CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT
MAYOR PRO TEM CANDACE TINKLER
COUNCIL MEMBER RAY ALTMAN
COUNCIL MEMBER JASON GREENOUGH
COUNCIL MEMBER STEVE SHAMBLIN

AGENDA
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY **NOVEMBER 16, 2026** **6:00 P.M.**

This meeting will be held in person at the location listed above. The City will broadcast the meeting on YouTube, however, if there is a technological issue with YouTube, the meeting will continue in person as scheduled. The public may access and participate in the public meeting by (1) attending the meeting in person and making public comment when called for by the Mayor or (2) by submitting a written comment via publiccomment@crescentcity.org or by filing it with the City Clerk at 377 J Street, Crescent City, California, 95531. All public comments (via email or mail) must be received by the City Clerk prior to 12:00 p.m. the day of the meeting. Please identify the meeting date and agenda item to which your comment pertains in the subject line. Public comments so received will be forwarded to the City Council and posted on the website next to the agenda. **Written public comments will not be read aloud during the meeting.**

Notice regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk's office at (707)464-7483, ext. 12. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]. For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at City Hall, 377 J Street, Crescent City, CA or on our website: www.crescentcity.org

OPEN SESSION

Call to order
Roll call
Pledge of Allegiance

CEREMONIAL ITEMS

- **Prematurity Awareness Month Proclamation**
- **Police Explorer Sergeant Pinning – Explorer Trinity Enos**

CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports –** In accordance with Gov't Code § 54954.2(a), City Council Members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.
- **Legislative Matters –** Consider miscellaneous legislative matters pertinent to the City of Crescent City. Authorize the Mayor to sign the appropriate letters and/or positions with respect to such matters.
- **City Manager Report –** The City Manager will give a report on current and ongoing activities and projects of the City of Crescent City.

REPORTS AND PRESENTATIONS - None

PUBLIC COMMENT PERIOD

Any member of the audience is invited to address the City Council on any matter that is within the jurisdiction of the City of Crescent City. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Council is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Council. Any comments that are not at the podium are out of order and will not be a part of the public record. After receiving recognition from the Mayor, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted three minutes each in which to speak on any item on the agenda prior to any action taken by the Council.

CONSENT CALENDAR

The consent calendar contains items deemed to be non-controversial and routine in nature. All items on the consent calendar will be considered as a block and voted upon in one vote unless a member of the City Council "pulls" an item from consent for individual consideration. Public comment will be taken on the consent agenda as a whole, unless an item is pulled. Any pulled item will receive its own public comment opportunity.

1. **Warrant Claims List**
   - *Recommendation: Receive and file the warrant claims list for the period October 17, 2026 through October 30, 2026.*

2. **Council Minutes**
   - *Recommendation: Approve and adopt the October 19, 2026 and November 2, 2026 meeting minutes of the City Council of the City of Crescent City.*

3. **Payroll Report**
   - *Recommendation: Receive and file the biweekly payroll reports for the period ending October 31, 2026 paid November 6, 2026.*

PUBLIC HEARING - None

CONTINUING BUSINESS

4. **Direction on Action Minutes for City Council Meetings**
   - *Recommendation: Hear staff report*
   - *Technical questions from the Council*
   - *Receive public comment*
   - *Further Council discussion*
   - *Give direction to City Clerk regarding minutes as necessary and appropriate*

NEW BUSINESS

5. **Appointment of Retired Annuitant as Extra Help Fire Chief**
   - *Recommendation: Hear staff report*
   - *Technical questions from the Council*
   - *Receive public comment*
   - *Further Council discussion*
   - *Approve and adopt Resolution No. 2026-71, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPOINTING WILLIAM "BILL" GILLESPIE TO THE RETIRED ANNUITANT POSITION OF EXTRA-HELP FIRE CHIEF*

6. **Amended Emergency and Fire Services Agreement with the Crescent Fire Protection District (2026)**
    - *Recommendation: Hear staff report*
    - *Technical questions from the Council*
    - *Receive public comment*
    - *Further Council discussion*
    - *Approve an Agreement Between the City of Crescent City and the Crescent Fire Protection District Regarding Emergency and Fire Responsive Services Amended (2026)*

7. **CCPD – Del Norte Ambulance K9 MOU**
    - *Recommendation: Hear staff report*
    - *Technical questions from the Council*
    - *Receive public comment*
    - *Further Council discussion*
    - *Approve and authorize the City Manager to sign the Memorandum of Understanding (MOU) between the Crescent City Police Department (CCPD) and Del Norte Ambulance (DNA) to establish a cooperative partnership providing emergency medical stabilization and transport for injured law enforcement canines, while enhancing first responder wellness through Care Comfort Dog visits and training opportunities*

8. **SHN Task Order #26 OPC Grant for Coastal Resiliency Plan**
    - *Recommendation: Hear staff report*
    - *Technical questions from the Council*
    - *Receive public comment*
    - *Further Council discussion*
    - *Approve and authorize the City Manager to sign Task Order #26 with SHN Consulting Engineers and Geologists for development of the OPC Grant Funded Coastal Resiliency Plan*

9. **5th & D Street Intersection Traffic Control**
    - *Recommendation: Hear staff report*
    - *Technical questions from the Council*
    - *Receive public comment*
    - *Further Council discussion*
    - *Direct City staff to install a four-way stop, concrete valley gutter, pedestrian access, and traffic striping improvements at the 5th and D Street intersection utilizing Measure S funds*

- **City Council Directives –** Pursuant to Crescent City Municipal Code § 2.08.200, the City Council may instruct the city manager on matters of importance to the administrative services of the City and provide direction with respect to subordinates of the City Manager. (Directives from individual Council Members that are not objected to by any member present shall be considered an order of the City Council.)

ADJOURNMENT

Adjourn to the regular meeting of the City Council of the City of Crescent City on Monday, November 16, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

POSTED:
November 12, 2026
/s/ Robin Altman, City Clerk/Administrative Analyst

Vision: The City of Crescent City will continue to stand the test of time and promote quality of life and community pride for our residents, businesses and visitors through leadership, diversity, and teamwork.

Mission: The purpose of our city is to promote a high quality of life, leadership and services to the residents, businesses, and visitors we serve. The City is dedicated to providing the most efficient, innovative and economically sound municipal services building on our diverse history, culture and unique natural resources.

Values: Accountability - Honesty & Integrity - Excellent Customer Service - Effective & Active Communication -Teamwork – Fiscally Responsible

Proclamation

of the

City of Crescent City

WHEREAS, premature birth is the leading cause of death in newborn babies. Prematurity is defined as birth before 37 completed weeks of gestation. Premature babies who survive may suffer immediate complications and often face lifelong health problems, such as learning disabilities, vision and hearing impairment, and cerebral palsy; and

WHEREAS, the March of Dimes has worked extensively to improve access to prenatal care for all and raise awareness of the importance of optimal preconception health as a strategy to improve maternal health and reduce preterm birth, infant mortality, and maternal mortality; and

WHEREAS, parents of babies admitted to Neonatal Intensive Care Units are exposed to a range of potentially distressing experiences, which can lead to mental health symptoms such as increased anxiety and post-traumatic stress; and,

WHEREAS, rural communities face additional challenges accessing specialized neonatal care, with research indicating that more than half of surveyed rural hospitals providing childbirth services are located over 60 miles from the nearest Neonatal Intensive Care Unit; and

WHEREAS, premature infants may develop complex medical conditions requiring transfer to specialized Level IV neonatal care facilities in distant cities such as Sacramento, San Francisco, or Portland, potentially separating families from their homes and communities for weeks or months.

NOW, THEREFORE, BE IT PROCLAIMED that the City Council of the City of Crescent City recognizes the work being done to decrease premature births and encourages residents of Crescent City to learn about the risks associated with premature births and what they can do to help lower premature birth rates.

BE IT FURTHER PROCLAIMED that the City Council of the City of Crescent City recognizes November 2026 as

PREMATURITY AWARENESS MONTH

_____

Mayor Isaiah Wright

Police Explorer Sergeant

Pinning

Trinity Enos

Accounts Payable

Checks by Date - Summary by Check Number

User: kbates@crescentcity.org
Printed: 11/3/2026 2:16 PM

REVIEWED
kkozak , 11/3/2026, 4:18:28 PM

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
ACH	EDDTAX	State of California EDD TAX Auto Pay	10/26/2026	0.00	7,167.84
ACH	FITTAX	FIT Payroll Taxes Auto Pay	10/26/2026	0.00	27,323.77
ACH	PERS2	Public Emp Retirement Sys	10/26/2026	0.00	41,313.90
ACH	FITTAX	FIT Payroll Taxes Auto Pay	10/29/2026	0.00	1,067.10
ACH	FITTAX	FIT Payroll Taxes Auto Pay	10/26/2026	0.00	17.48
452466	SHNCON	SHN Consulting Engineers & Geologists In	10/19/2026	0.00	2,862.50
452467	BERTSC	Bertsch-Oceanview Csd	10/19/2026	0.00	7,554.28
452468	CRENNE	C Renner Petroleum Inc	10/19/2026	0.00	3,849.21
452469	ZCAEQUA1	Cal Dept of Tax and Fee Admin- Use Tax	10/19/2026	0.00	1,537.00
452470	ZCABUILD	California Building Standards Commission	10/19/2026	0.00	174.60
452471	CHARTEC	Charter Communications	10/19/2026	0.00	1,884.52
452472	CHURCH	Churchtree Csd	10/19/2026	0.00	2,687.59
452473	REDGOLD	Joshua Michael Coop	10/19/2026	0.00	425.00
452474	CORDOVAM	Michael Cordova	10/19/2026	0.00	52.76
452475	CCART	Crescent City Art	10/19/2026	0.00	75.00
452476	DNCOFL	D N Co Flood Control Dist	10/19/2026	0.00	1,166.14
452477	DNCOTA	D N Co Tax Collector	10/19/2026	0.00	1,720.02
452478	ZCACONS	Dept Of Conservation	10/19/2026	0.00	820.53
452479	DISTOP	Distributor Operations, Inc.	10/19/2026	0.00	798.61
452480	DUBOIS	Jason DuBois	10/19/2026	0.00	193.49
452481	FRASER&A	Donald Fraser	10/19/2026	0.00	900.00
452482	FRESWATE	Freshwater Environmental Services Inc	10/19/2026	0.00	7,866.83
452483	GEORGE	George Petty Inc	10/19/2026	0.00	360.59
452484	HIGHPERF	Steve Goforth	10/19/2026	0.00	398.54
452485	GRIFFINR	Richard Griffin	10/19/2026	0.00	46.00
452486	HEMMIN	Hemmingsen Contracting Co Inc	10/19/2026	0.00	211.09
452487	HDLASSOC	Hinderliter deLlamas & Associates	10/19/2026	0.00	600.00
452488	INDUSTST	Industrial Steel & Supply Co, Inc	10/19/2026	0.00	129.38
452489	LEEPERM	Melissa Leeper	10/19/2026	0.00	286.04
452490	Mayes	Wade Mayes	10/19/2026	0.00	160.00
452491	NCLAB	Microbac Laboratories, Inc.	10/19/2026	0.00	150.00
452492	MISSIO	Mission Linen Supply	10/19/2026	0.00	169.78
452493	MORJON	Mor-Jon Inc	10/19/2026	0.00	180.78
452494	ONEILSh	Sean O'Neil	10/19/2026	0.00	200.00
452495	JACOBS	Operations Management International, Inc	10/19/2026	0.00	288,755.34
452496	PACPOW	PacifiCorp	10/19/2026	0.00	51,016.64
452497	COMMDEV	Parker, Lucas and Associates	10/19/2026	0.00	8,212.50
452498	PEARSONA	Alex Pearson	10/19/2026	0.00	46.00
452499	SUPERI	Petrusha Enterprises Inc	10/19/2026	0.00	1.76
452500	HITECHSE	Pinger Industries, Inc.	10/19/2026	0.00	92.97
452501	DNDISP	Recology Del Norte	10/19/2026	0.00	2,992.83
452502	ZCADSA	State of CA - Div of the State Architect	10/19/2026	0.00	98.80
452503	DNOFFI	Debra Stover	10/19/2026	0.00	701.80
452504	ZCAENV	SWRCB - ELAP Fees	10/19/2026	0.00	5,525.00
452505	TIDEWA	Tidewater Contractors Inc	10/19/2026	0.00	508.40
452506	TINKLERC	Candace Tinkler	10/19/2026	0.00	77.40
452507	TMOBILE	T-Mobile USA Inc	10/19/2026	0.00	2,518.09

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
452508	TPMA	TPMA, LLC	10/19/2026	0.00	12,300.00
452509	CALCARDS	US Bank Corporate Pmt Systems	10/19/2026	0.00	3,118.96
452510	VESSELSC	Cory Vessels	10/19/2026	0.00	88.40
452511	USPS	USPS (QUADIENT - POC)	10/20/2026	0.00	5,000.00
452512	CASTATE	CA State Disbursement Unit	10/26/2026	0.00	71.07
452513	WAMUTU	Crescent City Employees Association	10/26/2026	0.00	80.00
452514	CCPOLI	Crescent City Police Officer's Assoc	10/26/2026	0.00	600.00
452515	ICMARE	Mission Square	10/26/2026	0.00	4,510.10
452516	PORACRMT	PORAC RMT	10/26/2026	0.00	600.00
452517	ZCAFRAN2	State Of California	10/26/2026	0.00	1,366.79
452518	ICMARE	Mission Square	10/26/2026	0.00	28.29
452519	AFFORDAB	Affordable Tow and Auto Care	10/26/2026	0.00	134.00
452520	UB*06515	DENISE ALLEN	10/26/2026	0.00	19.10
452521	AMAZON	Amazon Capital Services, Inc	10/26/2026	0.00	4,567.27
452522	AZCO	Azco Supply	10/26/2026	0.00	26,402.18
452523	UB*06532	RHONDA & GREGG BARRY	10/26/2026	0.00	84.74
452524	BLUEST	Blue Star Gas Associates	10/26/2026	0.00	26.86
452525	BPRCONS	BPR Consulting Group LLC	10/26/2026	0.00	923.75
452526	CRENNE	C Renner Petroleum Inc	10/26/2026	0.00	3,821.23
452527	CANON	Canon Solutions America Inc	10/26/2026	0.00	170.74
452528	UB*06516	MEI CARPENTER	10/26/2026	0.00	85.02
452529	CHARTEC	Charter Communications	10/26/2026	0.00	141.94
452530	CIVICA	Civica Law Group APC	10/26/2026	0.00	6,635.30
452531	CUMMIN	Cummins Pacific LLC	10/26/2026	0.00	1,876.09
452532	ROTORO	Curry Transfer & Recycling Inc	10/26/2026	0.00	37.53
452533	UB*06519	BARBARA DAVIS	10/26/2026	0.00	84.86
452534	UB*06524	ELEVEN ENGINEERING	10/26/2026	0.00	752.85
452535	ENGLUN	Englund Marine Supply Co.	10/26/2026	0.00	15.16
452536	UB*06513	SHERRI ERICKSON	10/26/2026	0.00	307.61
452537	EUREKAO	Eureka Oxygen Co.	10/26/2026	0.00	93.40
452538	FASTENAL	Fastenal Company	10/26/2026	0.00	828.79
452539	VERIZO2	Frontier California Inc	10/26/2026	0.00	790.00
452540	HIGHPERF	Steve Goforth	10/26/2026	0.00	1,500.00
452541	GRAING	Grainger	10/26/2026	0.00	1,178.97
452542	UB*06525	MARKIE GRAVES	10/26/2026	0.00	250.00
452543	HDFOWLER	H. D. Fowler Company, Inc	10/26/2026	0.00	938.27
452544	HAMWSG	Hambro WSG Inc	10/26/2026	0.00	6,282.72
452545	BLUEOX	Eric & Viviana Hollenbeck	10/26/2026	0.00	3,425.50
452546	INFOSEND	Infosend Inc.	10/26/2026	0.00	1,084.61
452547	RECALL	Iron Mountain	10/26/2026	0.00	149.78
452548	UB*06530	ALAN JUSTICE	10/26/2026	0.00	4.96
452549	FIREAPP	Kalmikov Enterprises, Inc	10/26/2026	0.00	7,044.18
452550	KEVIND	Kevin Dittmar Fencing	10/26/2026	0.00	2,000.00
452551	UB*06514	KS CONSTRUCTION	10/26/2026	0.00	181.73
452552	LNCURT	L.N. Curtis & Sons	10/26/2026	0.00	9,298.68
452553	UB*06522	BILLIE MATTZ	10/26/2026	0.00	115.89
452554	UB*06518	GALE MC GREW	10/26/2026	0.00	47.16
452555	UB*06520	THOMAS METZ	10/26/2026	0.00	142.32
452556	NCLAB	Microbac Laboratories, Inc.	10/26/2026	0.00	459.00
452557	UB*06264	THOMAS MILLER	10/26/2026	0.00	63.14
452558	MISSIO	Mission Linen Supply	10/26/2026	0.00	142.91
452559	NCCENT	NCL of Wisconsin Inc	10/26/2026	0.00	1,339.19
452560	NYKENEW	Nyke Newton	10/26/2026	0.00	125.00
452561	NORRISJ	Joseph Norris	10/26/2026	0.00	144.00
452562	NORTHR	Northridge Electric LLC	10/26/2026	0.00	9,911.36
452563	HUMPES	Northwest Property Services Inc	10/26/2026	0.00	89.38
452564	OREILLY	O'Reilly Auto Enterprises LLC	10/26/2026	0.00	106.51

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
452565	MENDES	Pacific Packaging & Supply Co Inc	10/26/2026	0.00	478.55
452566	PAPEMAT	Pape Group Inc, The	10/26/2026	0.00	260.96
452567	UB*06531	KAYLA PINCOMBE	10/26/2026	0.00	208.82
452568	QUADLEAS	Quadient Leasing USA, Inc	10/26/2026	0.00	71.55
452569	UB*06527	LINA QUISPE	10/26/2026	0.00	213.98
452570	REDSKY	Red Sky Inc.	10/26/2026	0.00	310.00
452571	UB*06523	CHRISTEE REESE	10/26/2026	0.00	151.98
452572	UB*06526	RUTH RHODES	10/26/2026	0.00	168.79
452573	ROSS	Ross Janitorial Inc.	10/26/2026	0.00	225.00
452574	UB*06528	REBECCA RUSSELL	10/26/2026	0.00	113.67
452575	SPRING	SBRK Finance Holdings, Inc	10/26/2026	0.00	2,867.80
452576	LINCOL	SCP Distributors LLC	10/26/2026	0.00	312.88
452577	SHNCON	SHN Consulting Engineers & Geologists In	10/26/2026	0.00	2,750.00
452578	UB*06517	CATHY SKILES	10/26/2026	0.00	25.55
452579	SMITHMJ	Kimberly D Smith	10/26/2026	0.00	175.00
452580	IAMSTAR	Starguard Elite LLC	10/26/2026	0.00	60.00
452581	DNOFFI	Debra Stover	10/26/2026	0.00	483.62
452582	STOVER	Ward Stover	10/26/2026	0.00	5,225.60
452583	THIRKETT	Thirkettle Corporation	10/26/2026	0.00	5,281.20
452584	TIDEWA	Tidewater Contractors Inc	10/26/2026	0.00	668.02
452585	UB*06521	ABID TNASH	10/26/2026	0.00	117.04
452586	UNDERG	Underground Svc Alert Inc	10/26/2026	0.00	983.02
452587	CALCARDS	US Bank Corporate Pmt Systems	10/26/2026	0.00	5,179.60
452588	UB*06533	ELISEO VAZQUEZ	10/26/2026	0.00	32.00
452589	VERIZO3	Verizon Wireless Services LLC	10/26/2026	0.00	795.54
452590	UB*06529	LANA WALKER	10/26/2026	0.00	81.65
452591	WILLHUD	Hudson Williams	10/26/2026	0.00	144.00
452592	WOODSP	Woods Plumbing Inc	10/26/2026	0.00	260.00
452593	TIDEWA	Tidewater Contractors Inc	10/27/2026	0.00	902,437.01
452594	ICMARE	Mission Square	10/29/2026	0.00	4,569.49
			Report Total (134 checks):	0.00	1,531,137.51

