CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT **MAYOR PRO TEM CANDACE TINKLER**
COUNCIL MEMBER RAY ALTMAN **COUNCIL MEMBER JASON GREENOUGH**
COUNCIL MEMBER STEVE SHAMBLIN

AGENDA
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY **OCTOBER 5, 2026** **6:00 P.M.**

NOTE: CLOSED SESSION BEGINS AT 5:30 P.M.
OPEN SESSION BEGINS AT 6:00 P.M.

This meeting will be held in person at the location listed above. The City will broadcast the meeting on YouTube, however, if there is a technological issue with YouTube, the meeting will continue in person as scheduled. The public may access and participate in the public meeting by (1) attending the meeting in person and making public comment when called for by the Mayor or (2) by submitting a written comment via publiccomment@crescentcity.org or by filing it with the City Clerk at 377 J Street, Crescent City, California, 95531. All public comments (via email or mail) must be received by the City Clerk prior to 12:00 p.m. the day of the meeting. Please identify the meeting date and agenda item to which your comment pertains in the subject line. Public comments so received will be forwarded to the City Council and posted on the website next to the agenda. **Written public comments will not be read aloud during the meeting.**

Notice regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk's office at (707)464-7483, ext. 12. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]. For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at City Hall, 377 J Street, Crescent City, CA or on our website: www.crescentcity.org

CLOSED SESSION

Call to order
Roll call

- **Conference with Legal Counsel – Potential Litigation** (Gov. Code § 54956.9(d)(2)): Govt. Claim of Crystal Provins on behalf of Thomas Allen

OPEN SESSION

Call to order
Roll call
Pledge of Allegiance

REPORT OUT OF CLOSED SESSION

CEREMONIAL ITEMS

- **Indigenous Peoples Day Proclamation**

- **Introduction of new employees: John Clewell and Will Vaughn**

REPORTS AND PRESENTATIONS - None

PUBLIC COMMENT PERIOD

Any member of the audience is invited to address the City Council on any matter that is within the jurisdiction of the City of Crescent City. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Council is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Council. Any comments that are not at the podium are out of order and will not be a part of the public record. After receiving recognition from the Mayor, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted three minutes each in which to speak on any item on the agenda prior to any action taken by the Council.

CONSENT CALENDAR

The consent calendar contains items deemed to be non-controversial and routine in nature. All items on the consent calendar will be considered as a block and voted upon in one vote unless a member of the City Council "pulls" an item from consent for individual consideration. Public comment will be taken on the consent agenda as a whole, unless an item is pulled. Any pulled item will receive its own public comment opportunity.

1. **Warrant Claims List**
   - *Recommendation: Receive and file the warrant claims list for the period September 5, 2026 through September 22, 2026.*

2. **Council Minutes**
   - *Recommendation: Approve and adopt the September 21, 2026 meeting minutes of the City Council of the City of Crescent City.*

3. **Payroll Report**
   - *Recommendation: Receive and file the biweekly payroll reports for the period ending September 19, 2026 paid September 25, 2026.*

4. **CalPers Disability Retirement Determination Delegation**
   - *Recommendation: Approve and adopt Resolution No. 2026-62, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY DELEGATING AUTHORITY UNDER GOVERNMENT CODE SECTION 21173 TO THE CITY MANAGER TO MAKE CERTAIN DISABILITY DETERMINATIONS.*

5. **Budget-to-Actual Summary as of August 31, 2026**
   - *Recommendation: Receive and file budget-to-actual summary of the City's major operating funds for Fiscal Year 2026-27 as of August 31, 2026*

6. **County Service Area Budget Adjustment for the Roy Lift Station Generator Replacement**
   - *Recommendation: Approve and adopt Resolution No. 2026-63, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FY 2026-27 BUDGET OF THE CITY OF CRESCENT CITY*

PUBLIC HEARING - None

CONTINUING BUSINESS - None

NEW BUSINESS

7. **Memorandum of Agreement with the Crescent City – Del Norte Chamber of Commerce**
   - *Recommendation: Hear staff report*
   - *Technical questions from the Council*
   - *Receive public comment*
   - *Further Council discussion*
   - *Approve and authorize the City Manager to sign an Agreement with the Crescent City – Del Norte Chamber of Commerce for the operation of the City's Visitor Center and related economic development, tourism promotion, and community support services*

8. **Fred Endert Pool Lane Lines Budget Adjustment**
   - *Recommendation: Hear staff report*
   - *Technical questions from the Council*
   - *Receive public comment*
   - *Further Council discussion*
   - *Approve and adopt Resolution No. 2026-64, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FY 2026-27 BUDGET OF THE CITY OF CRESCENT CITY*

9. **Settlement Agreement and Stipulation for Entry of Administrative Civil Liability Order with the California Regional Water Quality Control Board**
   - *Recommendation: Hear staff report*
   - *Technical questions from the Council*
   - *Receive public comment*
   - *Further Council discussion*
   - *Authorize the City Manager to sign order R1-2026-0058 Settlement Agreement for entry of administrative liability order*

10. **City Attorney Employment Agreement 5-Year Extension**
    - *Recommendation: Hear staff report*
    - *Technical questions from the Council*
    - *Receive public comment*
    - *Further Council discussion*
    - *Approve and adopt Resolution No. 2026-66, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPROVING AMENDMENT NO. 1 TO THE EMPLOYMENT AGREEMENT WITH CITY ATTORNEY MARTHA RICE*

CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports –** In accordance with Gov't Code § 54954.2(a), City Council Members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.
- **Legislative Matters –** Consider miscellaneous legislative matters pertinent to the City of Crescent City. Authorize the Mayor to sign the appropriate letters and/or positions with respect to such matters.
- **City Manager Report and City Council Directives –** Pursuant to Crescent City Municipal Code § 2.08.200, the City Council may instruct the city manager on matters of importance to the administrative services of the City and provide direction with respect to subordinates of the City Manager. (Directives from individual Council Members that are not objected to by any member present shall be considered an order of the City Council.)

ADJOURNMENT

Adjourn to the regular meeting of the City Council of the City of Crescent City on Monday, October 19, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

POSTED:
October 1, 2026
/s/ Robin Altman, City Clerk/Administrative Analyst

Vision: The City of Crescent City will continue to stand the test of time and promote quality of life and community pride for our residents, businesses and visitors through leadership, diversity, and teamwork.

Mission: The purpose of our city is to promote a high quality of life, leadership and services to the residents, businesses, and visitors we serve. The City is dedicated to providing the most efficient, innovative and economically sound municipal services building on our diverse history, culture and unique natural resources.

Values: Accountability - Honesty & Integrity - Excellent Customer Service - Effective & Active Communication -Teamwork – Fiscally Responsible

Introduction of new employees

Jonathan Clewell
and
Will Vaughn

Proclamation

of the

City of Crescent City

WHEREAS, the City of Crescent City recognizes that the lands known as the Americas have been occupied by Indigenous peoples since time immemorial; and

WHEREAS, Indigenous Peoples' Day is a day to celebrate the Indigenous peoples who call California home and who persevered in the face of unimaginable challenges to shape California's past, present and future; and

WHEREAS, peoples indigenous to California have survived the forces of systematic and legalized oppression, violence and discrimination, including a government funded effort to erase them from existence known as the "war of extermination," the criminalization of their culture and language, the taking of their homelands, and the forced separation of families through legal slavery and forced enrollment in boarding schools; and

WHEREAS, Crescent City was founded upon the ancestral homelands and villages of the Taa-laa-wa dee-ni', a place named "Taa-'at-dvn" long before it was incorporated as a city in 1854; and

WHEREAS, the 1850s were a particularly brutal period in Del Norte County as several organized attacks on Tolowa villages resulted in the deaths of hundreds of men, women, children, and elders, with the Yan'-daa-k'vt assault being the second largest massacre of Indigenous People on American soil; and

WHEREAS, acknowledging this brutal past as part of our collective history is an essential step toward healing and gaining a better understanding of our Indigenous community; and

WHEREAS, southern Del Norte County is the ancestral home of the Yurok People, who constitute an integral part of both our region's history and the current community that is Crescent City; and

WHEREAS, the City recognizes the value of the many contributions made to our community through Indigenous Peoples' knowledge, labor, spirituality, technology, science, philosophy, arts and the deep cultural contribution that have substantially shaped the character of Crescent City; and

WHEREAS, the City of Crescent City promotes the closing of the equity gap for Indigenous Peoples through policies and practices that reflect the experiences of Indigenous Peoples, ensuring greater access and opportunity, and honoring our nation's Indigenous history and contributions; and

WHEREAS, three years ago, the City invited representatives from the Tolowa Dee-ni' Nation, the Elk Valley Rancheria, and the Tolowa Nation to serve on a Taa-laa-wa Cultural Committee to consult and advise on certain City projects, particularly those related to the Beachfront Park Master Plan; and

WHEREAS, the Taa-laa-wa Cultural Committee has worked tirelessly with City staff and consultants to create the Tolowa Cultural Trail, an interpretive walk where Tolowa history and culture are shared by the Tolowa People along a rebuilt coastal pathway in Beachfront Park.

NOW, THEREFORE, BE IT PROCLAIMED that the City Council of the City of Crescent City recognizes Monday, October 12, 2026 as Indigenous Peoples' Day; and

BE IT FURTHER PROCLAIMED that the City of Crescent City shall continue its efforts to partner with the Taa-laa-wa dee-ni' to promote the prosperity and well-being of the local Indigenous community; and

BE IT FURTHER PROCLAIMED that Indigenous Peoples' Day shall be used to reflect upon the ongoing struggles of Indigenous People on this land, and to celebrate the thriving culture and value that Indigenous Peoples add to our City; and

BE IT FURTHER PROCLAIMED that the City Council of the City of Crescent City encourages other businesses, organizations, and public institutions to recognize Indigenous Peoples' Day.

Signed this 5th day of October 2026.

_____

Mayor Isaiah Wright

Accounts Payable

Checks by Date - Summary by Check Number

User: kbates@crescentcity.org
Printed: 9/22/2026 12:38 PM

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kkozak , 9/22/2026, 2:40:55 PM

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
ACH	EDDTAX	State of California EDD TAX Auto Pay	09/14/2026	0.00	7,402.59
ACH	FITTAX	FIT Payroll Taxes Auto Pay	09/14/2026	0.00	28,384.23
ACH	PERS2	Public Emp Retirement Sys	09/14/2026	0.00	42,458.06
ACH	PERS1	PERS Health	09/09/2026	0.00	106,513.19
ACH	PERS2	Public Emp Retirement Sys	09/09/2026	0.00	114,009.83
452163	EDDUI	Employment Development Dept	09/09/2026	0.00	2,665.00
452164	PARS	PARS, Public Agency Retirement	09/09/2026	0.00	307.07
452165	CALORE	AirMedCare	09/09/2026	0.00	68.00
452166	AMFAM	American Family Life	09/09/2026	0.00	1,779.02
452167	AMLIF	Ameritas Life Ins. Corp.	09/09/2026	0.00	5,540.16
452168	CLEA	California Law Enforcement Association	09/09/2026	0.00	454.50
452169	IBTPORAC	Insurance & Benefits Trust of the Peace	09/09/2026	0.00	157.50
452170	REDWMO	Kevin J Caldwell MD Inc	09/09/2026	0.00	300.00
452171	SELMAN	One80 Intermediaries Inc.	09/09/2026	0.00	152.00
452172	CAPLIVE	Secure Screening Solutions, Inc	09/09/2026	0.00	46.00
452173	STANDAI	Standard Insurance Company	09/09/2026	0.00	2,962.15
452174	VISION	Vision Service Plan	09/09/2026	0.00	1,151.30
452175	ADAMSASH	Adams Ashby Group	09/08/2026	0.00	3,000.00
452176	AMAZON	Amazon Capital Services, Inc	09/08/2026	0.00	3,041.45
452177	ASBURYEN	Asbury Environmental Services	09/08/2026	0.00	8.00
452178	BEACHLI	Lisa Beach	09/08/2026	0.00	48.24
452179	UB*06512	DIANA BLANCHARD	09/08/2026	0.00	115.80
452180	BLUEST	Blue Star Gas Associates	09/08/2026	0.00	2,628.64
452181	BLUEALLY	BlueAlly Technology Solutions, LLC	09/08/2026	0.00	12,328.92
452182	BOBROWIT	Cara Bobrowitz	09/08/2026	0.00	45.00
452183	CAMPTO	Campton Electric Inc	09/08/2026	0.00	119.49
452184	CCDNCH	Cc-Dn Chamber Of Commerce	09/08/2026	0.00	2,578.00
452185	CRANDALL	Crandall Arambula PC	09/08/2026	0.00	17,317.50
452186	DNSOLI	County of Del Norte	09/08/2026	0.00	1,545.85
452187	DELLMA	Dell Marketing LP	09/08/2026	0.00	2,761.20
452188	VERIZO2	Frontier California Inc	09/08/2026	0.00	146.50
452189	UB*06509	BRENDAN GENSAW	09/08/2026	0.00	129.55
452190	GRAING	Grainger	09/08/2026	0.00	639.55
452191	HDFOWLER	H. D. Fowler Company, Inc	09/08/2026	0.00	8,883.87
452192	HAMWSG	Hambro WSG Inc	09/08/2026	0.00	8,348.94
452193	HOHENBER	Darrel Hohenbergr	09/08/2026	0.00	118.08
452194	Home Dep	Home Depot Credit Services	09/08/2026	0.00	12,208.21
452195	UB*06506	DENISE HUMPHREY	09/08/2026	0.00	57.09
452196	INDEPE	Independent Business Forms, Inc	09/08/2026	0.00	850.08
452197	UB*06511	DONN JEFFREY	09/08/2026	0.00	100.20
452198	JORDANKA	Karsen Jordan	09/08/2026	0.00	161.00
452199	KELLEYD	Daniel Kelley	09/08/2026	0.00	45.00
452200	KELLEYRO	Roy Kelley	09/08/2026	0.00	45.00
452201	KNOWBE4	KnowBe4, Inc.	09/08/2026	0.00	2,747.77
452202	LEATHE	Leathers & Associates Inc	09/08/2026	0.00	3,200.00
452203	LESSCH	Les Schwab Tire Centers of California	09/08/2026	0.00	415.50
452204	LEXISNEX	LexisNexis Risk Data Management Inc	09/08/2026	0.00	304.00

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
452205	MEHLHAFF	Wayna Mehlhaff	09/08/2026	0.00	42.00
452206	MEYERSPO	Meyers Police K-9 Training, LLC	09/08/2026	0.00	800.00
452207	NCLAB	Microbac Laboratories, Inc.	09/08/2026	0.00	502.00
452208	UB*06264	THOMAS MILLER	09/08/2026	0.00	63.14
452209	MISSIO	Mission Linen Supply	09/08/2026	0.00	304.12
452210	UB*06510	CARSON MORGAN	09/08/2026	0.00	67.12
452211	HUMPES	Northwest Property Services Inc	09/08/2026	0.00	178.76
452212	OFFICEDE	Office Depot	09/08/2026	0.00	60.19
452213	OREILLY	O'Reilly Auto Enterprises LLC	09/08/2026	0.00	5.51
452214	OTIS E	Otis Elevator Company Inc	09/08/2026	0.00	439.56
452215	PACESUPP	Pace Supply Corp	09/08/2026	0.00	724.37
452216	PACECO	Pacific Ecorisk	09/08/2026	0.00	1,479.79
452217	UB*06503	ZANE PAXTON	09/08/2026	0.00	11.69
452218	PLACERLA	Placer Labs Inc.	09/08/2026	0.00	1,257.53
452219	UB*06484	DANIEL READ	09/08/2026	0.00	34.26
452220	ROSS	Ross Janitorial Inc.	09/08/2026	0.00	9,150.00
452221	DNOFFI	Debra Stover	09/08/2026	0.00	71.30
452222	STOVER	Ward Stover	09/08/2026	0.00	2,910.76
452223	TIDEWA	Tidewater Contractors Inc	09/08/2026	0.00	795,432.15
452224	TURNERDA	David Turner	09/08/2026	0.00	55.00
452225	CALCARDS	US Bank Corporate Pmt Systems	09/08/2026	0.00	6,508.79
452226	WAHLUN	Wahlund Construction Inc	09/08/2026	0.00	236,545.86
452227	CACEHA	Wiececke and Associates	09/08/2026	0.00	1,635.20
452228	AECOM	AECOM Technical Services Inc	09/08/2026	0.00	3,192.15
452229	AMAZON	Amazon Capital Services, Inc	09/08/2026	0.00	68.87
452230	MCCAMPBE	McCampbell Analytical, Inc	09/08/2026	0.00	238.00
452231	CALCARDS	US Bank Corporate Pmt Systems	09/08/2026	0.00	67.52
452232	CASTATE	CA State Disbursement Unit	09/14/2026	0.00	71.07
452233	WAMUTU	Crescent City Employees Association	09/14/2026	0.00	85.00
452234	CCPOLI	Crescent City Police Officer's Assoc	09/14/2026	0.00	650.00
452235	ICMARE	Mission Square	09/14/2026	0.00	7,666.26
452236	PORACRMT	PORAC RMT	09/14/2026	0.00	650.00
452237	AMAZON	Amazon Capital Services, Inc	09/14/2026	0.00	694.84
452238	BERTSC	Bertsch-Oceanview Csd	09/14/2026	0.00	7,241.66
452239	CRENNE	C Renner Petroleum Inc	09/14/2026	0.00	3,867.61
452240	CALDWELL	Robert Caldwell	09/14/2026	0.00	55.00
452241	CANON	Canon Solutions America Inc	09/14/2026	0.00	198.65
452242	CHURCH	Churchtree Csd	09/14/2026	0.00	1,089.60
452243	DNCOFL	D N Co Flood Control Dist	09/14/2026	0.00	694.93
452244	DNDEMOCI	Del Norte Democrats	09/14/2026	0.00	33.00
452245	HARPER	Harvey M. Harper Company	09/14/2026	0.00	524.36
452246	RECALL	Iron Mountain	09/14/2026	0.00	148.44
452247	MAXEY	Lindsey Maxey	09/14/2026	0.00	239.10
452248	MITTLEID	Jesse Mittleider	09/14/2026	0.00	32.12
452249	OGARA	Steve Ogara	09/14/2026	0.00	55.00
452250	PACPOW	PacifiCorp	09/14/2026	0.00	54,748.58
452251	REESL	Lara Rees	09/14/2026	0.00	62.00
452252	CAMPSPOT	Rezplot Systems, LLC	09/14/2026	0.00	1,400.52
452253	RODRIGJE	Jennifer Rodriguez	09/14/2026	0.00	187.40
452254	SALKELD	Eric Salkeld	09/14/2026	0.00	141.20
452255	SCHAFER	Daniel Schafer	09/14/2026	0.00	45.00
452256	SIMAS	Bryan Simas	09/14/2026	0.00	95.30
452257	SMITHMJ	Kimberly D Smith	09/14/2026	0.00	1,735.25
452258	CALCARDS	US Bank Corporate Pmt Systems	09/14/2026	0.00	790.30
452259	WEIDE	Sherina and Lane Weide	09/14/2026	0.00	42.02
452260	DNCO	Del Norte County	09/14/2026	0.00	6,702.48
452261	GHD INC	GHD Inc	09/14/2026	0.00	7,578.29

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
452262	GREENWOF	GreenWorks, P.C.	09/14/2026	0.00	16,166.20
452263	GREENOUG	Jason Greenough	09/16/2026	0.00	417.49
452264	GRIFFINR	Richard Griffin	09/16/2026	0.00	414.00
452265	PEARSONA	Alex Pearson	09/16/2026	0.00	414.00
452266	TINKLERC	Candace Tinkler	09/16/2026	0.00	232.20
			Report Total (109 checks):	0.00	1,575,303.54

AP
09-05-26 to 09-18-26 Council

User: kbates@crescentcity.org
Printed: 9/22/2026 12:37:16 PM

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kkozak , 9/22/2026, 2:41:03 PM

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
0	9/9/2026	630-111-4409-00000	Spet 2026 Admin Fees - Retirees	14.63	False
0	9/9/2026	610-000-2173-00000	Spet 2026 Premiums - Active	100,917.83	False
0	9/9/2026	630-000-4125-00000	Spet 2026 Premiums - Retirees	5,500.00	False
0	9/9/2026	001-111-4125-00000	Spet 2026 Admin Fees - Active	80.73	False
0	9/9/2026	610-000-1510-00000	FY27 PERS UAL - Misc	81,000.42	False
0	9/9/2026	610-000-1510-00000	FY27 PERS UAL - Safety Fire	2,185.33	False
0	9/9/2026	610-000-1510-00000	FY27 PERS UAL - Safety Police	30,824.08	False
0	9/14/2026	610-000-2185-00000	PR Batch 00011.09.2026 State Income Tax	3,295.06	False
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0	9/14/2026	610-000-2188-00000	PR Batch 00001.09.2026 Medicare Employee Portion	2,040.84	False
0	9/14/2026	610-000-2188-00000	PR Batch 00011.09.2026 Medicare Employer Portion	1,462.58	False
0	9/14/2026	610-000-2189-00000	PR Batch 00011.09.2026 Federal Income Tax	8,609.51	False
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0	9/14/2026	610-000-2187-00000	PR Batch 00001.09.2026 MO EE PERS Contribution	196.56	False
0	9/14/2026	610-000-2187-00000	PR Batch 00001.09.2026 Survivor Benefit	39.06	False
0	9/14/2026	610-000-2187-00000	PR Batch 00001.09.2026 EE PERS Contribution	10,196.17	False
0	9/14/2026	610-000-2187-00000	PR Batch 00001.09.2026 ER PERS Contribution	13,355.50	False
0	9/14/2026	610-000-2187-00000	PR Batch 00011.09.2026 ER PERS Contribution	10,001.95	False
0	9/14/2026	610-000-2187-00000	PR Batch 00011.09.2026 EE PERS Contribution	8,116.52	False
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0	9/14/2026	610-000-2187-00000	PR Batch 00011.09.2026 Survivor Benefit	22.80	False
452163	9/9/2026	001-470-4124-00000	FY26 4th Qtr 04.01-06.30.26 UI Expenses - PW	874.12	False
452163	9/9/2026	001-480-4124-00000	FY26 4th Qtr 04.01-06.30.26 UI Expenses - PW	45.00	False
452163	9/9/2026	001-364-4124-00000	FY26 4th Qtr 04.01-06.30.26 UI Expenses - PW	566.92	False
452163	9/9/2026	413-353-4124-00000	FY26 4th Qtr 04.01-06.30.26 UI Expenses - PW	259.45	False
452163	9/9/2026	506-506-4124-00000	FY26 4th Qtr 04.01-06.30.26 UI Expenses - PW	270.00	False
452163	9/9/2026	419-371-4124-00000	FY26 4th Qtr 04.01-06.30.26 UI Expenses - PW	604.51	False
452163	9/9/2026	412-100-4124-00000	FY26 4th Qtr 04.01-06.30.26 UI Expenses - PW	45.00	False
452164	9/9/2026	630-111-4409-00000	June 26 Billing - Plan # GZ-PRC10A	307.07	False
452165	9/9/2026	610-000-2180-00000	Pro-rated Membership	34.00	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
452165	9/9/2026	610-000-2180-00000	Pro-rated Membership	34.00	False
452166	9/9/2026	610-000-2174-00000	August 2026 Premiums - Acct #Q9377	1,779.02	False
452167	9/9/2026	610-000-2177-00000	Sept 2026 Premiums - Acct # 010-21636 00001	5,540.16	False
452168	9/9/2026	610-000-2179-00000	Sept 26 Billing - Inv # ID0408025	454.50	False
452169	9/9/2026	610-000-2179-00000	Sept 2026 Premiums - Emp # 1010024	157.50	False
452170	9/9/2026	001-480-4407-00000	Pre-employment Screening - Pool	300.00	False
452171	9/9/2026	001-230-4125-00000	Premiums Aug 2026 - Inv # LB00004073_20260801	152.00	False
452172	9/9/2026	001-240-4411-00000	Pre-employment Screening - Taxi	23.00	False
452172	9/9/2026	001-480-4407-00000	Pre-employment Screening - Pool	23.00	False
452173	9/9/2026	610-000-2179-00000	Sept 2026 Premiums - Policy # 00 639849 0001	2,962.15	False
452174	9/9/2026	610-000-2175-00000	Sept 26 Premiums - Client ID 12003309	1,151.30	False
452175	9/8/2026	159-485-4799-23ASP	Front Street CDBG labor compliance- Prog pmt 12	3,000.00	False
452176	9/8/2026	413-351-4390-00000	Fan motor	21.62	False
452176	9/8/2026	420-115-4310-00000	CH Office Supplies	1.83	False
452176	9/8/2026	419-130-4310-00000	CH Office Supplies	0.16	False
452176	9/8/2026	419-114-4210-00000	CH Office Supplies	0.13	False
452176	9/8/2026	001-470-4310-00000	CH Office Supplies	0.11	False
452176	9/8/2026	001-480-4310-00000	CH Office Supplies	0.22	False
452176	9/8/2026	419-113-4310-00000	CH Office Supplies	0.28	False
452176	9/8/2026	001-240-4390-00000	gun cleaning supplies	576.24	False
452176	9/8/2026	413-357-4310-00000	CH Office Supplies	0.53	False
452176	9/8/2026	001-112-4310-00000	CH Office Supplies	0.62	False
452176	9/8/2026	413-352-4310-00000	CH Office Supplies	0.14	False
452176	9/8/2026	419-371-4310-00000	CH Office Supplies	0.97	False
452176	9/8/2026	413-130-4310-00000	CH Office Supplies	0.15	False
452176	9/8/2026	001-313-4310-00000	CH Office Supplies	0.39	False
452176	9/8/2026	001-471-4310-00000	CH Office Supplies	0.20	False
452176	9/8/2026	419-120-4310-00000	CH Office Supplies	1.61	False
452176	9/8/2026	412-120-4310-00000	CH Office Supplies	0.25	False
452176	9/8/2026	419-111-4310-00000	CH Office Supplies	0.30	False
452176	9/8/2026	001-240-4391-00000	Replacement antenna	116.90	False
452176	9/8/2026	506-506-4390-00000	Floor mat	37.50	False
452176	9/8/2026	001-251-4310-00000	CH Office Supplies	1.47	False
452176	9/8/2026	001-364-4312-00000	Printer for PW	216.46	False
452176	9/8/2026	001-480-4390-00000	Parts and supplies	48.77	False
452176	9/8/2026	506-506-4390-00000	Cigarette disposal container.	115.14	False
452176	9/8/2026	413-111-4310-00000	CH Office Supplies	0.28	False
452176	9/8/2026	412-100-4310-00000	CH Office Supplies	0.23	False
452176	9/8/2026	412-111-4310-00000	CH Office Supplies	0.05	False
452176	9/8/2026	412-114-4310-00000	CH Office Supplies	0.02	False
452176	9/8/2026	001-114-4310-00000	CH Office Supplies	0.66	False
452176	9/8/2026	413-113-4310-00000	CH Office Supplies	0.28	False
452176	9/8/2026	001-113-4310-00000	CH Office Supplies	0.28	False

