefore, the FY 2026-27 COLA is 3.0%.**

All figures are described in hourly rates rounded to the nearest cent.

	Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Lab Assistant	2	19.37	20.34	21.36	22.43	23.56	24.73
Maintenance Worker 1	2	19.37	20.34	21.36	22.43	23.56	24.73
Maintenance Worker 2	6	21.38	22.45	23.58	24.75	25.99	27.28
Mechanic 1	6	21.38	22.45	23.58	24.75	25.99	27.28
Equipment Operator 1	7	21.92	23.01	24.16	25.37	26.64	27.96
Housing Inspector	8	22.46	23.59	24.77	26.01	27.31	28.68
Relief Supervisor	8	22.46	23.59	24.77	26.01	27.31	28.68
RV Park Supervisor	8	22.46	23.59	24.77	26.01	27.31	28.68
Utility Mechanic	8	22.46	23.59	24.77	26.01	27.31	28.68
Lab Technician 1	10	23.61	24.79	26.03	27.33	28.70	30.13
Maintenance Worker 3	10	23.61	24.79	26.03	27.33	28.70	30.13
Senior Bldg/Parks Worker	10	23.61	24.79	26.03	27.33	28.70	30.13
Senior Bldg Maint Worker	10	23.61	24.79	26.03	27.33	28.70	30.13
Senior Parks Maint Worker	10	23.61	24.79	26.03	27.33	28.70	30.13
Equipment Operator 2	12	24.80	26.04	27.37	28.71	30.14	31.64
Mechanic 2	12	24.80	26.04	27.34	28.71	30.14	31.64
EMOT 1	16	27.38	28.75	30.19	31.70	33.29	34.96
Senior Maintenance Worker	16	27.38	28.75	30.19	31.70	33.29	34.96
Lab Technician 2	18	28.76	30.20	31.71	33.30	34.97	36.72
EMOT 2	22	31.74	33.33	35.00	36.75	38.58	40.51
Senior Mechanic	22	31.74	33.33	35.00	36.75	38.58	40.51
Senior EMOT	28	36.81	38.66	40.59	42.62	44.75	46.99

The parties agree that the pay schedule shall continue in future agreements; however, the exact pay level for each step may vary as agreed upon by the parties.

RULES FOR PAY STEP PROGRESSION: Employees may move through the Steps in the following manner and at the discretion of the Department Head upon City Manager concurrence.

STEP 1: Entry Step. The employee is normally hired at this pay step.

STEP 2: Second Step. Employees may be hired at this step upon City Manager approval if conditions warrant such placement, otherwise employee's progress to this step upon six months of satisfactory performance in Step 1 or at the discretion of the Department Head and City Manager.

STEP 3: Third Step. Employees may be hired at this step upon City Manager approval if conditions warrant such placement, otherwise employee's progress to this step upon twelve (12) months of satisfactory performance in Step 2, or at the discretion of the Department Head and City Manager.

STEP 4: Fourth Step. Employees may be hired at this step upon City Manager approval if conditions warrant such placement, otherwise employee's progress to this step upon twelve (12) months of satisfactory performance in Step 3, or at the discretion of the Department Head and City Manager.

STEP 5: Employees may progress to this step upon twelve (12) months of satisfactory performance in Step 4, or at the discretion of the Department Head and City Manager.

STEP 6: Employees may progress to this step upon twelve (12) months of satisfactory performance in Step 5 and obtaining all certifications required by their job description.

- The employee's supervisor will evaluate the employee's performance in the time periods provided for by each pay step to determine if the employee will progress to the next pay step. Employees at Step 5 will also be evaluated by the employee's supervisor to determine performance strengths and weaknesses.
- All employee evaluations will be reviewed by the employees' Department Head and City Manager.
- The supervisor will notify the employee at least ten (10) days prior to the employee's due date for a pay increase as to whether or not the supervisor will recommend a pay step increase for the employee. Employees may utilize the grievance procedure should an employee object to the supervisor's decision in this matter.
- Notwithstanding any of the above, employees who are promoted will be placed in the pay step of the new classification which provides the employee a minimum increase of five (5) percent unless the pay at the new classification is already at Step 5.
- Employees who are demoted for disciplinary reasons will be paid at the salary of the same step within the lower pay classification.
- Employees who are transferred from one position to another of equal pay will not be increased or decreased in respect to their present pay.

5. REMAINING PROVISIONS. All remaining provisions of the CCEA MOU not amended by this amendment remain in full force and effect.
6. EFFECTIVE DATE. All changes to the CCEA MOU made by this Amendment No. 1 will be effective as of the date of ratification by resolution of the City Council and will not be retroactive.

This Amendment No. 1 will not be effective until ratified by the City Council.

**AGREED TO AND RECOMMENDED
TO THE CITY COUNCIL:**

Date: 7-30-2026



Linda Leaver, Acting City Manager

AGREE TO BY THE CCEA:

Date: 7/27/26



By: JASON DuBois

Its: CCEA PRESIDENT

RESOLUTION NO. 2026-57

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING
THE FISCAL YEAR 2026-27 BUDGET OF THE CITY OF CRESCENT CITY**

WHEREAS, the budget for the fiscal year beginning July 1, 2026 and ending June 30, 2027, as submitted by the City Manager, has been reviewed by the City Council and a duly-noticed public hearing held thereon the 15th day of June 2026; and

WHEREAS, the City Council adopted said budget by way of Resolution No. 2026-47 and has the authority to amend said budget from time to time; and

WHEREAS, the City has identified a need to hire a temporary Maintenance Worker;

WHEREAS, an amendment to the budget is required;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
CRESCENT CITY AS FOLLOWS:**

1. That the Fiscal Year 2026-27 City of Crescent City Annual Budget is hereby amended and appropriated in the amounts identified below:

	Revenue Increase (Decrease)	Expenditure Increase (Decrease)
General Fund	\$0	\$1,548
Sewer Fund	\$0	\$12,125
Water Fund	\$0	\$12,125

APPROVED and ADOPTED and made effective the same day at a regular meeting of the City Council of the City of Crescent City held on the 3rd day of August 2026 by the following polled vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

**BY: BRIDGET LACEY, GRANTS AND ECONOMIC DEVELOPMENT
MANAGER**

DATE: AUGUST 3, 2026

**SUBJECT: BUDGET AMENDMENT TO FY27 BUDGET FOR CC-DN CHAMBER OF
COMMERCE/VISITOR BUREAU RENT REIMBURSEMENT DURING
CONSTRUCTION CLOSURE**

RECOMMENDATION

- Approve and adopt Resolution No. 2026-58, A Resolution of the City Council of the City of Crescent City Amending the FY 2026-27 Budget of the City of Crescent City

BACKGROUND

On March 16, 2026, the City Council approved a budget of \$10,000 to reimburse the Crescent City-Del Norte County Chamber of Commerce/Visitor Bureau for temporary rental costs incurred while the Cultural Center is closed during construction activities.

At the time the item was presented, the estimated reimbursement amount did not account for the fact that the reimbursement period would span two fiscal years. As a result, the Fiscal Year 2026-27 portion of the reimbursement was not included in the adopted budget.

This action is administrative in nature and is intended to establish the necessary appropriation for the portion of rent reimbursement that will occur during Fiscal Year 2026-27.

ITEM ANALYSIS

The temporary relocation of the Chamber of Commerce/Visitor Bureau allows visitor services to continue uninterrupted while construction is underway at the City's Visitor Center facility (Cultural Center). Maintaining these services is important to support tourism, provide information to residents and visitors, and minimize disruptions during the construction period.

The months of proposed closure and corresponding rent reimbursement amounts are as follows:

FY2025-26	
May	\$1,260
June	\$1,260
Total:	\$2,520
FY2026-27	
July	\$1,260
August	\$1,260
September	\$1,260
October	\$1,260
November	\$1,260
December	\$1,180
Total:	\$7,480

The proposed budget amendment establishes \$7,480 in Fiscal Year 2026-27 to cover the remaining rent reimbursement previously authorized by the City Council. This action does not change the City's prior commitment or expand the approved reimbursement. It simply allocates funding in the appropriate fiscal year to match when the expenditures will occur.

FISCAL ANALYSIS

Approval of the recommended action will establish an expenditure budget of \$7,480 in Fiscal Year 2026-27 for Chamber of Commerce/Visitor Center rent reimbursement. This appropriation represents the Fiscal Year 2026-27 portion of the reimbursement previously approved by the City Council on March 16, 2026, but not included in the original budget due to the reimbursement spanning multiple fiscal years.