AP
10-17-26 to 10-30-26 Council

User: kbates@crescentcity.org
Printed: 11/3/2026 2:14:52 PM

REVIEWED
kkozak , 11/3/2026, 4:18:34 PM

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
0	10/26/2026	610-000-2185-00000	PR Batch 00002.10.2026 State Income Tax	3,983.10	False
0	10/26/2026	610-000-2185-00000	PR Batch 00022.10.2026 State Income Tax	3,184.74	False
0	10/26/2026	610-000-2188-00000	PR Batch 00022.10.2026 Medicare Employee Portion	1,382.52	False
0	10/26/2026	610-000-2189-00000	PR Batch 00002.10.2026 Federal Income Tax	12,300.85	False
0	10/26/2026	610-000-2188-00000	PR Batch 00002.10.2026 Medicare Employer Portion	1,971.30	False
0	10/26/2026	610-000-2188-00000	PR Batch 00022.10.2026 Medicare Employer Portion	1,382.52	False
0	10/26/2026	610-000-2188-00000	PR Batch 00002.10.2026 Medicare Employee Portion	1,971.30	False
0	10/26/2026	610-000-2189-00000	PR Batch 00022.10.2026 Federal Income Tax	8,315.28	False
0	10/26/2026	610-000-2187-00000	PR Batch 00002.10.2026 ER PERS Contribution	13,191.09	False
0	10/26/2026	610-000-2187-00000	PR Batch 00002.10.2026 Survivor Benefit	38.13	False
0	10/26/2026	610-000-2187-00000	PR Batch 00002.10.2026 MO EE PERS Contribution	196.56	False
0	10/26/2026	610-000-2187-00000	PR Batch 00002.10.2026 Service Credit Purchase	148.83	False
0	10/26/2026	610-000-2187-00000	PR Batch 00022.10.2026 EE PERS 4850 Contribution	380.67	False
0	10/26/2026	610-000-2187-00000	PR Batch 00022.10.2026 Survivor Benefit	21.87	False
0	10/26/2026	610-000-2187-00000	PR Batch 00022.10.2026 ER PERS Contribution	9,602.26	False
0	10/26/2026	610-000-2187-00000	PR Batch 00002.10.2026 EE PERS Contribution	10,035.48	False
0	10/26/2026	610-000-2187-00000	PR Batch 00022.10.2026 EE PERS Contribution	7,699.01	False
0	10/26/2026	610-000-2188-00000	PR Batch 02222.10.2026 Medicare Employee Portion	5.47	False
0	10/26/2026	610-000-2189-00000	PR Batch 02222.10.2026 Federal Income Tax	6.54	False
0	10/26/2026	610-000-2188-00000	PR Batch 02222.10.2026 Medicare Employer Portion	5.47	False
0	10/29/2026	610-000-2188-00000	PR Batch 00911.10.2026 Medicare Employer Portion	283.76	False
0	10/29/2026	610-000-2188-00000	PR Batch 00911.10.2026 Medicare Employee Portion	283.76	False
0	10/29/2026	610-000-2189-00000	PR Batch 00911.10.2026 Federal Income Tax	499.58	False
452466	10/19/2026	001-364-4450-2020S	Environmental permit	2,862.50	False
452467	10/19/2026	419-372-3821-41028	BOV Water Maintenance: Sept 2026	7,554.28	False
452468	10/19/2026	001-240-4330-00000	FY27 Fuel for patrol cars- Sept 26	3,747.73	False
452468	10/19/2026	001-240-4330-00000	FY27 Fuel for patrol cars- Sept 26	101.48	False
452469	10/19/2026	413-000-2122-00000	Use Tax Payable: 07/01/26-09/30/26	97.23	False
452469	10/19/2026	901-000-2122-00000	Use Tax Payable: 07/01/26-09/30/26	35.31	False
452469	10/19/2026	001-000-2122-00000	Use Tax Payable: 07/01/26-09/30/26	983.22	False
452469	10/19/2026	419-000-2122-00000	Use Tax Payable: 07/01/26-09/30/26	40.65	False
452469	10/19/2026	508-000-2122-00000	Use Tax Payable: 07/01/26-09/30/26	50.91	False
452469	10/19/2026	506-000-2122-00000	Use Tax Payable: 07/01/26-09/30/26	329.68	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452470	10/19/2026	001-251-3312-00000	Admin fees payable 07/01/26-09/30/26	174.60	False
452471	10/19/2026	412-100-4230-00000	FY27 WiFi Services RV Park- 10/01-10/31/26	1,884.52	False
452472	10/19/2026	419-372-3822-41029	Water Maintenance: Sept 2026	766.67	False
452472	10/19/2026	419-372-3822-41029	Water Maintenance: Aug 2026	1,920.92	False
452473	10/19/2026	420-115-4450-00000	Secure hard drive destruction service.	425.00	False
452474	10/19/2026	419-371-4320-00000	Replacement pants.	52.76	False
452475	10/19/2026	001-000-2230-00000	Refund for key deposit. Event date 07/03/25-07/04/25	75.00	False
452476	10/19/2026	419-372-3823-41030	Water Maintenance: Aug 2026	625.94	False
452476	10/19/2026	419-372-3823-41030	Water Maintenance: Sept 2026	540.20	False
452477	10/19/2026	419-371-4680-00000	Property Tax: ASMT # 120-130-007-000	20.40	False
452477	10/19/2026	419-371-4680-00000	Property Tax: ASMT # 120-135-001-000	26.12	False
452477	10/19/2026	419-371-4680-00000	Property Tax: ASMT # 110-222-025-000	106.68	False
452477	10/19/2026	419-371-4680-00000	Property Tax: ASMT # 120-135-002-000	26.52	False
452477	10/19/2026	419-371-4680-00000	Property Tax: ASMT # 105-160-002-000	22.80	False
452477	10/19/2026	419-371-4680-00000	Property Tax: ASMT # 106-021-012-000	45.66	False
452477	10/19/2026	419-371-4680-00000	Property Tax: ASMT # 120-280-017-000	282.48	False
452477	10/19/2026	419-371-4680-00000	Property Tax: ASMT # 110-280-004-000	74.28	False
452477	10/19/2026	419-371-4680-00000	Property Tax: ASMT # 105-042-010-000	73.08	False
452477	10/19/2026	419-371-4680-00000	Property Tax: ASMT # 117-050-001-000	542.44	False
452477	10/19/2026	419-371-4680-00000	Property Tax: ASMT # 105-260-011-000	499.56	False
452478	10/19/2026	001-000-2150-00000	Seismic fees payable: 07/01/26-09/30/26	513.08	False
452478	10/19/2026	001-000-2140-00000	Seismic fees payable: 07/01/26-09/30/26	307.45	False
452479	10/19/2026	508-508-4390-60001	Batteries	627.63	False
452479	10/19/2026	508-508-4390-00000	Batteries	170.98	False
452480	10/19/2026	413-353-4320-04320	Protective footwear reimbursement FY'27	64.49	False
452480	10/19/2026	419-371-4320-04320	Protective footwear reimbursement FY'27	64.50	False
452480	10/19/2026	001-364-4320-04320	Protective footwear reimbursement FY'27	64.50	False
452481	10/19/2026	001-120-4409-00000	Successor Agency, PPA Report	900.00	False
452482	10/19/2026	413-352-4409-00000	Task order 13 - Sewer Regulatory Services- Sept 26	3,597.00	False
452482	10/19/2026	419-371-4409-00000	Task Order 12 - Water Regulatory Services-Sept 26	872.00	False
452482	10/19/2026	419-371-4409-00000	Task Order 15 - Cross Connection Services- Sept 26	3,397.83	False
452483	10/19/2026	508-508-4390-00000	Hoses and parts.	124.09	False
452483	10/19/2026	508-508-4390-00000	Hoses and parts.	236.50	False
452484	10/19/2026	901-480-4799-2020S	Speaker/PA shipping	398.54	False
452485	10/19/2026	001-240-4530-00000	9/20-9/25/26 Bellevue, WA -ICAC Conf -REMAINDER	46.00	False
452486	10/19/2026	001-470-4390-00000	Granite	211.09	False
452487	10/19/2026	001-120-4409-2020S	Measure S auditing/ reporting Jul-Sept 2026	600.00	False
452488	10/19/2026	419-371-4390-00000	Steel	129.38	False
452489	10/19/2026	001-120-4530-00000	10/25-10/29/26 - Lake Buena Vista FL - SB Act Conf - ADVANCE	95.34	False
452489	10/19/2026	419-120-4530-00000	10/25-10/29/26 - Lake Buena Vista FL - SB Act Conf - ADVANCE	95.35	False
452489	10/19/2026	413-120-4530-00000	10/25-10/29/26 - Lake Buena Vista FL - SB Act Conf - ADVANCE	95.35	False
452490	10/19/2026	419-371-4320-04320	Protective footwear reimbursment FY'27	53.34	False
452490	10/19/2026	001-364-4320-04320	Protective footwear reimbursment FY'27	53.33	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452490	10/19/2026	413-353-4320-04320	Protective footwear reimbursment FY'27	53.33	False
452491	10/19/2026	419-371-4470-00000	FY27 Annual CCR, DBPR, Perchlorate water testing	150.00	False
452492	10/19/2026	001-112-4370-00000	City Hall Mats	0.37	False
452492	10/19/2026	413-130-4370-00000	City Hall Mats	0.26	False
452492	10/19/2026	001-470-4370-00000	City Hall Mats	0.18	False
452492	10/19/2026	001-120-4370-00000	City Hall Mats	2.55	False
452492	10/19/2026	419-371-4370-00000	City Hall Mats	1.56	False
452492	10/19/2026	001-130-4370-00000	City Hall Mats	0.58	False
452492	10/19/2026	413-111-4370-00000	City Hall Mats	0.49	False
452492	10/19/2026	420-115-4370-00000	City Hall Mats	2.94	False
452492	10/19/2026	419-113-4370-00000	City Hall Mats	0.45	False
452492	10/19/2026	419-130-4370-00000	City Hall Mats	0.25	False
452492	10/19/2026	001-114-4370-00000	City Hall Mats	1.13	False
452492	10/19/2026	419-120-4370-00000	City Hall Mats	2.75	False
452492	10/19/2026	001-113-4370-00000	City Hall Mats	0.50	False
452492	10/19/2026	001-364-4370-00000	City Hall Mats	0.49	False
452492	10/19/2026	413-357-4370-00000	City Hall Mats	0.86	False
452492	10/19/2026	001-313-4370-00000	City Hall Mats	0.62	False
452492	10/19/2026	001-480-4370-00000	City Hall Mats	0.37	False
452492	10/19/2026	413-353-4370-00000	City Hall Mats	0.71	False
452492	10/19/2026	001-251-4370-00000	City Hall Mats	2.08	False
452492	10/19/2026	419-114-4370-00000	City Hall Mats	0.18	False
452492	10/19/2026	001-250-4370-00000	City Hall Mats	0.83	False
452492	10/19/2026	413-113-4370-00000	City Hall Mats	0.45	False
452492	10/19/2026	001-111-4370-00000	City Hall Mats	0.50	False
452492	10/19/2026	413-120-4370-00000	City Hall Mats	2.74	False
452492	10/19/2026	413-114-4370-00000	City Hall Mats	0.15	False
452492	10/19/2026	001-350-4370-00000	City Hall Mats	1.22	False
452492	10/19/2026	001-471-4370-00000	City Hall Mats	0.26	False
452492	10/19/2026	412-100-4370-00000	City Hall Mats	0.37	False
452492	10/19/2026	419-111-4370-00000	City Hall Mats	0.48	False
452492	10/19/2026	419-111-4370-00000	City Hall Mats	0.48	False
452492	10/19/2026	001-250-4370-00000	City Hall Mats	0.83	False
452492	10/19/2026	001-112-4370-00000	City Hall Mats	0.37	False
452492	10/19/2026	419-120-4370-00000	City Hall Mats	2.75	False
452492	10/19/2026	413-113-4370-00000	City Hall Mats	0.45	False
452492	10/19/2026	001-313-4370-00000	City Hall Mats	0.62	False
452492	10/19/2026	001-120-4370-00000	City Hall Mats	2.55	False
452492	10/19/2026	419-130-4370-00000	City Hall Mats	0.25	False
452492	10/19/2026	001-364-4370-00000	City Hall Mats	0.49	False
452492	10/19/2026	001-350-4370-00000	City Hall Mats	1.22	False
452492	10/19/2026	001-251-4370-00000	City Hall Mats	2.08	False
452492	10/19/2026	001-470-4370-00000	City Hall Mats	0.18	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452492	10/19/2026	001-113-4370-00000	City Hall Mats	0.50	False
452492	10/19/2026	419-371-4370-00000	City Hall Mats	1.56	False
452492	10/19/2026	001-130-4370-00000	City Hall Mats	0.58	False
452492	10/19/2026	001-471-4370-00000	City Hall Mats	0.26	False
452492	10/19/2026	412-100-4370-00000	City Hall Mats	0.37	False
452492	10/19/2026	419-113-4370-00000	City Hall Mats	0.45	False
452492	10/19/2026	413-357-4370-00000	City Hall Mats	0.86	False
452492	10/19/2026	001-111-4370-00000	City Hall Mats	0.50	False
452492	10/19/2026	413-120-4370-00000	City Hall Mats	2.74	False
452492	10/19/2026	001-114-4370-00000	City Hall Mats	1.13	False
452492	10/19/2026	413-130-4370-00000	City Hall Mats	0.26	False
452492	10/19/2026	413-114-4370-00000	City Hall Mats	0.15	False
452492	10/19/2026	420-115-4370-00000	City Hall Mats	2.94	False
452492	10/19/2026	001-480-4370-00000	City Hall Mats	0.37	False
452492	10/19/2026	413-111-4370-00000	City Hall Mats	0.49	False
452492	10/19/2026	419-114-4370-00000	City Hall Mats	0.18	False
452492	10/19/2026	413-353-4370-00000	City Hall Mats	0.71	False
452492	10/19/2026	001-480-4370-00000	Mats and towels for pool.	90.27	False
452492	10/19/2026	413-351-4320-00000	FY 26 Laundry services/uniforms	26.87	False
452493	10/19/2026	508-508-4390-00000	Rings	180.78	False
452494	10/19/2026	419-371-4320-04320	Protective footwear reimbursement FY'27	66.67	False
452494	10/19/2026	001-364-4320-04320	Protective footwear reimbursement FY'27	66.67	False
452494	10/19/2026	413-353-4320-04320	Protective footwear reimbursement FY'27	66.66	False
452495	10/19/2026	413-351-4409-00000	WWTP Operations Contract- Aug 26	494.40	False
452495	10/19/2026	413-352-4450-00000	WWTP Operations Contract Sept 26	14,666.67	False
452495	10/19/2026	413-352-4340-00000	WWTP Operations Contract Sept 26	10,723.31	False
452495	10/19/2026	413-352-4409-00000	WWTP Operations Contract Sept 26	118,740.49	False
452495	10/19/2026	413-352-4450-00000	WWTP Operations Contract Aug 26	14,666.67	False
452495	10/19/2026	413-352-4340-00000	WWTP Operations Contract Aug 26	10,723.31	False
452495	10/19/2026	413-352-4409-00000	WWTP Operations Contract Aug 26	118,740.49	False
452496	10/19/2026	413-130-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.30	False
452496	10/19/2026	419-111-4210-00000	ITEM 81 Service at 377 J St - City Hall	11.81	False
452496	10/19/2026	001-470-4210-00000	ITEM 81 Service at 377 J St - City Hall	4.30	False
452496	10/19/2026	001-470-4210-00000	ITEM 29 Service at Mason Mall Lighting - Parks	39.01	False
452496	10/19/2026	420-115-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	6.38	False
452496	10/19/2026	413-353-4210-00000	ITEM 81 Service at 377 J St - City Hall	17.26	False
452496	10/19/2026	412-100-4210-00000	ITEM 82 Service at 900 Sunset Cir #A - RV Park	2,963.80	False
452496	10/19/2026	413-353-4210-00000	ITEM 109 Service at Pacific & El Dorado	-2.98	False
452496	10/19/2026	001-470-4210-00000	ITEM 96 Service at 424 Howe Dr - MarineMml Rstrm	35.73	False
452496	10/19/2026	001-480-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.79	False
452496	10/19/2026	001-120-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	2.97	False
452496	10/19/2026	001-364-4210-10023	ITEM 77 Service - Streetlights	3,429.24	False
452496	10/19/2026	001-480-4210-00000	ITEM 122 Service at1000 Play St Add - Pool	0.00	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452496	10/19/2026	412-100-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.79	False
452496	10/19/2026	001-114-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	1.32	False
452496	10/19/2026	001-313-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.35	False
452496	10/19/2026	413-351-4210-00000	ITEM 11 Service at 195 B St - Lab	946.84	False
452496	10/19/2026	419-371-4210-00000	ITEM 42 Service at NE Cor Macken & Amador Pump	1,074.52	False
452496	10/19/2026	413-353-4210-35019	ITEM 64 Service at 141 StarfishWay -Sewer Statio	55.51	False
452496	10/19/2026	413-353-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.83	False
452496	10/19/2026	001-470-4210-00000	ITEM 84 Service at SW Cor G/Front St Park	190.13	False
452496	10/19/2026	001-250-4210-00000	ITEM 81 Service at 377 J St - City Hall	20.28	False
452496	10/19/2026	001-111-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.08	False
452496	10/19/2026	001-471-4210-00000	ITEM 81 Service at 377 J St - City Hall	6.42	False
452496	10/19/2026	001-130-4210-00000	ITEM 81 Service at 377 J St - City Hall	14.31	False
452496	10/19/2026	413-120-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	3.20	False
452496	10/19/2026	412-100-4210-00000	ITEM 81 Service at 377 J St - City Hall	8.92	False
452496	10/19/2026	419-371-4210-00000	ITEM 90 Service at Bertsch Es at MP51	31.91	False
452496	10/19/2026	419-371-4210-00000	ITEM 114 Service at ABT 3160 Parkway Dr	27.29	False
452496	10/19/2026	001-364-4210-10023	ITEM 115 Service at 391 Front St - Streetlights	146.96	False
452496	10/19/2026	419-114-4210-00000	ITEM 81 Service at 377 J St - City Hall	4.49	False
452496	10/19/2026	001-470-4210-00000	ITEM 89 Service at Mall Ltg Antlers Tr - Parks	26.47	False
452496	10/19/2026	001-470-4210-00000	ITEM 98 Service at Front & Play - Kid Town Rstrm	47.18	False
452496	10/19/2026	419-371-4210-00000	ITEM 104 Service at 510 E Cooper Ave	22.92	False
452496	10/19/2026	413-130-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.56	False
452496	10/19/2026	413-114-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.18	False
452496	10/19/2026	413-113-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.97	False
452496	10/19/2026	001-470-4210-00000	ITEM 103 Service at Mall for Lighting - Parks	94.90	False
452496	10/19/2026	420-115-4210-00000	ITEM 81 Service at 377 J St - City Hall	71.60	False
452496	10/19/2026	413-353-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.53	False
452496	10/19/2026	419-371-4210-00000	ITEM 43 Service at SE Cor E Wash & Burtschl Tank	2,180.87	False
452496	10/19/2026	419-371-4210-00000	ITEM 119 Service at ABT Lake Earl Dr - Pump	28.38	False
452496	10/19/2026	001-251-4210-00000	ITEM 81 Service at 377 J St - City Hall	50.70	False
452496	10/19/2026	413-120-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	5.95	False
452496	10/19/2026	001-364-4210-10023	ITEM 111 Service at1190 Breen- 2 flashing lights	22.38	False
452496	10/19/2026	001-364-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.06	False
452496	10/19/2026	001-470-4210-00000	ITEM 94 Service at 1205 Front St - Park Sprnklrs	22.38	False
452496	10/19/2026	413-353-4210-35019	ITEM 118 Service at Front & N - Lift Station	183.63	False
452496	10/19/2026	001-130-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.27	False
452496	10/19/2026	419-120-4210-00000	ITEM 81 Service at 377 J St - City Hall	66.93	False
452496	10/19/2026	001-364-4210-10023	ITEM 120 Service - Streetlights	215.29	False
452496	10/19/2026	001-250-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.97	False
452496	10/19/2026	419-114-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.21	False
452496	10/19/2026	419-371-4210-00000	ITEM 61 Service at 46900 S Bank Rd - Water	17,580.43	False
452496	10/19/2026	001-470-4210-00000	ITEM 110 Service at 1397 Front St	22.38	False
452496	10/19/2026	001-250-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.80	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452496	10/19/2026	419-371-4210-00000	ITEM 101 Service at 4605 Kings Valley -Pumphouse	27.56	False
452496	10/19/2026	001-470-4210-00000	ITEM 21 Service at Mall Ltg Oasis Trns - Parks	22.38	False
452496	10/19/2026	001-350-4210-00000	ITEM 81 Service at 377 J St - City Hall	29.84	False
452496	10/19/2026	001-480-4210-2020S	ITEM 25 Service at 1000 Play St - Pool	5,105.79	False
452496	10/19/2026	413-130-4210-00000	ITEM 81 Service at 377 J St - City HallI	6.29	False
452496	10/19/2026	413-357-4210-00000	ITEM 81 Service at 377 J St - City Hall	20.86	False
452496	10/19/2026	001-470-4210-00000	ITEM 17 Service at 7th St at ESt - Parks	74.64	False
452496	10/19/2026	001-364-4210-10023	ITEM 52 Service - Streetlights	21.83	False
452496	10/19/2026	001-470-4210-00000	ITEM 106 Service at Bro John Park Rstrms	32.48	False
452496	10/19/2026	001-120-4210-00000	ITEM 81 Service at 377 J St - City Hall	62.12	False
452496	10/19/2026	413-113-4210-00000	ITEM 81 Service at 377 J St - City Hall	10.91	False
452496	10/19/2026	419-371-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	1.82	False
452496	10/19/2026	419-371-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	3.39	False
452496	10/19/2026	413-120-4210-00000	ITEM 81 Service at 377 J St - City Hall	66.93	False
452496	10/19/2026	412-100-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.43	False
452496	10/19/2026	413-113-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.52	False
452496	10/19/2026	413-353-4210-35019	ITEM 2 Service at Pacific & A - Sewer lift	41.45	False
452496	10/19/2026	413-357-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	1.00	False
452496	10/19/2026	001-113-4210-00000	ITEM 81 Service at 377 J St - City Hall	12.19	False
452496	10/19/2026	001-364-4210-10023	ITEM 121 Service - Streetlights	10.78	False
452496	10/19/2026	001-350-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	1.43	False
452496	10/19/2026	001-251-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	2.43	False
452496	10/19/2026	001-111-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.58	False
452496	10/19/2026	001-230-4210-00000	ITEM 75 Service at 520 I St - Fire Hall	717.67	False
452496	10/19/2026	001-112-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.79	False
452496	10/19/2026	419-371-4210-00000	ITEM 49 Service 206 Elk Valley Rd Pump Station	1,974.92	False
452496	10/19/2026	412-100-4210-00000	ITEM 80 Service at 900 Sunset Cir #C - RV Park	1,863.85	False
452496	10/19/2026	413-353-4210-35019	ITEM 78 Service at 206 Williams Dr - Lift Statio	78.13	False
452496	10/19/2026	419-113-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.52	False
452496	10/19/2026	508-508-4210-00000	ITEM 107 Service at 10th&I Strg & Lunch Rm -shop	146.42	False
452496	10/19/2026	413-357-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.85	False
452496	10/19/2026	001-470-4210-00000	ITEM 92 Service at Front & H Prking Lot - Parks	45.84	False
452496	10/19/2026	001-364-4210-10023	ITEM 116 Service at 391 Front St -Corner Front&D	141.24	False
452496	10/19/2026	420-115-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	3.42	False
452496	10/19/2026	413-353-4210-35019	ITEM 83 Service at King & Vance - Lift Station	179.55	False
452496	10/19/2026	419-371-4210-00000	ITEM 81 Service at 377 J St - City Hall	38.12	False
452496	10/19/2026	001-140-4210-00000	ITEM 85 Service at 240 H St - Art Museum	251.36	False
452496	10/19/2026	001-364-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.57	False
452496	10/19/2026	413-353-4210-35019	ITEM 86 Service at Pacific & A - Sewer Lift	59.33	False
452496	10/19/2026	001-112-4210-00000	ITEM 81 Service at 377 J St - City Hall	8.92	False
452496	10/19/2026	413-111-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.57	False
452496	10/19/2026	413-114-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.32	False
452496	10/19/2026	419-371-4210-00000	ITEM 87 Service at 4241 US Hwy 101 N	276.59	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452496	10/19/2026	001-114-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	2.45	False
452496	10/19/2026	001-364-4210-10023	ITEM 88 Service - Streetlights	490.95	False
452496	10/19/2026	001-470-4210-00000	ITEM 97 Service at B St Pier Lighting - Parks	77.44	False
452496	10/19/2026	419-371-4210-00000	ITEM 105 Service at ABT 500 E Cooper Ave	27.01	False
452496	10/19/2026	001-480-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.43	False
452496	10/19/2026	419-130-4210-00000	ITEM 81 Service at 377 J St - City Hall	6.29	False
452496	10/19/2026	001-470-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.21	False
452496	10/19/2026	001-364-4210-00000	ITEM 81 Service at 377 J St - City Hall	11.94	False
452496	10/19/2026	419-114-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.40	False
452496	10/19/2026	413-111-4210-00000	ITEM 81 Service at 377 J St - City Hall	11.81	False
452496	10/19/2026	419-371-4210-00000	ITEM 56 Service at NE Cor W S Rd & EV X Rd Pump	575.91	False
452496	10/19/2026	001-480-4210-00000	ITEM 81 Service at 377 J St - City Hall	8.92	False
452496	10/19/2026	001-364-4210-10023	ITEM 123 Service - Streetlights	29.48	False
452496	10/19/2026	413-111-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.05	False
452496	10/19/2026	001-364-4210-10023	ITEM 54 Service - Streetlights	118.12	False
452496	10/19/2026	001-471-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.57	False
452496	10/19/2026	508-508-4210-00000	ITEM 34 Service at Garage Area Light - Shop	30.96	False
452496	10/19/2026	419-111-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.57	False
452496	10/19/2026	412-100-4210-00000	ITEM 79 Service at 900 Sunset Cir #B - RV Park	1,780.29	False
452496	10/19/2026	001-130-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.68	False
452496	10/19/2026	001-470-4210-00000	ITEM 95 Service at 184 Battery - Park Restrooms	47.46	False
452496	10/19/2026	419-371-4210-00000	ITEM 58 Service at KingsValley Rd Off Hwy101	859.42	False
452496	10/19/2026	001-470-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.38	False
452496	10/19/2026	001-240-4210-00000	ITEM 99 Service at 686 G St to Shop - PD	23.46	False
452496	10/19/2026	419-111-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.05	False
452496	10/19/2026	419-130-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.56	False
452496	10/19/2026	419-371-4210-00000	ITEM 102 Service of Wonderstump Wtr Twr	88.88	False
452496	10/19/2026	001-470-4210-00000	ITEM 93 Service at 7th & E St - Parks	0.00	False
452496	10/19/2026	001-114-4210-00000	ITEM 81 Service at 377 J St - City Hall	27.59	False
452496	10/19/2026	413-353-4210-35019	ITEM 112 Service at Breen Street Pump	56.18	False
452496	10/19/2026	419-371-4210-00000	ITEM 100 Service at 4605 Kings Valley Rd - pump	28.92	False
452496	10/19/2026	001-251-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	4.50	False
452496	10/19/2026	001-364-4210-10023	ITEM 113 Service at Harding & Northcrest Lt	88.35	False
452496	10/19/2026	508-508-4210-00000	ITEM 33 Service at Garage - Shop	1,055.68	False
452496	10/19/2026	419-120-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	5.95	False
452496	10/19/2026	001-313-4210-00000	ITEM 81 Service at 377 J St - City Hall	15.21	False
452496	10/19/2026	001-240-4210-00000	ITEM 14 Service at 686 G St - PD	1,182.57	False
452496	10/19/2026	419-113-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.97	False
452496	10/19/2026	001-111-4210-00000	ITEM 81 Service at 377 J St - City Hall	12.19	False
452496	10/19/2026	001-364-4210-10023	ITEM 124 Service - Front & Play St- Streetlights	59.46	False
452496	10/19/2026	001-112-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.43	False
452496	10/19/2026	419-120-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	3.20	False
452496	10/19/2026	419-130-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.30	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452496	10/19/2026	413-114-4210-00000	ITEM 81 Service at 377 J St - City Hall	3.66	False
452496	10/19/2026	001-350-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	2.65	False
452496	10/19/2026	001-120-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	5.52	False
452496	10/19/2026	419-113-4210-00000	ITEM 81 Service at 377 J St - City Hall	10.91	False
452496	10/19/2026	001-113-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.58	False
452496	10/19/2026	001-471-4210-00000	ITEM 27 Service at 1001 Front St - Cultural Cntr	671.80	False
452496	10/19/2026	001-364-4210-10023	ITEM 117 Service at ABT 270 US Hwy 101S- lights	66.00	False
452496	10/19/2026	001-364-4210-10023	ITEM 53 Service - Streetlights	2,164.45	False
452496	10/19/2026	001-471-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.31	False
452496	10/19/2026	001-313-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.73	False
452496	10/19/2026	001-113-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.08	False
452497	10/19/2026	161-485-4409-24BAL	BA Program Forgivable Loan: Program Operator Services- Sept 26	8,212.50	False
452498	10/19/2026	001-240-4530-00000	9/20-9/25/26 Bellevue, WA -ICAC Conf - REMAINDER	46.00	False
452499	10/19/2026	001-480-4230-00000	Alarm late fee	1.76	False
452500	10/19/2026	001-470-4230-00000	Alarm monitoring system- Park storage shed.	92.97	False
452501	10/19/2026	412-100-4225-00000	RV Park Trash Services-09/01-09/30/26	2,992.83	False
452502	10/19/2026	001-000-2160-00000	SB1186 Fees Payable: 07/01/26-09/30/26	98.80	False
452503	10/19/2026	506-506-4390-00000	Lamination	97.97	False
452503	10/19/2026	001-480-4310-00000	Office supplies	16.24	False
452503	10/19/2026	412-100-4310-00000	Printer toner.	587.59	False
452504	10/19/2026	413-351-4685-00000	Lab Accreditation Renewal for 2027	5,525.00	False
452505	10/19/2026	419-371-4390-00000	A/C	508.40	False
452506	10/19/2026	001-110-4530-00000	9/22-9/26/26 Anaheim, CA - League Cities Annual Conf -REMAINDER	25.80	False
452506	10/19/2026	413-110-4530-00000	9/22-9/26/26 Anaheim, CA - League Cities Annual Conf -REMAINDER	25.79	False
452506	10/19/2026	419-110-4530-00000	9/22-9/26/26 Anaheim, CA - League Cities Annual Conf -REMAINDER	25.81	False
452507	10/19/2026	001-480-4230-00000	707-951-0714 Dan Borges	4.10	False
452507	10/19/2026	419-113-4230-00000	707-951-3378 Robin Altman	8.75	False
452507	10/19/2026	419-371-4230-00000	707-458-4393 Sean O'Neil	13.39	False
452507	10/19/2026	001-230-4230-00000	707-458-5216 CrescentFire	10.60	False
452507	10/19/2026	413-111-4230-00000	707-951-3016 Eric Wier	9.11	False
452507	10/19/2026	413-353-4230-00000	707-954-5110 Michael St. Pierre	4.37	False
452507	10/19/2026	413-351-4230-00000	707-951-5375 Tara Wood	27.33	False
452507	10/19/2026	001-250-4230-00000	707-727-6673 iPad Joshua Clark (Inspection)	13.75	False
452507	10/19/2026	001-470-4230-00000	707-458-4393 Sean O'Neil	0.55	False
452507	10/19/2026	419-110-4230-00000	707-951-3135 Jason Greenough	8.75	False
452507	10/19/2026	001-350-4230-00000	707-951-3275 David Yeager	9.11	False
452507	10/19/2026	419-371-4230-00000	707-951-3319 Cliff Van Hook	9.11	False
452507	10/19/2026	419-371-4230-00000	865-654-9236 Water Service Router	0.00	False
452507	10/19/2026	001-113-4230-00000	707-951-3378 Robin Altman	8.74	False
452507	10/19/2026	419-371-4230-00000	707-457-7655 PW IPad	3.53	False
452507	10/19/2026	419-371-4230-00000	304-520-9478 Water Service Router	0.00	False
452507	10/19/2026	001-364-4230-00000	707-458-5572 Michael Cordova	9.02	False
452507	10/19/2026	001-480-4230-00000	707-458-4818 William Morris	27.33	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452507	10/19/2026	001-470-4230-00000	707-951-4296 Gilberto Gil-Rodriguez	9.57	False
452507	10/19/2026	001-364-4230-00000	707-951-1982 Jason DuBois	2.16	False
452507	10/19/2026	419-120-4230-00000	707-951-5285 Kristie Kozak	9.11	False
452507	10/19/2026	419-371-4230-00000	707-954-6504 James Queen	9.11	False
452507	10/19/2026	001-480-4230-00000	707-951-0517 Jonathan Ruth	4.10	False
452507	10/19/2026	001-364-4230-00000	707-458-5644 Richard Ybarra	2.17	False
452507	10/19/2026	419-371-4230-00000	304-920-4865 Water System	0.00	False
452507	10/19/2026	413-120-4230-00000	707-951-3320 Linda Leaver	9.11	False
452507	10/19/2026	001-250-4230-00000	707-457-4718 Dan Minges	2.75	False
452507	10/19/2026	413-352-4230-00000	707-458-4722 Jacobs - WWTP	10.60	False
452507	10/19/2026	001-240-4230-00000	707-951-3170 Caleb Natelborg	27.33	False
452507	10/19/2026	001-240-4230-00000	707-458-5881 Jordan Fillippa	27.33	False
452507	10/19/2026	419-371-4230-00000	707-951-5704 Chris Long	3.53	False
452507	10/19/2026	001-240-4230-00000	707-951-5433 Connor Sperling	27.33	False
452507	10/19/2026	419-371-4230-00000	707-951-4204 Damien Camper	13.39	False
452507	10/19/2026	001-250-4230-00000	707-951-3447 Dan Minges	13.66	False
452507	10/19/2026	001-240-4230-00000	707-458-8283 Axel Aguilera	27.33	False
452507	10/19/2026	419-120-4230-00000	707-951-3320 Linda Leaver	9.11	False
452507	10/19/2026	413-120-4230-00000	707-458-4242 Adrienne McAndrews	10.93	False
452507	10/19/2026	419-371-4230-00000	707-951-3354 Heather Welton	9.11	False
452507	10/19/2026	413-353-4230-00000	707-457-7655 PW IPad	3.53	False
452507	10/19/2026	419-371-4230-00000	414-507-4955 Water Service Router	0.00	False
452507	10/19/2026	413-353-4230-00000	707-951-4569 Wade Mayes	9.11	False
452507	10/19/2026	419-371-4230-00000	641-203-2699 Water Service Router	0.00	False
452507	10/19/2026	001-480-4230-00000	707-458-8452 Hudson Williams	27.33	False
452507	10/19/2026	001-230-4230-00000	707-951-3406 Vanessa Duncan	27.33	False
452507	10/19/2026	001-364-4230-00000	707-457-0899 Israel Chavez	9.11	False
452507	10/19/2026	001-364-4230-00000	707-951-0714 Dan Borges	6.29	False
452507	10/19/2026	001-364-4230-00000	707-951-5704 Chris Long	3.53	False
452507	10/19/2026	419-110-4230-00000	707-458-4323 Ray Altman	8.75	False
452507	10/19/2026	419-371-4230-00000	707-951-4296 Gilberto Gil-Rodriguez	0.27	False
452507	10/19/2026	001-240-4230-00000	707-951-5438 Gloria Bobertz	27.33	False
452507	10/19/2026	419-120-4230-00000	707-458-5725 Melissa Leeper	9.11	False
452507	10/19/2026	001-240-4230-00000	707-951-4609 Alex Pearson	27.33	False
452507	10/19/2026	001-364-4230-00000	707-951-4204 Damien Camper	5.47	False
452507	10/19/2026	001-364-4230-00000	707-951-4569 Wade Mayes	9.11	False
452507	10/19/2026	001-230-4230-00000	707-954-9143 Fire Dept - Apparatus	10.60	False
452507	10/19/2026	001-120-4230-00000	707-951-3320 Linda Leaver	9.11	False
452507	10/19/2026	001-240-4230-00000	707-951-4624 Yeng Lo	27.33	False
452507	10/19/2026	001-364-4230-00000	707-951-5662 Wade Mayes	3.53	False
452507	10/19/2026	001-480-4230-00000	707-951-5250 Kelly Feola	6.83	False
452507	10/19/2026	413-353-4230-00000	707-951-3319 Cliff Van Hook	9.11	False
452507	10/19/2026	001-230-4230-00000	707-457-0794 Crescent Fire Captain	10.60	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452507	10/19/2026	419-371-4230-00000	707-951-3275 David Yeager	9.11	False
452507	10/19/2026	413-110-4230-00000	707-458-4131 Candace Tinkler	8.75	False
452507	10/19/2026	419-112-4230-00000	707-458-8617 Levi Henderson - Grants Volunteer	7.29	False
452507	10/19/2026	001-110-4230-00000	707-951-0876 Isaiah Wright	8.75	False
452507	10/19/2026	413-120-4230-00000	707-458-5594 Diane Swarts	5.93	False
452507	10/19/2026	001-111-4230-00000	707-951-3016 Eric Wier	9.11	False
452507	10/19/2026	001-110-4230-00000	707-951-3135 Jason Greenough	8.75	False
452507	10/19/2026	413-353-4230-00000	707-954-6504 James Queen	9.11	False
452507	10/19/2026	001-364-4230-00000	707-951-4918 Mike McAleenan	3.01	False
452507	10/19/2026	413-114-4230-00000	707-954-7245 Sara Barbour	3.06	False
452507	10/19/2026	412-114-4230-00000	707-954-7245 Sara Barbour	0.68	False
452507	10/19/2026	419-371-4230-00000	707-951-4569 Wade Mayes	9.11	False
452507	10/19/2026	419-110-4230-00000	707-458-4131 Candace Tinkler	8.75	False
452507	10/19/2026	413-353-4230-00000	707-951-4918 Mike McAleenan	1.37	False
452507	10/19/2026	001-350-4230-00000	707-954-6504 James Queen	9.11	False
452507	10/19/2026	419-371-4230-00000	304-680-9956 Water Service Router	0.00	False
452507	10/19/2026	001-120-4230-00000	707-458-5594 Diane Swarts	13.36	False
452507	10/19/2026	001-251-4230-00000	707-457-4718 Dan Minges	11.00	False
452507	10/19/2026	001-364-4230-00000	707-951-4759 Chris Long	9.11	False
452507	10/19/2026	001-230-4230-00000	707-951-0671 Jason Borges	27.33	False
452507	10/19/2026	413-353-4230-00000	707-951-5704 Chris Long	3.54	False
452507	10/19/2026	419-114-4230-00000	707-954-7245 Sara Barbour	3.58	False
452507	10/19/2026	413-352-4230-00000	707-458-4393 Sean O'Neil	6.84	False
452507	10/19/2026	420-115-4230-00000	707-458-8649 Taylor Patch	27.33	False
452507	10/19/2026	419-371-4230-00000	707-458-5572 Michael Cordova	9.29	False
452507	10/19/2026	419-120-4230-00000	707-458-8453 Meter Reader SPMR1	27.33	False
452507	10/19/2026	419-371-4230-00000	563-513-6707 Water Service Router	0.00	False
452507	10/19/2026	413-353-4230-00000	707-951-4759 Chris Long	9.11	False
452507	10/19/2026	419-371-4230-00000	707-951-1982 Jason DuBois	17.35	False
452507	10/19/2026	001-364-4230-00000	707-951-4418 Jonathan Clewell	1.37	False
452507	10/19/2026	001-120-4230-00000	707-458-4242 Adrienne McAndrews	5.47	False
452507	10/19/2026	413-353-4230-00000	707-951-4821 Caleb Dean	9.02	False
452507	10/19/2026	413-353-4230-00000	707-458-4393 Sean O'Neil	3.55	False
452507	10/19/2026	419-120-4230-00000	707-458-8014 Gwyn Mattix	13.66	False
452507	10/19/2026	001-470-4230-00000	707-951-5250 Kelly Feola	3.28	False
452507	10/19/2026	001-140-4230-00000	707-458-4814 Bridget Lacey	12.74	False
452507	10/19/2026	412-100-4230-00000	707-951-5250 Kelly Feola	6.83	False
452507	10/19/2026	419-371-4230-00000	815-243-9952 Water Service Router	0.00	False
452507	10/19/2026	413-353-4230-00000	707-951-5862 Lift Stations Duty Phone	27.33	False
452507	10/19/2026	001-120-4230-00000	707-951-5285 Kristie Kozak	9.11	False
452507	10/19/2026	001-251-4230-00000	707-458-5306 Sean Rosenthal	10.93	False
452507	10/19/2026	413-353-4230-00000	707-951-4418 Jonathan Clewell	11.21	False
452507	10/19/2026	001-364-4230-00000	707-951-0517 Jonathan Ruth	6.29	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452507	10/19/2026	412-110-4230-00000	707-951-0876 Isaiah Wright	1.09	False
452507	10/19/2026	001-470-4230-00000	707-951-9336 Dustin Lovdahl	9.11	False
452507	10/19/2026	412-100-4230-00000	707-951-4515 Lighthouse Cove RV	27.33	False
452507	10/19/2026	001-112-4230-00000	707-458-8617 Levi Henderson - Grants Volunteer	12.74	False
452507	10/19/2026	001-470-4230-00000	707-951-4418 Jonathan Clewell	5.46	False
452507	10/19/2026	001-110-4230-00000	707-458-4323 Ray Altman	8.75	False
452507	10/19/2026	001-364-4230-00000	707-954-5110 Michael St. Pierre	9.02	False
452507	10/19/2026	001-240-4230-00000	707-951-4494 Ed Wilson	27.33	False
452507	10/19/2026	001-230-4230-00000	707-458-8906 Kevin Carey	27.33	False
452507	10/19/2026	419-371-4230-00000	707-951-4918 Mike McAleenan	7.93	False
452507	10/19/2026	419-120-4230-00000	707-458-4813 Chrissy Rawlings	9.11	False
452507	10/19/2026	413-353-4230-00000	707-951-5662 Wade Mayes	3.54	False
452507	10/19/2026	001-480-4230-00000	707-951-0430 Dan Borges	1.59	False
452507	10/19/2026	001-230-4230-00000	707-458-5323 Fire Captains	10.60	False
452507	10/19/2026	413-352-4230-00000	707-951-0923 Austin Nova (Jacobs)	10.60	False
452507	10/19/2026	413-353-4230-00000	707-951-3354 Heather Welton	9.11	False
452507	10/19/2026	001-364-4230-00000	707-951-4296 Gilberto Gil-Rodriguez	0.54	False
452507	10/19/2026	413-120-4230-00000	707-458-8014 Gwyn Mattix	13.67	False
452507	10/19/2026	001-480-4230-00000	707-951-4364 Richard Neeley	27.33	False
452507	10/19/2026	001-364-4230-00000	707-954-3208 PW Duplicate Line	0.00	False
452507	10/19/2026	413-353-4230-00000	707-458-5644 Richard Ybarra	5.63	False
452507	10/19/2026	506-506-4230-00000	707-951-4204 Damien Camper	4.92	False
452507	10/19/2026	413-353-4230-00000	707-951-1982 Jason DuBois	7.82	False
452507	10/19/2026	412-110-4230-00000	707-458-4323 Ray Altman	1.09	False
452507	10/19/2026	419-371-4230-00000	641-572-3301 Water Service Router	0.00	False
452507	10/19/2026	001-112-4230-00000	707-951-5250 Kelly Feola	6.84	False
452507	10/19/2026	001-364-4230-00000	707-951-4821 Caleb Dean	9.29	False
452507	10/19/2026	001-250-4230-00000	707-458-5306 Sean Rosenthal	2.73	False
452507	10/19/2026	001-240-4230-00000	707-951-5035 Daniel Sanders	27.33	False
452507	10/19/2026	001-240-4230-00000	707-951-5329 Samantha Aguirre	27.33	False
452507	10/19/2026	001-470-4230-00000	707-951-4918 Mike McAleenan	15.02	False
452507	10/19/2026	419-371-4230-00000	707-951-4759 Chris Long	9.11	False
452507	10/19/2026	419-371-4230-00000	563-513-6759 PW	0.00	False
452507	10/19/2026	001-130-4230-00000	707-458-8008 Martha Rice	13.67	False
452507	10/19/2026	001-240-4230-00000	707-954-6581 Colton Maxwell	27.33	False
452507	10/19/2026	419-120-4230-00000	707-458-4242 Adrienne McAndrews	10.93	False
452507	10/19/2026	001-350-4230-00000	707-457-7454 Public Works iPad	3.54	False
452507	10/19/2026	413-353-4230-00000	707-954-3208 PW Duplicate Line	0.00	False
452507	10/19/2026	419-371-4230-00000	865-654-5324 Water Service Router	0.00	False
452507	10/19/2026	419-111-4230-00000	707-951-3016 Eric Wier	9.11	False
452507	10/19/2026	419-120-4230-00000	707-458-5026 Meter Reader SPMR2	27.33	False
452507	10/19/2026	419-130-4230-00000	707-458-8008 Martha Rice	6.83	False
452507	10/19/2026	001-240-4230-00000	707-951-5088 Magnolia Valero	27.33	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452507	10/19/2026	413-353-4230-00000	707-458-5572 Michael Cordova	9.02	False
452507	10/19/2026	413-120-4230-00000	707-458-5725 Melissa Leeper	9.11	False
452507	10/19/2026	420-115-4230-00000	General Fees & Credits	0.00	False
452507	10/19/2026	413-353-4230-00000	707-951-3275 David Yeager	9.11	False
452507	10/19/2026	413-120-4230-00000	707-458-4813 Chrissy Rawlings	9.11	False
452507	10/19/2026	508-508-4230-00000	707-951-4867 Justin Phelan	27.33	False
452507	10/19/2026	001-364-4230-00000	707-458-4393 Sean O'Neil	2.73	False
452507	10/19/2026	419-371-4230-00000	540-320-5351 Water System	0.00	False
452507	10/19/2026	419-140-4230-00000	707-458-4814 Bridget Lacey	7.29	False
452507	10/19/2026	412-113-4230-00000	707-951-3378 Robin Altman	1.09	False
452507	10/19/2026	001-480-4230-00000	707-727-6741 Pool	0.00	False
452507	10/19/2026	506-506-4230-00000	707-951-0714 Dan Borges	4.09	False
452507	10/19/2026	419-371-4230-00000	707-457-0899 Israel Chavez	9.11	False
452507	10/19/2026	001-240-4230-00000	707-951-4485 Richard Griffin	27.33	False
452507	10/19/2026	419-371-4230-00000	707-727-6756 Water System	0.00	False
452507	10/19/2026	506-506-4230-00000	707-951-4296 Gilberto Gil-Rodriguez	12.85	False
452507	10/19/2026	001-364-4230-00000	707-951-0430 Dan Borges	2.44	False
452507	10/19/2026	413-110-4230-00000	707-458-4323 Ray Altman	8.74	False
452507	10/19/2026	001-471-4230-00000	707-951-5250 Kelly Feola	3.55	False
452507	10/19/2026	001-240-4390-AB109	707-954-2498 Police Dept Wireless Hotspot	22.50	False
452507	10/19/2026	412-100-4230-00000	707-951-3285 Victor Cordova	27.33	False
452507	10/19/2026	001-230-4230-00000	707-457-0714 Everett Buell	27.33	False
452507	10/19/2026	001-470-4230-00000	707-954-5110 Michael St. Pierre	6.01	False
452507	10/19/2026	419-371-4230-00000	707-951-0430 Dan Borges	4.98	False
452507	10/19/2026	506-506-4230-00000	707-951-0517 Jonathan Ruth	4.10	False
452507	10/19/2026	001-240-4230-00000	707-458-5124 Chase Gardner	27.33	False
452507	10/19/2026	413-110-4230-00000	707-951-3135 Jason Greenough	8.74	False
452507	10/19/2026	412-100-4230-00000	707-458-4393 Sean O'Neil	0.27	False
452507	10/19/2026	001-240-4230-00000	707-951-4896 Anthony Lopez	27.33	False
452507	10/19/2026	001-480-4230-00000	707-951-4296 Gilberto Gil-Rodriguez	2.73	False
452507	10/19/2026	001-230-4230-00000	707-457-0715 Beau Smith	27.33	False
452507	10/19/2026	419-371-4230-00000	707-457-7454 Public Works iPad	3.53	False
452507	10/19/2026	413-120-4230-00000	707-951-5285 Kristie Kozak	9.11	False
452507	10/19/2026	001-240-4230-00000	707-458-8156 Elizabeth Hutchens	27.33	False
452507	10/19/2026	001-350-4230-00000	707-457-7655 PW IPad	3.54	False
452507	10/19/2026	419-120-4230-00000	707-458-4937 Meter Reader 2	27.33	False
452507	10/19/2026	506-506-4230-00000	707-951-0430 Dan Borges	1.59	False
452507	10/19/2026	001-480-4230-00000	707-951-4204 Damien Camper	3.55	False
452507	10/19/2026	001-110-4230-00000	707-458-4131 Candace Tinkler	8.75	False
452507	10/19/2026	001-350-4230-00000	707-951-3354 Heather Welton	9.11	False
452507	10/19/2026	001-240-4230-00000	707-951-4950 Ethan Miller	27.33	False
452507	10/19/2026	419-371-4230-00000	707-951-5662 Wade Mayes	3.53	False
452507	10/19/2026	001-114-4230-00000	707-954-7245 Sara Barbour	18.58	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452507	10/19/2026	412-120-4230-00000	707-458-5594 Diane Swarts	1.29	False
452507	10/19/2026	413-353-4230-00000	707-457-0899 Israel Chavez	9.11	False
452507	10/19/2026	506-506-4230-00000	707-951-9336 Dustin Lovdahl	18.22	False
452507	10/19/2026	419-110-4230-00000	707-951-0876 Isaiah Wright	8.75	False
452507	10/19/2026	419-371-4230-00000	865-654-4608 Water Service Router	0.00	False
452507	10/19/2026	419-371-4230-00000	276-724-1157 Water Service Router	0.00	False
452507	10/19/2026	001-250-4230-00000	707-951-4864 Joshua Clark	13.67	False
452507	10/19/2026	413-140-4230-00000	707-458-4814 Bridget Lacey	7.30	False
452507	10/19/2026	412-110-4230-00000	707-458-4131 Candace Tinkler	1.08	False
452507	10/19/2026	508-508-4230-00000	707-951-5149 Bill Huffman	27.33	False
452507	10/19/2026	413-112-4230-00000	707-458-8617 Levi Henderson - Grants Volunteer	7.30	False
452507	10/19/2026	419-371-4230-00000	707-954-5110 Michael St. Pierre	7.93	False
452507	10/19/2026	413-110-4230-00000	707-951-0876 Isaiah Wright	8.74	False
452507	10/19/2026	001-120-4230-00000	707-458-4813 Chrissy Rawlings	9.11	False
452507	10/19/2026	413-351-4230-00000	707-951-3225 Regina Thill	27.33	False
452507	10/19/2026	419-371-4230-00000	707-951-0714 Dan Borges	12.85	False
452507	10/19/2026	419-371-4230-00000	707-951-4821 Caleb Dean	9.02	False
452507	10/19/2026	419-371-4230-00000	707-954-3208 PW Duplicate Line	0.00	False
452507	10/19/2026	419-371-4230-00000	707-458-5644 Richard Ybarra	17.36	False
452507	10/19/2026	001-350-4230-00000	707-951-3319 Cliff Van Hook	9.11	False
452507	10/19/2026	412-100-4230-00000	707-951-4296 Gilberto Gil-Rodriguez	1.37	False
452507	10/19/2026	001-120-4230-00000	707-458-5725 Melissa Leeper	9.11	False
452507	10/19/2026	420-115-4230-00000	707-458-8862 Fritz Ludemann	27.33	False
452507	10/19/2026	001-240-4390-AB109	707-954-6816 Police Dept Wireless Hotspot	22.50	False
452507	10/19/2026	419-120-4230-00000	707-458-5594 Diane Swarts	6.12	False
452507	10/19/2026	413-353-4230-00000	707-457-7454 Public Works iPad	3.53	False
452507	10/19/2026	419-371-4230-00000	319-559-1847 Water System	0.00	False
452507	10/19/2026	001-230-4230-00000	707-457-0795 Crescent Fire Captain	10.60	False
452507	10/19/2026	001-240-4390-AB109	707-954-5634 Police Dept Wireless Hotspot	22.50	False
452507	10/19/2026	413-113-4230-00000	707-951-3378 Robin Altman	8.75	False
452507	10/19/2026	413-130-4230-00000	707-458-8008 Martha Rice	6.83	False
452507	10/19/2026	412-110-4230-00000	707-951-3135 Jason Greenough	1.09	False
452507	10/19/2026	001-240-4230-00000	707-951-5132 Zackery Turkins	27.33	False
452507	10/19/2026	419-371-4230-00000	707-951-0517 Jonathan Ruth	12.84	False
452507	10/19/2026	419-371-4230-00000	707-951-4418 Jonathan Clewell	9.29	False
452507	10/19/2026	001-470-4230-00000	707-458-5644 Richard Ybarra	2.17	False
452508	10/19/2026	001-140-4409-00000	2025 CEDS Update: Professional Services: Task 2	12,300.00	False
452509	10/19/2026	413-353-4390-00000	TRACTOR SUPPLY: T-handle	202.42	False
452509	10/19/2026	001-120-4310-00000	DLX: Payroll check stock	501.65	False
452509	10/19/2026	413-113-4450-00000	BEST SELF STORAGE: Physical document storage.	64.00	False
452509	10/19/2026	412-113-4450-00000	BEST SELF STORAGE: Physical document storage.	8.00	False
452509	10/19/2026	001-480-4390-00000	KULLY SUPPLY: Air valve assembly.	962.00	False
452509	10/19/2026	413-120-4310-00000	DLX: Payroll check stock	73.20	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452509	10/19/2026	412-120-4310-00000	DLX: Payroll check stock	15.78	False
452509	10/19/2026	001-000-2122-00000	SIDER-CRETE: Plaster patch. TAX	-26.24	False
452509	10/19/2026	001-470-4390-00000	NORTHERN TOOL: Grinder stone and wheel, chainsaw chain.	159.38	False
452509	10/19/2026	419-120-4310-00000	DLX: Payroll check stock	90.44	False
452509	10/19/2026	412-113-4450-00000	STORWELL: Physical document storage.	9.40	False
452509	10/19/2026	001-000-2122-00000	KULLY SUPPLY: Air valve assembly. TAX	-73.32	False
452509	10/19/2026	413-113-4450-00000	STORWELL: Physical document storage.	75.20	False
452509	10/19/2026	001-470-4390-00000	EZPOURSPOUT: Transfer pump.	185.39	False
452509	10/19/2026	001-480-4390-2020S	SIDER-CRETE: Plaster patch.	344.24	False
452509	10/19/2026	001-113-4450-00000	BEST SELF STORAGE: Physical document storage.	64.00	False
452509	10/19/2026	508-508-4390-00000	TRACTOR SUPPLY: T-handle	202.42	False
452509	10/19/2026	419-113-4450-00000	STORWELL: Physical document storage.	75.20	False
452509	10/19/2026	419-113-4450-00000	BEST SELF STORAGE: Physical document storage.	64.00	False
452509	10/19/2026	001-113-4450-00000	STORWELL: Physical document storage.	75.20	False
452509	10/19/2026	420-115-4450-00000	SPAM HERO: Spam filter.	10.00	False
452510	10/19/2026	412-000-3570-00000	Refund for stay on 09/25-09/27/26 Conf# 15523	80.36	False
452510	10/19/2026	001-000-3221-00000	Refund for stay on 09/25-09/27/26 Conf# 15523	8.04	False
452511	10/20/2026	001-000-1510-00000	reset postage	5,000.00	False
452512	10/26/2026	610-000-2170-00000	PR Batch 00002.10.2026 Child Support-CA	71.07	False
452513	10/26/2026	610-000-2184-00000	PR Batch 00002.10.2026 CCEA Monthly Dues	75.00	False
452513	10/26/2026	610-000-2184-00000	PR Batch 00022.10.2026 CCEA Monthly Dues	5.00	False
452514	10/26/2026	610-000-2181-00000	PR Batch 00022.10.2026 CCPOA Dues	600.00	False
452515	10/26/2026	610-000-2178-00000	Plan # 300878	397.54	False
452515	10/26/2026	610-000-2186-00000	Plan # 306752	922.08	False
452515	10/26/2026	610-000-2178-00000	Plan # 300878	435.00	False
452515	10/26/2026	610-000-2186-00000	Plan # 306752	128.31	False
452515	10/26/2026	610-000-2178-00000	Plan # 300878	1,975.00	False
452515	10/26/2026	610-000-2186-00000	Plan # 306752	26.91	False
452515	10/26/2026	610-000-2178-00000	Plan # 300878	431.90	False
452515	10/26/2026	610-000-2186-00000	Plan # 306752	193.36	False
452516	10/26/2026	610-000-2182-00000	PR Batch 00022.10.2026 PORAC RMT 4850	50.00	False
452516	10/26/2026	610-000-2182-00000	PR Batch 00022.10.2026 PORAC RMT	550.00	False
452517	10/26/2026	610-000-2170-00000	PR Batch 00002.10.2026 Wage Garn-FTB	1,052.45	False
452517	10/26/2026	610-000-2170-00000	PR Batch 00022.10.2026 Wage Garn-FTB	314.34	False
452518	10/26/2026	610-000-2186-00000	Plan # 306752	23.39	False
452518	10/26/2026	610-000-2186-00000	Plan # 306752	4.90	False
452519	10/26/2026	508-508-4390-00000	Vehicle tow	134.00	False
452520	10/26/2026	419-000-2110-00000	Refund Check 112999-000, 495 H ST	19.10	False
452521	10/26/2026	001-240-4390-0CARE	Evidence van supplies.	395.95	False
452521	10/26/2026	001-480-4310-00000	Office supply-sign	5.13	False
452521	10/26/2026	001-251-4390-00000	Calendar	15.37	False
452521	10/26/2026	419-120-4310-00000	Annual calendars.	10.05	False
452521	10/26/2026	413-120-4310-00000	Annual calendars.	10.04	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452521	10/26/2026	001-120-4310-00000	Annual calendars.	10.04	False
452521	10/26/2026	413-357-4310-00000	CH -Office Supplies	0.53	False
452521	10/26/2026	001-470-4390-00000	Lighting	681.58	False
452521	10/26/2026	419-371-4310-00000	CH -Office Supplies	0.96	False
452521	10/26/2026	001-112-4310-00000	CH -Office Supplies	0.22	False
452521	10/26/2026	419-130-4310-00000	CH -Office Supplies	0.16	False
452521	10/26/2026	001-250-4310-00000	CH -Office Supplies	0.51	False
452521	10/26/2026	413-114-4310-00000	CH -Office Supplies	0.09	False
452521	10/26/2026	001-470-4310-00000	CH -Office Supplies	0.11	False
452521	10/26/2026	413-353-4310-00000	CH -Office Supplies	0.43	False
452521	10/26/2026	001-111-4310-00000	CH -Office Supplies	0.31	False
452521	10/26/2026	419-111-4310-00000	CH -Office Supplies	0.30	False
452521	10/26/2026	001-120-4310-00000	CH -Office Supplies	1.57	False
452521	10/26/2026	001-364-4310-00000	CH -Office Supplies	0.30	False
452521	10/26/2026	001-114-4310-00000	CH -Office Supplies	0.69	False
452521	10/26/2026	001-251-4310-00000	CH -Office Supplies	1.28	False
452521	10/26/2026	420-115-4310-00000	CH -Office Supplies	1.81	False
452521	10/26/2026	413-113-4310-00000	CH -Office Supplies	0.28	False
452521	10/26/2026	001-350-4310-00000	CH -Office Supplies	0.75	False
452521	10/26/2026	001-113-4310-00000	CH -Office Supplies	0.31	False
452521	10/26/2026	001-313-4310-00000	CH -Office Supplies	0.39	False
452521	10/26/2026	413-130-4310-00000	CH -Office Supplies	0.16	False
452521	10/26/2026	413-111-4310-00000	CH -Office Supplies	0.30	False
452521	10/26/2026	419-114-4310-00000	CH -Office Supplies	0.11	False
452521	10/26/2026	419-113-4310-00000	CH -Office Supplies	0.28	False
452521	10/26/2026	001-480-4310-00000	CH -Office Supplies	0.23	False
452521	10/26/2026	001-120-4310-00000	Annual calendars.	21.65	False
452521	10/26/2026	412-100-4310-00000	CH -Office Supplies	0.23	False
452521	10/26/2026	001-471-4310-00000	CH -Office Supplies	0.16	False
452521	10/26/2026	001-130-4310-00000	CH -Office Supplies	0.36	False
452521	10/26/2026	419-120-4310-00000	CH -Office Supplies	1.69	False
452521	10/26/2026	419-120-4310-00000	Annual calendars.	21.65	False
452521	10/26/2026	413-120-4310-00000	Annual calendars.	21.65	False
452521	10/26/2026	413-120-4310-00000	CH -Office Supplies	1.69	False
452521	10/26/2026	001-480-4310-00000	Suggestion box	96.94	False
452521	10/26/2026	001-480-4390-00000	Wall Mounts	288.88	False
452521	10/26/2026	419-120-4310-00000	Toner	45.98	False
452521	10/26/2026	413-120-4310-00000	Toner	45.97	False
452521	10/26/2026	001-120-4310-00000	Toner	45.97	False
452521	10/26/2026	420-115-4312-00000	Pair of Enterprise U.2 Gen4 3.84 TB HDD	2,805.64	False
452521	10/26/2026	413-120-4310-00000	Monitor stand.	9.52	False
452521	10/26/2026	001-120-4310-00000	Monitor stand.	9.52	False
452521	10/26/2026	419-120-4310-00000	Monitor stand.	9.53	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452522	10/26/2026	001-364-4350-10023	Street lights	26,402.18	False
452523	10/26/2026	419-000-2110-00000	Refund Check 100180-001, 455 FRESNO ST	84.74	False
452524	10/26/2026	001-240-4220-00000	FY 27 Propane (ACCT# 1038315 PD) 09/16-10/13/26	15.86	False
452524	10/26/2026	001-240-4220-00000	FY 27 Propane (ACCT# 1038315 PD) 08/17-09/16/26	11.00	False
452525	10/26/2026	001-251-4409-00000	Battery Point Plan Check and Bulding Inspection	923.75	False
452526	10/26/2026	508-508-4330-00000	FY27 Annual Diesel/Gas for city water facilities and corp yard	3,821.23	False
452527	10/26/2026	001-350-4450-00000	FY27 Printing Maint Fees over amount in contract 09/25-10/24/26	21.87	False
452527	10/26/2026	001-350-4450-00000	FY27 Printing Maint Fees over amount in contract 08/25-09/24/26	75.96	False
452528	10/26/2026	419-000-2110-00000	Refund Check 111586-000, 622 J ST	85.02	False
452529	10/26/2026	001-230-4230-00000	Cable & Internet Service- 10/09-11/08/26	141.94	False
452530	10/26/2026	001-250-4410-01430	Legal Services: Sept 2026	1,028.50	False
452530	10/26/2026	001-250-4410-01405	Legal Services: Sept 2026	5,326.90	False
452530	10/26/2026	001-250-4410-00200	Legal Services: Sept 2026	279.90	False
452531	10/26/2026	419-371-4450-00000	Amador generator maintenance	1,876.09	False
452532	10/26/2026	413-353-4450-00000	Late fee	37.53	False
452533	10/26/2026	419-000-2110-00000	Refund Check 113200-000, 5960 KINGS VALLEY RD	84.86	False
452534	10/26/2026	419-000-2110-00000	Refund Check 113891-000, HYDRANT METER H - FAIR GROUNDS STAGING	752.85	False
452535	10/26/2026	506-506-4390-00000	Hose clamp	14.55	False
452535	10/26/2026	506-506-4390-00000	Hose clamp	0.61	False
452536	10/26/2026	413-000-2110-00000	Refund Check 113486-000, 608 G ST #1	42.49	False
452536	10/26/2026	419-000-2110-00000	Refund Check 113486-000, 608 G ST #1	265.12	False
452537	10/26/2026	001-230-4390-00000	Monthly oxygen cylinder rental and hazmat fee.	93.40	False
452538	10/26/2026	001-470-4390-00000	Safety/PW Supplies	116.60	False
452538	10/26/2026	001-470-4390-00000	Safety/PW Supplies	21.47	False
452538	10/26/2026	506-506-4390-00000	Safety/PW Supplies	21.49	False
452538	10/26/2026	419-371-4390-00000	Safety/PW Supplies	21.49	False
452538	10/26/2026	001-364-4390-10025	Safety/PW Supplies	21.49	False
452538	10/26/2026	413-353-4390-00000	Safety/PW Supplies	21.49	False
452538	10/26/2026	508-508-4390-00000	Safety/PW Supplies	21.47	False
452538	10/26/2026	506-506-4390-00000	Safety/PW Supplies	116.68	False
452538	10/26/2026	413-353-4390-00000	Safety/PW Supplies	116.67	False
452538	10/26/2026	508-508-4390-00000	Safety/PW Supplies	116.60	False
452538	10/26/2026	001-364-4390-10025	Safety/PW Supplies	116.67	False
452538	10/26/2026	419-371-4390-00000	Safety/PW Supplies	116.67	False
452539	10/26/2026	420-115-4230-00000	707-197-0009 monthly phone- 10/02-11/01/26	790.00	False
452540	10/26/2026	120-112-4409-00000	12 Hours AV Consult for Beachfront Park Ampitheatre	1,500.00	False
452541	10/26/2026	413-353-4390-00000	Yoke for lanyard	69.98	False
452541	10/26/2026	508-508-4390-00000	Light	40.80	False
452541	10/26/2026	506-506-4390-00000	Deflector, core, nozzle.	253.95	False
452541	10/26/2026	419-371-4390-00000	Hose	633.35	False
452541	10/26/2026	001-470-4390-00000	Drum faucet.	180.89	False
452542	10/26/2026	419-000-2110-00000	Refund Check 105403-001, 863 9TH ST	250.00	False
452543	10/26/2026	413-353-4390-00000	Water parts	469.13	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452543	10/26/2026	419-371-4390-00000	Water parts	469.14	False
452544	10/26/2026	413-000-1202-00000	Sludge processing	2,059.09	False
452544	10/26/2026	413-000-1202-00000	Sludge processing	2,198.50	False
452544	10/26/2026	413-000-1202-00000	Sludge processing	2,025.13	False
452545	10/26/2026	901-471-4799-00000	Dual leaf double door for Cultural Center entry -DEPOSIT	3,425.50	False
452546	10/26/2026	419-120-4240-00000	FY27 Utility Bill printing/mail: Sept 2026	541.96	False
452546	10/26/2026	413-120-4240-00000	FY27 Utility Bill printing/mail: Sept 2026	541.95	False
452546	10/26/2026	419-371-4240-00000	Correction of short payment on check# 451916	0.70	False
452547	10/26/2026	419-113-4450-00000	Document shredding services: 08/26-09/22/26	47.93	False
452547	10/26/2026	412-113-4450-00000	Document shredding services: 08/26-09/22/26	5.99	False
452547	10/26/2026	413-113-4450-00000	Document shredding services: 08/26-09/22/26	47.93	False
452547	10/26/2026	001-113-4450-00000	Document shredding services: 08/26-09/22/26	47.93	False
452548	10/26/2026	419-000-2110-00000	Refund Check 005149-000, 500 BERTSCH AVE	4.96	False
452549	10/26/2026	001-230-4391-00000	Replacement leaf spring kits and rear brakes for #5111	5,113.08	False
452549	10/26/2026	001-230-4391-00000	Replacement leaf spring kits and rear brakes for #5111	1,931.10	False
452550	10/26/2026	506-506-4450-00000	Back Fence Demo/Replacement for Corp Yard	2,000.00	False
452551	10/26/2026	419-000-2110-00000	Refund Check 111852-000, 1534 CALIFORNIA ST	181.73	False
452552	10/26/2026	001-230-4391-00000	Positive pressure ventilation fans	9,298.68	False
452553	10/26/2026	419-000-2110-00000	Refund Check 107801-001, 454 GRANT CT #2	115.89	False
452554	10/26/2026	419-000-2110-00000	Refund Check 100242-000, 270 W 6TH ST	47.16	False
452555	10/26/2026	419-000-2110-00000	Refund Check 113041-000, 414 WINDING CREEK CIRCLE	142.32	False
452556	10/26/2026	413-351-4685-00000	FY27 CCWQL regulatory lab tests	459.00	False
452557	10/26/2026	413-000-2110-00000	Refund Check 109885-000, 135 FAIRFAX CT	63.14	False
452558	10/26/2026	001-480-4370-00000	Janitorial- Mats and towels- Pool	90.27	False
452558	10/26/2026	001-470-4370-00000	City Hall Mats	0.18	False
452558	10/26/2026	419-371-4370-00000	City Hall Mats	1.56	False
452558	10/26/2026	001-113-4370-00000	City Hall Mats	0.50	False
452558	10/26/2026	413-353-4370-00000	City Hall Mats	0.71	False
452558	10/26/2026	413-120-4370-00000	City Hall Mats	2.74	False
452558	10/26/2026	413-114-4370-00000	City Hall Mats	0.15	False
452558	10/26/2026	419-120-4370-00000	City Hall Mats	2.75	False
452558	10/26/2026	001-114-4370-00000	City Hall Mats	1.13	False
452558	10/26/2026	001-313-4370-00000	City Hall Mats	0.62	False
452558	10/26/2026	413-113-4370-00000	City Hall Mats	0.45	False
452558	10/26/2026	413-111-4370-00000	City Hall Mats	0.49	False
452558	10/26/2026	001-364-4370-00000	City Hall Mats	0.49	False
452558	10/26/2026	001-471-4370-00000	City Hall Mats	0.26	False
452558	10/26/2026	001-111-4370-00000	City Hall Mats	0.50	False
452558	10/26/2026	413-114-4370-00000	City Hall Mats	0.15	False
452558	10/26/2026	001-313-4370-00000	City Hall Mats	0.62	False
452558	10/26/2026	001-251-4370-00000	City Hall Mats	2.08	False
452558	10/26/2026	001-111-4370-00000	City Hall Mats	0.50	False
452558	10/26/2026	419-130-4370-00000	City Hall Mats	0.25	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452558	10/26/2026	419-113-4370-00000	City Hall Mats	0.45	False
452558	10/26/2026	419-114-4370-00000	City Hall Mats	0.18	False
452558	10/26/2026	001-250-4370-00000	City Hall Mats	0.83	False
452558	10/26/2026	413-130-4370-00000	City Hall Mats	0.26	False
452558	10/26/2026	419-130-4370-00000	City Hall Mats	0.25	False
452558	10/26/2026	419-111-4370-00000	City Hall Mats	0.48	False
452558	10/26/2026	001-112-4370-00000	City Hall Mats	0.37	False
452558	10/26/2026	412-100-4370-00000	City Hall Mats	0.37	False
452558	10/26/2026	001-471-4370-00000	City Hall Mats	0.26	False
452558	10/26/2026	001-350-4370-00000	City Hall Mats	1.22	False
452558	10/26/2026	413-357-4370-00000	City Hall Mats	0.86	False
452558	10/26/2026	001-480-4370-00000	City Hall Mats	0.37	False
452558	10/26/2026	420-115-4370-00000	City Hall Mats	2.94	False
452558	10/26/2026	001-130-4370-00000	City Hall Mats	0.58	False
452558	10/26/2026	001-120-4370-00000	City Hall Mats	2.55	False
452558	10/26/2026	413-130-4370-00000	City Hall Mats	0.26	False
452558	10/26/2026	419-120-4370-00000	City Hall Mats	2.75	False
452558	10/26/2026	413-357-4370-00000	City Hall Mats	0.86	False
452558	10/26/2026	001-250-4370-00000	City Hall Mats	0.83	False
452558	10/26/2026	001-350-4370-00000	City Hall Mats	1.22	False
452558	10/26/2026	001-120-4370-00000	City Hall Mats	2.55	False
452558	10/26/2026	001-112-4370-00000	City Hall Mats	0.37	False
452558	10/26/2026	001-480-4370-00000	City Hall Mats	0.37	False
452558	10/26/2026	413-111-4370-00000	City Hall Mats	0.49	False
452558	10/26/2026	001-114-4370-00000	City Hall Mats	1.13	False
452558	10/26/2026	419-113-4370-00000	City Hall Mats	0.45	False
452558	10/26/2026	412-100-4370-00000	City Hall Mats	0.37	False
452558	10/26/2026	001-113-4370-00000	City Hall Mats	0.50	False
452558	10/26/2026	419-111-4370-00000	City Hall Mats	0.48	False
452558	10/26/2026	420-115-4370-00000	City Hall Mats	2.94	False
452558	10/26/2026	419-371-4370-00000	City Hall Mats	1.56	False
452558	10/26/2026	001-251-4370-00000	City Hall Mats	2.08	False
452558	10/26/2026	413-120-4370-00000	City Hall Mats	2.74	False
452558	10/26/2026	001-130-4370-00000	City Hall Mats	0.58	False
452558	10/26/2026	413-353-4370-00000	City Hall Mats	0.71	False
452558	10/26/2026	001-364-4370-00000	City Hall Mats	0.49	False
452558	10/26/2026	001-470-4370-00000	City Hall Mats	0.18	False
452558	10/26/2026	419-114-4370-00000	City Hall Mats	0.18	False
452558	10/26/2026	413-113-4370-00000	City Hall Mats	0.45	False
452559	10/26/2026	413-351-4390-00000	Reagants/Lab Supplies FY27	1,446.41	False
452559	10/26/2026	413-000-2122-00000	Reagants/Lab Supplies FY27 TAX	-107.22	False
452560	10/26/2026	412-100-4390-00000	RV park firewood.	125.00	False
452561	10/26/2026	001-480-4530-00000	11/6-11/9/26 - Starguard Training - Eugene, OR -ADVANCE	144.00	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452562	10/26/2026	901-480-4799-2020S	Electrical Rough-in for Pool Scoreboard	9,911.36	False
452564	10/26/2026	508-508-4390-60001	V belt	113.64	False
452564	10/26/2026	508-508-4390-00000	Brake hose	36.17	False
452564	10/26/2026	508-508-4390-00000	Core Return	-43.30	False
452565	10/26/2026	001-230-4370-00000	Janitorial Supplies	60.55	False
452565	10/26/2026	508-508-4370-00000	Janitorial Supplies- City-Wide	34.62	False
452565	10/26/2026	001-470-4370-00000	Janitorial Supplies- City-Wide	-524.48	False
452565	10/26/2026	413-352-4370-00000	Janitorial Supplies- City-Wide	27.70	False
452565	10/26/2026	001-480-4370-00000	Janitorial Supplies	175.49	False
452565	10/26/2026	001-251-4370-00000	Janitorial Supplies- City-Wide	-2.33	False
452565	10/26/2026	001-480-4370-00000	Janitorial Supplies- City-Wide	-116.55	False
452565	10/26/2026	508-508-4370-00000	Janitorial Supplies- City-Wide	-58.27	False
452565	10/26/2026	413-352-4370-00000	Janitorial Supplies- City-Wide	-46.62	False
452565	10/26/2026	001-120-4370-00000	Janitorial Supplies- City-Wide	-18.65	False
452565	10/26/2026	420-115-4370-00000	Janitorial Supplies- City-Wide	2.77	False
452565	10/26/2026	420-115-4370-00000	Janitorial Supplies- City-Wide	-4.67	False
452565	10/26/2026	412-100-4370-00000	Janitorial Supplies- City-Wide	-46.63	False
452565	10/26/2026	001-113-4370-00000	Janitorial Supplies- City-Wide	-4.67	False
452565	10/26/2026	001-240-4370-00000	Janitorial Supplies- City-Wide	-46.62	False
452565	10/26/2026	001-471-4370-00000	Janitorial Supplies- City-Wide	-46.62	False
452565	10/26/2026	001-313-4370-00000	Janitorial Supplies- City-Wide	-4.66	False
452565	10/26/2026	413-120-4370-00000	Janitorial Supplies- City-Wide	-4.66	False
452565	10/26/2026	001-111-4370-00000	Janitorial Supplies- City-Wide	-4.66	False
452565	10/26/2026	001-114-4370-00000	Janitorial Supplies- City-Wide	-4.66	False
452565	10/26/2026	001-350-4370-00000	Janitorial Supplies- City-Wide	-132.87	False
452565	10/26/2026	413-120-4370-00000	Janitorial Supplies- City-Wide	2.77	False
452565	10/26/2026	001-251-4370-00000	Janitorial Supplies- City-Wide	1.38	False
452565	10/26/2026	419-120-4370-00000	Janitorial Supplies- City-Wide	-4.66	False
452565	10/26/2026	001-114-4370-00000	Janitorial Supplies- City-Wide	2.77	False
452565	10/26/2026	001-350-4370-00000	Janitorial Supplies- City-Wide	78.94	False
452565	10/26/2026	001-113-4370-00000	Janitorial Supplies- City-Wide	2.77	False
452565	10/26/2026	001-111-4370-00000	Janitorial Supplies- City-Wide	2.77	False
452565	10/26/2026	001-471-4370-00000	Janitorial Supplies- City-Wide	27.70	False
452565	10/26/2026	412-100-4370-00000	Janitorial Supplies- City-Wide	27.70	False
452565	10/26/2026	001-470-4370-00000	Janitorial Supplies- City-Wide	311.62	False
452565	10/26/2026	001-313-4370-00000	Janitorial Supplies- City-Wide	2.77	False
452565	10/26/2026	001-240-4370-00000	Janitorial Supplies- City-Wide	27.70	False
452565	10/26/2026	001-480-4370-00000	Janitorial Supplies- City-Wide	69.25	False
452565	10/26/2026	506-506-4370-00000	Janitorial Supplies- City-Wide	27.70	False
452565	10/26/2026	001-120-4370-00000	Janitorial Supplies- City-Wide	11.08	False
452565	10/26/2026	419-120-4370-00000	Janitorial Supplies- City-Wide	2.77	False
452565	10/26/2026	506-506-4370-00000	Janitorial Supplies- City-Wide	-46.63	False
452565	10/26/2026	001-480-4370-00000	Janitorial Supplies	362.68	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452565	10/26/2026	001-114-4370-00000	Janitorial Supplies- City-Wide	1.41	False
452565	10/26/2026	001-350-4370-00000	Janitorial Supplies- City-Wide	40.22	False
452565	10/26/2026	412-100-4370-00000	Janitorial Supplies- City-Wide	14.12	False
452565	10/26/2026	413-120-4370-00000	Janitorial Supplies- City-Wide	1.41	False
452565	10/26/2026	001-251-4370-00000	Janitorial Supplies- City-Wide	0.70	False
452565	10/26/2026	420-115-4370-00000	Janitorial Supplies- City-Wide	1.42	False
452565	10/26/2026	506-506-4370-00000	Janitorial Supplies- City-Wide	14.12	False
452565	10/26/2026	001-111-4370-00000	Janitorial Supplies- City-Wide	1.41	False
452565	10/26/2026	419-120-4370-00000	Janitorial Supplies- City-Wide	1.41	False
452565	10/26/2026	001-480-4370-00000	Janitorial Supplies- City-Wide	35.28	False
452565	10/26/2026	413-352-4370-00000	Janitorial Supplies- City-Wide	14.11	False
452565	10/26/2026	001-120-4370-00000	Janitorial Supplies- City-Wide	5.65	False
452565	10/26/2026	001-313-4370-00000	Janitorial Supplies- City-Wide	1.42	False
452565	10/26/2026	001-240-4370-00000	Janitorial Supplies- City-Wide	14.12	False
452565	10/26/2026	001-470-4370-00000	Janitorial Supplies- City-Wide	158.80	False
452565	10/26/2026	001-471-4370-00000	Janitorial Supplies- City-Wide	14.11	False
452565	10/26/2026	508-508-4370-00000	Janitorial Supplies- City-Wide	17.64	False
452565	10/26/2026	001-113-4370-00000	Janitorial Supplies- City-Wide	1.41	False
452566	10/26/2026	508-508-4390-00000	Seal kit	135.28	False
452566	10/26/2026	508-508-4390-00000	Bellcrank	125.68	False
452567	10/26/2026	419-000-2110-00000	Refund Check 104539-006, 1681 RAILROAD AVE	208.82	False
452569	10/26/2026	419-000-2110-00000	Refund Check 113138-000, 580 CHILDS AVE UNIT A	213.98	False
452570	10/26/2026	506-506-4450-00000	City Hall roof	310.00	False
452571	10/26/2026	419-000-2110-00000	Refund Check 104271-001, 577 I ST #2	151.98	False
452572	10/26/2026	419-000-2110-00000	Refund Check 113726-000, 787 MERIDIAN ST	168.79	False
452573	10/26/2026	001-230-4451-00000	Janitorial services at 520 I Street for September 2026.	225.00	False
452574	10/26/2026	419-000-2110-00000	Refund Check 111009-000, 216 W INDRA ST	113.67	False
452575	10/26/2026	419-120-4415-00000	FY27 Online & IVR payment processing fees Sept 26	1,168.50	False
452575	10/26/2026	413-120-4415-00000	FY27 Online & IVR payment processing fees Sept 26	1,168.50	False
452575	10/26/2026	419-120-4415-00000	FY27 Online & IVR payment processing fees Sept 26	155.50	False
452575	10/26/2026	413-120-4415-00000	FY27 Online & IVR payment processing fees Sept 26	109.90	False
452575	10/26/2026	419-120-4415-00000	FY27 Online & IVR payment processing fees Sept 26	109.90	False
452575	10/26/2026	413-120-4415-00000	FY27 Online & IVR payment processing fees Sept 26	155.50	False
452576	10/26/2026	001-480-4390-00000	Expansion joint material.	92.51	False
452576	10/26/2026	001-480-4390-00000	Expansion joint material.	220.37	False
452577	10/26/2026	419-371-4409-00000	SHN Task #24 - LAFCO Support	2,750.00	False
452578	10/26/2026	419-000-2110-00000	Refund Check 113501-000, 4950 KINGS VALLEY RD	25.55	False
452579	10/26/2026	001-114-4409-00000	Ongoing Safety Consultant expenses: Operator Competence Eval	175.00	False
452580	10/26/2026	001-480-4530-00000	Lifeguard cert	60.00	False
452581	10/26/2026	413-353-4310-00000	Calendar	11.60	False
452581	10/26/2026	001-111-4310-00000	Calendar	11.61	False
452581	10/26/2026	419-371-4310-00000	Calendar	11.60	False
452581	10/26/2026	001-120-4310-00000	Calendar	9.58	False

