



CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT
COUNCIL MEMBER RAY ALTMAN
COUNCIL MEMBER STEVE SHAMBLIN

MAYOR PRO TEM CANDACE TINKLER
COUNCIL MEMBER JASON GREENOUGH
COUNCIL MEMBER STEVE SHAMBLIN

AGENDA
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY

JUNE 1, 2026

6:00 P.M.

PLEASE NOTE: CLOSED SESSION BEGINS AT 5:30 P.M.
OPEN SESSION BEGINS AT 6:00 P.M.

This meeting will be held in person at the location listed above. The City will broadcast the meeting on YouTube, however, if there is a technological issue with YouTube, the meeting will continue in person as scheduled. The public may access and participate in the public meeting by (1) attending the meeting in person and making public comment when called for by the Mayor or (2) by submitting a written comment via publiccomment@creascentcity.org or by filing it with the City Clerk at 377 J Street, Crescent City, California, 95531. All public comments (via email or mail) must be received by the City Clerk prior to 12:00 p.m. the day of the meeting. Please identify the meeting date and agenda item to which your comment pertains in the subject line. Public comments so received will be forwarded to the City Council and posted on the website next to the agenda. **Written public comments will not be read aloud during the meeting.**

Notice regarding Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact the City Clerk’s office at (707)464-7483, ext. 12. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102-35.104 ADA Title II]. For TTYDD use for speech and hearing impaired, please dial 711. A full agenda packet may be reviewed at City Hall, 377 J Street, Crescent City, CA or on our website: www.crescentcity.org

CLOSED SESSION

Call to order
Roll Call

- **Conference with Real Property Negotiator (Gov. Code § 54956.8):** Conference with Real Property Negotiator (Gov. Code § 54956.8): Property: APN 120 280-017; Negotiator: Eric Wier

OPEN SESSION

Call to order
Roll call
Pledge of Allegiance

REPORT OUT OF CLOSED SESSION

CEREMONIAL ITEMS

- **National Night Out Proclamation**

REPORTS AND PRESENTATIONS - None

PUBLIC COMMENT PERIOD

Any member of the audience is invited to address the City Council on any matter that is within the jurisdiction of the City of Crescent City. Comments of public interest or on matters appearing on the agenda are accepted. Note, however, that the Council is not able to undertake extended discussion or act on non-agendized items. Such items can be referred to staff for appropriate action, which may include placement on a future agenda. All comments shall be directed toward the entire Council. Any comments that are not at the podium are out of order and will not be a part of the public record. After receiving recognition from the Mayor, please state your name and city or county residency for the record. Public comment is limited to three (3) minutes. The public is additionally allotted three minutes each in which to speak on any item on the agenda prior to any action taken by the Council.

CONSENT CALENDAR

The consent calendar contains items deemed to be non-controversial and routine in nature. All items on the consent calendar will be considered as a block and voted upon in one vote unless a member of the City Council “pulls” an item from consent for individual consideration. Public comment will be taken on the consent agenda as a whole, unless an item is pulled. Any pulled item will receive its own public comment opportunity.

1. Warrant Claims List

- *Recommendation: Receive and file the warrant claims list for the period May 2, 2026 through May 15, 2026.*

2. Council Minutes

- *Recommendation: Approve and adopt the May 18, 2026 minutes of the City Council of the City of Crescent City.*

3. Payroll Report

- *Recommendation: Receive and file the biweekly payroll reports for the period ending May 16, 2026 paid May 22, 2026.*

4. List of Proposed Local Street Projects for the Road Repair and Accountability Act of 2017 (SB1)

- *Recommendation: Approve and adopt Resolution No. 2026-38, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2026-27 TO BE FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017*

5. Consolidation of the General Municipal Election for 2026

- *Recommendation: Approve and adopt Resolution No. 2026-39, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY DECLARING THE DATE OF THE GENERAL MUNICIPAL ELECTION OF 2026, SPECIFYING THE OFFICES TO BE FILLED, AND REQUESTING CONSOLIDATION OF THE NOVEMBER 3, 2026 CRESCENT CITY GENERAL MUNICIPAL ELECTION WITH THE NOVEMBER 3, 2026 STATEWIDE GENERAL ELECTION*

6. Budget Amendment for Additional HCD HOME Grant Funds for the Valhalla Townhomes Project

- *Recommendation: Approve and adopt Resolution No. 2026-40, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY*

7. Budget Amendment for HAP Revenue/Expense

- *Recommendation: Approve and adopt Resolution No. 2026-41, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CRESCENT CITY HOUSING AUTHORITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY*

PUBLIC HEARING

8. Public Hearing: Sewer Rate Increases

- *Recommendation: Open public hearing*
- *Hear staff report*
- *Technical questions from the Council*
- *Receive public comment and written protests*
- *Close public hearing*
- *Receive preliminary count of water rate protests from the City Clerk*
 1. *If the preliminary count meets the threshold for a successful protest: continue the item to the June 15th meeting to allow time for the City Clerk to validate and tabulate the submitted protests*
 2. *If the preliminary count does not meet the threshold for a successful protest: Waive full reading, read by title only and adopt Ordinance No. 863, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING CHAPTER 13.30, SEWER CHARGES, OF TITLE 13, PUBLIC SERVICES, OF THE CRESCENT CITY MUNICIPAL CODE*

9. Public Hearing: Water Rate Increases

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- *Receive public comment and written protests*
- *Close public hearing*
- *Receive preliminary count of water rate protests from the City Clerk*
 1. *If the preliminary count meets the threshold for a successful protest: continue the item to the June 15th meeting to allow time for the City Clerk to validate and tabulate the submitted protests*
 2. *If the preliminary count does not meet the threshold for a successful protest: Waive full reading, read by title only and adopt Ordinance No. 862, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING CHAPTER 13.16, WATER SERVICE RATES, OF TITLE 13, PUBLIC SERVICES, OF THE CRESCENT CITY MUNICIPAL CODE*

CONTINUING BUSINESS

10. Military Equipment Use Policy Adoption

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Waive full reading, read by title only and adopt Ordinance No. 864, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY CONFIRMING APPROVAL OF THE CCPD MILITARY EQUIPMENT USE POLICY*

11. Adoption of 2025 California Building Standards Codes

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Waive full reading, read by title only and adopt Ordinance No. 865, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING TITLE 15, BUILDINGS AND CONSTRUCTION, OF THE CRESCENT CITY MUNICIPAL CODE TO ADOPT THE 2025 CALIFORNIA BUILDING STANDARDS CODES*

NEW BUSINESS

12. Retired Annuitant Building Inspector/Code Enforcement Official – Extra Help Position

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2026-42, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPOINTING ROBERT MINGES TO THE RETIRED ANNUITANT POSITION OF BUILDING INSPECTOR/CODE ENFORCEMENT OFFICIAL – EXTRA HELP*

13. Technical Assistance Planning Grant Amendment No. 2 for the Design of WWTP Rotating Biological Contactor (RBC) Capital Upgrade, Membrane Bioreactor (MBR) Replacement and Biosolids/Digester Optimization Project

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2026-43, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPROVING AMENDMENT NO. 2 WITH THE CALIFORNIA STATE WATER RESOURCES CONTROL BOARD FOR THE PURPOSE OF PROJECT NUMBER C-06-8558-110 AND RBC CAPITAL UPGRADE, MBR MEMBRANE REPLACEMENT, AND BIOSOLIDS/DIGESTER OPTIMIZATION PROJECT*
- *Approve and adopt Resolution No. 2026-44, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY*

14. Ranney Collector Generator and Particle Meter Repairs

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and adopt Resolution No. 2026-45, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY*

15. Ad Hoc Committee Appointments

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Mayor to appoint and Council to confirm the appointment of two Council Members to each of the following ad hoc committees: the Lighthouse Cove RV Park ad hoc committee, the Fred Endert Municipal Pool ad hoc committee, Planning Fees ad hoc committee, and Beachfront Park ad hoc committee*

CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports** – In accordance with Gov't Code § 54954.2(a), City Council Members may make brief announcements or brief reports on their own activities. They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.
- **Legislative Matters** – Consider miscellaneous legislative matters pertinent to the City of Crescent City. Authorize the Mayor to sign the appropriate letters and/or positions with respect to such matters.
- **City Manager Report and City Council Directives** – Pursuant to Crescent City Municipal Code § 2.08.200, the City Council may instruct the city manager on matters of importance to the administrative services of the City and provide direction with respect to subordinates of the City Manager. (Directives from individual Council Members that are not objected to by any member present shall be considered an order of the City Council.)

ADJOURNMENT

Adjourn to the regular meeting of the City Council of the City of Crescent City on Monday, June 15, 2026 at 6:00 p.m. at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531.

POSTED:

May 29, 2026

/s/ Robin Altman, City Clerk/Administrative Analyst

Vision:

The City of Crescent City will continue to stand the test of time and promote quality of life and community pride for our residents, businesses and visitors through leadership, diversity, and teamwork.

Mission:

The purpose of our city is to promote a high quality of life, leadership and services to the residents, businesses, and visitors we serve. The City is dedicated to providing the most efficient, innovative and economically sound municipal services building on our diverse history, culture and unique natural resources.

Values:

Accountability - Honesty & Integrity - Excellent Customer Service - Effective & Active Communication -Teamwork –
Fiscally Responsible



Proclamation

of the City of Crescent City

WHEREAS, the Crescent City Police Department is sponsoring a unique, nationwide crime, drug and violence prevention program on Tuesday, August 4, 2026, called "National Night Out"; and

WHEREAS, the "43rd Annual National Night Out" provides a unique opportunity for the City of Crescent City to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts; and

WHEREAS, it is essential that all citizens of Crescent City be aware of the importance of crime programs and the impact that their participation can have on reducing crime, drug and violence in Crescent City; and

WHEREAS, police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the "National Night Out" program.

THEREFORE, I do hereby call upon all citizens of the City of Crescent City to join the Crescent City Police Department in supporting the 43rd Annual National Night Out on August 4, 2026.

FURTHER, LET IT BE RESOLVED that we, the City Council of the City of Crescent City, California, do hereby proclaim Tuesday, August 4, 2026 as "National Night Out" in the City of Crescent City, California. This, the 1st day of June 2026.

NATIONAL NIGHT OUT 2026

Isaiah Wright, Mayor

Accounts Payable

Checks by Date - Summary by Check Number

User: kbates@crescentcity.org
 Printed: 5/19/2026 12:26 PM

REVIEWED
 kkozak , 5/19/2026, 2:29:20 PM



Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
ACH	EDDTAX	State of California EDD TAX Auto Pay	05/11/2026	0.00	6,133.20
ACH	FITTAX	FIT Payroll Taxes Auto Pay	05/11/2026	0.00	24,587.47
ACH	PERS2	Public Emp Retirement Sys	05/11/2026	0.00	42,382.26
ACH	EDDTAX	State of California EDD TAX Auto Pay	05/05/2026	0.00	2,296.91
ACH	FITTAX	FIT Payroll Taxes Auto Pay	05/05/2026	0.00	7,133.58
ACH	PERS1	PERS Health	05/08/2026	0.00	101,256.08
ACH	PERS2	Public Emp Retirement Sys	05/08/2026	0.00	104,214.00
ACH	FITTAX	FIT Payroll Taxes Auto Pay	05/15/2026	0.00	596.58
ACH	FITTAX	FIT Payroll Taxes Auto Pay	05/11/2026	0.00	31.06
451005	BLUEST	Blue Star Gas Associates	05/04/2026	0.00	4,056.67
451006	CAMPERD	Damien Camper	05/04/2026	0.00	64.00
451007	DUBOIS	Jason DuBois	05/04/2026	0.00	58.50
451008	VERIZO2	Frontier California Inc	05/04/2026	0.00	352.16
451009	HIGHPERF	Steve Goforth	05/04/2026	0.00	10,000.00
451010	IDEXX	IDEXX Distribution Inc.	05/04/2026	0.00	4,285.67
451011	MCALEENA	Michael McAleenan	05/04/2026	0.00	71.40
451012	USCCLLC	USCC Services LLC	05/04/2026	0.00	4,249.82
451013	VERIZO3	Verizon Wireless Services LLC	05/04/2026	0.00	2,337.47
451014	CASTATE	CA State Disbursement Unit	05/11/2026	0.00	88.84
451015	WAMUTU	Crescent City Employees Association	05/11/2026	0.00	90.00
451016	CCPOLI	Crescent City Police Officer's Assoc	05/11/2026	0.00	550.00
451017	ICMARE	Mission Square	05/11/2026	0.00	7,402.30
451018	PORACRMT	PORAC RMT	05/11/2026	0.00	550.00
451019	ALLSTAF	Allstar Fire Equipment	05/11/2026	0.00	19,782.95
451020	AMAZON	Amazon Capital Services, Inc	05/11/2026	0.00	2,716.71
451021	BACKFLO	Backflow Distributors, INC.	05/11/2026	0.00	110.00
451022	UB*06389	ERIN BANKS	05/11/2026	0.00	71.35
451023	UB*06421	ASHTON BENEKE	05/11/2026	0.00	155.30
451024	BERTSC	Bertsch-Oceanview Csd	05/11/2026	0.00	6,821.20
451025	BLUEST	Blue Star Gas Associates	05/11/2026	0.00	37.41
451026	CURRYE	Brad Coleman Inc	05/11/2026	0.00	2,205.00
451027	UB*06404	NANCY BURKE	05/11/2026	0.00	53.74
451028	BURTONS	Burton's Fire Inc	05/11/2026	0.00	417.70
451029	CRENNE	C Renner Petroleum Inc	05/11/2026	0.00	3,283.32
451030	ZCAWTR3	Calif Water Environment Association	05/11/2026	0.00	476.00
451031	CARAHSOF	Carahsoft Technology Corporation	05/11/2026	0.00	4,335.62
451032	UB*06425	JUDITH CERROS	05/11/2026	0.00	151.06
451033	UB*06393	MELISSA CHARLES	05/11/2026	0.00	5.50
451034	CHURCH	Churchtree Csd	05/11/2026	0.00	470.42
451035	COLLEG2	College Of The Redwoods	05/11/2026	0.00	1,592.00
451036	UB*06430	REBECCA COOK	05/11/2026	0.00	46.52
451037	UB*06416	MYRTLE COONFIELD	05/11/2026	0.00	1.62
451038	MAILROOM	James M Coop	05/11/2026	0.00	105.52
451039	CPI	CPI-International Inc	05/11/2026	0.00	3,149.39
451040	CUMMIN	Cummins Pacific LLC	05/11/2026	0.00	12,919.33
451041	DNCOFL	D N Co Flood Control Dist	05/11/2026	0.00	579.10
451042	DNCOSH	D N Co Sheriffs Office	05/11/2026	0.00	4,350.00