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452176	9/8/2026	001-350-4310-00000	CH Office Supplies	0.76	False
452176	9/8/2026	001-240-4310-00000	Office shredder.	359.38	False
452176	9/8/2026	001-240-4530-00000	Training supplies	409.66	False
452176	9/8/2026	001-111-4310-00000	CH Office Supplies	0.29	False
452176	9/8/2026	001-480-4370-00000	Chemical supplies.	20.19	False
452176	9/8/2026	413-353-4310-00000	CH Office Supplies	0.30	False
452176	9/8/2026	001-240-4310-00000	Office chair	216.49	False
452176	9/8/2026	001-120-4310-00000	CH Office Supplies	1.51	False
452176	9/8/2026	001-480-4390-00000	signs	15.10	False
452176	9/8/2026	413-114-4210-00000	CH Office Supplies	0.11	False
452176	9/8/2026	001-364-4310-00000	CH Office Supplies	0.30	False
452176	9/8/2026	413-120-4310-00000	CH Office Supplies	1.62	False
452176	9/8/2026	412-113-4310-00000	CH Office Supplies	0.04	False
452176	9/8/2026	001-250-4310-00000	CH Office Supplies	0.33	False
452176	9/8/2026	419-371-4312-00000	Printer for PW	216.46	False
452176	9/8/2026	001-130-4310-00000	CH Office Supplies	0.32	False
452176	9/8/2026	412-130-4310-00000	CH Office Supplies	0.05	False
452176	9/8/2026	001-480-4340-00000	Parts and supplies	328.02	False
452176	9/8/2026	413-353-4312-00000	Printer for PW	216.46	False
452177	9/8/2026	508-508-4390-00000	Oil disposal	8.00	False
452178	9/8/2026	001-000-3221-00000	Refund for stay on- 08/14-08/26/26 conf# 15272	4.39	False
452178	9/8/2026	412-000-3570-00000	Refund for stay on- 08/14-08/26/26 conf# 15272	43.85	False
452179	9/8/2026	419-000-2110-00000	Refund Check 112551-001, 1282 GAINARD ST	115.80	False
452180	9/8/2026	001-471-4220-00000	FY27 Propane -07/14-08/14/26 (acct# 65468)	11.00	False
452180	9/8/2026	001-480-4220-2020S	FY27 Propane -07/14-08/14/26 (acct# 65442)	2,617.64	False
452181	9/8/2026	420-115-4450-00000	2 year Sophos MDR Renewal - FY 26/27	4,880.20	False
452181	9/8/2026	420-000-1510-00000	2 year Sophos MDR Renewal - FY 27/28	6,164.46	False
452181	9/8/2026	420-000-1510-00000	2 year Sophos MDR Renewal - FY 28/29	1,284.26	False
452182	9/8/2026	001-000-3221-00000	Refund for stay on- 08/29/26 conf#13682	4.09	False
452182	9/8/2026	412-000-3570-00000	Refund for stay on- 08/29/26 conf#13682	40.91	False
452183	9/8/2026	001-364-4350-10023	Tape and screwdriver.	119.49	False
452184	9/8/2026	412-100-4550-00000	Chamber membership FY 27	58.00	False
452184	9/8/2026	001-140-4431-00000	Visitor Center Rent Reimb (during construction) - Sept 2026	1,260.00	False
452184	9/8/2026	001-140-4431-00000	Visitor Center Rent Reimb (during construction) - July 2026	1,260.00	False
452185	9/8/2026	001-140-4409-00000	Downtown Specific Plan P2: urban design services PROG PMNT 5	15,967.50	False
452185	9/8/2026	412-100-4409-00000	Downtown Specific Plan P2: urban design services PROG PMNT 5	1,350.00	False
452186	9/8/2026	001-364-4225-10025	Refuse Disposal - July 2026	429.95	False
452186	9/8/2026	506-506-4225-00000	Refuse Disposal - July 2026	747.35	False
452186	9/8/2026	001-470-4225-00000	Refuse Disposal - July 2026	368.55	False
452187	9/8/2026	001-470-4312-00000	PW Guest workstation refresh	690.30	False
452187	9/8/2026	419-371-4312-00000	PW Workstation Refresh	460.20	False
452187	9/8/2026	413-353-4312-00000	PW Workstation Refresh	460.20	False
452187	9/8/2026	001-364-4312-00000	PW Workstation Refresh	460.20	False

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452187	9/8/2026	506-506-4312-00000	PW Guest workstation refresh	690.30	False
452188	9/8/2026	419-371-4230-00000	707-465-3386 Water Scada Phone - 08/14/26-09/13/26	146.50	False
452189	9/8/2026	419-000-2110-00000	Refund Check 104947-001, 124 PIKE ST	129.55	False
452190	9/8/2026	001-480-4390-00000	Duct fan	639.55	False
452191	9/8/2026	419-371-4390-00000	Bench stock re-supply main line repair clamps	7,727.22	False
452191	9/8/2026	419-371-4390-00000	meter nut & check valve	1,015.60	False
452191	9/8/2026	001-470-4390-00000	sprinklers	141.05	False
452192	9/8/2026	413-000-1202-00000	Sludge Processing	2,057.29	False
452192	9/8/2026	413-000-1202-00000	Sludge Processing	2,109.13	False
452192	9/8/2026	413-000-1202-00000	Sludge Processing	2,076.96	False
452192	9/8/2026	413-000-1202-00000	Sludge Processing	2,105.56	False
452193	9/8/2026	001-112-4392-00000	Safety equip for pump track event.	118.08	False
452194	9/8/2026	506-506-4390-00000	Nails	30.29	False
452194	9/8/2026	413-353-4390-00000	Clean out plug, cement	6.88	False
452194	9/8/2026	001-470-4390-00000	Utility blades, pvc bushings	163.67	False
452194	9/8/2026	001-470-4390-00000	Screwdriver, pull up top	31.70	False
452194	9/8/2026	001-000-1202-00000	Battery	95.23	False
452194	9/8/2026	001-470-4390-00000	Rope	12.51	False
452194	9/8/2026	001-364-4390-10025	Duct tape	7.17	False
452194	9/8/2026	001-470-4390-00000	Grafiti remover	58.33	False
452194	9/8/2026	412-100-4390-00000	Picnic tables for RV Park	4,658.54	False
452194	9/8/2026	419-371-4390-00000	Water bottle	21.54	False
452194	9/8/2026	413-353-4390-00000	Drain snake	43.28	False
452194	9/8/2026	001-364-4390-10025	Lumber	10.10	False
452194	9/8/2026	412-100-4390-00000	Trash cans, washers	69.26	False
452194	9/8/2026	419-371-4390-00000	Paint	22.67	False
452194	9/8/2026	001-364-4390-10025	Tarp	75.73	False
452194	9/8/2026	506-506-4390-00000	Respirator, roller trays	57.26	False
452194	9/8/2026	506-506-4390-00000	Screen mesh, roller knife	17.07	False
452194	9/8/2026	001-470-4390-00000	Trash cans	135.15	False
452194	9/8/2026	506-506-4390-00000	Carabiner	37.79	False
452194	9/8/2026	506-506-4390-00000	Electrical panel	12.48	False
452194	9/8/2026	506-506-4390-00000	Fire Extinguishers, signs	115.39	False
452194	9/8/2026	001-470-4390-00000	Weeder	112.88	False
452194	9/8/2026	001-000-1202-00000	Batteries, buckets, nails	380.43	False
452194	9/8/2026	506-506-4390-00000	Gable louver	54.08	False
452194	9/8/2026	001-364-4390-10025	Grinding blade	79.40	False
452194	9/8/2026	413-353-4390-00000	Charger	33.00	False
452194	9/8/2026	419-371-4390-00000	Kneeling pad	86.57	False
452194	9/8/2026	506-506-4390-00000	Blinds	86.56	False
452194	9/8/2026	001-470-4390-00000	Water putty	14.05	False
452194	9/8/2026	001-470-4390-00000	Turf builder	281.45	False
452194	9/8/2026	506-506-4390-00000	Batteries	18.26	False

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452194	9/8/2026	506-506-4390-00000	Spray paint	14.56	False
452194	9/8/2026	001-000-1202-00000	Drop cloth	11.86	False
452194	9/8/2026	412-100-4390-00000	GFI's	60.58	False
452194	9/8/2026	419-371-4390-00000	Storage organizer	4.68	False
452194	9/8/2026	001-470-4390-00000	Water bottles	43.08	False
452194	9/8/2026	001-470-4390-00000	Fertilizer	196.89	False
452194	9/8/2026	419-371-4390-00000	Clean out plug, cement	6.88	False
452194	9/8/2026	413-353-4390-00000	Duct tape	7.18	False
452194	9/8/2026	419-371-4390-00000	Concrete	60.20	False
452194	9/8/2026	413-353-4390-00000	Storage organizer	4.68	False
452194	9/8/2026	412-100-4390-00000	Lawn bug killer	10.79	False
452194	9/8/2026	413-353-4390-00000	Mason lime	24.87	False
452194	9/8/2026	419-371-4390-00000	Plier set, totes	62.73	False
452194	9/8/2026	001-470-4390-POINT	Geranium	108.14	False
452194	9/8/2026	001-470-4390-00000	Rope	18.77	False
452194	9/8/2026	412-100-4390-00000	Goo gone	7.55	False
452194	9/8/2026	412-100-4390-00000	Deckmate	32.44	False
452194	9/8/2026	413-351-4390-00000	PVC cap	21.07	False
452194	9/8/2026	001-480-4390-00000	Lights	86.57	False
452194	9/8/2026	001-364-4350-10023	Bolt connector, sealer	82.81	False
452194	9/8/2026	419-371-4390-00000	Meter valve	23.79	False
452194	9/8/2026	001-470-4390-00000	Turf builder	422.18	False
452194	9/8/2026	419-371-4390-00000	Concrete	55.73	False
452194	9/8/2026	001-364-4390-10025	Water bottle	21.54	False
452194	9/8/2026	901-480-4799-2020s	Lumber	87.30	False
452194	9/8/2026	506-506-4390-00000	Nail return	-54.10	False
452194	9/8/2026	508-508-4390-00000	Sealant	9.64	False
452194	9/8/2026	413-353-4390-00000	Drill bits, pruner	27.39	False
452194	9/8/2026	001-470-4390-00000	Bucket, brushes	23.62	False
452194	9/8/2026	506-506-4390-00000	Lights	16.22	False
452194	9/8/2026	412-100-4390-00000	Showerhead, mops	111.96	False
452194	9/8/2026	412-100-4390-00000	PVC parts	6.61	False
452194	9/8/2026	001-480-4390-00000	Petunias	38.84	False
452194	9/8/2026	419-371-4390-00000	Clipboard	27.04	False
452194	9/8/2026	412-100-4390-00000	Power outlet	61.81	False
452194	9/8/2026	419-371-4390-00000	Sealant	28.25	False
452194	9/8/2026	001-480-4340-00000	Muratic acid	172.85	False
452194	9/8/2026	413-353-4390-00000	PVC parts, bottle water	123.02	False
452194	9/8/2026	001-470-4390-00000	Fertilizer	196.89	False
452194	9/8/2026	001-364-4350-10023	Letter & number stencils, Spray paint	60.48	False
452194	9/8/2026	001-364-4390-10025	Clean out plug, cement	6.90	False
452194	9/8/2026	413-353-4390-00000	Roundup	27.03	False
452194	9/8/2026	001-364-4390-10025	Wall plates	25.94	False

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452194	9/8/2026	412-100-4390-00000	Primer	77.12	False
452194	9/8/2026	419-371-4390-00000	Water bottles	43.08	False
452194	9/8/2026	506-506-4390-00000	Outlets,wallplates	6.50	False
452194	9/8/2026	001-364-4390-10025	Drill bits, pruner	27.39	False
452194	9/8/2026	419-371-4390-00000	Organizer	25.95	False
452194	9/8/2026	001-480-4390-00000	Petunias	125.31	False
452194	9/8/2026	412-100-4390-00000	Funnel, spray bottle	44.22	False
452194	9/8/2026	001-364-4390-10025	Bolts	21.03	False
452194	9/8/2026	001-470-4390-00000	Pliers, armorall, putty	164.19	False
452194	9/8/2026	001-470-4390-00000	Bottled water	10.73	False
452194	9/8/2026	001-000-1202-00000	Wallplate	1.11	False
452194	9/8/2026	001-000-1202-00000	Paint	17.30	False
452194	9/8/2026	506-506-4390-00000	Brush set	12.96	False
452194	9/8/2026	001-230-4390-00000	Toggle switch	12.19	False
452194	9/8/2026	506-506-4390-00000	Nails	54.10	False
452194	9/8/2026	901-480-4799-2020s	Washer head	85.49	False
452194	9/8/2026	001-000-1202-00000	Paint return	-75.23	False
452194	9/8/2026	506-506-4390-00000	Blinds	495.07	False
452194	9/8/2026	001-000-1202-00000	Drop clothes	76.76	False
452194	9/8/2026	001-364-4350-10023	Tape	355.27	False
452194	9/8/2026	001-364-4350-10023	Conduits	15.67	False
452194	9/8/2026	001-364-4350-10023	Spray paint	23.77	False
452194	9/8/2026	506-506-4390-00000	Roller tray	12.73	False
452194	9/8/2026	419-371-4390-00000	Drill bits, pruner	27.39	False
452194	9/8/2026	001-470-4390-00000	Wax ring	15.11	False
452194	9/8/2026	001-364-4390-10025	Hedge Trimmer	151.01	False
452194	9/8/2026	419-371-4390-00000	Hedge Trimmer	151.01	False
452194	9/8/2026	419-371-4390-00000	Duct tape	7.17	False
452194	9/8/2026	001-364-4390-10025	Concrete	86.12	False
452194	9/8/2026	419-371-4390-00000	Carabiners	43.24	False
452194	9/8/2026	419-371-4390-00000	Water bottles	7.18	False
452194	9/8/2026	001-364-4390-10025	Storage organizer	4.69	False
452194	9/8/2026	413-353-4390-00000	Compact organizer	37.86	False
452194	9/8/2026	412-100-4390-00000	Trash cans, wipes	161.25	False
452194	9/8/2026	001-470-4390-00000	Water bottles	28.72	False
452194	9/8/2026	419-371-4390-00000	Charger	32.99	False
452194	9/8/2026	001-470-4390-00000	Deckmate	64.89	False
452194	9/8/2026	419-371-4390-00000	Coils and adapters	98.81	False
452194	9/8/2026	001-230-4390-00000	Cable cutter, wrench sets, batteries	106.40	False
452194	9/8/2026	001-470-4390-00000	Screws, zincs	11.11	False
452194	9/8/2026	001-470-4390-00000	Putty knives, paint tray	29.05	False
452194	9/8/2026	001-364-4390-10025	Concrete	269.15	False
452194	9/8/2026	506-506-4390-00000	Flange	26.37	False

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452195	9/8/2026	413-000-2110-00000	Refund Check 112873-000, 244 WINDING CREEK CIRCLE	42.10	False
452195	9/8/2026	419-000-2110-00000	Refund Check 112873-000, 244 WINDING CREEK CIRCLE	14.99	False
452196	9/8/2026	001-114-4310-00000	CH -Office Supplies	36.55	False
452196	9/8/2026	001-471-4310-00000	CH -Office Supplies	8.50	False
452196	9/8/2026	001-111-4310-00000	CH -Office Supplies	16.15	False
452196	9/8/2026	001-313-4310-00000	CH -Office Supplies	20.15	False
452196	9/8/2026	419-114-4310-00000	CH -Office Supplies	5.95	False
452196	9/8/2026	001-480-4310-00000	CH -Office Supplies	11.81	False
452196	9/8/2026	420-115-4310-00000	CH -Office Supplies	94.87	False
452196	9/8/2026	419-111-4310-00000	CH -Office Supplies	15.64	False
452196	9/8/2026	001-120-4310-00000	CH -Office Supplies	82.29	False
452196	9/8/2026	413-120-4310-00000	CH -Office Supplies	88.66	False
452196	9/8/2026	001-251-4310-00000	CH -Office Supplies	67.16	False
452196	9/8/2026	001-364-4310-00000	CH -Office Supplies	15.81	False
452196	9/8/2026	413-130-4310-00000	CH -Office Supplies	8.33	False
452196	9/8/2026	419-130-4310-00000	CH -Office Supplies	8.33	False
452196	9/8/2026	419-113-4310-00000	CH -Office Supplies	14.45	False
452196	9/8/2026	413-353-4310-00000	CH -Office Supplies	22.87	False
452196	9/8/2026	413-111-4310-00000	CH -Office Supplies	15.64	False
452196	9/8/2026	413-113-4310-00000	CH -Office Supplies	14.45	False
452196	9/8/2026	412-100-4310-00000	CH -Office Supplies	11.82	False
452196	9/8/2026	001-112-4310-00000	CH -Office Supplies	11.82	False
452196	9/8/2026	001-130-4310-00000	CH -Office Supplies	18.96	False
452196	9/8/2026	413-114-4310-00000	CH -Office Supplies	4.84	False
452196	9/8/2026	419-371-4310-00000	CH -Office Supplies	50.50	False
452196	9/8/2026	001-250-4310-00000	CH -Office Supplies	26.86	False
452196	9/8/2026	001-113-4310-00000	CH -Office Supplies	16.15	False
452196	9/8/2026	001-350-4310-00000	CH -Office Supplies	39.53	False
452196	9/8/2026	001-470-4310-00000	CH -Office Supplies	5.70	False
452196	9/8/2026	413-357-4310-00000	CH -Office Supplies	27.63	False
452196	9/8/2026	419-120-4310-00000	CH -Office Supplies	88.66	False
452197	9/8/2026	419-000-2110-00000	Refund Check 100074-001, 941 GAINARD ST	100.20	False
452198	9/8/2026	001-000-3221-00000	Refund for stay on- 08/27-08/30/26 conf # 15441	14.64	False
452198	9/8/2026	412-000-3570-00000	Refund for stay on- 08/27-08/30/26 conf # 15441	146.36	False
452199	9/8/2026	001-000-3221-00000	Refund for stay on- 08/31-09/27/26 conf#15451	4.09	False
452199	9/8/2026	412-000-3570-00000	Refund for stay on- 08/31-09/27/26 conf#15451	40.91	False
452200	9/8/2026	001-000-3221-00000	Refund for stay on- 09/11-09/13/26 conf# 14988	4.09	False
452200	9/8/2026	412-000-3570-00000	Refund for stay on- 09/11-09/13/26 conf# 14988	40.91	False
452201	9/8/2026	420-115-4530-00000	FY27 Renewal of Security Awareness Training and PhishER	2,747.77	False
452202	9/8/2026	001-470-4409-00000	Kid Town Playground assesment	3,200.00	False
452203	9/8/2026	508-508-4390-00000	Wheels	415.50	False
452204	9/8/2026	001-130-4550-00000	FY27 LexisNexis Contract - Aug 2026	152.00	False
452204	9/8/2026	413-130-4550-00000	FY27 LexisNexis Contract - Aug 2026	76.00	False

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452204	9/8/2026	419-130-4550-00000	FY27 LexisNexis Contract - Aug 2026	76.00	False
452205	9/8/2026	412-000-3570-00000	Refund for stay on- 08/27-08/31/26 conf# 13813	38.18	False
452205	9/8/2026	001-000-3221-00000	Refund for stay on- 08/27-08/31/26 conf# 13813	3.82	False
452206	9/8/2026	001-240-4530-2020S	FY27 Monthly K9 Maintenance Fees - Sgt Murtaugh - Aug 2026	400.00	False
452206	9/8/2026	001-240-4530-2020S	FY27 Monthly Maintenance Fees - Sgt Kostya - Aug 2026	400.00	False
452207	9/8/2026	413-352-4470-00000	FY27 External required testing for wastewater treatment plant	191.00	False
452207	9/8/2026	413-352-4470-00000	FY27 External required testing for wastewater treatment plant	172.00	False
452207	9/8/2026	419-371-4470-00000	FY27 Annual CCR, DBPR, Perchlorate water testing	139.00	False
452208	9/8/2026	413-000-2110-00000	Refund Check 109885-000, 135 FAIRFAX CT	63.14	False
452209	9/8/2026	413-351-4320-00000	uniforms/linens	26.87	False
452209	9/8/2026	001-480-4370-00000	janitorial - mats	83.64	False
452209	9/8/2026	413-351-4320-00000	uniforms/linens	26.32	False
452209	9/8/2026	001-480-4370-00000	janitorial - mats	88.28	False
452209	9/8/2026	001-480-4370-00000	janitorial - mats	79.01	False
452210	9/8/2026	419-000-2110-00000	Refund Check 108979-001, 1134 SEVILLE AVE	67.12	False
452211	9/8/2026	506-506-4450-00000	Pest Control	89.38	False
452211	9/8/2026	506-506-4450-00000	Pest Control	89.38	False
452213	9/8/2026	508-508-4390-00000	spark plug	5.51	False
452214	9/8/2026	001-471-4450-00000	FY27 Elevator Maintenance-9/1/26-9/30/26	439.56	False
452215	9/8/2026	419-371-4390-00000	Coulpings	724.37	False
452216	9/8/2026	413-352-4470-00000	FY27 WWTP NPDES Chronic Toxocity test	1,479.79	False
452217	9/8/2026	419-000-2110-00000	Refund Check 110809-000, 2860 ELK VALLEY X RD	9.74	False
452217	9/8/2026	419-000-2110-00000	Refund Check 110809-000, 2860 ELK VALLEY X RD	1.95	False
452218	9/8/2026	001-140-4409-00000	Web-based location intelligence app software 7/9/26-12/8/26	1,257.53	False
452219	9/8/2026	419-000-2110-00000	Refund Check 108087-000, 140 MAPLE TREE LN	9.00	False
452219	9/8/2026	413-000-2110-00000	Refund Check 108087-000, 140 MAPLE TREE LN	25.26	False
452220	9/8/2026	412-100-4450-00000	Janitorial Services -RV Park Restrooms - Aug 2026	1,500.00	False
452220	9/8/2026	506-506-4450-00000	Janitorial Services - City Hall, PD - Aug 2026	650.00	False
452220	9/8/2026	001-470-4450-00000	Janitorial Services - Park Restrooms - Aug 2026	3,500.00	False
452220	9/8/2026	001-470-4450-00000	Janitorial Services- Park Restrooms - July 2026	3,500.00	False
452221	9/8/2026	001-112-4392-00000	Pump track event	29.48	False
452221	9/8/2026	001-112-4390-00000	Downtown Divas signs (rain cover)	15.28	False
452222	9/8/2026	117-364-4409-00FST	Front and K Street Reconstruction Design T022.4594.21- July 26	1,770.31	False
452222	9/8/2026	412-100-4799-COAST	Lighthouse Cove Deck and Stair Engineering-July 2026	1,140.45	False
452223	9/8/2026	159-485-4799-23ASP	Front Street Gateway project - CDBG portion- PROG PMNT 1 July 26	261,330.00	False
452223	9/8/2026	156-364-4799-0CGBP	Front Street Gateway project - Clean CA portion- PROG PMNT 1 Jul	575,967.00	False
452223	9/8/2026	159-000-2112-00000	Front Street Gateway project- CDBG- PROG PMNT 1 July 26 RENTION	-13,066.50	False
452223	9/8/2026	156-000-2112-00000	Front Street Gateway proj- Clean CA- PROG PMNT-1 Jul 26 RENTION	-28,798.35	False
452224	9/8/2026	412-000-3570-00000	Refund for stay on- 09/07-09/10/26 conf#15346	50.00	False
452224	9/8/2026	001-000-3221-00000	Refund for stay on- 09/07-09/10/26 conf#15346	5.00	False
452225	9/8/2026	901-480-4799-2020S	G BEACH LUMB:HG Unistrut - Scoreboard Support Structure at pool	1,805.86	False
452225	9/8/2026	413-111-4530-00000	CREDIT (duplicate pmt): ROLLING HILLS: Wier travel-extra day	-76.63	False
452225	9/8/2026	412-114-4407-00000	CREDIT (duplicate pmt): PORAC: Police recruit website	-3.75	False

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452225	9/8/2026	413-351-4550-00000	CWEA: Regina - CWEA renewal	259.00	False
452225	9/8/2026	506-000-2122-00000	GREENTEK ENERGY: lights (TAX)	-43.25	False
452225	9/8/2026	412-100-4390-00000	WALMART: camp supplies for sale	11.93	False
452225	9/8/2026	901-480-4799-2020S	UNISTRUT SVC: parts and fittings for scoreboard	512.25	False
452225	9/8/2026	419-114-4407-00000	CREDIT (duplicate pmt): PORAC: Police recruit website	-17.70	False
452225	9/8/2026	420-115-4450-00000	NEXTDNS: DNS filtering	19.90	False
452225	9/8/2026	001-114-4407-00000	CREDIT (duplicate pmt): PORAC: Police recruit website	-105.00	False
452225	9/8/2026	413-352-4470-00000	MAILROOM: wastewater shipping	313.46	False
452225	9/8/2026	001-111-4530-00000	CREDIT (duplicate pmt): ROLLING HILLS: Wier travel-extra day	-76.64	False
452225	9/8/2026	413-114-4407-00000	CREDIT (duplicate pmt): PORAC: Police recruit website	-16.05	False
452225	9/8/2026	419-371-4390-00000	HARBOR FREIGHT: screwdrivers, wrenches, organizer	461.02	False
452225	9/8/2026	413-353-4390-00000	HARBOR FREIGHT: pliers, ratchets, socket set	164.48	False
452225	9/8/2026	420-115-4450-00000	SPAMHERO: Spam filtering	86.00	False
452225	9/8/2026	412-100-4230-00000	OPTCONNECT: connection wifi svc for laundry units	25.75	False
452225	9/8/2026	001-313-4530-00000	CAL BUILDING: 2026 CALBO virtual training - Heather Welton	450.00	False
452225	9/8/2026	419-371-4390-00000	HARBOR FREIGHT: magnets	68.17	False
452225	9/8/2026	901-000-2122-00000	UNISTRUT SVC: parts and fittings for scoreboard (TAX)	-35.31	False
452225	9/8/2026	419-371-4390-00000	AUTOMATION DIRECT: power supply	186.19	False
452225	9/8/2026	506-506-4390-00000	GREENTEK ENERGY: lights	567.50	False
452225	9/8/2026	419-371-4390-00000	HARBOR FREIGHT: Return - drivers	-122.30	False
452225	9/8/2026	412-100-4390-00000	WALMART: snacks for sale	21.51	False
452225	9/8/2026	419-111-4530-00000	CREDIT (duplicate pmt): ROLLING HILLS: Wier travel-extra day	-76.63	False
452225	9/8/2026	412-100-4390-00000	WALMART: Snacks for sale	129.77	False
452225	9/8/2026	420-115-4312-00000	BUSINESS APPLE.COM: iCloud backup	14.95	False
452226	9/8/2026	919-371-4799-37114	Surge tank installation- Progess Pmt 5	248,995.64	False
452226	9/8/2026	919-000-2112-00000	Surge tank installation- Progess Pmt 5 (retention)	-12,449.78	False
452227	9/8/2026	001-470-4390-00000	Spray paint	8.65	False
452227	9/8/2026	419-371-4390-00000	Reflector	15.09	False
452227	9/8/2026	001-470-4390-00000	Valve	17.10	False
452227	9/8/2026	001-480-4390-00000	Screws, nuts and bolts	22.05	False
452227	9/8/2026	001-480-4390-00000	Screws, nuts and bolts	12.33	False
452227	9/8/2026	419-371-4390-00000	Parts	15.09	False
452227	9/8/2026	412-100-4390-00000	Quarter rounds	8.36	False
452227	9/8/2026	001-470-4390-00000	Spray paint	62.32	False
452227	9/8/2026	419-371-4390-00000	Fuse,hook	15.88	False
452227	9/8/2026	901-480-4799-2020s	Lumber	32.94	False
452227	9/8/2026	001-364-4350-10023	Scissors, stencil kit	60.24	False
452227	9/8/2026	001-470-4390-00000	Parts	63.13	False
452227	9/8/2026	001-470-4390-00000	Spray paint	48.54	False
452227	9/8/2026	506-506-4390-00000	Top rail	26.16	False
452227	9/8/2026	001-470-4390-00000	Spray paint	20.95	False
452227	9/8/2026	001-470-4390-00000	Entry knob, flow nozzle, hose	135.86	False
452227	9/8/2026	413-353-4390-00000	Screws, nuts and bolts, screwdriver	14.97	False