Check Numb	Check Date	Acct 1	Description	Amount	Selected For Void
452581	10/26/2026	419-120-4310-00000	Calendar	9.59	False
452581	10/26/2026	413-120-4310-00000	Calendar	9.58	False
452581	10/26/2026	506-506-4390-00000	Clipboard	11.00	False
452581	10/26/2026	419-371-4390-00000	Office supplies	4.58	False
452581	10/26/2026	001-364-4390-10025	Office supplies	4.58	False
452581	10/26/2026	001-230-4310-00000	Office supplies including paper clips, index dividers,& binder	40.50	False
452581	10/26/2026	001-113-4310-00000	Sunset photo	10.83	False
452581	10/26/2026	419-120-4310-00000	Water notices	348.57	False
452582	10/26/2026	117-364-4409-003ST	3rd Street topographic survey and design draftng	5,225.60	False
452583	10/26/2026	001-470-4390-00000	(2) 4" water meters for Beach Front and Peterson parks	5,281.20	False
452584	10/26/2026	419-371-4390-00000	AC dense	668.02	False
452585	10/26/2026	419-000-2110-00000	Refund Check 113380-000, 982 H ST	117.04	False
452586	10/26/2026	001-350-4550-00000	Annual membership- FY 27	983.02	False
452587	10/26/2026	413-351-4240-00000	USPS: Madgetech calibration delivery	12.90	False
452587	10/26/2026	412-000-2122-00000	PUMP PRODUCTS: Cutter & shim assembly. TAX	-41.77	False
452587	10/26/2026	419-371-4390-00000	MAILROOM: CH Diagnostic consulting test.	304.74	False
452587	10/26/2026	412-100-4390-00000	PUMP PRODUCTS: Cutter & shim assembly.	548.09	False
452587	10/26/2026	419-371-4530-00000	AMERICAN WATER COLL: McAleenan D3	624.98	False
452587	10/26/2026	508-508-4390-00000	SCELZI EQUIP: Cord reel assembly	228.36	False
452587	10/26/2026	508-508-4390-00000	TIGERTOUGH: Seat covers	353.98	False
452587	10/26/2026	413-351-4390-00000	LABSTRON CORP: Cartridges.	1,014.72	False
452587	10/26/2026	001-240-4320-00000	CASCADE BADGE & EMBLEM: New badges for uniforms	2,133.60	False
452588	10/26/2026	419-000-2110-00000	Refund Check 005875-001, 259 W CONDOR ST	32.00	False
452589	10/26/2026	419-371-4230-00000	Water SCADA Cellular- 08/24-09/23/26	795.54	False
452590	10/26/2026	419-000-2110-00000	Refund Check 110675-000, 1550 SUNRISE AVE	81.65	False
452591	10/26/2026	001-480-4530-00000	11/6-11/9/26 - Starguard Training - Eugene, OR -ADVANCE	144.00	False
452592	10/26/2026	001-480-4450-00000	Maint-backflow	260.00	False
452593	10/27/2026	156-000-2112-00000	Front Street Gateway project - Clean CA portion - PROGPMT3 RETEN	-13,246.94	False
452593	10/27/2026	159-000-2112-00000	Front Street Gateway project - CDBG portion - PROGPMT3-RETENTION	-34,249.75	False
452593	10/27/2026	159-485-4799-23ASP	Front Street Gateway project - CDBG portion - PROG PMT 3	684,995.00	False
452593	10/27/2026	156-364-4799-0CGBP	Front Street Gateway project - Clean CA portion - PROG PMT 3	264,938.70	False
452594	10/29/2026	610-000-2186-00000	Plan # 306752	1,213.14	False
452594	10/29/2026	610-000-2186-00000	Plan # 306752	254.38	False
452594	10/29/2026	610-000-2178-00000	Plan # 300878	3,101.97	False
				1,530,384.56	