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
451043	DNCOUN	D N Co Unified School Dst	05/11/2026	0.00	2,255.00
451044	UB*06424	KYLE DAVIS	05/11/2026	0.00	180.56
451045	UB*06414	KRISTEN DE BACKER-BOSS	05/11/2026	0.00	230.66
451046	DNSOLI	County of Del Norte	05/11/2026	0.00	530.75
451047	DNCO	Del Norte County	05/11/2026	0.00	2,994.86
451048	UB*06431	AMANDA DOCKTER	05/11/2026	0.00	48.60
451049	EFFDEL	Efficiency Delivery LLC	05/11/2026	0.00	30.00
451050	EMERGENC	Emergency Services Marketing Corp Inc.	05/11/2026	0.00	809.00
451051	ENGLUN	Englund Marine Supply Co.	05/11/2026	0.00	288.08
451052	UB*06423	NANCY ESPARZA	05/11/2026	0.00	170.08
451053	FASTENAL	Fastenal Company	05/11/2026	0.00	415.12
451054	FEDFLAGS	Federal Flags, LLC	05/11/2026	0.00	1,153.05
451055	UB*06420	FIREFERN NURSERY	05/11/2026	0.00	48.31
451056	VERIZO2	Frontier California Inc	05/11/2026	0.00	42.72
451057	NAPA	GDMI ENT INC	05/11/2026	0.00	1,536.55
451058	GEORGE	George Petty Inc	05/11/2026	0.00	415.75
451059	GHD INC	GHD Inc	05/11/2026	0.00	16,325.75
451060	UB*06408	ARTIN GORJIAN	05/11/2026	0.00	210.03
451061	UB*06405	GERALD GORMLY	05/11/2026	0.00	8.97
451062	UB*06410	CAITLIN GOTFRIED	05/11/2026	0.00	192.78
451063	GRAING	Grainger	05/11/2026	0.00	880.01
451064	GREENBRA	Greenbrae Trophy Center	05/11/2026	0.00	72.50
451065	HDFOWLER	H. D. Fowler Company, Inc	05/11/2026	0.00	4,847.02
451066	HACHCO	Hach Company Inc	05/11/2026	0.00	113.89
451067	HAMWSG	Hambro WSG Inc	05/11/2026	0.00	4,529.27
451068	UB*06411	JOHN THOMAS HAYDEN	05/11/2026	0.00	57.97
451069	HEMMIN	Hemmingsen Contracting Co Inc	05/11/2026	0.00	1,726.59
451070	UB*06427	OSCAR HIGAREDA	05/11/2026	0.00	140.87
451071	Home Dep	Home Depot Credit Services	05/11/2026	0.00	9,109.48
451072	Hewlettp	HP INC	05/11/2026	0.00	1,191.70
451073	IDEXX	IDEXX Distribution Inc.	05/11/2026	0.00	1,181.17
451074	INDUSTST	Industrial Steel & Supply Co, Inc	05/11/2026	0.00	788.47
451075	J&LLEAS	J & L Leasing	05/11/2026	0.00	1,375.00
451076	JEFFSTAT	Jefferson State Fire Sprinkler LLC	05/11/2026	0.00	300.00
451077	KIRKJOHN	Johnny Kirk	05/11/2026	0.00	125.00
451078	BICOASTA	KPOD, LLC.	05/11/2026	0.00	450.00
451079	LACAL	Lacal Equipment, Inc.	05/11/2026	0.00	120.96
451080	UB*06400	TIFFANY LEE	05/11/2026	0.00	31.40
451081	LOOS	Brad Loos	05/11/2026	0.00	1,000.00
451082	MACLEODV	MacLeod Watts, Inc.	05/11/2026	0.00	9,525.00
451083	THRIFT	Malcolm Kelly Inc.	05/11/2026	0.00	587.15
451084	MEYERSPO	Meyers Police K-9 Training, LLC	05/11/2026	0.00	800.00
451085	NCLAB	Microbac Laboratories, Inc.	05/11/2026	0.00	379.00
451086	MISSIO	Mission Linen Supply	05/11/2026	0.00	681.28
451087	MOORELES	Leslie Moore	05/11/2026	0.00	57.71
451088	UB*06426	MOUNTAIN MKES PIZZA	05/11/2026	0.00	368.32
451089	NCAGLOV	NCG Safety Inc	05/11/2026	0.00	114.22
451090	NCCENT	NCL of Wisconsin Inc	05/11/2026	0.00	2,481.81
451091	NEWVILLE	Cathi Newville	05/11/2026	0.00	55.00
451092	NORTHR	Northridge Electric LLC	05/11/2026	0.00	628.00
451093	HUMPES	Northwest Property Services Inc	05/11/2026	0.00	178.76
451094	OREILLY	O'Reilly Auto Enterprises LLC	05/11/2026	0.00	166.91
451095	OTIS E	Otis Elevator Company Inc	05/11/2026	0.00	439.56
451096	PACESUPP	Pace Supply Corp	05/11/2026	0.00	981.30
451097	MENDES	Pacific Packaging & Supply Co Inc	05/11/2026	0.00	449.24
451098	PACIFICQ	Pacific Quest Dive Center	05/11/2026	0.00	3,628.58
451099	PACPOW	PacifiCorp	05/11/2026	0.00	44,059.72

Check No	Vendor No	Vendor Name	Check Date	Void Checks	Check Amount
451100	UB*06417	HANNAH PARKER	05/11/2026	0.00	61.42
451101	UB*06397	R PASION	05/11/2026	0.00	66.29
451102	HASLER	Quadient Inc	05/11/2026	0.00	455.11
451103	LEXISNE	RELX Inc	05/11/2026	0.00	304.00
451104	UB*06402	LOREN REX	05/11/2026	0.00	138.89
451105	PLATT	Rexel USA, Inc.	05/11/2026	0.00	781.78
451106	CAMPSPOT	Rezplot Systems, LLC	05/11/2026	0.00	800.17
451107	UB*06406	DEBORAH RICE	05/11/2026	0.00	224.31
451108	UB*06401	RHIANNON RODE	05/11/2026	0.00	163.51
451109	ROSSJAN	Matthew Ross	05/11/2026	0.00	5,875.00
451110	UB*06428	TEYA ROSS	05/11/2026	0.00	217.98
451111	UB*06419	SANDHU FAST FOOD INC	05/11/2026	0.00	611.90
451112	SCHNEI	Cathy Schneider	05/11/2026	0.00	92.45
451113	UB*06413	STEVEN SCOTT	05/11/2026	0.00	230.02
451114	SMITHMJ	Kimberly D Smith	05/11/2026	0.00	570.00
451115	NSISOL	Spex CertiPrep, LLC	05/11/2026	0.00	151.93
451116	ZCAHOUS	St Dept Of Housing & Community	05/11/2026	0.00	1,050.00
451117	ZCAWTR1	St Wtr Resource Cntrl Brd	05/11/2026	0.00	80.00
451118	UB*06403	STORWELL	05/11/2026	0.00	183.37
451119	UB*06415	STORWELL	05/11/2026	0.00	77.51
451120	DNOFFI	Debra Stover	05/11/2026	0.00	37.76
451121	STOVER	Ward Stover	05/11/2026	0.00	1,556.40
451122	UB*06418	JOSHUA TAYLOR	05/11/2026	0.00	386.69
451123	TIDEWA	Tidewater Contractors Inc	05/11/2026	0.00	894.69
451124	UB*06422	KENDRA TRASK	05/11/2026	0.00	184.41
451125	UB*06412	WILLIAM TRAVIS	05/11/2026	0.00	205.80
451126	TURNERLA	Larry Turner	05/11/2026	0.00	45.50
451127	CALCARDS	US Bank Corporate Pmt Systems	05/11/2026	0.00	29,423.73
451128	UB*06407	TERRY VAN METER	05/11/2026	0.00	177.03
451129	UB*06409	NATALIE VENTRE	05/11/2026	0.00	271.59
451130	VERIZO3	Verizon Wireless Services LLC	05/11/2026	0.00	57.67
451131	UB*06429	MICHAEL WARD	05/11/2026	0.00	195.77
451132	WEILANDB	Benjamin Weiland	05/11/2026	0.00	1,000.00
451133	CACEHA	Wiececke and Associates	05/11/2026	0.00	3,469.77
451134	WOODSP	Woods Plumbing Inc	05/11/2026	0.00	1,773.75
451135	ZUMAR	Zumar Industries Inc	05/11/2026	0.00	1,337.84
451136	CALORE	AirMedCare	05/08/2026	0.00	120.00
451137	AMFAM	American Family Life	05/08/2026	0.00	1,779.02
451138	AMLIF	Ameritas Life Ins. Corp.	05/08/2026	0.00	5,349.12
451139	CLEA	California Law Enforcement Association	05/08/2026	0.00	352.00
451140	DNAMBU	Del Norte Ambulance Inc.	05/08/2026	0.00	105.00
451141	EDDUI	Employment Development Dept	05/08/2026	0.00	4,430.00
451142	IBTPORAC	Insurance & Benefits Trust of the Peace	05/08/2026	0.00	126.00
451143	REDWMO	Kevin J Caldwell MD Inc	05/08/2026	0.00	3,410.00
451144	MISSUI	Missouri Division of Employment Security	05/08/2026	0.00	213.84
451145	NORTCOAS	NorthCoast Health Screening	05/08/2026	0.00	540.00
451146	SELMAN	One80 Intermediaries Inc.	05/08/2026	0.00	156.00
451147	PARS	PARS, Public Agency Retirement	05/08/2026	0.00	300.00
451148	ZCAJUSTA	ST CA Dept Of Justice	05/08/2026	0.00	192.00
451149	STANDAI	Standard Insurance Company	05/08/2026	0.00	2,920.07
451150	VISION	Vision Service Plan	05/08/2026	0.00	1,171.15
451151	ICMARE	Mission Square	05/11/2026	0.00	80.31
451217	ICMARE	Mission Square	05/15/2026	0.00	3,255.23
Report Total (157 checks):				0.00	585,787.99

AP
05-02-26 to 05-15-26 Council

User: kbates@crestedcity.org
Printed: 5/19/2026 12:24:55 PM



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kkozak , 5/19/2026, 2:28:18 PM

