RESOLUTION NO. 2026-69

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY UPDATING THE POSITION CONTROL FOR FISCAL YEAR 2026-27

WHEREAS, the City Council has adopted the Position Control listing authorized classifications and annual wage ranges for City employees and has the authority to update the Position Control when necessary; and

WHEREAS, the City has a Police Officer that has been out on extended leave pending Industrial Disability Retirement; and

WHEREAS, the City Police Department is operating shorthanded, covering patrol shifts with one fewer officer than planned; and

WHEREAS, the City needs to hire a police recruit prior to the end of the year in order for the new recruit to attend academy in January 2027; and

WHEREAS, the City also needs additional help in the building inspection department due to a surge in housing development; and

WHEREAS, the City has a retired annuitant working as extra help, but that retired annuitant appointment ends December 31, 2026, and the additional building inspection is expected to continue through at least 2027.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY, CALIFORNIA AS FOLLOWS:

1. That the Position Control attached is hereby approved.

PASSED AND ADOPTED and made effective the same day by the City Council of the City of Crescent City on this 19th day of October 2026, by the following polled vote:

AYES: Council Members Greenough, Shamblin, Tinkler, and Mayor Wright
NOES: None
ABSTAIN: None
ABSENT: Council Member Altman

Isaiah Wright, Mayor

ATTEST:

Heather Welton, Community Development Specialist and
Robin Altman, City Clerk

City of Crescent City
Position Control
Authorized Positions & Pay Ranges FY 26-27
Adopted 10/19/26

		Pay Range - Previous			Pay Range - Updated						
	Bargaining Unit	Grade	Min Annual	Max Annual	Grade	Min Annual	Max Annual	Auth FTE - Previous	Change	Auth FTE - Updated	Notes
Administration											
City Manager	Contract	51	135,100	172,420	51	135,100	172,420	1.00		1.00	
City Attorney	Contract	50	131,800	168,221	50	131,800	168,221	1.00		1.00	
City Clerk / Administrative Analyst	CCMEA	26	72,884	93,044	26	72,884	93,044	1.00		1.00	
Grants and Economic Development								1.00		1.00	
Grants and Economic Development Manager	CCMEA	30	80,447	102,664	30	80,447	102,664				
Grants and Economic Development Coordinator	CCMEA	24	69,371	88,545	24	69,371	88,545				
Human Resources								1.00		1.00	
Human Resources Manager	Unrep	32	84,518	107,848	32	84,518	107,848				
Human Resources Analyst	Unrep	20	62,858	80,233	20	62,858	80,233				
IT Management								1.50		1.50	
Information Systems Administrator	CCMEA	Z	83,254	106,263	Z	83,254	106,263				
Information Technology Manager	CCMEA	32	84,518	107,848	32	84,518	107,848				
IT / GIS Technician	CCMEA	14	54,203	69,221	14	54,203	69,221	1.00		1.00	
Finance											
Director of Finance	Contract	44	113,654	145,040	44	113,654	145,040	1.00		1.00	
Finance Analyst								1.00		1.00	
Finance Analyst 2	CCMEA	24	69,371	88,545	24	69,371	88,545				
Finance Analyst 1	CCMEA	20	62,858	80,233	20	62,858	80,233				
Finance Technician								2.00		2.00	
Finance Technician - PR/Benefits	CCMEA	16	56,945	72,713	16	56,945	72,713				
Finance Technician - AP	CCMEA	14	54,203	69,221	14	54,203	69,221				
Account Clerk / Utility Billing Specialist								2.00		2.00	
Utility Billing Specialist	CECC	7	45,590	58,166	7	45,590	58,166				
Account Clerk	CECC	2	40,299	51,439	2	40,299	51,439				
Office Technician (Part-time)	Unrep	2	40,299	51,439	2	40,299	51,439	0.48		0.48	
Fire											
Fire Chief								1.46		1.46	
Fire Chief	Contract	50	131,800	168,221	50	131,800	168,221				
Fire Chief Interim (Retired Annuitant)	Unrep	50	131,800	168,221	50	131,800	168,221				
Fire Chief Extra Help (Retired Annuitant)	Unrep	50	131,800	168,221	50	131,800	168,221				
Career Fire Captain ***	CCCFA	FC	74,590	95,163	FC	74,590	95,163	3.00		3.00	
Fire Dept Admin Specialist	CECC	12	51,589	65,815	12	51,589	65,815	1.00		1.00	
Police											
Chief of Police	Contract	50	131,800	168,221	50	131,800	168,221	1.00		1.00	
Lieutenant	CCPOA	PS4	106,156	129,037	PS4	106,156	129,037	-		-	
Sergeant	CCPOA	PS3	87,324	106,156	PS3	87,324	106,156	4.00		4.00	
Police Officer / Recruit								10.00	0.58	10.58	add for recruit
Police Officer	CCPOA	PS2	65,386	87,324	PS2	65,386	87,324				
Police Officer - Limited Term	CCPOA	PS2	65,386	87,324	PS2	65,386	87,324				
Police Recruit	CCPOA	PS1	52,467	52,467	PS1	52,467	52,467				
Exec Assistant, Records Specialist								1.00		1.00	
Executive Assistant to the Chief	CECC	12	51,589	65,815	12	51,589	65,815				
Records Specialist	CECC	10	49,104	62,665	10	49,104	62,665				
Planning, Building & Code Enforcement											
Building Inspector & Code Enforcement Officer *								1.46	0.73	2.19	add part-time
Building Inspector & Code Enf Officer	CCMEA	18	59,816	76,377	18	59,816	76,377				
Building Inspector & Code Enf Officer Extra Help (Retired Annuitant)	Unrep	18	59,816	76,377	18	59,816	76,377				
Building Inspector & Code Enf Officer Interim (Retired Annuitant)	Unrep	18	59,816	76,377	18	59,816	76,377				
Com Dev Spec, Office Tech **								1.00		1.00	
Community Development Specialist	CECC	7	45,590	58,166	7	45,590	58,166				
Office Technician	CECC	2	40,299	51,439	2	40,299	51,439				
Recreation											
Recreation Director / Events Coordinator	Contract	36	93,302	119,096	36	93,302	119,096	1.00		1.00	
Economic Development and Recreation Assistant	Unrep	1	39,313	50,175	1	39,313	50,175	-		-	
RV Park Supervisor	CCEA	8	46,726	59,644	8	46,726	59,644	1.00		1.00	
Aquatics Supervisor	CCMEA	14	54,203	69,221	14	54,203	69,221	1.00		1.00	
Relief Supervisor / Lesson Coordinator	CCEA	8	46,726	59,644	8	46,726	59,644	2.00		2.00	
Part-time Lifeguard								7.10		7.10	
Lifeguard - Designated Head Lifeguard	Unrep		36,712	38,792		36,712	38,792				
Lifeguard - Part-Time	Unrep		35,672	37,752		35,672	37,752				
Aquatic Specialty Program Instructor	Unrep		37,752	41,392		37,752	41,392				
Water Safety Aide	Unrep		36,192	38,272		36,192	38,272				
Public Works											
Director of Public Works	Contract	44	113,654	145,040	44	113,654	145,040	1.00		1.00	
Engineering Project Manager	CCMEA	26	72,884	93,044	26	72,884	93,044	2.50		2.50	
Engineering Technician	CCMEA	14	54,203	69,221	14	54,203	69,221	-		-	
Public Works Maintenance Manager	CCMEA	32	84,518	107,848	32	84,518	107,848	1.00		1.00	
Public Works Parks / Buildings / Maintenance Worker & Equipment Operator								12.75		12.75	
Senior Public Works Maintenance Worker	CCEA	16	56,945	72,713	16	56,945	72,713				
Senior Buildings Maintenance Worker	CCEA	10	49,104	62,665	10	49,104	62,665				
Senior Parks Maintenance Worker	CCEA	10	49,104	62,665	10	49,104	62,665				
Maintenance Worker 3	CCEA	10	49,104	62,665	10	49,104	62,665				
Maintenance Worker 2	CCEA	6	44,476	56,752	6	44,476	56,752				
Maintenance Worker 2 (Seasonal and Temp)	Unrep	6	44,476	56,752	6	44,476	56,752				
Maintenance Worker 1	CCEA	2	40,299	51,439	2	40,299	51,439				
Maintenance Worker 1 (Seasonal and Temp)	Unrep	2	40,299	51,439	2	40,299	51,439				
Equipment Operator 2	CCEA	12	51,589	65,815	12	51,589	65,815				
Equipment Operator 1	CCEA	7	45,590	58,166	7	45,590	58,166				
EMOT								4.00		4.00	