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452227	9/8/2026	001-470-4390-00000	Hearing protectors	60.60	False
452227	9/8/2026	419-371-4390-00000	Screws, nuts and bolts	13.25	False
452227	9/8/2026	419-371-4390-00000	Wire steel, turnbuckle	15.67	False
452227	9/8/2026	001-470-4390-00000	Sprinkler	80.53	False
452227	9/8/2026	419-371-4390-00000	Trufuel	28.18	False
452227	9/8/2026	508-508-4390-60003	Air compressor switch	29.18	False
452227	9/8/2026	001-470-4390-00000	Brush	75.24	False
452227	9/8/2026	001-470-4390-00000	Spray paint	15.10	False
452227	9/8/2026	001-364-4350-10023	Electrical tape,key set	45.05	False
452227	9/8/2026	001-480-4390-00000	Screws, nuts and bolts	15.00	False
452227	9/8/2026	001-480-4390-00000	Screws, nuts and bolts	17.02	False
452227	9/8/2026	001-470-4390-00000	Spray paint	20.95	False
452227	9/8/2026	001-470-4390-00000	Wood	48.68	False
452227	9/8/2026	001-364-4350-10023	Galvenizing compound	38.62	False
452227	9/8/2026	901-480-4799-2020s	Lumber	59.46	False
452227	9/8/2026	419-371-4390-00000	Hydraulic cement	132.48	False
452227	9/8/2026	001-470-4390-00000	Graffitt remover	60.36	False
452227	9/8/2026	001-470-4390-00000	Containers, sprinkler	130.39	False
452227	9/8/2026	506-506-4390-00000	Bits	26.74	False
452227	9/8/2026	506-506-4390-00000	Sealant	11.90	False
452227	9/8/2026	506-506-4390-00000	Kwikset, bracket	37.19	False
452227	9/8/2026	001-480-4390-00000	Screws, nuts and bolts	3.54	False
452227	9/8/2026	001-470-4390-00000	Hose bibb, coupling	25.96	False
452227	9/8/2026	001-470-4390-00000	Air freshener, spray paint	16.02	False
452227	9/8/2026	901-480-4799-2020s	Screws for pool scoreboard	39.25	False
452227	9/8/2026	419-371-4390-00000	Water	9.18	False
452228	9/8/2026	919-371-4799-37114	Task Order #1 Amendment 1 Surge Tank SubmittalsProg pmnt 13	3,192.15	False
452229	9/8/2026	420-115-4390-00000	Ergonomic equipment	68.87	False
452230	9/8/2026	419-371-4470-00000	External testing	238.00	False
452231	9/8/2026	420-115-4310-00000	HOME DEPOT: Storage/organizer bins for IT office	42.15	False
452231	9/8/2026	420-115-4310-00000	HOME DEPOT: Storage/organizer bins for IT office space	25.37	False
452232	9/14/2026	610-000-2170-00000	PR Batch 00001.09.2026 Child Support-CA	71.07	False
452233	9/14/2026	610-000-2184-00000	PR Batch 00001.09.2026 CCEA Monthly Dues	80.00	False
452233	9/14/2026	610-000-2184-00000	PR Batch 00011.09.2026 CCEA Monthly Dues	5.00	False
452234	9/14/2026	610-000-2181-00000	PR Batch 00011.09.2026 CCPOA Dues	650.00	False
452235	9/14/2026	610-000-2186-00000	Plan # 306752	69.89	False
452235	9/14/2026	610-000-2186-00000	Plan # 306752	1,026.82	False
452235	9/14/2026	610-000-2178-00000	Plan # 300878	3,235.00	False
452235	9/14/2026	610-000-2178-00000	Plan # 300878	379.86	False
452235	9/14/2026	610-000-2186-00000	Plan # 306752	333.33	False
452235	9/14/2026	610-000-2186-00000	Plan # 306752	215.34	False
452235	9/14/2026	610-000-2178-00000	Plan # 300878	431.02	False
452235	9/14/2026	610-000-2178-00000	Plan # 300878	1,975.00	False

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452236	9/14/2026	610-000-2182-00000	PR Batch 00011.09.2026 PORAC RMT	600.00	False
452236	9/14/2026	610-000-2182-00000	PR Batch 00011.09.2026 PORAC RMT 4850	50.00	False
452237	9/14/2026	001-240-4390-00000	Door locks for PD	640.56	False
452237	9/14/2026	001-240-4320-00000	Uniform jacket.	54.28	False
452238	9/14/2026	419-372-3821-41028	BOV Water Maintenance: July 2026	7,241.66	False
452239	9/14/2026	001-240-4330-00000	FY27 Fuel for patrol cars: Aug 2026	3,787.80	False
452239	9/14/2026	001-240-4330-00000	FY27 Fuel for patrol cars: Aug 2026	79.81	False
452240	9/14/2026	001-000-3221-00000	Refund for stay on- 09/10-09/13/26 conf#14838	5.00	False
452240	9/14/2026	412-000-3570-00000	Refund for stay on- 09/10-09/13/26 conf#14838	50.00	False
452241	9/14/2026	419-120-4450-00000	Copier usage – 07/07-08/06/26	49.66	False
452241	9/14/2026	413-120-4450-00000	Copier usage – 07/07-08/06/26	49.66	False
452241	9/14/2026	001-120-4450-00000	Copier usage – 07/07-08/06/26	99.33	False
452242	9/14/2026	419-372-3822-41029	Water Maintenance: July 2026	1,089.60	False
452243	9/14/2026	419-372-3823-41030	Water Maintenance: July 2026	694.93	False
452244	9/14/2026	001-470-3550-00000	Reimbursement for electricity at gazebo. Receipt # 08089488	33.00	False
452245	9/14/2026	001-240-4391-00000	Parts for unit #58	524.36	False
452246	9/14/2026	413-113-4450-00000	Document shredding services: 07/29-08/25/26	47.50	False
452246	9/14/2026	419-113-4450-00000	Document shredding services: 07/29-08/25/26	47.50	False
452246	9/14/2026	412-113-4450-00000	Document shredding services: 07/29-08/25/26	5.94	False
452246	9/14/2026	001-113-4450-00000	Document shredding services: 07/29-08/25/26	47.50	False
452247	9/14/2026	001-000-3221-00000	Refund for stay on- 09/24-09/27/26 conf#13783	21.52	False
452247	9/14/2026	412-000-3570-00000	Refund for stay on- 09/24-09/27/26 conf#13783	217.58	False
452248	9/14/2026	001-000-3221-00000	REFUND: 06/30-07/07/2025 (Conf#10470) Reissuance of ck# 448684	2.92	False
452248	9/14/2026	412-000-3570-00000	REFUND: 06/30-07/07/2025 (Conf#10470) Reissuance of ck# 448684	29.20	False
452249	9/14/2026	001-000-3221-00000	Refund for stay on- 09/04-09/07/26 conf# 15509	5.00	False
452249	9/14/2026	412-000-3570-00000	Refund for stay on- 09/04-09/07/26 conf# 15509	50.00	False
452250	9/14/2026	413-353-4210-35019	ITEM 83 Service at King & Vance - Lift Station	181.44	False
452250	9/14/2026	413-353-4210-35019	ITEM 118 Service at Front & N - Lift Station	207.25	False
452250	9/14/2026	413-353-4210-00000	ITEM 109 Service at Pacific & El Dorado	22.38	False
452250	9/14/2026	419-371-4210-00000	ITEM 49 Service 206 Elk Valley Rd Pump Station	2,004.83	False
452250	9/14/2026	419-111-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.61	False
452250	9/14/2026	001-113-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.63	False
452250	9/14/2026	001-350-4210-00000	ITEM 81 Service at 377 J St - City Hall	26.79	False
452250	9/14/2026	001-471-4210-00000	ITEM 81 Service at 377 J St - City Hall	5.76	False
452250	9/14/2026	001-470-4210-00000	ITEM 17 Service at 7th St at ESt - Parks	60.97	False
452250	9/14/2026	419-371-4210-00000	ITEM 43 Service at SE Cor E Wash & Burtschl Tank	2,362.22	False
452250	9/14/2026	001-470-4210-00000	ITEM 81 Service at 377 J St - City Hall	3.86	False
452250	9/14/2026	419-371-4210-00000	ITEM 119 Service at ABT Lake Earl Dr - Pump	29.21	False
452250	9/14/2026	001-111-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.05	False
452250	9/14/2026	001-112-4210-00000	ITEM 85 Service at 240 H St - Art Museum	282.90	False
452250	9/14/2026	419-371-4210-00000	ITEM 104 Service at 510 E Cooper Ave	22.92	False
452250	9/14/2026	001-471-4210-00000	ITEM 27 Service at 1001 Front St - Cultural Cntr	681.02	False
452250	9/14/2026	413-120-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	5.79	False

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452250	9/14/2026	001-364-4210-10023	ITEM 54 Service - Streetlights	118.12	False
452250	9/14/2026	419-113-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.57	False
452250	9/14/2026	001-470-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.37	False
452250	9/14/2026	419-371-4210-00000	ITEM 102 Service of Wonderstump Wtr Twr	86.45	False
452250	9/14/2026	001-130-4210-00000	ITEM 81 Service at 377 J St - City Hall	12.85	False
452250	9/14/2026	413-353-4210-35019	ITEM 64 Service at 141 StarfishWay -Sewer Statio	53.27	False
452250	9/14/2026	001-113-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.05	False
452250	9/14/2026	413-353-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.90	False
452250	9/14/2026	001-112-4210-00000	ITEM 81 Service at 377 J St - City Hall	8.01	False
452250	9/14/2026	001-480-4210-2020S	ITEM 25 Service at 1000 Play St - Pool	4,871.07	False
452250	9/14/2026	413-113-4210-00000	ITEM 81 Service at 377 J St - City Hall	9.79	False
452250	9/14/2026	001-364-4210-10023	ITEM 123 Service - Streetlights	29.48	False
452250	9/14/2026	001-251-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	2.64	False
452250	9/14/2026	412-100-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.46	False
452250	9/14/2026	413-357-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.80	False
452250	9/14/2026	412-100-4210-00000	ITEM 82 Service at 900 Sunset Cir #A - RV Park	3,689.17	False
452250	9/14/2026	419-120-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	3.49	False
452250	9/14/2026	001-130-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.75	False
452250	9/14/2026	413-114-4210-00000	ITEM 81 Service at 377 J St - City Hall	3.28	False
452250	9/14/2026	001-114-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	2.39	False
452250	9/14/2026	420-115-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	6.22	False
452250	9/14/2026	001-112-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.46	False
452250	9/14/2026	419-113-4210-00000	ITEM 81 Service at 377 J St - City Hall	9.79	False
452250	9/14/2026	419-111-4210-00000	ITEM 81 Service at 377 J St - City Hall	10.60	False
452250	9/14/2026	413-357-4210-00000	ITEM 81 Service at 377 J St - City Hall	18.72	False
452250	9/14/2026	413-353-4210-00000	ITEM 81 Service at 377 J St - City Hall	15.50	False
452250	9/14/2026	001-364-4210-10023	ITEM 115 Service at 391 Front St - Streetlights	136.64	False
452250	9/14/2026	001-364-4210-10023	ITEM 120 Service - Streetlights	215.29	False
452250	9/14/2026	419-130-4210-00000	ITEM 81 Service at 377 J St - City Hall	5.65	False
452250	9/14/2026	413-111-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.61	False
452250	9/14/2026	419-114-4210-00000	ITEM 81 Service at 377 J St - City Hall	4.03	False
452250	9/14/2026	001-470-4210-00000	ITEM 92 Service at Front & H Prking Lot - Parks	45.51	False
452250	9/14/2026	419-371-4210-00000	ITEM 100 Service at 4605 Kings Valley Rd - pump	28.65	False
452250	9/14/2026	413-353-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.49	False
452250	9/14/2026	420-115-4210-00000	ITEM 81 Service at 377 J St - City Hall	64.28	False
452250	9/14/2026	419-371-4210-00000	ITEM 101 Service at 4605 Kings Valley -Pumphouse	29.21	False
452250	9/14/2026	419-130-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.33	False
452250	9/14/2026	001-350-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	2.58	False
452250	9/14/2026	508-508-4210-00000	ITEM 107 Service at 10th&I Strg & Lunch Rm -shop	126.00	False
452250	9/14/2026	413-120-4210-00000	ITEM 81 Service at 377 J St - City Hall	60.09	False
452250	9/14/2026	419-114-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.23	False
452250	9/14/2026	001-364-4210-00000	ITEM 81 Service at 377 J St - City Hall	10.72	False
452250	9/14/2026	419-114-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.39	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
452250	9/14/2026	419-371-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	1.99	False
452250	9/14/2026	001-251-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	4.38	False
452250	9/14/2026	001-470-4210-00000	ITEM 94 Service at 1205 Front St - Park Sprnklrs	22.38	False
452250	9/14/2026	413-353-4210-35019	ITEM 112 Service at Breen Street Pump	56.73	False
452250	9/14/2026	001-364-4210-10023	ITEM 88 Service - Streetlights	490.95	False
452250	9/14/2026	419-371-4210-00000	ITEM 56 Service at NE Cor W S Rd & EV X Rd Pump	637.22	False
452250	9/14/2026	001-364-4210-10023	ITEM 116 Service at 391 Front St -Corner Front&D	126.89	False
452250	9/14/2026	419-371-4210-00000	ITEM 114 Service at ABT 3160 Parkway Dr	27.29	False
452250	9/14/2026	001-113-4210-00000	ITEM 81 Service at 377 J St - City Hall	10.95	False
452250	9/14/2026	419-120-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	5.79	False
452250	9/14/2026	001-120-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	3.24	False
452250	9/14/2026	001-480-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.46	False
452250	9/14/2026	413-357-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	1.09	False
452250	9/14/2026	001-240-4210-00000	ITEM 14 Service at 686 G St - PD	1,273.42	False
452250	9/14/2026	001-364-4210-10023	ITEM 52 Service - Streetlights	21.83	False
452250	9/14/2026	001-250-4210-00000	ITEM 81 Service at 377 J St - City Hall	18.20	False
452250	9/14/2026	419-371-4210-00000	ITEM 105 Service at ABT 500 E Cooper Ave	27.54	False
452250	9/14/2026	001-250-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	1.06	False
452250	9/14/2026	001-470-4210-00000	ITEM 110 Service at 1397 Front St	22.38	False
452250	9/14/2026	001-470-4210-00000	ITEM 89 Service at Mall Ltg Antlers Tr - Parks	26.45	False
452250	9/14/2026	413-130-4210-00000	ITEM 81 Service at 377 J St - City HallI	5.65	False
452250	9/14/2026	001-364-4210-10023	ITEM 117 Service at ABT 270 US Hwy 101S- lights	32.31	False
452250	9/14/2026	001-364-4210-10023	ITEM 111 Service at1190 Breen- 2 flashing lights	22.38	False
452250	9/14/2026	001-112-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.77	False
452250	9/14/2026	419-130-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.54	False
452250	9/14/2026	001-120-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	5.37	False
452250	9/14/2026	001-313-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.79	False
452250	9/14/2026	413-120-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	3.49	False
452250	9/14/2026	413-113-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.57	False
452250	9/14/2026	001-230-4210-00000	ITEM 75 Service at 520 I St - Fire Hall	747.14	False
452250	9/14/2026	001-364-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.62	False
452250	9/14/2026	413-111-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.02	False
452250	9/14/2026	413-353-4210-35019	ITEM 78 Service at 206 Williams Dr - Lift Statio	75.41	False
452250	9/14/2026	001-313-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.32	False
452250	9/14/2026	001-470-4210-00000	ITEM 96 Service at 424 Howe Dr - MarineMml Rstrm	45.16	False
452250	9/14/2026	001-471-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.56	False
452250	9/14/2026	413-353-4210-35019	ITEM 86 Service at Pacific & A - Sewer Lift	61.52	False
452250	9/14/2026	412-100-4210-00000	ITEM 80 Service at 900 Sunset Cir #C - RV Park	2,403.58	False
452250	9/14/2026	419-113-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.94	False
452250	9/14/2026	001-111-4210-00000	ITEM 81 Service at 377 J St - City Hall	10.95	False
452250	9/14/2026	419-371-4210-00000	ITEM 81 Service at 377 J St - City Hall	34.22	False
452250	9/14/2026	413-114-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.19	False
452250	9/14/2026	419-371-4210-00000	ITEM 87 Service at 4241 US Hwy 101 N	195.63	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
452250	9/14/2026	413-113-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.94	False
452250	9/14/2026	001-471-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.33	False
452250	9/14/2026	901-470-4799-47012	ACT # 61699261 001 SERV ID#205839885 REQUEST# 7644530.	187.00	False
452250	9/14/2026	001-364-4210-10023	ITEM 77 Service - Streetlights	3,429.24	False
452250	9/14/2026	419-120-4210-00000	ITEM 81 Service at 377 J St - City Hall	60.09	False
452250	9/14/2026	001-364-4210-10023	ITEM 53 Service - Streetlights	2,164.45	False
452250	9/14/2026	001-240-4210-00000	ITEM 99 Service at 686 G St to Shop - PD	23.74	False
452250	9/14/2026	001-250-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.75	False
452250	9/14/2026	413-351-4210-00000	ITEM 11 Service at 195 B St - Lab	995.48	False
452250	9/14/2026	419-111-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.02	False
452250	9/14/2026	508-508-4210-00000	ITEM 33 Service at Garage - Shop	977.22	False
452250	9/14/2026	419-371-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	3.30	False
452250	9/14/2026	001-251-4210-00000	ITEM 81 Service at 377 J St - City Hall	45.51	False
452250	9/14/2026	001-120-4210-00000	ITEM 81 Service at 377 J St - City Hall	55.77	False
452250	9/14/2026	412-100-4210-00000	ITEM 79 Service at 900 Sunset Cir #B - RV Park	2,712.62	False
452250	9/14/2026	001-364-4210-10023	ITEM 113 Service at Harding & Northcrest Lt	87.52	False
452250	9/14/2026	001-114-4210-00000	ITEM 81 Service at 377 J St - City Hall	24.77	False
452250	9/14/2026	001-480-4210-00000	ITEM 81 Service at 377 J St - City Hall	8.01	False
452250	9/14/2026	419-371-4210-00000	ITEM 58 Service at KingsValley Rd Off Hwy101	1,051.07	False
452250	9/14/2026	419-371-4210-00000	ITEM 42 Service at NE Cor Macken & Amador Pump	1,164.01	False
452250	9/14/2026	001-130-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.24	False
452250	9/14/2026	419-371-4210-00000	ITEM 90 Service at Bertsch Es at MP51	32.12	False
452250	9/14/2026	001-470-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.22	False
452250	9/14/2026	508-508-4210-00000	ITEM 34 Service at Garage Area Light - Shop	30.96	False
452250	9/14/2026	001-470-4210-00000	ITEM 21 Service at Mall Ltg Oasis Trns - Parks	22.38	False
452250	9/14/2026	901-470-4799-47010	ACT # 61699261 001 SERV ID#205839885 REQUEST# 7644530.	187.00	False
452250	9/14/2026	001-364-4210-10023	ITEM 121 Service - Streetlights	10.78	False
452250	9/14/2026	413-114-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.32	False
452250	9/14/2026	001-470-4210-00000	ITEM 95 Service at 184 Battery - Park Restrooms	48.44	False
452250	9/14/2026	001-480-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.77	False
452250	9/14/2026	001-470-4210-00000	ITEM 98 Service at Front & Play - Kid Town Rstrm	47.90	False
452250	9/14/2026	001-470-4210-00000	ITEM 97 Service at B St Pier Lighting - Parks	61.73	False
452250	9/14/2026	001-470-4210-00000	ITEM 103 Service at Mall for Lighting - Parks	93.48	False
452250	9/14/2026	420-115-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	3.74	False
452250	9/14/2026	413-353-4210-35019	ITEM 2 Service at Pacific & A - Sewer lift	41.45	False
452250	9/14/2026	419-371-4210-00000	ITEM 61 Service at 46900 S Bank Rd - Water	18,417.57	False
452250	9/14/2026	001-470-4210-00000	ITEM 29 Service at Mason Mall Lighting - Parks	42.19	False
452250	9/14/2026	412-100-4210-00000	ITEM 81 Service at 377 J St - City Hall	8.01	False
452250	9/14/2026	001-364-4210-10023	ITEM 124 Service - Front & Play St- Streetlights	80.61	False
452250	9/14/2026	001-364-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.03	False
452250	9/14/2026	001-114-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	1.44	False
452250	9/14/2026	001-470-4210-00000	ITEM 84 Service at SW Cor G/Front St Park	211.79	False
452250	9/14/2026	001-313-4210-00000	ITEM 81 Service at 377 J St - City Hall	13.65	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
452250	9/14/2026	413-111-4210-00000	ITEM 81 Service at 377 J St - City Hall	10.60	False
452250	9/14/2026	412-100-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.77	False
452250	9/14/2026	001-470-4210-00000	ITEM 106 Service at Bro John Park Rstrms	31.35	False
452250	9/14/2026	001-111-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.63	False
452250	9/14/2026	413-130-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.54	False
452250	9/14/2026	001-350-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	1.55	False
452250	9/14/2026	413-130-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.33	False
452251	9/14/2026	412-000-3570-00000	Refund for stay on- 09/08/26 conf# 15654	56.36	False
452251	9/14/2026	001-000-3221-00000	Refund for stay on- 09/08/26 conf# 15654	5.64	False
452252	9/14/2026	412-100-4409-00000	RV Park reservation services: 08/01-08/31/26	1,400.52	False
452253	9/14/2026	412-000-3570-00000	Refund for stay on- 09/17-09/20/26 conf# 15583	170.36	False
452253	9/14/2026	001-000-3221-00000	Refund for stay on- 09/17-09/20/26 conf# 15583	17.04	False
452254	9/14/2026	412-000-3570-00000	Refund for stay on- 09/11-09/13/26 conf# 14878	128.36	False
452254	9/14/2026	001-000-3221-00000	Refund for stay on- 09/11-09/13/26 conf# 14878	12.84	False
452255	9/14/2026	412-000-3570-00000	Refund for stay on- 09/20-10/04/26 conf# 13830	40.91	False
452255	9/14/2026	001-000-3221-00000	Refund for stay on- 09/20-10/04/26 conf# 13830	4.09	False
452256	9/14/2026	412-000-3570-00000	Refund for stay on- 09/05-09/08/26 conf # 15454	86.64	False
452256	9/14/2026	001-000-3221-00000	Refund for stay on- 09/05-09/08/26 conf # 15454	8.66	False
452257	9/14/2026	001-114-4409-00000	Safety Consultant expense: Accident/Incident Investigation Train	220.00	False
452257	9/14/2026	001-114-4409-00000	Ongoing Safety Consultant expenses: CPR/AED renewal	64.00	False
452257	9/14/2026	001-114-4409-00000	Ongoing Safety Consultant expenses: Aug 2026	1,451.25	False
452258	9/14/2026	001-480-4320-00000	THELIFEGUARDSTORE: Uniforms and accessories.	305.30	False
452258	9/14/2026	413-113-4450-00000	BEST SELF STORAGE: Physical doc storage. 08/01-09/01/26	64.00	False
452258	9/14/2026	001-113-4450-00000	STOREWELL ELK: Physical doc storage. 08/01-08/31/26	75.20	False
452258	9/14/2026	412-113-4450-00000	STOREWELL ELK: Physical doc storage. 08/01-08/31/26	9.40	False
452258	9/14/2026	419-113-4450-00000	STOREWELL ELK: Physical doc storage. 08/01-08/31/26	75.20	False
452258	9/14/2026	001-113-4450-00000	BEST SELF STORAGE: Physical doc storage. 08/01-09/01/26	64.00	False
452258	9/14/2026	413-113-4450-00000	STOREWELL ELK: Physical doc storage. 08/01-08/31/26	75.20	False
452258	9/14/2026	412-113-4450-00000	BEST SELF STORAGE: Physical doc storage. 08/01-09/01/26	8.00	False
452258	9/14/2026	419-113-4450-00000	BEST SELF STORAGE: Physical doc storage. 08/01-09/01/26	64.00	False
452258	9/14/2026	001-480-4530-00000	STARFISHAQ: Online training course.	50.00	False
452259	9/14/2026	001-000-3221-00000	Refund for stay on- 09/21-09/28/26 conf# 10412	3.82	False
452259	9/14/2026	412-000-3570-00000	Refund for stay on- 09/21-09/28/26 conf# 10412	38.20	False
452260	9/14/2026	117-364-4789-00000	RMRA pass-through per annex agreement June 2026	2,804.68	False
452260	9/14/2026	117-364-4789-00000	RMRA pass-through per annex agreement May 2026	2,530.17	False
452260	9/14/2026	115-364-4785-00000	Gas Tax Sec 2105 pass-through per annex agreement June 2026	574.75	False
452260	9/14/2026	115-364-4787-00000	Gas Tax Sec 2107 pass-through per annex agreement June 2026	792.88	False
452261	9/14/2026	919-371-4799-37120	Redundant Well Design-Prog pmnt 1	7,578.29	False
452262	9/14/2026	156-364-4799-0CGBP	Pro Svcs Agreement for the design of Clean CA Proj Prog pmnt 13R	16,166.20	False
452263	9/16/2026	001-110-4530-00000	09/22-09/28/26 Anaheim, CA - League Cities Annual Conf -PER DIEM	131.74	False
452263	9/16/2026	412-110-4530-00000	09/22-09/28/26 Anaheim, CA - League Cities Annual Conf -PER DIEM	22.27	False
452263	9/16/2026	413-110-4530-00000	09/22-09/28/26 Anaheim, CA - League Cities Annual Conf -PER DIEM	131.74	False
452263	9/16/2026	419-110-4530-00000	09/22-09/28/26 Anaheim, CA - League Cities Annual Conf -PER DIEM	131.74	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
452264	9/16/2026	001-240-4530-00000	9/20-9/25/26 Bellevue, WA -ICAC Conf - meals PER DIEM	414.00	False
452265	9/16/2026	001-240-4530-00000	9/20-9/25/26 Bellevue, WA -ICAC Conf - meals PER DIEM	414.00	False
452266	9/16/2026	419-110-4530-00000	9/22-9/26/26 Anaheim, CA - League Cities Annual Conf -PER DIEM	73.27	False
452266	9/16/2026	412-110-4530-00000	9/22-9/26/26 Anaheim, CA - League Cities Annual Conf -PER DIEM	12.38	False
452266	9/16/2026	001-110-4530-00000	9/22-9/26/26 Anaheim, CA - League Cities Annual Conf -PER DIEM	73.27	False
452266	9/16/2026	413-110-4530-00000	9/22-9/26/26 Anaheim, CA - League Cities Annual Conf -PER DIEM	73.28	False
				1,572,790.98	

AP
09-05-26 to 09-18-26 Housing

User: kbates@crescentcity.org
Printed: 9/22/2026 12:38:12 PM

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kkozak , 9/22/2026, 2:41:17 PM

Check Date	Check Number	Description	Amount	Selected For Void
9/8/2026	452225	CREDIT (duplicate pmt): PORAC: Police recruit website	-7.50	False
9/14/2026	452250	ITEM 23 Service at 235 H St - HA	26.45	False
9/8/2026	452221	Signature stamp	26.54	False
9/8/2026	452212	Copy paper	60.19	False
9/8/2026	452176	FY 27 Misc supplies	110.27	False
9/8/2026	452225	NANMCKAY: Prepare for Full HOTMA-online training-Wendy Hartwick	225.00	False
9/8/2026	452225	NANMCKAY: Prepare for Full HOTMA - online training - Jolene Hurt	225.00	False
9/14/2026	452250	ITEM 66 Service at 235 H St - HA	304.80	False
9/8/2026	452225	DELUXE: Business checks (4000)	1,541.81	False
			2,512.56	

CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT **MAYOR PRO TEM CANDACE TINKLER**
COUNCIL MEMBER RAY ALTMAN **COUNCIL MEMBER JASON GREENOUGH**
COUNCIL MEMBER STEVE SHAMBLIN

MINUTES
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY **SEPTEMBER 21, 2026** **6:00 P.M.**

OPEN SESSION

Call to order Mayor Wright called the meeting to order at 6:00 p.m.

Roll call Council Members present: Council Member Ray Altman, Council Member Jason Greenough, Council Member Steve Shamblin, and Mayor Isaiah Wright
Council Member absent: Mayor Pro Tem Candace Tinkler
Staff members present: City Manager Eric Wier, City Attorney Martha Rice, City Clerk/Administrative Analyst Robin Altman, IT/GIS Technician Taylor Patch, Interim Fire Chief Bill Gillespie, Housing Authority Executive Director Megan Miller (via Zoom), Economic Development and Grants Manager Bridget Lacey (via Zoom) and Public Works Director Dave Yeager

Pledge of Allegiance led by Mayor Wright

Council Member Greenough joined the meeting after the Pledge of Allegiance at 6:01 p.m.

CEREMONIAL ITEMS

- **Bullying Prevention Month Proclamation**

Mayor Wright read the proclamation aloud; the signed copy will be mailed to Gordon Clay of Zero Attempts.

- **Domestic Violence Awareness Month Proclamation**

Mayor Wright read the proclamation aloud and presented it to Natasha Monnett of Harrington House. Outreach and Prevention Advocate Monnett of Harrington House introduced the staff that were present for this proclamation. She outlined the programs and services offered at Harrington House.

- **Fire Prevention Week Proclamation**

Council Member Altman read the proclamation aloud and presented it to Interim Fire Chief Gillespie. Chief Gillespie thanked the Council for their strong support of Crescent City being fire safe. Invited the community to come to the safety event on Saturday, October 10th from 10am – 2pm in the Home Depot parking lot in recognition of Fire Prevention Week.

REPORTS AND PRESENTATIONS

- **Battery Point Project Update**

City Manager Wier reported to the Council the history behind the project that will be outlined in this update. Jason Hobson with Synergy and Douglas Russell with Vertex were present via Zoom to give an update on the project. Council Member Shamblin asked if finishing buildings B & C will also include landscaping; Mr. Hobson stated that yes, it will be around A & C. Further stating that as much landscaping that can be done will be completed at that time. Council Member Greenough stated he drove by the worksite today and noticed the work crew was busy removing the wood paneling and asked how long the weatherization project will take; Mr. Russell stated that work starts next week and is expected to take three weeks. He explained the weatherization process and that the goal is November 1st to have all of the pieces come together. City Manager Wier asked Mr. Russell if building A & C will be weatherized by November? Mr. Russell answered in the affirmative and stated the plan is to work on the interior during the winter. Council Member Greenough asked if there is a contingency plan in place in case the weather is not appropriate for construction; Mr. Russell stated that the things planned are able to be done in inclement weather.