AP
10-17-26 to 10-30-26 Housing

User: kbates@crescentcity.org
Printed: 11/3/2026 2:15:15 PM

REVIEWED
kkozak , 11/3/2026, 4:18:44 PM

Check Date	Check Number	Description	Amount	Selected For Void
10/26/2026	452565	Janitorial Supplies- City-Wide	-46.62	False
10/19/2026	452507	707-458-5594 Diane Swarts	0.63	False
10/19/2026	452507	707-954-7245 Sara Barbour	1.43	False
10/19/2026	452507	707-951-4864 Joshua Clark	13.66	False
10/19/2026	452507	707-951-3447 Dan Minges	13.67	False
10/19/2026	452507	707-458-5306 Sean Rosenthal	13.67	False
10/19/2026	452507	707-457-4718 Dan Minges	13.75	False
10/19/2026	452507	707-727-6673 iPad Joshua Clark (Inspection)	13.75	False
10/26/2026	452565	Janitorial Supplies- City-Wide	14.12	False
10/19/2026	452496	ITEM 23 Service at 235 H St - HA	24.84	False
10/26/2026	452527	FY27 Printing Maint Fees over amount in contract 09/25-10/24/26	26.56	False
10/19/2026	452507	707-458-4816 Jolene Hurt	27.33	False
10/19/2026	452507	707-458-4815 Stephanie Stover	27.33	False
10/19/2026	452507	707-458-5990 Megan Miller	27.33	False
10/19/2026	452507	707-458-4817 Wendy Hartwick	27.33	False
10/26/2026	452565	Janitorial Supplies- City-Wide	27.70	False
10/19/2026	452509	DLX: Payroll check stock	36.60	False
10/26/2026	452527	FY27 Printing Maint Fees over amount in contract 08/25-09/24/26	46.35	False
10/26/2026	452568	FY27 Postage Machine.	71.55	False
10/26/2026	452563	FY27 Pest Control Services	89.38	False
10/19/2026	452496	ITEM 66 Service at 235 H St - HA	282.59	False
			752.95	

CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT | MAYOR PRO TEM CANDACE TINKLER
COUNCIL MEMBER RAY ALTMAN | COUNCIL MEMBER JASON GREENOUGH
COUNCIL MEMBER STEVE SHAMBLIN

MINUTES
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY **OCTOBER 19, 2026** **6:00 P.M.**

OPEN SESSION

Call to order Mayor Wright called the meeting to order at 6:00 p.m.

Roll call Council Members present: Council Member Jason Greenough, Council Member Steve Shamblin, Mayor Pro Tem Candace Tinkler, and Mayor Isaiah Wright
Council Member absent: Council Member Ray Altman
Staff members present: City Manager Eric Wier, City Attorney Martha Rice, Community Development Specialist Heather Welton, IT/GIS Technician Taylor Patch, Economic Development and Grant Manager Bridget Lacey (via Zoom), Housing Authority Director Megan Miller, Public Works Director Dave Yeager, Recreation Director and Events Coordinator Kelly Feola, and Police Chief Richard Griffin

Pledge of Allegiance led by Mayor Wright

CEREMONIAL ITEMS

- **World Polio Day Proclamation**

Mayor Wright read the proclamation aloud and presented it to Rotarians John Pritchett and Debbie Stover who received the proclamation on behalf of the Crescent City Rotary. Mr. Pritchett gave a history of polio. Ms. Stover spoke about the Torch Relay that involved other Rotary Clubs from outside of the area.

REPORTS AND PRESENTATIONS - None

PUBLIC COMMENT PERIOD

Donna Westfall: spoke about the water rate increase; Margaret Sargent served the City with papers for a lawsuit filed by Ms. Westfall regarding those rates.

Doug Dye: spoke about the joint campaign for City Council by Steve Shamblin and David Sedgwick.

Sam Strait: spoke about the similarities between current events in Europe and the future of Crescent City.

Sandy Moreno: spoke about the finances at the Crescent City Harbor.

Tom Beers: asked for item 5 on the consent to be pulled for further discussion.

Linda Sutter: spoke in opposition to Ms. Moreno's report on the Harbor's finances.

Jody Mangum: spoke about the capacity of the Wastewater Treatment Facility and violations.

Cate Classen: spoke about the 250+ pages of public comment submitted at the last meeting.

Greg Bianchi: asked for an outline on how the money from the rate increases will be spent.

Mayor Wright asked City Manager Wier if there was a more simplified explanation of the rate increases; City Manager Wier directed the public to go to the City's website to review the water and sewer rate studies.

CONSENT CALENDAR

1. **Warrant Claims List**
   - *Recommendation: Receive and file the warrant claims list for the period September 19, 2026 through October 2, 2026.*

2. **Council Minutes**
   - *Recommendation: Approve and adopt the October 5, 2026 meeting minutes of the City Council of the City of Crescent City and the October 12, 2026 joint meeting minutes of the City Council and Fire District Board.*

3. **Payroll Report**
   - *Recommendation: Receive and file the biweekly payroll reports for the period ending October 3, 2026 paid October 9, 2026.*

4. **Acceptance of Insurance Reimbursement for Police Department Vehicle**
   - *Recommendation: Accept an insurance reimbursement from Golden State Risk Management Authority (GSRMA) in the amount of $47,137.00 related to the total loss of a Crescent City Police Department Chevrolet Tahoe*
   - *Approve and adopt Resolution No. 2026-68, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2026-27 BUDGET OF THE CITY OF CRESCENT CITY*

5. **Task Order #25 for FY 26-27 Planning Services**
   - *Recommendation: Approve and authorize the City Manager to sign Task Order 25 with SHN Consulting Engineers & Geologists for planning services for FY 26-27*

On a motion by Council Member Greenough, seconded by Council Member Tinkler, and carried on a 4-0 polled vote with Council Member Altman being absent, the City Council of the City of Crescent City adopted the consent calendar consisting of items 1-5 as presented.

The following residents gave public comment:

Jody Mangum: spoke about the warrant claims list.
Doug Dye: disputed the summary of his public comment from the last meeting that was in the minutes up for adoption.

Council Member Greenough asked for the minutes to be pulled from the consent calendar to be placed on the next Council agenda; the Council was in consensus with Council Member Altman being absent.

On an amended motion by Council Member Greenough, seconded by Mayor Pro Tem Tinkler and carried on a 4-0 polled vote with Council Member Altman being absent, the City Council of the City of Crescent City adopted the consent calendar consisting of items 1, 3-5 as presented.

PUBLIC HEARING - None

Mayor Wright adjourned to the Housing Authority Board of Directors at 6:40 p.m.

ADJOURN TO THE HOUSING AUTHORITY
(Minutes on the next agenda of the Housing Authority)

RECONVENE CITY COUNCIL MEETING

Mayor Wright reconvened the City Council meeting as 7:24 p.m.

CONTINUING BUSINESS - None

NEW BUSINESS

8. Position Control Adjustment – Police Recruit and Part-Time Building Inspector

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2026-69, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2026-27 POSITION CONTROL OF THE CITY OF CRESCENT CITY*

City Manager Wier reported on the position of Police Recruit, the need, and the hiring process including enrollment into the Academy. Staffing, budget availability, and the Academy were discussed at a Council level. City Manager Wier gave a detailed report on the need for a part-time Building Inspector due to the amount of inspections being done.

The following residents gave public comment:

Sam Strait: spoke about having to pay people to work for the City.

Council Member Greenough explained the difficulty recruiting police officers and this is a helpful aid to find recruits. Mayor Pro Tem Tinkler stated this is a good example of training needs being spoken about by the public.

On a motion by Mayor Pro Tem Tinkler, seconded by Council Member Greenough and carried on a 4-0 polled vote with Council Member Altman being absent, the City Council of the City of Crescent City approved and adopted Resolution No. 2026-69, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2026-27 POSITION CONTROL OF THE CITY OF CRESCENT CITY

CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports –**

Mayor Wright: attended the Joint City/Fire District meeting where the new Fire Chief's employment agreement was approved.

- **Legislative Matters –** None
- **City Manager Report and City Council Directives –** City Manager Wier reported on the following:
    - **Pool Closure/Scoreboard Update**
    - Recreation Director and Events Coordinator reported on the recent swim meet, the closure of the pool to have the scoreboard installed as well as some annual maintenance.
    - **Public Works Project Update**
    - Public Works Director Yeager gave a presentation on the multiple current projects Public Works is working on.

City Manager Wier reported that next Downtown Specific Plan public meeting will be November 19th. A public workshop will be held on December 17th.

ADJOURNMENT

There being no further business to come before the Council, Mayor Wright adjourned the meeting at 8:00 p.m. to the regular meeting of the City Council of the City of Crescent City on Monday, November 2, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

ATTEST:

_____
Robin Altman, City Clerk/Administrative Analyst

CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT
MAYOR PRO TEM CANDACE TINKLER
COUNCIL MEMBER RAY ALTMAN
COUNCIL MEMBER JASON GREENOUGH
COUNCIL MEMBER STEVE SHAMBLIN

MINUTES
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
AND THE CRESCENT CITY HOUSING AUTHORITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY **NOVEMBER 2, 2026** **6:00 P.M.**

CLOSED SESSION

Call to order Mayor Wright called closed session to order at 5:00 p.m.

Roll call Council Members present: Council Member Ray Altman, Council Member Steve Shamblin, Mayor Pro Tem Candace Tinkler, and Mayor Isaiah Wright
Council Member absent at roll call: Council Member Jason Greenough
Staff members present: City Manager Eric Wier, City Attorney Martha Rice, IT/GIS Technician Taylor Patch and City Clerk/Administrative Analyst Robin Altman

- **Conference with Legal Counsel – Existing Litigation (Gov. Code § 54956.9(d)(1)):** *Donna Westfall v. Crescent City* (DNSC Case No. CV261134); *Donna Westfall v. Crescent City* (DNSC Case No. CV261136)

- **Conference with Legal Counsel – Anticipated Litigation (Gov. Code § 54956.9(d)(4)):** one case

Public comment: None.

Being that Special Counsel Lauren Brown was not able to be present at tonight's meeting for closed session, the Council will not discuss the anticipated litigation on the agenda.

Council Member Greenough arrived for closed session already in progress at 5:03 p.m.

Closed session adjourned at 5:44 p.m.

OPEN SESSION

Call to order Mayor Wright called the meeting to order at 6:00 p.m.

Roll call Council Members present: Council Member Ray Altman, Council Member Jason Greenough, Council Member Steve Shamblin, Mayor Pro Tem Candace Tinkler, and Mayor Isaiah Wright
Staff members present: City Manager Eric Wier, City Attorney Martha Rice, City Clerk/Administrative Analyst Robin Altman, IT/GIS Technician Taylor Patch, Finance Director Linda Leaver, Economic Development and Grants

Manager Bridget Lacey (via Zoom), Housing Authority Executive Director Megan Miller, Public Works Director Dave Yeager, Recreation Director and Events Coordinator Kelly Feola and Police Chief Richard Griffin

Pledge of Allegiance led by Mayor Wright

REPORT OUT OF CLOSED SESSION

City Attorney Rice reported no actions were taken on closed session items.

CEREMONIAL ITEMS

- **Adoption Day Proclamation**

Mayor Wright read the proclamation aloud and presented it to Melodee Mitchell.

- **Veterans Day Proclamation**

Council Member Greenough read the proclamation aloud and presented it to VFW Commander Jorge Galindo.

CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports –**
  - Mayor Pro Tem Tinkler reported she attended the recent Visitors Bureau/Del Norte Chamber of Commerce meeting
  - Council Member Greenough encouraged everyone to get out and vote tomorrow.
- **Legislative Matters –** None
- **City Manager Report –** City Manager Wier reported on the following:
  - Front Street's final water ties were completed this week for the underground infrastructure.
  - Pool is closed for the installation of the new scoreboard and some maintenance.
  - Kidtown is not going anywhere but will have some updates and a new section of playground with new equipment will be constructed adjacent to Kidtown

REPORTS AND PRESENTATIONS

- **Monster Splash Event**

Recreation Director and Events Coordinator Feola reported on the recent Monster Splash event held at the Pool. City Manager Wier reported on an event organized by County Supervisor Valerie Starkey for senior citizens. Chief Griffin was a keynote speaker and spoke about topics which included common scams.

PUBLIC COMMENT PERIOD

Public comment: Alicia Williams, Doug Dye, Sam Strait, Roger Gitlin, David Garcia, Cate Classen, and Gloria Curone

CONSENT CALENDAR

1. **Warrant Claims List**
   - *Recommendation: Receive and file the warrant claims list for the period October 3, 2026 through October 16, 2026.*

2. Council Minutes

- *Recommendation: Approve and adopt the October 5, 2026 meeting minutes of the City Council of the City of Crescent City.*

3. Payroll Report

- *Recommendation: Receive and file the biweekly payroll reports for the period ending October 17, 2026 paid October 23, 2026.*

4. Quarterly Cash and Investments Report as of September 30, 2026

- *Recommendation: Receive and file quarterly cash and investments report as of September 30, 2026*

5. Budget-to-Actual Summary as of September 30, 2026

- *Recommendation: Receive and file budget-to-actual summary of the City's major operating funds for Fiscal Year 2026-27 as of September 30, 2026*

City Clerk Altman stated that the minutes will stand as written as originally presented to the Council at the October 19, 2026 meeting. This was in response to a member of the public disputing what was written in the minutes regarding his public comment.

Public Comment: Doug Dye, Alicia Williams and Sam Strait.

On a motion by Council Member Altman, seconded by Mayor Pro Tem Tinkler, and carried unanimously on a 5-0 polled vote, the City Council of the City of Crescent City adopted the consent calendar consisting of items 1-5 as presented.

PUBLIC HEARING - None

ADJOURN TO THE HOUSING AUTHORITY
(Minutes on the next agenda of the Housing Authority)

RECONVENE CITY COUNCIL MEETING

Mayor Wright reconvened the Council meeting at 6:52 p.m.

CONTINUING BUSINESS - None

NEW BUSINESS

7. Del Norte County Local Hazard Mitigation Plan

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2026-70, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING THE DEL NORTE COUNTY LOCAL HAZARD MITIGATION PLAN UPDATE*

City Manager Wier reported to the Council details of the Hazard Mitigation Plan. Since Sasha Jones of Tetra Tech was not available to present to the Council, the video from the Board of Supervisors meeting where she outlined the Plan was played for the Council.

Public Comment: Sam Strait, Gloria Curone, David Garcia, Alicia Williams, and Tom Beers

On a motion by Mayor Pro Tem Tinkler, seconded by Council Member Greenough, and carried on a 5-0 polled vote, the City Council of the City of Crescent City approved and adopted Resolution No. 2026-70, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING THE DEL NORTE COUNTY LOCAL HAZARD MITIGATION PLAN UPDATE.

8. Transition to Action Minutes for City Council Meetings

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Direct the City Clerk to transition to action minutes for City Council meetings effective immediately or to continue to draft narrative minutes*

City Clerk/Administrative Analyst Altman reported to the Council the option to transition to action minutes. She gave a brief presentation showing comparable cities that also do action minutes as well as showing examples. Mayor Pro Tem Tinkler did not want the public to be discouraged from giving public comment with these changes to the minutes. Encouraged continued participation.

Public Comment: Tom Beers, David Garcia, Sam Strait, Alicia Williams and Roger Gitlin

The Council was in consensus for the City Clerk to transition to action minutes. The minutes will include brief summaries of the staff reports and public comments will be names only, no public comment summaries.

- **City Council Directives –**

Mayor Pro Tem Tinkler stated she would like to see signs prohibiting the feeding of wildlife.

Mayor Wright asked how it is decided where to place garbage cans; City Manager Wier stated staff works with Recology. Asked about signage regarding having dogs on leashes and under the owner's control. City Manager Wier stated there aren't too many around town, but Council can direct staff to put up more signs.

Chief Griffin asked for the public to call dispatch if they see any illegal activity.

ADJOURNMENT

There being no further business to come before the Council, Mayor Wright adjourned the meeting at 8:52 p.m. to the regular meeting of the City Council of the City of Crescent City on Monday, November 16, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

ATTEST:

_____

Robin Altman, City Clerk/Administrative Analyst

City of Crescent City

Biweekly Payroll Report

Payroll Ending 10/31/2026

Pay Date 11/06/2026

Check Numbers: 111999-112005 (Plus Direct Deposits)

Home Dept.	Regular Pay	Overtime	Gross Pay	Employees	Notes
City Council (110)	4,209.85	-	4,209.85	5	
Administration (111)	25,067.10	284.23	25,351.33	6	
Finance (120)	19,542.04	133.41	19,675.45	7	
City Attorney (130)	10,513.82	-	10,513.82	1	
Fire (230)	18,616.80	6,902.87	25,519.67	5	
Police (240)	53,930.66	9,543.71	63,474.37	15	
Planning (313)	3,720.29	258.82	3,979.11	2	
Public Works (350)	64,749.71	2,003.69	66,753.40	23	
Recreation (450)	5,952.58	-	5,952.58	2	
Swimming Pool (480)	14,851.57	312.72	15,164.29	19	
Housing (490)	12,770.59	-	12,770.59	4	
	233,925.01	19,439.45	253,364.46	89	

Payroll summarized above according to employees' home departments. Actual costs of employees are charged to department / fund where work was performed.

CITY COUNCIL AGENDA REPORT

TO: **MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL**

FROM: **ERIC WIER, CITY MANAGER**

BY: **ROBIN ALTMAN, CITY CLERK/ADMINISTRATIVE ANALYST**

DATE: **NOVEMBER 16, 2026**

SUBJECT: **DIRECTION ON ACTION MINUTES FOR CITY COUNCIL MEETINGS**

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Give direction to City Clerk regarding minutes as necessary and appropriate

BACKGROUND

At the November 2, 2026 City Council meeting, the City Clerk proposed the transition to action minutes. The Council was in consensus to make this transition.

ITEM ANALYSIS

Action minutes focus primarily on the business conducted and the formal actions taken by the City Council. Rather than summarizing discussions in detail, action minutes document the agenda items that are being considered, motions and seconds, and voting results. In addition, the action minutes will include any direction given to staff and any other formal action taken by the Council. Public hearings will be more detailed as public comment given during that time is taken as testimony and should be a part of the written record.

Within the agenda packet are draft action minutes from the November 2, 2026 Council meeting for reference.

FISCAL ANALYSIS

There is no fiscal impact to transition to action minutes.

STRATEGIC PLAN ASSESSMENT

GOAL 3: OBTAIN THE HIGHEST LEVEL OF ORGANIZATIONAL EXCELLENCE

D. Seek methods to create efficiencies and add additional value without compromising safety or performance.

ATTACHMENTS - None

CITY COUNCIL AGENDA REPORT

TO: **MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL**

FROM: **ERIC WIER, CITY MANAGER**

BY: **MARTHA D. RICE, CITY ATTORNEY**

DATE: **NOVEMBER 16, 2026**

SUBJECT: **APPOINTMENT OF RETIRED ANNUITANT AS EXTRA-HELP FIRE CHIEF**

RECOMMENDATION

- Hear staff report
- Technical questions from Council
- Receive public comment
- Further Council discussion
- Approve and adopt Resolution No. 2026-71, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPOINTING WILLIAM "BILL" GILLESPIE TO THE RETIRED ANNUITANT POSITION OF EXTRA-HELP FIRE CHIEF

BACKGROUND

The City participates in CalPERS, the California pension system for public agencies. CalPERS prohibits retired annuitants from working for a CalPERS-participating agency except under very specific circumstances. One of those circumstances is when a retired annuitant has the skills needed to assist a public agency with work of a limited duration. For example, when the agency experiences a temporary increase in workload or during a vacancy. Under such circumstances, the public agency can hire a retired annuitant for a limited time, subject to various restrictions regarding rate of pay, number of hours, benefits, etc.

ITEM ANALYSIS

Chief Gillespie has been serving as Interim Fire Chief since December 29, 2025 following the resignation of the previous Fire Chief. The City conducted a nationwide search for the City's next Fire Chief. On October 12, 2026, the City Council approved the hiring and appointment of the City's next Fire Chief, Lance Selph. Chief Selph will officially start his employment on November 30, 2026. Chief Selph is new to the department and California.

The City has budgeted to keep Chief Gillespie on during Chief Selph's transition period to help familiarize Chief Selph with fire department policies, procedures, personnel, administrative functions, and other practical knowledge about the service area of Crescent City Fire & Rescue. During and after this transition period, Chief Gillespie will continue to review fire suppression plans for building permits until such time as Chief Selph obtains his California certification to do so. Retired annuitant appointments must specify an end date for the appointment; the attached resolution and employment agreement list the end date as December 31, 2027 unless terminated sooner (for example, if the City no longer has need of the extra help or the employee chooses to separate earlier).

Chief Gillespie's temporary employment will conform to all CalPERS regulations for retired annuitants returning to work, including:

- Employee retired from public employment for more than 180 days
- Employee can work no more than 960 hours in a fiscal year
- Employee cannot work overtime
- Employee's hourly pay is within the established pay range for this position
- Employee receives no other benefit, incentive, or compensation other than the hourly pay rate

Chief Gillespie's first day as "extra-help" will be November 30, 2026. Chief Gillespie will be paid hourly at Step 6 in the pay scale for Fire Chief.

