CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT | MAYOR PRO TEM CANDACE TINKLER
COUNCIL MEMBER RAY ALTMAN | COUNCIL MEMBER JASON GREENOUGH
COUNCIL MEMBER STEVE SHAMBLIN

MINUTES
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
AND THE CRESCENT CITY HOUSING AUTHORITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY **NOVEMBER 2, 2026** **6:00 P.M.**

CLOSED SESSION

Call to order Mayor Wright called closed session to order at 5:00 p.m.

Roll call Council Members present: Council Member Ray Altman, Council Member Steve Shamblin, Mayor Pro Tem Candace Tinkler, and Mayor Isaiah Wright
Council Member absent at roll call: Council Member Jason Greenough
Staff members present: City Manager Eric Wier, City Attorney Martha Rice, IT/GIS Technician Taylor Patch and City Clerk/Administrative Analyst Robin Altman

- **Conference with Legal Counsel – Existing Litigation (Gov. Code § 54956.9(d)(1)):** *Donna Westfall v. Crescent City* (DNSC Case No. CV261134); *Donna Westfall v. Crescent City* (DNSC Case No. CV261136)

- **Conference with Legal Counsel – Anticipated Litigation (Gov. Code § 54956.9(d)(4)):** one case

Public comment: None.

Being that Special Counsel Lauren Brown was not able to be present at tonight's meeting for closed session, the Council will not discuss the anticipated litigation on the agenda.

Council Member Greenough arrived for closed session already in progress at 5:03 p.m.

Closed session adjourned at 5:44 p.m.

OPEN SESSION

Call to order Mayor Wright called the meeting to order at 6:00 p.m.

Roll call Council Members present: Council Member Ray Altman, Council Member Jason Greenough, Council Member Steve Shamblin, Mayor Pro Tem Candace Tinkler, and Mayor Isaiah Wright
Staff members present: City Manager Eric Wier, City Attorney Martha Rice, City Clerk/Administrative Analyst Robin Altman, IT/GIS Technician Taylor Patch, Finance Director Linda Leaver, Economic Development and Grants

Manager Bridget Lacey (via Zoom), Housing Authority Executive Director Megan Miller, Public Works Director Dave Yeager, Recreation Director and Events Coordinator Kelly Feola and Police Chief Richard Griffin

Pledge of Allegiance led by Mayor Wright

REPORT OUT OF CLOSED SESSION

City Attorney Rice reported no actions were taken on closed session items.

CEREMONIAL ITEMS

- **Adoption Day Proclamation**

Mayor Wright read the proclamation aloud and presented it to Melodee Mitchell.

- **Veterans Day Proclamation**

Council Member Greenough read the proclamation aloud and presented it to VFW Commander Jorge Galindo.

CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports –**
  - Mayor Pro Tem Tinkler reported she attended the recent Visitors Bureau/Del Norte Chamber of Commerce meeting
  - Council Member Greenough encouraged everyone to get out and vote tomorrow.
- **Legislative Matters** – None
- **City Manager Report –** City Manager Wier reported on the following:
  - Front Street's final water ties were completed this week for the underground infrastructure.
  - Pool is closed for the installation of the new scoreboard and some maintenance.
  - Kidtown is not going anywhere but will have some updates and a new section of playground with new equipment will be constructed adjacent to Kidtown

REPORTS AND PRESENTATIONS

- **Monster Splash Event**

Recreation Director and Events Coordinator Feola reported on the recent Monster Splash event held at the Pool. City Manager Wier reported on an event organized by County Supervisor Valerie Starkey for senior citizens. Chief Griffin was a keynote speaker and spoke about topics which included common scams.