STRATEGIC PLAN ASSESSMENT

This action is consistent with the following 2016 Strategic Plan Goals:

- Goal 1(E): Target economic development improvements that provide additional benefit by enhancing the quality of life for residents
- Goal 2(D): Collaborate with other jurisdictions and nonprofits to maximize regional effectiveness and amplify funding opportunities
- Goal 2(E): Create an environment that is conducive to attracting and retaining strong, sustainable businesses that reflect community needs and culture
- Goal 2(F)(9): Expand on the success of grant funding by maximizing utilization of opportunities with corresponding community needs

ATTACHMENTS

1. Draft Resolution No. 2026-58

RESOLUTION NO. 2026-58

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING
THE FISCAL YEAR 2026-27 BUDGET OF THE CITY OF CRESCENT CITY**

WHEREAS, the budget for the fiscal year beginning July 1, 2026 and ending June 30, 2027, as submitted by the City Manager, has been reviewed by the City Council and a duly-noticed public hearing held thereon the 15th day of June 2026; and

WHEREAS, the City Council adopted said budget by way of Resolution No. 2026-47 and has the authority to amend said budget from time to time; and

WHEREAS, the City Council approved a budget of \$10,000 for the reimbursement of rent for the Chamber of Commerce and Visitors Center's temporary location during construction of the Cultural Center by way of Resolution 2026-21; and

WHEREAS, the full amount of this reimbursement was included in the FY 2025-26 budget, but the expenditures will be separated into two fiscal years (\$2,520 in FY 2025-26 and \$7,480 in FY 2026-27); and

WHEREAS, fulfillment of these priorities requires an amendment to the City's Fiscal Year 2026-27 budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
CRESCENT CITY AS FOLLOWS:**

1. That the Fiscal Year 2026-27 City of Crescent City Annual Budget is hereby amended and appropriated in the amounts identified below:

	Revenue Increase (Decrease)	Expenditure Increase (Decrease)
General Fund		\$7,480

APPROVED and ADOPTED and made effective the same day by the City Council of the City of Crescent City at a meeting thereof held on the 3rd day of August, 2026 by the following polled vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: MARTHA D. RICE, CITY ATTORNEY

DATE: AUGUST 3, 2026

SUBJECT: CITY PARKING LOT REGULATIONS ORDINANCE

RECOMMENDATION

- Hear staff report
- Technical questions for staff
- Receive public comment
- Further Council discussion
- Waive full reading, read by title only and adopt Ordinance No. 866, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING CHAPTER 10.24, STOPPING, STANDING, AND PARKING, OF TITLE 10, VEHICLES AND TRAFFIC, OF THE CRESCENT CITY MUNICIPAL CODE

BACKGROUND

The California Vehicle Code authorizes the City to set forth local parking regulations that prohibit, restrict or otherwise regulate the parking, stopping or standing of vehicles in any offstreet parking facility which it owns or operates by ordinance or resolution. Enforcement of the regulations may not occur until signs giving notice have been erected.

ITEM ANALYSIS

On July 6, 2026, the City Council introduced Ordinance No. 866, establishes a clear legislative framework under which the City Council may, by resolution, implement and adjust reasonable parking regulations including time limitations in city-owned or city-operated parking lots in order to promote turnover, access, and efficient use of public parking resources, consistent with state law. In addition, the ordinance requires the adoption, by way of resolution, of parking citation fines and a payment plan for indigent persons applicable to all city parking violations.

The ordinance is presented to the City Council for adoption and will be effective 30 days after the date of adoption.

At a future Council meeting, staff will present various resolutions for implementation, including resolutions to establish parking lot regulations for specific City parking lots, a schedule of parking citation penalties, and a payment plan for indigent persons which is required in order to utilize the DMV registration collection procedure for unpaid parking citations.

FISCAL ANALYSIS

There is no direct fiscal impact to adopting the ordinance other than the costs of publishing legal notice in the newspaper.

STRATEGIC PLAN ANALYSIS

This action is consistent with the following strategic plan goals:

- Goal 1: Support Quality Services, Community Safety, and Health to Enhance the Quality of Life and Experience of Our Resident and Visitors
 - C. Empower and utilize Police, Fire, and Public Works departments to make Crescent City one of the safest cities in the United States

ATTACHMENTS

1. Ordinance No. 866 as introduced

ORDINANCE NO. 866

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING CHAPTER 10.24, STOPPING, STANDING, AND PARKING, OF TITLE 10, VEHICLES AND TRAFFIC, OF THE CRESCENT CITY MUNICIPAL CODE

WHEREAS, the City of Crescent City is a general law city with the constitutional authority ("police power") to make laws and regulations to protect the public health, safety and welfare; and

WHEREAS, Title 10 of the Crescent City Municipal Code sets forth vehicle and traffic regulations; and

WHEREAS, the California Vehicle Code authorizes the City to set forth local parking regulations that prohibit, restrict or otherwise regulate the parking, stopping or standing of vehicles in any offstreet parking facility which it owns or operates by ordinance or resolution provided that enforcement may not occur until signs giving notice have been erected; and

WHEREAS, the purpose of this ordinance is to establish a clear legislative framework under which the City Council may, by resolution, implement and adjust reasonable parking time limitations in city-owned or city-operated parking lots in order to promote turnover, access, and efficient use of public parking resources, consistent with state law; and

WHEREAS, City staff have reviewed, considered, and recommend that the City Council adopt this ordinance setting general regulations for city owned or operated parking lots and allowing for parking lot specific regulations by resolution.

NOW, THEREFORE, the City Council of the City of Crescent City ordains as follows:

SECTION 1. RECITALS. The City Council finds the above recitals to be true and correct and are incorporated herein as if set forth in full.

SECTION 2. CODE AMENDMENT. Chapter 10.24, Stopping, Standing, and Parking, of Title 10, Vehicles and Traffic, of the Crescent City Municipal Code is hereby amended as follows:

2.01 Section 10.24.240, City parking lots – Definitions, is hereby added to Chapter 10.24 to read as follows:

10.24.240 City parking lots - Definitions.

"City parking lot" means any offstreet parking facility that the city owns or operates.

“Offstreet parking facility” has the same meaning as used in Vehicle Code Section 22519 authorizing local regulation of parking on offstreet parking facilities owned or operated by a local authority.

“Parking time limitation” or “time limitation” means a restriction that limits the maximum duration a vehicle may be parked within a designated city parking lot or portion thereof, during specified days and/or hours, as established by resolution pursuant to this chapter.

“Posted” or “posted notice” means the placement of signs giving notice of the applicable parking regulation at the city parking lot in a manner reasonably calculated to provide notice to users.

2.02 Section 10.24.250, City parking lots – Time limitations, is hereby added to Chapter 10.24 to read as follows:

10.24.250 City parking lots - Time limitations.

A. The city council hereby authorizes the establishment, modification, and repeal of parking time limitations applicable to one or more city parking lots by resolution.

B. Any resolution adopted pursuant to this chapter shall, at a minimum:

1. Identify the city parking lot(s), or the specific area(s) within a city parking lot, to which the time limitation applies.
2. State the maximum permitted parking duration.
3. State the days and hours during which the time limitation applies.
4. State any exemptions, such as preferential parking privileges for residents, merchants, and their guests, as determined to be appropriate by the city council.
5. Provide an effective date, subject to the posting requirements set forth in this chapter.

C. No operator of any vehicle shall stop, stand or park a vehicle in a city parking lot for longer than the time limit designated for said city parking lot.

D. No parking time limitation established or modified by resolution pursuant to this chapter shall apply or be enforceable until signs giving notice thereof have been erected at the affected city parking lot.

E. The director of public works, or designee, is authorized and directed to cause the required signs to be erected and maintained to provide notice of any parking time limitation adopted by resolution pursuant to this chapter.

- 2.03** Section 10.24.260, City parking lots – Parking regulations, is hereby added to Chapter 10.24 to read as follows:

10.24.260 City parking lots – Parking regulations.

A. The city council hereby authorizes the establishment, modification, and repeal of parking regulations, other than time limitations, applicable to one or more city parking lots by resolution.

B. Any resolution adopted pursuant to this chapter shall, at a minimum:

1. Identify the city parking lot(s), or the specific area(s) within a city parking lot, to which the regulation applies.
2. State the parking regulation with specificity.
3. State the days and hours during which the time limitation applies.
4. State any exemptions, such as temporary commercial loading or unloading, as determined to be appropriate by the city council.
5. Provide an effective date, subject to the posting requirements set forth in this chapter.

C. No operator of any vehicle shall stop, stand or park a vehicle in a city parking lot in violation of the specified adopted parking regulations for said city parking lot.

D. No parking regulation established or modified by resolution pursuant to this chapter shall apply or be enforceable until signs giving notice thereof have been erected at the affected city parking lot.

E. The director of public works, or designee, is authorized and directed to cause the required signs to be erected and maintained to provide notice of any parking regulation adopted by resolution pursuant to this chapter.

- 2.04** Section 10.24.270, Enforcement, is hereby added to Chapter 10.24 to read as follows:

10.24.270 Enforcement.

A. Violations of the provisions of this chapter are subject to civil penalties, as set forth in a duly adopted resolution of the city council.

B. The city council shall, by resolution, adopt a schedule of penalties for parking and related violations, late payment penalties, administration fees, and other related charges for parking and related violations.

C. In addition to the applicable civil penalty, those assessments and penalties imposed by Government Code Sections 70372(b) and 76000.3 shall be added to the total fine due per citation.

D. Violations will be enforced by the civil administrative process set forth in Vehicle Code Sections 40200 through 40230. Said violations are not subject to Chapter 1.24 of this Code.

E. The city shall offer a payment plan for indigent persons in compliance with Vehicle Code Section 40220.

END TEXT AMENDMENT

SECTION 3. SEVERABILITY. If any part of this Ordinance is held to be invalid or inapplicable to any situation by a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Ordinance or the applicability of this Ordinance to other situations.

SECTION 4. CEQA FINDINGS. This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA Guidelines, and has been found to be exempt from CEQA under Section 15061(b)(3) as this ordinance does not have the potential for causing a significant effect on the environment.

SECTION 5. EFFECTIVE DATE & PUBLICATION. This Ordinance will become effective 30 days after the date of its adoption. The City Clerk shall cause this ordinance to be published within 15 days of its adoption in accordance with the requirements of Government Code Section 36933.

INTRODUCED at a meeting of the City Council of the City of Crescent City held on July 6, 2026.