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
0	5/11/2026	610-000-2187-00000	PR Batch 71111.04.2026 EE PERS Contribution	250.01	False
0	5/8/2026	610-000-2173-00000	May 2026 Premiums - Active	96,211.39	False
0	5/8/2026	630-000-4125-00000	May 2026 Premiums - Retirees	4,954.00	False
0	5/8/2026	630-111-4409-00000	May 2026 Admin Fees - Retirees	13.72	False
0	5/8/2026	001-111-4125-00000	May 2026 Admin Fees - Active	76.97	False
0	5/8/2026	610-000-1510-00000	FY26 PERS UAL Plan 6984	27,762.92	False
0	5/8/2026	610-000-1510-00000	FY26 PERS UAL Plan 1341	72,766.33	False
0	5/8/2026	610-000-1510-00000	FY26 PERS UAL Plan 26908	1,213.00	False
0	5/8/2026	610-000-1510-00000	FY26 PERS UAL Plan 6983	1,975.83	False
0	5/8/2026	610-000-1510-00000	FY26 PERS UAL Plan 25612	495.92	False
0	5/5/2026	610-000-2185-00000	PR Batch 00111.05.2026 State Income Tax	2,296.91	False
0	5/5/2026	610-000-2189-00000	PR Batch 00111.05.2026 Federal Income Tax	6,481.68	False
0	5/5/2026	610-000-2188-00000	PR Batch 00111.05.2026 Medicare Employer Portion	325.95	False
0	5/5/2026	610-000-2188-00000	PR Batch 00111.05.2026 Medicare Employee Portion	325.95	False
0	5/11/2026	610-000-2187-00000	PR Batch 00111.05.2026 ER PERS Contribution	825.17	False
0	5/11/2026	610-000-2187-00000	PR Batch 71111.04.2026 Survivor Benefit	1.86	False
0	5/11/2026	610-000-2187-00000	PR Batch 71111.04.2026 ER PERS Contribution	256.78	False
0	5/11/2026	610-000-2187-00000	PR Batch 00111.05.2026 EE PERS Contribution	811.06	False
0	5/11/2026	610-000-2187-00000	PR Batch 00111.05.2026 Survivor Benefit	0.93	False
0	5/11/2026	610-000-2185-00000	PR Batch 00011.05.2026 State Income Tax	2,495.43	False
0	5/11/2026	610-000-2185-00000	PR Batch 00001.05.2026 State Income Tax	3,637.77	False
0	5/11/2026	610-000-2188-00000	PR Batch 00001.05.2026 Medicare Employer Portion	1,917.75	False
0	5/11/2026	610-000-2189-00000	PR Batch 00001.05.2026 Federal Income Tax	11,147.92	False
0	5/11/2026	610-000-2188-00000	PR Batch 01111.05.2026 Medicare Employee Portion	15.53	False
0	5/11/2026	610-000-2188-00000	PR Batch 00011.05.2026 Medicare Employer Portion	1,292.85	False
0	5/11/2026	610-000-2188-00000	PR Batch 00001.05.2026 Medicare Employee Portion	1,917.75	False
0	5/11/2026	610-000-2189-00000	PR Batch 00011.05.2026 Federal Income Tax	7,018.35	False
0	5/11/2026	610-000-2188-00000	PR Batch 00011.05.2026 Medicare Employee Portion	1,292.85	False
0	5/11/2026	610-000-2188-00000	PR Batch 01111.05.2026 Medicare Employer Portion	15.53	False
0	5/11/2026	610-000-2187-00000	PR Batch 00011.05.2026 EE PERS Contribution	7,370.68	False
0	5/11/2026	610-000-2187-00000	PR Batch 00011.05.2026 Survivor Benefit	21.87	False
0	5/11/2026	610-000-2187-00000	PR Batch 00001.05.2026 MO EE PERS Contribution	190.84	False
0	5/11/2026	610-000-2187-00000	PR Batch 00001.05.2026 Survivor Benefit	38.13	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
0	5/11/2026	610-000-2187-00000	PR Batch 00001.05.2026 EE PERS Contribution	9,592.22	False
0	5/11/2026	610-000-2187-00000	PR Batch 00001.05.2026 ER PERS Contribution	12,673.63	False
0	5/11/2026	610-000-2187-00000	PR Batch 00001.05.2026 Service Credit Purchase	413.20	False
0	5/11/2026	610-000-2187-00000	PR Batch 00011.05.2026 EE PERS 4850 Contribution	369.85	False
0	5/11/2026	610-000-2187-00000	PR Batch 00011.05.2026 ER PERS Contribution	9,566.03	False
0	5/15/2026	610-000-2188-00000	PR Batch 00911.05.2026 Medicare Employee Portion	199.53	False
0	5/15/2026	610-000-2189-00000	PR Batch 00911.05.2026 Federal Income Tax	197.52	False
0	5/15/2026	610-000-2188-00000	PR Batch 00911.05.2026 Medicare Employer Portion	199.53	False
451005	5/4/2026	001-480-4220-00000	FY26 Propane - 3/17/26-4/14/26	4,056.67	False
451006	5/4/2026	419-371-4530-00000	4/16/26 - Eugene, OR - Water Dist - meals	32.00	False
451006	5/4/2026	413-353-4530-00000	4/16/26 - Eugene, OR - Water Dist - meals	32.00	False
451007	5/4/2026	419-371-4530-00000	5/11-5/12/26 - Eugene, OR - D2 Test- meals - ADVANCE	58.50	False
451008	5/4/2026	419-371-4230-00000	Water System Phone 464-2826 - 04/13/26-05/12/2026	163.42	False
451008	5/4/2026	001-240-4230-00000	Radio to Sherriff - 04/13/26-05/12/26	29.14	False
451008	5/4/2026	419-371-4230-00000	Water System Phone Bill 707-1006 - 04/13/26-05/12/26	28.04	False
451008	5/4/2026	419-371-4230-00000	707-465-3386 Water Scada Phone - 04/14/26-05/13/26	131.56	False
451009	5/4/2026	901-480-4799-2020S	Install new Speaker/PA system - DEPOSIT	10,000.00	False
451010	5/4/2026	413-351-4390-00000	FY26 Microbiology Supplies	4,285.67	False
451011	5/4/2026	419-371-4530-00000	3/23-3/24/26 - Redding CA Backflow Test - meals	71.40	False
451012	5/4/2026	001-364-4230-00000	707-951-4569 Wade Mayes	15.46	False
451012	5/4/2026	413-110-4230-00000	707-951-3135 Jason Greenough	14.85	False
451012	5/4/2026	419-371-4230-00000	865-654-9236 Water Service Router	23.22	False
451012	5/4/2026	001-240-4230-00000	707-951-5132 Zackery Turkins	46.40	False
451012	5/4/2026	419-371-4230-00000	707-954-5110 Michael St. Pierre	13.45	False
451012	5/4/2026	420-115-4230-00000	707-458-8862 Fritz Ludemann	46.40	False
451012	5/4/2026	001-364-4230-00000	707-951-5704 Chris Long	8.27	False
451012	5/4/2026	508-508-4230-00000	707-951-4867 Justin Phelan	46.40	False
451012	5/4/2026	419-371-4230-00000	641-203-2699 Water Service Router	23.22	False
451012	5/4/2026	001-240-4230-00000	707-951-4624 Yeng Lo	46.40	False
451012	5/4/2026	001-480-4230-00000	707-951-4364 Richard Neeley	46.40	False
451012	5/4/2026	419-371-4230-00000	707-951-4918 Mike McAleenan	13.46	False
451012	5/4/2026	001-364-4230-00000	707-951-4418 Jonathan Clewell	2.32	False
451012	5/4/2026	419-371-4230-00000	707-951-5704 Chris Long	8.26	False
451012	5/4/2026	419-371-4230-00000	707-951-1982 Jason DuBois	29.46	False
451012	5/4/2026	419-371-4230-00000	707-457-7454 Public Works iPad	8.26	False
451012	5/4/2026	419-120-4230-00000	707-458-4937 Meter Reader 2	46.40	False
451012	5/4/2026	419-371-4230-00000	707-951-4821 Caleb Dean	15.31	False
451012	5/4/2026	001-240-4230-00000	707-951-5438 Gloria Bobertz	46.40	False
451012	5/4/2026	001-120-4230-00000	707-458-4813 Chrissy Rawlings	15.47	False
451012	5/4/2026	419-371-4230-00000	865-654-4608 Water Service Router	23.22	False
451012	5/4/2026	001-480-4230-00000	707-951-0714 Dan Borges	6.96	False
451012	5/4/2026	412-120-4230-00000	707-458-5594 Diane Swarts	2.18	False
451012	5/4/2026	413-353-4230-00000	707-951-5662 Wade Mayes	8.26	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451012	5/4/2026	001-120-4230-00000	707-458-4242 Adrienne McAndrews	9.28	False
451012	5/4/2026	001-114-4230-00000	707-954-7245 Sara Barbour	31.55	False
451012	5/4/2026	413-120-4230-00000	707-951-5285 Kristie Kozak	15.46	False
451012	5/4/2026	001-230-4230-00000	707-457-0794 Crescent Fire Captain	24.79	False
451012	5/4/2026	001-364-4230-00000	707-954-5110 Michael St. Pierre	15.31	False
451012	5/4/2026	419-110-4230-00000	707-458-4131 Candace Tinkler	14.85	False
451012	5/4/2026	413-353-4230-00000	707-954-6504 James Queen	15.47	False
451012	5/4/2026	001-230-4230-00000	707-458-5216 CrescentFire	24.79	False
451012	5/4/2026	001-230-4230-00000	707-457-0715 Beau Smith	46.40	False
451012	5/4/2026	412-110-4230-00000	707-458-4131 Candace Tinkler	1.86	False
451012	5/4/2026	001-471-4230-00000	707-951-5250 Kelly Feola	6.03	False
451012	5/4/2026	419-120-4230-00000	707-458-8617 Sara Moore	18.56	False
451012	5/4/2026	001-240-4230-00000	707-954-6581 Colton Maxwell	46.40	False
451012	5/4/2026	001-240-4230-00000	707-951-5035 Daniel Sanders	46.40	False
451012	5/4/2026	412-100-4230-00000	707-458-4393 Sean O'Neil	0.46	False
451012	5/4/2026	419-371-4230-00000	815-243-9952 Water Service Router	23.22	False
451012	5/4/2026	001-480-4230-00000	707-951-5250 Kelly Feola	11.60	False
451012	5/4/2026	419-371-4230-00000	540-320-5351 Water System	23.22	False
451012	5/4/2026	420-115-4230-00000	707-458-5725 IT	46.40	False
451012	5/4/2026	419-371-4230-00000	707-727-6756 Water System	23.22	False
451012	5/4/2026	001-480-4230-00000	707-951-4296 Gilberto Gil-Rodriguez	4.64	False
451012	5/4/2026	001-112-4230-00000	707-951-5250 Kelly Feola	11.60	False
451012	5/4/2026	001-240-4390-AB109	707-954-5634 Police Dept Wireless Hotspot	43.79	False
451012	5/4/2026	419-371-4230-00000	414-507-4955 Water Service Router	23.22	False
451012	5/4/2026	413-120-4230-00000	707-458-4242 Adrienne McAndrews	18.56	False
451012	5/4/2026	001-364-4230-00000	707-458-5572 Michael Cordova	15.31	False
451012	5/4/2026	001-470-4230-00000	707-951-5250 Kelly Feola	5.57	False
451012	5/4/2026	001-364-4230-00000	707-951-0430 Dan Borges	5.70	False
451012	5/4/2026	413-351-4230-00000	707-951-3225 Regina Thill	46.40	False
451012	5/4/2026	413-120-4230-00000	707-458-4813 Chrissy Rawlings	15.46	False
451012	5/4/2026	001-364-4230-00000	707-951-4204 Damien Camper	9.28	False
451012	5/4/2026	412-114-4230-00000	707-954-7245 Sara Barbour	1.16	False
451012	5/4/2026	413-120-4230-00000	707-458-8014 Gwyn Mattix	23.20	False
451012	5/4/2026	001-112-4230-00000	707-458-4814 Bridget Lacey	21.62	False
451012	5/4/2026	419-130-4230-00000	707-458-8008 Martha Rice	11.60	False
451012	5/4/2026	001-240-4230-00000	707-951-5329 Samantha Aguirre	46.40	False
451012	5/4/2026	419-371-4230-00000	707-951-0517 Jonathan Ruth	21.81	False
451012	5/4/2026	001-350-4230-00000	707-951-3319 Cliff Van Hook	15.46	False
451012	5/4/2026	001-470-4230-00000	707-951-4918 Mike McAleenan	25.52	False
451012	5/4/2026	001-230-4230-00000	707-951-0671 Jason Borges	46.40	False
451012	5/4/2026	412-110-4230-00000	707-458-4323 Ray Altman	1.85	False
451012	5/4/2026	413-110-4230-00000	707-458-4323 Ray Altman	14.85	False
451012	5/4/2026	001-111-4230-00000	707-951-3016 Eric Wier	15.46	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451012	5/4/2026	412-110-4230-00000	707-951-3135 Jason Greenough	1.86	False
451012	5/4/2026	001-364-4230-00000	707-951-4821 Caleb Dean	15.78	False
451012	5/4/2026	419-371-4230-00000	707-951-4204 Damien Camper	22.74	False
451012	5/4/2026	419-371-4230-00000	319-559-1847 Water System	21.22	False
451012	5/4/2026	419-371-4230-00000	707-457-0899 Israel Chavez	15.47	False
451012	5/4/2026	001-480-4230-00000	707-951-4204 Damien Camper	6.03	False
451012	5/4/2026	001-350-4230-00000	707-954-6504 James Queen	15.47	False
451012	5/4/2026	001-240-4230-00000	707-458-5881 Jordan Fillippa	46.40	False
451012	5/4/2026	413-351-4230-00000	707-951-5375 Tara Wood	46.40	False
451012	5/4/2026	001-230-4230-00000	707-457-0714 Everett Buell	46.40	False
451012	5/4/2026	413-110-4230-00000	707-951-0876 Isaiah Wright	14.85	False
451012	5/4/2026	506-506-4230-00000	707-951-0517 Jonathan Ruth	6.96	False
451012	5/4/2026	001-470-4230-00000	707-951-9336 Dustin Lovdahl	15.47	False
451012	5/4/2026	419-371-4230-00000	276-724-1157 Water Service Router	23.22	False
451012	5/4/2026	419-371-4230-00000	707-457-7655 PW IPad	8.26	False
451012	5/4/2026	413-353-4230-00000	707-951-5704 Chris Long	8.26	False
451012	5/4/2026	001-364-4230-00000	707-951-0517 Jonathan Ruth	10.67	False
451012	5/4/2026	420-115-4230-00000	707-458-8649 Taylor Patch	46.40	False
451012	5/4/2026	506-506-4230-00000	707-951-0714 Dan Borges	6.96	False
451012	5/4/2026	001-480-4230-00000	707-951-0517 Jonathan Ruth	6.96	False
451012	5/4/2026	001-364-4230-00000	707-951-1982 Jason DuBois	3.67	False
451012	5/4/2026	001-350-4230-00000	707-457-7655 PW IPad	8.27	False
451012	5/4/2026	413-111-4230-00000	707-951-3016 Eric Wier	15.47	False
451012	5/4/2026	001-230-4230-00000	707-458-8906 Kevin Carey	46.40	False
451012	5/4/2026	506-506-4230-00000	707-951-0430 Dan Borges	3.72	False
451012	5/4/2026	001-113-4230-00000	707-951-3378 Robin Altman	14.85	False
451012	5/4/2026	001-240-4230-00000	707-458-8156 Elizabeth Hutchens	46.40	False
451012	5/4/2026	419-371-4230-00000	707-951-4864 Joshua Clark	15.31	False
451012	5/4/2026	001-251-4230-00000	707-458-5306 Sean Rosenthal	18.56	False
451012	5/4/2026	001-240-4230-00000	707-951-3170 Caleb Natelborg	46.40	False
451012	5/4/2026	001-240-4230-00000	707-951-4609 Alex Pearson	46.40	False
451012	5/4/2026	419-120-4230-00000	707-458-5026 Meter Reader SPMR2	46.40	False
451012	5/4/2026	419-371-4230-00000	707-458-4393 Sean O'Neil	22.74	False
451012	5/4/2026	001-350-4230-00000	707-951-3354 Heather Welton	15.47	False
451012	5/4/2026	419-111-4230-00000	707-951-3016 Eric Wier	15.47	False
451012	5/4/2026	419-371-4230-00000	707-458-5572 Michael Cordova	15.78	False
451012	5/4/2026	419-371-4230-00000	563-513-6707 Water Service Router	23.22	False
451012	5/4/2026	419-120-4230-00000	707-458-8014 Gwyn Mattix	23.20	False
451012	5/4/2026	506-506-4230-00000	707-951-4296 Gilberto Gil-Rodriguez	21.81	False
451012	5/4/2026	001-350-4230-00000	707-457-7454 Public Works iPad	8.26	False
451012	5/4/2026	001-240-4230-00000	707-951-4485 Richard Griffin	46.40	False
451012	5/4/2026	413-353-4230-00000	707-457-7454 Public Works iPad	8.27	False
451012	5/4/2026	413-353-4230-00000	707-951-5862 Lift Stations Duty Phone	46.40	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451012	5/4/2026	506-506-4230-00000	707-951-9336 Dustin Lovdahl	30.93	False
451012	5/4/2026	419-371-4230-00000	641-572-3301 Water Service Router	23.22	False
451012	5/4/2026	001-364-4230-00000	707-951-4759 Chris Long	15.47	False
451012	5/4/2026	419-371-4230-00000	707-458-5644 Richard Ybarra	29.46	False
451012	5/4/2026	413-352-4230-00000	707-458-4393 Sean O'Neil	11.60	False
451012	5/4/2026	001-110-4230-00000	707-458-4323 Ray Altman	14.85	False
451012	5/4/2026	001-240-4230-00000	707-951-4950 Ethan Miller	46.40	False
451012	5/4/2026	420-115-4230-00000	General Fees & Credits	112.85	False
451012	5/4/2026	001-480-4230-00000	707-458-8452 Hudson Williams	46.40	False
451012	5/4/2026	001-240-4230-00000	707-951-4896 Anthony Lopez	46.40	False
451012	5/4/2026	419-120-4230-00000	707-951-5285 Kristie Kozak	15.47	False
451012	5/4/2026	413-112-4230-00000	707-458-4814 Bridget Lacey	12.39	False
451012	5/4/2026	413-113-4230-00000	707-951-3378 Robin Altman	14.85	False
451012	5/4/2026	419-120-4230-00000	707-458-8453 Meter Reader SPMR1	46.40	False
451012	5/4/2026	413-353-4230-00000	707-457-0899 Israel Chavez	15.46	False
451012	5/4/2026	001-470-4230-00000	707-458-4393 Sean O'Neil	0.93	False
451012	5/4/2026	001-240-4230-00000	707-951-5088 Magnolia Valero	46.40	False
451012	5/4/2026	412-100-4230-00000	707-951-3285 Victor Cordova	46.40	False
451012	5/4/2026	001-364-4230-00000	707-951-0714 Dan Borges	10.67	False
451012	5/4/2026	419-110-4230-00000	707-458-4323 Ray Altman	14.85	False
451012	5/4/2026	419-371-4230-00000	707-951-3275 David Yeager	15.47	False
451012	5/4/2026	001-240-4230-00000	707-458-8283 Axel Aguilera	46.40	False
451012	5/4/2026	419-120-4230-00000	707-458-4242 Adrienne McAndrews	18.56	False
451012	5/4/2026	001-230-4230-00000	707-954-9143 Fire Dept - Apparatus	24.79	False
451012	5/4/2026	413-120-4230-00000	707-458-5594 Diane Swarts	10.07	False
451012	5/4/2026	419-371-4230-00000	707-951-4418 Jonathan Clewell	15.78	False
451012	5/4/2026	413-353-4230-00000	707-951-4821 Caleb Dean	15.31	False
451012	5/4/2026	413-352-4230-00000	707-951-0923 Austin Nova (Jacobs)	24.79	False
451012	5/4/2026	001-110-4230-00000	707-458-4131 Candace Tinkler	14.84	False
451012	5/4/2026	412-100-4230-00000	707-951-4515 Lighthouse Cove RV	46.40	False
451012	5/4/2026	413-353-4230-00000	707-458-5572 Michael Cordova	15.31	False
451012	5/4/2026	413-353-4230-00000	707-458-5644 Richard Ybarra	9.56	False
451012	5/4/2026	001-364-4230-00000	707-951-5662 Wade Mayes	8.26	False
451012	5/4/2026	001-120-4230-00000	707-951-3320 Linda Leaver	15.47	False
451012	5/4/2026	001-110-4230-00000	707-951-0876 Isaiah Wright	14.85	False
451012	5/4/2026	001-364-4230-00000	707-951-4864 Joshua Clark	15.78	False
451012	5/4/2026	001-240-4230-00000	707-951-4494 Ed Wilson	46.40	False
451012	5/4/2026	412-113-4230-00000	707-951-3378 Robin Altman	1.86	False
451012	5/4/2026	419-371-4230-00000	865-654-5324 Water Service Router	23.22	False
451012	5/4/2026	419-113-4230-00000	707-951-3378 Robin Altman	14.84	False
451012	5/4/2026	001-364-4230-00000	707-457-0899 Israel Chavez	15.47	False
451012	5/4/2026	001-250-4230-00000	707-951-3447 Dan Minges	23.20	False
451012	5/4/2026	419-371-4230-00000	707-951-4569 Wade Mayes	15.47	False