PUBLIC COMMENT PERIOD

Public comment: Alicia Williams, Doug Dye, Sam Strait, Roger Gitlin, David Garcia, Cate Classen, and Gloria Curone

CONSENT CALENDAR

1. **Warrant Claims List**
   - *Recommendation: Receive and file the warrant claims list for the period October 3, 2026 through October 16, 2026.*

2. **Council Minutes**
   - *Recommendation: Approve and adopt the October 5, 2026 meeting minutes of the City Council of the City of Crescent City.*

3. **Payroll Report**
   - *Recommendation: Receive and file the biweekly payroll reports for the period ending October 17, 2026 paid October 23, 2026.*

4. **Quarterly Cash and Investments Report as of September 30, 2026**
   - *Recommendation: Receive and file quarterly cash and investments report as of September 30, 2026*

5. **Budget-to-Actual Summary as of September 30, 2026**
   - *Recommendation: Receive and file budget-to-actual summary of the City's major operating funds for Fiscal Year 2026-27 as of September 30, 2026*

City Clerk Altman stated that the minutes will stand as written as originally presented to the Council at the October 19, 2026 meeting. This was in response to a member of the public disputing what was written in the minutes regarding his public comment.

Public Comment: Doug Dye, Alicia Williams and Sam Strait.

On a motion by Council Member Altman, seconded by Mayor Pro Tem Tinkler, and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City adopted the consent calendar consisting of items 1-5 as presented.

PUBLIC HEARING - None

ADJOURN TO THE HOUSING AUTHORITY
(Minutes on the next agenda of the Housing Authority)

RECONVENE CITY COUNCIL MEETING

Mayor Wright reconvened the Council meeting at 6:52 p.m.

CONTINUING BUSINESS - None

NEW BUSINESS

7. **Del Norte County Local Hazard Mitigation Plan**
   - *Recommendation: Hear staff report*
   - *Technical questions from the Council*
   - *Receive public comment*
   - *Further Council discussion*
   - *Approve and adopt Resolution No. 2026-70, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING THE DEL NORTE COUNTY LOCAL HAZARD MITIGATION PLAN UPDATE*

City Manager Wier reported to the Council details of the Hazard Mitigation Plan. Since Sasha Jones of Tetra Tech was not available to present to the Council, the video from the Board of Supervisors meeting where she outlined the Plan was played for the Council.

Public Comment: Sam Strait, Gloria Curone, David Garcia, Alicia Williams, and Tom Beers

On a motion by Mayor Pro Tem Tinkler, seconded by Council Member Greenough, and carried on a 5-0 polled vote, the City Council of the City of Crescent City approved and adopted Resolution No. 2026-70, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING THE DEL NORTE COUNTY LOCAL HAZARD MITIGATION PLAN UPDATE.

8. Transition to Action Minutes for City Council Meetings

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Direct the City Clerk to transition to action minutes for City Council meetings effective immediately or to continue to draft narrative minutes*

City Clerk/Administrative Analyst Altman reported to the Council the option to transition to action minutes. She gave a brief presentation showing comparable cities that also do action minutes as well as showing examples. Mayor Pro Tem Tinkler did not want the public to be discouraged from giving public comment with these changes to the minutes. Encouraged continued participation.

Public Comment: Tom Beers, David Garcia, Sam Strait, Alicia Williams and Roger Gitlin

The Council was in consensus for the City Clerk to transition to action minutes. The minutes will include brief summaries of the staff reports and public comments will be names only, no public comment summaries.

➢ **City Council Directives –**

Mayor Pro Tem Tinkler stated she would like to see signs prohibiting the feeding of wildlife.

Mayor Wright asked how it is decided where to place garbage cans; City Manager Wier stated staff works with Recology. Asked about signage regarding having dogs on leashes and under the owner's control. City Manager Wier stated there aren't too many around town, but Council can direct staff to put up more signs.

Chief Griffin asked for the public to call dispatch if they see any illegal activity.

ADJOURNMENT

There being no further business to come before the Council, Mayor Wright adjourned the meeting at 8:52 p.m. to the regular meeting of the City Council of the City of Crescent City on Monday, November 16, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

ATTEST:

Robin Altman, City Clerk/Administrative Analyst