PASSED AND ADOPTED by the City Council of the City of Crescent City at a regular meeting of the City Council held this 3rd day of August 2026 by the following polled vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk

APPROVED AS TO FORM:

Martha D. Rice, City Attorney



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: MARTHA D. RICE, CITY ATTORNEY

DATE: AUGUST 3, 2026

SUBJECT: SCHOOL DIGITAL SIGNS ORDINANCE (MUNI CODE CHAPTER 17.39)

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Waive full reading, read by title only and introduce Ordinance No. 867, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING CHAPTER 17.39, SIGNS, OF TITLE 17, ZONING, OF THE CRESCENT CITY MUNICIPAL CODE

BACKGROUND

Crescent Elk Middle School submitted a Zoning Ordinance Amendment request to allow digital LED signs for schools, none of which are located in commercial zoning districts. Crescent Elk currently has grant funding to purchase and install a digital sign on its premises. The applicant has also been in discussion with other schools in the City that have also expressed interest in installing digital signs.

On July 9, 2026, the Planning Commission held a public hearing and subsequently adopted Resolution No. PC2026-11, recommending changes to Chapter 17.39, Signs, of the municipal code to allow schools to have LED digital signs and to exempt digital scoreboards from the sign permit requirement.

Eligible schools would be those that meet the definition of “schools, elementary and high” as defined in CCMC § 17.04.430 of the Crescent City Municipal Code. According to the zoning code definition (CCMC § 17.04.430) “elementary and high schools” mean public or private elementary, junior and senior high schools. Examples of schools within the City that meet this definition include Joe Hamilton Elementary, Crescent Elk Middle School, Del Norte High School, and Uncharted Shores Academy.

ITEM ANALYSIS

The purpose of the school digital sign is to communicate school related information, including events and announcements to students, parents, and staff. The sign may not be used for advertising. One of two digital sign design options will be available, but the school may only install one. The first option is a double-sided monument sign with two 32-square-foot sign faces, for a total sign area of 64 square feet. The second option is a single-sided, wall-mounted digital sign with a maximum digital display area of 32 square feet. School digital signs will be subject to the same brightness limitations as other digital signs and are only allowed to be lit during school hours or school-related activities.

If the ordinance is introduced at this meeting, it will be brought back for Council adoption at the August 17th Council meeting and effective 30 days thereafter.

FISCAL ANALYSIS

Adoption of this ordinance does not have a direct fiscal impact to the City other than the costs of publication of legal notices.

STRATEGIC PLAN ANALYSIS

This action supports the following Strategic Plan Goals:

GOAL 1: PROMOTE A THRIVING LOCAL ECONOMY

(E) Plan and prepare for the growth and future needs of the Crescent City community by:

- Evaluating and updating the City's Municipal Code to assure maximized efficiencies, clarity, and effectiveness.

ATTACHMENTS

1. Draft Ordinance No. 867 (school digital signs)

ORDINANCE NO. 867

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING CHAPTER 17.39, SIGNS, OF TITLE 17, ZONING, OF THE CRESCENT CITY MUNICIPAL CODE

WHEREAS, the City of Crescent City is a general law city subject to all California State laws of general applicability; and

WHEREAS, as a prominent part of the scenery, signs may attract the viewing public, affect the safety of vehicular and pedestrian traffic, and help set the tone and character of the community; and

WHEREAS, signs have an obvious impact on the character, quality and economic health of the City's scenery; and

WHEREAS, the Planning Commission recommended allowing both changeable digital signs and off-site advertising be allowed within the City; and

WHEREAS, the City Council has considered the Planning Commission recommendations and adopted those recommendations with some amendments; and

WHEREAS, the current regulations only allow digital signs in the C-2 zone and schools within city limits have requested an amendment to allow them to also have digital signs; and

WHEREAS, a zoning amendment application was submitted to the Planning Commission, which following a public hearing made a recommendation to the City Council to amend Chapter 17.39 of the Crescent City Municipal Code to allow schools to erect digital signs regardless of what zoning district the school is located.

NOW, THEREFORE, the City Council of the City of Crescent City does hereby ordain as follows:

SECTION 1. RECITALS. The City Council finds the above recitals to be true and correct and are incorporated herein as if set forth in full.

SECTION 2. FINDINGS. The City Council finds that the proposed amendments to the City's sign regulations further the purposes of Chapter 17.39 as set forth in Section 17.39.010 of the Crescent City Municipal Code.

SECTION 3. CODE AMENDMENT. Chapter 17.39, Signs, of Title 17, Zoning, of the Crescent City Municipal Code is hereby as described in this Section.

Note: Additions = red underlined text, Deletions = ~~red text with strikethrough~~.

3.01 DEFINITIONS. Section 17.39.030, Definitions, of Chapter 17.39, Signs, of Title 17, Zoning, of Crescent City Municipal Code is amended to include the following new definitions:

“School digital sign” means an LED digital display sign that may rotate images related solely to school activities, events, announcements, or other school purposes and is located on school property. School digital signs are permitted only for public or private elementary, junior high, and senior high schools, as defined in Section 17.04.430.

“Scoreboard display” means a board displaying the score of a game or match.

3.02 TYPES -- GENERALLY. Subsection K, Digital signs, of Section 17.39.040, Types -- Generally, of Chapter 17.39, Signs, of Title 17, Zoning, of Crescent City Municipal Code is amended as follows:

K. Digital signs.

1. Digital signs may contain static messages only. Signs may not display text which flashes, pulsates, moves or scrolls. Each complete message must fit on one screen.
2. Digital signs are limited to a maximum display size of 32 square feet.
3. Digital signs may not change message more than once every 15 seconds.
4. The content of a digital sign must transition by changing instantly (e.g., no fade-out or fade-in).
5. Any digital signs within 100 feet of HWY 101 must obtain any and all permits required from Caltrans.
6. Except for school digital signs, digital ~~Digital~~ signs must have a minimum distance of 1750 linear feet between them as measured along the streets and highways, regardless of which side of the street or highway the sign is located on.
7. School digital signs as defined in Section 17.39.030, may be either a single wall-mounted LED digital display with a maximum display area of 32 square feet or a double-sided monument sign with a maximum display area of 32 square feet per sign face (64 square feet total).

3.03 RESIDENTIAL ZONES. Subsection A of Section 17.39.110, Residential zones, of Chapter 17.39, Signs, of Title 17, Zoning, of Crescent City Municipal Code is amended as follows:

§ 17.39.110 Residential zones.

The following signs are permitted in the city's residentially zoned districts (R1, R2, R3):

A. 1. Institutional uses such as churches, schools, libraries, hospitals, community centers and/or public agency buildings such as fire or police stations may have wall, ground or monument signs with an area not to exceed one-half square foot of sign area for each linear foot of street frontage.

2. School digital signs as defined in Section 17.39.040(K).

~~2.~~ 3. For parcels with multiple street frontages the allowable sign area shall be one-half square foot for each linear foot of the longest street frontage plus one-quarter square foot for each additional linear foot of frontage.

~~3.~~ 4. A sign permit shall be required for these uses, unless the entity or agency is categorically exempt.

3.04 RESIDENTIAL-PROFESSIONAL ZONES. Section 17.39.120, Residential-professional Zones (RP), of Chapter 17.39, Signs, of Title 17, Zoning, of Crescent City Municipal Code is amended as follows:

§ 17.39.120 Residential-professional zones (RP)

A. Sign Types Permitted. The following signs are permitted for licensed businesses in the city's residential-professional zoned districts (RP):

1. Wall signs;
2. Canopy signs;
3. Monument or ground signs not to exceed five feet in height, and not to impede vehicle sight distance;
4. Institutional uses such as churches, schools, libraries, hospitals, community centers and/or public agency buildings such as fire or police stations may have a wall, ground or monument sign. A sign permit is required for these uses;

5. School digital signs as defined in Section 17.39.040(K).

~~5.~~ 6. Sandwich board signs or A-frame signs, with a valid business license or nonprofit business license exemption.

~~6.~~ 7. Pennant signs, with a valid business license or nonprofit business license exemption.

~~7.~~ 8. Exempt Signs. No permit required.

3.05 LIMITED COMMERCIAL ZONES. Section 17.39.130, Limited commercial (C1)

zones, of Chapter 17.39, Signs, of Title 17, Zoning, of Crescent City Municipal Code is amended as follows:

§ 17.39.130 Limited commercial (C1) zone.

A. Sign Types Permitted. The following signs are permitted for licensed businesses in the city's limited commercial and commercial-waterfront zoning districts (C1 and CW):

1. Wall signs;
2. Canopy signs;
3. Marquee signs;
4. Monument or ground signs not to exceed five feet in height;
5. Institutional uses such as churches, schools, libraries, hospitals, community centers and/or public agency buildings such as fire or police stations may have a ground or monument sign. A sign permit is required for these uses;
6. School digital signs as defined in Section 17.39.040(K).
- ~~6.~~ 7. Hanging signs;
- ~~7.~~ 8. Projecting signs;
- ~~8.~~ 9. Window signs;
- ~~9.~~ 10. Sandwich board signs or A-frame signs.
- ~~10.~~ 11. Pennant signs.
- ~~11.~~ 12. Exempt Signs. No permit required.