FISCAL ANALYSIS

Approval of this action will not require a change to the Fiscal Year 2026-27 budget as this appointment was anticipated as necessary upon the hiring of a new Fire Chief.

STRATEGIC PLAN ASSESSMENT

This report is consistent with Strategic Plan Goal 3 to recruit and retain highly qualified employees.

ATTACHMENTS

1. Draft Resolution No. 2026-71

RESOLUTION NO. 2026-71

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPOINTING WILLIAM "BILL" GILLESPIE TO THE RETIRED ANNUITANT POSITION OF FIRE CHIEF – EXTRA HELP

WHEREAS, Government Code Section 7522.56 of the Public Employee's Pension Reform Act and Sections 21221(h) and 21224 of the Public Employees' Retirement Law place limitations upon the hiring and employment of retired annuitants; and

WHEREAS, the City of Crescent City ("City") hired William "Bill" Gillespie to serve as Interim Fire Chief (retired annuitant) following the resignation of the City's previous Fire Chief; and

WHEREAS, the City has successfully recruited and hired a new Fire Chief, who will begin work November 30, 2026; and

WHEREAS, the new Fire Chief will be brand new to the area and the State of California and will benefit from having Chief Gillespie's assistance during the transition period; and

WHEREAS, Chief Gillespie can continue to review fire suppression plans for building permits until such time as the new Fire Chief obtains his California certificate to do so; and

WHEREAS, William Gillespie [CalPERS ID6883242226] has the skills and qualifications necessary to fill this temporary role; and

WHEREAS, William Gillespie retired from public employment more than 180 days ago; and

WHEREAS, the entire Temporary Employment Agreement "Extra-Help" Appointment between William Gillespie and the City of Crescent City has been reviewed by this body and is attached hereto; and

WHEREAS, no matters, issues, terms or conditions related to this employment and appointment have been or will be placed on a consent calendar; and

WHEREAS, the employment will be limited to 960 hours per fiscal year for all CalPERS employers; and

WHEREAS, the compensation paid to retired annuitants cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate; and

WHEREAS, the hourly rate paid to William Gillespie under the Temporary Employment Agreement will be Step 6 on the approved pay scale for the Fire Chief classification (currently $80.8756 per hour); and

WHEREAS, William Gillespie has not and will not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to his hourly pay rate.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crescent City, California, as follows:

1. The City Council hereby certifies that William Gillespie has the skills needed to perform work of a limited duration, specifically that of Extra-Help Fire Chief during the transition period for the new Fire Chief and to provide building permit fire suppression plan review services until such time as the new Fire Chief obtains his California certification.

2. The City Council hereby appoints William Gillespie as Extra-Help Fire Chief effective November 30, 2026 pursuant to the authority provided under Government Code Sections 21224 and 7522.56 to provide expertise and assistance to the position of Fire Chief. This limited duration appointment is approved through December 31, 2027.

3. The City Council approves and authorizes the City Manager to sign the attached Temporary Employment Agreement "Extra-Help" Appointment, with such technical amendments as may be deemed appropriate by the City Manager and City Attorney in accordance with Government Code Sections 21224 and 7522.56.

APPROVED and ADOPTED and made effective the same day at a regular meeting of the City Council of the City of Crescent City held on the 16th day of November 2026, by the following polled vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

_____
Isaiah Wright, Mayor

ATTEST:

_____
Robin Altman, City Clerk

TEMPORARY EMPLOYMENT AGREEMENT
LIMITED-TERM "EXTRA-HELP" APPOINTMENT

This Temporary Employment Agreement ("Agreement") is made by and between the City of Crescent City, a California municipal corporation ("City") and William "Bill" Gillespie, an individual ("Retired Annuitant") effective November 30, 2026 ("Effective Date").

RECITALS

Whereas, the City has a need for an "Extra-Help" Fire Chief on a temporary, limited duration basis; and

Whereas, the Retired Annuitant possesses the necessary specialized skills, and is competent and qualified to perform the services required by this Agreement; and

Whereas, the City seeks to engage Retired Annuitant on a temporary basis in an extra-help capacity, and Retired Annuitant desires to accept employment in this capacity, in consideration of the terms, conditions and benefits set forth in this Agreement; and

Whereas, this Agreement is entered into in accordance with California Government Code Sections 7522.56 and 21224.

AGREEMENT

NOW, THEREFORE, in consideration of the matter described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Appointment.** The City Council has approved the appointment of Retired Annuitant William Gillespie to perform the duties of Extra-Help Fire Chief in an at-will employment status.

2. **Term.** The term of this Agreement commences November 30, 2026 and terminates December 31, 2027 unless terminated sooner per Section 7 of this Agreement.

3. **Scope of Duties.** Retired Annuitant agrees to perform the duties of Extra-Help Fire Chief as set forth in the attached job description. Retired Annuitant will report to the City Manager, and must comply with all City rules, policies, procedures, guidelines, regulations, and laws.

4. **Compensation; Hours.** Retired Annuitant will be compensated at the rate set for Step 6 of the Fire Chief classification (currently $8080.8756 per hour) for all services provided under this Agreement. Payments from City to Retired Annuitant shall be made during the normal payroll cycles of other City employees. City has reviewed and compared the hourly rate set forth in this Section with other employees performing comparable duties and hourly rates set forth in this Section does not exceed such other employees' compensation. Retired Annuitant agrees and acknowledges that he may not perform any

services under this Agreement exceeding a total of nine hundred sixty (960) hours during any fiscal year (July 1 to June 30) inclusive of any hours worked during the same period for other CalPERS employers as a retired annuitant. Retired Annuitant must record his hours on a pre-approved timesheet that shall be submitted to the City biweekly at the same time as other City employees. The Parties agree that City has no way of monitoring the hours that Retired Annuitant works for another CalPERS employer. As such, it is Retired Annuitant's responsibility to ensure that the total hours worked for City and any other Cal PERS employer do not exceed 960 hours during the fiscal year.

5. **Temporary.** This appointment is a temporary assignment. The City will assign Retired Annuitant hours to work no more than 40 hours per week. Retired Annuitant must not work overtime (in excess of 40 hours per week) as payment for overtime is prohibited under Government Code Section 7522.56. Retired Annuitant understands and agrees that there are no other benefits, incentives, compensation in lieu of benefits, or other form of compensation in addition to the hourly rates set forth in this Section. Retired Annuitant is not a member of any bargaining unit nor covered by the terms of any memorandum of understanding between the City and any represented or unrepresented employees.

6. **Notice.** Notices required pursuant to his Agreement must be given by personal service, U.S. Postal Service prepaid first class, or traceable overnight delivery service (FedEx, etc.) addressed as follows:

CITY	**RETIRED ANNUITANT**
City of Crescent City	William Gillespie
Attn: City Manager	[address on file with HR]
377 J Street	
Crescent City, California	

7. **Termination.** This Agreement may be terminated by either party for convenience by providing written notice to the other party. Retired Annuitant acknowledges that he is an at-will, temporary employee of City who will serve at the pleasure of the City Manager and will be subject to termination from employment by the City Manager at any time, without or without advance notice or cause. The terms of the City's personnel rules, policies, regulations, procedures, ordinances, and resolutions regarding City personnel do not modify this Agreement as to at-will status. Retired Annuitant understands and agrees there is no property right in continued City employment, and there is no right to any pre- or post-deprivation administrative hearing or other due process upon termination of this Agreement.

8. **Compliance with Laws.** This Agreement will be construed in accordance with and governed by the laws of the State of California. In the event that a lawsuit is brought by either party, the parties agree that venue will be in the Superior Court of the County of Del Norte. Retired Annuitant agrees and acknowledges that the State of California and the governing body of the California Public Employees' Retirement System enact strict laws, regulations and guidelines relating to service provided by "retired annuitants" to public

agencies contracting with the California Public Employees' Retirement System. Retired Annuitant agrees to comply with all applicable laws, regulations and guidelines relating to the services provided under this Agreement.

9. General Provisions.

a. By signing this Agreement, Retired Annuitant is certifying that Retired Annuitant has not received unemployment insurance payments within the past 12 months arising from work performed as a retiree for any public employer.

b. Retired Annuitant has read each and every part of this Agreement and Retired Annuitant freely and voluntarily has entered into this Agreement. This Agreement is a negotiated document and shall not be interpreted for or against any party by reason of the fact that such party may have drafted this Agreement or any of its provisions.

c. If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjusted shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

d. This Agreement including the exhibits, represents the entire integrated agreement between City and Retired Annuitant and supersedes all prior negotiations, representations, or agreements, wither written or oral.

e. This Agreement may be executed in any number of counterparts. Any such counterpart when executed shall constitute an original of the Agreement and all such counterparts together shall constitute one and the same agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed this _____ day of November 2026.

EMPLOYER: CITY OF CRESCENT CITY	**RETIRED ANNUITANT**
By: Eric Wier, City Manager	William Gillespie
APPROVED AS TO FORM:	
Martha D. Rice, City Attorney	

CITY OF CRESCENT CITY
EXTRA-HELP FIRE CHIEF
JOB DESCRIPTION

DEFINITION: Under administrative direction of the City Manager, the Extra-Help Fire Chief advises and assists the Fire Chief during his transition into the Department. Provides building permit fire suppression plan review services, building project inspection services, and other prevention services and projects as assigned.

SUPERVISION: This position works under the policy guidance and direction of the City Manager. This position exercises supervision over all department volunteers and personnel, either directly or indirectly through the Fire Department Chain of Command, with the Fire Chief above him.

ESSENTIAL JOB FUNCTIONS: Assist the Fire Chief in the understanding and performance of his duties (including but not limited to the following):

- Provides administrative management, leadership, and motivation to all Fire Department personnel to facilitate the provision of efficient and effective public safety measures, the maintenance of a positive quality of life for all City and District residents, and to ensure professional standards are maintained by Department personnel at all times.
- Responds to fire, medical and other emergencies and exercises control for fire suppression and other emergency activities.
- Coordinates fire department activities with the activities of other City departments, Crescent Fire Protection District and other public safety agencies; including developing cooperative working relationships and mutual aid agreements.
- Conducts periodic inspections of commercial and public building for compliance with applicable fire and life safety codes.
- Ensures that safety regulations and procedures and followed and proper safety equipment is worked by fire personnel at the scene of any emergency.
- Manages and participates in the development and administration of the department's budget; staffing levels, equipment, supplies and monitors the expenditures.
- Prepares and updates short and long range strategic plans to ensure the department's contribution to the City and Crescent Fire Protection District's overall plans.
- Prepares and maintains fire and emergency incident reports.
- Reviews construction plans and specifications to determine compliance with fire and life safety codes.
- Prepares comprehensive reports, department materials and correspondence.
- Develops, directs and coordinates the development and implementation of departmental goals, policies, procedures and work standards for the department; establishes within City and Crescent Fire Protection District policy, appropriate service and staffing. Continuously monitors and evaluates the efficiency and effectiveness of service delivery methods and procedures, the distribution of work, support systems and internal reporting relationships.
- Evaluates and reviews work for acceptability and conformance with department standards through regular performance evaluations. Plans and administers a comprehensive program of staff development and training in accordance with all requirements within limitations of laws and regulations.

- Performs mandated reporting of fire department activities to state agencies in a timely manner.
- Assigns and directs firefighting, rescue and disaster control activities.
- Conducts and directs training programs and drills for fire personnel.
- Records and maintains attendance and training records of all fire department personnel at emergency responses, training sessions and department meetings.
- Investigates complaints regarding departmental activities; reports to the City Manager on risk management issues and potential liability issues.
- Coordinates activities with the Office Emergency Services functions and other emergency services of the City in communication with the City Manager.
- Confers with City Manager and elected officials on planning and implementation of efficient and effective public safety measures designed to meet community expectations and needs.
- Attends county, area and state fire conferences and meetings; including City Council and District Board meetings.
- Can report to district boards for which the City and Crescent Fire Protection District has contracted said services to. The Fire Chief may report and facilitate meetings and discussions.
- Cultivates good community relations by appearing before civic, fraternal, and other community groups. This may also include participating on a variety of boards, commissions and professional group meetings; attending a variety of community events and other public relations activities.
- Makes regular reports of departmental activities through use of the news media and is a liaison between the general public and the Fire Department to promote goodwill, cooperation and open community between the department and the community.
- Stays abreast of new trends in fire service and be up to date on legal updates, regulatory requirements, court decisions and technological and societal changes that may affect the work of the department.
- Presents staff reports and informational updates from direction of the City Manager.
- Performs other related work as assigned.

***

CITY COUNCIL AGENDA REPORT

TO: **MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL**

FROM: **ERIC WIER, CITY MANAGER**

BY: **BILL GILLESPIE, INTERIM FIRE CHIEF**

DATE: **NOVEMBER 16, 2026**

SUBJECT: **AMENDED EMERGENCY AND FIRE SERVICES AGREEMENT WITH THE CRESCENT FIRE PROTECTION DISTRICT (2026)**

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Approve an Agreement Between the City of Crescent City and the Crescent Fire Protection District Regarding Emergency and Fire Response Services Amended (2026)

BACKGROUND

The City of Crescent City and the Crescent Fire Protection District have a long history of working together under various collaborative agreements. In 2015, both agencies came together through an operational merger of their respective volunteer firefighter associations and entered into a joint exercise of powers agreement, the Emergency and Fire Response Services Agreement (the "Agreement"). This partnership provides cost-effective and seamless services to the greater Crescent City area. The Agreement provides for the sharing of costs between the two agencies for a variety of services, including personnel and equipment shared costs. The Agreement was last amended in June of 2023.

The Crescent Fire Protection District ("District") participates in local, regional, State, and National mutual aid systems, including the California Fire and Rescue Mutual Aid System coordinated through the California Governor's Office of Emergency Services ("Cal OES"). The District also participates in emergency response activities eligible for reimbursement under the California Fire Assistance Agreement ("CFAA"), Emergency Management Assistance Compact("EMAC"), federal emergency response programs, and other authorized emergency response reimbursement systems. On June 8, 2026, the District

established the District Emergency Response Staffing Program (DERSP), which established a temporary intermittent employment structure that allows qualified members of the volunteer roster and other eligible personnel to be compensated for authorized District emergency response assignments while maintaining any separate volunteer status that may exist. The DERSP establishes a framework for temporary intermittent District personnel assigned to local emergency incidents within the District's jurisdiction, move-up coverage, prepositioning assignments, strike-team operations, State and National mutual aid assignments, all hazard incidents, emergency operations support, and related emergency response activities. The DERSP is intended to support operational readiness, reimbursement compliance, workforce accountability, and deployment flexibility while preserving the separate legal distinction between City employment, District employment, and volunteer service.

On August 10, 2026, the District appointed Vanessa Duncan as the DERSP Administrator due to her thorough knowledge of DERSP from inception through implementation, and her ability to manage the program. The purpose of the DERSP Administrator is to coordinate and administer the DERSP and associated temporary intermittent emergency response staffing positions. The DERSP Administrator serves under direction of the Fire Chief and at the pleasure of the Board of Directors and may be removed from the assignment at any time. Because the DERSP Administrator is an extra-duty assignment, the District has indicated the need to establish a fixed monthly stipend for the assignment. In establishing the fixed monthly stipend amount, the Board has considered the additional duties associated with the Program, the anticipated administrative workload, historical mutual aid activity, and availability of District funding. Ms. Duncan currently holds the position of Administrative Specialist with the City of Crescent City and provides administrative services to the Fire Department and District under the existing City-District cost-sharing agreement. The position is funded through a 50-50 cost share between the Crescent Fire Protection District and the City of Crescent City, with Ms. Duncan employed by the City. Because the DERSP is fully under and within the District, there was a concern for the City and District regarding DERSP work being conducted during normal business hours. After discussion and legal review, it was determined that the DERSP Administrator would track hours spent performing DERSP duties, with Administrative Specialist hours spent performing DERSP duties tracked separately and the City billing the District for 100% of the applicable personnel cost associated with those DERSP-specific hours.

DISCUSSION

The Agreement between the District and the City reflects shared employee costs and other shared service costs between the two agencies. Because Ms. Duncan serves as a City employee as the fire department Administrative Specialist on a 50-50 cost share between the two agencies and also has been appointed by the District as the DERSP Administrator receiving a paid stipend to administer the District only DERSP program, amendments to the Agreement are necessary to reflect the specifics of the cost share.

Amendments to the Agreement are recommended in the following areas of the document:

- Section 2.0 Term – Updates term of agreement through June 30, 2031.
- Section 4.02 Administrative Specialist – update position title to Administrative Specialist.
- Section 4.04 District Emergency Response Staffing Program Administrator – Defines the District's DERSP Administrator roll. Specifies that DERSP Administrator shall remain an employee of the City, will track actual hours engaged in performing DERSP services using a City-approved timekeeping code or other method approved by the City and District, and District shall reimburse the City for the actual cost of the DERSP Administrator's time devoted to DERSP. DERSP Administrator hours are District-only program administration costs. DERSP Administrator costs shall be separately identified and invoiced to the District as part of the City's quarterly billing.
- Section 4.05 Cost of Services – Update position title to Administrative Specialist. Reference to section 4.04 for cost detail.
- Section 10.02 Equal Share Basis, subsections (a) - (i) – references District compensating City on an equal share basis (50%) for costs except for hours worked by the Administrative Specialist in the capacity of DERSP Administrator pursuant to section 4.04 shall not be equal share.
- Section 11.01 Quarterly Invoice – references DERSP Administrator work cost being separately identified on the quarterly invoice as approved in section 4.04.
- Miscellaneous grammatical edits and renumbering of sections as necessary. Updated signatory dates.
- Updates to Exhibit A – Full Cost of Services for Personnel (FY 26-27), Exhibit B – City Fire Department Equipment Inventory, and Exhibit C – District Fire Department Equipment Inventory.

The Crescent Fire Protection District Board approved the proposed agreement amendment on 11/9/26.

FISCAL ANALYSIS

The DERSP Administrator position is intended to support and administer the District's Emergency Response Staffing Program. The District incorporated and approved DERSP Administrator related expenditures into the Fiscal Year 2026/2027 District budget on August 31, 2026. This included the DERSP Administrator extra work stipend and the anticipated hourly cost of actual DERSP hours. Actual costs will be based on DERSP-specific hours worked and billed to the District in accordance with the amended Agreement.

The proposed amended Agreement poses no fiscal impact to the City, as the DERSP Administrator actual time working on the DERSP Program will be covered by the District at 100% cost per the amended agreement.

STRATEGIC PLAN ASSESSMENT

GOAL 1: Support quality services, community safety, and health to enhance the quality of life and experience of our residents and visitors.

ATTACHMENTS

1. An Agreement Between the City of Crescent City and the Crescent Fire Protection District Regarding Emergency and Fire Response Services, Amended 2026

AN AGREEMENT

BETWEEN

THE CITY OF CRESCENT CITY

AND

THE CRESCENT FIRE PROTECTION DISTRICT

REGARDING

EMERGENCY AND FIRE RESPONSE SERVICES

Amended 2026

AN AGREEMENT BETWEEN THE CITY OF CRESCENT CITY AND THE CRESCENT FIRE PROTECTION DISTRICT REGARDING EMERGENCY AND FIRE RESPONSE SERVICES (AMENDED 2026)

This amended agreement ("Agreement") is entered into by and between the City of Crescent City, a California municipal corporation ("City"), and the Crescent Fire Protection District, a California special district ("District"), to provide for the efficient provision of emergency and fire response services within the jurisdictional boundaries of the City and the District pursuant to the authority granted in Government Code § 54980 et seq. and Government Code § 6500 et seq.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, City and District agree as follows:

1.0 PURPOSE. The purpose of this Agreement is to achieve greater operating and economic efficiencies for both the City and the District by combining resources and sharing the cost.

2.0 TERM. The term of this Agreement will be July 1, 2020 through June 30, 2031 (the "Term") unless terminated earlier pursuant to the provisions contained herein. Upon the expiration of the Term, this Agreement will automatically renew for successive one-year terms, unless expressly terminated by either party upon 180 days' advance written notice to the other party.

3.0 EARLY TERMINATION. During the initial term, either party may terminate this Agreement, without cause, upon 180 days' written notice to the other party.

4.0 PERSONNEL SERVICES. The City will provide specific personnel services to the District on the "Equal Share Basis" calculated using the "Full Cost of Services."

4.01 Fire Chief. The City will provide the services of a Fire Chief to perform the typical duties of a fire chief and who will attend regular and special meetings of the District, as required, to provide advice, present reports, seek direction and make recommendations on fire and emergency response services and related matters.

a. Fire Chief will perform the following specific services:

1. Coordinate services and operating activities of the District with other fire service agencies within Del Norte County and adjacent areas;
2. Participate in District community events in the same manner and to the same degrees as he or she participates in similar events in the City; and
3. Coordinate with the Del Norte County Office of Emergency Services and other State and national offices of emergency services and disaster preparedness to provide emergency management and disaster preparedness services to the District.

b. Annual Report. The Fire Chief shall annually prepare a comprehensive report on the activities of the Fire Department to be presented to the District Board and City Manager by February 1st, as applicable. This report should include such items as activity, accomplishments and concerns of the Department, organizational review and any specific recommendations to increase the efficiency or quality of service of the Department. Any recommendations requiring additional financial expenditures should include justification and proposed revenue sources to support the proposal.

c. Resignation of Fire Chief. In the event the Fire Chief voluntarily resigns his position with the City, the Chief or City must notify the District without delay.

d. Termination of Fire Chief. The City Manager will meet with the District Board pursuant to Government Code § 54957(b) prior to any termination decision being made, excepting extremely urgent circumstances.

e. Other Employment. The City Manager will not approve a request from the Fire Chief to engage in other employment without the specific approval of the District Board.

f. Fire Chief Professional Development. Contingent upon District approval and authorized budget, the District agrees to pay a shared cost for all professional development fees, including the following:

1. Professional fees, dues, and subscriptions on behalf of the Fire Chief that are reasonably necessary to his or her continuation and participation in organizations desirable for his or her continued professional growth and advancement

2. Travel and expenses for the travel and subsistence expenses of the Fire Chief for official travel, meetings, and occasions reasonably necessary to continue his or her professional development, and to attend required official or other functions on behalf of the City and District.

3. Education reimbursement to reimburse the Fire Chief costs for education in accordance with the City's Education Assistance Program Policy. Requests for such shared cost reimbursement must be approved by the City Manager and District prior to incurring any costs and must be included in the City's and District's annual budget.

g. Absence of Command. The Fire Chief shall timely notify the District Board of all absence of command and whom will be assigned acting Chief Duties.

4.02 Administrative Specialist. The City will provide the services of an Administrative Specialist, who will be authorized by the District to perform the typical duties of an administrative specialist and who will attend regular and special meetings of the District as required.

4.03 Captains. The City will provide the services of three full-time Captains, who will report to the Fire Chief and perform the following duties: call response, prevention and training, maintenance, and other duties as assigned by the Fire Chief.

4.04 District Emergency Response Staffing Program Administrator. The City will provide the services of an Administrative Specialist to serve as the Administrator of the Crescent Fire Protection District's District Emergency Response Staffing Program ("DERSP"). The DERSP Administrator shall be responsible for administrative functions necessary to establish, maintain, and operate DERSP, including, but not limited to, personnel administration; employee onboarding and records; payroll preparation and reconciliation; timekeeping; assignment documentation; reimbursement documentation and processing; financial and revenue tracking; coordination with Cal OES, Cal Fire, the County Auditor, and other participating or reimbursing agencies; records management; and other administrative duties necessary for the operation of DERSP.

The DERSP Administrator shall remain an employee of the City while performing DERSP services on behalf of the District. The DERSP Administrator shall separately track actual hours worked performing DERSP-related duties using a City-approved timekeeping code or other method approved by the City and District.

The District shall reimburse the City for one hundred percent (100%) of the City's actual cost for the DERSP Administrator's time devoted to DERSP, including applicable wages and employer payroll costs and benefits attributable to such hours. For purposes of this Section, "actual cost" means the DERSP Administrator's regular hourly wage for DERSP hours worked, plus the City's employer-paid payroll taxes, workers' compensation costs, unemployment insurance costs, Medicare costs, retirement/PERS employer costs, and employer-paid benefit costs allocable to those hours, calculated using a methodology approved by City Finance and applied consistently. Actual cost shall not include general City overhead, the administration fee under Section 10.05, costs already included in the Equal Share Basis calculation, volunteer workers' compensation premiums, or any fixed responsibility stipend or other additional compensation unless expressly agreed in writing by both parties.

The parties intend that DERSP Administrator hours are District-only program administration costs. DERSP Administrator hours shall be excluded from the Full Cost of Services used to calculate the District's Equal Share Basis obligation and shall instead be separately invoiced to the District at one hundred percent (100%) of the City's actual cost pursuant to this Section.

DERSP Administrator costs shall be separately identified and invoiced to the District as part of the City's quarterly billing pursuant to Section 11.01 of this Agreement.

Unless expressly agreed in writing by both parties, any stipend or additional compensation from the District for DERSP administration shall be separate from the District's reimbursement of City actual costs under this Section, shall not be included in the hourly reimbursement calculation, shall not reduce the District's reimbursement obligation, and shall not create any City payment obligation.

4.05 Cost of Services. The District will compensate the City based upon the Full Cost of Services for "Designated Employees" (Fire Chief, Administrative Specialist and Captains), attached hereto as **Exhibit A** and incorporated herein by this reference. The term Full Cost of Services includes: (i) the direct, out-of-pocket expenses for salaries, benefits, and payroll costs incurred for the Designated Employees; and (ii) costs for administration, training, and maintenance for the Designated Employees. The full cost of personnel services will be re-determined on an annual basis and the full cost for each position will be re-established on an annual basis and provided to the District. See section 4.04 for District Emergency Response Staffing Program Administrator cost detail.

4.05.1 Salary Increases

a. COLA. In accordance with City's Memorandum of Understanding's (MOU's) with the various City Employee Associations, the employees covered under these agreements are entitled to receive a Cost of Living Adjustment (COLA) as approved from time to time by the City Council. This includes the Fire Chief whose employment contract states he will receive the same Cost of Living Adjustment (COLA) afforded to the employees in the Crescent City Management Employee's Association. The City Manager will meet and consult District Board representatives regarding any proposed COLA increases before Council approval. The City Manager will advise the District Board when a COLA is being considered and request that the District Board appoint an ad hoc committee to discuss the matter. Any District comments or concerns will be presented to the Council prior to Council approval.

b. Crescent City employee association MOU's can be accessed through the City of Crescent City Human Resources Office, or online at: https://www.crescentcity.org/departments/HumanResources/MemorandumsofUnderstanding

c. Other. Excluding the COLA Salary increases, the District must approve the District's share of all salary increases.

4.06 Management. When the Designated Employees are performing the duties and functions of District employees, they shall report directly to the District Board. When the Designated Employees are performing the duties and functions of City employees, they shall report to the City Manager.

4.07 Designated Employees Deemed City Employees. With respect to services provided pursuant to this Agreement, the Designated Employees are deemed to be City employees for the purposes of exercising all of the rights, duties, privileges and obligations conveyed or imputed by law to that office within the District. This designation of the Designated Employees as City employees pertains to the purposes set forth in this paragraph only and is not inconsistent with the indemnity provisions of Section 5.

4.08 Other Employees. With respect to employees other than the Designated Employees, each party is responsible to its own employees when it comes to employer obligations and duties, provided under applicable State or federal laws. Each party is also liable for the conduct, actions, and omissions of its own employees.

4.09 Fire Chief Evaluation.

a. Goals and Objectives. Annually, the Fire Chief will present annual goals and performance objectives as they may determine necessary for the proper operation of the Department in the attainment of the District's and City's policy objectives to the District Board and City Manager. The District, City Manager, and Fire Chief shall further establish a relative priority among those various goals and objectives. These goals and objectives should be attainable generally within the time limits as specified in the operating and capital budgets and appropriations provided.

b. Performance Evaluation. On an annual basis, the District Board will conduct a performance evaluation of the Fire Chief pursuant to Gov. Code Section 54957. The District's performance evaluation should be forwarded to the City Manager for consideration as part of the overall performance evaluation conducted by the City and included in the Chief's personnel file.

4.10 Personnel Information. Both the City and the District agree to release confidential fire department personnel information that is mutually relevant to both parties, to the other party.

5.0 INDEMNIFICATION AND RIGHT OF CONTRIBUTION.

5.01 Indemnification. Pursuant to the authority granted under Section 895.4 of the California Government Code, each party (the "Indemnifying Party") must indemnify, defend, and hold harmless the other party, including the other party's elected officials, appointed officials, employees and agents (collectively, the "Indemnified Party"), against any and all liability, demands, claims, costs, damages, and expenses including reasonable attorney fees, (hereafter, "Losses") incurred by the Indemnified Party, arising from or relating to any negligent or wrongful act or omission of the Indemnifying Party or its elected officials, appointed officials, employees and agents, or from any Losses arising from the dangerous condition of the Indemnifying Party's property, arising from or related to that party's performance under this Agreement. Each party agrees to be responsible for any Losses suffered as a result of the use of that party's vehicle.

5.02 Defense. At its own cost and expense, the Indemnified Party may participate in the defense of any action or lawsuit, or in the prosecution of any appeal of any judgment or ruling in any such action or lawsuit, where the duty of defense or prosecution is imposed on the Indemnifying Party.

5.03 Contribution. The parties have a right of contribution against each other in the event of any judgment or liability against either party related to the parties' performance under this Agreement. The amount of contribution for which either party may be liable must not exceed that party's proportional fault in the action giving rise to the liability.

5.04 Identity of Personnel. For purposes of this section, whether the Designated Employees or volunteers are working on behalf of the City or the District at any certain time will be determined as follows:

- **a.** Call response – location of the call (City or District)
- **b.** Vehicle use – the owner of the vehicle (City or District)
- **c.** Administrative decisions – the nature of the decision or action, whether it was in furtherance of District business or City business

6.0 VOLUNTEER FIREFIGHTERS. The volunteer firefighters that serve the City and the District have joined together as one association (known as "Crescent Fire & Rescue") to serve both agencies. The City will procure and maintain the workers' compensation policy for all volunteer firefighters; issue volunteer firefighter response stipends; pay for volunteer firefighter training and education; pay for membership with the California State Firefighters Association (CSFA) for each volunteer; pay for basic life insurance and long

term disability/accidental death and dismemberment insurance policies offered through CSFA for each volunteer; pay for Cal-Ore Life Flight and Del Norte Ambulance subscriptions for each volunteer; pay the employer 457 PTS plan 1.3% contribution for volunteers; pay employer Medicare contributions for volunteers; and pay for emergency response support (food and water). These costs are referred to as "full cost of service for volunteers." The District will compensate the City as provided in Section 10 below for these services. In the event that a volunteer firefighter is injured on the job and files a worker's compensation claim, the parties will share any additional expenses associated with the claim equally.

6.01 Stipend Overages. Volunteer firefighters are subject to a monthly cap on the dollar amount of stipends that they can receive for their call response and shift coverages. This is necessary to maintain their "volunteer" status under the Fair Labor Standards Act. Each fiscal year, an amount equal to the stipend overages for previous calendar year will be put into a separate fund for volunteer firefighter support. The purpose of this fund is for expenditures that directly support volunteers and their service, including, but not limited to uniforms, equipment, training, and fire station amenities.

7.0 EQUIPMENT AND SUPPLIES. The City will purchase firefighter turnouts, equipment and supplies costing less than $5,000. The District will compensate the City in the manner set forth in Section 10. Any equipment purchased by the City for $5,000 or more will be capitalized by the City and owned by the City. The District will not compensate the City for such capital expenditures.

8.0 FIRE RESPONSE VEHICLES. Both the City and the District own their own fire response vehicles. The parties will continue to own separate fire response vehicles and responsible for the costs of purchasing, maintaining and insuring said vehicles without contribution from the other party.