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451012	5/4/2026	001-250-4230-00000	707-458-5306 Sean Rosenthal	4.64	False
451012	5/4/2026	413-130-4230-00000	707-458-8008 Martha Rice	11.60	False
451012	5/4/2026	001-480-4230-00000	707-727-6741 Pool	21.22	False
451012	5/4/2026	413-353-4230-00000	707-951-4918 Mike McAleenan	2.32	False
451012	5/4/2026	506-506-4230-00000	707-951-4204 Damien Camper	8.35	False
451012	5/4/2026	419-371-4230-00000	707-951-5662 Wade Mayes	8.27	False
451012	5/4/2026	413-110-4230-00000	707-458-4131 Candace Tinkler	14.85	False
451012	5/4/2026	413-353-4230-00000	707-951-3275 David Yeager	15.46	False
451012	5/4/2026	419-371-4230-00000	707-951-0430 Dan Borges	11.65	False
451012	5/4/2026	508-508-4230-00000	707-951-5149 Bill Huffman	46.40	False
451012	5/4/2026	419-120-4230-00000	707-951-3320 Linda Leaver	15.46	False
451012	5/4/2026	001-230-4230-00000	707-951-3406 Vanessa Duncan	46.40	False
451012	5/4/2026	413-352-4230-00000	707-458-4722 Jacobs - WWTP	24.79	False
451012	5/4/2026	413-353-4230-00000	707-951-3354 Heather Welton	15.46	False
451012	5/4/2026	001-364-4230-00000	707-951-4918 Mike McAleenan	5.10	False
451012	5/4/2026	419-371-4230-00000	707-951-3319 Cliff Van Hook	15.47	False
451012	5/4/2026	419-120-4230-00000	707-458-5594 Diane Swarts	10.39	False
451012	5/4/2026	419-371-4230-00000	304-520-9478 Water Service Router	23.22	False
451012	5/4/2026	413-114-4230-00000	707-954-7245 Sara Barbour	5.20	False
451012	5/4/2026	001-240-4230-00000	707-951-5433 Connor Sperling	46.40	False
451012	5/4/2026	001-364-4230-00000	707-458-5644 Richard Ybarra	3.69	False
451012	5/4/2026	419-371-4230-00000	707-951-4759 Chris Long	15.47	False
451012	5/4/2026	001-240-4390-AB109	707-954-2498 Police Dept Wireless Hotspot	43.79	False
451012	5/4/2026	413-353-4230-00000	707-457-7655 PW IPad	8.26	False
451012	5/4/2026	412-100-4230-00000	707-951-4296 Gilberto Gil-Rodriguez	2.32	False
451012	5/4/2026	001-364-4230-00000	707-458-4393 Sean O'Neil	4.64	False
451012	5/4/2026	412-100-4230-00000	707-951-5250 Kelly Feola	11.60	False
451012	5/4/2026	001-470-4230-00000	707-951-4296 Gilberto Gil-Rodriguez	16.24	False
451012	5/4/2026	001-110-4230-00000	707-951-3135 Jason Greenough	14.85	False
451012	5/4/2026	001-240-4390-AB109	707-954-6816 Police Dept Wireless Hotspot	43.79	False
451012	5/4/2026	412-110-4230-00000	707-951-0876 Isaiah Wright	1.85	False
451012	5/4/2026	413-353-4230-00000	707-951-3319 Cliff Van Hook	15.47	False
451012	5/4/2026	413-353-4230-00000	707-951-4569 Wade Mayes	15.47	False
451012	5/4/2026	413-120-4230-00000	707-951-3320 Linda Leaver	15.47	False
451012	5/4/2026	413-353-4230-00000	707-951-4418 Jonathan Clewell	19.02	False
451012	5/4/2026	001-130-4230-00000	707-458-8008 Martha Rice	23.20	False
451012	5/4/2026	001-470-4230-00000	707-458-5644 Richard Ybarra	3.69	False
451012	5/4/2026	001-250-4230-00000	815-243-0687 Dan Minges	2.35	False
451012	5/4/2026	413-353-4230-00000	707-954-5110 Michael St. Pierre	7.43	False
451012	5/4/2026	413-353-4230-00000	707-458-4393 Sean O'Neil	6.03	False
451012	5/4/2026	001-230-4230-00000	707-457-0795 Crescent Fire Captain	24.79	False
451012	5/4/2026	001-120-4230-00000	707-458-8617 Sara Moore	9.28	False
451012	5/4/2026	001-251-4230-00000	815-243-0687 Dan Minges	9.42	False

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451012	5/4/2026	413-353-4230-00000	707-951-4759 Chris Long	15.46	False
451012	5/4/2026	419-114-4230-00000	707-954-7245 Sara Barbour	6.08	False
451012	5/4/2026	419-110-4230-00000	707-951-0876 Isaiah Wright	14.85	False
451012	5/4/2026	001-470-4230-00000	707-951-4418 Jonathan Clewell	9.28	False
451012	5/4/2026	419-110-4230-00000	707-951-3135 Jason Greenough	14.84	False
451012	5/4/2026	419-371-4230-00000	707-951-0714 Dan Borges	21.81	False
451012	5/4/2026	419-371-4230-00000	707-951-4296 Gilberto Gil-Rodriguez	0.46	False
451012	5/4/2026	001-120-4230-00000	707-951-5285 Kristie Kozak	15.47	False
451012	5/4/2026	001-350-4230-00000	707-951-3275 David Yeager	15.47	False
451012	5/4/2026	001-230-4230-00000	707-458-5323 Fire Captains	24.79	False
451012	5/4/2026	413-353-4230-00000	707-951-4864 Joshua Clark	15.31	False
451012	5/4/2026	419-371-4230-00000	304-680-9956 Water Service Router	23.22	False
451012	5/4/2026	419-120-4230-00000	707-458-4813 Chrissy Rawlings	15.47	False
451012	5/4/2026	001-364-4230-00000	707-951-4296 Gilberto Gil-Rodriguez	0.93	False
451012	5/4/2026	419-371-4230-00000	563-513-6759 PW	23.54	False
451012	5/4/2026	413-120-4230-00000	707-458-8617 Sara Moore	18.56	False
451012	5/4/2026	001-480-4230-00000	707-951-0430 Dan Borges	3.72	False
451012	5/4/2026	001-470-4230-00000	707-954-5110 Michael St. Pierre	10.21	False
451012	5/4/2026	001-480-4230-00000	707-458-4818 William Morris	46.40	False
451012	5/4/2026	419-371-4230-00000	707-951-3354 Heather Welton	15.47	False
451012	5/4/2026	001-240-4230-00000	707-458-5124 Chase Gardner	46.40	False
451012	5/4/2026	419-371-4230-00000	707-954-6504 James Queen	15.46	False
451012	5/4/2026	001-120-4230-00000	707-458-5594 Diane Swarts	22.69	False
451012	5/4/2026	001-251-4230-00000	707-727-6673 iPad Joshua Clark (Inspection)	23.54	False
451012	5/4/2026	419-112-4230-00000	707-458-4814 Bridget Lacey	12.39	False
451012	5/4/2026	413-353-4230-00000	707-951-1982 Jason DuBois	13.27	False
451013	5/4/2026	001-240-4230-00000	707-457-0891 Dash Cam	40.01	False
451013	5/4/2026	001-111-4230-00000	707-951-3898 (Conference Room) Service:	9.36	False
451013	5/4/2026	413-352-4230-00000	707-951-0002 (WWTP Lg Conf Rm) Service:	28.09	False
451013	5/4/2026	413-353-4230-00000	707-951-9082 PW Auto Receptionist	7.46	False
451013	5/4/2026	001-480-4230-00000	707-951-5194 Kelly Feola	3.95	False
451013	5/4/2026	508-508-4230-00000	707-951-5305 Justin Phelan	17.93	False
451013	5/4/2026	001-120-4230-00000	707-951-3907 (Cash Receipting) Service:	9.36	False
451013	5/4/2026	413-353-4230-00000	707-951-4116 PW Spare	8.86	False
451013	5/4/2026	419-120-4230-00000	707-951-2294 SPMR Meter Reader	38.35	False
451013	5/4/2026	413-111-4230-00000	707-951-3898 (Conference Room) Service:	9.36	False
451013	5/4/2026	001-240-4230-00000	707-951-1958 (Wilson) Service:	17.93	False
451013	5/4/2026	001-113-4230-00000	707-951-5239 Altman, Robin	5.74	False
451013	5/4/2026	001-240-4230-00000	707-951-3150 (Sanders) Service:	17.93	False
451013	5/4/2026	420-115-4230-00000	707-951-1613 IT Use	17.93	False
451013	5/4/2026	412-100-4230-00000	707-951-9704 (Lighthouse Cove RV) Service:	28.09	False
451013	5/4/2026	413-353-4230-00000	707-951-2627 (Van Hook) Service:	5.98	False
451013	5/4/2026	506-506-4230-00000	707-951-3904 Wade Mayes	3.09	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451013	5/4/2026	413-120-4230-00000	707-951-3930 (Water/Sewer UB Line) Service:	14.05	False
451013	5/4/2026	001-120-4230-00000	707-951-5342 Rawlings	5.98	False
451013	5/4/2026	419-371-4230-00000	707-951-9082 PW Auto Receptionist	7.46	False
451013	5/4/2026	001-240-4230-00000	707-458-5225 Dash Cam	40.03	False
451013	5/4/2026	420-115-4230-00000	707-951-1598 (Patch) Service	17.93	False
451013	5/4/2026	001-350-4230-00000	707-951-5179 Queen, J.	5.98	False
451013	5/4/2026	413-120-4230-00000	707-457-0842 UB Auto Receptionist	11.19	False
451013	5/4/2026	001-240-4230-00000	707-457-0873 Dash Cam	40.01	False
451013	5/4/2026	419-371-4230-00000	707-951-4116 PW Spare	23.58	False
451013	5/4/2026	001-240-4230-00000	707-951-5300 Valero, Magnolia	17.93	False
451013	5/4/2026	413-352-4230-00000	707-951-5922 WWTP Auto Recept - Fritz	22.38	False
451013	5/4/2026	419-120-4230-00000	707-951-5342 Rawlings	5.97	False
451013	5/4/2026	413-120-4230-00000	707-951-5834 Melissa Leeper	5.97	False
451013	5/4/2026	001-230-4230-00000	707-464-9113 (Fire Hall) Service:	28.09	False
451013	5/4/2026	413-353-4230-00000	707-951-5143 (Yeager) Service:	5.98	False
451013	5/4/2026	419-371-4230-00000	707-951-1991 (Borges, D) Service	8.43	False
451013	5/4/2026	001-120-4230-00000	707-951-3355 (Kozak) Service:	5.98	False
451013	5/4/2026	413-114-4230-00000	707-951-3392 HR LINE	4.10	False
451013	5/4/2026	001-240-4230-00000	707-951-5115 (Pearson) Service:	17.93	False
451013	5/4/2026	001-364-4230-00000	707-951-3904 Wade Mayes	3.93	False
451013	5/4/2026	412-113-4230-00000	707-951-5239 Altman, Robin	0.72	False
451013	5/4/2026	419-371-4230-00000	707-951-5684 James Queen	5.98	False
451013	5/4/2026	413-352-4230-00000	707-951-3105 WWTP Auto Recept - Fritz	22.38	False
451013	5/4/2026	001-240-4230-00000	707-457-0884 Dash Cam	40.01	False
451013	5/4/2026	001-240-4230-00000	707-457-0885 Dash Cam	40.05	False
451013	5/4/2026	001-112-4230-00000	707-951-5194 Kelly Feola	4.48	False
451013	5/4/2026	413-120-4230-00000	707-951-5054 (Leaver) Service:	5.98	False
451013	5/4/2026	001-111-4230-00000	707-951-3228 (Wier) Service:	5.97	False
451013	5/4/2026	413-120-4230-00000	707-951-3355 (Kozak) Service:	5.98	False
451013	5/4/2026	001-480-4230-00000	707-951-3962 Pool	28.09	False
451013	5/4/2026	001-240-4230-00000	707-951-5170 (Sperling) Service:	17.93	False
451013	5/4/2026	001-364-4230-00000	707-951-4116 PW Spare	2.95	False
451013	5/4/2026	413-352-4230-00000	707-951-6831 (WWTP) - Fritz	22.38	False
451013	5/4/2026	413-130-4230-00000	707-951-3063 (Rice) Service:	4.48	False
451013	5/4/2026	413-120-4230-00000	707-951-3907 (Cash Receipting) Service:	9.36	False
451013	5/4/2026	413-351-4230-00000	707-951-0494 (Wood-Desk) Service:	28.09	False
451013	5/4/2026	419-111-4230-00000	707-951-9106 Admin Auto Receptionist	7.46	False
451013	5/4/2026	419-130-4230-00000	707-951-3063 (Rice) Service:	4.48	False
451013	5/4/2026	001-350-4230-00000	707-951-2627 (Van Hook) Service:	5.97	False
451013	5/4/2026	001-364-4230-00000	707-951-1991 (Borges, D) Service	4.12	False
451013	5/4/2026	001-130-4230-00000	707-951-3063 (Rice) Service:	8.97	False
451013	5/4/2026	001-364-4230-00000	707-951-5684 James Queen	5.97	False
451013	5/4/2026	413-353-4230-00000	707-951-3927 (Welton) Service:	9.36	False