3.06 GENERAL COMMERCIAL, HIGHWAY SERVICE AND COMMERCIAL-MANUFACTURING ZONES. Subsection A (Sign Types Permitted) of Section 17.39.140, General commercial (C2), highway services (HS), and commercial-manufacturing (CM) zones, of Chapter 17.39, Signs, of Title 17, Zoning, of Crescent City Municipal Code is amended as follows:

A. Sign Types Permitted. The following signs are permitted for licensed businesses in the city's general commercial (C2), highway services (HS), and commercial-manufacturing (CM) zoning districts:

1. Wall signs;
2. Awning or canopy signs;

3. Marquee signs;
4. Monument or ground signs not to exceed ten feet in height;
5. Institutional uses such as churches, schools, libraries, hospitals, community centers and/or public agency buildings such as fire or police stations may have a ground or monument sign. A sign permit is required for these uses;
6. Hanging signs;
7. Projecting signs;
8. Window signs;
9. Changeable signs;
10. Pole signs;
11. Banners. One promotional banner per street frontage. The banner must be mounted flat against the building, and must be maintained in a good condition. Tattered or torn banners must be removed;
12. Sandwich board signs or A-frame signs.
13. Pennant signs.
14. Off-site advertising signs are allowed in the C-2 zone only.
15. Digital signs are allowed in the C-2 zone only.
16. School digital signs as defined in Section 17.39.040(K).
- ~~16- 17.~~ Exempt Signs. No permit required.

3.07 ILLUMINATION. Section 17.39.150, Illumination, of Chapter 17.39, Signs, of Title 17, Zoning, of Crescent City Municipal Code is amended as follows:

§ 17.39.150 Illumination.

All signs shall be subject to the following restrictions upon illumination:

A. Light from any illuminated sign shall be shaded, shielded or directed so that its intensity or brightness shall not be objectionable to surrounding areas and uses:

1. During daylight hours between sunrise and sunset, luminance is limited to 10,000 nits.
2. At all other times, luminance is limited to 160 nits.

3. Digital signs may produce no more than 0.3 foot-candle of light when measured from the distance using the following formula: Measurement Distance= (Area of Sign Sq. Ft. × 100)
 4. Each sign must have a light sensing device that will automatically adjust the brightness of the display as the natural ambient light conditions change.
- B. Except for public service signs such as time and temperature units and official traffic signs, no flashing lights, beacons or other interrupted illuminating devices shall be permitted, with the exception of permitted digital display signs.
- C. Except for school digital signs, illuminated illuminated signs are ~~prohibited except allowed only~~ in commercial districts.
- D. Except for school digital signs, illuminated illuminated signs shall not be lighted at night unless the service or product is available at that time.
- E. School digital signs may be lighted during school hours and during school-related activities before or after school hours.

3.08 EXEMPT SIGNS. Section 17.39.170, Exempt signs, of Chapter 17.39, Signs, of Title 17, Zoning, of the Crescent City Municipal Code is amended as follows:

§ 17.39.170 Exempt signs.

Except for the regulation relating to construction, maintenance, public nuisance and safety the following types of non-illuminated signs shall be allowed without a sign permit and shall not be included in the determination of the type, number or area of signs allowed per business or parcel, or by zoning district:

- A. Nameplates. Nameplate signs not exceeding two square feet in display surface, and which are attached flat against the building. One per residential dwelling unit, office or business;
- B. Public Signs. Signs of a public, non-commercial nature which are placed by a duly recognized governmental agency, including, but not limited to directional signs, safety not block the views of vehicular traffic or obstruct the public right-of-way,
3. Campaign Signs in a Public Right-of-Way. Notwithstanding any other provision of this code, a campaign sign may be placed in the public right-of-way adjacent to a public street in commercially or industrially zoned areas or along prime or major arterials in residentially zoned areas subject to the following restrictions:
 - a. No sign shall be attached to any utility pole, public structure, pole or structure supporting a traffic-control sign or device, or hydrant,
 - b. No sign shall be placed on any tree or shrub by any nail, tack, spike or other method

that will cause physical harm to the tree or shrub,

c. No sign shall be placed in such a manner as to obstruct the public use of the sidewalk or interfere with the visibility of persons operating motor vehicles or constitute a hazard to persons using the public road or right-of-way,

d. No sign shall be placed in the roadway or on the sidewalk,

e. No sign shall be placed in that portion of the public right-of-way or easement past the sidewalk without the consent of the adjoining property owner or person in possession if different from the owner,

4. No political sign shall be posted more than forty-five days prior to, or ten days following an election;

H. No Trespassing Signs. One sign per street frontage, not to exceed four square feet in area indicating limitation on the use of private property by other than the owners. If more than one sign per frontage is needed the property owner or business person may apply to the planning commission for a use permit;

I. Customer or Tenant Parking Only Signs. One sign per street frontage, not to exceed four square feet in area. The sign shall contain any of the following appropriate restrictions:

1. Customer parking only,

2. Tenant parking only, or

3. Private property, no parking, The sign shall also contain the telephone number of the city police department. The lettering on the sign must contrast with the background of the sign and be at least two inches high, and made with a one-half inch stroke. The sign shall also contain the words "Violators May Be Towed." If more than one sign per frontage is needed the property owners or business person may apply for a use permit;

J. Window signs;

K. Awning or canopy signs; L. Corporate flags and governmental flags;

M. Garage Sale, Moving Sale, or Yard Sale Signs. Signs announcing the date(s) and location of a garage sale, moving sale or yard sale. Such signs shall not be posted in a manner which will block a public right-of-way, or which will block the vision of vehicular traffic. The signs must be removed once the date of the sale is passed;

N. Banners. One banner advertising products or services for sale on the premises per street frontage per business;

O. Barbershop Poles. Barber poles projecting not over eighteen inches from the face of the building where the barbershop is located or not projecting into the public right-of way;

P. Holiday Decorations. Displays of a decorative, noncommercial nature for the purpose of celebrating a seasonal, political or religious holiday or a recognized community celebration, in season, for an aggregate period of not more than sixty days in one calendar year;

Q. Temporary or Seasonal Sales Booths. Signs including, but not limited to, fireworks stands, pumpkin sales, Christmas tree lots, community crafts fairs, temporary certified farmer's markets, and similar signs;

R. Community or Special Event Signs, Including Banners. Signs and banners for noncommercial promotional events of a civic, charitable, educational, religious or community service organizations provided any applicable encroachment permit has been obtained from other governmental entities having jurisdiction. The signs or banners must be removed within fourteen days after the event.

S. Scoreboard displays for school and park uses at athletic fields during athletic events.

3.09 MATRIX OF REGULATIONS. Section 17.39.200, Matrix of regulations, of Chapter 17.39, of Title 17, Zoning, of Crescent City Municipal Code is amended as follows:

17.39.200 Matrix of regulations.

SIZE REGULATIONS	Single-Family Res. Zones (R1, R1B,)	Multiple-Family Res. Zones (R2, R3)	Apts. of 4 or more units (R3)	Residential-Professional Zones (RP)	Limited Com. and Com. Wat. (C1, CW)	General Com. and Hwy. Services (C2, HS)	Commercial Manufacturing (CM)	Bed and Breakfast Establishments
Nameplates, 2 sq. ft. of sign area, nonilluminated	X	X	X	X				X
½ sq. ft. of sign area for each linear ft. of frontage				X				
½ sq. ft. of sign area for each linear ft. of frontage plus ¼ sq. ft. of sign area for each ft. of frontage for multiple frontages	X	X	X	X				
1 sq. ft. of sign					X			

SIZE REGULATIONS	Single-Family Res. Zones (R1, R1B,)	Multiple-Family Res. Zones (R2, R3)	Apts. of 4 or more units (R3)	Residential-Professional Zones (RP)	Limited Com. and Com. Wat. (C1, CW)	General Com. and Hwy. Services (C2, HS)	Commercial Manufacturing (CM)	Bed and Breakfast Establishments
area for each linear ft. of frontage								
1 sq. ft. of sign area for each linear ft. of frontage plus ½ sq. ft. of sign area for each ft. of frontage for multiple frontages					X			
1 and ½ sq. ft. of sign area for each linear ft. of frontage						X	X	
Projecting sign extending not more than 36 inches from building					X	X	X	
One sign not to exceed 20 sq. ft. in area								X
Maximum sign area 100 sq. ft. per face					X			
Maximum sign area 150 sq. ft. per face						X		
Construction signs not to exceed 32 sq. ft. in area					X	X	X	
Construction signs not to exceed 9 sq. ft. in area	X	X	X	X				X
Real estate signs	X	X	X	X	X	X	X	X

SIZE REGULATIONS	Single-Family Res. Zones (R1, R1B,)	Multiple-Family Res. Zones (R2, R3)	Apts. of 4 or more units (R3)	Residential-Professional Zones (RP)	Limited Com. and Com. Wat. (C1, CW)	General Com. and Hwy. Services (C2, HS)	Commercial Manufacturing (CM)	Bed and Breakfast Establishments
not to exceed 9 sq. ft. in area and 3 ½ ft. in height								
HEIGHT REGULATIONS:								
30 foot maximum to top of pole sign						X	X	
14 ft. minimum to bottom of pole sign in a vehicular area						X	X	
10 ft. minimum to bottom of pole sign in a pedestrian area						X	X	
Ground or monument sign not to exceed 5 ft. in height and 20 sq. ft. in area								X
Ground or monument sign not to exceed 5 ft. in height and 24 sq. ft. in area			X					
Ground or monument sign not to exceed 5 ft. in height				X	X			
Ground or monument sign not to exceed 10 ft. in height						X	X	
One pole sign per parcel						X	X	
SIGN TYPE REGULATIONS:								
Wall signs				X	X	X	X	

SIZE REGULATIONS	Single-Family Res. Zones (R1, R1B,)	Multiple-Family Res. Zones (R2, R3)	Apts. of 4 or more units (R3)	Residential-Professional Zones (RP)	Limited Com. and Com. Wat. (C1, CW)	General Com. and Hwy. Services (C2, HS)	Commercial Manufacturing (CM)	Bed and Breakfast Establishments
Awning or canopy signs				X	X	X	X	
Marquee signs					X	X	X	
Monument or ground signs			X	X	X	X	X	
Hanging signs					X	X	X	
Projecting signs					X	X	X	
Sandwich Boards or A-frame signs	X	X	X	X	X	X	X	
Pennant Signs	X	X	X	X	X	X	X	
Window signs				X	X	X	X	
Changeable copy signs						X	X	
Pole signs						X	X	
Banners						X	X	
Nameplate signs	X	X		X	X	X	X	X
Illuminated signs					X	X	X	
Digital Signs						X (C2)		
<u>School Digital Signs</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	
Off-site Advertising						X (C2)		

[END TEXT AMENDMENT]

SECTION 4. SEVERABILITY. If any part of this Ordinance is held to be invalid or inapplicable to any situation by a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Ordinance or the applicability of this Ordinance to other situations.