8.01 Maintenance Services. The City will provide maintenance services to the District for maintenance of its fire response vehicles. The District will coordinate directly with the City's Public Works Department – Corp. Yard to schedule maintenance. The District will compensate the City on a time and materials basis for maintenance services as provided in Section 10.

9.0 FIRE STATION BUILDINGS. The City owns one fire station and the District owns three fire stations / garages. The parties will continue to own separate buildings and be responsible for the costs of improving, maintaining and insuring said buildings without right of contribution from the other party. The parties will maintain their respective facilities as necessary for the performance of the obligations set forth in this Agreement.

10.0 COMPENSATION TO CITY. The District will compensate the City on a percentage basis for the various categories of service that are contained within this Agreement.

10.01 Response Basis. The Response Basis is District's percentage share of total District and City calls for service in a calendar year. Each fiscal year, the percentage will be adjusted according to the previous calendar year's numbers. Therefore, the District's percentage share in FY 22-23 will be based on the District's percentage of total calls for service in CY 2021. The percentage share will be adjusted for each new fiscal year. The District will pay the City on a Response Basis for the following services:

- **a.** Full cost of service for volunteers
- **b.** Fuel for vehicles and equipment

10.02 Equal Share Basis. The District will compensate the City on an Equal Share Basis (50%) for the costs of the following services:

- **a.** Full cost of service for personnel (Fire Chief, Administrative Specialist, Captains), except for hours worked by the Administrative Specialist in the capacity of DERSP Administrator pursuant to Section 4.04 shall not be subject to the Equal Share Basis. Such hours shall be separately tracked and reimbursed by the District at one hundred percent (100%) of the City's actual cost in accordance with Section 4.04.
- **b.** Office supplies for fire stations
- **c.** Parts and supplies for equipment
- **d.** Fire turnouts and equipment costing $5,000 or less
- **e.** Miscellaneous pre-employment expenses (medical exam; drug screen; fingerprinting, etc.)
- **f.** Emergency scene support (water, food)
- **g.** Worker's compensation premiums for volunteers
- **h.** Volunteer training and education
- **i.** Volunteer firefighter stipend overages

10.03 Fire Station Utilities. The City and the District directly benefit from the shared utilization of two fire stations: City Station at 520 "I" Street and the District's Washington Station at 255 W. Washington Blvd.

- **a.** Utility Cost Allocation. The Parties agree to the following division of utility costs:

STATION	CITY SHARE	DISTRICT SHARE
City Station	60%	40%
Washington Station	40%	60%

- **b.** Utilities Included. Utility costs to be shared include services for gas, electricity, water, sewer, internet and data, telephone.

c. Quarterly Invoice Credit. Using the fiscal year budgeted expenses for utilities by the District, the City will credit one-fourth of its annual share (40%) of the Washington Station utilities to each quarterly invoice to the District as provided in Section 11.01. For example, the City's share based on FY 22 budgeted expenses would be approximately $5,400; thus, the City would apply a credit of $1,350 to each quarterly invoice.

10.04 Time and Materials Basis. The City will provide certain services to the District that the District will pay for on a time and materials basis. The time will be based on the hourly wage for the employee(s) that provided service and the cost of materials. Those services are as follows:

a. Fire response vehicle maintenance, hourly shop labor rate $58.22

b. Information technology services

10.05 Administration Fee. The City will be carrying the administrative burden for the services provided under this Agreement. To mitigate the financial impact of the increased administrative burden to the City, the District will pay an administration fee equal to 7.0 % of the total compensation due as set forth in Sections 10.01, 10.02 and 10.03 on a quarterly basis.

11.0 BILLING AND PAYMENT.

11.01 Quarterly Invoice. The City will invoice the District for actual costs incurred on a quarterly basis. The estimated total cost for services will be re-determined on an annual basis and provided to the District. Costs incurred by the City for services provided by the DERSP Administrator pursuant to Section 4.04 shall be separately identified on the City's quarterly invoice to the District. Such costs shall be based upon the actual DERSP hours worked during the applicable billing period and the City's actual costs attributable to those hours, as provided in Section 4.04.

11.02 Monthly Invoice. For those services provided on a time-and-materials basis, the City will invoice the District each month for the services provided the previous month.

11.03 Payment Due. Payment is due and payable within 30 days of the date of invoice. If payment is not received when due, it will be considered delinquent. If the invoiced party disputes any amount billed on the invoice, the party must pay the undisputed portion of the bill. The parties, through their Designated Representatives, agree to work in good faith to resolve any billing disputes within 30 days.

11.04 Annual Reconciliation. After the close of each fiscal year, each party will provide the other party with a final reconciliation showing the amount due or overpaid by

the other party. Any amount determined to be owing under this paragraph is due to the other party within 30 days of notification.

12.0 INSPECTION OF RECORDS. Upon five (5) business days' advance written notice, and during regular business hours, the City and District each have the right, at their own respective cost and expense, to inspect the financial and other records of the other party pertaining to this Agreement, including books of accounts related to the Fire Department and other activities for which the party is being charged. City and District will have access to such records through their own respective designated representatives.

13.0 AUTOMATIC RESPONSE AND MUTUAL AID. The City and District agree to respond to calls for service on a basis that is designed to provide the quickest response time within the boundaries of either agency without regard for the location of the political boundaries of the agencies. The parties will develop an appropriate protocol and system of response to requests for fire protection and other emergency services occurring within the jurisdiction of either party. Said protocol must include first and second due response districts, incident command of incidents and operations, and cover-ins and appropriate stations. The Fire Chief is responsible for developing and updating maps, grid systems and such other means as are necessary to enable the partier to carry out the mutual intent of the parties to respond to all emergencies with those units that are able to respond in the most expedient manner possible, regardless of location.

14.0 INSURANCE. Each party must maintain during the term of this Agreement, a policy of general liability insurance with minimum limits of One Million Dollars per occurrence and Two Million Dollars aggregate. All polices obtained by either party must name the other party as an additional insured but only with respect to the claims for personal injuries or property damages arising out of the performance of the Agreement. All policies must provide that the coverage provided in the policy may not be cancelled or amended without first providing 30 days written notice to the other party.

15.0 ADMINISTRATION OF AGREEMENT.

15.01 Designated Representatives. The City designates the City Manager and the Fire Chief to represent the City on all matters pertaining the administration of this Agreement. The District designates the Chair of the Board, and the Vice Chair in his or her absence, to represent the District on all matters pertaining to the administration of this Agreement.

15.02 Joint Meeting. The City Council and the District Board agree to meet in joint session at least once per year to discuss the provision of services under this Agreement and the anticipated costs for the succeeding fiscal year. Additional joint meetings may be scheduled and conducted as the parties deem necessary.

15.03 Committees. The City Council and the District Board will establish a "Fire" 2x2 committee of their respective bodies to review and consider any matter of mutual concern or interest. Such committee shall be comprised of two City Council Members and two District Board Members. This committee will meet quarterly and may meet more frequently if necessary.

15.04 Delivery of Services. Acting under the general authority of the City Manager, the Fire Chief has the authority to direct the operations and delivery of all Services provided by the City to the District under this Agreement.

16.0 PRIOR AGREEMENTS. Upon the approval of both parties, this Agreement will supersede all previous agreements between the parties with respect to the subject matter contained herein. Specifically, the following agreements will be terminated as of the effective date of this Agreement:

a. Agreement to Renew an Agreement Between the City of Crescent City and Crescent Fire Protection District for the Provision of Fire Department Personnel Services (dated May 15, 2012)

b. City of Crescent City Volunteer Fire Department and Crescent Fire Protection District Automatic Response Agreement (dated April 7, 2014)

17.0 GENERAL PROVISIONS.

17.01 Default. In the event a party to this Agreement fails to perform pursuant to the terms and conditions of this Agreement, the party to whom an obligation is owed will provide the non-performing party with at least 30 days prior written notice of said non-performance, upon which the non-performing party will have the opportunity to comply with the request for performance, or in the event of continued non-performance, the parties will have the right to pursue any and all available legal remedies.

17.02 Independent Contractor. The City is acting as an independent contractor under this Agreement; this Agreement does not create any relationship of employer or employee, or principal and agent, partnership or joint venture between the City and the District.

17.03 Notice. All notices, requests, claims, demands and other communications between the parties must be in writing. All notices must be given (i) by delivery in person, (ii) by a nationally recognized next-day courier service, (iii) by first class, registered or certified mail, postage prepaid, or (iv) by facsimile to the address of the party specified in this Agreement or such other address as either party may specify in writing. All notices will be deemed effected upon (a) receipt by the party to which

notice is given, or (b) on the third (3rd) day following mailing, whichever occurs first.

If to City:	**If to District:**
City of Crescent City Attn: City Manager 377 J Street Crescent City, CA 95531 Fax: 707-465-4405	Crescent Fire Protection District Attn: Chairperson 255 W Washington Blvd. Crescent City, CA 95531 Fax: 707-464-5813

17.04 Inventory. An inventory of each party's current inventory for equipment is attached hereto as **Exhibit B** (City) and **Exhibit C** (District). These exhibits are incorporated into this Agreement by this reference. In the event that the parties discontinue the relationship established by this Agreement, the parties will divide the inventory in such a manner that each party receives approximately what it had at the time of entering into this Agreement. Any equipment above and beyond what is contained in the attached inventories will be divided equally between the parties.

17.05 No Third-Party Beneficiary. This Agreement does not confer third party beneficiary status on any non-party, including the citizens, residents and visitors of either party.

17.06 Non-Waiver. The failure of one party to require performance of any provision contained herein will not affect that party's right to require performance at any time thereafter, nor will a waiver of any breach or default of this Agreement constitute a waiver of any subsequent breach or default or a waiver of the provision itself.

17.07 Severability. If any court of competent jurisdiction holds that any provision of this Agreement is illegal, unenforceable, or invalid for any reason, the remaining provisions of the Agreement will continue in full force and effect.

17.08 Non-Assignable. Neither party to this Agreement may assign any of its rights or delegate any of its duties under this Agreement without the prior express written consent of the other party, which consent may be withheld in that party's sole and absolute discretion. Any attempted assignment or delegation in violation of this provision may be voided at the option of the non-assigning or non-delegating party.

17.09 Binding on Successors. This Agreement is binding on the parties, any approved assignees or delegates, and on all successors-in-interest.

17.10 Interpretation. Each party to this Agreement and their respective counsel have participated fully in the review and revision of this Agreement. Any rule of construction to the effect that ambiguities are to be resolved against the drafting

party does not apply in interpreting this Agreement; it must be construed in a neutral manner.

17.11 Governing Law / Venue. This Agreement will be governed by and interpreted in accordance with the laws of the State of California. Any lawsuit brought to enforce, interpret, or otherwise relating to this Agreement, must be filed in the Del Norte County Superior Court.

17.12 Attorney Fees. In the event of litigation relating to the subject matter of this Agreement, the prevailing party will be entitled to an award of reasonable attorneys' fees and costs.

17.13 Amendment or Modification. This Agreement may only be amended or modified upon the mutual consent of both parties in the manner and with the same formalities with which this Agreement was approved.

17.14 Entire Agreement. This instrument constitutes the entire agreement and understanding of the parties and supersedes any and all prior agreements and understandings, oral or written, relating to the subject matter hereof. Each party acknowledges that no other party, or any agent of any other party, has made any promise, representation, or warranty whatsoever, and acknowledges that the party has not executed or authorized the execution of this Agreement in reliance upon any such promise, representation or warranty, that is not expressly contained herein.

17.15 Effective Date. This Agreement shall become effective upon approval by both parties hereto; provided, however, that the provisions relating to the District Emergency Response Staffing Program (DERSP) shall be retroactively effective as of July 1, 2026.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties hereto have duly approved this Agreement, originally executed on July 6, 2015, first amended on June 13, 2016, subsequently amended February 28, 2018, March 16, 2021, May 12, 2022, and June 20, 2023, and have authorized its execution on the dates written below.

City of Crescent City

Date: _____

By: Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk

APPROVED AS TO FORM:

Martha D. Rice, City Attorney

Crescent Fire Protection District

Date: _____

By: James Erler, Board Chair

ATTEST:

Vanessa Duncan, Clerk of the Board

EXHIBITS:

"A" – Full Cost of Services for Personnel (FY 26-27)

"B" – City Fire Department Equipment Inventory

"C" – District Fire Department Equipment Inventory

Exhibit A

City of Crescent City and Crescent Fire Protection District

Budgeted Shared Personnel Costs | FY 2026–27

The following figures reflect the FY 2026–27 Fire Department (230) budget summary provided for preparation of this exhibit. Dollar amounts are budgeted, not actual expenditures.

Personnel cost category	Total FY 2026–27 budget
Regular Fire Department personnel (non–Measure S)	$537,845
Measure S personnel	$658,773
Total personnel budget	$1,196,618

Budgeted allocation between agencies

City share	District share	Combined
$581,852	$614,766	$1,196,618

Allocation methodology

- Call-based personnel expenses: Volunteer stipend and applicable staffing lines are allocated using the call-based percentages shown in the adopted budget (generally 33% City / 67% District for FY 2026–27).
- Equal-share personnel expenses: Applicable career, administrative, and employer benefit costs are allocated 50% City / 50% District, unless a specific budget line provides otherwise.
- City-only and District-only lines: Specific exceptions retain the percentages assigned to those lines in the FY 2026–27 budget. The airport volunteer stipend line, for example, is budgeted 100% to the City.
- Measure S: Presented separately above for transparency; the applicable allocation percentages are determined at the individual Measure S personnel-account level.

DERSP administrative time and personnel expenses

DERSP work performed by City personnel during regular City-paid hours is tracked separately and charged 100% to the District, rather than split under the standard 50/50 allocation. DERSP District payroll, administrator stipend, and related costs are District responsibilities as specified in the agreement and applicable District budget; they are not added to the shared-personnel totals above unless expressly included in the source budget accounts.

Notes

The total and agency shares above are taken from the FY 2026–27 budget summary screenshot. The category totals were calculated from the displayed personnel account lines; account-level rounding and allocation exceptions should be reconciled against the underlying workbook before execution. This exhibit is intended to accompany, and not supersede, the cost-allocation terms of the executed agreement.

Fixed Assets

Asset Listing

User: crawlings
Printed: 11/3/2026 - 1:56 PM
Date Range: To 6/30/2026 12:00:00 AM

Asset	Description	Purchase Date	Life	Adjusted Cost	Before Period Depr	Period Depreciation	Total Depreciation	Book Value
10442	1981 Ford E350 Van	1/1/1981	15.00	14,840.00	0.00	14,840.00	14,840.00	0.00
10454	1999 Flynn 410 Fire Truck	1/1/1999	20.00	213,426.00	0.00	213,426.00	213,426.00	0.00
10484	2005 Ferrara Ladder Fire Truck	1/1/2005	25.00	434,977.00	0.00	368,059.61	368,059.61	66,917.39
10504	2009 Ford F250 Fire Rescue Truck	1/1/2009	5.00	35,374.00	0.00	35,374.00	35,374.00	0.00
10691	2015 Ford F250 Fire Command Vel	6/23/2015	10.00	57,876.16	0.00	57,876.16	57,876.16	0.00
10873	Jaws of Life	3/23/2018	10.00	31,730.66	0.00	26,254.46	26,254.46	5,476.20
10874	2016 Ferrara Fire Truck	11/23/2017	20.00	403,510.00	0.00	173,569.27	173,569.27	229,940.73
11127	2018 Ford 250 Fire Truck	11/23/2018	10.00	44,612.06	0.00	33,917.91	33,917.91	10,694.15
11438	2024 Ford F550 Quick Response Ve	7/1/2025	10.00	147,766.41	0.00	14,776.64	14,776.64	132,989.77
11484	2025 Chevy Tahoe - Chief Respons	4/7/2026	10.00	98,640.79	0.00	2,297.11	2,297.11	96,343.68
		Report Totals:		1,482,753.08	0.00	940,391.16	940,391.16	542,361.92

Fixed Assets

Asset Listing

User: lleaver
Printed: 11/5/2026 - 11:25 AM
Date Range: To 6/30/2026 12:00:00 AM

Asset	Description	Purchase Date	Life	Adjusted Cost	Before Period Depr	Period Depreciation	Total Depreciation	Book Value
10029	Fire Station	1/1/1901	50.00	354,001.00	0.00	354,001.00	354,001.00	0.00
10043	Fire Hall Add	1/1/2003	30.00	103,342.69	0.00	79,659.23	79,659.23	23,683.46
10064	Fire Truck Equip	1/1/1999	3.00	14,165.73	0.00	14,165.73	14,165.73	0.00
10752	Portable Generator	5/31/2016	10.00	39,319.05	0.00	39,319.05	39,319.05	0.00
10868	Fire Hall Seismic Retrofit	6/30/2017	50.00	1,034,034.62	0.00	186,188.83	186,188.83	847,845.79
10869	Fire Hall Modernization	1/20/2017	50.00	257,394.92	0.00	49,351.17	49,351.17	208,043.75
11149	Holmatro SR 20 Two Pump (extrica	6/1/2020	10.00	7,760.68	0.00	4,658.63	4,658.63	3,102.05
11306	QuantiFit 2 Respirator Fit Test Syst	3/1/2022	10.00	10,403.02	0.00	4,509.06	4,509.06	5,893.96
11383	Battery Powered Combi-Tool (Jaws	6/27/2024	10.00	16,337.26	0.00	3,290.10	3,290.10	13,047.16
11384	SCBA Compressor	12/20/2023	10.00	61,231.35	0.00	15,484.67	15,484.67	45,746.68
11385	Skid Mount Fire Pump	9/28/2023	10.00	11,500.00	0.00	3,169.71	3,169.71	8,330.29
11432	Breathing Apparatus - SCBA x20	3/17/2025	10.00	199,682.29	0.00	25,767.42	25,767.42	173,914.87
11433	Lucas2 Chest Compression Device	4/2/2025	10.00	5,021.25	0.00	625.97	625.97	4,395.28
11434	PCT14 Next Gen Combi Tool	4/28/2025	10.00	18,834.35	0.00	2,213.75	2,213.75	16,620.60
11476	PCT14 Next Gen Combi Tool	11/18/2025	10.00	18,976.83	0.00	1,169.80	1,169.80	17,807.03
11477	Lucas 3 Compression Device	3/25/2026	10.00	12,611.13	0.00	338.60	338.60	12,272.53
11478	Lucas 2 Compression Device	3/25/2026	10.00	7,469.25	0.00	200.54	200.54	7,268.71
11479	300 Gallon End Mount Skid Unit	1/7/2026	10.00	40,404.31	0.00	1,937.19	1,937.19	38,467.12
		Report Totals:		2,212,489.73	0.00	786,050.46	786,050.46	1,426,439.27

UNIT #	ASSET	TYPE	COST	ADDITIONS	DATE		LIFE (Years)	ANNUAL DEPRECIATION	2026 VALUE
#	ASSET	TYPE	COST		DATE		LIFE	$ -	
WT-5159	2007 Pierce Contender	Tender	$ 265,152.80		2007	2007	20	$ 13,257.64	$ 13,257.64
E-5112	2007 Pierce Contender	Engine	$ 289,387.05		2007	2007	20	$ 14,469.35	$ 14,469.35
R-5172	2007 Pierce Dash Encore	Rescue Unit	$ 413,702.18		2007	2077	20	$ 20,685.11	$ 1,468,642.74
UT-5176	2008 Ford F250 Crewcab Pickup	Support Veh	$ 35,975.94		2008	2008	10	$ 3,597.59	$ (28,780.75)
WT-5155	1991 Spartan Westates	Pump/Tend	$ 33,321.50	20,000	4/13/2012	7/4/1905	10	$ 5,332.15	$ (41,328.60)
UT-5174	2013 Ford F150	Support Veh	$ 18,500.00	2,000	2/1/2024	7/16/1905	10	$ 2,050.00	$ 14,400.00
5132	1997 International 4700 Type III	Engine	$ 5,500.00		9/2/2022	7/14/1905	10	$ 550.00	$ 3,300.00
E-5113	2006 HME Weststates	Engine	$ 40,000.00		6/20/2025	7/17/1905	10	$ 4,000.00	$ 36,000.00
WT-5150	2025 Pierce FL 3000 Gallon Water Tender	Tender	$ 536,056.08		6/28/2025	7/17/1905	20	$ 26,802.80	$ 509,253.28
UT-5173	2008 Dodge Ram 2500 Utility Vehicle	Support Veh	$ 16,312.00		9/5/2025	7/17/1905			$ 16,312.00
	SUB-TOTAL VEHICLES		$ 1,653,907.55						$ 1,653,907.55
									$ -
	40' Conex Storage Container	Equipment	$ 6,500.00		5/1/2025	7/17/1905	20	$ 325.00	$ 6,175.00
	Emergency Light System	Opitcom	$ 12,000.00		2001	2001	10	$ 1,200.00	$ (18,000.00)
	Office Furniture / Equipment	Furniture	$ 10,930.00		Various		10	$ 1,093.00	$ (2,203,488.00)
	10 Radios	Equipment	$ 8,225.90		2002	2002	10	$ 822.59	$ (11,516.26)
	Hopmaltro Extrication Equipment	Equipment	$ 27,060.00		2003	2003	10	$ 2,706.00	$ (35,178.00)
	SCBA Equipment	Equipment	$ 199,000.00		1/5/2025	7/17/1905	20	$ 9,950.00	$ 189,050.00
	Cell Tower	Equipment	$ 100,000.00		10/1/1997	6/19/1905	30	$ 3,333.33	$ 3,333.33
	Camera	Equipment	$ 5,362.50		6/30/2006	6/28/1905	10	$ 536.25	$ (5,362.50)
	Sharp Copier	Equipment	$ 5,639.00		11/3/2005	6/27/1905	10	$ 563.90	$ (6,202.90)
	AMKUS Rope Rescue System	Equipment	$ 5,970.50		6/9/2009	7/1/1905	10	$ 597.05	$ (4,179.35)
	Cell Tower # 2	Equipment	$ 100,000.00		8/1/2009	7/1/1905	30	$ 3,333.33	$ 43,333.33
	MAKO Air Compressor/Fill Station/ Casade	Equipment	$ 44,687.31		11/10/2010	7/2/1905	20	$ 2,234.37	$ 8,937.46
	218 Ton Lift Bag Set- 7 Sets	Equipment	$ 7,891.95		6/28/2011	7/3/1905	10	$ 789.20	$ (3,945.98)
	SUB-TOTAL EQUIPMENT		$ 533,267.16						$ 533,267.16
	TOTAL EQUIPMENT & VEHICLES								$ -
									$ -
	Cooper Station	Building	$ 75,000.00		1957	1957	30	$ 2,500.00	$ (97,500.00)
	Bertsch Station	Building	$ 60,786.55		1992	1992	30	$ 2,026.22	$ (8,104.87)
	Washington Station (Hqtrs)	Building	$ 1,115,000.00		1997	1997	30	$ 37,166.67	$ 37,166.67
	Washington Station (Hqtrs)	Building	$ 59,500.00		6/30/2007	6/29/1905	30	$ 1,983.33	$ 21,816.67
	Washington Station-Exhaust System	Building	$ 14,168.00		6/30/2008	6/30/1905	30	$ 472.27	$ 5,667.20
	Washington Station - Roof Replacement	Building	$ 81,363.00		6/21/2022	7/14/1905	25	$ 3,254.52	$ 68,344.92
	Bathroom Remodel	Building	$ 7,588.58				30	$ 252.95	$ (504,893.52)
			$ 1,413,406.13						

CITY COUNCIL AGENDA REPORT

TO: **MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL**

FROM: **ERIC WIER, CITY MANAGER**

BY: **RICHARD GRIFFIN, CHIEF OF POLICE**

DATE: **NOVEMBER 16, 2026**

SUBJECT: **CCPD – DEL NORTE AMBULANCE K9 MOU**

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Approve and authorize the City Manager to sign the Memorandum of Understanding (MOU) between the Crescent City Police Department (CCPD) and Del Norte Ambulance (DNA) to establish a cooperative partnership providing emergency medical stabilization and transport for injured law enforcement canines, while enhancing first responder wellness through Care Comfort Dog visits and training opportunities.

BACKGROUND

The Crescent City Police Department maintains law enforcement canine resources and certified Care Comfort Dogs that support public safety operations, community engagement, and employee wellness initiatives. The nature of police canine operations creates the potential for emergency injuries requiring immediate veterinary care and transportation.

The proposed MOU formalizes procedures and responsibilities between CCPD and Del Norte Ambulance regarding emergency canine medical care and transportation. The agreement also recognizes the positive impact that Care Comfort Dogs can have on stress reduction and emotional wellness among emergency medical personnel who routinely respond to traumatic and high-stress incidents.

ANALYSIS

Under the proposed agreement, DNA may provide emergency stabilization measures and transportation for injured CCPD law enforcement canines in accordance with North Coast

Emergency Medical Services Policy and California Assembly Bill 463, when doing so does not interfere with the care or transport of human patients. Human patient care and public safety response obligations remain the highest priority.

The agreement outlines specific responsibilities for both agencies, including:

- Wellness visits by CCPD Care Comfort Dogs to support employee morale and stress management among DNA personnel.
- Canine familiarization and training opportunities to improve EMS personnel comfort and safety when working around police canines.
- Emergency transportation of injured police canines to designated veterinary facilities when operational resources are available.
- Joint training opportunities involving canine emergency care, restraint techniques, and hemorrhage control.
- Clear documentation, liability, and operational protocols designed to ensure compliance with applicable laws and EMS regulations.

Additionally, DNA has agreed to support CCPD's volunteer canine program by providing one bag of dog food per month and funding an annual veterinary examination for one active certified Care Comfort Dog.

The MOU becomes effective upon execution by both parties and may be terminated by either party with thirty (30) days written notice. Annual reviews will be conducted to evaluate program effectiveness and identify needed modifications.

FINANCIAL IMPACT

There is no direct fiscal impact to the City associated with approval of this Memorandum of Understanding. The agreement does not obligate the City to expend additional funds. Veterinary treatment costs remain separate from and are not the responsibility of Del Norte Ambulance, except for the specific support commitments identified in the agreement.

STRATEGIC PLAN ANALYSIS

This action supports:

Goal 1 “Support quality services and community safety to enhance the lives of our citizens and visitors”, Subsection C. “Empower and utilize Police, Fire, and Public Works departments to make Crescent City one of the safest cities in the United States.”

Attachments

1. K9 MOU DNA CCPD – Memorandum of Understanding Between Del Norte Ambulance and Crescent City Police Department.

MEMORANDUM OF UNDERSTANDING

Mutual Support Agreement: Emergency K9 Care, Transport, and First Responder Wellness

PARTIES: This Memorandum of Understanding ("MOU") is entered into by and between Del Norte Ambulance (hereinafter "DNA") and the Crescent City Police Department (hereinafter "CCPD").

1. PURPOSE & AUTHORITY

The purpose of this MOU is to establish a reciprocal partnership that enhances first responder wellness while securing vital emergency care for operational Law Enforcement Dogs. This agreement formalizes procedures under which DNA personnel will provide emergency stabilization and transport to any injured CCPD Law Enforcement Dogs (K9s) in exchange for CCPD providing scheduled and/or drop-by wellness visits utilizing certified Care Comfort Dogs to support DNA personnel with stress management and canine familiarity. **A core objective of this initiative is to bolster the mental health and morale of Del Norte Ambulance personnel as an asset to maintaining staff well-being following intense workloads and high-stress incidents.**

This agreement strictly complies with North Coast Emergency Medical Services (NCEMS) Policy #2010 (Administration Policy for EMS Transport of Law Enforcement Dogs) and California Assembly Bill 463, providing civil liability protection for EMS personnel rendering good-faith emergency canine care.

2. PRINCIPLES OF OPERATIONAL PRIORITY (LAW ENFORCEMENT ANIMALS)

- **Absolute Human Priority:** Human patients (including deputies, bystanders, and suspects) maintain absolute priority. DNA personnel will not initiate care or transport an operational K9 if doing so compromises human life safety or depletes county-wide emergency response coverage.
- **Operational Discretion:** Ground transport remains authorized under AB 463 but is secondary to human systemic needs. The DNA shift supervisor or responding EMS provider retains ultimate authority over whether a unit can be spared for canine transport.
- **Transport Eligibility: All transports must be emergent in nature and require medical intervention, except for required follow-up appointments related to the emergency treatment. Routine scheduled appointments and checkups are excluded.**

3. EXCHANGE OF SERVICES & AGENCY ROLES

A. CCPD Commitments to Del Norte Ambulance (DNA)

- **Wellness & Stress Management Visits:** Certified Care Comfort Dogs will provide scheduled debriefings and informal, volunteer drop-ins at DNA headquarters/stations to reduce occupational stress, manage acute trauma, and boost morale. These visits are to be deployed by the Chief of Police or the on-duty supervisor.

▪ **Canine Familiarity Training:** During wellness visits, CCPD handlers will assist DNA staff in developing canine familiarity to reduce apprehension and practice safe interaction techniques.

◦ **Operational Roles:** Defining working roles—for Law Enforcement Dogs or other specialized functions—to clarify capabilities and environmental conditions.

◦ **Support Protocols:** Outlining how crews can best support handlers on scene, including maintaining calm perimeters, minimizing eye contact, preparing gear away from the animal, and taking explicit direction.

◦ **Collaborative Standards:** Ensuring mutual understanding of Rules of Engagement when canine units and EMS personnel work in tandem.

▪ **Scene Security & Restraint:** In the event of an operational K9 injury, CCPD personnel (specifically the handler) retain sole responsibility for managing and physically controlling the animal. The handler must remain in control of the dog and provide a muzzle if deemed necessary and available to assure the safety of EMS personnel.

▪ **In-Ambulance Escort:** A CCPD handler or deputy must accompany the Law Enforcement Dog inside the patient compartment of the DNA vehicle during transport to ensure crew safety and assist with continuous physical restraint.

▪ **Veterinary Destination Coordination:** The CCPD canine handler will provide and maintain a real-time list of pre-approved, designated 24/7 veterinary emergency facilities.

B. DNA Commitments to CCPD

▪ **K9 Subsistence, Maintenance, and Regional Transport Provisions:** DNA will directly support the operational sustainability of the CCPD canine units by providing the following resource allocations:

1. Provision of one (1) bag of dog food per month, donated to the volunteer K9 program.
2. Financial coverage for the cost of a yearly veterinary examination for one (1) active certified Care Comfort Dog, donated to the volunteer K9 handler.
3. Emergency or planned medical transportation for any canine unit, if and when wounded, to appropriate veterinary care located within the Crescent City, Brookings, Medford or Humboldt County areas.

▪ **Training**- DNA will work with local veterinarians or receiving veterinary facilities to schedule annual training covering current policies, treatments protocols, and animal anatomy and physiology.

▪ **Authorized Scope of Care:** Responding DNA EMTs and Paramedics will provide emergency interventions to injured CCPD Law Enforcement Dogs in strict compliance with NCEMS medical system allowances and training limitations. Authorized stabilization and first aid is strictly itemized as:

1. Oxygen and ventilatory support
2. Basic airway maneuvers
3. Hemorrhage control
4. Narcan administration
5. Additional BLS procedures including splinting, cooling, and warming, as per policy number 2010 EMS

▪ **Emergency Transport Logistics:** An EMS staffed DNA unit will transport an injured Law Enforcement Dog to the nearest, most appropriate pre-designated clinic, provided no higher-priority human medical calls are pending.

4. COMPLIANCE WITH NCEMS POLICY #2010 DOCUMENTATION (PATIENT CARE TRACKING)

▪ **No Electronic Patient Care Report:** Due to the patient not being human, no PCR documentation is required.

▪ **Trip Documentation Specifics:** Any emergency intervention, treatment, and transport executed for a CCPD Law Enforcement Dog under this agreement shall instead be documented via a trip ticket, internal agency administrative memo, and operational shift log.

▪ **Documentation Specifics:** EMS providers will utilize the current trip ticket to log the logistics of time, mileage, and equipment, and must include a signature from the legal handler. This documentation is specific for Del Norte Ambulance tracking of supplies utilized and need for resupply.