PUBLIC COMMENT PERIOD

The following members of the public addressed the Council:

Dave Zuber, Crescent City Rotary Club: the opening ceremony for a torch relay for Polio Torch Relay for this district is on October 2nd at 2pm at Battery Point Lighthouse. He invited the community to attend.

Sam Strait: asked if the Battery Point project is truly desired in the city. Feels the project does not match a small rural community due to its size.

CONSENT CALENDAR

1. **Warrant Claims List**
   - *Recommendation: Receive and file the warrant claims list for the period August 22, 2026 through September 4, 2026.*

2. **Council Minutes**
   - *Recommendation: Approve and adopt the September 8, 2026 meeting minutes of the City Council of the City of Crescent City.*

3. **Payroll Report**
   - *Recommendation: Receive and file the biweekly payroll reports for the period ending September 5, 2026 paid September 11, 2026.*

Doug Dye: asked for his public comments he had submitted via email for the last meeting regarding Rumiano Cheese to be included in the minutes in their full written form. (*City Clerk Altman advise Mr. Dye that all written public submitted by email before noon the day of the meeting are posted to the City's website alongside the agenda materials per posting procedure. The comment is additionally forwarded to the Council with copies available to the public at the meeting.)*

On a motion by Council Member Greenough, seconded by Council Member Altman, and carried on a 4-0 polled vote with Mayor Pro Tem Tinkler being absent, the City Council of the City of Crescent City adopted the consent calendar consisting of items 1-3 as presented.

PUBLIC HEARING - None

CONTINUING BUSINESS - None

NEW BUSINESS

4. Amendment 2 to Task Order 1 for Plan Review Services

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and authorize the City Manager to sign Task Order 1 Amendment 2 to the Professional Services Agreement with BPR Consulting Group LLC for Plan Review Support Services*
- *Approve and adopt Resolution No. 2026-61, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2026-27 BUDGET OF THE CITY OF CRESCENT CITY*

City Manager Wier reported to the Council the issues that the Battery Point project has had and that this Task Order will reflect changes to the project. Council Member Greenough asked how much of the structure has to be redone; City Manager Wier stated the damage is extensive and all of the buildings will need to be reinspected on site. Mr. Hobson stated that the work itself will be inspected by an Industrial Hygienist. All of the materials that have been damaged by the weather will be replaced. City Manager Wier outlined the Task Order charges in detail. Council Member Shamblin asked how this is revenue neutral; City Manager Wier stated that the City will receive $260k in revenue, the City will then pay BPR $82k for the labor associated with the project, further stating there has been an increase in labor and expenses. Part of the reason for that is Building Inspector Dan Minges is a retired annuitant and his time is limited (Dec. 31). It is expected to be cost neutral.

Doug Dye: stated it was caused by incompetence, gross negligence and totally avoidable; stated City Manager Wier was responsible.

Jody Mangum: stated that she has to see the project out of her home window and that the presentation did not instill confidence in her. Stated that the numbers in the staff report do not match what is in the amendment.

Tom Beers: stated that he had submitted a document to the Council; *City Clerk Altman stated the Council had received it via email;* he stated that this project has a lot of defects. Asked for the Council to consider all aspects before approving this item.

Dave Garcia: stated that this large project will address the housing needs in our community. Stated that things happen with projects that can gain knowledge for future housing projects.

Sam Strait: stated that this project is a fiasco and not well received in the community. Questioned where the people are coming from that have these housing needs.

Council Member Greenough asked about the discrepancy in the numbers as mentioned by Ms. Mangum. City Manager Wier explained that the Task Order shows two pieces for the compensation; item 1 being for the re-plan check for BPR as they get 70% of the plan check. Item 2 is for the increased valuation for buildings A and C. BPR's share of these two items is the $82k. Council Member Greenough asked about the transit funds and bus stops and if there have been any issues with funding by the State; Mr. Hobson stated that the criteria has been met for the funding and all requirements for funding have been adhered to. City Manager Wier clarified for

the community that this is not a City project; it is a project by a private developer on private land. City Manager Wier asked Housing Authority Executive Director Miller to explain the need for housing. Director Miller stated that the overwhelming amount of people that need this housing are local and have been here a long time. City Manager Wier asked if vouchers are going unused because we don't have the appropriate amount of housing; Director Miller answered in the affirmative; vouchers are being lost because of the lack of housing. This project will fulfill those needs and allow those vouchers to be used. City Manager Wier reiterated that this is not a City project is a private company with their own funding on privately owned property.

On a motion by Council Member Shamblin, seconded by Council Member Greenough, and carried on a 4-0 polled vote with Mayor Pro Tem Tinkler being absent, the City Council of the City of Crescent City approved and authorized the City Manager to sign Task Order 1 Amendment 2 to the Professional Services Agreement with BPR Consulting Group LLC for Plan Review Support Services and approved and adopted Resolution No. 2026-61, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2026-27 BUDGET OF THE CITY OF CRESCENT CITY.

5. Letter of Support for Pyke Field Improvement Project

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve a letter of support for the County of Del Norte's grant application for the Pyke Field Improvement Project*

Toni Self, Administrative Program Manager for Del Norte County, explained the project in detail and the reason for the need for the letter of support for a grant application. She gave a detailed overview of the repairs and improvements that will be made to Pyke Field. Council Member Greenough asked if how much funding is being sought; Manager Self said it would be between $5-8 million.

Jody Mangum: supported this project and the letter of support.

On a motion by Council Member Greenough, seconded by Council Member Shamblin, and carried on a 4-0 polled vote with Mayor Pro Tem Tinkler being absent, the City Council of the City of Crescent City approved a letter of support for the County of Del Norte's grant application for the Pyke Field Improvement Project.

6. Water System Computer Server Purchase

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Authorize the City Manager to sign a purchase order with Dell Technologies for the purchase of two servers for the Water system in the amount of $83,045*

City Manager Wier explained how the water system is operated by a specific program. IT Administrator Fritz Ludemann has explained that the servers need to be replaced now. This will fund two servers; this exceeds the City Manager's purchasing approval and is why it is before the Council this evening. He further explained the process for programming.

There were no comments from the public.

On a motion by Council Member Greenough, seconded by Council Member Shamblin, and carried on a 4-0 polled vote with Mayor Pro Tem Tinkler being absent, the City Council of the City of Crescent City authorized the City Manager to sign a purchase order with Dell Technologies for the purchase of two servers for the Water system in the amount of $83,045.

7. Request for Governor's Signature on AB 2059 (Wilson)

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve a letter requesting Governor Newsom's signature on AB 2059 (Wilson): California Environmental Quality Act: transportation impacts: vehicle miles traveled: mitigation*

City Manager Wier explained that this bill came to the Council in between Council meetings from Del Norte Local Transportation Executive Director Tamera Leighton. The Bill is an attempt to help rural communities in regard to critical transportation projects and the CEQA review involved in such projects. Currently, the evaluation has to do with miles traveled and in rural communities, the long distances we have to travel and the limited transit opportunities, puts us at a disadvantage. This Bill is to have rural communities evaluated differently. City Attorney Rice stated that the Bill would require the department to publish guidance on their website and to come up with the finer points on how this would work. The idea is to give rural communities more flexibility on the mitigation of the vehicle miles traveled CEQA analysis. Council Member Shamblin stated that there is a movement to have bills tailored to the rural areas.

There were no comments from the public.

On a motion by Council Member Shamblin, seconded by Council Member Greenough, and carried on a 4-0 polled vote with Mayor Pro Tem Tinkler being absent, the City Council of the City of Crescent City approved a letter requesting Governor Newsom's signature on AB 2059 (Wilson): California Environmental Quality Act: transportation impacts: vehicle miles traveled: mitigation.

CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports –** Mayor Pro Tem Tinkler and Council Member Greenough will be attending the League of California Cities Annual Conference this week.

- **Legislative Matters – None**

- **City Manager Report and City Council Directives –** City Manager Wier stated that Sea Cruise is upcoming. He further reported on the progress of the Front Street Storm Drain project. Thursday the 24th is the public meeting for the Downtown Revitalization Plan 5:30 p.m. Washington Fire Hall.

ADJOURNMENT

There being no further business to come before the Council, Mayor Wright adjourned the meeting at 7:17 p.m. to the regular meeting of the City Council of the City of Crescent City on Monday, October 5, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

ATTEST:

_____
Robin Altman, City Clerk/Administrative Analyst

City of Crescent City

Biweekly Payroll Report

Payroll Ending 09/19/2026

Pay Date 09/25/2026

Check Numbers: 111956-111961 (Plus Direct Deposits)

Home Dept.	Regular Pay	Overtime	Gross Pay	Employees	Notes
City Council (110)	1,409.85	-	1,409.85	5	
Administration (111)	25,035.42	831.45	25,866.87	6	
Finance (120)	19,302.24	157.53	19,459.77	7	
City Attorney (130)	6,161.88	-	6,161.88	1	
Fire (230)	18,362.72	3,669.64	22,032.36	5	
Police (240)	54,678.24	7,560.06	62,238.30	16	
Planning (313)	3,664.37	-	3,664.37	2	
Public Works (350)	68,181.71	1,747.06	69,928.77	27	
Recreation (450)	5,952.57	81.92	6,034.49	2	
Swimming Pool (480)	15,577.67	738.64	16,316.31	18	
Housing (490)	12,614.58	-	12,614.58	4	
	230,941.25	14,786.30	245,727.55	93	

Payroll summarized above according to employees' home departments. Actual costs of employees are charged to department / fund where work was performed.

CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: MARTHA D. RICE, CITY ATTORNEY

DATE: OCTOBER 5, 2026

SUBJECT: CALPERS DISABILITY RETIREMENT DETERMINATION DELEGATION

RECOMMENDATION

- Approve and adopt Resolution No. 2026-62, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY DELEGATING AUTHORITY UNDER GOVERNMENT CODE SECTION 21173 TO THE CITY MANAGER TO MAKE CERTAIN DISABILITY DETERMINATIONS

BACKGROUND

The City of Crescent City is a contracting agency with California Public Employees' Retirement System (CalPERS), which provides retirement benefits to City employees, including disability and industrial disability retirement. CalPERS retirement benefits and processes are heavily regulated in the Government Code and state regulations. When a CalPERS safety member (police or fire) applies for industrial disability retirement benefits, the City is required to determine whether the employee is "disabled" and whether such disability is "industrial" within the meaning of the Public Employee's Retirement Law. By statute this is the responsibility of the governing board, i.e., the City Council. The law does, however, allow the City Council to delegate this responsibility to any subordinate official or position.

ANALYSIS

The analysis of whether a particular employee is disabled and whether that disability is "industrial" is a fact specific inquiry that involves review and knowledge of the employee's job requirements, medical evaluations, including health history. The resolution presented this evening would delegate the authority to make these determinations to the City Manager. It is the opinion of staff that the City Manager is in the best position to make this decision on behalf of the City. The City Manager will consult with other City staff and insurance carrier representatives (as necessary) regarding the specific facts of each case. The City has had very few safety member industrial disability retirements over the years. However, delegating this authority to the City Manager would streamline the process.

FINANCIAL IMPACT

No fiscal Impact.

STRATEGIC PLAN ASSESSMENT

This report is consistent with the following 2016 Strategic Plan Goals:

GOAL 3: OBTAIN THE HIGHEST LEVELS OF ORGANIZATIONAL EXCELLENCE
D. Seek methods to create efficiencies and add additional value without compromising safety or performance.

ATTACHMENTS

1. Draft Resolution No. 2026-62

RESOLUTION NO. 2026-62

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY DELEGATING AUTHORITY UNDER GOVERNMENT CODE SECTION 21173 TO THE CITY MANAGER TO MAKE CERTAIN DISABILITY DETERMINATIONS

WHEREAS, the City of Crescent City ("Agency") is a contracting agency of the California Public Employees' Retirement System (CalPERS); and

WHEREAS, the Public Employees' Retirement Law requires that a contracting agency determine whether an employee of such agency in employment in which the employee is classified as a local safety member is disabled for purposes of the Public Employees' Retirement Law and whether such disability is "industrial" within the meaning of such Law; and

WHEREAS, the City Council of the City of Crescent City has determined upon legal advice that it may delegate authority under Section 21173 of the Government Code to make such determinations to the incumbent of the office/position of City Manager.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY, CALIFORNIA:

That the City Council of the City of Crescent City delegate and it does hereby delegate to the incumbent of the office/position of City Manager authority to make determinations under Government Code Section 21150-21157, inclusive, on behalf of the Agency, of disability and whether such disability is industrial and to certify such determinations and all other necessary information the Public Employees' Retirement System; and

BE IT FURTHER RESOLVED that such incumbent be and is authorized to make applications on behalf of the Agency for disability retirement of all employees and to initiate requests for reinstatement of such employees who are retired for disability.

APPROVED and ADOPTED and made effective the same day at a regular meeting of the City Council of the City of Crescent City held on the 5th day of October 2026 by the following polled vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Isaiah Wright, Mayor

ATTEST:

_____
Robin Altman, City Clerk

CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: LINDA LEAVER, FINANCE DIRECTOR

DATE: OCTOBER 5, 2026

SUBJECT: BUDGET-TO-ACTUAL SUMMARY AS OF AUGUST 31, 2026

RECOMMENDATION

- Receive and file budget-to-actual summary of the City's major operating funds for Fiscal Year 2026-27 as of August 31, 2026

BACKGROUND

In order to provide timely information to the City Council and to the public, the City's Finance Department has prepared the attached budget-to-actual reports. These reports provide a summary as of August 31, 2026 of the fiscal year-to-date revenues and expenses of the City's major operating funds: General Fund, Housing Authority Fund, RV Park Fund, Sewer Fund and Water Fund.

ITEM ANALYSIS

Finance Department staff is currently working to close the books for FY 2025-26, which ended June 30, 2026. During this process, many of the revenues and invoices received in July and August are accrued back to the prior fiscal year, resulting in July and August activity for the current year appearing very low. The data in the attached reports may change as the year-end process is finalized. Final results for FY 2025-26 will be presented to the Council later this year.

As of August 31, 2026, we are 17% through the fiscal year, with 83% of the year remaining. If revenues were received and expenditures made evenly throughout the year, there would be 83% of each budget line remaining. However, revenues and expenditures are not even throughout the year for many reasons. Many revenues are not received evenly throughout the year (particularly tax revenues and grant reimbursements), most expenses are not recorded until the invoice is received in the following month, and budgets may include large projects that have not yet been completed. In addition, the

Finance Department is currently working on closing the books for the fiscal year just ended, resulting in current year activity appearing low.

This report summarizes the actual revenues and expenditures for the year to date; additional information is provided in the budget-to-actual reports attached.

- **General Fund**

General Fund revenues show that 97% of the budgeted amount is yet to be received. This is dependent on the timing of when certain revenues are received. For example, most taxes, third party billings, and grant reimbursements are recorded quarterly. In addition, many revenues received in July and August 2026 are accrued back to Fiscal Year 2025-26. General Fund actual expenditures show that 87% of the budgeted amount is yet to be expended. For comparison, as of August last year, revenues were 98% remaining and expenditures were 89% remaining.

- **Housing Authority Fund**

The Housing Authority is funded by monthly disbursements from the federal government. At this point, actual revenues show 84% remaining to be received and actual expenditures have remaining amounts of 84%. For comparison, as of August last year, revenues were 84% remaining and expenditures were 84% remaining.

- **RV Park Fund**

Revenues collected by the Recreational Vehicle Park (RV Park) show 62% of operating revenues are remaining to be collected. RV Park revenues are highly seasonal, and most rental revenues are typically received in the summer months. Operating expenses in the RV Park show 84% of the budget left to be expended. For comparison, as of August last year, operating revenues were 66% remaining and operating expenses were 85% remaining.

- **Sewer Fund**

The Sewer Fund earns revenue primarily from charges to the users of its services. Actual revenues show 86% of the total operating revenue budget remaining to be collected. Operational expenses (not including debt service or capital improvements) show 88% of the budget remaining to be expended. For comparison, as of August last year, operating revenues were 84% remaining and operating expenses were 90% remaining.

- **Water Fund**

The Water Fund earns revenue primarily from charges for service. Actual revenues show 84% of the budget remaining to be collected and 82% of budgeted operational expenses (not including capital improvements) remaining to be

expended. For comparison, as of August last year, operating revenues were 82% remaining and operating expenses were 84% remaining.

- **Summary**

The following table summarizes the actual revenues and expenses for the City's five major operating funds, not including encumbrances:

	Budget	Actual	Remaining $	Remaining %
General Fund				
Revenue	10,594,469	284,845	10,309,624	97%
Expense	11,661,279	1,526,746	10,134,533	87%
Net	(1,066,810)	(1,241,901)		
Housing Fund				
Revenue	5,243,898	825,952	4,417,946	84%
Expense	5,398,413	859,770	4,538,643	84%
Net	(154,515)	(33,818)		
RV Park Fund				
Revenue	685,500	257,961	427,539	62%
Expense	727,242	116,890	610,352	84%
Capital Grant Revenue	819,542	-	819,542	100%
Capital Expense	998,945	167,491	831,455	83%
Net	(221,145)	(26,420)		
Sewer Fund				
Revenue	6,858,511	967,601	5,890,910	86%
Operating Expense	4,899,707	570,267	4,329,440	88%
Debt Service	1,697,663	1,697,663	-	0%
Transfer to Sewer CIP Fund	593,771	-	593,771	100%
Transfer to Equipment ISF	36,000	-	36,000	100%
Net	(368,630)	(1,300,329)		
Water Fund				
Revenue	4,075,515	648,574	3,426,941	84%
Operating Expense	3,504,143	627,855	2,876,288	82%
Transfer to Water CIP Fund	795,000	-	795,000	100%
Net	(223,628)	20,719		

- **Long-term Liabilities**

The City's long-term liability balances are included in the table below. Net Pension Liability, Net OPEB Liability, Compensated Absences, and Subscriptions Payable are updated annually during the audit process. These amounts below are from the most recent audit that has been completed (June 30, 2025). The Sewer Fund loan balance is updated when payments are made each July. This table does not include interfund balances (amounts owed from one City fund to another).

Liability	Fund	Balance	As of
Net Pension Liability	Multiple	13,260,280	6/30/2025
Net OPEB Liability	Multiple	670,734	6/30/2025
Compensated Absences	Multiple	994,317	6/30/2025
Subscriptions Payable	IT	95,794	6/30/2025
SRF Loan	Sewer	23,767,277	7/31/2026

Note that the fiscal year ended June 30, 2026, and City staff will be working to close the books for several months. In that process, some of the above figures could be revised. The June 2026 budget to actual report will be provided to the Council after the year end processing is completed.

FISCAL ANALYSIS

Preparation of this report is informational in nature and has no direct fiscal impact.

STRATEGIC PLAN ASSESSMENT

This report is consistent with Strategic Plan Goal 3 to “Maintain responsible fiscal management and accountability.”

ATTACHMENTS

1. Monthly budget-to-actual report as of August 31, 2026

City of Crescent City
FY 2026-27 General Fund Operating Report
As of August 31, 2026

% of Year Remaining: 83%

					Before Encumbrances			Including Encumbrances	
Description	**Notes**	**Budget**	**Actual**	**%**	**Remaining**	**%**	**Open Purchase Orders**	**Remaining**	**%**
Non-Departmental Revenue									
Tax Revenue	1	7,760,300	58,527	1%	7,701,773	99%	-	7,701,773	99%
Licenses & Permits		303,035	57,866	19%	245,169	81%	-	245,169	81%
Interest Income	2	100,000	445	0%	99,555	100%	-	99,555	100%
Lease-Rental Income		71,700	14,698	20%	57,002	80%	-	57,002	80%
Other Revenue		17,650	1,004	6%	16,646	94%	-	16,646	94%
Departmental Revenue									
City Manager		57,837	-	0%	57,837	100%	-	57,837	100%
Community Support		1,000	-	0%	1,000	100%	-	1,000	100%
Human Resources		35,423	-	0%	35,423	100%	-	35,423	100%
Grants / Econ Dev		262,000	32	0%	261,968	100%	-	261,968	100%
Fire	3	899,828	-	0%	899,828	100%	-	899,828	100%
Police		297,083	13,825	5%	283,258	95%	-	283,258	95%
Code Enforcement		100,000	-	0%	100,000	100%	-	100,000	100%
Building Inspection		175,050	45,367	26%	129,683	74%	-	129,683	74%
Planning		11,100	2,355	21%	8,745	79%	-	8,745	79%
Streets		213,942	18,026	8%	195,916	92%	-	195,916	92%
Parks		15,000	2,062	14%	12,938	86%	-	12,938	86%
Cultural Center		44,716	39,716	89%	5,000	11%	-	5,000	11%
Swimming Pool		228,805	30,923	14%	197,882	86%	-	197,882	86%
Revenue Total		**10,594,469**	**284,845**	**3%**	**10,309,624**	**97%**	**-**	**10,309,624**	**97%**
Non-Departmental Expenditures		214,330	-	0%	214,330	100%	127,330	87,000	41%
City Council		42,888	5,298	12%	37,590	88%	827	36,762	86%
City Manager		169,026	16,790	10%	152,236	90%	3,582	148,653	88%
Community Support		111,464	18,347	16%	93,117	84%	1,080	92,037	83%
City Clerk		65,457	9,157	14%	56,300	86%	960	55,340	85%
Human Resources		165,080	21,717	13%	143,363	87%	19,232	124,132	75%
Finance		396,737	68,417	17%	328,320	83%	11,869	316,452	80%
City Attorney		108,179	15,252	14%	92,927	86%	2,167	90,760	84%
Grants / Econ Dev		508,540	75,333	15%	433,207	85%	104,660	328,547	65%
Fire		1,888,318	196,046	10%	1,692,272	90%	18,069	1,674,203	89%

Description	Notes	Budget	Actual	%	Before Encumbrances Remaining	%	Open Purchase Orders	Including Encumbrances Remaining	%
Police		3,956,429	684,584	17%	3,271,845	83%	337,314	2,934,531	74%
Code Enforcement		134,356	24,698	18%	109,658	82%	-	109,658	82%
Building Inspection		161,603	24,664	15%	136,939	85%	31,994	104,945	65%
Planning		297,598	15,179	5%	282,419	95%	-	282,419	95%
Public Works Admin		181,660	28,379	16%	153,281	84%	1,080	152,201	84%
Streets		1,394,579	71,174	5%	1,323,405	95%	19,208	1,304,197	94%
Parks		612,378	95,689	16%	516,689	84%	31,031	485,658	79%
Cultural Center		196,356	12,381	6%	183,975	94%	4,721	179,254	91%
Swimming Pool		1,056,301	143,641	14%	912,660	86%	58,725	853,934	81%
Expenditure Total		**11,661,279**	**1,526,746**	**13%**	**10,134,533**	**87%**	**773,848**	**9,360,684**	**80%**
Net Operating Results		**(1,066,810)**	**(1,241,901)**						

Notes:

1 Sales tax and Measure S are received 2 months in arrears, so this report has no revenue for FY26-27 yet.
TOT is due quarterly, one month after the quarter ends. TOT is also highly seasonal.
Property taxes and in-lieu are received Dec, Jan, Apr, and May.

2 The majority of interest is received quarterly, the month after each quarter ends.

3 The majority of Fire revenue is for services to the Crescent Fire Protection District which is billed quarterly in arrears.

City of Crescent City
FY 2026-27 Housing Fund Operating Report
As of August 31, 2026

% of Year Remaining: 83%

					Before Encumbrances			Including Encumbrances	
Description	**Notes**	**Budget**	**Actual**	**%**	**Remaining**	**%**	**Open Purchase Orders**	**Remaining**	**%**
Revenue									
Housing Choice Voucher Program									
Housing Assistance Revenue		4,325,000	678,546	16%	3,646,454	84%	-	3,646,454	84%
Admin Revenue		557,446	98,155	18%	459,291	82%	-	459,291	82%
Mainstream Voucher Program									
Housing Assistance Revenue		276,480	41,867	15%	234,613	85%	-	234,613	85%
Admin Revenue		47,628	7,310	15%	40,318	85%	-	40,318	85%
Other Revenues									
Interest		3,000	74	2%	2,926	98%	-	2,926	98%
Port In - HAP		16,344	-		16,344		-	16,344	
Recovery - Admin		9,000	-	0%	9,000	100%	-	9,000	100%
Recovery - HAP		9,000	-	0%	9,000	100%	-	9,000	100%
Revenue Total		**5,243,898**	**825,952**	**16%**	**4,417,946**	**84%**	**-**	**4,417,946**	**84%**
Expenditures by Department									
City Manager		6,084	478	8%	5,606	92%	-	5,606	92%
Human Resources		8,730	1,072	12%	7,658	88%	-	7,658	88%
Finance		11,582	1,909	16%	9,673	84%	-	9,673	84%
City Attorney		2,777	54	2%	2,723	98%	-	2,723	98%
Housing Authority									
Housing Assistance Payments		4,617,824	764,864	17%	3,852,960	83%	-	3,852,960	83%
Admin		751,416	91,392	12%	660,024	88%	29,692	630,332	84%
Expenditure Total		**5,398,413**	**859,770**	**16%**	**4,538,643**	**84%**	**29,692**	**4,508,951**	**84%**
Net Operating Results		**(154,515)**	**(33,818)**						

City of Crescent City
FY 2026-27 RV Park Fund Operating Report
As of August 31, 2026

% of Year Remaining: 83%

					Before Encumbrances			Including Encumbrances	
Description	**Notes**	**Budget**	**Actual**	**%**	**Remaining**	**%**	**Open Purchase Orders**	**Remaining**	**%**
Revenue									
Interest		10,000	-	0%	10,000	100%	-	10,000	100%
Misc Sales		15,500	5,829	38%	9,671	62%	-	9,671	62%
Rental Revenue	1	660,000	252,132	38%	407,868	62%	-	407,868	62%
Revenue Total		**685,500**	**257,961**	**38%**	**427,539**	**62%**	**-**	**427,539**	**62%**
Operating Expenses by Department									
RV Park		613,463	106,003	17%	507,460	83%	79,977	427,483	70%
City Council		5,037	465	9%	4,572	91%	103	4,468	89%
City Manager		15,217	1,993	13%	13,224	87%	-	13,224	87%
City Clerk		7,677	864	11%	6,813	89%	120	6,693	87%
Human Resources		3,799	472	12%	3,327	88%	-	3,327	88%
Finance		68,109	5,509	8%	62,600	92%	518	62,082	91%
City Attorney		13,940	1,583	11%	12,357	89%	-	12,357	89%
Expense Total		**727,242**	**116,890**	**16%**	**610,352**	**84%**	**80,718**	**529,634**	**73%**
Net Operating Results		**(41,742)**	**141,071**						
Capital Grant Revenue		819,542	-	0%	819,542	100%	-	819,542	100%
Capital Expenses		998,945	167,491	17%	831,455	83%	28,270	803,185	80%
Net		**(221,145)**	**(26,420)**						

Notes:

1 Rental revenue is highly seasonal.

City of Crescent City
FY 2026-27 Sewer Fund Operating Report
As of August 31, 2026

% of Year Remaining: 83%

					Before Encumbrances			Including Encumbrances	
Description	**Notes**	**Budget**	**Actual**	**%**	**Remaining**	**%**	**Open Purchase Orders**	**Remaining**	**%**
Sewer Fund Revenue									
Interest	1	113,900	9	0%	113,891	100%	-	113,891	100%
Other Income	2	32,300	10,991	34%	21,309	66%	-	21,309	66%
Sewer Service		5,956,532	902,858	15%	5,053,674	85%	-	5,053,674	85%
Sewer Connections	3	387,280	48,410	13%	338,870	88%	-	338,870	88%
Sewer Lab	4	102,400	5,333	5%	97,067	95%	-	97,067	95%
County Collection System (CSA)	5	260,099	-	0%	260,099	100%	-	260,099	100%
Transfers In (Other Funds)		6,000	-	0%	6,000	100%	-	6,000	100%
Sewer Fund Revenue Total		**6,858,511**	**967,601**	**14%**	**5,890,910**	**86%**	**-**	**5,890,910**	**86%**
Sewer Fund Expenses by Dept									
City Council		55,069	12,037	22%	43,032	78%	827	42,204	77%
City Manager		149,621	37,742	25%	111,879	75%	-	111,879	75%
City Clerk		90,518	20,997	23%	69,521	77%	960	68,561	76%
Human Resources		27,080	6,809	25%	20,271	75%	-	20,271	75%
Finance		482,540	108,693	23%	373,847	77%	37,182	336,666	70%
City Attorney		81,121	19,482	24%	61,639	76%	1,084	60,556	75%
Econ Dev / Grants		71,543	18,829	26%	52,714	74%	270	52,444	73%
Sewer Lab		553,335	113,843	21%	439,492	79%	55,800	383,692	69%
WWTP Operations		2,369,815	39,803	2%	2,330,012	98%	138,302	2,191,710	92%
City Collection System		539,054	105,321	20%	433,733	80%	4,601	429,133	80%
County Collection System (CSA)		262,328	37,619	14%	224,709	86%	-	224,709	86%
WWTP Major Maintenance		217,683	49,093	23%	168,590	77%	-	168,590	77%
Operating Expense Total		4,899,707	570,267	12%	4,329,440	88%	239,025	4,090,415	83%
Debt Service	6	1,697,663	1,697,663	100%	-	0%	-	-	0%
Transfers to Sewer CIP Fund		593,771	-	0%	593,771	100%	-	593,771	100%
Transfers to Equipment ISF		36,000	-	0%	36,000	100%	-	36,000	100%
Sewer Fund Expense Total		**7,227,141**	**2,267,929**	**31%**	**4,959,211**	**69%**	**239,025**	**4,720,186**	**65%**
Net Sewer Fund Results		**(368,630)**	**(1,300,329)**						

Description	Notes	Budget	Actual	%	Before Encumbrances Remaining	Before Encumbrances %	Open Purchase Orders	Including Encumbrances Remaining	Including Encumbrances %
Sewer CIP Revenues									
Transfers In (from Sewer Fund)		593,771	-	0%	593,771	100%	-	593,771	100%
Grant Revenue		1,156,757	-	0%	1,156,757	100%	-	1,156,757	100%
Interest	1	50,000	-	0%	50,000	100%	-	50,000	100%
Sewer CIP Revenue Total		**1,800,528**	**-**	**0%**	**1,800,528**	**100%**	**-**	**1,800,528**	**100%**
Sewer CIP Expenses									
RBC Gear Box		127,000	-	0%	127,000	100%	-	127,000	100%
Boiler		228,000	-	0%	228,000	100%	-	228,000	100%
Influent Gate		35,000	5,254	15%	29,746	85%	-	29,746	85%
Primary Influent Valves		120,000	-	0%	120,000	100%	-	120,000	100%
Influent Pump		151,000	-	0%	151,000	100%	-	151,000	100%
Gas Flare		79,000	-	0%	79,000	100%	-	79,000	100%
Primary Buildings		28,000	-	0%	28,000	100%	-	28,000	100%
Chemical Pumps		56,000	-	0%	56,000	100%	-	56,000	100%
WWTP Improvements		1,156,757	-	0%	1,156,757	100%	-	1,156,757	100%
Front St Sewer Main		27,200	-	0%	27,200	100%	27,200	-	0%
City Sewer Mains		460,800	-	0%	460,800	100%	-	460,800	100%
Sewer CIP Expense Total		**2,468,757**	**5,254**	**0%**	**2,463,503**	**100%**	**27,200**	**2,436,303**	**99%**
Net Sewer CIP Results		**(668,229)**	**(5,254)**						

NOTES:

1 Most interest is received quarterly.
2 NSF and late fees for all utility accounts are recorded here and then allocated between water and sewer at the end of the year.
3 Actual results depend on the number of connections requested.
4 Internal lab services are billed quarterly; external customers are billed the month following service.
5 Amounts depend on actual expenditures, will be billed to County.
6 Annual debt service payment is made in July.