SECTION 5. CEQA FINDINGS. This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA Guidelines, and has been found to be exempt pursuant to CEQA Guidelines 15061(b)(3) (common sense exemption).

SECTION 6. EFFECTIVE DATE & PUBLICATION. This Ordinance will become effective 30 days after the date of its adoption. The City Clerk shall cause this ordinance to be published within 15 days of its adoption in accordance with the requirements of Government Code Section 36933.

INTRODUCED by the City Council of the City of Crescent City at a regular meeting of the City Council held the _____ day of _____ 2026.

PASSED AND ADOPTED by the City Council of the City of Crescent City at a regular meeting of the City Council held this _____ day of _____ 2026 by the following polled vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk

APPROVED AS TO FORM:

Martha D. Rice, City Attorney



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

**BY: DAVE YEAGER, DIRECTOR OF PUBLIC WORKS
JAMES QUEEN, ENGINEERING PROJECT MANAGER
BRIDGET LACEY, GRANTS AND ECONOMIC DEVELOPMENT
COORDINATOR**

DATE: AUGUST 3, 2026

**SUBJECT: F STREET 3.5 TO 5TH STREET STORM DRAIN PROJECT CONTRACT
AWARD**

RECOMMENDATION

- Hear staff report
- Technical questions from Council
- Receive public comment
- Further Council discussion
- Approve the plans and specifications for the F Street 3.5 to 5th Street Storm Drain Project
- Approve and authorize City Manager to sign an Agreement between the City of Crescent City and Tidewater Contractors, Inc. for the construction of the F Street 3.5 to 5th Storm Drain Project
- Authorize the City Manager to approve and sign change orders to the Agreement with Tidewater Contractors in an aggregate amount not to exceed \$53,061

BACKGROUND

The Community Development Block Grant (CDBG) program is a federally funded program through the Department of Housing and Urban Development (HUD). The principal objective of CDBG is the development of viable urban communities by providing decent housing and a suitable living environment, and by expanding economic opportunities, principally for persons of low-and moderate-income.

As a non-entitlement jurisdiction (cities with population less than 50,000 and counties with populations less than 200,000), Crescent City may apply for CDBG program funding through the State Department of Housing and Community Development (HCD). HCD receives funding from the federal government and releases a Notice of Funding Availability (NOFA) to invite applications.

On November 3, 2020, the voters of the City approved Measure S, authorizing the imposition of a local 1% transactions and use (sales) tax within the City. Measure S is

intended to fund essential General Fund services including Fire, Police, Streets, and the operation of Fred Endert Pool.

The Measure S Oversight Committee meets several times each year to discuss the use of these funds and makes recommendations to the City Council. The Committee met March 10 and April 8, 2026 to review the status of Measure S funds and develop a recommendation for FY 2026-27 expenditures. The result of those meetings was the adoption of Resolution No. MS2026-03 recommending priorities to be funded with Measure S in FY 26-27. As in prior years, the Committee recommended allocating Measure S funds toward one or more large street projects, as well as funding annual street maintenance items. At the June 15, 2026 City Council meeting, the Fiscal Year 2026-27 Budget was adopted including the recommendations made by the Measure S Oversight Committee.

Phase 1 of the Front Street storm drain and rehabilitation improvements covered Front Street from B Street to G Street, along with some other adjoining local streets. The project took place in 2019 and 2020 and was deemed substantially complete on January 26, 2021.

On May 18, 2020, the City Council authorized the City Manager to apply for additional CDBG funds to continue with Phase 2 of the Front Street Storm Drain Project containing F Street from Front Street up past the intersection of F Street and 3rd Street. On November 16, 2020, the City Council authorized the City Manager to execute Change Orders 7 and 8 for a project to fit this newly available CDBG funding. Construction took place between March and April of 2021.

Phase 3 of the Front Street Improvements covered from G to I Street with an alternate bid for I to Play Street. This project was funded by Measure S, ARPA, Local Transportation Commission, CRRSSA TIP and STIP funding, a federal Community Project Grant, and City general funds. Water and sewer improvements were funded from their respective funds.

The Front Street Gateway Improvements Phase 1C project constitutes the final two blocks of Front Street from Play Street to L Street and K Street from Front Street to Second Street. This project is primarily funded through another Community Development Block Grant and a Clean California Grant awarded through Caltrans. This project was bid and awarded in August of 2025 and is currently under construction.

In 2020, the City applied for funding for the Storm Drain Project Phase III including F Street blocks 3.5 to 5th Street with the 2020 NOFA. Funding was not awarded at that time. This project was waitlisted for approximately three years. As more funding became available for CDBG Over the Counter (OTC) projects, HCD continued to fund down the waitlist, rather than opening the OTC category up for more applications. As a result, the F Street Phase III Storm Drain Project was eventually awarded under the 2023 NOFA.

The Storm Drain Project Phase III (F Street) constitutes two blocks of F Street from 3rd to 5th Street, as well as connecting to the first drainage systems on 5th Street just to the east of F Street in front of the Sheriff's building.

The City was awarded \$1,065,485 in CDBG funds for this project. This grant funding is intended to cover not only the constructions costs, but also \$30,000 for Grant General Administration and \$35,000 for a Labor Compliance Officer. As a CDBG project, labor compliance monitoring is a grant requirement. Housing Tools LLC was awarded the Labor Compliance Contract with Council approval on July 20, 2026.

ITEM ANALYSIS

On July 1, 2026, City staff published the F Street 3.5 to 5th Street Storm Drain Project requesting bid proposals. Two addenda were published to reaffirm the Section 3 CDBG labor compliance requirements and to clarify some bidder questions. Bids were opened and publicly read on July 28, 2026 at 3:00 p.m. Three responsive bids were received, with Tidewater Contractors, Inc. providing the lowest bid at \$1,061,216. The CDBG required Section 3 documentation submitted with the bid was reviewed by the Labor Compliance Monitor and was deemed responsive and complete. No bid protests were submitted during the protest period.

Bid Results	Engineering Estimate	Tidewater Contractors	ST Rhoades Construction	GR Sundberg
Base Bid	\$898,620	\$1,061,216	\$1,243,830	\$1,286,616

With Council approval of the Tidewater Contractors contract, staff anticipate a kick-off meeting between the labor compliance monitor, Housing Tools LLC, and Tidewater Contractors in mid-August to enable the project start by the end of this August. This start date projects a project completion date in November/December, meeting the timelines required by the grant funding.

FISCAL ANALYSIS

The funding available from the 2023 CDBG grant will not entirely cover the project costs. The larger project costs are shown in the table below. The initial forecast budget for the 2023 CDBG NOFA relied on the construction unit costs from the 2023 Front Street contract. Even with an escalated engineers estimate for 2026 staff hoped that the CDBG grant award would cover the entire project cost. Based on the equitable spread of the bid results received and a construction completion deadline of March 2027, rebidding this project would require forfeiture of the grant award. A storm drain based road rehabilitation project could not be safely constructed through the upcoming winter months. Any delay due to a rebid would increase the project costs because of the risk of weather and an increase in the water table, which would severely affect the installation of new piping.

As this project improves pavement on two blocks of F Street and partial blocks on 4th and 5th Streets, improves storm drain piping efficiencies, installs two new ADA corners and places new sidewalk on F Street where there currently is not any, staff feels that this overall project is a benefit to the City and adheres to the goals of Measure S street funding. The Measure S contribution to this project will enable the City to utilize the much larger grant contribution to improve the City's street infrastructure. Any Measure S monies

not spent on this project will remain Measure S funds and will be available for use on future road project maintenance.

Tidewater Contractors, Inc. base contract	1,061,216
Contingency (5%)	53,061
Labor compliance	34,920
Grant administration	30,000
Total budget	1,179,197
CDBG grant	1,065,485
Measure S	113,712
Total funding	1,179,197

Portions of Measure S funds have been transferred each year to the CIP Fund to be used on large street projects, which can take multiple years to save up for and complete. The Measure S funds are tracked to be spent on Measure S priorities. Prior projects include asphalt, crack sealing, pothole repairs, and accessibility improvements on Harding, 9th Street, and H Street, portions of the Front Street projects, a grant match for the HSIP pedestrian improvement project, and sidewalk and asphalt repairs on multiple streets including 2nd Street, K Street, D Street, and A Street. The FY 2025-26 estimated balance of Measure S street funds in the CIP Fund is \$1.1 million (pending FY 2025-26 year end calculations). The next large street project using these funds is expected to occur in the spring of 2027, with another in the fall of 2027.