▪ **Canine Documentation Charting:** To ensure complete transparency and total compliance with NCEMS Policy #2010 administrative review standards, this separate administrative record must explicitly detail the following components:

- ◦ On-scene human safety status confirming no human clinical needs were compromised or delayed.
- ◦ Canine restraint and muzzling status as managed by the CCPD handler.
- ◦ Documentation of the CCPD handler/deputy accompaniment inside the patient compartment during transport.
- ◦ Clarification of the report given to the veterinary center regarding conditions of the injured Law Enforcement Dog and BLS care deemed necessary including interventions rendered.

5. LIABILITY, MALPRACTICE, & FINANCIAL INDEMNIFICATION

▪ **Financial Autonomy:** Del Norte Ambulance is not responsible for any of the emergency care costs of the Veterinary Clinic or veterinary treatment facility. Financial obligations generated at the veterinary facility are independent of Del Norte Ambulance, with the exception of the specific subsistence commitments outlined in Section 3-B.

▪ **Statutory Immunity Protection:** Pursuant to California AB 463, DNA personnel providing good-faith emergency care or transport to a CCPD Law Enforcement Animal shall not be held civilly liable for injuries or death resulting from that care, except in cases of proven gross negligence.

6. TRAINING & RESUPPLY

Both agencies agree to coordinate any necessary joint training sessions covering canine anatomy, field muzzling, and basic hemorrhage control. DNA agrees to purchase and provide K9-specific medical supplies (e.g. canine BVM, Stop the bleed bandages, canine tourniquets) to be kept stocked within DNA ambulance units.

7. TERM AND TERMINATION

Agreement Review: Agency leadership to review the agreement annually, or every six months if needed, to evaluate its effectiveness and identify any necessary amendments or changes.

This agreement becomes effective upon signatures from leadership of both organizations. Either party may rescind or terminate this MOU upon 30 days written notice to the opposing agency.

For Del Norte Ambulance (DNA):

_____ Date:____/____/_____
Charles Tweed
Operations Manager, Del Norte Ambulance
Date: _____

For Crescent City Police Department (CCPD):

_____ Date:____/____/_____
Richard Griffin
Chief of Police, Crescent City Police Department
Date: _____

_____ Date:____/____/_____
Eric Wier
City Manager, City of Crescent City
Date: _____

CITY COUNCIL AGENDA REPORT

TO: **MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL**

FROM: **ERIC WIER, CITY MANAGER**

BY: **BOB BROWN, CONTRACT PLANNING DIRECTOR**

DATE: **NOVEMBER 16, 2026**

SUBJECT: **SHN TASK ORDER #26 OPC GRANT FOR COASTAL RESILIENCY PLAN**

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Approve and authorize the City Manager to Sign Task Order #26 with SHN Consulting Engineers and Geologists for development of the OPC GRANT FUNDED COASTAL RESILIENCY PLAN

BACKGROUND

On November 17, 2025, the City Council authorized City staff to submit a grant application to the Ocean Protection Council for Development of Sea Level Rise (SLR) Adaptation Plans in Compliance with SB 272. On March 23, 2026, the Ocean Protection Council (OPC) approved the City's grant submittal of $320,911 for development of the Crescent City Coastal Resiliency Plan over a two-year period. On April 20, 2026, City Council accepted the grant award. On October 21, the OPC forwarded a signed contract to the City. Task Order #26 authorizes SHN to complete the designated scope within that contract for an amount of $267,377. Activities are to be completed by December 31, 2028.

SB 272 (Laird 2023) requires local governments to create sea-level rise (SLR) plans based on the best available science which include (1) conducting Vulnerability Assessments of coastal hazards exacerbated by SLR; and (2) developing Adaptation Plans with recommended projects that could result in reduced coastal hazards. SB 272 requires the results of these two plans to be part of the Coastal Commission's approved City Local Coastal Program (LCP) before 2034. State funding for project implementation is currently available to jurisdictions that have completed this process.

ITEM ANALYSIS

Through this proposed program, the City/Consultant will:

(1) Compile existing reports and research to determine the City's vulnerability to coastal hazards (flooding, tsunami, wave runup and overtopping, tidal inundation, bluff erosion, etc.) as a result of SLR;
(2) Identify vulnerable community resources, infrastructure, environmentally sensitive habitat areas, coastal access, and tribal cultural resources; and
(3) Develop and prioritize resilient adaptation strategies, which, as noted above, would qualify for future funding as long as it is available.

Community engagement will be incorporated throughout the process, providing information, and listening to concerns, needs and suggestions on adaptation strategies. The Vulnerability Assessment, and Adaptation Strategies related to SLR, flooding, tsunami hazards, and erosion will ultimately result in an update to the City's local coastal program (LCP) to begin to address SB 272 requirements. SHN is committed to engage in this Program in a manner that ensures that it is successfully completed within budget and time schedule. SHN has dedicated staff with necessary technical experience in Planning, Engineering, Geology, GIS, public facilitation, etc. to provide guidance to help the City achieve its resiliency goals.

The detailed major milestones, schedule, and overall grant budget for this project is as follows:

Task	Deliverable Name	Estimated Due Date
Task 1: Administration Coordination and Reporting	1.1- Quarterly Reports and Invoicing	1.1- Quarterly for two years ending December 2028
Task 2: Existing Baseline Conditions	2.1 - Draft Technical Memorandums on Existing Baseline Conditions 2.2- Final Technical Memorandums on Existing Baseline Conditions	2.1 - January 2027 2.2- April 2027

Task 3: Stakeholder Outreach and Community Engagement Plan	3.1 - Stakeholder/ Community Engagement Plan 3.2 - Stakeholder Coordination Meeting Notes 3.3 – Vulnerability Assessment (VA) Preparation 3.4 - Adaptation Plan Preparation 3.5 - Meeting notes from CCC meetings 3.6- Meeting Notes from Tolowa Coordination	3.1 – April 2027 3.2 – Up to 6 Quarterly from April 2027 July 2028 3.3 – January 2028 3.4 - July 2028 3.5 - Quarterly from April 2027– October 2028 3.6 Quarterly from July 2027– October 2028
Task 4: Vulnerability Assessment	4.1 - Coastal Hazard Maps 4.2 - Draft VA Preparation	4.1 – July 2027 4.2 – November 2027
Task 5: Adaptation Plan	5.1 - List of Potential Adaptation Strategies 5.2 - Draft Sea Level Rise, Tsunami Hazards, and Erosion Adaptation Plan 5.3- Draft Sea Level Rise, Tsunami Hazards, and Erosion Adaptation Plan	5.1 – January 2028 5.2 – April 2028 5.3- October 2028
	with CCC and public feedback comments & Final Sea Level Rise, Tsunami Hazards, and Erosion Adaptation Plan	
Task 6: LCP Policy and Implementation Document	6.1- Admin. LCP Policy and Implementation Document	6.1- October 2028

Budget

	Task 1	Task 2	Task 3	Task 4	Task 5	Task 6	Total
Personnel	$6,570	$5,680	$9,720	$7,080	$8,740	$7,480	$45,270
Travel	$0	$375	$750	$500	$500	$0	$2,125
Subaward(s)	$10,250	$47,500	$48,000	$49,000	$70,302	$32,500	$257,552
Materials	$100	$1,200	$4,200	$1,000	$1,000	$200	$7,700
Overhead (up to 15%)	$1,001	$1,088	$2,200	$1,287	$1,536	$1,152	$8,264
Task Total	$17,921	$55,843	$64,870	$58,867	$82,078	$41,332	$320,911
Agreement Total:							**$320,911**

The proposed SHN task order will be funded by the grant with appropriations from the Travel, Subawards, and material line items

FISCAL ANALYSIS

There is no direct fiscal impact on the City. There is no match proposed/required for this grant and, while there are grant funds available to City staff to support this Project, SHN will be responsible for completion of this Project.

STRATEGIC PLAN ANALYSIS

This action supports the following Strategic Plan Goals:

GOAL 1: SUPPORT QUALITY SERVICES, COMMUNITY SAFETY, AND HEALTH TO ENHANCE THE QUALITY OF LIFE AND EXPERIENCE OF OUR RESIDENTS AND VISITORS

(A) Enhance collaboration with other agencies and the community to better aid the public

(B) Ensure that information shared between departments, with other agencies, and with the public is both accurate and timely.

(C) Empower and utilize Police, Fire, and Public Works departments to make Crescent City one of the safest cities in the United States.

GOAL 2: PROMOTE A THRIVING LOCAL ECONOMY

(D) Collaborate with other jurisdictions and non-profits to maximize regional effectiveness and amplify funding opportunities.

(F) Plan and prepare for the growth and future needs of the Crescent City community by: Expanding on the success of grant funding by maximizing utilization of opportunities with corresponding community needs.

ATTACHMENTS

1. Draft SHN Task Order #26

Task Order #26 to Master Agreement

CLIENT: City of Crescent City

AGREEMENT FOR PROFESSIONAL SERVICES DATE: May 16, 2022

SHN JOB NUMBER: 026196

SERVICES TO BE PERFORMED:

1. Client shall provide:

   A. Any available information necessary to complete the requested services

2. Consultant shall perform the following services:

   A. EXHIBIT "A" Crescent City Resiliency Plan: Tasks 1-6, as described in the Ocean Protection Council Grant Agreement CO227134 including Subaward - $257,552, Travel - $2,125 and Materials - $7,700. Tasks shall be completed in accordance with the timeline included in Exhibit "A," unless an updated timeline is approved by the City. Consultant will provide evidence of insurance coverage for the policies required per OPC Grant Agreement CO227134.

COMPENSATION:
Client agrees to compensate Consultant as follows:

- Time and expenses not to exceed $267,377 in accordance with SHN's 2026 Fee Schedule and annual adjustment without express written authorization of the Client.

CONDITIONS AND OTHER PROVISIONS:
This Task Order shall be made to the original Agreement between Client and SHN on the date referenced above. All other conditions and provisions of Agreement shall remain in full force and effect except those modified by the requirements of the grant agreement.

APPROVED

CLIENT:		CONSULTANT:	
BY:		BY:	
NAME:	Eric Wier	NAME:	Mike Foget
TITLE:	City Manager	TITLE:	CEO
DATE:		DATE:	11/10/26

[End of Task Order]

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

EXHIBIT "A" TO TASK ORDER #26

State of California
The Natural Resources Agency – GRANT AGREEMENT

GRANTEE NAME: City of Crescent City

PROJECT TITLE: Crescent City Coastal Resiliency Plan

AUTHORITY: Budget Act of 2022

PROGRAM: Ocean Protection Council

AGREEMENT NUMBER: C0227134

PROJECT COMPLETION DATE: December 31, 2028

Under the terms and conditions of this agreement, the applicant agrees to complete the project as described in the project scope described in Exhibit A, and any subsequent amendments, and the State of California, acting through the Natural Resources Agency pursuant to the Budget Act of 2022, agrees to fund the project up to the total state grant amount indicated.

PROJECT DESCRIPTION: See project description on Page 1 and Exhibit A of the Agreement

Total State Grant not to exceed **$320,911.00** (or project costs, whichever is less)

The Special and General Provisions attached are made a part of and incorporated into the Agreement.

CITY OF CRESCENT CITY

By Eric Wier
Eric Wier

Title City Manager

Date 10/7/2026

STATE OF CALIFORNIA
THE NATURAL RESOURCES AGENCY

By Jenn Eckerle
Jenn Eckerle

Title Deputy Secretary for Ocean and Coastal Policy

Date 10/13/2026

CERTIFICATION OF FUNDING

AMOUNT OF ESTIMATE FUNDING	AGREEMENT NUMBER	FUND
$320,911.00	C0227134	3228 – SB1 Greenhouse Gas Reduction Fund
ADJ. INCREASING ENCUMBRANCE		
$0		
ADJ. DECREASING ENCUMBRANCE	FUNCTION	
$0	Local Assistance	

UNENCUMBERED BALANCE	Ref Number	Fund	Enactment Year (ENY)	Account Number	Alt Account
$320,911.00	601	3228	2022	5432000	5432000000

Program	PCBU	Project	Activity	RPTG Structure	SVC Loc	Agency Use	Budget Period
0320	0540	0540C0227134	22701	05403001	22701	N/A	2026

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance

SIGNATURE OF ACCOUNTING OFFICER

10/21/2026
DATE

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

GRANT AGREEMENT

State of California - The Natural Resources Agency

GRANTEE NAME: City of Crescent City

PROJECT TITLE: Crescent City Coastal Resiliency Plan

AUTHORITY: Budget Act of 2022, Greenhouse Gas Reduction Fund

PROGRAM: Ocean Protection Council

AGREEMENT NUMBER: C0227134

Under the terms and conditions of this agreement, the applicant agrees to complete the Project Scope described in Exhibit A, and any subsequent amendments, and the State of California, acting through the Natural Resources Agency pursuant to the Budget Act of 2022, agrees to fund the project up to the total state grant amount indicated.

PROJECT DESCRIPTION

A detailed Project Scope and activities, project schedule and Project Budget are described and attached hereto as Exhibit A.

Grant Funds are to be used to provide local assistance for implementation of Chapter 236 of the Statutes of 2021 (SB 1) for the purposes of supporting local and regional governments, and for directly related investments to implement those plans, in accordance with the provisions contained in the Ocean Protection Council (OPC) Senate Bill 1 (SB 1) Grant Program Solicitation and this Agreement.

TERMS AND CONDITIONS OF GRANT

Special Provisions

1. All materials produced with grant funds shall include acknowledgement of grant funding. The Ocean Protection Council shall have the right to republish any material generated by this grant, unless otherwise specified.

2. Recipients of Grant Funds shall post signs acknowledging the source of the funds pursuant to the SB 1 Grant Program Solicitation and Application (Application Guidelines). Size, location and number of signs shall be determined by the State. Required signage must be in place before Grant Funds for construction will be released.

3. Upon completion of detailed Project design, plans and specifications, Grantee shall provide to the State for review and approval a revised detailed Project Budget, Project Scope and detailed site plan. If Project includes habitat restoration or landscaping, Grantee shall provide a planting palette demonstrating how native, low-water, drought-resistant vegetation will be used in the Project. Approval by the State of such plans and specifications, or any other approvals provided for in this Agreement, shall be for

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

scope of work as described in Exhibit A and shall not relieve Grantee of the obligation to construct and maintain the facilities, or carry out any other obligations required by this Agreement, in accordance with applicable law or any other standards ordinarily applied to such work or activity.

4. The Grantee may be required to record Deed Restrictions, incorporating by reference this Grant Agreement and giving public notice that the Grantee received Funds under this Agreement in order to assist Grantee in developing the real property and that, in consideration for the receipt of the Grant Funds, the Grantee has agreed to the terms of this Agreement.

5. As conditions precedent to the State's obligation to make any construction funding available pursuant to this Agreement, Grantee shall first provide evidence of compliance with CEQA. Grant Funds for planning and document preparation may be available sooner if included in the grant Project Scope (Exhibit A) and approved by the State. In such instances, CEQA compliance shall be completed within one (1) year from the Grant Agreement start date, unless an extension is granted by the State.

6. If the Grantee is a nonprofit organization and ceases to exist, all of its rights, title and interest in the real property shall vest in the State of California. The State may, at its discretion, identify an appropriate public or private entity to accept the right, title and interest in the real property in lieu of the State.

7. As conditions precedent to the State's obligation to make any funding available pursuant to this Agreement, Grantee shall first provide evidence of adequate land tenure and evidence that the project will be operated and maintained for a minimum of twenty (20) years satisfactory to the State for all land to be improved under this Agreement, unless otherwise specified in writing by the Executive Director.

General Provisions

A. Definitions

1. The term "Act" means Assembly Bill (AB) 32, the California Global Warming Solutions Act of 2006.

2. The term "Agreement" means this Grant Agreement.

3. The term "Application" means the individual application form, its required attachments for grants pursuant to the enabling legislation and/or program and any applicable materials supplied by applicant to the Natural Resources Agency prior to award.

4. The term "Application Guidelines" means the SB 1 Grant Program Solicitation and Application.

5. The term "Development" means improvement, rehabilitation, restoration, enhancement, preservation, protection and interpretation or other similar activities

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

6. The term “Fair Market Value” means the value placed upon the property as supported by an appraisal that has been reviewed and approved by the California Department of General Services (DGS).

7. The term “Grant” or “Grant Funds” means the money provided by the State to the Grantee in this Agreement.

8. The term "Grantee" means an applicant who has a signed agreement for Grant Funds.

9. The term “Interpretation” means visitor-serving amenities that communicate the significance and value of natural, historical and cultural resources in a manner that increases the understanding and enjoyment of these resources, or other similar activities.

10. The term “Other Sources of Funds” means cash or in-kind contributions that are required or used to complete the Project beyond the Grant Funds provided by this Agreement.

11. The term "Project" means the Development activity described in the application as modified by Exhibit A to be accomplished with Grant Funds.

12. The term “Project Budget” means the State approved cost estimate included as Exhibit A to this Agreement.

13. The term “Project Scope” means the description or activity for work to be accomplished by the Project.

14. The term “Public Agency” means any State of California department or agency, a county, city, public district or public agency formed under California law.

15. The term "State" means the Secretary for Natural Resources or his/her representatives, or other political subdivision of the State.

B. Project Execution

1. Subject to the availability of funds in the Act, the State hereby grants to the Grantee a sum of money (Grant Funds) not to exceed the amount stated on the signature page in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the description of Project in this Agreement and its attachments and under the Terms and Conditions set forth in this Agreement.

2. Grantee shall furnish any and all additional funds that may be necessary to complete the Project.

3. Grantee shall complete the Project in accordance with the Project Performance Period set forth on the signature page, unless an extension has been formally granted by the State and under the Terms and Conditions of this Agreement. Extensions may be requested in advance and will be considered by State, at its sole discretion, in the

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

event of circumstances beyond the control of the Grantee, but in no event beyond **March 31, 2029.**

4. Grantee shall at all times ensure that Project complies with the California Environmental Quality Act (CEQA) (Public Resources Code, Division 13, commencing with section 21000, et. seq., Cal Code Regs tit. 14, section 15000 et. seq.) and all other environmental laws, including but not limited to obtaining all necessary permits. Grant Funds will not be disbursed before the close of the period for legal challenge under CEQA.

   Grant Funds for planning and document preparation may be available sooner if included in the grant Project Scope (Exhibit A) and approved by the State. CEQA compliance shall be completed within one (1) year from the Grant Agreement start date, unless an extension is granted by the State.

   Changes to the scope resulting from CEQA compliance are permitted provided the State determines that the project continues to meet all objectives of the SB 1 Grant Program and is consistent with the intent cited in the original Application.

   If a grantee's project is disapproved on grounds related to the Resource Agency's CEQA determination, the grantee shall have the option of either: (1) reimbursing the Resource Agency for all State-reimbursed preliminary costs (e.g., planning, design, etc.), or (2) relinquishing any planning/design documents, including all copies, reproductions, and variations resulting from said funding, without a license to use or otherwise retain in any form.

5. Projects must comply with any applicable laws pertaining to prevailing wage and labor compliance.

6. Grantee certifies that the Project does and will continue to comply with all current laws and regulations which apply to the Project, including, but not limited to, legal requirements for construction contracts, building codes, environmental laws, health and safety codes, and disabled access laws. Grantee certifies that, prior to commencement of construction, all applicable permits and licenses (e.g., state contractor's license) will have been obtained.

7. Grantee shall provide access by the State upon 24 hours' notice to determine if Project work is in accordance with the approved Project Scope, including a final inspection upon Project completion.

8. Prior to the commencement of any work, Grantee agrees to submit in writing to the State for prior approval any deviation from the original Project Scope per Exhibit A and the Application. Changes in Project Scope must continue to meet the need cited in the original application or they will not be approved. Any modification or alteration in the Project as set forth in the Application on file with the State must be submitted to the State for approval. Any modification or alteration in the Project must also comply with all current laws and regulations, including but not limited to CEQA.

9. For projects involving construction or implementation, Grantee shall provide for public access to the Project in accordance with the intent of the Act.

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

10. For projects involving construction or implementation, Grantee must have (1) fee title, (2) leasehold, or (3) other interest to Project lands and demonstrate to the satisfaction of the State that the proposed Project will provide public benefits that are commensurate with the type and duration of the interest in land. Any acquisition of Project lands by Grantee following award shall not involve eminent domain proceedings or threat of eminent domain proceedings.

11. For projects involving construction or implementation, Grantee shall promptly provide photographs of the site during and after implementation of Project at the request of the State.

12. Grantee shall provide status reports of the work performed pursuant this agreement at the request of the State.

C. Project Costs

1. Any Grant Funds provided to Grantee under this Agreement will be disbursed for eligible costs, on a reimbursement basis, as follows, but shall not exceed in any event the amount set forth on the signature page of this Agreement:

   a. Up to ten percent (10%) of the reimbursement amount will be held back and issued as a final payment upon completion of the Project.

   b. Remaining Grant Funds shall be paid up to the total amount of the Grant Funds or the actual Project cost, whichever is less, upon completion of the Project, receipt of a detailed summary of Project costs from the Grantee found to be satisfactory by the State, and as applicable, the satisfactory completion of a site inspection by the State.

   c. Invoices must be submitted on a quarterly basis. If quarters are lumped into larger invoices, OPC reserves the right to reject the invoices until the Grantee resubmits quarterly invoices.

      If all or any part of the project to be funded under this agreement will be performed by third parties under contract with the grantee, then the Grantee should, prior to executing an agreement for services, seek the approval of the Executive Director or his/her designee on the selection of the third party. The Grantee shall then comply with the above paragraph regarding submission and approval of a work program prior to project commencement.

2. Payment Documentation:

   a. All payment requests must be submitted using a completed Request for Disbursement Form. This form must be accompanied by an itemized list of all expenditures that clearly documents the check numbers, dates, recipients, line-item description as described in the Project Budget approved by the State and amounts. Each payment request must also include proof of payment such as receipts, paid invoices, canceled checks or other forms of documentation demonstrating payment has been made. An authorized representative of the Grantee shall sign the form.

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

b. In connection with submission of each form, the Grantee shall also submit, unless the Executive Director makes a specific exemption, the following:

1. An itemized ledger, in a form approved by an authorized representative, detailing all direct expenditures incurred by the grantee and any subgrantee.

2. Receipts, travel expense vouchers and claim forms for travel expenses incurred by the Grantee and any subgrantee. The State will reimburse the Grantee for expenses necessary to the project when documented by appropriate receipts. The State will reimburse travel and related expenses at actual costs not to exceed the rates provided in Title 2, Division 1, Chapter 3, Subchapter 1, Article 2 of the California Code of Regulations ("CCR"), except that reimbursement may be in excess of these rates upon documentation that these rates are not reasonably available to the Grantee. Reimbursement for the cost of operating a private vehicle shall not, under any circumstance, exceed the current rate specified by the State of California for unrepresented state employees as of the date the cost is incurred. The State will reimburse the Grantee for other necessary expenses if those expenses are reasonable in nature and amount taking into account the nature of the project, its location, and other relevant factors.

3. Receipts or any other source documents for direct expenditures for any purchase of equipment or materials by the Grantee and any subgrantee.

4. A supporting progress report from the grantee summarizing the work that was completed during the invoice period and the current status of the work for which disbursement is sought, including work by any subgrantee, and comparing it to the status required by the Work Program (budget, timeline, tasks, etc.).

c. The Grantee's failure to fully execute and submit a Request for Disbursement form, including attachment of supporting documents, may relieve the State of its obligation to disburse funds to the Grantee unless and until the Grantee corrects all deficiencies.

d. Notwithstanding the foregoing, the Executive Director may request, and the Grantee shall provide, receipts or other source documents for any other direct expenditure or cost as described in the ledger, as and when necessary to resolve any substantial issue concerning reimbursement.

e. Any payment request that is submitted without the required itemization and documentation will not be authorized. If the payment request package is incomplete, inadequate or inaccurate, the State will inform the Grantee and hold the payment request until all required information is received or corrected. Any penalties imposed on the Grantee by a contractor, or other consequence, because of delays in payment will be paid by the Grantee and is not reimbursable under this Agreement.

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

3. Grant Funds in this award have a limited period in which they must be expended. Grantee expenditures funded by the State must occur within the time frame of the Project Performance Period as indicated in this Agreement.

4. Except as otherwise provided herein, the Grantee shall expend Grant Funds in the manner described in the Exhibit A approved by the State. The total dollars of a category in the Project Budget may be increased by up to ten percent (10%) through a reallocation of funds from another category, without approval by the State. However, the Grantee shall notify the State in writing when any such reallocation is made, and shall identify both the item(s) being increased and those being decreased. Any cumulative increase or decrease of more than ten percent (10%) from the original budget in the amount of a category must be approved by the State. In any event, the total amount of the Grant Funds may not be increased, nor may any adjustments exceed the limits for management costs as described in the Application Guidelines.

D. Project Administration

1. Grantee shall promptly submit written Project reports and/or photographs upon request by the State. In any event Grantee shall provide the State a report showing total final Project expenditures with the final Request for Disbursement and required closing documents.

2. Grantee shall make property and facilities acquired or developed pursuant to this Agreement available for inspection upon request by the State.

3. Grantee shall use any income earned by the Grantee from use of the Project to further Project purposes, or, if approved by the State, for related purposes within the jurisdiction.

4. Grantee shall submit all documentation for Project completion, including a notice of completion as applicable and final reimbursement within ninety (90) days of Project completion, but in no event any later than **April 20, 2029.**

5. Final payment is contingent upon State verification that Project is consistent with Project Scope as described in Exhibit A, together with any State approved amendments.

6. This Agreement may be amended by mutual agreement in writing between Grantee and State. Any request by the Grantee for amendments must be in writing stating the amendment request and reason for the request. The Grantee shall make requests in a timely manner and in no event less than sixty (60) days before the effective date of the proposed amendment.

7. Grantee must report to the State all sources of other funds for the Project.

E. Project Termination

1. Prior to the completion of Project construction, either party may terminate this Agreement by providing the other party with thirty (30) days' written notice of such termination. The State may also terminate this Grant Agreement for any reason at

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

any time if it learns of or otherwise discovers that there is a violation of any state or federal law or policy by Grantee which affects performance of this or any other grant agreement or contract entered into with the State.

2. If the State terminates without cause the Agreement prior to the end of the Project Performance Period, the Grantee shall take all reasonable measures to prevent further costs to the State under this Agreement. The State shall be responsible for any reasonable and non-cancelable obligations incurred by the Grantee in the performance of the Agreement prior to the date of the notice to terminate, but only up to the undisbursed balance of funding authorized in this Agreement.

3. If the Grantee fails to complete the Project in accordance with this Agreement, or fails to fulfill any other obligations of this Agreement prior to the termination date, the Grantee shall be liable for immediate repayment to the State of all amounts disbursed by the State under this Agreement, plus accrued interest and any further costs related to the Project. The State may, at its sole discretion, consider extenuating circumstances and not require repayment for work partially completed provided that the State determines it is in the State's best interest to do so. This paragraph shall not be deemed to limit any other remedies available to the State for breach of this Agreement.

4. Failure by the Grantee to comply with the terms of this Agreement or any other Agreement under the Act may be cause for suspension of all obligations of the State hereunder.

5. Failure of the Grantee to comply with the terms of this Agreement shall not be cause for suspending all obligations of the State hereunder if, in the judgment of the State, such failure was due to no fault of the Grantee. At the discretion of the State, any amount required to settle at minimum cost any irrevocable obligations properly incurred shall be eligible for reimbursement under this Agreement.

6. Because the benefit to be derived by the State, from the full compliance by the Grantee with the terms of this Agreement, includes developing sea level rise adaptation plans, and for directly related investments to implement those plans, because such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State by way of Grant Funds under the provisions of this Agreement, the Grantee agrees that payment by the Grantee to the State of an amount equal to the amount of the Grant Funds disbursed under this Agreement by the State would be inadequate compensation to the State for any breach by the Grantee of this Agreement. The Grantee further agrees therefore, that the appropriate remedy in the event of a breach by the Grantee of this Agreement shall be the specific performance of this Agreement, unless otherwise agreed to by the State.

F. Hold Harmless

1. Grantee shall waive all claims and recourses against the State, including the right to contribution for loss or damage to persons or property arising from, growing out of or in any way connected with or incident to this Agreement, except claims arising from the gross negligence of State, its officers, agents and employees.

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

2. Grantee shall indemnify, hold harmless and defend State, its officers, agents and employees in perpetuity against any and all claims, demands, damages, costs, expenses or liability costs arising out of the Project, including Development, construction, operation or maintenance of the property described in the Project description which claims, demands or causes of action arise under Government Code Section 895.2 or otherwise, including but not limited to items to which the Grantee has certified, except for liability arising out of the gross negligence of State, its officers, agents or employees. Grantee acknowledges that it is solely responsible for compliance with items to which it has certified.

3. Grantee and State agree that in the event of judgment entered against the State and Grantee because of the gross negligence of the State and Grantee, their officers, agents or employees, an apportionment of liability to pay such judgment shall be made by a court of competent jurisdiction. Neither party shall request a jury apportionment.

G. Audit Requirements and Financial Records

1. OPC projects are subject to audit by the State annually and for three (3) years following the payment of Grant Funds. Grantee shall maintain satisfactory financial accounts, documents, records, and supporting documentation consistent with the policies outlined in this Agreement and to make them available to the State for auditing at reasonable times. Grantee shall also retain such financial accounts, documents, records, and supporting documentation for three (3) years after final payment and one (1) year following an audit on site. OPC shall maintain all grant records for 35 years at the State Records Center and in perpetuity if funds are granted for acquisition of real property, in accordance with all applicable protocols as updated and required by the State Treasurer's Office.

2. Grantee agrees that during regular office hours, the State and its duly authorized representatives shall have the right to inspect and make copies of any books, records or reports of the Grantee pertaining to this Agreement or matters related thereto. Grantee shall maintain and make available for inspection by the State accurate records of all of its costs, disbursements and receipts with respect to its activities under this Agreement.

3. Grantee shall use applicable generally accepted accounting principles, unless otherwise agreed to by the State.

4. If Grantee stated in the Application for funding and/or Work Plan that other sources of funding will be used to complete the Project, the Grantee shall establish internal systems to track expenditures of matching or in-kind funds on a regular basis and will make the documentation available to the State upon request.

H. Use of Facilities

1. If the project involves real property, the property (including any portion of it or any interest in it) may not be sold or transferred without the written approval of the State of California, acting through the Natural Resources Agency, or its successor,

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

provided that such approval shall not be unreasonably withheld as long as the purposes for which the Grant was awarded are maintained.

2. Grantee shall maintain, operate and use the Project in fulfillment of the purpose funded pursuant to this Grant for a minimum of **20 YEARS**, consistent with the Land Tenure/Site Control requirements included in the Application Guidelines. An alternate period may be considered and subject to approval by the Executive Director. The Grantee, or the Grantee's successor in interest in the property, may assign without novation the responsibility to maintain and operate the property in accordance with this requirement only with the written approval of the State. Grantee may be excused from its obligations for operation and maintenance of the Project site only upon the written approval of the State for good cause. "Good cause" includes, but is not limited to, natural disasters that destroy the Project improvements and render the Project obsolete or impracticable to rebuild.

3. Grantee shall use the property for the purposes for which the Grant was made and shall make no other use or sale or other disposition of the property. This Agreement shall not prevent the transfer of the property from the Grantee to a Public Agency, if the successor Public Agency assumes the obligations imposed by this Agreement.

4. If the use of the property is changed to a use that is not permitted by the Agreement, or if the property is sold or otherwise disposed of, at the State's sole discretion, an amount equal to (1) the amount of the Grant (2) the Fair Market Value of the real property, or (3) the proceeds from the sale or other disposition, whichever is greater, may be reimbursed to the State. If the property sold or otherwise disposed of is less than the entire interest in the property funded in the Grant, an amount equal to either the proceeds from the sale or other disposition of the interest or the Fair Market Value of the interest sold or otherwise disposed of, whichever is greater, shall be reimbursed to the State.

5. The Grantee shall not use or allow the use of any portion of the real property for mitigation without the written permission of the State.