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451013	5/4/2026	412-100-4230-00000	707-951-5029 (Lighthouse Cove RV) Service:	23.52	False
451013	5/4/2026	001-120-4230-00000	707-951-5054 (Leaver) Service:	5.97	False
451013	5/4/2026	413-113-4230-00000	707-951-5239 Altman, Robin	5.74	False
451013	5/4/2026	001-240-4230-00000	707-457-0890 Dash Cam	40.01	False
451013	5/4/2026	001-240-4230-00000	707-951-1988 (Aguirre) Service:	17.93	False
451013	5/4/2026	413-351-4230-00000	707-951-6970 (Lab-Desk) Service:	28.09	False
451013	5/4/2026	419-371-4230-00000	707-951-3927 (Welton) Service:	9.37	False
451013	5/4/2026	001-240-4230-00000	707-951-7001 (VIP Phone) Service:	1.13	False
451013	5/4/2026	001-364-4230-00000	707-951-5080 Camper	3.58	False
451013	5/4/2026	413-120-4230-00000	707-951-5342 Rawlings	5.98	False
451013	5/4/2026	419-113-4230-00000	707-951-5239 Altman, Robin	5.73	False
451013	5/4/2026	001-480-4230-00000	707-951-5080 Camper	2.33	False
451013	5/4/2026	413-353-4230-00000	707-951-0167 (WWTP Ops) Service:	28.09	False
451013	5/4/2026	413-352-4230-00000	707-951-4779 (WWTP Project Manager) Service:	28.09	False
451013	5/4/2026	419-120-4230-00000	707-457-0842 UB Auto Receptionist	11.19	False
451013	5/4/2026	001-230-4230-00000	707-951-5234 Bill Gillespie	17.93	False
451013	5/4/2026	419-371-4230-00000	707-951-5143 (Yeager) Service:	5.97	False
451013	5/4/2026	001-240-4230-00000	707-951-1946 (Lopez) Service:	17.93	False
451013	5/4/2026	001-480-4230-00000	707-951-3921 (Pool Front Counter) Service:	28.09	False
451013	5/4/2026	001-240-4230-00000	707-951-3960 (Griffin) Service:	28.09	False
451013	5/4/2026	419-371-4230-00000	707-951-2627 (Van Hook) Service:	5.98	False
451013	5/4/2026	001-470-4230-00000	707-951-5194 Kelly Feola	2.33	False
451013	5/4/2026	419-111-4230-00000	707-951-3898 (Conference Room) Service:	9.37	False
451013	5/4/2026	413-353-4230-00000	707-951-3943 PW Paygo Phone	1.13	False
451013	5/4/2026	001-470-4230-00000	707-951-4116 PW Spare	2.96	False
451013	5/4/2026	001-240-4230-00000	707-457-0877 Dash Cam	40.01	False
451013	5/4/2026	001-230-4230-00000	707-951-5356 Vanessa Duncan	17.93	False
451013	5/4/2026	412-120-4230-00000	707-951-5644 Diane Swarts	0.84	False
451013	5/4/2026	419-111-4230-00000	707-951-3228 (Wier) Service:	5.98	False
451013	5/4/2026	413-351-4230-00000	707-951-5017 (Lab) Service:	28.09	False
451013	5/4/2026	001-240-4230-00000	707-457-0866 Dash Cam	40.01	False
451013	5/4/2026	001-240-4230-00000	707-457-0867 Dash Cam	40.01	False
451013	5/4/2026	419-112-4230-00000	707-951-1975 (Lacey) Service:	4.78	False
451013	5/4/2026	413-351-4230-00000	707-951-6819 (Lab-Desk) Service:	28.09	False
451013	5/4/2026	001-240-4230-00000	707-457-0870 Dash Cam	40.01	False
451013	5/4/2026	412-100-4230-00000	707-951-0023 Lighthouse Cove RV	28.09	False
451013	5/4/2026	001-240-4230-00000	707-457-0881 Dash Cam	40.01	False
451013	5/4/2026	001-480-4230-00000	707-951-5192 Neeley	17.93	False
451013	5/4/2026	419-120-4230-00000	707-951-5054 (Leaver) Service:	5.98	False
451013	5/4/2026	419-114-4230-00000	707-951-3392 HR LINE	4.53	False
451013	5/4/2026	413-357-4230-00000	707-951-5684 James Queen	5.98	False
451013	5/4/2026	412-100-4230-00000	707-951-5194 Kelly Feola	5.38	False
451013	5/4/2026	413-352-4230-00000	707-951-6681 (WWTP) - Fritz	22.38	False

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451013	5/4/2026	001-240-4230-00000	707-951-5205 Turkins	17.93	False
451013	5/4/2026	001-230-4230-00000	707-951-3561 Fire Dept iPad:	38.01	False
451013	5/4/2026	413-353-4230-00000	707-951-3904 Wade Mayes	5.90	False
451013	5/4/2026	001-350-4230-00000	707-951-3927 (Welton) Service:	9.36	False
451013	5/4/2026	001-480-4230-00000	707-951-1991 (Borges, D) Service	2.69	False
451013	5/4/2026	001-114-4230-00000	707-951-3392 HR LINE	26.84	False
451013	5/4/2026	413-351-4230-00000	707-951-9756 (Goodgame-Thill) Service:	28.09	False
451013	5/4/2026	001-250-4230-00000	707-951-5158 (Barbour) Service:	1.79	False
451013	5/4/2026	001-120-4230-00000	707-951-5834 Melissa Leeper	5.98	False
451013	5/4/2026	413-352-4230-00000	707-951-5005 WWTP Auto Receipt - Fritz	22.38	False
451013	5/4/2026	419-120-4230-00000	707-951-3355 (Kozak) Service:	5.97	False
451013	5/4/2026	419-120-4230-00000	707-951-3907 (Cash Receipting) Service:	9.37	False
451013	5/4/2026	413-353-4230-00000	707-951-5179 Queen, J.	5.98	False
451013	5/4/2026	508-508-4230-00000	707-951-3928 (Huffman) Service	28.09	False
451013	5/4/2026	001-480-4230-00000	707-951-5193 W Morris	17.93	False
451013	5/4/2026	413-353-4230-00000	707-951-3905 (WWTP Spare) Service:	1.13	False
451013	5/4/2026	001-240-4230-00000	707-457-7977 Police Auto Receptionist	22.38	False
451013	5/4/2026	001-112-4230-00000	707-951-1975 (Lacey) Service:	8.36	False
451013	5/4/2026	001-240-4230-00000	707-951-3152 (Lo) Service:	17.93	False
451013	5/4/2026	001-240-4230-00000	707-951-3963 (Hutchens) Service:	28.09	False
451013	5/4/2026	413-112-4230-00000	707-951-1975 (Lacey) Service:	4.79	False
451013	5/4/2026	413-352-4230-00000	707-951-3294 WWTP Auto Receipt - Fritz	22.38	False
451013	5/4/2026	001-350-4230-00000	707-951-9082 PW Auto Receptionist	7.46	False
451013	5/4/2026	001-250-4230-00000	707-951-3288 (Minges) Service:	8.96	False
451013	5/4/2026	413-120-4230-00000	707-951-5644 Diane Swarts	3.89	False
451013	5/4/2026	001-120-4230-00000	707-951-5644 Diane Swarts	8.77	False
451013	5/4/2026	001-240-4230-00000	707-951-5326 C. Maxwell	17.93	False
451013	5/4/2026	419-120-4230-00000	707-951-5644 Diane Swarts	4.01	False
451013	5/4/2026	419-371-4230-00000	707-951-5080 Camper	8.79	False
451013	5/4/2026	001-251-4230-00000	707-951-5158 (Barbour) Service:	7.17	False
451013	5/4/2026	419-371-4230-00000	707-951-3904 Wade Mayes	15.17	False
451013	5/4/2026	506-506-4230-00000	707-951-1991 (Borges, D) Service	2.69	False
451013	5/4/2026	508-508-4230-00000	707-951-3374 Corp Yard Auto Receipt - Fritz	22.38	False
451013	5/4/2026	001-240-4230-00000	707-951-3471 (Miller) Service:	17.93	False
451013	5/4/2026	001-240-4230-00000	707-951-5023 (Phillippa) Service:	17.93	False
451013	5/4/2026	001-471-4230-00000	707-951-5194 Kelly Feola	1.79	False
451013	5/4/2026	419-120-4230-00000	707-951-3930 (Water/Sewer UB Line) Sevice:	14.04	False
451013	5/4/2026	001-480-4230-00000	707-457-0732 Fred Endert Pool	22.38	False
451013	5/4/2026	413-352-4230-00000	707-951-3119 WWTP Auto Receipt - Fritz	22.38	False
451013	5/4/2026	420-115-4230-00000	707-951-6752 Fritz Ludemann	38.35	False
451013	5/4/2026	001-350-4230-00000	707-951-5143 (Yeager) Service:	5.98	False
451013	5/4/2026	413-111-4230-00000	707-951-3228 (Wier) Service:	5.98	False
451013	5/4/2026	001-111-4230-00000	707-951-9106 Admin Auto Receptionist	7.46	False

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451013	5/4/2026	413-111-4230-00000	707-951-9106 Admin Auto Receptionist	7.46	False
451013	5/4/2026	419-371-4230-00000	707-951-5179 Queen, J.	5.97	False
451013	5/4/2026	506-506-4230-00000	707-951-5080 Camper	3.23	False
451013	5/4/2026	412-114-4230-00000	707-951-3392 HR LINE	0.96	False
451013	5/4/2026	419-120-4230-00000	707-951-5834 Melissa Leeper	5.98	False
451014	5/11/2026	610-000-2170-00000	PR Batch 00001.05.2026 Child Support-CA	88.84	False
451015	5/11/2026	610-000-2184-00000	PR Batch 00011.05.2026 CCEA Monthly Dues	5.00	False
451015	5/11/2026	610-000-2184-00000	PR Batch 00001.05.2026 CCEA Monthly Dues	85.00	False
451016	5/11/2026	610-000-2181-00000	PR Batch 00011.05.2026 CCPOA Dues	550.00	False
451017	5/11/2026	610-000-2178-00000	Plan # 300878	3,135.00	False
451017	5/11/2026	610-000-2178-00000	Plan # 300878	300.19	False
451017	5/11/2026	610-000-2186-00000	Plan # 306752	326.19	False
451017	5/11/2026	610-000-2178-00000	Plan # 300878	362.93	False
451017	5/11/2026	610-000-2178-00000	Plan # 300878	1,975.00	False
451017	5/11/2026	610-000-2186-00000	Plan # 306752	1,020.58	False
451017	5/11/2026	610-000-2186-00000	Plan # 306752	68.39	False
451017	5/11/2026	610-000-2186-00000	Plan # 306752	214.02	False
451018	5/11/2026	610-000-2182-00000	PR Batch 00011.05.2026 PORAC RMT	500.00	False
451018	5/11/2026	610-000-2182-00000	PR Batch 00011.05.2026 PORAC RMT 4850	50.00	False
451019	5/11/2026	001-230-4390-2020S	Thermal Imaging Cameras (TICs)	19,782.95	False
451020	5/11/2026	001-240-4390-BCKPK	backpack supplies	137.04	False
451020	5/11/2026	001-240-4390-00000	signs & shelves	314.59	False
451020	5/11/2026	001-112-4434-00000	RETURN: wireless microphone	-43.29	False
451020	5/11/2026	001-480-4370-00000	janitorial supplies	384.12	False
451020	5/11/2026	001-120-4310-00000	envelopes & pens	25.23	False
451020	5/11/2026	413-120-4310-00000	envelopes & pens	25.24	False
451020	5/11/2026	419-120-4310-00000	envelopes & pens	25.24	False
451020	5/11/2026	001-480-4390-00000	USB dongle for kiosk keyboard.	15.59	False
451020	5/11/2026	420-115-4390-00000	Wireless presenters' sticks.	26.73	False
451020	5/11/2026	001-120-4310-00000	toner	54.08	False
451020	5/11/2026	413-353-4390-00000	toner	144.56	False
451020	5/11/2026	413-120-4310-00000	toner	54.09	False
451020	5/11/2026	413-357-4390-00000	toner	144.56	False
451020	5/11/2026	419-120-4310-00000	toner	54.09	False
451020	5/11/2026	413-353-4390-00000	seat covers	37.80	False
451020	5/11/2026	412-100-4312-00000	Webcam	17.85	False
451020	5/11/2026	001-480-4312-00000	Webcam	18.39	False
451020	5/11/2026	001-112-4312-00000	Webcam	17.85	False
451020	5/11/2026	001-112-4392-00000	Micro stands	69.26	False
451020	5/11/2026	001-112-4392-00000	Microphone	43.29	False
451020	5/11/2026	001-480-4320-00000	Uniforms	60.48	False
451020	5/11/2026	001-120-4310-00000	printer cartridge - AP printer	115.10	False
451020	5/11/2026	419-120-4310-00000	printer cartridge - AP printer	115.11	False