STRATEGIC PLAN ASSESSMENT

This action supports the following Strategic Plan goals:

GOAL 1: SUPPORT QUALITY SERVICES, COMMUNITY SAFETY, AND HEALTH TO ENHANCE THE QUALITY OF LIFE AND EXPERIENCE OF OUR RESIDENTS AND VISITORS

D. Provide and maintain an efficient, adequate infrastructure to provide for both current and future community needs

GOAL 2: PROMOTE A THRIVING LOCAL ECONOMY

A. Evaluate and optimize additional revenue sources

F. Plan and prepare for the growth and future needs of the Crescent City community by:

- Expanding on the success of grant funding by maximizing utilization of opportunities with corresponding community needs

ATTACHMENTS

1. Plans and specifications for F Street 3.5 to 5th Street Storm Drain Project may be viewed on the City's website <https://www.crescentcity.org/meetings>
2. Contract with Tidewater Contractors, Inc for F Street 3.5 to 5th Street Storm Drain Construction

SECTION 00 52 00

AGREEMENT

THIS AGREEMENT is made this 4th_ day of August_, 2026_, by and between the City of Crescent City, a California municipal corporation hereinafter called the "Owner," and Tidewater Contractors, Inc._, hereinafter called the "Contractor."

WHEREAS, the Owner has caused a project manual to be prepared comprised of one volume of bidding and contract requirements, technical specifications and drawings for the construction of the "F STREET 3.5 TO 5th STREET STORM DRAIN PROJECT" as described therein; and

WHEREAS, the Contractor has offered to perform the proposed work in accordance with the terms of the contract as defined in Section 00 72 00;

NOW, THEREFORE, in consideration of the mutual covenants and agreements of the parties contained in the contract and to be performed, the Contractor hereby agrees to complete the work at the price and on the terms and conditions therein contained, and the Owner agrees to pay the Contractor the contract price provided therein for the fulfillment of the work and the performance of the covenants set forth herein.

It is expressly understood and agreed by the parties that with regard to all dates and time periods set forth, or referred to, in this Agreement, time is of the essence.

The further terms, conditions, and covenants of this agreement are set forth in the contract documents, each of which is attached hereto and by this reference made a part hereof:

Volume One:

- Part A, Bidding and Contract Requirements (including Addenda numbers 1 through 2);
- Part B, Technical Specifications; including attachments:
 - Attachment A, Federal Prevailing Wage Rates / Classifications
 - Attachment B, State Prevailing Wage Rates / Classifications
 - Attachment C, CDBG Program Labor Compliance and Contract Requirements
- Part C, a set of drawings consisting of one volume.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their duly authorized representatives this _____ day of _____, 2026 at Crescent City, California.

Signature for Owner

Title of Signatory

Attest: _____
Signature

Title of Signatory

Name of Contractor

Signature for Contractor

Title of Signatory

Attest: _____
Signature

Title of Signatory

END OF SECTION

SECTION 00 41 00

BIDDING SCHEDULE

PROJECT IDENTIFICATION: F Street 3.5 to 5th Street Storm Drain Project

THE BID IS SUBMITTED TO: City of Crescent City

BID SCHEDULE

BASE BID ITEMS					
ITEM NO.	ITEM DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
1	Mobilization	LS	1	104,000 ⁰⁰	104,000 ⁰⁰
2	Water Pollution Prevention BMPs	LS	1	12,000 ⁰⁰	12,000 ⁰⁰
3	Traffic Control	LS	1	75,000 ⁰⁰	75,000 ⁰⁰
4	Sheeting, Shoring, Bracing	LS	1	100,000 ⁰⁰	100,000 ⁰⁰
5	Quality Control	LS	1	27,500 ⁰⁰	27,500 ⁰⁰
6	Demolition	LS	1	45,000 ⁰⁰	45,000 ⁰⁰
7	Excavation for Road & Walks	CY	710	50 ⁰⁰	35,500 ⁰⁰
8	Aggregate Base for asphalt paved section including patchback area	CY	350	103 ⁰⁰	36,050 ⁰⁰
9	Hot Mix Asphalt Concrete including patchback at curb and gutter	Ton	270	201 ⁰⁰	54,270 ⁰⁰
10	Storm Drain 36" HDPE	LF	530	499 ⁰⁰	264,470 ⁰⁰
11	Storm Drain 24" HDPE	LF	40	257 ⁰⁰	10,280 ⁰⁰
12	Storm Drain 18" HDPE	LF	140	181 ⁰⁰	25,340 ⁰⁰
13	Storm Drain 12" HDPE	LF	36	212 ⁰⁰	7,632 ⁰⁰
14	Drainage Inlets – Type GO	EA	4	8,055 ⁰⁰	32,220 ⁰⁰
15	Junction Box – Single Frame & Cover	EA	4	15,590 ⁰⁰	62,360 ⁰⁰
16	Concrete Sidewalks	SF	3,300	21 ⁰⁰	69,300 ⁰⁰
17	Reinforced Concrete Driveways	SF	590	30 ⁰⁰	17,700 ⁰⁰
18	Concrete Curb & Gutter	LF	650	81 ⁰⁰	52,650 ⁰⁰
19	Back Curb with 12 inch footing	LF	112	92 ⁰⁰	10,304 ⁰⁰
20	Valley Gutter reinforced 6" thick	SF	100	43 ⁰⁰	4,300 ⁰⁰
21	ADA Corners including curb & gutter and 15 s.f. truncated dome panel each	EA	2	7,670 ⁰⁰	15,340 ⁰⁰
Total (Items 1 - 21)		\$			

TOTAL BASE BID AMOUNT:

One million sixty one thousand two hundred sixteen and ⁰⁰/₁₀₀(\$ 1,061,216. ⁰⁰/₁₀₀)

Quantities shown on the Bid Schedule are estimated for the purposes of bidding only. Actual construction quantities may vary. A bid price for all items in the Base Bid is required. The bid for

each item shall include the cost to perform all the work necessary for a complete project, whether or not any such work is specifically designated on the Plans or in the Specifications.

The cost of all work in the Contract Documents not specifically identified as an item or described as an item shall be included in the items and no additional compensation shall become due the Contractor by nature of compliance with the Contract Documents except as provided for in the provisions relating to extra work or changes in the work.

Bid award will be based on the lowest Total Base Bid Amount.

Actual contract amount will include all items selected by the Owner in accordance with paragraph 00 20 00-1.10.

END OF SECTION



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: MARTHA D. RICE, CITY ATTORNEY

DATE: AUGUST 3, 2026

**SUBJECT: COUNTY SERVICE AREA NO. 1 SEWER COLLECTION SYSTEM
MAINTENANCE AGREEMENT**

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Approve an Agreement for Maintenance of County Service Area No. 1 Sewer Collection System

BACKGROUND

County Service Area No. 1 (CSA) was created by resolution of the Del Norte County Board of supervisors in 1976. The purpose of the service area was to build infrastructure to connect properties within the service area (outside of the city limits) to the City's wastewater treatment plant. The CSA owns the sewer collection lines (37 miles) and lift stations (15) within the service area. Since its inception, the City has performed maintenance on those lines by way of agreement. The last agreement was entered into in 1980 and covered both the City's maintenance of the sewer collection lines as well as the terms upon which the City would accept sewage from the CSA at the Waste Water Treatment Plant (WWTP).

It was discovered last year that the 1980 agreement had already expired by its terms a few years prior. This led to the staff from the City and the County to engage in negotiations for a new agreement. The parties agreed to create two agreements – one for maintenance and one for terms of sewage acceptance.

ITEM ANALYSIS

Under the sewer collection maintenance agreement the City will operate, maintain, and repair the lift stations and SCADA system within the CSA. The City is not responsible to

repair the CSA sewer collection lines. City staff will respond to sewer overflows. The County will remain the reporting party.

The CSA will compensate the City for actual costs of performing the services, defined as “employee hourly wage and benefits, equipment rental rates utilizing the current Caltrans equipment rates, actual cost of materials, and actual cost of contractor. This includes staff time spent planning, procuring, and otherwise working on CSA infrastructure. Employee hourly wage, benefits, and City owned equipment are allowed an additional indirect cost rate of 25%.” City will invoice the CSA on a quarterly basis for routine operations and maintenance services. The City may invoice the CSA more frequently for major repairs or maintenance services.

The agreement is for one year and automatically renews each fiscal year unless one party gives one year’s notice of intent to terminate.

The Board of Supervisors considered and approved this agreement at their regular board meeting held Tuesday, July 28th.

FISCAL ANALYSIS

This agreement is intended to be revenue neutral as the City will be reimbursed for the cost of providing the services.

STRATEGIC PLAN ANALYSIS

This action is consistent with the following strategic plan goals:

- Goal 1: Support Quality Services, Community Safety, and Health to Enhance the Quality of Life and Experience of Our Resident and Visitors
 - D. Provide and maintain an efficient, adequate infrastructure to provide for both current and future community needs
- Goal 3: Obtain the Highest Levels of Organizational Excellence
 - B. Maintain responsible fiscal management and accountability

ATTACHMENTS

1. Agreement for Maintenance of County Service Area No. 1 Sewer Collection System

**AGREEMENT FOR MAINTENANCE
OF COUNTY SERVICE AREA NO. 1 SEWER COLLECTION SYSTEM**

DNCO AGMT. NO. 2026-144

THIS AGREEMENT is made and entered into on July 28, 2026 ("effective date") by and between the CITY OF CRESCENT CITY, hereinafter referred to as "CITY," and DEL NORTE COUNTY SERVICE AREA NO. 1, established pursuant to County of Del Norte Resolution No. 73-65, hereinafter referred to as "CSA." The CITY and the CSA are sometimes herein referred to individually as "Party" and collectively as "Parties."

