CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT
MAYOR PRO TEM CANDACE TINKLER
COUNCIL MEMBER RAY ALTMAN
COUNCIL MEMBER JASON GREENOUGH
COUNCIL MEMBER STEVE SHAMBLIN

MINUTES
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY **OCTOBER 5, 2026** **6:00 P.M.**

CLOSED SESSION

Call to order Mayor Wright called closed session to order at 5:00 p.m.

Roll call Council Members present: Council Member Ray Altman, Council Member Jason Greenough, Council Member Steve Shamblin, Mayor Pro Tem Candace Tinkler, and Mayor Isaiah Wright
Staff members present: City Manager Eric Wier, City Attorney Martha Rice, and City Clerk/Administrative Analyst Robin Altman

- **Conference with Legal Counsel – Potential Litigation** (Gov. Code § 54956.9(d)(2)): Govt. Claim of Crystal Provins on behalf of Thomas Allen

Closed session adjourned 4:45 p.m.

OPEN SESSION

Call to order Mayor Wright called the meeting to order at 6:00 p.m.

Roll call Council Members present: Council Member Ray Altman, Council Member Jason Greenough, Council Member Steve Shamblin, Mayor Pro Tem Candace Tinkler, and Mayor Isaiah Wright
Staff members present: City Manager Eric Wier, City Attorney Martha Rice, City Clerk/Administrative Analyst Robin Altman, IT/GIS Technician Taylor Patch, Finance Director Linda Leaver, Public Works Director Dave Yeager, Recreation Director and Events Coordinator Kelly Feola, Economic Development and Grants Manager Bridget Lacey, and Police Chief Richard Griffin

Pledge of Allegiance led by Mayor Wright

REPORT OUT OF CLOSED SESSION

City Attorney Rice reported the following action was taken on the item in closed session:

On a motion by Council Member Greenough, seconded by Mayor Wright, and carried unanimously, the City Council of the City of Crescent City rejected the government claim submitted by Crystal Provins on behalf of Thomas Allen.

CEREMONIAL ITEMS

- **Indigenous Peoples Day Proclamation**

Council Member Altman read the proclamation aloud and presented it to: Troy Ralstin, Executive Director of Tolowa Dee-ni Nation and Charlene Storr of the Tolowa Nation. Ms. Storr spoke about the significance of this proclamation and that it is appreciated. Executive Director Ralstin spoke as a representative of the Tolowa Dee-ni Nation Tribal Council and about the appreciation for the partnership in the Tolowa Cultural Trail as well as recognition of this day. City Manager Wier gave a brief background on the project and how the City has worked hand in hand with our Tribal partners to make the Trail become a reality.

- **Introduction of new employees: John Clewell and Will Vaughn**

Public Works Director Yeager introduced Mr. Clewell and Mr. Vaughn to the Council. Director Yeager reported to the Council the hard work Mr. Clewell has done for the City and has been selected as the Senior Parks Maintenance Worker. Mr. Clewell spoke about the pride he takes in his job to beautify Crescent City. Director Yeager reported to the Council that Mr. Vaughn is working as a Meter Reader as well as a Maintenance Worker. Mr. Vaughn spoke about his appreciation for this job and how much he is learning from his coworkers. He is grateful for the opportunity.

REPORTS AND PRESENTATIONS - None

PUBLIC COMMENT PERIOD

The following members of the public addressed the Council:

Doug Dye: spoke on gender pronouns, the history behind it and the negatives around hormone therapy.

Cate Classen: spoke about the new water rates and the impacts of the AirBnbs within her neighborhood and the impact on infrastructure.

Tom Beers: asked the Council to study and understand his written public comment submitted before noon.

Sam Strait: spoke about tourists and how some prefer AirBnBs over hotels and that neighborhoods are disappearing due to the increase of short-term rentals.

Jody Mangum: stated to the Council that the amount in the SRF does not support the need for a rate increase and that $30mil MBR isn't working.

Tara Adams: spoke about her appreciation that Crescent City is a working town over a tourist town.

Mayor Wright asked for clarification on a new policy enacted; City Manager Wier explained the new modesty policy implemented for the Fred Endert Municipal Pool states all changing of clothes need to be in the privacy of the changing room. There is now a "no nudity" policy at the pool.

CONSENT CALENDAR

1. **Warrant Claims List**
    - *Recommendation: Receive and file the warrant claims list for the period September 5, 2026 through September 22, 2026.*

2. **Council Minutes**
    - *Recommendation: Approve and adopt the September 21, 2026 meeting minutes of the City Council of the City of Crescent City.*

3. **Payroll Report**
    - *Recommendation: Receive and file the biweekly payroll reports for the period ending September 19, 2026 paid September 25, 2026.*

4. **CalPers Disability Retirement Determination Delegation**
    - *Recommendation: Approve and adopt Resolution No. 2026-62, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY DELEGATING AUTHORITY UNDER GOVERNMENT CODE SECTION 21173 TO THE CITY MANAGER TO MAKE CERTAIN DISABILITY DETERMINATIONS.*

5. **Budget-to-Actual Summary as of August 31, 2026**
    - *Recommendation: Receive and file budget-to-actual summary of the City's major operating funds for Fiscal Year 2026-27 as of August 31, 2026*

6. **County Service Area Budget Adjustment for the Roy Lift Station Generator Replacement**
    - *Recommendation: Approve and adopt Resolution No. 2026-63, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FY 2026-27 BUDGET OF THE CITY OF CRESCENT CITY*

Sam Strait: commented on the number of items on the consent calendar vs. new business.