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451020	5/11/2026	419-120-4310-00000	binder clips	5.86	False
451020	5/11/2026	413-120-4310-00000	printer cartridge - AP printer	115.10	False
451020	5/11/2026	413-120-4310-00000	binder clips	5.85	False
451020	5/11/2026	001-120-4310-00000	binder clips	5.85	False
451020	5/11/2026	001-120-4310-00000	office supplies	29.63	False
451020	5/11/2026	413-120-4310-00000	office supplies	29.63	False
451020	5/11/2026	419-120-4310-00000	office supplies	29.63	False
451020	5/11/2026	412-113-4310-00000	Photos	0.25	False
451020	5/11/2026	413-113-4310-00000	Photos	1.99	False
451020	5/11/2026	001-113-4310-00000	Photos	1.99	False
451020	5/11/2026	419-113-4310-00000	Photos	2.00	False
451020	5/11/2026	508-508-4390-00000	folders	1.27	False
451020	5/11/2026	001-364-4390-10025	folders	1.26	False
451020	5/11/2026	001-470-4390-00000	folders	1.26	False
451020	5/11/2026	419-371-4390-00000	folders	1.26	False
451020	5/11/2026	506-506-4390-00000	folders	1.26	False
451020	5/11/2026	413-353-4390-00000	folders	1.26	False
451020	5/11/2026	413-113-4310-00000	Photo	1.00	False
451020	5/11/2026	419-113-4310-00000	Photo	1.01	False
451020	5/11/2026	001-113-4310-00000	Photo	1.00	False
451020	5/11/2026	412-113-4310-00000	Photo	0.13	False
451020	5/11/2026	001-240-4390-BCKPK	backpacks	621.22	False
451021	5/11/2026	419-371-4390-00000	calibration backflow	110.00	False
451022	5/11/2026	419-000-2110-00000	Refund Check 009321-001, 484 WINDING CREEK CIRCLE	18.74	False
451022	5/11/2026	413-000-2110-00000	Refund Check 009321-001, 484 WINDING CREEK CIRCLE	52.61	False
451023	5/11/2026	419-000-2110-00000	Refund Check 113417-000, 276 3RD ST #2	155.30	False
451024	5/11/2026	419-372-3821-41028	Monthly Maintenance: Mar 2026	6,821.20	False
451025	5/11/2026	001-240-4220-00000	Propane - 03/17/26-04/14/26 - Acct# 1038315	15.41	False
451025	5/11/2026	001-112-4220-00000	FY26 Propane- 03/17-04/14/26. Acct#1031563	11.00	False
451025	5/11/2026	001-471-4220-00000	FY26 Propane- 03/17-04/14/26. Acct#65468	11.00	False
451026	5/11/2026	001-230-4390-2020S	Stihl 16" saw	2,386.91	False
451026	5/11/2026	001-000-2122-00000	Stihl 16" saw TAX	-181.91	False
451027	5/11/2026	419-000-2110-00000	Refund Check 107657-001, 2651 LE CLAIR AVE	53.74	False
451028	5/11/2026	508-508-4390-60003	part for Smith River fire	417.70	False
451029	5/11/2026	508-508-4330-00000	FY 26 Annual Diesel for city facilities/corp yard	3,283.32	False
451030	5/11/2026	413-357-4530-00000	CWEA Technical Certification - J. Ruth	238.00	False
451030	5/11/2026	413-353-4530-00000	CWEA Technical Certification - J. Ruth	238.00	False
451031	5/11/2026	420-115-4450-00000	RMAP: Organizational Password Managment	4,335.62	False
451032	5/11/2026	419-000-2110-00000	Refund Check 107874-001, 310 HARDING AVE # 8	151.06	False
451033	5/11/2026	413-000-2110-00000	Refund Check 113192-000, 485 J ST #C	5.50	False
451034	5/11/2026	419-372-3822-41029	Monthly Maintenance: Mar 2026	470.42	False
451035	5/11/2026	001-240-4530-00000	Enrollment fees - Spring Module - Gardner & Thao	1,592.00	False
451036	5/11/2026	419-000-2110-00000	Refund Check 111962-000, 125 PRINCESS CT	46.52	False

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451037	5/11/2026	419-000-2110-00000	Refund Check 008784-000, 373 GRANT AVE	1.62	False
451038	5/11/2026	001-230-4240-00000	Shipping- defib units.	105.52	False
451039	5/11/2026	413-351-4390-00000	FY26 Microbiology bottles and media	385.32	False
451039	5/11/2026	413-351-4390-00000	FY26 Microbiology bottles and media	2,764.07	False
451040	5/11/2026	413-356-4450-35022	Generator Maintenance - FY26 - HODGE ST	1,320.58	False
451040	5/11/2026	413-356-4450-35022	Generator Maintenance - FY26 - NORTHCREST	1,430.34	False
451040	5/11/2026	413-356-4450-35022	Generator Maintenance - FY26 - PORTABLE 2	1,533.78	False
451040	5/11/2026	413-356-4450-35022	Generator Maintenance - FY26 - OLIVE	1,288.87	False
451040	5/11/2026	413-351-4450-00000	Generator Maintenance - FY26 - CC LAB	1,421.08	False
451040	5/11/2026	413-356-4450-35022	Generator Maintenance - FY26 - PRT GENERAC	1,444.09	False
451040	5/11/2026	413-356-4450-35022	Generator Maintenance - FY26 - BURTSCHHEL TSWIT	1,719.19	False
451040	5/11/2026	413-353-4450-00000	Generator Maintenance - FY26 - YARD PORTO 1	1,568.40	False
451040	5/11/2026	413-356-4450-35022	Generator Maintenance - FY26 - ROY AVE	1,193.00	False
451041	5/11/2026	419-372-3823-41030	Monthly Maintenance: Mar 2026	579.10	False
451042	5/11/2026	001-230-4409-2020S	RIMS Link Software install at S.O. for First Due	4,350.00	False
451043	5/11/2026	001-230-4330-00000	Fuel for FY26- Mar 26	2,255.00	False
451044	5/11/2026	419-000-2110-00000	Refund Check 113132-000, 545 C ST # 8	180.56	False
451045	5/11/2026	419-000-2110-00000	Refund Check 112379-000, 135 HARBOR VIEW DR	230.66	False
451046	5/11/2026	506-506-4225-00000	Refuse Disposal - Mar 2026	183.00	False
451046	5/11/2026	001-470-4225-00000	Refuse Disposal - Mar 2026	87.35	False
451046	5/11/2026	001-364-4225-10025	Refuse Disposal - Mar 2026	260.40	False
451047	5/11/2026	115-364-4785-00000	Gas Tax Sec 2105 pass-through per annex agreement - Feb Rev	446.35	False
451047	5/11/2026	115-364-4787-00000	Gas Tax Sec 2107 pass-through per annex agreement - Feb Rev	467.68	False
451047	5/11/2026	117-364-4789-00000	RMRA pass-through per annex agreement - Jan Rev	2,080.83	False
451048	5/11/2026	419-000-2110-00000	Refund Check 113453-000, 608 G ST #2	48.60	False
451049	5/11/2026	413-352-4470-00000	FY26 Sample Delivery to NCL for WW	30.00	False
451050	5/11/2026	001-230-4409-00000	Annual Subscription - 3/23/25-3/22/26	809.00	False
451051	5/11/2026	001-470-4390-00000	flag pole rope	46.76	False
451051	5/11/2026	413-353-4390-00000	jacket & bib	241.32	False
451052	5/11/2026	419-000-2110-00000	Refund Check 108647-001, 1532 BREEN ST	170.08	False
451053	5/11/2026	508-508-4390-00000	Safety/PW Supplies	5.05	False
451053	5/11/2026	001-470-4390-00000	Safety/PW Supplies	16.31	False
451053	5/11/2026	419-371-4390-00000	Safety/PW Supplies	36.57	False
451053	5/11/2026	001-470-4390-00000	Safety/PW Supplies	36.55	False
451053	5/11/2026	506-506-4390-00000	Safety/PW Supplies	5.06	False
451053	5/11/2026	001-470-4390-00000	Safety/PW Supplies	5.05	False
451053	5/11/2026	419-371-4390-00000	Safety/PW Supplies	5.05	False
451053	5/11/2026	001-364-4390-10025	Safety/PW Supplies	5.05	False
451053	5/11/2026	508-508-4390-00000	Safety/PW Supplies	36.55	False
451053	5/11/2026	413-353-4390-00000	Safety/PW Supplies	5.05	False
451053	5/11/2026	413-353-4390-00000	Safety/PW Supplies	36.56	False
451053	5/11/2026	001-364-4390-10025	Safety/PW Supplies	36.57	False
451053	5/11/2026	506-506-4390-00000	Safety/PW Supplies	36.57	False

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451053	5/11/2026	001-470-4390-00000	Safety/PW Supplies	11.25	False
451053	5/11/2026	419-371-4390-00000	Safety/PW Supplies	16.32	False
451053	5/11/2026	413-353-4390-00000	Safety/PW Supplies	16.31	False
451053	5/11/2026	001-364-4390-10025	Safety/PW Supplies	16.32	False
451053	5/11/2026	413-353-4390-00000	Safety/PW Supplies	11.26	False
451053	5/11/2026	001-364-4390-10025	Safety/PW Supplies	11.26	False
451053	5/11/2026	419-371-4390-00000	Safety/PW Supplies	11.26	False
451053	5/11/2026	508-508-4390-00000	Safety/PW Supplies	11.25	False
451053	5/11/2026	506-506-4390-00000	Safety/PW Supplies	11.27	False
451053	5/11/2026	508-508-4390-00000	Safety/PW Supplies	16.31	False
451053	5/11/2026	506-506-4390-00000	Safety/PW Supplies	16.32	False
451054	5/11/2026	001-470-4390-POINT	FEDERALFLAGS: 2 sets military service flags & backup US flags	1,153.05	False
451055	5/11/2026	419-000-2110-00000	Refund Check 106742-000, 2950 ELK VALLEY X RD	48.31	False
451056	5/11/2026	419-371-4230-00000	707-001-0001 SCADA telemetry link - 04/28/26-05/27/26	42.72	False
451057	5/11/2026	508-508-4390-00000	Ignition actuator	9.49	False
451057	5/11/2026	508-508-4390-00000	Warranty	-107.02	False
451057	5/11/2026	001-240-4391-00000	Sensors	226.20	False
451057	5/11/2026	508-508-4390-00000	Shocks	273.42	False
451057	5/11/2026	001-240-4391-00000	Gasket sets, hardware	255.62	False
451057	5/11/2026	001-240-4391-00000	Pipe gasket	-10.35	False
451057	5/11/2026	508-508-4390-00000	Battery	158.50	False
451057	5/11/2026	508-508-4390-00000	Core deposit	-19.49	False
451057	5/11/2026	508-508-4390-00000	Sensors	107.02	False
451057	5/11/2026	508-508-4390-00000	Tool set	16.40	False
451057	5/11/2026	508-508-4390-00000	Oil filters, oil	136.40	False
451057	5/11/2026	001-230-4391-00000	Spark plug, oil filters	14.91	False
451057	5/11/2026	001-240-4391-00000	Oil filter	11.02	False
451057	5/11/2026	508-508-4390-00000	Stoplight switch	31.44	False
451057	5/11/2026	508-508-4390-00000	Water pump	47.23	False
451057	5/11/2026	508-508-4390-00000	Spark plug	4.72	False
451057	5/11/2026	508-508-4390-00000	Blue def	381.04	False
451058	5/11/2026	001-230-4391-00000	Apparatus repair part (brush head)	37.83	False
451058	5/11/2026	508-508-4390-00000	Light bulb and housing.	34.31	False
451058	5/11/2026	001-230-4390-00000	Light bulb and housing.	8.61	False
451058	5/11/2026	508-508-4390-00000	replace ABS module	335.00	False
451059	5/11/2026	117-364-4409-00KST	Strom Drain Master Plan, Amend 1 added scope	476.58	False
451059	5/11/2026	155-485-4409-22SDP	Storm Drain Master Plan - Prog Pmt 20	13,401.99	False
451059	5/11/2026	001-364-4409-00000	Strom Drain Master Plan, Amend 1 added scope	1,020.39	False
451059	5/11/2026	117-364-4409-003ST	Strom Drain Master Plan, Amend 1 added scope	1,426.79	False
451060	5/11/2026	419-000-2110-00000	Refund Check 113191-000, 243 E LAUFF AVE	210.03	False
451061	5/11/2026	419-000-2110-00000	Refund Check 009350-000, 140 E ESSEX ST	8.97	False
451062	5/11/2026	419-000-2110-00000	Refund Check 112090-000, 105 PINE VIEW CT	192.78	False
451063	5/11/2026	419-371-4390-00000	humidity indicator	52.58	False