City of Crescent City
FY 2026-27 Water Fund Operating Report
As of August 31, 2026

% of Year Remaining: 83%

Description	Notes	Budget	Actual	%	Before Encumbrances Remaining	Before Encumbrances %	Open Purchase Orders	Including Encumbrances Remaining	Including Encumbrances %
Water Fund Revenue									
Interest		90,744	54	0%	90,690	100%	-	90,690	100%
Rental Revenue	1	-	4,107		(4,107)		-	(4,107)	
Other Revenue	2	32,300	-	0%	32,300	100%	-	32,300	100%
Water Services		3,740,194	616,438	16%	3,123,756	84%	-	3,123,756	84%
Water Connections	3	153,000	27,975	18%	125,025	82%	-	125,025	82%
Water CSD Admin Revenue		3,300	-	0%	3,300	100%	-	3,300	100%
Other Reimbursements		55,977	-	0%	55,977	100%	-	55,977	100%
Water Fund Revenue Total		**4,075,515**	**648,574**	**16%**	**3,426,941**	**84%**	**-**	**3,426,941**	**84%**
Water Fund Expenses by Department									
City Council		53,966	11,627	22%	42,339	78%	827	41,511	77%
City Manager		146,315	36,165	25%	110,150	75%	-	110,150	75%
City Clerk		82,037	18,457	22%	63,580	78%	960	62,620	76%
Human Resources		30,011	7,360	25%	22,651	75%	-	22,651	75%
Finance		459,382	113,526	25%	345,856	75%	34,162	311,693	68%
City Attorney		72,327	16,857	23%	55,470	77%	1,084	54,387	75%
Econ Dev / Grants		63,503	16,431	26%	47,072	74%	270	46,802	74%
Water Operations		2,508,377	396,506	16%	2,111,871	84%	138,729	1,973,142	79%
Water CSD		88,225	10,925	12%	77,300	88%	-	77,300	88%
Operating Expense Total		3,504,143	627,855	18%	2,876,288	82%	176,032	2,700,256	77%
Transfers to Water CIP Fund		795,000	-	0%	795,000	100%	-	795,000	100%
Water Fund Expense Total		**4,299,143**	**627,855**	**15%**	**3,671,288**	**85%**	**176,032**	**3,495,256**	**81%**
Net Water Fund Results		**(223,628)**	**20,719**						

Description	Notes	Budget	Actual	%	Before Encumbrances Remaining	Before Encumbrances %	Open Purchase Orders	Including Encumbrances Remaining	Including Encumbrances %
Water CIP Revenues									
Transfers In (from Water Fund)		795,000	-	0%	795,000	100%	-	795,000	100%
Interest		50,000	-	0%	50,000	100%	-	50,000	100%
Grant Revenue		695,122	-	0%	695,122	100%	-	695,122	100%
Water CIP Revenue Total		**1,540,122**	**-**	**0%**	**1,540,122**	**100%**	**-**	**1,540,122**	**100%**
Water CIP Expenses									
Amador Tank		30,000	-	0%	30,000	100%	-	30,000	100%
Washington Tank		100,000	-	0%	100,000	100%	-	100,000	100%
Chlor Generator		140,000	-	0%	140,000	100%	-	140,000	100%
Front St Water Main		225,490	-	0%	225,490	100%	225,490	-	0%
Surge Protection		746,271	-	0%	746,271	100%	565,812	180,459	24%
Automatic Meter Reading		790,074	68,033	9%	722,041	91%	29,549	692,492	88%
Water Mains		34,367	-	0%	34,367	100%	-	34,367	100%
Ground Source Well		648,107	-	0%	648,107	100%	7,326	640,781	99%
Water CIP Expense Total		**2,714,309**	**68,033**	**3%**	**2,646,276**	**97%**	**828,177**	**1,818,099**	**67%**
Net Water CIP Results		**(1,174,187)**	**(68,033)**						

NOTES:

1 Cell tower rent.

2 NSF and late fees are allocated at the end of the year.

3 Includes both the connection fee and charges for equipment/materials related to the connection. Actual results depend on connections requested.

CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: DAVID YEAGER, PUBLIC WORKS DIRECTOR
JAMES QUEEN, ENGINEERING PROJECT MANAGER

DATE: OCTOBER 5, 2026

SUBJECT: COUNTY SERVICE AREA BUDGET ADJUSTMENT FOR THE ROY LIFT STATION GENERATOR REPLACEMENT

RECOMMENDATION

- Approve and adopt Resolution No. 2026-63, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2026-27 BUDGET OF THE CITY OF CRESCENT CITY

BACKGROUND

As a result of the relatively flat terrain in and around Crescent City, a large number of lift stations are required to transport City and County wastewater to the wastewater treatment plant (WWTP). Of the twenty-one lift stations feeding the WWTP, six are owned by the City and fourteen are owned by County Service Area No. 1. The Oregon lift station serves both jurisdictions and maintenance expenses are split 18%/82% between the City/CSA. Pursuant to an agreement with County Services AREA No. 1, the City maintains the CSA's lift stations as well as the City's lift stations.

When there is a power outage, the lift stations are supplied with power through generators. Many of the lift stations rely on portable generator power, which the City supplies during localized or widespread power outages. A few of the lift stations do have on-site generators available. The CSA is acquiring and installing generators at their lift stations as funding allows.

ITEM ANALYSIS

The lift station located at Roy Avenue and Humboldt Road does have a permanent generator which has exceeded its intended life expectancy. As the low point to the Bertch Ocean View area, this lift station is essential for a large portion of the County sewer system. The generator at this lift station recently had a catastrophic failure. The City has had to place one of the portable generators at this location during the most recent localized power outage. The County recently purchased a generator with grant funding and would like it to be installed at the Roy lift station. The City received an all-inclusive

bid from Northridge Electric to install the generator supplied by the CSA for a cost of $38,082.

FISCAL ANALYSIS

City staff is requesting a budget adjustment to increase the Sewer Fund revenue and expense budget in equal amounts to cover the revenue generated by billing the CSA and the expense of the Northridge contract in the amount of $38,082 for installation of a generator at the Roy lift station. All costs associated with the repair and maintenance of CSA sewer lift stations, including the amount requested above, is reimbursed by the County. Any expenses for miscellaneous materials or public works staff time associated with this project will also be billed to the CSA.

STRATEGIC PLAN ASSESSMENT

GOAL 1: SUPPORT QUALITY SERVICES, COMMUNITY SAFETY, AND HEALTH TO ENHANCE THE QUALITY OF LIFE AND EXPERIENCE OF OUR RESIDENTS AND VISITORS

A. Enhance collaboration with other agencies and the community to better aid the public
D. Provide and maintain an efficient, adequate infrastructure to provide for both current and future community needs

ATTACHMENTS

1. Draft Resolution No. 2026-63 (budget amendment)
2. Northridge Electric Generator Installation Proposal

RESOLUTION NO. 2026-63

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2026-27 BUDGET OF THE CITY OF CRESCENT CITY

WHEREAS, the budget for the fiscal year beginning July 1, 2026, as submitted by the City Manager, was reviewed by the City Council and a public hearing was held thereon the 15th day of June 2026; and

WHEREAS, the City Council adopted said budget by way of Resolution No. 2026-47 and has the authority to amend said budget from time to time; and

WHEREAS, Del Norte County is the owner and financially responsible for the maintenance of the County Service Area No. 1 (CSA) lift stations; and

WHEREAS, the City has an agreement with County Service Area No. 1 to maintain and repair all of the CSA's sewer lift stations, and the CSA agrees to reimburse the City for all related expenses including the labor, equipment, materials and contracts necessary to maintain the functionality of the lift stations; and

WHEREAS, the installation of the County-owned generator at the Roy Avenue lift station in CSA No. 1 requires the City's CSA Sewer Fund budget be increased by an equal amount of revenues and expenditures the contractor to install the generator; and

WHEREAS, fulfillment of these priorities requires an amendment to the operating budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AS FOLLOWS:

1. That the Fiscal Year 2026-27 City of Crescent City Annual Budget is hereby amended and appropriated in the amounts identified below:

	Revenue Increase (Decrease)	Expenditure Increase (Decrease)
Sewer Fund	$38,082	$38,082

APPROVED and ADOPTED and made effective the same day at a regular meeting of the City Council of the City of Crescent City held on the 5th day of October 2026 by the following polled vote:
AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Isaiah Wright, Mayor

ATTEST:

_____
Robin Altman, City Clerk

NORTHRIDGE ELECTRIC
CA. Lic. 475834
Quality You Can Trust

1279 2nd St. Suite A
Crescent City, CA 95531
(707) 464-7790

PROPOSAL FOR ELECTRICAL WORK

Contract Requirements for Service and Repair or Home Improvement

TO: City of Crescent City; Attn: Dan Borges

JOB: Install Customer-Supplied Generator at Roy Avenue & Humboldt Road Pump Station, Crescent City, CA 95531

Dear Dan,

We hereby propose to furnish all material, labor, required submittals, tools and equipment necessary for the completion of electrical work as stated under the "Description of Project and Materials to Be Installed" for either a Service and Repair, Home Improvement Contract, or Estimated Contract Price.

☐ A "**Service and Repair contract**" means an agreement between a contractor, whether a general contractor or a specialty contractor, who is licensed and a customer, homeowner, or tenant (also referred to as "Buyer") for the performance of a home improvement as defined in Section 7151, that conforms to the following requirements:

a) The contract amount is seven hundred fifty dollars ($750.00) or less.
b) The prospective buyer-initiated contact with the contractor to request the work.
c) The contractor does not sell the buyer goods or services beyond those reasonably necessary to take care of the particular problem that caused the buyer to contact the contractor.

☐ "**Home Improvement Contract**" is estimated by a time and material basis followed by the estimated contract amount in dollars and cents (over $750.00). Remember, "contract" means to "agree". Home improvement is the repairing, remodeling, altering, converting, modernizing or adding to residential Property. The set labor rate is computed in increments of every half hour to hourly basis. The actual contract amount of a time and materials contract will not be less than the amount quoted below, however, may also not exceed the estimated contract amount without written authorization from the buyer.

☒ "**Estimated Contract Price**" is estimated by a time and material basis followed by the estimated contract amount in dollars and cents (over $750.00). Remember, "contract" means to "agree" to the repairing, remodeling, altering, converting, modernizing or adding to Commercial or Industrial Property. The set labor rate is computed in increments of every half hour to hourly basis. The actual contract amount of a time and materials contract will not be less than the amount quoted below, however, may also not exceed the estimated contract amount without written authorization from the buyer.

Description of Project and Materials to be Used and Equipment to Be Installed is as follows:

- Remove customers' existing Cummins Onan generator and automatic transfer switch.
- Deliver removed parts back to City of Crescent City Corporation Yard for disposal by customer.
- Install customer-provided C45–N6 45kW Cummins generator and freestanding automatic transfer switch.
- Upgrade/enlarge the propane fuel line, concrete mounting pads, control circuit wiring, phase conductors, and conduits as needed for new generator and automatic transfer switch installation.
- Extend existing fence line out approximately 5 feet for new generator size requirements and proper airflow.
- All trenching and backfill included.
- Prevailing wage rates apply.

- An electrical permit, if required by the City of Crescent City, and/or any plans or specifications is not included in the "Contract Amount" below, but can be added upon request for an additional fee.

- Many Northridge Electric, LLC manufacturing partners and suppliers have advised that until further notice they reserve the right to amend the delivery date, the price, the scope or quantity of supply and/or other terms and conditions set out in their offer or quotation to the extent affected by the COVID-19 pandemic. Please be advised that Northridge Electric, LLC considers any COVID-19 related changes imposed by manufacturers and suppliers as outside its reasonable control and subject to Force Majeure provisions.
    - Please initial here to acknowledge: _____

All material is guaranteed to be as specified or equal, and the above work to be performed in accordance with the drawings and specification submitted or received for the above work, and completed in a timely manner, also known as the **"Agreed Consideration for the Work"** or **"Contract Amount"** for the sum of:

Thirty-Eight Thousand, Eighty-Two Dollars and Zero Cents
($38,082.00)

Payment is to be made: ☐ 10% Deposit of $_____ with Balance Due Upon Completion
☒ 100% Paid on Day of Completion
☐ 70% Due Upon Completion of Rough with 30% Balance Due At Completion of Finish
☐ Monthly Draws

_____ The law requires that the contractor offer you any parts that were replaced during the proposed work. If you would like to keep your original parts, please initial here.

_____ If you do not want the parts, please initial here authorizing the contractor to take replaced parts.

Disposal of any fluorescent lamps and/or fixtures will be an additional charge of $5.85 per lamp and/or fixture, due to the Mercury content.

☐ YES Please mark "YES" if you would like Northridge Electric to dispose of lamps and/or fixtures.
☐ NO Please mark "NO" if you would like to dispose of them yourself.

"**The work is Completed**" means that all of the conditions that caused the buyer to contact the contractor for service and repairs have been fully corrected and, if applicable, the building department has accepted and approved the corrective work.

"Change Order Requests" are any alteration or deviation from the above specifications involving extra costs and will be executed only upon written orders. Change Orders, also referred to as "extras" will become an additional charge over and above the original proposal. These additions and/or changes must be signed or acknowledged by both parties. Please note: Even if the Contractors fails to comply with all "Change Order" requirements, that the customer or homeowner may still have to pay for the additional work.

"Your Rights to Cancel <u>Before Work Begins</u>" means that you, the buyer, have the right to cancel this contract until 1) you receive a copy of this contract signed and dated by you and the contractor; and 2) <u>before</u> the contractor starts the work. However, even if the work has begun you, the buyer, may still cancel the contract by mailing, faxing or delivering a written notice to the contractor at the contractor's place of business within three business days for any of the following reasons: 1) You may cancel the contract if you did not initiate contact with the contractor to request the work, and 2) if the contractor sold you goods or services beyond those reasonably necessary to take care of the particular problem that caused you to contact the contractor. The cancellation of work should include your name, address, date and reason for the cancellation of contract. If work has already begun, you must make available to the contractor at your residence, any material and/or equipment delivered to you under this contract in substantially as good condition as you received it. If you fail to make the goods available to the contractor, or if you agree to deliver the goods to the contractor and fail to do so, then you remain liable for any performance of all obligations for labor and materials under the contract.

All agreements are contingent upon strikes, accidents, weather, or delays beyond our control. Contractor is to carry all necessary insurance for above work including General Liability Insurance and Workers' Compensation Insurance.

"Certificate of General Liability Insurance" & "Workers Compensation Insurance" - Contractor is insured for General Liability Insurance through Rockingham Casualty / Western Valley Insurance Association, Inc. located at 1090 3rd Street, Crescent City, CA 95531. You may call the insurance carrier at 707-465-5999 to check the contractor's insurance coverage information. Commercial General Liability Insurance can protect against third-party bodily injury and accidental property damage. It is not intended to cover the work the contract performs. Northridge Electric is self-insured and also carries Workers' Compensation insurance for all employees through Employers Preferred Insurance / Orr & Associates Insurance Services located at 28780 Single Oak Drive, Ste. 255, Temecula, CA 92590. You may call the insurance carrier at 800-311-3081.

Contractors are required by law to be licensed and regulated by the Contractors State License Board, which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of the alleged violation. Any questions concerning the contractor may be referred to the Registrar, Contractors State License Board, P.O. Box 26000, Sacramento, CA 95826.

"Finance Charges" for past due invoices are subject to a Finance Charge of 2% each month on the total amount owed. To avoid Finance Charges please pay promptly.

"Notice to Owner or Buyer". "Under the California Mechanics' Lien Law, any contractor, subcontractor, laborer, supplier, other person or entity who helps to improve your property, but is not paid for his or her work or supplies, has a right to place a lien on your home, land, or property where the work was performed, and to sue you in court to obtain payment." This means that after a court hearing, your home, land, and property could be sold by a court officer and the proceeds of the sale used to satisfy what you owe. This can happen even if you have paid your contractor in full if the contractor's subcontractors, laborers, or supplies remain unpaid. A Lien Release Notice must be furnished to the consumer on request after payment is made.

Advanced notice, if possible, of the projected start date would be appreciated so that proper scheduling and ordering of material can be made. Under some circumstances we require three weeks notice before any work can commence.

This proposal may be withdrawn by us if not accepted within 30 days.

Respectfully submitted,

_____ Date 05-26-2026

Scott Kinikin, Office Manager of Northridge Electric

ACCEPTANCE OF PROPOSAL (BUYER)

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted by _____ Date _____

Signature

_____

Please Print Name

"Warning to buyer: if you sign the contract which accompanies this notice, you will be putting up your home as security. This means that your home could be sold without your permission and without any court action if you miss any payment required by this contract. Please refer to Page 3, Paragraph 3 regarding California Mechanic's Lien Law.

"State law requires anyone who contacts to do construction work to be licensed by the Contractors State License Board in the licenses category in which the contractor is going to be working, if the total price of the job is $400.00 or more (including labor and materials)."

"Licensed contractors are regulated by laws designed to protect the public. If you contract with someone who does not have a license, the Contractors State License Board may be unable to assist you with a complaint. Your only remedy against an unlicensed contractor may be in civil court, and you may be liable for damages arising out of any injuries to the contractor or his or her employees."

"You may contact the Contractors State License Board to find out if this contractor has a valid license. The Board has complete information on the history of licensed contractors, including any possible suspensions, revocations, judgments, and citations. The Board has offices throughout California. Please check the government pages of the White Pages for the office nearest you or call 1-800-321-CSLB for more information."

"ARBITRATION OF DISPUTES"

NOTICE: By signing the contract that accompanies this notice, you are agreeing to have any dispute arising out the matters included in the Arbitration of Disputes provision decided by a neutral arbitration as provided by California Law and you are giving up any rights you might possess to have the dispute litigated in a court or jury trial. You are also giving up your judicial rights to discovery and appeal, unless those rights are specifically included in the Arbitration of Disputes Provision. If you refuse to submit to arbitration after agreeing to this provision, you may be compelled to arbitrate under the authority of the business and professions code or other applicable laws. Your agreement to this arbitration provision is voluntary.

Northridge Electric
1279 2nd Street, Suite A
Crescent City, CA 95531
707-464-7790

PRELIMINARY INFORMATION

Please provide the following mandatory information if you wish to proceed and have signed above to accept this proposal:

Jobsite or Location:

_____
Physical Address, APN, and/or Description of Site Sufficient for Identification

Owner or Reputed Owner:

_____
First and Last Name

_____
Phone Number

_____
Physical Address

_____
Mailing Address (if different)

Prime, Reputed, or Original Contractor (required if applicable):

_____
First and Last Name

_____
Phone Number

_____
Physical Address

_____
Mailing Address (if different)

Construction Lender or Reputed Construction Lender (required if applicable):

_____
First and Last Name

_____
Phone Number

_____
Physical Address

_____
Mailing Address (if different)

CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: BRIDGET LACEY, GRANTS AND ECONOMIC DEVELOPMENT MANAGER

DATE: OCTOBER 5, 2026

SUBJECT: MEMORANDUM OF AGREEMENT WITH THE CRESCENT CITY – DEL NORTE CHAMBER OF COMMERCE

RECOMMENDATION

- Hear staff report
- Technical questions from Council
- Receive public comment
- Further Council discussion
- Approve and Authorize the City Manager to sign an Agreement with the Crescent City – Del Norte Chamber of Commerce for the operation of the City's Visitor Center and related economic development, tourism promotion, and community support services.

BACKGROUND

The City of Crescent City has historically partnered with the Crescent City-Del Norte County Chamber of Commerce to provide visitor information services, promote tourism, support local businesses, and assist with economic development initiatives that benefit the community. As part of this partnership, the City provides financial support and allows the Chamber to occupy City-owned facilities rent-free in exchange for services that would otherwise need to be provided directly by City staff or through contracted services.

The Chamber serves as the primary visitor information center for the community, welcoming thousands of visitors annually and providing information regarding local attractions, lodging, dining, recreation opportunities, events, and community resources. The organization also serves as a resource for existing businesses, entrepreneurs, residents, and potential investors seeking information about the community.

To ensure accountability and establish clear expectations regarding the City's investment, staff have negotiated an agreement outlining the services to be provided by the Chamber, the funds and resources to be contributed by the City, and the public benefits received by the City.

ITEM ANALYSIS

Under the proposed agreement, the City will provide:

- An annual financial contribution of $107,000 ($22,000 for cost of running the Visitor Center, $5,000 for fireworks, and $80,000 for the Del Norte Visitor Bureau services);
- Rent-free use of the Visitor Center facility and associated City-owned property;
- Utilities and/or maintenance support, as applicable; and
- City staff support for events.

In return, the Chamber will provide a range of services that directly support the City's economic development and tourism objectives, including:

Visitor Center – operates with the mission of extending visitor stays within Del Norte County.

- Operate the City's Visitor Center during established business hours;
- Provide visitor information, maps, brochures, and referrals;
- Promote local attractions, businesses, recreational opportunities, and events;
- Track visitor inquiries and visitation statistics and provide periodic reports to the City.

Fourth of July – coordinate, organize, and oversee the event, including the Deck Party, Parade, Festivities in the Park, and professional aerial light show (fireworks, drones, etc.)

Visitor Bureau – operate with the mission of bringing the next new visitor to Del Norte County.

- Market Crescent City as a visitor destination through print, digital, and social media channels;
- Participate in regional tourism partnerships and destination marketing efforts;
- Assist in the promotion of City-sponsored events and community activities;
- Maintain visitor-focused information on the Chamber's website and marketing materials.

FISCAL ANALYSIS

The City's contribution under the proposed MOU consists of an annual allocation of $107,000 and the provision of rent-free occupancy and use of utilities at the Visitor Center facility. The estimated value of the rent and utilities is approximately $29,000 annually.

The services provided by the Chamber leverage these City resources to support tourism promotion, visitor services, and economic development activities that would otherwise require additional City staffing or contracted services.

STRATEGIC PLAN ASSESSMENT

This action is consistent with the following 2016 Strategic Plan Goals:

- Goal 1(E): Target economic development improvements that provide additional benefit by enhancing the quality of life for residents
- Goal 2(D): Collaborate with other jurisdictions and nonprofits to maximize regional effectiveness and amplify funding opportunities
- Goal 2(E): Create an environment that is conducive to attracting and retaining strong, sustainable businesses that reflect community needs and culture
- Goal 2(F)(9): Expand on the success of grant funding by maximizing utilization of opportunities with corresponding community needs

ATTACHMENTS

1. Memorandum of Agreement

MEMORANDUM OF AGREEMENT
BETWEEN THE CITY OF CRESCENT CITY
AND THE CRESCENT CITY – DEL NORTE CHAMBER OF COMMERCE

This Memorandum of Agreement ("Agreement" or "MOA") is entered into by and between the City of Crescent City, a California municipal corporation ("City"), and the Crescent City Del Norte County Chamber of Commerce, a non-profit organization ("Chamber"). CITY and Chamber are referred to individually as a "Party" and collectively as the "Parties."

WHEREAS, the City desires to promote economic development, tourism, business retention and attraction, and a favorable business climate within the City for the benefit of its residents and the broader community; and

WHEREAS, the Chamber is organized and operated to advance the commercial, industrial, professional, and civic interests of the Crescent City – Del Norte business community and to promote economic prosperity in the region; and

WHEREAS, the City has determined that providing financial support to the Chamber to carry out specified services serves a valid public purpose by fostering economic vitality, job creation, business support, and community engagement; and

WHEREAS, the Parties desire to memorialize the terms and conditions under which the City will provide a financial contribution to the Chamber in exchange for the Chamber's performance of the services and obligations described herein.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and conditions set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1.0 TERM OF AGREEMENT

1.1 TERM. This Agreement shall be for a term of one year commencing on the 1st day of July 2026 ("Effective Date") and shall automatically renew for successive one (1) year terms until terminated pursuant to Article 5.0.

1.2 SURVIVAL. The provisions of Articles 7.0 (Indemnification), 8.0 (Insurance), and 9.0 (General Provisions), along with any obligations that accrued prior to termination or expiration, shall survive the expiration or termination of this Agreement.

2.0 SCOPE OF CHAMBER SERVICES

2.1 PUBLIC PURPOSE. The Parties acknowledge and agree that the Chamber Services funded under this Agreement serve a valid public purpose by promoting economic development, supporting local businesses, attracting

new businesses and investment, increasing employment opportunities, enhancing tourism, and contributing to the overall economic vitality and quality of life in the City.

2.2 CHAMBER SERVICES. In consideration of the Contribution, the Chamber shall perform the following services, activities, and deliverables:

(a) Visitor Center. The Chamber shall operate the Visitor Center, which shall be open at a minimum of five days a week. The Chamber shall provide adequate staffing and maintain appropriate informational materials designed to encourage extended visitor stays within Del Norte County. The Chamber shall collaborate with Redwood National and State Parks to provide visitors with comprehensive information to enhance their experience, including, but not limited to, lodging, dining establishments, attractions, and recreational opportunities. The Chamber shall further provide maps and informational materials as the budget allows regarding regional and outbound travel routes originating within Del Norte County to assist visitors in planning subsequent travel.