6. The Grantee shall not use or allow the use of any portion of the real property as security for any debt.

I. Nondiscrimination

1. During the performance of this grant, grantee and its subcontractors shall not unlawfully discriminate, harass or allow harassment, against any person because of sex, sexual orientation, race, color, religious creed, marital status, denial of family and medical care leave, ancestry, national origin, medical condition (cancer/genetic characteristics), age (40 and above), disability (mental and physical) including HIV and AIDS, denial of pregnancy disability leave or reasonable accommodation. Grantee and subcontractors shall ensure that the evaluation and treatment of all persons, and particularly their employees and applicants for employment are free from such discrimination and harassment. Grantee and its subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, §12900 et seq.) and the applicable regulations promulgated thereunder (Cal. Code

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

Regs, tit. 2, §7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code, §12990 (a)–(f), are incorporated into this grant by reference and made a part hereof as if set forth in full (Cal. Code Regs, tit. 2, §7285.0 et seq.). Grantee shall include this non-discrimination and compliance provisions of this clause in all subcontracts to perform work under the grant.

2. The Grantee shall not discriminate against any person on the basis of residence except to the extent that reasonable difference in admission or other fees may be maintained on the basis of residence and pursuant to law.

3. The completed Project and all related facilities shall be open to members of the public generally, except as noted under the special provisions of this Agreement or under provisions of the Act.

J. Application Incorporation

The Grant Guidelines and the Application and any subsequent changes or additions to the Application approved in writing by the State are hereby incorporated by reference into this Agreement as though set forth in full in this Agreement.

K. Severability

If any provision of this Agreement or the application thereof is held invalid, that invalidity shall not affect other provisions or applications of this Agreement which can be given effect without the invalid provision or application, and to this end the provisions of this Agreement are severable.

L. Waiver

No term or provision hereof will be considered waived by either party, and no breach excused by either party, unless such waiver or consent is in writing and signed on behalf of the party against whom the waiver is asserted. No consent by either party to, or waiver of, a breach by either party, whether expressed or implied, will constitute consent to, waiver of or excuse of any other, different or subsequent breach by either party.

M. Assignment

Except as expressly provided otherwise, this Agreement is not assignable by the Grantee either in whole or in part.

N. Disputes

If the Grantee believes that there is a dispute or grievance between Grantee and the State arising out of or relating to this Agreement, the Grantee shall first discuss and attempt to resolve the issue informally with the Project Manager. If the issue cannot be resolved at this level, the Grantee shall follow the following procedures:

1. If the issue cannot be resolved informally with the Project Manager, the Grantee shall submit, in writing, a grievance report together with any evidence to the Deputy

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

Director of OPC. The grievance report must state the issues in the dispute, the legal authority, or other basis for the Grantee's position and the remedy sought. Within ten (10) working days of receipt of the written grievance report from the Grantee, the Deputy Director shall make a determination on the issue(s) and shall respond in writing to the Grantee indicating the decision and reasons therefore. Should the Grantee disagree with the Deputy Director's decision, the Grantee may appeal to the Executive Director of the OPC.

2. The Grantee must submit a letter of appeal to the Executive Director explaining why the Deputy Director's decision is unacceptable. The letter must include, as an attachment, copies of the Grantee's original grievance report, evidence originally submitted, and response from the Deputy Director. The Grantee's letter of appeal must be submitted within ten (10) working days of the receipt of the Deputy Director's written decision. The Executive Director or designee shall, within twenty (20) working days of receipt of Grantee's letter of appeal, review the issues raised and shall render a written decision to the Grantee. The decision of the Executive Director or designee shall be final.

O. Insurance

Throughout the term of this agreement, for the life of any asset funded by the grant monies awarded pursuant to this agreement, or for any period of project implementation after the termination date of this agreement, the Grantee shall maintain self-insurance, as specified in this section, against claims for injuries to persons or damage to property that may arise from or in connection with any activities by the Grantee or its agents, representatives, employees, volunteers, or contractors associated with the project undertaken pursuant to this Agreement.

If the Grantee provides funds to any contractor to accomplish any of the work of this Agreement or provides funds to any subgrantee to carry out a project under this Agreement, the Grantee shall first enter into an agreement with each subgrantee or contractor requiring it to provide and maintain liability and property-damage insurance, as specified in this section, against claims for injuries to persons or damage to property that may arise from or in connection with any activities by the subgrantee or contractor, or its agents, representatives, employees, or volunteers, associated with the project undertaken pursuant to this Agreement. As an alternative, with the written approval of the Executive Director, the subgrantee or contractor may satisfy the coverage required by this section in whole or in part through: (a) its participation in a "risk management" plan, self-insurance program or insurance pooling arrangement, or any combination of these, if consistent with the coverage required by this section. Required insurance shall be maintained from the commencement date through the completion date of the work undertaken by the subgrantee or contractor under the approved Work Program.

1. Minimum Scope of Insurance. Coverage shall be at least as broad as:

    a. Insurance Services Office ("ISO") Commercial General Liability coverage (occurrence Form CG 0001) or ISO Comprehensive General Liability form (1973) or comparable with Broad Form Comprehensive General Liability endorsement.

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

b. Automobile Liability coverage - ISO Form Number CA 0001, Code 1 (any auto).

c. Workers' Compensation insurance as required by the Labor Code of the State of California.

2. Minimum Limits of Insurance. Grantee shall maintain coverage limits no less than:

a. General Liability: (Including operations, products and completed operations, as applicable)	$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the activities under this agreement or the general aggregate limit shall be twice the required occurrence limit.
b. Automobile Liability:	$1,000,000 per accident for bodily injury and property damage.

3. Use of Watercraft. If the subgrantee or contractor is to engage in project work involving the use of watercraft, it shall provide and maintain insurance covering injury to person or property in connection with the use of watercraft, which may include, as appropriate, an endorsement to a Commercial General Liability policy covering non-owned watercraft liability or Protection and Indemnity Insurance or Jones Act coverage. Coverage shall be in a reasonable amount in light of the nature of the activity and shall be documented and approved by the Executive Director.

4. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the Executive Director.

5. Required Provisions. Each insurance policy required by this section shall be endorsed to state that coverage shall not be canceled by either party, except after thirty days' prior written notice by certified mail, return receipt requested, has been given to the OPC. The general liability and automobile liability policies are to contain, or to be endorsed to contain, the following provisions:

   a. The State of California, its officers, agents, and employees are to be covered as insured with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Grantee; and with respect to liability arising out of work or operations performed by or on behalf of the Grantee including materials, parts or equipment furnished in connection with such work or operations.

   b. For any claims related to this agreement, the Grantee's insurance coverage shall be primary insurance with respect to the State of California, its officers, agents and employees.

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

c. Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of Section 2782 of the Civil Code.

6. Acceptability of Insurers. Insurance shall be placed with insurers admitted to transact business in the State of California and having a current Best's rating of "B+:VII" or better or, in the alternative, acceptable to the OPC and approved in writing by the Executive Director.

7. Verification of Coverage. The Grantee shall furnish the Executive Director with original certificates and amendatory endorsements effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the Executive Director before work commences. The OPC reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage, at any time.

8. Premiums and Assessments. The OPC is not responsible for premiums and assessments on any insurance policy.

9. Indemnity. The grantee shall agree to indemnify and hold harmless the State of California, acting by and through the OPC, and any employee or agent thereof harmless from any liability, loss or damage that may be suffered as a result of claims, demands, costs or judgments against them arising out of the activities to be carried out pursuant to the obligations of this Agreement, including, but not limited to, the use by Grantee of results obtained from the activities performed under this agreement; provided, however, that any such liability, loss or damage resulting from this agreement was not caused by the gross negligence or malfeasance of the OPC, its employees or agents.

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

State of California Natural Resources Agency

Ocean Protection Council

Grantee Name:	City of Crescent City
Project Title:	Crescent City Coastal Resiliency Plan
Agreement Number:	C0227134
Term of Agreement:	Upon Approval through December 31, 2028

Project Summary:

Located in Del Norte County with approximately 3.5 miles of coastline, the City of Crescent City (the City) faces a combination of coastal hazards including tsunami inundation, storm surge, bluff erosion, and tidal flooding. Not only will these hazards be exacerbated by sea level rise (SLR), but critical infrastructure and improvements will be vulnerable to the combined effects of these hazards.

The City will develop a Coastal Resiliency Plan encompassing a SLR, Tsunami Hazards, and Erosion Vulnerability Assessment (VA) and Adaptation Plan (AP). The project will use best available science in line with OPC's 2024 State of CA SLR Guidance, to assess vulnerabilities across the City's coastal infrastructure, habitats, and community resources, and identify prioritized adaptation strategies and pathways through 2150. The City and County have been meeting collaboratively with stakeholders and the public for the last two years in updating its Hazard Mitigation Plan (finalized in 2026) and will utilize infrastructure and mapping information for the development of the VA. The City also looks forward to collaborating closely with the Tolowa Dee-ni' Nation (OPC grantee) to ensure a comprehensive, complementary, and non-duplicative approach for SLR planning in this region. This will include data and resource sharing to the greatest extent feasible, so as to avoid duplication.

The resulting AP will evaluate protection, accommodation, and retreat strategies with an emphasis on nature-based solutions, and establish adaptation pathways with clear triggers, a monitoring strategy, and a financing framework to guide future implementation. The project will culminate in an Administrative Draft Local Coastal Plan (LCP) Policy and Implementation Document, including draft policy language and development standards that will position the City for a future LCP amendment and compliance with Senate Bill (SB) 272.

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

This project addresses the Ocean Protection Council (OPC) Strategic Plan Objective 1.1: Protect communities and ecosystems from the impacts of SLR, coastal storms, erosion, and flooding.

Objective:

The outcome of this process will be a final SLR, Tsunami Hazards, and Erosion VA and AP and Implementation Document and an Administrative Draft Sea Level Rise, Tsunami Hazards, and Erosion Policy document for future LCP adoption. Through this process, the City and public will gain an understanding of the future impacts of SLR, including coastal hazards, with an opportunity to express concerns, ideas and strategies in preparation for long-term resilience. Future development in the Coastal Zone will be influenced once LCP amendments have been made consistent with the administrative draft policy document. The existing LCP was last updated in 2011. The VA will be utilized to update the Coastal Development Permit (CDP) application review process and define requirements for supplemental studies to address SLR. The AP will be utilized to revise land use designations and policies which may affect the developability of lands in the Coastal Zone as a result of SLR.

Project Tasks and Deliverables:

Task 1:	**Project Management**
Task 1.1	**Project Management** City staff will manage this project throughout the grant period with support from the Consultant team, ensuring the project remains on schedule and within budget. The City's grant administrator will track progress and schedule and submit quarterly invoices and reports to OPC, as well as any deliverables as detailed in the following tasks and schedule.
Deliverable:	Quarterly Invoices and Reports

Task 2:	**Existing Conditions Analysis, and Technical Memorandum**
Task 2.1:	**Existing Conditions Analysis** The Consultant team will conduct an analysis of existing conditions through review of relevant resources to inventory the existing infrastructure, habitat, and other assets potentially within or adjacent to the City at risk from SLR. The City, with their Consultant Team, will closely coordinate data research with Stakeholders (as identified in Task 2.2) throughout the project who have shared/overlapping responsibility for some of the facilities, habitat, or other assets. This will establish the baseline condition of the Crescent City coastline in its current state.

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

	The existing conditions analysis will be informed by the following: 1)Review of documents (e.g., the 2026 Del Norte County Hazard Mitigation Plan-City Annex, the 2021 City of Crescent City Economic Development Strategic Action Plan, the 2025 CalTrans South Beach Transportation Climate Resiliency Plan, and the 2019 Crescent City Harbor District Sea Level Rise Assessment)); 2)GIS mapping data for the project area (e.g., topography, tidal elevations, existing infrastructure, habitat and open space areas, parcel information),; 3)Tribal cultural resources and input through meaningful tribal consultations, especially data and resources being developed and utilized by the Tolowa Dee-ni' Nation as a part of their parallel OPC SB 1 SLR planning grant; 4) Historical information (e.g., historical imagery and summaries of damaging storm and tsunami events); 5)Coastal Hazard and SLR Data will be identified and gathered, including from Federal Emergency Management Agency (FEMA), Pacific Institute, United States Geological Services (USGS), Coastal Storm Modeling System (CoSMoS), and other relevant sources (additional coastal data will be gathered and analyzed under Task 4). Local knowledge and experience by team members familiar with the project area, its facilities, and the ongoing and future management challenges and priorities of the City, the County, the Tribes, CalTrans, California Department of Fish and Wildlife (CDFW), Coastal Commission and the Crescent City Harbor District.
Deliverable:	Draft Existing Conditions Analysis Technical Memorandum including research sources and additional data.

Task 2.2:	**Technical Memorandum** The City will identify stakeholders to review and provide feedback on the Draft Existing Conditions Analysis Technical Memorandum such as the California Coastal Commission, Del Norte County, Elk Valley Rancheria, Tolowa Dee-ni' Nation, CalTrans, CDFW, Crescent City Harbor District. The City will share the Draft Technical Memorandum with the public through their website and at one regularly scheduled planning commission meeting in order to obtain community feedback. Feedback from stakeholders and the community will be incorporated by the Consultant team into the Final Technical Memorandum.
Deliverable:	Final Draft Existing Conditions Analysis Technical Memorandum including research sources and additional data provided by Stakeholders.

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

Task 3:	**Community Engagement and Stakeholder Outreach**
Task 3.1:	**Community Engagement** The City and the Consultant will work together to create a Community Engagement Plan (CEP) that prioritizes equity and ensures that underserved communities have access to engage with the content, contribute to this project, and benefit from its outcomes. The CEP will be used to assess the community's knowledge of SLR coastal hazards, concerns, needs, and suggestions on potential adaptation strategies and may include: (1) Community awareness and participation effort: poster and social media campaign (i.e. encourage public to upload pictures of King tides and share experiences with storm surges, bluff erosion, localized flooding, and tsunamis); (2) A short survey (~10 questions, 2–3-minute) available both online and at public workshops to assess the community's knowledge of SLR coastal hazards, concerns, needs, and suggestions on potential adaptation strategies; (3) Presentations with Maps (such as those available on CoSMos) of the coastal hazards for existing and future conditions with SLR consistent with Task 4. These maps will be used for public education and input and available at public workshops, public meetings, pop-up events, etc; (4) An SB1-SLR update on the City's website, published quarterly. An initial public meeting describing the overall program/process and to inform the CEP will be conducted in the City. In addition to the initial public workshop, but under separate tasks (described below), in-person public engagement events will occur at important milestones throughout the program, including, at a minimum, the release of the draft and draft final Sea Level Rise, Tsunami Hazards, and Erosion Vulnerability Assessment (VA) (Task 3.3) and the draft and draft final Sea Level Rise, Tsunami Hazards, and Erosion Adaptation Plan (AP) (Task 3.4). Public engagement will occur at the time the City considers approval of the draft final Sea Level Rise, Tsunami Hazards, and Erosion Adaptation Plan (AP), as described in Tasks 5.3.
Deliverable:	Final Community Engagement Plan (CEP) • Poster and social media campaign including a QRC with link to the City webpage detailing plan updates/progress and future events • Survey results/summary of the community's knowledge of SLR coastal hazards, concerns, needs, and suggestions on potential adaptation strategies • Presentation Maps

	• Memos describing meeting notes, participant sign in sheets, any other community input meeting materials, and comments from social media platforms.

Task 3.2:	**Stakeholder Outreach** The City and the Consultant will conduct regular coordination meetings with stakeholders, including stakeholders listed in Task 2.2. Coordination meetings will occur via phone, email, live or through focused virtual meetings as needed. Frequency will be determined by the group and meeting the current need/schedule for moving the project forward. At a minimum the City expects to conduct one stakeholder meeting per quarter.
Deliverable:	• Meeting notes from up to 6 stakeholder coordination meetings submitted on a quarterly basis, including schedule of future meetings

Task 3.3:	**Public Meetings Presenting the Draft and draft Final Sea Level Rise, Tsunami Hazards, and Erosion Vulnerability Assessment (VA) from Task 4.** The City, with its Consultant team, will present the Draft and draft Final Sea Level Rise, Tsunami Hazards, and Erosion Vulnerability Assessment (VA) from Task 4, at one public workshop for each. The Consultant team will create outreach materials for this workshop and in partnership with the City, will utilize engagement tools such as maps and hands-on activities, as defined in the CEP, to receive input from the community on Crescent City's vulnerability from SLR. Findings from the two public workshops will be integrated into the drafting of the Draft SLR, Tsunami Hazards, and Erosion Adaptation Plan (AP).
Deliverable:	• Outreach materials • Summary of findings from each of the two (2) workshops on the VA. • Memos describing meeting notes, participant sign in sheets, any other community input meeting materials and comments from social platforms resulting from public review of Draft and draft Final versions of the VA. •
Task 3.4:	**Public Meetings Presenting the Draft and draft Final Sea Level Rise, Tsunami Hazards, and Erosion Adaptation Plan (AP) from Task 5.** The City, with its Consultant team, will present the Draft and Final Sea Level Rise, Tsunami Hazards, and Erosion Adaptation Plan (AP) from

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

	Task 5, including the list of proposed adaptation strategies for priority adaptation identified in Task 5.1 to the public at one public workshop for each. The Consultant team will create outreach materials for this workshop and in partnership with the City, will utilize engagement tools such as maps and hands-on activities, as defined in the CEP, to receive input from the community on Crescent City's prioritization of adaptation strategies to address SLR. Findings from the two public workshops will be integrated into the drafting of the Final SLR, Tsunami Hazards, and Erosion Adaptation Plan (AP).
Deliverable:	• Outreach materials • Summary of findings from the two (2) workshops • Memos describing meeting notes, participant sign in sheets, any other community input meeting materials and comments from social platforms resulting from public review of Draft and draft Final versions of the AP.

Task 3. 5:	**Coastal Commission Staff Coordination** City and Consultant team will meet virtually with California Coastal Commission (CCC) North Coast staff quarterly as both part of stakeholder outreach and for development of Task 6- LCP Policy and Implementation Document
Deliverable:	• Meeting notes from CCC meetings

Task 3.6:	**Tolowa Dee ni' Nation Staff Coordination** City and Consultant team will meet with Tolowa Dee ni' Nation staff at 6 quarterly scheduled meetings (in addition to stakeholder outreach (Task 3.2)) for specifically sharing data, to reduce redundancy and duplication, and to confidentially share/respond to any sensitive resource information that is disclosed.
Deliverable:	• Meeting notes from Tolowa Dee ni' Nation meetings, excluding confidentially disclosed information.

Task 4:	**Sea Level Rise, Tsunami Hazards, and Erosion Vulnerability Assessment**
Task 4.1:	**Coastal Hazards Analysis and Mapping** The Consultant team will conduct a SLR analysis and VA to gain comprehensive insights into the SLR vulnerability of coastal assets and resources, including their exposure, sensitivity, and adaptive capacity. The SLR VA will identify consistently threatened community assets, such as public and private infrastructure, environmentally sensitive habitat areas, and vulnerable bluffs, across different SLR scenarios up to 2150. All core sectors included in the SLR

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

	Adaptation Criteria will be assessed in this VA. The Consultant team, with permission from the Tolowa Dee ni' Nation, will leverage relevant analyses from the Nation's SB 1 effort to avoid duplication and provide a comprehensive approach, especially the vulnerability of tribal cultural resources. The OPC SLR Adaptation Criteria will be utilized for addressing physical impacts from Coastal Hazards. The Consultant team will develop a coastal hazards assessment and a set of coastal hazard maps which will utilize the Coastal Commission's 2024 SLR Policy Guidance and Critical Infrastructure Guidance documents, as well as the latest reports and recommendations on SLR science from other sources.
Deliverable:	• Coastal Hazards Analysis and Mapping Memo depicting/ describing coastal assets and resource exposure, sensitivity, and adaptive capacity

Task 4.2:	**Sea Level Rise, Tsunami Hazards, and Erosion Vulnerability Assessment Report Preparation** The Consultant team will use the Coastal Hazard Mapping to inform the Sea Level Rise, Tsunami Hazards, and Erosion VA. The Consultant will create a Draft Sea Level Rise, Tsunami Hazards, and Erosion VA that will include: - Prioritization of risks to community resources, infrastructure, critical ecosystems, and habitat. - Consideration of coastal access and tribal cultural resources, - Evaluation of vulnerability using numeric scores that will be assigned to exposure, sensitivity, and adaptive capacity of assets. - Identifying a preliminary prioritization of assets at risk from SLR that will identify triggers and guide adaptation efforts. - Public meeting to present the findings in the Draft VA and solicit public comments, as described in Task 3.3
Deliverable:	• Draft Sea Level Rise, Tsunami Hazards, and Erosion VA Report • Outreach materials • Summary of findings from the workshop, as described in Task 3.3.

Task 5:	**Sea Level Rise, Tsunami Hazards, and Erosion Adaptation Plan**
Task 5.1:	**Adaptation Plan Strategies** The Consultant team, with input from the City, will develop a list of potential adaptation projects and strategies based on the vulnerabilities found in the Final Sea Level Rise, Tsunami Hazards, and Erosion VA

	and then rank them according to the City's priority of importance and the complexity and cost-benefit of the project/strategy. The City will then qualitatively assign values to represent each asset's importance, which will be vetted by community engagement. Adaptation strategy development will consider and prioritize nature-based approaches wherever feasible. The Consultant will create a presentation to share these potential adaptation strategies with the community in Task 3.3. This will inform the development of Task 5.2 deliverable.
Deliverable:	• List of Potential Adaptation Strategies Document • Community outreach/presentation/comment, as described in Task 3.4

Task 5.2:	**Draft Sea Level Rise, Tsunami Hazards, and Erosion Adaptation Plan Preparation.** The Consultant will use the Final Sea Level Rise, Tsunami Hazards, and Erosion VA, input from the City, identified stakeholders, and the public workshop to create the Draft Sea Level Rise, Tsunami Hazards, and Erosion AP. The Draft Plan will evaluate the feasibility and effectiveness of various long-term proposed protection, accommodation, and retreat strategies, including nature-based adaptation strategies. The Consultant will develop conceptual adaptation pathways up to 2150 based on community feedback of preferred strategies to include in the Draft Sea Level Rise, Tsunami Hazards, and Erosion AP. Conceptual pathways will be guided by triggers and thresholds that guide when adaptation actions will take place. The plan will also outline a preliminary monitoring strategy to identify triggers, and a financing strategy for funding future adaptation costs. Input from the community will also help identify priority adaptation projects. Finally, the plan will include implementation steps for preferred adaptation pathways and identify lead agencies responsible for implementing preferred adaptation strategies
Deliverable:	• Draft Sea Level Rise, Tsunami Hazards, and Erosion Adaptation Plan including triggers, financing strategies and implementation steps. • Community outreach/presentation/comment, as described in Task 3.4

Task 5.3:	**Final Sea Level Rise, Tsunami Hazards, and Erosion Adaptation Plan** The City will share the Draft AP with the California Coastal Commission for feedback. Coastal Commission feedback, along with

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

	City Council and community-defined adaptation strategies on the Draft Plan from Task 3, will be incorporated by the Consultant into a draft Final Sea Level Rise, Tsunami Hazards, and Erosion AP. The Final Plan will serve as the roadmap for the City's future SLR, tsunami, and erosion risk adaptation and leveraged to support future funding applications for planning, design, and implementation of adaptation projects.
Deliverable:	• Draft Sea Level Rise, Tsunami Hazards, and Erosion Adaptation Plan with CCC and public feedback comments • Draft Final and Final Sea Level Rise, Tsunami Hazards, and Erosion Adaptation Plans.

Task 6	**Administrative Draft LCP Policy and Implementation Document**
Task 6.1:	**Administrative Draft LCP Policy and Implementation Document** The work completed during this project will result in preparation for an update to the City's Local Coastal Program (LCP) to begin to address requirements of SB 272. Based on work done in Tasks 1-5, the Consultant team, with support from the City, will develop and prepare an Administrative Sea Level Rise, Tsunami Hazards, and Erosion Policy and Implementation Document to identify the City's subsequent LCP update needs, which includes the Coastal General Plan and Chapters 17.6-18.86: Coastal Zoning Code. The City will use the latest versions [2024] of California Coastal Commission guidance documents, in addition to best practices and examples from other California coastal jurisdictions and information from public outreach to inform the draft policies and development standards. This task will be done in close coordination with Coastal Commission staff. The expected result of the LCP Policy and Implementation Document is to include draft LCP policy language and/or development standards that should be incorporated directly into the subsequent LCP amendment. The task does not include public hearing or CEQA.
Deliverable:	• Administrative Draft LCP Sea Level Rise, Tsunami Hazards, and Erosion Policy and Implementation Document • Meeting notes as described in Task 3.5

Accessibility:

Accessibility compliance will be handled by the City's subconsultant who is familiar with requirements and utilizes CommonLook PDF (Acrobat plug-in developed by Allyant). All public-facing products will be produced in accordance with accessibility laws, including but not limited to blindness and low vision, deafness, and hearing loss, in compliance with Web Content Accessibility Guidelines 2.0 Level AA and Section 508 of the Rehabilitation Act. These deliverables will specifically be

produced in accordance with California Department of Rehabilitation guidelines as per https://dor.ca.gov/Home/WebAccessibilityToolkit.

Project Timeline:

	2026											
Task									SEP	OCT	NOV	DEC
1												
2												
3												
4												
5												
	2027											
Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1	1.1			1.1			1.1			1.1		
2	2.1			2.2								
3				3.1-3.3			3.2-3.3, 3.5-3.6			3.2-3.3, 3.5-3.6		
4							4.1			4.2		
5												
	2028											
Task	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
1	1.1			1.1			1.1			1.1		1.1
3	3.2, 3.4-3.6			3.2, 3.4-3.6			3.2, 3.4-3.6			3.6		
4												
5	5.1			5.2			5.3					
6										6.1		

Major Deliverable Milestones:

Task	Deliverable Name	Estimated Due Date
Task 1: Administration Coordination and Reporting	1.1- Quarterly Reports and Invoicing	1.1- Quarterly for two years ending December 2028
Task 2: Existing Baseline Conditions	2.1 - Draft Technical Memorandums on Existing Baseline Conditions 2.2- Final Technical Memorandums on Existing Baseline Conditions	2.1 - January 2027 2.2- April 2027
Task 3: Stakeholder Outreach and Community Engagement Plan	3.1 - Stakeholder/ Community Engagement Plan 3.2 - Stakeholder Coordination Meeting Notes 3.3 – Vulnerability Assessment (VA) Preparation 3.4 - Adaptation Plan Preparation 3.5 - Meeting notes from CCC meetings 3.6- Meeting Notes from Tolowa Coordination	3.1 – April 2027 3.2 – Up to 6 Quarterly from April 2027 July 2028 3.3 – January 2028 3.4 - July 2028 3.5 - Quarterly from April 2027– October 2028 3.6 Quarterly from July 2027– October 2028
Task 4: Vulnerability Assessment	4.1 - Coastal Hazard Maps 4.2 - Draft VA Preparation	4.1 – July 2027 4.2 – November 2027
Task 5: Adaptation Plan	5.1 - List of Potential Adaptation Strategies 5.2 - Draft Sea Level Rise, Tsunami Hazards, and Erosion Adaptation Plan 5.3- Draft Sea Level Rise, Tsunami Hazards, and Erosion Adaptation Plan	5.1 – January 2028 5.2 – April 2028 5.3- October 2028

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

	with CCC and public feedback comments & Final Sea Level Rise, Tsunami Hazards, and Erosion Adaptation Plan	
Task 6: LCP Policy and Implementation Document	6.1- Admin. LCP Policy and Implementation Document	6.1- October 2028

Budget:

	Task 1	Task 2	Task 3	Task 4	Task 5	Task 6	Total
Personnel	$6,570	$5,680	$9,720	$7,080	$8,740	$7,480	$45,270
Travel	$0	$375	$750	$500	$500	$0	$2,125
Subaward(s)	$10,250	$47,500	$48,000	$49,000	$70,302	$32,500	$257,552
Materials	$100	$1,200	$4,200	$1000	$1000	$200	$7,700
Overhead (up to 15%)	$1,001	$1088	$2,200	$1,287	$1,536	$1,152	$8,264
Task Total	$17,921	$55,843	$64,870	$58,867	$82,078	$41,332	$320,911
Agreement Total:							**$320,911**

**Totals are rounded to the nearest whole dollar.*

Docusign Envelope ID: EC56EED1-0A63-8F99-837F-642FE11FCD8B

Agreement Contacts:

Grantee:	City of Crescent City
Contact Name:	Bridget Lacey
Contact Number:	707-464-7483
Contact Address:	377 J Street, Crescent City, CA 95531
Contact Email:	blacey@crescentcity.org

California Natural Resources	Ocean Protection Council
Contact Name:	Ella McDougall
Contact Number:	(916) 653-5656
Contact Address:	715 P Street, 20th Floor Sacramento, CA 95814
Contact Email:	Ella.mcdougall@resources.ca.gov

CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: DAVID YEAGER, PUBLIC WORKS DIRECTOR

DATE: NOVEMBER 16, 2026

SUBJECT: 5TH AND D STREET INTERSECTION TRAFFIC CONTROL

RECOMMENDATION

- Hear staff report
- Technical questions from Council
- Receive public comment
- Further Council discussion
- Direct City staff to install a four-way stop, concrete valley gutter, pedestrian access, and traffic striping improvements at the 5th and D Street intersection utilizing Measure S funds

BACKGROUND

Crescent City Municipal Code sections § 10.08.010, § 10.12.010, and § 10.12.030 grants the public works director authority to determine the installation, timing and maintenance of traffic control devices. Specifically, section *§ 10.12.030 Installation of traffic signals subsection A states*:

> *A. The director of public works is directed to install and maintain official traffic signals at those intersections and other places where traffic conditions are such as to require that the flow of traffic be alternately interrupted and released in order to prevent or relieve traffic congestion or to protect life or property from exceptional hazard.*

ITEM ANALYSIS

The proposed four-way stop sign at the intersection 5th and D Street is necessitated by the need for a concrete valley gutter to be installed to assist with surface drainage infrastructure which adds another layer of storm water protection for the adjacent properties that have experienced past flooding.

This four-way stop would also be consistent with the community input provided for our Downtown Specific Plan which is in the final stages of development. The draft plan includes corridors for pedestrian and bicycle traffic which have been proposed to bring the public from outlying areas of the City to our downtown. D Street is considered one of these pathways as it runs from the Beachfront Park dog park / pump track, past

Seaquake, a couple of churches, Uncharted Shores Academy, Peterson Park, residential neighborhoods, and ending at Joe Hamilton Elementary on 10th Street, which is adjacent to Crescent Elk Middle School.

The intersection 5th and D Street is directly adjacent to Peterson Park, approximately midway on the proposed corridor, contains the County's skate park, a community garden, a tennis/pickleball court, a tee ball baseball field and a full-size baseball field, both used by Del Norte Little League.

The installation of this four way stop and valley gutter drainage system at the 5th and D intersection will improve drainage systems for the adjacent apartments as well as increase the safety features for vehicles, bicyclists, pedestrians and active participants utilizing the park and ballfields. All of which meet the criteria for installing the proposed traffic controls systems for the protection of life or property.

FISCAL ANALYSIS

The Measure S Street fund currently has funding available for this project. Although staff has not yet obtained contractor bids for proposed work, the estimated cost for this project including concrete valley gutter, replacement of the asphalt throughout the intersection, signage, striping, and the installation of non compliant ADA corners, is approximately $75,000. As these funds are currently budgeted, City staff are only seeking City Council direction to proceed with this project utilizing existing Measure S Street funds.

STRATEGIC PLAN ASSESSMENT

GOAL 1: SUPPORT QUALITY SERVICES, COMMUNITY SAFETY, AND HEALTH TO ENHANCE THE QUALITY OF LIFE AND EXPERIENCE OF OUR RESIDENTS AND VISITORS

- C. Empower and utilize Police, Fire, and Public Works departments to make Crescent City one of the safest cities in the United States
- D. Provide and maintain an efficient, adequate infrastructure to provide for both current

ATTACHMENTS

1. None