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451063	5/11/2026	419-371-4390-00000	suction hose	455.37	False
451063	5/11/2026	419-371-4390-00000	grease	372.06	False
451064	5/11/2026	001-113-4310-00000	Engraved plate for frame.	23.20	False
451064	5/11/2026	412-113-4310-00000	Engraved plate for frame.	2.90	False
451064	5/11/2026	413-113-4310-00000	Engraved plate for frame.	23.20	False
451064	5/11/2026	419-113-4310-00000	Engraved plate for frame.	23.20	False
451065	5/11/2026	419-371-4390-00000	galvanized parts	198.49	False
451065	5/11/2026	419-371-4390-00000	hydrant break off, water parts	387.42	False
451065	5/11/2026	419-371-4390-00000	galvanized parts	460.88	False
451065	5/11/2026	419-371-4390-00000	galvanized parts	925.97	False
451065	5/11/2026	413-353-4390-00000	valve box	324.75	False
451065	5/11/2026	419-371-4390-00000	galvanized parts	443.28	False
451065	5/11/2026	419-371-4390-00000	valve box	324.75	False
451065	5/11/2026	419-371-4390-00000	galvanized parts	881.59	False
451065	5/11/2026	419-371-4390-00000	meter parts	735.10	False
451065	5/11/2026	419-371-4390-00000	pressure gauge & pipe	164.79	False
451066	5/11/2026	413-351-4390-00000	CREDIT: various lab supplies	-730.38	False
451066	5/11/2026	413-351-4390-00000	FY26 Various Lab Supplies	844.27	False
451067	5/11/2026	413-000-1202-00000	sludge processing	2,321.84	False
451067	5/11/2026	413-000-1202-00000	sludge processing	2,207.43	False
451068	5/11/2026	419-000-2110-00000	Refund Check 008981-001, 2532 PEVELER AVE	57.97	False
451069	5/11/2026	001-240-4380-00000	Dog pad.	54.13	False
451069	5/11/2026	419-371-4390-00000	FY26 Rock to fill excavations	1,000.23	False
451069	5/11/2026	413-353-4390-00000	FY26 Rock to fill excavations	214.33	False
451069	5/11/2026	001-364-4390-10025	FY26 Rock to fill excavations	214.34	False
451069	5/11/2026	001-470-4390-00000	dirt - Bro Jon Park	243.56	False
451070	5/11/2026	419-000-2110-00000	Refund Check 113506-000, 484 WINDING CREEK CIRCLE	140.87	False
451071	5/11/2026	001-470-4390-00000	Propane and tank	175.67	False
451071	5/11/2026	419-371-4390-00000	Drill bits, tool bags	11.75	False
451071	5/11/2026	001-471-4390-00000	Blade kits	78.96	False
451071	5/11/2026	419-371-4390-00000	Rebar, drill bits	465.18	False
451071	5/11/2026	001-364-4390-10025	Padlocks	104.10	False
451071	5/11/2026	001-470-4390-00000	Sawhorses	80.81	False
451071	5/11/2026	413-353-4390-00000	Straps	18.36	False
451071	5/11/2026	001-470-4390-00000	Water bottles	53.34	False
451071	5/11/2026	413-353-4390-00000	Drill bits, tool bags	11.75	False
451071	5/11/2026	001-470-4390-00000	Propane tank	152.62	False
451071	5/11/2026	001-470-4390-00000	Bits	11.84	False
451071	5/11/2026	001-470-4390-00000	Markers, dome cap, post caps, tension bands	88.22	False
451071	5/11/2026	001-470-4390-00000	Wristbands	23.30	False
451071	5/11/2026	419-371-4390-00000	Shovels, tapes	72.40	False
451071	5/11/2026	001-470-4390-00000	Lumber	57.85	False
451071	5/11/2026	001-470-4390-00000	Tape,epoxy	48.83	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451071	5/11/2026	001-470-4390-00000	In tray set	14.05	False
451071	5/11/2026	412-100-4390-00000	Connectors	11.91	False
451071	5/11/2026	001-470-4390-00000	Wire	25.18	False
451071	5/11/2026	001-470-4390-00000	Filters, lumber	92.10	False
451071	5/11/2026	001-470-4390-00000	Concrete	72.74	False
451071	5/11/2026	001-470-4390-00000	Totes	103.79	False
451071	5/11/2026	001-470-4390-00000	WD40, quickcrete	245.49	False
451071	5/11/2026	001-364-4350-10023	Photocontrol	16.22	False
451071	5/11/2026	001-470-4390-00000	Tapcons	204.09	False
451071	5/11/2026	419-371-4390-00000	Wrenches, polishes, extension bars	66.48	False
451071	5/11/2026	001-470-4390-00000	Drill bits, tapcons	191.23	False
451071	5/11/2026	001-364-4390-10025	Wrenches, polishes, extension bars	66.47	False
451071	5/11/2026	001-470-4390-00000	Lumber, sawhorse	109.55	False
451071	5/11/2026	413-353-4390-00000	Tool bags, shovels	91.94	False
451071	5/11/2026	413-353-4390-00000	Tool box	136.40	False
451071	5/11/2026	413-353-4390-00000	Packout, organizer, tool box	150.79	False
451071	5/11/2026	001-240-4390-00000	Screws	1.70	False
451071	5/11/2026	419-371-4390-00000	Tool box	136.40	False
451071	5/11/2026	001-364-4390-10025	Packout, organizer, tool box	150.78	False
451071	5/11/2026	001-364-4390-10025	Tool box	136.39	False
451071	5/11/2026	508-508-4390-00000	Grinder sander	211.19	False
451071	5/11/2026	001-470-4390-00000	Jack, utility knife	230.54	False
451071	5/11/2026	001-240-4390-00000	Flower feed	23.78	False
451071	5/11/2026	419-371-4390-00000	Broom and dust pan	35.67	False
451071	5/11/2026	001-364-4390-10025	Grinder sander	211.18	False
451071	5/11/2026	508-508-4390-00000	Boxes	5.48	False
451071	5/11/2026	001-470-4390-00000	Grinder sander	211.19	False
451071	5/11/2026	419-371-4390-00000	Grinder sander	211.19	False
451071	5/11/2026	001-364-4390-10025	Tapcons	204.09	False
451071	5/11/2026	419-371-4390-00000	Packout, organizer, tool box	150.79	False
451071	5/11/2026	001-470-4390-00000	Lumber, deckmate	83.46	False
451071	5/11/2026	419-371-4390-00000	Concrete	242.59	False
451071	5/11/2026	001-470-4390-00000	Paint, tapcon, drill bit	28.95	False
451071	5/11/2026	001-470-4390-00000	Roundup	238.02	False
451071	5/11/2026	506-506-4390-00000	Paint, refill pads, tray liners	36.84	False
451071	5/11/2026	419-371-4390-00000	Brushless tool set	125.93	False
451071	5/11/2026	001-240-4390-00000	Conduits, connectors	45.69	False
451071	5/11/2026	419-371-4390-00000	Tool bags, shovels	91.94	False
451071	5/11/2026	001-364-4390-10025	Tool bags, shovels	91.94	False
451071	5/11/2026	419-371-4390-00000	Master locks	869.25	False
451071	5/11/2026	413-353-4390-00000	Brushless tool set	125.93	False
451071	5/11/2026	001-364-4390-10025	Brushless tool set	125.93	False
451071	5/11/2026	001-364-4390-10025	Post digger	14.42	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451071	5/11/2026	001-364-4390-10025	Magnets, screws, lock nuts	21.70	False
451071	5/11/2026	413-353-4390-00000	Magnets, screws, lock nuts	21.70	False
451071	5/11/2026	413-353-4390-00000	Post digger	14.43	False
451071	5/11/2026	508-508-4390-00000	Bondo, putter spreader, sanders	62.21	False
451071	5/11/2026	413-353-4390-00000	Magnets, screws, lock nuts	21.71	False
451071	5/11/2026	419-371-4390-00000	Stakes, studs	20.06	False
451071	5/11/2026	506-506-4390-00000	Nails	16.02	False
451071	5/11/2026	419-371-4390-00000	Post digger	14.43	False
451071	5/11/2026	412-100-4799-COAST	Outlets, wallplate	34.64	False
451071	5/11/2026	419-371-4390-00000	Earplugs, tape measure, markers, buckets	47.16	False
451071	5/11/2026	001-364-4390-10025	Earplugs, tape measure, markers, buckets	47.17	False
451071	5/11/2026	413-353-4390-00000	Earplugs, tape measure, markers, buckets	47.16	False
451071	5/11/2026	001-470-4390-00000	Turf builder	595.12	False
451071	5/11/2026	508-508-4390-00000	Pliers	51.86	False
451071	5/11/2026	001-471-4390-00000	Squeegee, cleaner	68.62	False
451071	5/11/2026	506-506-4390-00000	Knee pads	70.33	False
451071	5/11/2026	001-470-4390-00000	Lumber	69.72	False
451071	5/11/2026	001-470-4390-00000	Screws	18.29	False
451071	5/11/2026	001-470-4390-00000	Turf builder	75.74	False
451071	5/11/2026	412-100-4799-COAST	Outlets, wallplate	18.06	False
451071	5/11/2026	419-371-4390-00000	Bucket lid, bucket	20.52	False
451071	5/11/2026	001-470-4390-00000	Plunger, hair drain remover	33.41	False
451071	5/11/2026	001-364-4390-10025	Water	19.16	False
451071	5/11/2026	419-371-4390-00000	Water	19.14	False
451071	5/11/2026	412-100-4799-COAST	GFCI	74.23	False
451071	5/11/2026	413-353-4390-00000	Water	19.14	False
451071	5/11/2026	506-506-4390-00000	Conduits	59.55	False
451071	5/11/2026	419-371-4390-00000	PVC	6.74	False
451071	5/11/2026	001-470-4390-00000	Concrete, lumber	64.97	False
451071	5/11/2026	001-470-4390-00000	Concrete, concrete bonding	36.74	False
451071	5/11/2026	001-470-4390-00000	Brush and roundup	238.02	False
451071	5/11/2026	419-371-4390-00000	Couplings	50.79	False
451071	5/11/2026	412-100-4799-COAST	Outlets, wallplate	24.53	False
451071	5/11/2026	001-364-4390-10025	Drill bits, tool bags	11.74	False
451072	5/11/2026	508-508-4312-00000	Color Laser Printer for PW	1,191.70	False
451073	5/11/2026	413-351-4390-00000	FY26 Microbiology Supplies	1,181.17	False
451074	5/11/2026	001-364-4390-10025	steel	788.47	False
451075	5/11/2026	001-230-4450-00000	Annual AED Service and Recalibrating for 11 units	1,375.00	False
451076	5/11/2026	001-471-4450-00000	Visual Inspection FS Cultural Center	300.00	False
451077	5/11/2026	412-000-3570-00000	REFUND for stay on 07/19-07/25/26	113.64	False
451077	5/11/2026	001-000-3221-00000	REFUND for stay on 07/19-07/25/26	11.36	False
451078	5/11/2026	001-112-4430-00000	KPOD Radio Spots: Mar 26	47.00	False
451078	5/11/2026	001-112-4430-00000	KPOD Radio Spots: Mar 26	47.00	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451078	5/11/2026	001-480-4430-00000	KPOD Radio Spots: Mar 26	70.00	False
451078	5/11/2026	001-112-4430-00000	KPOD Radio Spots: Mar 26	47.00	False
451078	5/11/2026	412-100-4430-00000	KPOD Radio Spots: Mar 26	33.00	False
451078	5/11/2026	001-480-4430-00000	KPOD Radio Spots: Mar 26	70.00	False
451078	5/11/2026	412-100-4430-00000	KPOD Radio Spots: Mar 26	33.00	False
451078	5/11/2026	001-480-4430-00000	KPOD Radio Spots: Mar 26	70.00	False
451078	5/11/2026	412-100-4430-00000	KPOD Radio Spots: Mar 26	33.00	False
451079	5/11/2026	508-508-4390-00000	bolt & locknut	120.96	False
451080	5/11/2026	413-000-2110-00000	Refund Check 110068-000, 180 GRAND AVE	23.15	False
451080	5/11/2026	419-000-2110-00000	Refund Check 110068-000, 180 GRAND AVE	8.25	False
451081	5/11/2026	001-230-4550-00000	EMT Course Reimbursement	1,000.00	False
451082	5/11/2026	413-120-4409-00000	OPED Actuarial Report	2,857.50	False
451082	5/11/2026	001-120-4409-00000	OPED Actuarial Report	2,857.50	False
451082	5/11/2026	419-120-4409-00000	OPED Actuarial Report	2,857.50	False
451082	5/11/2026	412-120-4409-00000	OPED Actuarial Report	476.25	False
451083	5/11/2026	413-353-4390-00000	galvanized & pvc parts	83.55	False
451083	5/11/2026	001-364-4390-10025	galvanized & pvc parts	83.53	False
451083	5/11/2026	419-371-4390-00000	galvanized & pvc parts	83.53	False
451083	5/11/2026	419-371-4390-00000	galvanized & pvc parts	112.18	False
451083	5/11/2026	413-353-4390-00000	galvanized & pvc parts	112.18	False
451083	5/11/2026	001-364-4390-10025	galvanized & pvc parts	112.18	False
451084	5/11/2026	001-240-4530-2020S	FY26 Monthly K9 Maint Fees - Murtaugh - April 2026	400.00	False
451084	5/11/2026	001-240-4530-2020S	FY26 Monthly K9 Maint Fees - Kostya - April 2026	400.00	False
451085	5/11/2026	413-351-4685-00000	FY26 External lab test for CCWQL	66.00	False
451085	5/11/2026	413-352-4470-00000	FY26 External testing for WWTP	313.00	False
451086	5/11/2026	413-353-4320-00000	FY 26 Laundry services/uniforms	54.14	False
451086	5/11/2026	413-351-4320-00000	FY 26 Laundry services/uniforms	26.19	False
451086	5/11/2026	508-508-4320-00000	FY 26 Laundry services/uniforms	35.33	False
451086	5/11/2026	413-353-4320-00000	FY 26 Laundry services/uniforms	54.14	False
451086	5/11/2026	001-480-4370-00000	FY 26 Laundry services- pool	72.48	False
451086	5/11/2026	413-351-4320-00000	FY 26 Laundry services/uniforms	18.56	False
451086	5/11/2026	508-508-4320-00000	FY 26 Laundry services/uniforms	35.33	False
451086	5/11/2026	419-114-4370-00000	City Hall Mats	0.19	False
451086	5/11/2026	419-113-4370-00000	City Hall Mats	0.42	False
451086	5/11/2026	001-112-4370-00000	City Hall Mats	0.95	False
451086	5/11/2026	412-120-4370-00000	City Hall Mats	0.39	False
451086	5/11/2026	001-250-4370-00000	City Hall Mats	0.51	False
451086	5/11/2026	001-120-4370-00000	City Hall Mats	2.30	False
451086	5/11/2026	001-350-4370-00000	City Hall Mats	1.16	False
451086	5/11/2026	001-364-4370-00000	City Hall Mats	0.47	False
451086	5/11/2026	413-351-4320-00000	FY 26 Laundry services/uniforms	18.56	False
451086	5/11/2026	412-130-4370-00000	City Hall Mats	0.07	False
451086	5/11/2026	508-508-4320-00000	FY 26 Laundry services/uniforms	41.50	False