(b) Fourth of July Events. The Chamber shall coordinate, organize, and oversee the Fourth of July events, including the Deck Party, Parade, Festivities in the Park, and professional aerial light show (fireworks, drones, etc).

(c) Additional Community Events The Chamber shall coordinate, organize, and oversee several other community events such as the Annual Sea Cruise, Economic Summit, and Annual Awards Banquet at their sole discretion. The Chamber reserves the right to adjust all events as necessary. All authority and final decisions regarding these Chamber events shall remain under the purview of the Chamber of Commerce Board of Directors.

(d) Del Norte Visitor Bureau (VB). The Chamber shall coordinate and manage the Del Norte Visitor Bureau with the mission statement of Bringing the Next New Visitor to Del Norte County. This scope of work will include, but is not limited to, the following, in conjunction with a full service advertising agency.

(1) Paid Media Buys & Social Media Marketing, including Facebook, Instagram, TikTok, Reddit, and other new digital channels for paid campaigns.

(2) Marketing Services – campaigns, content development, Visit California initiatives, email marketing, media buying & placement, creative direction, copywriting & design, print &

digital ad design, production, video production & photo editing, VB meetings and annual presentations to the County, City and Harbor.

(3) Website Services – ongoing analysis, content updates & strategy, search engine optimization, support to generate free traffic (organic) and paid traffic. Responding to visitor questions, user-experience enhancement, monthly hosting and maintenance, SSL, ongoing updates to business listings, event calendar listing and management, professional data reporting, all needed licenses and permits.

(4) Public Relations Services – pitching to select writers, influencers, content creators and publications, marketing agreements/contracts, press submissions, press trips and partner engagement, fulfil media and photo requests, professional PR content, data reporting.

(5) Accounting and budget management, cost analysis, financials and clear reporting to Visitor Bureau Board of Directors.

(6) Film Commission Management Services – clear communication with the Film Commission to ensure Del Norte – Crescent City is represented by the Humboldt – Del Norte Film Commission.

(7) North Coast Tourism Council (NCTC) Marketing Co-op, also known as North of Ordinary, serve on their Board of Directors and coordinate a joint budget under the direction and rules of engagement set forth by Visit California. Represent Del Norte region at a minimum of 4 meetings per year.

(8) Owned Photo & Video Assets – oversee a library of photo and video assets that represent Crescent City and Del Norte County, with on-going outreach to professionals who record our region with digital artwork.

(9) Travel Trade – Attend and oversee Visit California Outlook Forum, Bay Area Travel Show, Cal Travel, and other trade shows as budget allows. Swag items, press materials, collateral, promotional items and press coverage.

(10) Misc. and Opportunities – Hosting for travel writers, Influencers, media and content creators, set itineraries and

arrange guides, push out new attractions, events, opportunities for earned media.

(11) Track earned and paid media.

2.3 REPORTS ON ACTIVITIES. The Chamber shall present the City with reports summarizing activities, visitation statistics, event outcomes, and financial expenditures related to the Visitor Bureau and Welcome Center operations, events and activities.

2.4 COLLABORATION WITH CITY. The Chamber shall coordinate and collaborate with City staff, including the City Manager, to ensure alignment of the Chamber Services with the City's economic development strategy and policy priorities as well as event planning and logistics.

2.5 POLITICAL ACTIVITY RESTRICTIONS. The Chamber shall not use any portion of the Contribution to support or oppose candidates for public office, ballot measures, or political campaigns, or to engage in partisan political activity. The Chamber may engage in nonpartisan voter education and civic engagement activities consistent with its tax-exempt status.

2.6 RECORDS. The Chamber shall maintain complete and accurate records, books, and accounts related to the performance of the Chamber Services and the expenditure of the Contribution in accordance with generally accepted accounting principles. The Chamber shall retain such records for a minimum of 5 years following the expiration or termination of this Agreement, or for such longer period as may be required by law.

2.7 COUNCIL REPRESENTATION. During the term of this Agreement, the City Council shall be allowed to select one of its members to serve on the Chamber board of directors with full voting privileges.

2.8 BROWN ACT. The Chamber acknowledges that meetings of the Chamber of Commerce Board of Directors and all standing committees are subject to the Ralph M. Brown Act (California Government Code section 54950 et seq.).

3.0 CITY CONTRIBUTION AND PAYMENT

3.1 CASH CONTRIBUTION. Subject to the terms and conditions of this Agreement, the City agrees to pay the Chamber a total annual cash contribution of One Hundred Seven Thousand Dollars ($107,000.00) for the Term ("Cash Contribution"). The Cash Contribution is to be paid in quarterly installments within 30 days of receiving an invoice from the Chamber. The annual Cash Contribution is to be used by Chamber as follows:

(a) $22,000 for cost of running the Visitor Center (payroll, etc.) as described in 2.2(a)

(b) $5,000 for professional aerial light show on 4th of July as described in 2.2(b).

(c) $80,000 for the Del Norte Visitor Bureau for services and activities described in section 2.2(d).

3.2 IN-KIND CONTRIBUTION. The CITY also agrees to make an In-Kind Contribution consisting of (1) the use of utilities and office space located within the Cultural Center (1001 Front Street) during the Term of this Agreement at no cost to the Chamber, and (2) support for event from City personnel as necessary for the safe and effective execution of public events held by the Chamber in the City, such as Sea Cruise and Fourth of July festivities.

3.3 APPROPRIATION OF FUNDS. The City's obligation to make payments under this Agreement is contingent upon the lawful appropriation and availability of funds by the City Council for such purpose. If funds are not appropriated or are reduced, the City may reduce or terminate the Contribution upon written notice to the Chamber in accordance with Article 5.0. The City shall have no liability to the Chamber for any payments not appropriated.

4.0 INDEPENDENT CONTRACTOR STATUS

4.1 INDEPENDENT CONTRACTOR. The Chamber is and shall remain an independent contractor and not an agent, employee, partner, or joint venturer of the City. The Chamber shall have exclusive control over the manner and means of performing the Chamber Services, subject to compliance with the terms and conditions of this Agreement.

4.2 NO EMPLOYMENT RELATIONSHIP. No employee, volunteer, director, officer, or agent of the Chamber shall be deemed to be an employee, agent, or representative of the City for any purpose. The Chamber shall be solely responsible for the payment of all wages, salaries, benefits, taxes, workers' compensation, unemployment insurance, and other obligations related to its personnel.

4.3 NO AUTHORITY TO BIND. The Chamber shall have no authority to bind or commit the City to any obligation, contract, or liability, or to represent that it has such authority, without the express prior written consent of the City Manager.

5.0 TERMINATION

5.1 TERMINATION FOR CONVENIENCE. Either Party may terminate this Agreement for convenience upon one hundred and eighty (180) days' advance written notice to the other Party.

5.2 TERMINATION FOR CAUSE. Either Party may terminate this Agreement immediately upon written notice if the other Party materially breaches any term or condition of this Agreement and fails to cure such breach within 15 calendar days after receipt of written notice specifying the breach. Material breaches by the Chamber include, but are not limited to:

(a) Failure to perform the Chamber Services in accordance with the standards set forth in this Agreement;
(b) Failure to submit required reports or invoices;
(c) Failure to maintain required insurance coverage;
(d) Misuse of the Contribution or use of the Contribution for prohibited purposes;
(e) Violation of applicable laws or City policies; or
(f) Breach of any representation or warranty made in this Agreement.

5.3 TERMINATION FOR LACK OF APPROPRIATION. The City may terminate this Agreement upon written notice to the Chamber if funds are not appropriated or are otherwise unavailable to fund the Contribution in whole or in part. The City shall provide the Chamber with as much advance notice as practicable under the circumstances.

5.4 EFFECT OF TERMINATION. Upon early termination of this Agreement, the Chamber shall refund City an amount proportionate to the time left in the fiscal year during which the Agreement will no longer be in effect. The Chamber shall vacate the office space at the Cultural Center within 60 days of the effective date of termination, unless the City and Chamber have entered into a lease agreement for the space.

5.5 NO PENALTY FOR TERMINATION. Neither Party shall be liable to the other for damages or penalties arising solely from the exercise of termination rights under this Article 5.0, except as expressly provided in this Agreement or as required by law.

6.0 NOTICES

6.1 ADDRESSES FOR NOTICE. All notices, demands, requests, or other communications required or permitted under this Agreement shall be in writing and shall be deemed given when personally delivered, when sent by confirmed electronic mail (email), or three (3) business days after deposit in

the United States mail, postage prepaid, certified or registered mail, return receipt requested, addressed as follows:

If to City:	If to Chamber:
City of Crescent City Attn: City Manager 377 J Street Crescent City, CA 95531	CC-DN Chamber of Commerce Attn: Executive Director 1001 Front Street Crescent City, CA 95531

6.2 CHANGE OF ADDRESS. Either Party may change its notice address by providing written notice to the other Party in accordance with this Section.

7.0 INDEMNIFICATION

7.1 DUTY TO INDEMNIFY. To the fullest extent permitted by law, the Chamber shall defend, indemnify, and hold harmless the City, its City Council, officers, officials, employees, agents, and volunteers (collectively, "City Indemnitees") from and against any and all claims, demands, losses, damages, liabilities, costs, and expenses (including reasonable attorneys' fees and costs of litigation) arising out of or related to: (1) the Chamber's negligent acts, errors, or omissions in the performance of the Chamber Services or the Chamber's obligations under this Agreement; (2) the Chamber's breach of any term, condition, representation, or warranty contained in this Agreement; (3) any violation of law, statute, ordinance, or regulation by the Chamber, its employees, agents, contractors, or volunteers in connection with this Agreement; or (4) any claims by third parties arising from the Chamber's performance of the Chamber Services, except to the extent such claims arise from the sole negligence or willful misconduct of the City Indemnitees.

7.2 DEFENSE OBLIGATION. The Chamber's obligation to defend the City Indemnitees shall arise immediately upon presentation of a claim or the filing of a lawsuit, and shall be independent of and without regard to the ultimate liability of the Chamber or the City Indemnitees. The Chamber shall retain legal counsel acceptable to the City Attorney to conduct the defense.

7.3 LIMITATIONS. Nothing in this Article 7.0 shall be construed to require the Chamber to indemnify the City Indemnitees for claims arising from the sole negligence or willful misconduct of the City Indemnitees. In the event of comparative or concurrent negligence by the Parties, the indemnity obligation shall be apportioned according to the comparative fault of each Party as determined by a court of competent jurisdiction or by agreement of the Parties.

7.4 SURVIVAL. The indemnification obligations set forth in this Article 7.0 shall survive the expiration or termination of this Agreement with respect to any claims arising from acts or omissions occurring during the Term.

8.0 INSURANCE

8.1 REQUIRED. The Chamber shall procure and maintain during the Term of this Agreement the following minimum insurance coverage:

(a) Commercial General Liability Insurance – Coverage with minimum limits of $2 million per occurrence, including property damage, bodily injury and personal & advertising injury. If a general aggregate limit applies, it shall be no less than $4 million.

(b) Workers' Compensation Insurance – Statutory workers' compensation coverage as required by the State of California, with minimum Employer's Liability limits of $1 million per accident for bodily injury or disease.

8.2 ADDITIONAL INSURED ENDORSEMENT. The commercial general liability policy shall name the City, its City Council, officers, officials, employees, agents, and volunteers as additional insureds with respect to liabilities arising out of the Chamber's performance of the Chamber Services.

8.3 PRIMARY COVERAGE. All insurance policies required under this Article 8.0 shall be primary and non-contributory with respect to any insurance or self-insurance maintained by the City.

9.0 GENERAL PROVISIONS

9.1 NONDISCRIMINATION. The Chamber shall not discriminate against any employee, applicant for employment, volunteer, program participant, or member of the public on the basis of race, color, religion, sex, gender, gender identity, gender expression, sexual orientation, national origin, ancestry, age, disability, medical condition, marital status, military or veteran status, or any other characteristic protected by federal, state, or local law.

9.2 COMPLIANCE WITH LAWS. The Chamber shall comply with all applicable federal, state, and local laws, statutes, ordinances, regulations, and rules in performing the Chamber Services and fulfilling its obligations under this Agreement.

9.3 GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of California, without regard to its conflicts of law principles.

9.4 VENUE. Any action or proceeding arising out of or relating to this Agreement shall be brought exclusively in the Superior Court of California, County of Del Norte, or, if federal jurisdiction exists, in the United States District Court for the Northern District of California. The Parties hereby consent to the personal jurisdiction of such courts and waive any objection to venue.

9.5 AMENDMENTS. No amendment, modification, or waiver of any provision of this Agreement shall be effective unless in writing and signed by authorized representatives of both Parties.

9.6 NO ASSIGNMENT. The Chamber shall not assign, transfer, or delegate any of its rights or obligations under this Agreement without the prior written consent of the City. Any attempted assignment without such consent shall be void. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective permitted successors and assigns.

9.7 NO THIRD-PARTY BENEFICIARIES. This Agreement is entered into solely for the benefit of the Parties and does not create any rights in or benefits for any third party.

9.8 AUTHORITY. Each Party represents and warrants that the individual executing this Agreement on its behalf has full power and authority to bind that Party and that this Agreement constitutes a legal, valid, and binding obligation of that Party, enforceable in accordance with its terms.

9.9 TIME OF ESSENCE. Time is of the essence with respect to the performance of all obligations under this Agreement.

9.10 INTERPRETATION. This Agreement has been negotiated and prepared jointly by the Parties and shall not be construed more strictly against either Party. The Parties acknowledge that each has had the opportunity to seek legal counsel in connection with this Agreement.

9.11 WAIVER. The failure of either Party to enforce any provision of this Agreement shall not constitute a waiver of that provision or of the right to enforce it at a later time. No waiver of any breach of this Agreement shall be deemed a waiver of any subsequent breach.

9.12 SEVERABILITY. If any provision of this Agreement is held to be invalid, illegal, or unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect, and the invalid provision shall be modified to the minimum extent necessary to make it valid and enforceable.

9.13 ENTIRE AGREEMENT. This Agreement, including all exhibits and schedules attached hereto, constitutes the entire agreement between the Parties concerning the subject matter hereof and supersedes all prior and

contemporaneous agreements, understandings, negotiations, and discussions, whether oral or written, between the Parties.

9.14 COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. Electronic or facsimile signatures shall have the same force and effect as original signatures.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed this _____ day of _____ 2026.

CITY OF CRESCENT CITY

By: Eric Wier, City Manager

APPROVED AS TO FORM:

Martha D. Rice, City Attorney

CRESCENT CITY – DEL NORTE CHAMBER OF COMMERCE

By: Cindy Vosburg, Executive Director

By:

CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: KELLY FEOLA, RECREATION DIRECTOR & EVENTS COORDINATOR

DATE: OCTOBER 5, 2026

SUBJECT: FRED ENDERT POOL LANE LINES BUDGET ADJUSTMENT

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Approve and adopt Resolution No. 2026-64, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2026-27 BUDGET

BACKGROUND

Over the years, the City of Crescent City / Fred Endert Pool has partnered with the Crescent City Swim Club to purchase equipment that benefits both parties. The City purchased the last set of lane lines in 2021, and they need replacement. The lane lines are used by the City for daily lap swims and the Swim Club uses them for practice and meets.

ITEM ANALYSIS

In the Fiscal Year 2026-27 budget, Measure S authorized $3,750.00 to purchase lane lines. Pool staff and the Swim Club board researched and received 3 quotes for 6 lanes lines, EZ-tensioners and a new reel. The most affordable quote is from Lincoln Aquatics SCP for $10,663.77.

The Crescent City Swim Club received a grant from the Wild Rivers Community Foundation for $5,000 and together with their own funding, are providing the City with

$6,913.77 in funding to purchase lane lines. The remaining $3,750 will be paid from the Measure S funds already budgeted.

The Crescent City Swim Club will start organizing regional swim meets at the Fred Endert Pool once the new scoreboard is installed, which is planned for early November. These lane lines will be a much needed addition to providing safe and professional lane lines for the events. We believe that in the future, swim meets will bring in visitors from out of town which in turn supports our local economy. In addition, the pool will use these lane lines for daily lap swims.

FISCAL ANALYSIS

A budget adjustment is required to approve receiving and expending the funds from the Swim Club for this purchase.

STRATEGIC PLAN ANALYSIS

This action is consistent with Strategic Plan Goal 1: Support quality services, community safety, and health to enhance the quality of life and experience of our residents and visitors; as well as Goal 2: Promote a thriving economy.

ATTACHMENTS

- Draft Resolution No. 2026-64 (Budget Adjustment)

RESOLUTION NO. 2026-64

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2026-27 BUDGET OF THE CITY OF CRESCENT CITY

WHEREAS, the budget for the fiscal year beginning July 1, 2026, as submitted by the City Manager, was reviewed by the City Council and a public hearing was held thereon the 15th day of June 2026; and

WHEREAS, the City Council adopted said budget by way of Resolution No. 2026-47 and has the authority to amend said budget from time to time; and

WHEREAS, the City of Crescent City/Fred Endert Pool are partnering with the Crescent City Swim Club to purchase equipment that benefits both parties; and

WHEREAS, the City purchased the last set of lane lines in 2021, and they are in need of replacement. The lane lines and accessories will be used for daily lap swims at the pool and for the swim club practices and meets; and

WHEREAS, fulfillment of these priorities requires an amendment to the operating budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AS FOLLOWS:

1. That the Fiscal Year 2026-27 City of Crescent City Annual Budget is hereby amended and appropriated in the amounts identified below:

	Revenue Increase (Decrease)	Expenditure Increase (Decrease)
General Fund	$6,914	$6,914

APPROVED and ADOPTED and made effective the same day at a regular meeting of the City Council of the City of Crescent City held on the 5th day of October 2026 by the following polled vote:
AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Isaiah Wright, Mayor

ATTEST:

_____
Robin Altman, City Clerk

CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: DAVID YEAGER, DIRECTOR OF PUBLIC WORKS
JAMES QUEEN, ENGINEERING PROJECT MANAGER

DATE: OCTOBER 5, 2026

SUBJECT: SETTLEMENT AGREEMENT AND STIPULATION FOR ENTRY OF ADMINISTRATIVE CIVIL LIABILITY ORDER WITH THE CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Authorize the City Manager to sign order R1-2026-0058 Settlement Agreement for entry of administrative liability order.

BACKGROUND

The City of Crescent City published a Notice Inviting Sealed Bids for Video Inspection of Sewer Lines and Manholes dated June 18, 2022, with a bid ending date of July 18, 2022. The scope of work included the inspection of sewer lines and manholes within the City of Crescent City. The goal of the project was to clean/inspect/assess the condition of the City's 93,883 linear feet of sewer lines and 286 manholes. This information was essential for proper asset management which includes planning and prioritizing capital improvement projects (CIP) for the sewer collection system. This project was completed by National Plant Services in September of 2023.

Since the implementation of stricter effluent standards under the Wastewater Treatment Plant's new NPDES permit, the facility has experienced effluent limitation exceedances during heavy periods of precipitation caused by inflow and infiltration (I&I). The California Regional Water Quality Control Board (CRWQCB) tied 86 effluent violations to mandatory minimum penalties totaling $258,000. In lieu of assessing these penalties, the RWQCB has agreed to allow us to spend the equivalent amount on a compliance project. This is due to our status as a small rural community with financial hardships.

ITEM ANALYSIS

To take advantage of the option to complete a compliance project in lieu of paying penalties, the City must approve the settlement agreement with the RWQCB. The settlement agreement (Order R1-2026-0058) is attached to this staff report. Staff is requesting Council's approval to enter into this settlement agreement.

To reach this settlement agreement, the City of Crescent City, labeled as Discharger within the agreement, had to submit and obtain approval from North Coast Regional Board staff for a sewer system repair project meeting the required improvement objectives while spending at least the full $258,000 of the accrued administrative civil fines.

The approved compliance project includes repairing several defects indemnified in the 2023 sewer collection system evaluation. The proposed repair is to use a trenchless rehabilitation method called "Cured In Place Pipe" (CIPP). CIPP is a way to repair damaged underground pipes without the expense of major excavation. A resin-saturated liner is inserted into the existing pipe, utilizing the existing access at a manhole, expanded with air, or steam, and then cured to form a brand-new pipe inside the old one. Utilizing this technology we can implement "spot repairs" which would be installing a very short liner at a specific location to repair a single defect or if the entire pipe has been compromised a "block repair" can be completed in which the full length of pipe between manholes could be lined.

The proposed repair locations are as follows:

Project Base Bid Locations

A-Street S-Curve:

1) One spot CIPP repair on A Street, between 2nd and 3rd Street
2) One spot CIPP repair on 2nd Street, between A and B Street

Harding Area

1) A CIPP block repair On Oregon Street from Harding Ave North 300 Lineal Feet & South 300 lineal feet.
2) Six spot CIPP repairs on Oregon Street between Grant Ave and E. Coolidge Ave
3) Four spot CIPP repairs on Harding Street between California St. and Marshall St.
4) One spot CIPP repair on Harding Street between California St. and Marshall St.

The following additional locations could be added to satisfy expenditure of an amount equal to the mandatory minimum penalties ($258,000):

Tetrapod

1) A CIPP block repair from Hwy 101, 100 Lineal feet East (North of Chevron South)
2) Twelve spot CIPP repairs East of Hwy 101 between Elk Valley Rd & Front Street

The settlement agreement also establishes the following project milestones:

TASK	DESCRIPTION	PROPOSED COMPLETION DATE
1	Complete Preparation of Bid Documents	October 31, 2026
2	Complete Bid Publication	November 30, 2026
3	Quarterly Progress Report 1	January 31, 2027
4	Complete Contract Award	January 31, 2027
5	Quarterly Progress Report 2	April 30, 2027
6	Quarterly Progress Report 3	July 31, 2027
7	Complete Construction	September 30, 2027
8	Quarterly Progress Report 4	October 31, 2027
9	Compliance Project Completion Date	December 31, 2027
10	Submission of Final Report / Certification of Completion	March 1, 2028

The engineer's estimate for the base bid for this project, including 10% contingency, is $300,000, which meets the financial obligation of the City under the Settlement Agreement.

The project will be bid with additive bid items for additional sewer lines needing repair. RWQCB staff have approved this list of possible locations as well.

Staff will return to the Council requesting City Manager authorization for the contract award of the sewer line repair contract to the lowest responsible bidder.

FISCAL ANALYSIS

The sewer funds required to complete this sewer line improvement project are currently in the Fiscal 2026-2027 budget approved by the City Council in anticipation of completing this compliance project.

STRATEGIC PLAN ASSESSMENT

GOAL 1: SUPPORT QUALITY SERVICES, COMMUNITY SAFETY, AND HEALTH TO ENHANCE THE QUALITY OF LIFE AND EXPERIENCE OF OUR RESIDENTS AND VISITORS

D. Provide and maintain an efficient, adequate infrastructure to provide for both current and future community needs

ATTACHMENTS

1. R1-2026-0058 - Settlement Agreement for Entry of Administrative Liability Order

CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
NORTH COAST REGION

In the matter of: **City of Crescent City Wastewater Treatment Facility** **WDID No. 1A84006ODN**	)))))))	**Order R1-2026-0058** **SETTLEMENT AGREEMENT AND STIPULATION FOR ENTRY OF ADMINISTRATIVE CIVIL LIABILITY ORDER**

Section I: Introduction

This Settlement Agreement and Stipulation for Entry of Administrative Civil Liability Order (Stipulated Order) is presented to the Regional Water Quality Control Board, North Coast Region (North Coast Water Board) and is entered into by and between the North Coast Water Board's Prosecution Team (Prosecution Team) and the City of Crescent City (Discharger) and, or its delegate, for adoption as an order by settlement pursuant to Government Code section 11415.60. This Stipulated Order resolves the violations reported by the Discharger from January 1, 2024, to March 23, 2026, by the imposition of administrative civil liability against the Discharger in the amount of **$258,000**.

Section II: Recitals

1. The Discharger owns and operates a Wastewater Treatment Facility located at 210 Battery Street in Crescent City, Del Norte County, California (Facility). Between April 1, 2017, until February 1, 2024, the Discharger was subject to the requirements of Waste Discharge Requirements (WDRs) Order No. R1-2017-0002 (2017 Order), which serves as a National Pollutant Discharge Elimination System (NPDES) Permit. The 2017 Order was rescinded and superseded by WDRs Order No. R1-2023-0039 (2023 Order) which went into effect on February 2, 2024.[1]

Table 1: Effective NPDES Permit Dates

Regulatory Measure	Order Number	Effective Dates
NPDES Permit	R1-2017-0002 (2017 Order)	04/01/2017 – 02/01/2024
NPDES Permit	R1-2023-0039 (2023 Order)	02/02/2024 – Present

[1] The 2023 Order rescinded and superseded the 2017 Order, except for enforcement purposes.

2. During the effective dates listed in Table 1, Section IV.A. of the 2017 Order and Section 4.1 of the 2023 Order contain, in part, the following effluent limitations for Chlorine, Total Residual; Ammonia Nitrogen, Total (as N); Settleable Solids; Total Coliform; and Enterococci with which the Discharger is required to maintain compliance at Discharge Point 001:

Table 2: Final Effluent Limitations for the 2017 Order and 2023 Order

Parameter	**Units**	**Instantaneous Maximum**	**6-Month Median**	**Maximum Daily**
Chlorine, Total Residual	µg/L	1800	60	240
Ammonia Nitrogen, Total (as N)	mg/L	180	18	72
Settleable Solids	ml/L	3.0	--	--

Parameter	**Units**	**30-Day/ Monthly Median**	**Instantaneous**	**10% for 30 days**	**6-Week Rolling**
Total Coliform	MPN/100 mL	70	--	230	--
Enterococci	MPN/100 mL	--	110	--	30

3. On August 26, 2025, the Assistant Executive Officer of the North Coast Water Board issued Administrative Civil Liability Complaint (Complaint) No. R1-2025-0034 to the Discharger. The Complaint originally proposed the imposition of $228,000 in mandatory minimum penalties (MMPs) pursuant to Water Code section 13385, subdivisions (h) and (i), for seventy-six (76) effluent limitation violations between January 1, 2024, and August 1, 2025, as identified in the initial Exhibit A. That version of the Complaint alleged fifty-three (53) Enterococci violations, twenty-one (21) Total Coliform violations, three (3) Ammonia, Total (as N) violations, one (1) Settleable Solids violation, and one (1) Chlorine, Total Residual violation.

4. Subsequent to the issuance of the Complaint, the Discharger accrued additional effluent limitation violations, thereby expanding the scope of the non-compliance period through March 23, 2026. Accordingly, Exhibit A has been updated to reflect a cumulative total of eighty-nine (89) effluent limitation violations. The current, updated violations include fifty-four (54) Enterococci violations, twenty-eight (28) Total Coliform violations, three (3) Ammonia, Total (as N) violations, three (3)

Settleable Solids violations, and one (1) Chlorine, Total Residual violation. Of these cumulative violations, eighty-six (86) are subject to MMPs, resulting in a revised total proposed administrative civil liability assessment of $258,000. Updated Exhibit A is attached hereto and is incorporated herein by this reference.

5. Pursuant to Water Code section 13385, subdivision (h), the North Coast Water Board shall assess a $3,000 MMP for each serious violation. A “serious violation” means any waste discharge that violates the effluent limitations contained in the applicable WDRs for a Group II pollutant by 20 percent or more or for a Group I pollutant by 40 percent or more.

6. Pursuant to Water Code section, 13385 subdivision (i), the North Coast Water Board shall assess a $3,000 MMP for each violation whenever a discharger violates a WDR effluent limitation four or more times in period of six consecutive months (except that the requirement to assess the MMP shall not be applicable to the first three violations).

7. This Stipulated Order resolves eighty-nine (89) effluent limitation violations, eighty-six (86) of which are subject to MMPs pursuant to Water Code section 13385, subdivisions (h) and (i), as identified in Exhibit A. The total proposed administrative civil liability amount is **$258,000**.

8. Pursuant to Water Code section 13385, subdivision (k)(1), in lieu of assessing all or a portion of MMPs, the North Coast Water Board may require a Publicly Owned Treatment Works (POTW) serving a small community to spend an equivalent amount on completion of a compliance project (CP) proposed by the POTW if the North Coast Water Board finds each of the following:

    a. The CP is designed to correct the violations within five years;
    b. The CP is in accordance with the State Water Resource Control Board’s (State Water Board) 2024 Water Quality Enforcement Policy (Enforcement Policy); and
    c. The POTW has prepared a financing plan to complete the CP.