RECITALS

WHEREAS, CITY is the owner of a wastewater treatment facility located at 210 Battery Street, Crescent City, which receives and treats sewage from residential, commercial, and industrial wastewater dischargers both within and outside CITY's jurisdictional boundaries; and

WHEREAS, it is recognized that the wastewater treatment facility of the CITY is a regional wastewater treatment facility" serving the CITY and the surrounding area, including all areas currently constituting Del Norte County Service Area No. 1, which may be amended from time to time; and

WHEREAS, the CITY and the CSA own separate and distinct sewer collection systems, both of which ultimately deliver the collected sewage to the CITY's wastewater treatment facility for treatment and discharge; and

WHEREAS, the most recent agreement entered between the CSA and the CITY was executed May 19, 1980 established the Parties' respective operation and maintenance responsibilities, fees for services, and cost sharing; and

WHEREAS, the Parties have decided to bifurcate the agreement into one for CITY maintenance of the CSA collection system and one for CITY receiving CSA sewage for treatment and discharge.

AGREEMENT

NOW, THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged, the Parties agree to the following terms and conditions:

1.0 TERM OF AGREEMENT

- 1.1 INITIAL TERM. The initial term of this Agreement shall be for 12 months commencing July 1, 2026 and ending June 30, 2027.
- 1.2 SUCCESSIVE TERMS. This Agreement shall automatically renew for successive one-year terms upon the start of each fiscal year (July 1st) unless terminated by either Party pursuant to paragraph 7 of this Agreement.

2.0 OPERATIONS AND MAINTENANCE OF CSA COLLECTION SYSTEM

- 2.1 CITY agrees to perform, or hire others to perform, the following services for those sewage lift stations and sewage collection lines owned by CSA and specifically described in paragraphs 2.1.6 and 2.1.7:
- 2.1.1 OPERATIONS. CITY will perform normal operational services including periodic visits to each lift station for the purposes of checking the operational status of all electrical and mechanical equipment located at the lift station; making appropriate operational adjustments, reading meters, cleaning debris from pumps, washing down fouled surfaces, maintenance of the SCADA system; and all other duties typically associated with normal sewer lift station operation.
 - 2.1.2 PREVENTIVE MAINTENANCE. CITY will perform normal preventive maintenance services as recommended by the manufacturers of the equipment involved and/or as based on previous maintenance experience, to all electrical and mechanical equipment located at the lift stations and in the CSA-1 storage building (e.g., portable generators) located at 300 East Macken Avenue. These services include such work items as: lubrication; fluid replacement; packing adjustment and replacement; operating valves; and cleaning of moving parts of the mechanical equipment.
 - 2.1.3 GENERAL MAINTENANCE. CITY will perform general maintenance for above-ground lift station structures, including repairs, painting, cleaning, vegetation management, fencing, lighting, and general upkeep. CSA may perform general maintenance as it sees fit for any above-ground structures or equipment and the surrounding grounds.
 - 2.1.4 REPAIRS AND MAJOR MAINTENANCE. CITY will perform repairs and major maintenance services as required due to wear and tear of equipment, equipment failure, and as recommended by the manufacturers of the equipment to all electrical and mechanical equipment located at the lift stations. These services include such work items as motor replacement; pump replacement, impellor replacement; bearing / seal replacement; gasket replacement; instrumentation or control equipment replacement or repair; and removal of equipment from its installed location, transport to and from a repair location, and reinstallation of the repaired or replaced piece of equipment.
 - 2.1.5 SEWAGE OVERFLOWS. In the event of a sewage backup or flooding of a lift station, CITY will clear the interior of the lift station structure of sewage and debris and restore it to proper operating condition and a normal state of cleanliness. CITY will perform this type of cleanup work to the area surrounding the structure, including the adjacent street(s) and/or property(ies), if necessary. CITY will document and notify County Engineer or authorized CSA personnel of any overflows as soon as practical. CSA is responsible for all required regulatory reporting of sewage overflows.
 - 2.1.6 CSA SEWER LIFT STATIONS. The sewer lift stations to which this Agreement applies are as follows:

<u>Lift Station Designation</u>	<u>Approximate Location</u>
1. Burtshell	1400 Burtshell Street
2. Elk Valley	188 Elk Valley Road
3. Hodge	400 Humboldt Road
4. Madison	275 Madison Avenue
5. Modoc	1403 McNamara Avenue
6. Northcrest	2071 Northcrest Drive
7. Olive	385 Olive Street
8. Oregon	1400 Oregon Street
9. Pacific	1094 Pacific Avenue
10. Pebble Beach Dr.	720 North Pebble Beach Drive
11. Roy	750 Humboldt Road
12. Seawood	300 Wishbone Way
13. Small	1290 Inyo Street
14. Tedsen	317 Leif Circle
15. Walmart	850 East Washington Boulevard

- 2.1.7 SEWER COLLECTION LINES. The City will attempt to clear blocked sewer main lines only. The City will not clear blockages in customer laterals unless specifically agreed to by both Parties. The City will not repair sewer main lines. The sewer collection lines to which this Agreement applies are as follows: approximately 33 miles of gravity sewer mains and 4 miles of pressure sanitary sewer mains within the CSA.
- 2.2 SERVICE INTERRUPTIONS. CITY will attempt to keep lift stations operational and minimize service interruptions while performing maintenance work by making appropriate operational adjustments to utilize backup equipment installed at the lift stations.
- 2.3 NOTICE. If the operation of a lift station will be significantly impaired during the performance of services under this Agreement, CITY shall notify the CSA District Engineer in advance of performing the work, if possible, in order to develop a method of minimizing operational impairment.
- 2.4 CSA ASSISTANCE. CSA may be asked to provide reasonable assistance in the form of manpower and equipment to CITY personnel in performing unusual types of lift station maintenance for which CITY is not properly staffed or equipped to perform. In the event such assistance cannot be provided, CITY is authorized to rent special equipment and/or utilize additional non-City manpower.
- 2.5 CLEANING. Upon a reported main line blockage or as requested by the CSA District Engineer, the City will attempt to clear any CSA blockage. In addition, CSA District Engineer will annually provide the CITY a written list of requested CSA main lines for routine monthly or quarterly cleaning. If CITY does not have the resources or equipment to perform the cleaning, CITY will notify the CSA in writing. CSA is responsible for all scheduled cleaning in accordance with the CSA's adopted Sewer System Management Plan. For repeat problem areas, the City may request and the

CSA shall provide a plan to fix the issue causing the blockage, including a proposed date for completion.

- 2.6 WORKING HOURS. Non-emergency work will be performed during normal working hours if at all possible. If in the opinion of CITY staff or the CSA District Engineer, the circumstances require immediate action, then such work may be performed outside of normal working hours and at overtime labor or contractor rates as required by law.
 - 2.7 EMERGENCIES. CITY will provide 24 hour per day, 7 days per week CITY staff response to emergency calls involving the CSA lift stations and collection lines covered by this Agreement.
 - 2.8 PARTS AND MATERIALS. CITY will maintain an adequate supply of lubricants, fluids, packing materials, gasket materials, and other parts and materials necessary to accomplish the work to be performed under this Agreement. CSA may at any time review the spare parts inventory and request changes therein.
 - 2.9 MAINTENANCE REQUESTS. The CSA may generate written maintenance requests as needed. The CITY shall respond to the maintenance requests each quarter with a descriptive written status for each task. The status shall include a timeline to complete each incomplete task.
- 3.0 COMPENSATION
- 3.1 ACTUAL COSTS. Actual costs include: employee hourly wage and benefits, equipment rental rates utilizing the current Caltrans equipment rates, actual cost of materials, and actual cost of contractor. This includes staff time spent planning, procuring, and otherwise working on CSA infrastructure. Employee hourly wage, benefits, and City owned equipment are allowed an additional indirect cost rate of 25%. No additional indirect cost rate will be applied to materials, equipment rented, or work by contractors.
 - 3.2 AUTHORIZATION TO INCUR COSTS. CSA authorizes City to incur all costs necessary to properly perform those services described in Section 2.0 within the following limits: \$10,000 maximum for a single non-emergency expenditure and up to \$40,000 for non-emergency services during any single quarterly invoice period. Expenditures in excess of the limit require the authorization of the County Engineer, or his designee. These limits may be adjusted (increased) from time to time in writing by the County Engineer. Any emergency repairs shall be coordinated with the County Engineer, however, circumstances could make it impossible to obtain approval prior to the commencement of work. Under such circumstances, City is authorized to incur any necessary expenses to address the emergency situation.
 - 3.3 INVOICING. CITY will invoice CSA quarterly during each fiscal year of this Agreement for routine operations and maintenance services. City, at its discretion, may invoice more frequently for major repairs or maintenance services. Invoices shall contain the following detail:
 - a. For man hours: job classification, straight time hours, overtime hours;