On a motion by Council Member Altman, seconded by Council Member Greenough, and carried on a 5-0 polled vote, the City Council of the City of Crescent City adopted the consent calendar consisting of items 1-6 as presented.

PUBLIC HEARING - None

CONTINUING BUSINESS - None

NEW BUSINESS

7. **Memorandum of Agreement with the Crescent City – Del Norte Chamber of Commerce**
    - *Recommendation: Hear staff report*
    - *Technical questions from the Council*
    - *Receive public comment*
    - *Further Council discussion*
    - *Approve and authorize the City Manager to sign an Agreement with the Crescent City – Del Norte Chamber of Commerce for the operation of the City's Visitor Center and related economic development, tourism promotion, and community support services*

City Manager Wier reported to the Council that this item has been discussed at a Council level at previous meetings. This Agreement memorializes all of the services the City is offering funding for. He gave a detailed explanation of those services. Council Member Shamblin asked how much it increased from last time; City Manager Wier stated it was $5k for fireworks. Council Member Shamblin asked if there was ever a competitive bid for a better marketing firm; City Manager Wier

deferred to Director Vosburg. Council Member Shamblin asked if someone could do it better for a lower price; Mayor Pro Tem Tinkler stated that the marketing we are currently receiving is done very well for a very good price. Executive Director Vosburg addressed Council Member Shamblin's question; she stated that they analyze what the return to investment is annually and compare it against several other counties. It was 4 years ago when it went out to bid and they continue to work with Lynnette Braillard with LuLish. Director Vosburg spoke about her own background in marketing. Director Vosburg spoke in detail about what the Agreement will outline between the City and the Crescent City - Del Norte Chamber of Commerce. She further explained the additional funding that the Chamber receives outside of the City and County's contribution. She stated that if the City increases the contribution from $22k to $25k that small increase will cover the operations of the Visitors Center. Mayor Wright spoke in support of MOU and how it outlines exactly what the expectations and deliverables are. Council Member Shamblin and Mayor Pro Tem Tinkler expressed hesitation to increase during a time when the City's budget is so tight. Council Member Greenough asked when the next budget-to-actual will come out; City Manager Wier stated it is expected to come out early in November. Council Member Greenough stated he is not in support at this time until the budget-to-actual is released.

Sam Strait: stated most costs across the county have increased. Asked if the number of people coming to Crescent City has increased and does the TOT/sales tax show that increase.

Roger Gitlin: was hoping to hear about the news about the recent car show and asked for an update on the impact to the community's economy.

Cate Classen: would like to see Crescent City marketed as a small coastal town and not a tourist town.

Tom Beers: spoke about the lack of careers in Crescent City.

On a motion by Council Member Greenough, seconded by Mayor Pro Tem Tinkler, and carried on a 5-0 polled vote, the City Council of the City of Crescent City approved and authorized the City Manager to sign an Agreement with the Crescent City – Del Norte Chamber of Commerce for the operation of the City's Visitor Center and related economic development, tourism promotion, and community support services.

There was unanimous consensus to reconsider the increase of funding to the Chamber when the budget-to-actual report comes before the Council.

8. Fred Endert Pool Lane Lines Budget Adjustment

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2026-64, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FY 2026-27 BUDGET OF THE CITY OF CRESCENT CITY*

Recreation Director and Events Manager Feola reported to the Council the grant funding as well as fundraising efforts by the Swim Team made it possible to purchase 6 new lane lines.

There were no comments from the public.

On a motion by Mayor Pro Tem Tinkler, seconded by Council Member Greenough, and carried on a 5-0 polled vote, the City Council of the City of Crescent City approved and adopted Resolution No. 2026-64, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FY 2026-27 BUDGET OF THE CITY OF CRESCENT CITY.

9. **Settlement Agreement and Stipulation for Entry of Administrative Civil Liability Order with the California Regional Water Quality Control Board**
    - *Recommendation: Hear staff report*
    - *Technical questions from the Council*
    - *Receive public comment*
    - *Further Council discussion*
    - *Authorize the City Manager to sign order R1-2026-0058 Settlement Agreement for entry of administrative liability order*

City Manager Wier explained that since the implementation of stricter effluent standards under the Wastewater Treatment Plant's new NPDES permit, the facility has experienced effluent limitation exceedances during heavy periods of precipitation caused by inflow and infiltration (I&I). The Regional Water Quality Control Board (RWQCB) tied 86 effluent violations to mandatory minimum penalties totaling $258,000. In lieu of assessing these penalties, the RWQCB has agreed to allow us to spend the equivalent amount on a compliance project. The compliance project is a proposed repair to use a trenchless rehabilitation method called "Cured in Place Pipe" (CIPP). This allows for repair without excavation. City Manager Wier explained the process for the CIPP. Council Member Shamblin asked if this will help reduce the inflow of storm water; City Manager Wier stated it will help but will not eliminate all of the infiltration and inflow issues in the collection system.