9. Water Code section 13385, subdivision (k)(2), defines POTW serving a small community for the purposes of administrative civil liability imposed for MMPs, as a POTW “serving a population of 20,000 persons or fewer, or a rural county, with a financial hardship...”

10. A CP is “a project designed to address the problems related to the violation and bring the discharger back into compliance in a timely manner.” (Enforcement Policy, page 38.)

11. As described in the Enforcement Policy, rural county means a county classified by the Economic Research Service (ERS), United States Department of Agriculture (USDA), with a rural-urban continuum code of four through nine. (Enforcement Policy, page 33.)

12. The Enforcement Policy further describes financial hardship as a community served by the POTW that satisfies one of the following conditions: (1) the median household income (MHI) for the community is less than 80 percent of the California MHI; (2) the community has an unemployment rate of 10 percent or greater; or (3) twenty percent of the population is below the poverty level. (Enforcement Policy, page 33.)

13. The Discharger is a POTW serving a small community because the Discharger's Facility serves a population that lies completely within Del Norte County; a rural county with a rural-urban continuum code of seven according to USDA ERS 2023 Rural-Urban Continuum Codes. The Discharger's Facility also serves a community with a financial hardship because, based on U.S. Census Bureau 2019-2023 American Community Survey 5-Year Estimates, the Facility's service area MHI of $53,600 is less than 80 percent of California's MHI. 80 percent of California's MHI is $76,416.80.

14. North Coast Water Board staff have determined that the Discharger meets the requirements set forth in Water Code section 13385, subdivision (k), and the Enforcement Policy to be recognized as a POTW serving a small community with a financial hardship. This determination makes the Discharger eligible to complete a CP in lieu of paying all or a portion of the MMPs.

15. To resolve the alleged violations set forth in Exhibit A, by consent and without further administrative proceedings, the Parties have agreed to the imposition of an administrative civil liability amount of **$258,000** against the Discharger.

16. The Parties have engaged in confidential settlement negotiations and agree to settle the matter by presenting this Stipulated Order to the North Coast Water Board, or its delegate, for adoption as an order by settlement, pursuant to Water Code section 13323 and Government Code section 11415.60.

17. The Prosecution Team has determined that resolution of the alleged violations is fair and reasonable and fulfills its enforcement objectives, that no further action is warranted concerning the alleged violations except as provided in this Stipulated Order, and that this Stipulated Order is in the public's best interest.

Section III: Stipulations

The foregoing Recitals are incorporated herein, and the Parties stipulate to the following:

18. **Jurisdiction:** The Parties agree that the North Coast Water Board has subject matter jurisdiction over the matters alleged in this action and personal jurisdiction of the Parties to this Stipulated Order.

19. **Administrative Civil Liability:** The Discharger hereby agrees to the imposition of an administrative civil liability of $258,000 to resolve the violations alleged herein. In accordance with the Enforcement Policy and Water Code section 13385, subdivision (k), the Parties agree that the entire liability associated with the violations contained in Exhibit A will be suspended pending completion of a CP as detailed in paragraph 20 below and in the attached CP Proposal (Exhibit B), which is incorporated herein by reference.

20. **CP Description:** The Discharger proposes to fund and construct a series of infrastructure improvements to achieve compliance with NPDES permit effluent limitations and prevent future exceedances during periods of high flows. The Discharger believes that the source of the effluent limitation exceedances is elevated wet-weather flows at the Facility caused by inflow and infiltration (I/I) into the sanitary sewer collection system. The CP consists of localized collection system infrastructure repairs: installing 13 cured-in-place pipe (CIPP) patches and 600 linear feet of CIPP block repairs to rehabilitate approximately 4,500 linear feet of sewer collection lines across the A-Street S-Curve and Harding subdivisions. These collection system improvements are intended to mitigate I/I, thereby reducing wet weather peak flows and enabling the treatment facility to maintain full tertiary treatment operations. The CP will be completed no later than December 31, 2027, at a total estimated cost of $300,300. The complete CP description, project milestones, budget, and reporting schedule are contained in Exhibit B, which is incorporated herein by reference.

21. **CP Milestone Requirements:** The Discharger agrees that this Stipulated Order includes the Milestone Requirements set forth in Table 3 below. The Discharger agrees that credit towards the suspended liability amount upon completion of any Milestone Requirement is contingent on the North Coast Water Board's or its delegate's adoption of this Stipulated Order. The implementation schedule for completion of the CP and current completion status for milestones are set forth below:

Table 3: CP Milestone Requirements

Task	Description	Proposed Completion Date
1	Complete Preparation of Bid Documents	October 31, 2026

2	Complete Bid Publication	November 30, 2026
3	Quarterly Progress Report 1	January 31, 2027
4	Complete Contract Award	January 31, 2027
5	Quarterly Progress Report 2	April 30, 2027
6	Quarterly Progress Report 3	July 31, 2027
7	Complete Construction	September 30, 2027
8	Quarterly Progress Report 4	October 31, 2027
9	CP Completion Date	December 31, 2027
10	Submission of Final Report / Certification of CP Completion	March 1, 2028

22. **Representations and Agreements Regarding the CP:**

    a. As a material condition of the North Coast Water Board's acceptance of this Stipulated Order, the Discharger agrees that it will use the suspended liability to implement the CP, in its entirety and in accordance with the schedule in Table 3.

    b. The Discharger agrees that the North Coast Water Board has the right to require a third-party audit, at the Discharger's expense, of the funds expended to implement the CP, and that the Discharger bears ultimate responsibility for meeting all deadlines specified in this Stipulated Order.

23. **Certification of CP Completion:** The Discharger must submit a written Certification of CP Completion to the designated North Coast Water Board contact identified in Section III, paragraph 31 below, by the due date in Table 3. A responsible official for the Discharger must submit a Certification of CP Completion, signed under penalty of perjury, that includes the following:

a. Certified statement that the Discharger completed the CP in accordance with the terms of this Stipulated Order.

b. Certification documenting expenditures to implement the CP. Expenditures may include external payments to outside vendors and other costs directly associated with completing the CP, including the work undertaken to complete and submit the Certification of CP Completion. In preparing the certification, the Discharger may rely upon normal organizational project tracking systems that capture employee time and external payments to outside vendors, such as environmental and information technology contractors or consultants. The Discharger must provide photographs, invoices, receipts, certifications, and other materials reasonably necessary for the North Coast Water Board to evaluate CP completion and verify the costs incurred.

c. Confirmation that the Discharger followed all applicable environmental laws and regulations in implementing the CP, including the CEQA, California Water Code, and the federal Clean Water Act.

The Discharger shall provide North Coast Water Board staff with any additional information reasonably necessary to verify the Discharger's CP expenditures and completion.

24. **Publicity Associated with the CP**: Should the Discharger or its agents or subcontractors publicize one or more elements of the CP, they shall state in a prominent manner that the project is undertaken as part of a settlement of a North Coast Water Board enforcement action against the Discharger.

25. **Progress Reports and Inspection Authority**: The Discharger agrees to submit to the North Coast Water Board progress reports in implementing the CP as described in Exhibit B. The Discharger agrees that North Coast Water Board staff has permission to observe and inspect the CP at any time during normal business hours without notice.

26. **North Coast Water Board Acceptance of Completed CP:** Upon the Discharger's satisfaction of its obligations under this Stipulated Order, completion of the CP, and any audits, the Executive Officer will issue a "Satisfaction of Order." The Satisfaction of Order shall terminate any further obligations of the Discharger under this Stipulated Order and permanently suspend the remaining penalty amount.

27. **Time Extension for the CP:** The Executive Officer (or her/his designee) may extend the deadlines contained in this Stipulated Order if the Discharger demonstrates delays from unforeseeable contingencies, provided that the Discharger continues to undertake all appropriate measures to meet its deadlines.

Once discovered that a deadline extension is needed, the Discharger shall make any deadline extension request in writing at least 30 days prior to the applicable deadline if feasible. Under no circumstances may the completion of the CP extend past five (5) years from the effective date of this Stipulated Order. Any approval of an extension by the Executive Officer must be in writing expressly referencing this Stipulated Order. Under no circumstances may the completion of the CP extend past five (5) years from the effective date of this Stipulated Order.

28. **Failure to Expend All Suspended Funds or Complete the Approved CP:** If (1) the CP is not fully implemented by December 31, 2027 (CP Completion Date) and no extension is granted by the Executive Officer (or her/his designee) within the 5-year statutory period, or (2) the Discharger is unable to demonstrate to the reasonable satisfaction of the Executive Officer that the entire suspended liability amount was spent on the completed CP by the CP Completion Date, or (3) there has been a material failure to satisfy a project milestone, North Coast Water Board staff shall issue a "Notice of Violation" to the Discharger. As a consequence, the Discharger shall be liable to pay the entire suspended liability amount, less any amount that has been permanently suspended or excused based on the timely and successful completion of any interim project milestone that has an identifiable and stand-alone environmental benefit. Unless the North Coast Water Board or its delegate determines otherwise, the Discharger shall not be entitled to any credit, offset, or reimbursement from the North Coast Water Board for expenditures made on the CP prior to the Notice of Violation's issuance date. The amount of the suspended liability owed shall be determined via a written, stipulated agreement between the Parties or, if the Parties cannot reach an agreement on the amount owed, via a "Motion for Payment of Suspended Liability" before the North Coast Water Board or its delegate. Within 30 days of the North Coast Water Board's or its delegate's determination of the suspended liability assessed, the Discharger shall pay the amount owed to the "State Water Pollution Cleanup and Abatement Account." Within 30 days of the North Coast Water Board's or its delegate's determination of the suspended liability amount assessed for the Discharger to pay, the Discharger shall submit payment consistent with the payment method described below. Payment of the assessed amount shall satisfy the Discharger's obligation to implement the CP.

    a. The Discharger shall submit payment of the entire Suspended Liability, less any amount that has been permanently suspended or excused based on the timely and successful completion of any interim project milestone that has an identifiable and stand-alone environmental benefit, within 30 days of the North Coast Water Board's or its delegate's determination that the Discharger failed to demonstrate that the entire Suspended Liability was spent to complete the CP. The check must be made payable to the State Water Pollution Cleanup and Abatement Account, reference Order R1-2026-0058, and mailed to:

State Water Board Accounting Office
Attn: ACL Payment
P.O. Box 1888
Sacramento, CA 95812-1888

The Discharger shall email a copy of the check to the State Water Board's Office of Enforcement (Perry.Elerts@waterboards.ca.gov) and the North Coast Water Board (Jordan.Filak@waterboards.ca.gov).

29. **North Coast Water Board is not Liable:** The North Coast Water Board's members, staff, attorneys, or representatives shall not be liable for any injury or damage to persons or property resulting from negligent or intentional acts or omissions by the Discharger, its directors, officers, employees, agents, representatives or contractors in carrying out activities pursuant to this Stipulated Order, nor shall the North Coast Water Board, its members, staff, attorneys, or representatives be held as parties to or guarantors of any contract entered into by the Discharger, its directors, officers, employees, agents, representatives or contractors in carrying out activities pursuant to this Stipulated Order.

30. **No Fiscal Benefit to North Coast Water Board Functions, Members, or Staff:** The CP provides no direct fiscal benefits to the North Coast Water Board's functions, its members, its staff, or any family members of staff.

31. **Party Contacts for Communications related to Stipulated Order:**

For the North Coast Water Board:

Jordan Filak
Environmental Scientist
North Coast Regional Water Quality Control Board
5550 Skylane Boulevard, Suite A
Santa Rosa, CA 95403
Jordan.Filak@waterboards.ca.gov
(707) 576-6743

For the Discharger:

Eric Wier
City Manager
City of Crescent City
377 J Street
Crescent City, CA 95531
ewier@crescentcity.org
(707) 951-3016

32. **Compliance with Applicable Laws**: The Discharger understands that payment of administrative civil liability in accordance with the terms of this Stipulated Order or compliance with the terms of this Stipulated Order is not a substitute for compliance with applicable laws, and that continuing violations of the type alleged herein may subject it to further enforcement, including additional administrative civil liability.

33. **Matters Addressed by Stipulation:** Upon adoption by the North Coast Water Board or its delegate, this Stipulated Order represents a final and binding resolution and settlement of the alleged violations as of the effective date of this Stipulated Order. The provisions of this paragraph are expressly conditioned on the completion of the CP as specified herein.

34. **No Waiver of Right to Enforce:** The failure of the Prosecution Team or North Coast Water Board to enforce any provision of this Stipulated Order shall in no way be deemed a waiver of such provision, or in any way affect the validity of this Stipulated Order.

    The failure of the Prosecution Team or North Coast Water Board to enforce any such provision shall not preclude it from later enforcing the same or any other provision of this Stipulated Order. No oral advice, guidance, suggestions or comments by employees or officials of any Party regarding matters covered under this Stipulated Order shall be construed to relieve any Party regarding matters covered in this Stipulated Order. The North Coast Water Board reserves all rights to take additional enforcement actions, including without limitation, the issuance of administrative civil liability complaints or orders for violations other than those addressed by this Stipulated Order.

35. **Attorney's Fees and Costs:** Except as otherwise provided herein, each Party shall bear all attorneys' fees and costs incurred by each Party in connection with the matters set forth herein.

36. **Public Notice:** The Discharger understands that this Stipulated Order must be posted for a 30-day public review and comment period prior to consideration by the North Coast Water Board or its delegate. If significant new information is received that reasonably affects the propriety of presenting this Stipulated Order to the North Coast Water Board, or its delegate, for adoption, the Prosecution Team may unilaterally declare this Stipulated Order void and decide not to present it to the North Coast Water Board or its delegate. The Discharger agrees that it may not rescind or otherwise withdraw its approval of this Stipulated Order once signed.

37. **Addressing Objections Raised During Public Comment Period:** The Parties agree that the procedure contemplated for the North Coast Water Board's or its delegate's adoption of the Order, and public review of this Stipulated Order is lawful and adequate. The Parties understand that the North Coast Water Board, or its delegate, have the authority to require a public hearing on this Stipulated Order. In the event procedural objections are raised or the North Coast Water Board requires a public hearing prior to the Order becoming effective, the Parties agree to meet and confer concerning any such objections and may agree to revise or adjust the procedure and/or this Stipulated Order as necessary or advisable under the circumstances.

38. **Interpretation:** This Stipulated Order shall be construed as if the Parties prepared it jointly. Any uncertainty or ambiguity shall not be interpreted against any one Party. The Parties are represented by counsel in this matter.

39. **If Order Does Not Take Effect:** In the event that the Order does not take effect because the North Coast Water Board or its delegate does not approve it, or the State Water Board or a court vacates it in whole or in part, the Parties acknowledge this matter may proceed to a contested evidentiary hearing before the North Coast Water Board to determine whether to assess administrative civil liability for the underlying alleged violation(s), unless the Parties agree otherwise. The Parties agree that all oral and written statements and agreements made during settlement discussions are confidential and will not be admissible as evidence in the hearing. The Parties agree to waive any and all objections based on settlement communications in this matter, including, but not limited to the following:

    a. Objections related to prejudice or bias of any of the North Coast Water Board members or their advisors and any other objections that are premised in whole or in part on the fact that the North Coast Water Board members or their advisors were exposed to some of the material facts and the Parties' settlement positions as a consequence of reviewing the Stipulated Order, and therefore may have formed impressions or conclusions prior to any contested evidentiary hearing on the violations alleged in this matter; or

    b. Laches or delay or other equitable defenses based on the time period for administrative or judicial review to the extent this period has been extended by these settlement proceedings.

40. **Waiver of Hearing:** The Discharger has been informed of the rights Water Code section 13323, subdivision (b), provides, and hereby waives its right to a hearing before the North Coast Water Board prior to the Order's adoption. However, the Discharger may appear at any North Coast Water Board hearing where approval of this settlement is discussed. If the settlement is not adopted and the matter proceeds to the North Coast Water Board or State Water Board for a hearing, the Discharger does not waive its right to an adjudicatory hearing before any order other than this Stipulated Order is imposed.

41. **Waiver of Right to Petition or Appeal:** The Discharger hereby waives its right to petition the North Coast Water Board's adoption of the Order for review by the State Water Board, and further waives its rights, if any, to appeal the same to a California Superior Court and/or any California appellate level court.

42. **Covenant Not to Sue:** Upon the effective date of this Stipulated Order, the Discharger covenants not to sue or pursue any administrative or civil claim(s) against any state agency or the State of California, their officers, Board Members,

employees, representatives, agents, or attorneys arising out of or relating to any matter expressly addressed by the Complaint, this Stipulated Order or the CP, except that this covenant is not intended to, and does not, limit the Discharger's right to sue over other North Coast Water Board orders, or limit the Discharger's rights to defend against any other action taken by the North Coast Water Board or its employees, representatives, agents, or attorneys, and shall not release any claims or complaints against any state agency, or the State of California or its officers, North Coast Water Board members, employees, representatives, agents, or attorneys to the extent such covenant would be prohibited by Business and Professions Code section 6090.5 or by any other statute, rule, regulation, or legal principle of similar effect.

43. **Necessity for Written Approvals:** All approvals and decisions of the North Coast Water Board under the terms of this Stipulated Order shall be communicated to the Discharger in writing.

    No oral advice, guidance, suggestions, or comments from North Coast Water Board employees or officials regarding submissions or notices shall be construed to relieve the Discharger of its obligation to obtain any final written approval this Stipulated Order requires.

44. **Modification:** The Parties shall not modify this Stipulated order by oral representation made before or after its execution. All modifications must be in writing, expressly referencing this Stipulated Order, signed by all Parties, and approved by the North Coast Water Board or its delegate.

45. **No Admission of Liability/ No Waiver of Defenses:** In settling this matter, the Discharger does not admit to liability, admit to the truth of the findings or allegations made by the Prosecution Team, or admit to any of the findings in this Stipulated Order or Exhibit A, or admit to any violations of the Clean Water Act, the Water Code, any Regional or State Water Board order, or any other federal, state or local laws or ordinances, but recognizes that this Stipulated Order may be used as evidence of a prior enforcement action consistent with Water Code sections 13327 and 13385, subdivision (e), and the State Water Board's Water Quality Enforcement Policy, which is available at: https://www.waterboards.ca.gov/water_issues/programs/enforcement/docs/2024/2024-enforcement-policy.pdf. By entering into this Stipulated Order, Discharger does not waive any defenses or arguments related to any new enforcement action that may be brought by the North Coast Water Board, including any brought under its discretionary enforcement authority reserved herein.

46. **Authority to Bind:** Each person executing this Stipulated Order in a representative capacity represents and warrants that he or she is authorized to execute this Stipulated Order on behalf of and to bind the entity on whose behalf he or she executes the Stipulated Order.

47. **Severability:** This Stipulated Order is severable; should any provision be found invalid, the remainder shall remain in full force and effect.

48. **Integration:** This Stipulated Order constitutes the entire agreement between the Parties and may not be amended or supplemented except as provided for in this Stipulated Order.

49. **No Third-Party Beneficiaries:** This Stipulated Order is not intended to confer any rights or obligation on any third party or parties, and no third party or parties shall have any right of action under this Stipulated Order for any cause whatsoever.

50. **Tax Reporting:** Discharger acknowledges that, concurrently with providing the Prosecution Team with its signature on this Stipulated Order, it must also submit to the Prosecution Team a complete IRS form W-9 (available at www.irs.gov/pub/irs-pdf/fw9.pdf), including Discharger's Taxpayer Identification Number. The State Water Board will include the information contained therein in its submission to the United States Internal Revenue Service in compliance with 26 USC § 6050X. Additionally, Discharger agrees to include its Taxpayer Identification Number on each check tendered to the State Water Board in satisfaction of Discharger's obligations under this Stipulated Order.

51. **Counterpart Signatures; Facsimile and Electronic Signature:** This Stipulated Order may be executed and delivered in any number of counterparts, each of which, when executed and delivered, shall be deemed to be an original, but such counterparts shall together constitute one document. Further, this Stipulated Order may be executed by facsimile or electronic signature, and any such facsimile or electronic signature by any Party hereto shall be deemed to be an original signature and shall be binding on such Party to the same extent as if such facsimile or electronic signature were an original signature.

52. **Effective Date**: This Stipulated Order shall be effective and binding on the Parties upon the date the North Coast Water Board, or its delegate, enters the Order incorporating the terms of this Stipulated Order.

(Continued on next page)

IT IS SO STIPULATED.

California Regional Water Quality Control Board,
North Coast Region Prosecution Team

_____	_____
Date	Claudia E. Villacorta, P.E. Assistant Executive Officer

City of Crescent City

_____	_____
Date	Eric Wier, City Manager

ORDER OF THE NORTH COAST REGIONAL WATER QUALITY CONTROL BOARD

1. This Order incorporates the foregoing Sections I through III by this reference as if set forth fully herein.

2. Issuance of this Order is being taken for the protection of the environment and to enforce the laws and regulations administered by the North Coast Water Board and is exempt from provisions of the California Environmental Quality Act (CEQA) (Public Resources Code, § 21000 et seq.) in accordance with California Code of Regulations, title 14, section 15321(a)(2). This Order includes a CP in the North Coast Region. If the North Coast Water Board determines that implementation of any plan required by this Order will have a significant effect on the environment that is not otherwise exempt from CEQA, the Discharger shall conduct the necessary and appropriate environmental review prior to approval of the applicable plan. The Discharger will bear all costs of determining whether implementation of any plan required by this Order will have a significant impact on the environment and, if so, the Discharger shall bear all costs of preparing any documents necessary for environmental review. If necessary, the Discharger and a consultant acceptable to the North Coast Water Board shall enter into a memorandum of understanding (MOU) with the North Coast Water Board regarding such costs prior to undertaking any environmental review.

3. The Executive Officer is authorized to refer this matter directly to the Attorney General for enforcement if the Discharger fails to perform any of its obligations under the Order.

IT IS HEREBY ORDERED pursuant to Water Code section 13323 and Government Code section 11415.60, on behalf of the California Regional Water Quality Control Board, North Coast Region.

_____	_____
Date	Valerie Quinto Executive Officer

Exhibits:

A. Exhibit A – List of Effluent Limitation Violations Requiring Mandatory Minimum Penalties
B. Exhibit B – CP Description

MANDATORY PENALTY ADMINISTRATIVE CIVIL LIABILITY

Crescent City

Crescent City WWTF

WDID No. 1A84006ODN NPDES No. CA0022756

EXHIBIT "A"