- b. For equipment: type of equipment, hours, rate; equipment rental rate will be determined by the current State of California Department of Transportation (Caltrans) Equipment Rental Rate as set by Labor Surcharge and Equipment Rental Rate Book;
 - c. For materials: description of material, cost to CITY;
 - d. For contractors/subcontractors: copy of contractor invoice.
- 3.4 PAYMENT. CSA shall issue payment within 30 days of receiving an invoice from CITY.
- 3.5 DISPUTES. The parties agree to work in good faith to resolve any disputes regarding invoices. Any undisputed amounts should be timely paid while the parties work to resolve disputed amounts.
- 4.0 INDEPENDENT CONTRACTOR.
 - 4.1 CITY and CSA are and at all times shall be and remain independent contractors as to each other, and no joint powers agency or other legal relationship which would impose vicarious liability upon one party for the act or omission of the other shall be created or implied hereby or therefrom.
 - 4.2 CITY shall bear full and sole responsibility for its own expenses, liabilities, costs of operation, including employee wages and benefits, for all services performed under this Agreement except as compensated by CSA for such expenses and costs as specified in section 3.0.
 - 4.3 Neither Party has or shall have the power to bind the other Party or to assume or to create any obligation or responsibility, express or implied, on behalf of, or in the name of the other Party.
 - 4.4 CITY shall be solely responsible for the performance of any of its employees, agents, or subcontractors under this Agreement.
- 5.0 INSURANCE.
 - 5.1 CITY and CSA shall maintain insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work required by this Agreement and the results of that work by the other Party, its agents, representatives, employees or subcontractors.
 - 5.1.1 CITY and CSA shall maintain the following types of coverage in the amounts specified.
 - 5.1.1.1 General Liability (CGL): Insurance coverage including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$2,000,000 per occurrence and \$4,000,000 aggregate.
 - 5.1.1.2 Automobile Liability: Insurance coverage for any auto, including owned autos, hired, and non-owned autos, with a limit no less than \$1,000,000 per accident for bodily injury and property damage.
 - 5.1.1.3 Workers' Compensation: as required by the State of California, with statutory limits, and Employer's Liability Insurance with a limit of no less than \$1,000,000 per accident for bodily injury or disease.

5.1.1.4 Pollution Legal Liability: Insurance with limits no less than \$2,000,000 per occurrence or claim and \$2,000,000 aggregate per policy period of one year.

5.1.2 Insurance Provisions.

5.1.2.1 CSA, County of Del Norte, its officers, officials, and employees, are to be covered as additional insureds on CITY'S CGL policy with respect to liability arising out of work or operations performed by or on behalf of CITY, including materials, parts, or equipment furnished in connection with such work or operations and automobiles owned, leased, hired, or borrowed by or on behalf of the CITY.

5.1.2.2 CITY hereby grants to CSA a waiver of any right to subrogation which any workers' compensation insurer of CITY may acquire against the CSA by virtue of the payment of any loss under such insurance. CITY agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the CSA has received a waiver of subrogation endorsement from the insurer.

5.1.2.3 Each party shall furnish the other with certificates of insurance sufficient to provide evidence of the coverage required by § 5.0 of this Agreement.

5.1.2.3.1 CSA shall furnish CITY with Certificates of Insurance providing for evidence of coverage as stated in § 5.1.1.1.-5.1.1.4. of this Agreement, including the following endorsement: a. Waiver of Subrogation endorsement applicable to the Workers' Compensation insurance programs for all work performed by CSA employees or other employees or agents of the County of Del Norte.

5.1.2.3.2 CITY shall furnish CSA with Certificates of Insurance providing for evidence of coverage as stated in § 5.1.1.1.-5.1.1.4. of this Agreement, including the following endorsements: a. Waiver of Subrogation endorsement applicable to the Workers' Compensation insurance programs for all work performed by the CITY, its employees, agents, and subcontractors, and b.) Additional Insured endorsement, including "Completed Operations" and "Ongoing Operations," applicable to the CITY'S general liability coverage. The CSA and County of Del Norte are to be named as Additional Insured only insofar as required by this Agreement.

6.0 INDEMNIFICATION.

6.1 Should CITY be named in any suit, or should any claim be made against it by suit or otherwise, whether groundless or not, arising solely out of the performance of duties of CSA under this Agreement, CSA shall be responsible to indemnify and

hold CITY harmless from and against all claims, losses, and damages arising from the acts or omissions of CSA. CITY shall tender its defense in such case to CSA.

- 6.2 Should CSA be named in any suit, or should any claim be made against it by suit or otherwise, whether groundless or not, arising solely out of the performance of duties by CITY under this Agreement, CITY shall be responsible to indemnify and hold CSA harmless from and against all claims, losses, and damages arising from the acts or omissions of CITY. CSA shall tender its defense in such case to CITY.
- 6.3 If any claim is made against either Party by suit or otherwise, whether groundless or not, arising out of the performance of duties, or the actions of both Parties, then each Party will bear its own costs of defense together with its proportionate share of the burden of any adverse judgment.
- 6.4 Nothing in this Agreement shall be construed to constitute an assumption of liability or responsibility arising under any applicable law or regulation, including the common law, for liability for payment of any fine or civil penalty levied against CSA by a regulatory agency to the extent such are determined not to be caused by the active negligence or willful misconduct of CITY, or any of its contractor, subcontractors, employees or agents.

7.0 DEFAULT AND TERMINATION.

- 7.1 If either Party ("Demanding Party") has a good faith belief that the other Party ("Defaulting Party") is not complying with the terms of this Agreement, the Demanding Party shall give written notice of the default (with reasonable specificity) to the Defaulting Party and demand the default to be cured within ten (10) days of the notice.
- 7.2 If the Defaulting Party fails to cure the default within ten (10) days of the notice, or, if more than ten (10) days are reasonably required to cure the default and the Defaulting Party fails to give adequate assurance of due performance within ten (10) days of the notice, the Demanding Party may terminate this Agreement upon written notice to the Defaulting Party.
- 7.3 The CSA shall be required to compensate CITY only for services performed in accordance with the Agreement up to and including the date of termination.
- 7.4 Either Party may terminate this Agreement at its own discretion upon one year's advance written notice to the other Party.

8.0 GENERAL.

- 8.1 NOTICES. All notices, demands, requests, consents or other communications which this Agreement contemplates or authorizes, or requires or permits either party to give to the other, shall be in writing and shall be personally delivered or mailed to the respective party as follows:

To CITY:
City of Crescent City
Attn: City Manager
377 "J" Street
Crescent City, CA 95531

To CSA:
Del Norte County CSA No. 1
Attn: County Engineer
981 "H" Street, Suite 110
Crescent City, CA 95531

Either party may change its address by notice to the other party as provided herein. Communications shall be deemed to have been given and received on the first to occur of the following: (i) actual receipt at the offices of the party to whom the communication is to be sent, as designated above, or (ii) five (5) working days following the deposit in the United States Mail of registered or certified mail, postage prepaid, return receipt requested, addressed to the offices of the party to whom the communication is to be sent, as designated above.

- 8.2 **FORCE MAJEURE.** Neither Party shall be liable for any failure or delay in the performance of its obligations under this Agreement if such failure or delay is caused by a Force Majeure Event, defined as any circumstance or event beyond a Party's reasonable control, including without limitation: Acts of God, including earthquakes, floods, fires, storms, hurricanes, tornadoes, or other severe weather events; war, invasion, hostilities, terrorist acts, riot, or other civil unrest; government order, law or action, including embargoes, blockades, or trade restrictions; pandemic, epidemic, local disease outbreak or public health emergency; national or regional emergency; strikes, labor stoppages, or labor disputes (excluding those involving the affected party's own employees or contractors); fire explosion or accident; and the inability to obtain necessary materials, supplies, or transportation due to any of the foregoing causes. No delay or failure in performance by either party caused by a Force Majeure Event shall constitute a default under this Agreement or create any liability for damages, penalties, or other remedies to the other party.
- 8.3 **WAIVER.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.
- 8.4 **GOVERNING LAW.** The interpretation, validity and enforcement of the Agreement shall be governed by and construed under the laws of the State of California. The Agreement does not limit any other rights or remedies available to the Parties. This Agreement has been negotiated and reviewed by legal counsel for both Parties and shall not be construed against either Party.
- 8.5 **CAPTIONS.** The captions of this Agreement are for reference only and are not to be construed in any way as part of this Agreement.
- 8.6 **SUCCESSORS & ASSIGNS.** This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns. Nothing in this Agreement, whether expressed or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the parties hereto and their respective successors and assigns, nor is anything in this Agreement intended to relieve or discharge the obligations or liability of any third persons to any party to this Agreement, nor shall any provision give any third party any right of subrogation or action over or against any party to this Agreement.
- 8.7 **SEVERABILITY.** If any term or provision of this Agreement is held to be invalid, illegal or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

- 8.8 INTEGRATION. With regard to the services to be performed, this Agreement constitutes the complete and exclusive statement of the Agreement between the Parties. All prior written and oral communications related thereto, including correspondence, drafts, memoranda, and representations, are superseded entirely by this Agreement.
- 8.9 AUTHORITY. The individuals executing this Agreement represent and warrant that they have the right, power, legal capacity and authority to enter into and to execute this Agreement on behalf of the respective Parties.
- 8.10 COUNTERPARTS. This Agreement may be executed in two or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Counterparts may be delivered via facsimile, electronic mail (including pdf or any electronic signature complying with California's Uniform Electronic Transaction Act (Cal. Civil Code §1633.1, et seq.) and any counterpart so delivered will be deemed to have been duly delivered and be valid and effective for all purposes.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of the last date written below.

CITY OF CRESCENT CITY

Date: _____

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk

APPROVED AS TO FORM:

Martha D. Rice, City Attorney

DEL NORTE COUNTY SERVICE AREA NO. 1

Date: 07/28/2026

Joey Borges, Chair of the Board of Supervisors

ATTEST:

Kylie Goughnour, Clerk to the Board of Supervisors

APPROVED AS TO FORM:

Jacqueline Roberts, County Counsel

Date: 07/28/2026
I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.
Clerk of the Board
By: Kylie Goughnour