Jody Mangum: stated that I&I has always been a problem; she further stated there has been less rain than in the past.

Sam Strait; spoke about money being spent on the pipes for stormwater, however, there are several multi-family units being built.

Cate Classen: asked how tourism affects the functionality of the WWTP.

Tom Beers: spoke about reversing the flow and building an additional WWTP.

Council Member Shamblin stated that his first question was about capacity when he served on the Planning Commission. Further stated there have been multiple reports that answer the capacity question and that the WWTP does have the capacity. City Manager Wier explained further that the problem is the ground water. The MBR can meet the new water quality. A good example was the 4th of July, the WWTP handled that capacity with an increase in people in the community using water and sewer. It doesn't matter if we hook another person up to the system, it's the wet weather events that are creating the problem, not the connections.

On a motion by Council Member Altman, seconded by Mayor Pro Tem Tinkler, and carried on a 5-0 polled vote, the City Council of the City of Crescent City authorized the City Manager to sign order R1-2026-0058 Settlement Agreement for entry of administrative liability order.

10. **City Attorney Employment Agreement 5-Year Extension**
    - *Recommendation: Hear staff report*
    - *Technical questions from the Council*
    - *Receive public comment*
    - *Further Council discussion*
    - *Approve and adopt Resolution No. 2026-66, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPROVING AMENDMENT NO. 1 TO THE EMPLOYMENT AGREEMENT WITH CITY ATTORNEY MARTHA RICE*

City Manager Wier reported to the Council the history behind hiring a full-time in-house attorney. City Attorney Martha Rice had a lot of institutional knowledge and was selected for that position. This is to extend her employment as the initial agreement was for a 5-year term. The Council was in full support of continuing the employment agreement with City Attorney Rice.

Doug Dye: criticized the performance of City Attorney Rice as the City Attorney.

Cate Classen: spoke about a meeting that stated that Satori Cheese was operating outside of it's approved permit and no one spoke up about it.

Police Chief Griffin: spoke in support of the moral and ethical decisions City Attorney Rice has made and what he has experienced with her professionally.

Mayor Wright stated that the two important positions hired by the City during his tenure are the City Attorney and Police Chief.

On a motion by Mayor Pro Tem Tinkler, seconded by Council Member Shamblin, and carried on a 5-0 polled vote, the City Council of the City of Crescent City approved and adopted Resolution No. 2026-66, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPROVING AMENDMENT NO. 1 TO THE EMPLOYMENT AGREEMENT WITH CITY ATTORNEY MARTHA RICE.

CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports –**

Council Member Greenough: spoke about the training he received at the recent League of California Cities Annual Conference.

Mayor Pro Tem Tinkler: echoed the training sessions she took along with Council Member Greenough. She appreciated seeing those stepping up to serve their communities were of the younger generation and it encouraged her. She took advantage of networking and learned there were a lot of common concerns bigger cities experience along with Crescent City.

Council Member Shamblin: asked about lower rates for low income and seniors; would like a better explanation of why it is being said we cannot do that when other public utilities do it. *City Attorney Rice stated that we cannot offer separate rates from within the sewer or water funds, they would need to be subsidized by the general fund or grants; rates cannot discriminate between age or income level.* Council Member Shamblin asked for grant funding to be sought after; City Manager Wier agreed it can be discussed further, however, the water/sewer rates need to be equitable.

- **Legislative Matters –** None

- **City Manager Report and City Council Directives –** City Manager Wier reported on the following:
  - Front Street project continues
  - Sea Cruise was a great, successful event
  - Downtown Specific meetings were held with good attendance from stakeholders and the public. October 26th and 27th will be the next meetings to put everything together.
  - November 19th is a Special Workshop for the Planning Commission for the Downtown Specific Plan that will then come before the Council.
  - Currently working on the CEDS and some public meetings will be forthcoming to look at creating sustainable jobs for our community.
  - Special Fire District/City Council meeting on Monday, October 12th at 5:30 p.m. to approve the new Fire Chief's employment agreement

Mayor Wright spoke about barricades for special events and how people drive around them; Police Chief Griffin stated that driving around the barricades is a misdemeanor and people have been arrested.

ADJOURNMENT

There being no further business to come before the Council, Mayor Wright adjourned the meeting at 8:03 p.m. to the regular meeting of the City Council of the City of Crescent City on Monday, October 19, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

ATTEST:

Robin Altman, City Clerk/Administrative Analyst