Effluent Limitation Violations Requiring Mandatory Minimum Penalties

#	Violation Number	Violation Date	Constituent	Pollutant Group	Limitation Period	Limit	Result/ Average	Units	Exempted from MMP?	Exempt Reason	% Over Limit	Date 180 Days Prior	Serious or Chronic Violation?	No. of Violations within 180 days	Mandatory Fine?	Water Code	Penalty
1	1126819	01/01/2024	Chlorine, Total Residual	Group 2	Instantaneous	1800	1808	mg/L	Y	a	0%	07/05/2023	C	1	N	13385(i)	$ 0
2	1126816	02/05/2024	Enterococci	Other	Instantaneous	110	549	CFU/100	Y	a	N/A	08/09/2023	C	2	N	13385(i)	$ 0
3	1126817	02/29/2024	Total Coliform	Other	Monthly Median	70	110	MPN/100	Y	a	N/A	09/02/2023	C	3	N	13385(i)	$ 0
4	1126820	03/04/2024	Enterococci	Other	Instantaneous	110	1200	CFU/100	N		N/A	09/06/2023	C	4	Y	13385(i)	$ 3,000
5	1126813	03/11/2024	Enterococci	Other	6-Week Rolling	30	115	CFU/100	N		N/A	09/13/2023	C	5	Y	13385(i)	$ 3,000
6	1126814	03/18/2024	Enterococci	Other	6-Week Rolling	30	72	CFU/100	N		N/A	09/20/2023	C	6	Y	13385(i)	$ 3,000
7	1126815	03/25/2024	Enterococci	Other	6-Week Rolling	30	81	CFU/100	N		N/A	09/27/2023	C	7	Y	13385(i)	$ 3,000
8	1126822	03/27/2024	Enterococci	Other	Instantaneous	110	292	CFU/100	N		N/A	09/29/2023	C	8	Y	13385(i)	$ 3,000
9	1126823	03/27/2024	Enterococci	Other	6-Week Rolling	30	98	CFU/100	N		N/A	09/29/2023	C	9	Y	13385(i)	$ 3,000
10	1130318	04/01/2024	Enterococci	Other	6-Week Rolling	30	79	MPN/100	N		N/A	10/04/2023	C	10	Y	13385(i)	$ 3,000
11	1130316	04/04/2024	Enterococci	Other	6-Week Rolling	30	71	MPN/100	N		N/A	10/07/2023	C	11	Y	13385(i)	$ 3,000
12	1130317	04/08/2024	Enterococci	Other	6-Week Rolling	30	60	MPN/100	N		N/A	10/11/2023	C	12	Y	13385(i)	$ 3,000
13	1130319	04/15/2024	Enterococci	Other	6-Week Rolling	30	33	MPN/100	N		N/A	10/18/2023	C	13	Y	13385(i)	$ 3,000
14	1130320	05/31/2024	Total Coliform	Other	30-Day Median	70	81	MPN/100	N		N/A	12/03/2023	C	14	Y	13385(i)	$ 3,000
15	1135161	07/31/2024	Total Coliform	Other	10% for 30 days	10	20	%	N		N/A	02/02/2024	C	14	Y	13385(i)	$ 3,000
16	1135163	07/31/2024	Total Coliform	Other	Monthly Median	70	94	MPN/100	N		N/A	02/02/2024	C	15	Y	13385(i)	$ 3,000
17	1135160	09/30/2024	Total Coliform	Other	10% for 30 days	10	20	%	N		N/A	04/03/2024	C	7	Y	13385(i)	$ 3,000
18	1135162	09/30/2024	Ammonia, Total (as N)	Group 1	6-Month Median	18	19.1	mg/L	N		6%	04/03/2024	C	8	Y	13385(i)	$ 3,000
19	1139688	10/31/2024	Ammonia, Total (as N)	Group 1	6-Month Median	18	18.9	mg/L	N		5%	05/04/2024	C	6	Y	13385(i)	$ 3,000
20	1139689	10/31/2024	Total Coliform	Other	Monthly Median	70	120	MPN/100	N		N/A	05/04/2024	C	7	Y	13385(i)	$ 3,000
21	1139678	11/30/2024	Total Coliform	Other	10% for 30 days	10	50	%	N		N/A	06/03/2024	C	7	Y	13385(i)	$ 3,000
22	1139690	11/30/2024	Total Coliform	Other	Monthly Median	70	295	MPN/100	N		N/A	06/03/2024	C	8	Y	13385(i)	$ 3,000
23	1139691	11/30/2024	Ammonia, Total (as N)	Group 1	6-Month Median	18	18.8	mg/L	N		4%	06/03/2024	C	9	Y	13385(i)	$ 3,000
24	1139680	12/30/2024	Enterococci	Other	Instantaneous	110	201	MPN/100	N		N/A	07/03/2024	C	10	Y	13385(i)	$ 3,000
25	1139679	12/31/2024	Total Coliform	Other	10% for 30 days	10	40	%	N		N/A	07/04/2024	C	11	Y	13385(i)	$ 3,000
26	1139692	12/31/2024	Total Coliform	Other	Monthly Median	70	220	MPN/100	N		N/A	07/04/2024	C	12	Y	13385(i)	$ 3,000
27	1142874	01/01/2025	Enterococci	Other	Instantaneous	110	120	MPN/100	N		N/A	07/05/2024	C	13	Y	13385(i)	$ 3,000
28	1142888	01/03/2025	Enterococci	Other	Instantaneous	110	1410	MPN/100	N		N/A	07/07/2024	C	14	Y	13385(i)	$ 3,000
29	1142892	01/03/2025	Enterococci	Other	6-Week Rolling	30	47	MPN/100	N		N/A	07/07/2024	C	15	Y	13385(i)	$ 3,000
30	1142883	01/06/2025	Enterococci	Other	6-Week Rolling	30	57	MPN/100	N		N/A	07/10/2024	C	16	Y	13385(i)	$ 3,000
31	1142889	01/06/2025	Enterococci	Other	Instantaneous	110	298	MPN/100	N		N/A	07/10/2024	C	17	Y	13385(i)	$ 3,000
32	1142884	01/08/2025	Enterococci	Other	6-Week Rolling	30	54	MPN/100	N		N/A	07/12/2024	C	18	Y	13385(i)	$ 3,000
33	1142881	01/13/2025	Enterococci	Other	6-Week Rolling	30	66	MPN/100	N		N/A	07/17/2024	C	19	Y	13385(i)	$ 3,000
34	1142882	01/15/2025	Enterococci	Other	6-Week Rolling	30	57	MPN/100	N		N/A	07/19/2024	C	20	Y	13385(i)	$ 3,000
35	1142885	01/20/2025	Enterococci	Other	6-Week Rolling	30	63	MPN/100	N		N/A	07/24/2024	C	21	Y	13385(i)	$ 3,000
36	1142913	01/27/2025	Enterococci	Other	6-Week Rolling	30	69.4	MPN/100	N		N/A	07/31/2024	C	22	Y	13385(i)	$ 3,000
37	1142904	01/31/2025	Total Coliform	Other	10% for 30 days	10	25	%	N		N/A	08/04/2024	C	21	Y	13385(i)	$ 3,000
38	1142916	01/31/2025	Total Coliform	Other	Monthly Median	70	150	MPN/100	N		N/A	08/04/2024	C	22	Y	13385(i)	$ 3,000
39	1142886	02/03/2025	Enterococci	Other	6-Week Rolling	30	77.4	MPN/100	N		N/A	08/07/2024	C	23	Y	13385(i)	$ 3,000
40	1142915	02/03/2025	Enterococci	Other	Instantaneous	110	208	MPN/100	N		N/A	08/07/2024	C	24	Y	13385(i)	$ 3,000
41	1142914	02/10/2025	Enterococci	Other	6-Week Rolling	30	36	MPN/100	N		N/A	08/14/2024	C	25	Y	13385(i)	$ 3,000
42	1142875	02/24/2025	Enterococci	Other	Instantaneous	110	365	MPN/100	N		N/A	08/28/2024	C	26	Y	13385(i)	$ 3,000
43	1142887	02/24/2025	Enterococci	Other	6-Week Rolling	30	50.8	MPN/100	N		N/A	08/28/2024	C	27	Y	13385(i)	$ 3,000
44	1142891	02/28/2025	Total Coliform	Other	10% for 30 days	10	50	%	N		N/A	09/01/2024	C	28	Y	13385(i)	$ 3,000
45	1142900	02/28/2025	Total Coliform	Other	Monthly Median	70	190	MPN/100	N		N/A	09/01/2024	C	29	Y	13385(i)	$ 3,000
46	1142893	03/03/2025	Enterococci	Other	Instantaneous	110	178	MPN/100	N		N/A	09/04/2024	C	30	Y	13385(i)	$ 3,000
47	1142896	03/03/2025	Enterococci	Other	6-Week Rolling	30	69	MPN/100	N		N/A	09/04/2024	C	31	Y	13385(i)	$ 3,000
48	1142897	03/05/2025	Enterococci	Other	6-Week Rolling	30	62	MPN/100	N		N/A	09/06/2024	C	32	Y	13385(i)	$ 3,000
49	1142907	03/10/2025	Enterococci	Other	6-Week Rolling	30	75	MPN/100	N		N/A	09/11/2024	C	33	Y	13385(i)	$ 3,000
50	1142894	03/12/2025	Enterococci	Other	Instantaneous	110	199	MPN/100	N		N/A	09/13/2024	C	34	Y	13385(i)	$ 3,000
51	1142908	03/12/2025	Enterococci	Other	6-Week Rolling	30	86	MPN/100	N		N/A	09/13/2024	C	35	Y	13385(i)	$ 3,000
52	1142901	03/17/2025	Enterococci	Other	6-Week Rolling	30	108	MPN/100	N		N/A	09/18/2024	C	36	Y	13385(i)	$ 3,000
53	1142909	03/17/2025	Enterococci	Other	Instantaneous	110	1300	MPN/100	N		N/A	09/18/2024	C	37	Y	13385(i)	$ 3,000
54	1142890	03/19/2025	Enterococci	Other	6-Week Rolling	30	106	MPN/100	N		N/A	09/20/2024	C	38	Y	13385(i)	$ 3,000
55	1142876	03/24/2025	Enterococci	Other	6-Week Rolling	30	160	MPN/100	N		N/A	09/25/2024	C	39	Y	13385(i)	$ 3,000
56	1142910	03/24/2025	Enterococci	Other	Instantaneous	110	548	MPN/100	N		N/A	09/25/2024	C	40	Y	13385(i)	$ 3,000
57	1142906	03/26/2025	Enterococci	Other	Instantaneous	110	164	MPN/100	N		N/A	09/27/2024	C	41	Y	13385(i)	$ 3,000
58	1142911	03/26/2025	Enterococci	Other	6-Week Rolling	30	160	MPN/100	N		N/A	09/27/2024	C	42	Y	13385(i)	$ 3,000
59	1142895	03/31/2025	Enterococci	Other	Instantaneous	110	1050	MPN/100	N		N/A	10/02/2024	C	41	Y	13385(i)	$ 3,000
60	1142902	03/31/2025	Total Coliform	Other	Monthly Median	70	110	MPN/100	N		N/A	10/02/2024	C	42	Y	13385(i)	$ 3,000
61	1142905	03/31/2025	Total Coliform	Other	10% for 30 days	10	40	%	N		N/A	10/02/2024	C	43	Y	13385(i)	$ 3,000
62	1142912	03/31/2025	Enterococci	Other	6-Week Rolling	30	207	MPN/100	N		N/A	10/02/2024	C	44	Y	13385(i)	$ 3,000
63	1145356	04/02/2025	Enterococci	Other	Instantaneous	110	921	MPN/100	N		N/A	10/04/2024	C	45	Y	13385(i)	$ 3,000
64	1145357	04/02/2025	Enterococci	Other	6-Week Rolling	30	237	MPN/100	N		N/A	10/04/2024	C	46	Y	13385(i)	$ 3,000
65	1145353	04/07/2025	Enterococci	Other	Instantaneous	110	461	MPN/100	N		N/A	10/09/2024	C	47	Y	13385(i)	$ 3,000
66	1145358	04/07/2025	Enterococci	Other	6-Week Rolling	30	242	MPN/100	N		N/A	10/09/2024	C	48	Y	13385(i)	$ 3,000
67	1145359	04/09/2025	Enterococci	Other	6-Week Rolling	30	222	MPN/100	N		N/A	10/11/2024	C	49	Y	13385(i)	$ 3,000
68	1145360	04/14/2025	Enterococci	Other	6-Week Rolling	30	236	MPN/100	N		N/A	10/16/2024	C	50	Y	13385(i)	$ 3,000
69	1145349	04/16/2025	Enterococci	Other	6-Week Rolling	30	200	MPN/100	N		N/A	10/18/2024	C	51	Y	13385(i)	$ 3,000
70	1145350	04/21/2025	Enterococci	Other	6-Week Rolling	30	189	MPN/100	N		N/A	10/23/2024	C	52	Y	13385(i)	$ 3,000
71	1145352	04/28/2025	Enterococci	Other	6-Week Rolling	30	123	MPN/100	N		N/A	10/30/2024	C	53	Y	13385(i)	$ 3,000
72	1145361	04/30/2025	Total Coliform	Other	Monthly Median	70	225	MPN/100	N		N/A	11/01/2024	C	52	Y	13385(i)	$ 3,000
73	1145362	04/30/2025	Total Coliform	Other	10% for 30 days	10	50	%	N		N/A	11/01/2024	C	53	Y	13385(i)	$ 3,000

#	Violation Number	Violation Date	Constituent	Pollutant Group	Limitation Period	Limit	Result/ Average	Units	Exempted from MMP?	Exempt Reason	% Over Limit	Date 180 Days Prior	Serious or Chronic Violation?	No. of Violations within 180 days	Mandatory Fine?	Water Code	Penalty
74	1145364	05/04/2025	Enterococci	Other	6-Week Rolling	30	80	MPN/100	N		N/A	11/05/2024	C	54	Y	13385(i)	$ 3,000
75	1145354	05/11/2025	Settleable Solids	Group 1	Daily Maximum	3	4	ml/L	N		33%	11/12/2024	C	55	Y	13385(i)	$ 3,000
76	1145365	05/12/2025	Enterococci	Other	6-Week Rolling	30	37	MPN/100	N		N/A	11/13/2024	C	56	Y	13385(i)	$ 3,000
77	1145545	05/31/2025	Total Coliform	Other	10% for 30 days	10	25	%	N		N/A	12/02/2024	C	54	Y	13385(i)	$ 3,000
78	1145351	06/30/2025	Total Coliform	Other	10% for 30 days	10	80	MPN/100	N		N/A	01/01/2025	C	52	Y	13385(i)	$ 3,000
79	1145355	06/30/2025	Total Coliform	Other	Monthly Median	70	350	MPN/100	N		N/A	01/01/2025	C	53	Y	13385(i)	$ 3,000
80	1148916	07/31/2025	Total Coliform	Other	Monthly Median	70	230	MPN/100	N		N/A	02/01/2025	C	42	Y	13385(i)	$ 3,000
81	1148917	07/31/2025	Total Coliform	Other	10% for 30 days	10	50	%	N		N/A	02/01/2025	C	43	Y	13385(i)	$ 3,000
82	1148913	08/31/2025	Total Coliform	Other	Monthly Median	70	104	MPN/100	N		N/A	03/04/2025	C	35	Y	13385(i)	$ 3,000
83	1148915	09/30/2025	Total Coliform	Other	10% for 30 days	10	20	%	N		N/A	04/03/2025	C	19	Y	13385(i)	$ 3,000
84	1148918	09/30/2025	Total Coliform	Other	Monthly Median	70	79	MPN/100	N		N/A	04/03/2025	C	20	Y	13385(i)	$ 3,000
85	1150803	10/31/2025	Total Coliform	Other	10% for 30 days	10	50	%	N		N/A	05/04/2025	C	12	Y	13385(i)	$ 3,000
86	1150805	10/31/2025	Total Coliform	Other	Monthly Median	70	160	MPN/100	N		N/A	05/04/2025	C	13	Y	13385(i)	$ 3,000
87	1153612	01/10/2026	Enterococci	Other	Weekly Average	610	821	MPN/100	N		N/A	07/14/2025	C	8	Y	13385(i)	$ 3,000
88	1153613	03/21/2026	Settleable Solids	Group 1	Instantaneous	3	4	ml/L	N		33%	09/22/2025	C	6	Y	13385(i)	$ 3,000
89	1153616	03/23/2026	Settleable Solids	Group 1	Instantaneous	3	4.5	ml/L	N		50%	09/24/2025	S	7	Y	13385(h)	$ 3,000

***Total Penalty*: $ 258,000**

Legend of Table

a. The first three violations in a 180-day period shall not receive MMP assessment unless serious.

- Violation occurs on sample date or last date of averaging period.
- For Group I pollutants, a violation is serious when the limit is exceeded by 40% or more
- For Group II pollutants, a violation is serious when the limit is exceeded by 20% or more
- When a serious violation occurs on the same day as a chronic, the serious violation is only assessed an MMP once and is counted last for the day when determining the number of chronic violations to be assessed a penalty.

Violation Period Between January 1, 2024, and March 23, 2026

Group I Violations Assessed MMP:	6
Group II Violations Assessed MMP:	0
Other Effluent Violations Assessed MMP:	80
Violations Exempt from MMP:	0
Total Violations Assessed MMP:	86

Mandatory Minimum Penalty = (1 Serious Violation + 85 Non-Serious Violations) x $3,000 = $258,000

City of Crescent City
Where the Redwoods Meet the Sea
377 J Street, Crescent City, CA 95531 • 707.464.7483 • Fax 707.465.4405 • www.crescentcity.org

June 25, 2026

California Regional Water Quality Control Board - North Coast Region
Attn: Matt Herman
5550 Skylane Blvd Suite A
Santa Rosa, CA 95403-1012
email: matthew.herman@waterboards.ca.gov

Subject: Proposed Compliance Project to Address Mandatory Minimum Penalties Incurred from January 1, 2024 through March 23, 2026 (City of Crescent City Wastewater Treatment Facility, WDID 1A84006ODN; NPDES Permit No. CA0022576)

Dear Mr. Herman,

The City of Crescent City (City) is planning to repair various sewer lines within the community to address $258,000 in Mandatory Minimum Penalties (MMPs) assessed by the North Coast Regional Water Quality Control Board for violations of Order No. R1-2025-0034. These violations were associated with effluent limit exceedances that occurred between January 1, 2024, and August 1, 2025, under Waste Discharge Requirements (WDR) Order No. R1-2023-0039.

The City's Wastewater Treatment Plant (WWTP) serves a small disadvantaged community as defined in the State Water Resources Control Board's Water Quality Enforcement Policy (2017). As a result, the City is eligible and requesting to apply the entire penalty amount toward a Compliance Project designed to correct the underlying causes of the violations.

Background:

Chronic violations including exceedances of chlorine, total residual chlorine, settleable solids, ammonia (as N), enterococci, and total coliform occurred during high-rainfall periods when influent flows exceeded the WWTP's ability to process 100 percent of the flow through the Membrane BioReactor (MBR) tertiary treatment system, which is limited to 1.1 million gallons per day (MGD). On days when flows surpassed this capacity, excess flow was necessarily diverted to the Rotating Biological Contactor (RBC) system, which does not provide tertiary treatment and therefore cannot meet the new effluent limits.

On June 6, 2025, the North Coast Regional Water Quality Control Board issued Time Schedule Order No. R1-2025-0015, granting temporary exceptions to the enterococci and total coliform limits during periods when facility flows exceed 1.1 MGD. Under this order, the WWTP is allowed to meet the effluent limits of the previous WDR (R1-2017-0002) until April 1, 2030, unless a permanent solution is implemented sooner.

The City is concurrently pursuing a State Water Resources Control Board forgivable loan to fund a comprehensive WWTP upgrade that would increase the tertiary treatment ability and ensure compliance with WDR Order No. R1-2023-0039. Assuming full funding and no delays, construction is anticipated to be completed by October 2035.

Because the timeline and cost of the required permanent corrective actions exceed what can be accomplished under an MMP project, the City proposes a more limited, targeted project to repair selected sewer collection mains. The goal is to reduce inflow and infiltration (I&I) during storm events, thereby enabling the WWTP to maintain 100 percent tertiary treatment more frequently and reducing the risk of future effluent violations.

Project Description:

In 2023, the City conducted a comprehensive condition assessment of the collection system, evaluating all sewer lines and manholes within the city using PACP grading. The assessment identified locations with broken, damaged, or deteriorated sewer lines that contribute to excessive I&I. The City proposes to rehabilitate sewer lines rated PACP Grade 4 or 5 by installing cured-in-place pipe (CIPP) liners at sites where fractures or breaks are present. In areas where pipes are collapsed, offset, obstructed, or shattered, more extensive open-trench replacement will be required.

CIPP installation involves inserting a resin-saturated liner into the existing pipe from the nearest manhole using a trenchless method. The liner is inflated to match the pipe shape and then cured in place, creating a new, seamless, structurally sound pipe within the old one. Prior to installation, the existing pipe will be cleaned of roots, debris, sediment, or fats/oils/grease (FOG) and dried. Where lateral connections exist, the liner will cover the connection, after which a new opening will be cut and a short lateral liner installed to create a watertight joint. This process provides both structural rehabilitation and a sealed barrier against intrusion.

The proposed repairs will rehabilitate approximately 4,500 linear feet of sewer collection lines that convey flow to the City's WWTP.

Scope of Work

Base Bid

A-Street S-Curve:

1) CIPP repair an infiltration runner at 88.5 feet from MH200 towards MH601
2) CIPP repair an infiltration runner at 246 feet from MH601 to MH600

Harding (aka Roosevelt subdivision)

1) CIPP block repair from MH2006 to MH2005 (300 LF)
2) CIPP block repair from MH2008 to MH2004 (300 LF)
3) CIPP repair circumferential crack at 138 feet from MH2007 to MH2006
4) CIPP repair hole at 229 feet from MH2007 to MH2006
5) CIPP repair defective tap break in at 190 feet from MH2020 to MH2005
6) CIPP repair defective tap break in at 220 feet from MH2020 to MH2005
7) CIPP repair hole at 63 feet from MH2005 to MH2004
8) CIPP repair longitudinal crack at 224 feet from MH2004 to MH2002
9) CIPP repair broken pipe at 295 feet from MH2004 to MH2002
10) CIPP repair multiple fracture at 108 feet from MH2010 to MH2009
11) CIPP repair multiple fracture at 12 feet from MH2009 to MH2008
12) CIPP repair circumferential fracture at 25 feet from MH2009 to MH2008
13) CIPP repair multiple fracture at 78 feet from MH2009 to MH2008

Project Benefits:

In 2024, the WWTP recorded a minimum dry-weather influent flow of 0.77 MGD. Between January 1 and March 30, 2025, the average daily wet-weather flow increased to 2.316 MGD, with daily flows ranging from 1.257 to 5.337 MGD. Assuming the increase in influent during wet-weather conditions is attributable to inflow and infiltration (I&I), repairing approximately 1.7 percent of the system's total linear footage is conservatively expected to reduce infiltration by an estimated 26,000 gallons per day.

Project Estimate:

The table below presents the preliminary cost estimate for the proposed project. Final costs will depend on contractor bids to be received at a later date. The project is scalable: additional repair locations may be added to meet the Water Board's requirements for MMP offset funding, or the scope may be reduced to remain within available resources.

Base Bid

Item No.	Item Description	Unit	Bid Quantity	Unit Price	Total Price
1	Mobilization	LS	1		$25,000
2	Water Pollution Prevention	LS	1		$10,000
3	Traffic Control	LS	1		$10,000
4	CIPP Patch	EA	13	$6,000.00	$78,000
5	CIPP Block	LF	600	$150.00	$90,000
6	Sewer Bypass	EA	15	$4,000.00	$60,000
	Contingency 10%				$27,300
Total					$300,300

Schedule for Project Installation:

Design, bidding, and construction for this project are expected to be completed within 18 months following authorization from the State for the City to proceed. Due to the high levels of inflow and infiltration (I&I) experienced during the wet season, rehabilitation of the sewer collection system mains must be performed during the dry-weather window from June through October. Given this constraint, the proposed project schedule is as follows:

30.206Task	Duration	Anticipated Schedule End Date	Comment
Prepare Bid Documents	120 days	October 2026	
Bid Publication	30 days	November 2026	
Contract award	60 days	January 2027	
Construction	90 days	September 2027	Construction completed during dry season
ACL Project Closeout	90 days	December 2027	

Please contact me at (707) 951-3016 or ewier@crescentcity.org if you have any questions or need additional information.

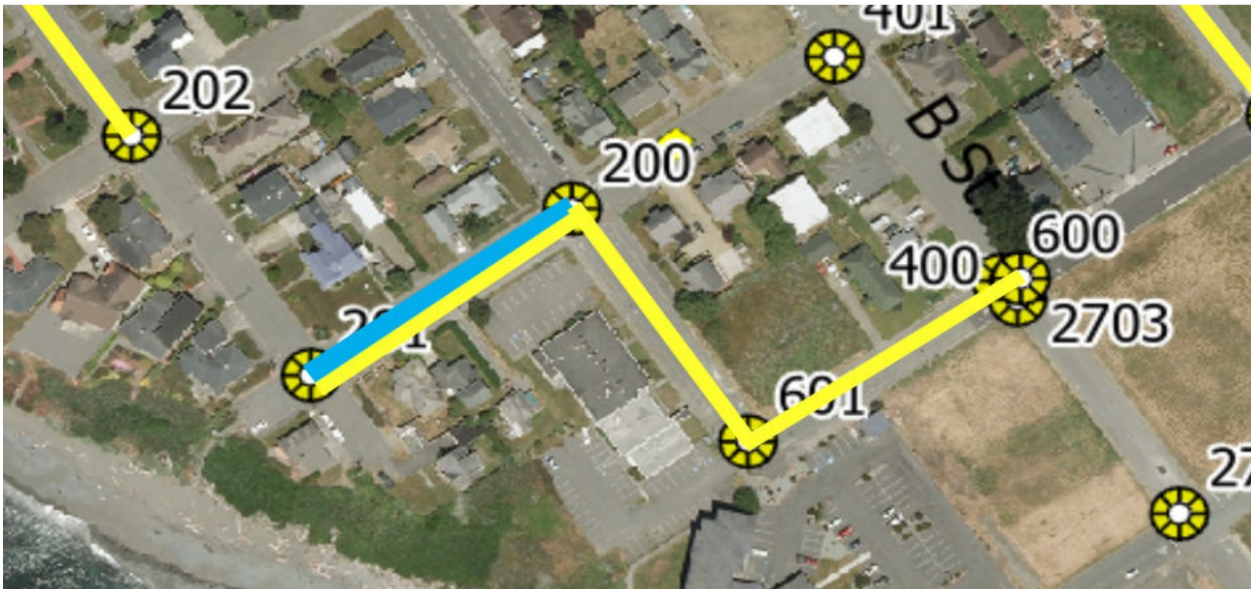
Sincerely,

Eric Wier
City Manager
377 J Street
Crescent City, CA 95531
cell: (707) 951-3016
ewier@crescentcity.org

cc: David Yeager, Crescent City Public Works Director
Linda Leaver, Crescent City Finance Director
Martha Rice, Crescent City Attorney
Austin Nova, Jacobs Plant Manager for Crescent City WWTP
Barbara Andrade, Jacobs Project Manager

A – B STREET "S" CURVE SANITARY SEWER PROJECT AREA

BASE BID ITEMS



(X) Manhole Numbers

Yellow and Blue Lines – Repair of sewer line segments

HARDING SANITARY SEWER PROJECT AREA

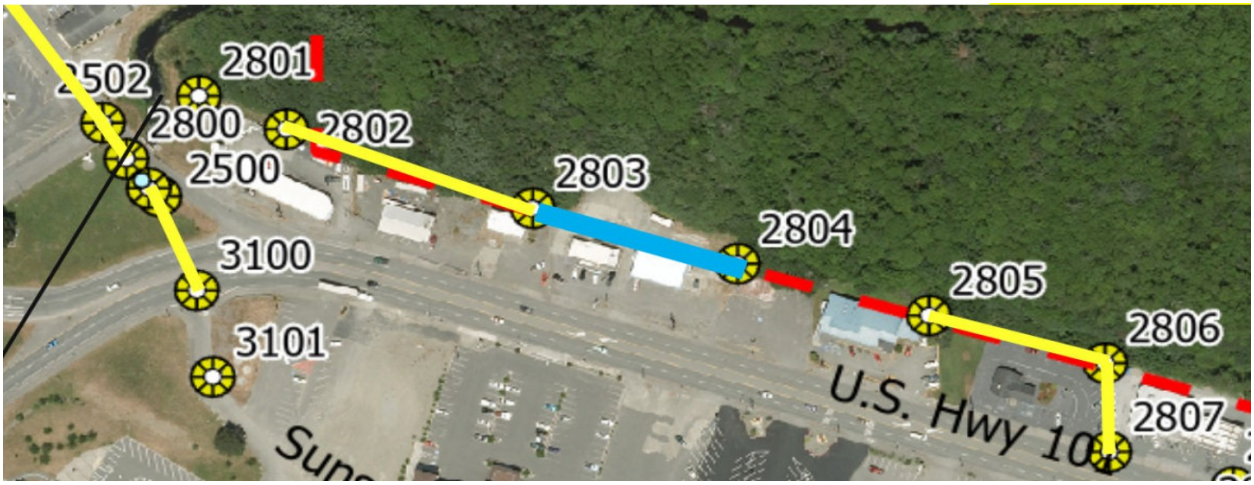
BASE BID ITEMS

(X) Manhole Numbers

Yellow and Blue Lines – Repair of sewer line segments

TETRAPOD SANITARY SEWER PROJECT AREA

ALTERNATE BID ITEMS



(X) Manhole Numbers

Red, Yellow and Blue Lines – Repair of sewer line segments

CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: SARA BARBOUR, HUMAN RESOURCES MANAGER

DATE: SEPTEMBER 21, 2026

SUBJECT: CITY ATTORNEY EMPLOYMENT AGREEMENT 5-YEAR EXTENSION

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Approve and adopt Resolution No. 2026-66, A Resolution of the City Council of the City of Crescent City Approving Amendment No. 1 to the Employment Agreement with City Attorney Martha D. Rice

BACKGROUND

The City of Crescent City is a general law city governed by the general laws of the State of California. In In general law cities, the city council is expressly authorized by state statute to appoint a city attorney (Gov. Code § 36505). The city attorney serves at the pleasure of the city council.

Martha Rice served as a contract Deputy City Attorney from 2009-2015 and contract City Attorney from 2015-2022. In 2022, the City Council hired Ms. Rice full-time to serve as City Attorney. The original employment agreement was for a term of 5 years, set to expire in January 2027.

ANALYSIS

Both Ms. Rice and the City Council would like to extend the employment agreement for another 5-year term (through January 2032). The amendment has been reviewed by Stacey Sheston of Best Best & Krieger LLP as special counsel to the City Council. In addition, the amendment approves a step increase from Step 5 to Step 6. Ms. Rice has been at Step 5 for 3.5 years and has received better than “satisfactory” on all performance evaluations.

FINANCIAL IMPACT

No fiscal Impact. The position of City Attorney (Step 6) is contained within the FY 26-27 budget.

STRATEGIC PLAN ASSESSMENT

This report is consistent with the following 2016 Strategic Plan Goals:

GOAL 3: OBTAIN THE HIGHEST LEVELS OF ORGANIZATIONAL EXCELLENCE
C. Maximize performance and value in all City Council, staff, volunteer, and committee positions
E. Recruit and retain highly qualified employees

ATTACHMENTS

1. Draft Resolution No. 2026-66 (approving amendment)

RESOLUTION NO. 2026-66

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPROVING AMENDMENT NO. 1 TO THE EMPLOYMENT AGREEMENT WITH CITY ATTORNEY MARTHA D. RICE

WHEREAS, the City of Crescent City requires the services of a duly appointed City Attorney to provide legal advice, representation, and related legal services to the City Council, City officers, City departments, City boards, commissions, and committees, and the City as an entity; and

WHEREAS, the City Council has authority under applicable California law and the City's municipal code to appoint a City Attorney and to approve the terms under which City Attorney services will be provided; and

WHEREAS, the City Council appointed Martha D. Rice to serve as contract City Attorney in 2015 and subsequently hired Ms. Rice full-time as an employee in January 2022; and

WHEREAS, Ms. Rice's employment agreement expires in January 2027, and the parties wish to extend the employment agreement for an additional 5 years.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crescent City that the attached Amendment No. 1 to the Employment Agreement with City Attorney Martha D. Rice is approved.

APPROVED and ADOPTED and made effective the same day at a regular meeting of the City Council of the City of Crescent City held on the 21st day of September 2026 by the following polled vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Isaiah Wright, Mayor

ATTEST:

_____
Robin Altman, City Clerk

AMENDMENT NO. 1 TO THE EMPLOYMENT AGREEMENT
WITH CITY ATTORNEY MARTHA D. RICE

This Amendment No. 1 to the Employment Agreement ("Agreement") between the City of Crescent City, a California municipal corporation ("City"), and Martha D. Rice ("RICE" or "City Attorney") dated December 19, 2021 is entered into for the purpose of extending the Agreement for an additional 5-year term.

WHEREAS, RICE has served as the City Attorney for the City of Crescent City since April 20, 2015, initially as a contract City Attorney and beginning in January 2022 as full-time in-house counsel; and

WHEREAS, RICE's current employment contract expires in January 2027, and the parties would like to extend that contract for another 5 years.

NOW, THEREFORE, the parties agree as follows:

1. TERM EXTENSION. Subsection 2.A. of Section 2, Term and Termination, of the Agreement is amended to include the following additional provision:

   The parties agree to extend the Agreement for a second term of 5 years for the period February 1, 2027 through January 31, 2032, unless terminated earlier by the CITY or RICE as provided herein.

2. SALARY. Section 3, Salary, of the Agreement is amended to include the following provision in place of existing Section 3:

   Effective the first full pay period following the execution of this Amendment No. 1, RICE shall be compensated at Step 6 on the pay scale for the position of City Attorney (currently $168,221 per year). The CITY agrees to pay RICE's salary in pro rata installments at the same periods other employees of the CITY are paid. RICE is entitled to receive the same annual cost of living increase as the Department Heads receive each year (if any).

3. REMAINING PROVISIONS. All provisions of the Agreement that are not affected by this Amendment No. 1 remain valid and enforceable.

IN WITNESS WHEREOF, the parties have caused this Amendment No. 1 to be executed on the _____ day of October 2026 at Crescent City, California.

CITY OF CRESCENT CITY

_____
By: Isaiah Wright, Mayor

ATTEST:

_____
Robin Altman, City Clerk

APPROVED AS TO FORM:

_____
Stacey Sheston, Special Counsel

EMPLOYEE: MARTHA D. RICE

_____
Martha D. Rice