	Bargaining Unit	Pay Range - Previous Grade	Min Annual	Max Annual	Pay Range - Updated Grade	Min Annual	Max Annual	Auth FTE - Previous	Change	Auth FTE - Updated	Notes
Senior Electrical Mechanical Operations	CCEA	28	76,569	97,736	28	76,569	97,736				
Electrical Mechanical Operations Technician 2	CCEA	22	66,029	84,261	22	66,029	84,261				
Electrical Mechanical Operations Technician 1	CCEA	16	56,945	72,713	16	56,945	72,713				
Utility Mechanic	CCEA	8	46,726	59,644	8	46,726	59,644				
Laboratory Director	CCMEA	26	72,884	93,044	26	72,884	93,044	1.00		1.00	
Laboratory Assistant / Tech								1.00		1.00	
Laboratory Technician 2	CCEA	18	59,816	76,377	18	59,816	76,377				
Laboratory Technician 1	CCEA	10	49,104	62,665	10	49,104	62,665				
Laboratory Assistant	CCEA	2	40,299	51,439	2	40,299	51,439				
Fleet Mechanic								2.00		2.00	
Senior Mechanic	CCEA	22	66,029	84,261	22	66,029	84,261				
Mechanic 2	CCEA	12	51,589	65,815	12	51,589	65,815				
Mechanic 1	CCEA	6	44,476	56,752	6	44,476	56,752				
Office Technician (Part-time)	Unrep	2	40,299	51,439	2	40,299	51,439	-		-	
Housing Authority											
Housing Authority Director	Contract	41	105,556	134,714	41	105,556	134,714	1.00		1.00	
Housing Authority Inspector	CCEA	8	46,726	59,644	8	46,726	59,644	-		-	
Tenant Services Technician	CECC	10	49,104	62,665	10	49,104	62,665	2.00		2.00	
Office Technician / Administrative Assistant								1.00		1.00	
Administrative Assistant	CECC	6	44,476	56,752	6	44,476	56,752				
Office Technician	CECC	2	40,299	51,439	2	40,299	51,439				
Totals								**79.25**	**1.31**	**80.56**	

*** Split between Building/Code Enforcement and Housing Authority**
**** Split between Planning and Public Works**
***** Annual wages based on 48/96 schedule including scheduled overtime**

Pay ranges do not include special pay (certifications, longevity, education, special assignment, etc.).
Min and max annual pay ranges are equivalent to full-time (base hourly rate times 2,080 hours per year except for Fire Captains). Actual hours for positions may be different.