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451086	5/11/2026	001-313-4370-00000	City Hall Mats	0.59	False
451086	5/11/2026	419-111-4370-00000	City Hall Mats	0.46	False
451086	5/11/2026	412-114-4370-00000	City Hall Mats	0.03	False
451086	5/11/2026	420-115-4370-00000	City Hall Mats	2.79	False
451086	5/11/2026	001-251-4370-00000	City Hall Mats	2.25	False
451086	5/11/2026	412-113-4370-00000	City Hall Mats	0.06	False
451086	5/11/2026	412-111-4370-00000	City Hall Mats	0.07	False
451086	5/11/2026	419-371-4370-00000	City Hall Mats	1.49	False
451086	5/11/2026	001-480-4370-00000	City Hall Mats	0.35	False
451086	5/11/2026	413-114-4370-00000	City Hall Mats	0.17	False
451086	5/11/2026	001-471-4370-00000	City Hall Mats	0.31	False
451086	5/11/2026	413-352-4370-00000	City Hall Mats	0.20	False
451086	5/11/2026	413-130-4370-00000	City Hall Mats	0.24	False
451086	5/11/2026	413-353-4370-00000	City Hall Mats	0.47	False
451086	5/11/2026	413-113-4370-00000	City Hall Mats	0.42	False
451086	5/11/2026	413-120-4370-00000	City Hall Mats	2.48	False
451086	5/11/2026	413-111-4370-00000	City Hall Mats	0.42	False
451086	5/11/2026	001-114-4370-00000	City Hall Mats	0.99	False
451086	5/11/2026	419-120-4370-00000	City Hall Mats	2.47	False
451086	5/11/2026	001-470-4370-00000	City Hall Mats	0.17	False
451086	5/11/2026	413-357-4370-00000	City Hall Mats	0.82	False
451086	5/11/2026	001-130-4370-00000	City Hall Mats	0.48	False
451086	5/11/2026	412-100-4370-00000	City Hall Mats	0.35	False
451086	5/11/2026	419-130-4370-00000	City Hall Mats	0.25	False
451086	5/11/2026	001-113-4370-00000	City Hall Mats	0.42	False
451086	5/11/2026	001-111-4370-00000	City Hall Mats	0.45	False
451086	5/11/2026	413-353-4320-00000	FY 26 Laundry services/uniforms	47.97	False
451086	5/11/2026	001-480-4370-00000	FY 26 Laundry services- pool mats	72.48	False
451086	5/11/2026	508-508-4320-00000	FY 26 Laundry services/uniforms	35.33	False
451086	5/11/2026	413-353-4320-00000	FY 26 Laundry services/uniforms	54.14	False
451086	5/11/2026	508-508-4320-00000	FY 26 Laundry services/uniforms	35.33	False
451086	5/11/2026	413-353-4320-00000	FY 26 Laundry services/uniforms	54.14	False
451087	5/11/2026	419-000-3731-00000	REFUND of overpayment.	57.71	False
451088	5/11/2026	419-000-2110-00000	Refund Check 113340-000, 1180 9TH ST UNIT A	368.32	False
451089	5/11/2026	508-508-4390-00000	gloves	114.22	False
451090	5/11/2026	413-000-2122-00000	FY26 Reagents and Other Lab Supplies - TAX	-197.29	False
451090	5/11/2026	413-351-4390-00000	FY26 Reagents and Other Lab Supplies	2,679.10	False
451091	5/11/2026	001-000-3221-00000	REFUND for stay on 06/20-06/27/26	5.00	False
451091	5/11/2026	412-000-3570-00000	REFUND for stay on 06/20-06/27/26	50.00	False
451092	5/11/2026	001-470-4450-00000	light repair at Peterson Park	628.00	False
451093	5/11/2026	506-506-4450-00000	pest control - 377 J St	89.38	False
451093	5/11/2026	506-506-4450-00000	pest control - 250 & 223 I St	89.38	False
451094	5/11/2026	508-508-4390-00000	gear puller	36.79	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451094	5/11/2026	508-508-4390-00000	glaze break	53.02	False
451094	5/11/2026	508-508-4390-00000	cam align kit	54.11	False
451094	5/11/2026	001-230-4391-00000	sealed beam	22.99	False
451095	5/11/2026	001-471-4450-00000	Annual monthly maintenance service FY26- 05/01-05/31/26	439.56	False
451096	5/11/2026	419-371-4390-00000	Service charge	78.49	False
451096	5/11/2026	419-371-4390-00000	meter parts	902.81	False
451097	5/11/2026	001-480-4370-00000	janitorial supplies	174.09	False
451097	5/11/2026	001-230-4390-00000	nitrile gloves	47.60	False
451097	5/11/2026	001-230-4370-00000	janitorial supplies	227.55	False
451098	5/11/2026	001-230-4390-2020S	Water Rescue Equipment	3,628.58	False
451099	5/11/2026	413-113-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.10	False
451099	5/11/2026	413-120-4210-00000	ITEM 81 Service at 377 J St - City Hall	60.51	False
451099	5/11/2026	413-114-4210-00000	ITEM 81 Service at 377 J St - City Hall	4.00	False
451099	5/11/2026	412-111-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.16	False
451099	5/11/2026	001-250-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.66	False
451099	5/11/2026	412-114-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Sire	0.05	False
451099	5/11/2026	001-111-4210-00000	ITEM 81 Service at 377 J St - City Hall	-1.16	False
451099	5/11/2026	001-130-4210-00000	ITEM 81 Service at 377 J St - City Hall	-1.27	False
451099	5/11/2026	413-113-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.06	False
451099	5/11/2026	001-470-4210-00000	ITEM 29 Service at Mason Mall Lighting - Parks	-5.10	False
451099	5/11/2026	001-111-4210-00000	ITEM 81 Service at 377 J St - City Hall	10.89	False
451099	5/11/2026	001-112-4210-00000	ITEM 81 Service at 377 J St - City Hall	23.15	False
451099	5/11/2026	412-111-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.09	False
451099	5/11/2026	419-371-4210-00000	ITEM 100 Service at 4605 Kings Valley Rd - pump	33.54	False
451099	5/11/2026	001-470-4210-00000	ITEM 97 Service at B St Pier Lighting - Parks	-7.54	False
451099	5/11/2026	001-470-4210-00000	ITEM 95 Service at 184 Battery - Park Restrooms	46.21	False
451099	5/11/2026	001-364-4210-10023	ITEM 53 Service - Streetlights	-224.34	False
451099	5/11/2026	419-120-4210-00000	ITEM 81 Service at 377 J St - City Hall	60.06	False
451099	5/11/2026	001-250-4210-00000	ITEM 81 Service at 377 J St - City Hall	-1.32	False
451099	5/11/2026	001-350-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.28	False
451099	5/11/2026	001-480-4210-00000	ITEM 81 Service at 377 J St - City Hall	-0.90	False
451099	5/11/2026	001-112-4210-00000	ITEM 81 Service at 377 J St - City Hall	-2.47	False
451099	5/11/2026	413-352-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.05	False
451099	5/11/2026	001-471-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.41	False
451099	5/11/2026	419-371-4210-00000	ITEM 114 Service at ABT 3160 Parkway Dr	-2.84	False
451099	5/11/2026	413-353-4210-00000	ITEM 81 Service at 377 J St - City Hall	-1.20	False
451099	5/11/2026	001-111-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.06	False
451099	5/11/2026	419-113-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.10	False
451099	5/11/2026	001-364-4210-10023	ITEM 120 Service - Streetlights	-22.30	False
451099	5/11/2026	001-470-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.38	False
451099	5/11/2026	001-114-4210-00000	ITEM 81 Service at 377 J St - City Hall	24.34	False
451099	5/11/2026	001-364-4210-10023	ITEM 116 Service at 391 Front St -Corner Front&D	152.80	False
451099	5/11/2026	419-114-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.25	False

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451099	5/11/2026	412-100-4210-00000	ITEM 79 Service at 900 Sunset Cir #B - RV Park	-88.12	False
451099	5/11/2026	413-353-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.06	False
451099	5/11/2026	419-130-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.56	False
451099	5/11/2026	412-100-4210-00000	ITEM 81 Service at 377 J St - City Hall	8.50	False
451099	5/11/2026	419-130-4210-00000	ITEM 81 Service at 377 J St - City Hall	-0.64	False
451099	5/11/2026	413-357-4210-00000	ITEM 81 Service at 377 J St - City Hall	19.84	False
451099	5/11/2026	001-364-4210-10023	ITEM 115 Service at 391 Front St - Streetlights	-17.96	False
451099	5/11/2026	412-130-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.01	False
451099	5/11/2026	413-353-4210-35019	ITEM 2 Service at Pacific & A - Sewer lift	35.98	False
451099	5/11/2026	419-371-4210-00000	ITEM 61 Service at 46900 S Bank Rd - Water	-1,624.73	False
451099	5/11/2026	001-364-4210-10023	ITEM 111 Service at 1190 Breen- 2 flashing lights	21.89	False
451099	5/11/2026	413-130-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.04	False
451099	5/11/2026	001-470-4210-00000	ITEM 84 Service at SW Cor G/Front St Park	182.08	False
451099	5/11/2026	419-120-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	5.63	False
451099	5/11/2026	413-353-4210-35019	ITEM 112 Service at Breen Street Pump	85.57	False
451099	5/11/2026	001-350-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	2.66	False
451099	5/11/2026	413-120-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.34	False
451099	5/11/2026	001-364-4210-10023	ITEM 111 Service at 1190 Breen- 2 flashing lights	-2.33	False
451099	5/11/2026	420-115-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.68	False
451099	5/11/2026	001-350-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.16	False
451099	5/11/2026	001-471-4210-00000	ITEM 27 Service at 1001 Front St - Cultural Cntr	-274.67	False
451099	5/11/2026	420-115-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.38	False
451099	5/11/2026	001-113-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.05	False
451099	5/11/2026	413-357-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.11	False
451099	5/11/2026	001-130-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.11	False
451099	5/11/2026	419-371-4210-00000	ITEM 119 Service at ABT Lake Earl Dr - Pump	29.05	False
451099	5/11/2026	412-100-4210-00000	ITEM 81 Service at 377 J St - City Hall	-0.91	False
451099	5/11/2026	001-364-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.06	False
451099	5/11/2026	420-115-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	3.58	False
451099	5/11/2026	001-364-4210-10023	ITEM 88 Service - Streetlights	477.09	False
451099	5/11/2026	419-130-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.03	False
451099	5/11/2026	413-130-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.31	False
451099	5/11/2026	413-353-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.07	False
451099	5/11/2026	412-130-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.16	False
451099	5/11/2026	413-111-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.05	False
451099	5/11/2026	001-364-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.59	False
451099	5/11/2026	001-111-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.02	False
451099	5/11/2026	419-114-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.05	False
451099	5/11/2026	419-113-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.97	False
451099	5/11/2026	001-480-4210-2020S	ITEM 25 Service at 1000 Play St - Pool	5,019.79	False
451099	5/11/2026	001-120-4210-00000	ITEM 81 Service at 377 J St - City Hall	-5.98	False
451099	5/11/2026	419-111-4210-00000	ITEM 81 Service at 377 J St - City Hall	11.20	False
451099	5/11/2026	001-364-4210-10023	ITEM 124 Service - Front & Play St- Streetlights	-14.73	False

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451099	5/11/2026	419-371-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.36	False
451099	5/11/2026	413-353-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.59	False
451099	5/11/2026	001-251-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.31	False
451099	5/11/2026	001-364-4210-10023	ITEM 117 Service at ABT 270 US Hwy 101S- lights	-3.15	False
451099	5/11/2026	001-113-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.10	False
451099	5/11/2026	413-353-4210-35019	ITEM 64 Service at 141 StarfishWay -Sewer Statio	-5.38	False
451099	5/11/2026	420-115-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	6.37	False
451099	5/11/2026	001-470-4210-00000	ITEM 21 Service at Mall Ltg Oasis Trns - Parks	-2.33	False
451099	5/11/2026	412-113-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.01	False
451099	5/11/2026	001-313-4210-00000	ITEM 81 Service at 377 J St - City Hall	14.46	False
451099	5/11/2026	001-470-4210-00000	ITEM 96 Service at 424 Howe Dr - MarineMml Rstrm	-3.60	False
451099	5/11/2026	001-130-4210-00000	ITEM 81 Service at 377 J St - City Hall	11.89	False
451099	5/11/2026	001-111-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.11	False
451099	5/11/2026	413-120-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	5.67	False
451099	5/11/2026	001-250-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.16	False
451099	5/11/2026	001-364-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.07	False
451099	5/11/2026	412-130-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.09	False
451099	5/11/2026	412-100-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.05	False
451099	5/11/2026	413-353-4210-35019	ITEM 112 Service at Breen Street Pump	-9.12	False
451099	5/11/2026	419-371-4210-00000	ITEM 56 Service at NE Cor W S Rd & EV X Rd Pump	30.03	False
451099	5/11/2026	419-130-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.06	False
451099	5/11/2026	412-100-4210-00000	ITEM 80 Service at 900 Sunset Cir #C - RV Park	-134.44	False
451099	5/11/2026	001-114-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.13	False
451099	5/11/2026	419-120-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.34	False
451099	5/11/2026	001-313-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.35	False
451099	5/11/2026	419-371-4210-00000	ITEM 81 Service at 377 J St - City Hall	-3.87	False
451099	5/11/2026	412-100-4210-00000	ITEM 82 Service at 900 Sunset Cir #A - RV Park	2,019.40	False
451099	5/11/2026	001-350-4210-00000	ITEM 81 Service at 377 J St - City Hall	28.35	False
451099	5/11/2026	419-371-4210-00000	ITEM 100 Service at 4605 Kings Valley Rd - pump	-3.57	False
451099	5/11/2026	413-120-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	3.19	False
451099	5/11/2026	001-364-4210-10023	ITEM 115 Service at 391 Front St - Streetlights	168.52	False
451099	5/11/2026	412-113-4210-00000	ITEM 81 Service at 377 J St - City Hall	1.31	False
451099	5/11/2026	419-120-4210-00000	ITEM 81 Service at 377 J St - City Hall	-6.40	False
451099	5/11/2026	419-371-4210-00000	ITEM 58 Service at KingsValley Rd Off Hwy101	938.04	False
451099	5/11/2026	001-120-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	5.26	False
451099	5/11/2026	419-113-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.55	False
451099	5/11/2026	001-470-4210-00000	ITEM 106 Service at Bro John Park Rstrms	-3.14	False
451099	5/11/2026	419-371-4210-00000	ITEM 104 Service at 510 E Cooper Ave	-2.39	False
451099	5/11/2026	001-313-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.76	False
451099	5/11/2026	419-130-4210-00000	ITEM 81 Service at 377 J St - City Hall	5.94	False
451099	5/11/2026	508-508-4210-00000	ITEM 34 Service at Garage Area Light - Shop	27.74	False
451099	5/11/2026	001-250-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.07	False
451099	5/11/2026	001-313-4210-00000	ITEM 81 Service at 377 J St - City Hall	-1.54	False

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451099	5/11/2026	413-353-4210-35019	ITEM 83 Service at King & Vance - Lift Station	-11.53	False
451099	5/11/2026	001-470-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.03	False
451099	5/11/2026	419-114-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.44	False
451099	5/11/2026	001-470-4210-00000	ITEM 81 Service at 377 J St - City Hall	-0.43	False
451099	5/11/2026	419-371-4210-00000	ITEM 102 Service of Wonderstump Wtr Twr	-10.69	False
451099	5/11/2026	412-111-4210-00000	ITEM 81 Service at 377 J St - City Hall	1.69	False
451099	5/11/2026	001-470-4210-00000	ITEM 94 Service at 1205 Front St - Park Sprnkrls	-2.33	False
451099	5/11/2026	508-508-4210-00000	ITEM 33 Service at Garage - Shop	1,303.03	False
451099	5/11/2026	413-120-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.61	False
451099	5/11/2026	001-480-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.79	False
451099	5/11/2026	419-371-4210-00000	ITEM 90 Service at Bertsch Es at MP51	-3.40	False
451099	5/11/2026	419-371-4210-00000	ITEM 104 Service at 510 E Cooper Ave	22.41	False
451099	5/11/2026	412-120-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.09	False
451099	5/11/2026	001-470-4210-00000	ITEM 81 Service at 377 J St - City Hall	4.06	False
451099	5/11/2026	001-480-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.45	False
451099	5/11/2026	001-470-4210-00000	ITEM 98 Service at Front & Play - Kid Town Rstrm	47.58	False
451099	5/11/2026	001-471-4210-00000	ITEM 27 Service at 1001 Front St - Cultural Cntr	2,577.15	False
451099	5/11/2026	508-508-4210-00000	ITEM 107 Service at 10th&I Strg & Lunch Rm -shop	-40.62	False
451099	5/11/2026	412-120-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.88	False
451099	5/11/2026	419-111-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.07	False
451099	5/11/2026	001-364-4210-10023	ITEM 77 Service - Streetlights	-355.17	False
451099	5/11/2026	419-371-4210-00000	ITEM 49 Service 206 Elk Valley Rd Pump Station	2,449.30	False
451099	5/11/2026	001-470-4210-00000	ITEM 29 Service at Mason Mall Lighting - Parks	47.84	False
451099	5/11/2026	419-130-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.31	False
451099	5/11/2026	001-364-4210-10023	ITEM 54 Service - Streetlights	106.02	False
451099	5/11/2026	001-251-4210-00000	ITEM 81 Service at 377 J St - City Hall	54.94	False
451099	5/11/2026	413-113-4210-00000	ITEM 81 Service at 377 J St - City Hall	10.32	False
451099	5/11/2026	413-351-4210-00000	ITEM 11 Service at 195 B St - Lab	1,179.51	False
451099	5/11/2026	419-371-4210-00000	ITEM 119 Service at ABT Lake Earl Dr - Pump	-3.10	False
451099	5/11/2026	001-364-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.12	False
451099	5/11/2026	413-113-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.97	False
451099	5/11/2026	001-113-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.97	False
451099	5/11/2026	001-364-4210-10023	ITEM 123 Service - Streetlights	28.64	False
451099	5/11/2026	001-112-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.23	False
451099	5/11/2026	001-120-4210-00000	ITEM 81 Service at 377 J St - City Hall	56.13	False
451099	5/11/2026	001-240-4210-00000	ITEM 99 Service at 686 G St to Shop - PD	-2.45	False
451099	5/11/2026	413-130-4210-00000	ITEM 81 Service at 377 J St - City Hall	-0.64	False
451099	5/11/2026	001-470-4210-00000	ITEM 96 Service at 424 Howe Dr - MarineMml Rstrm	33.77	False
451099	5/11/2026	412-100-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.80	False
451099	5/11/2026	001-471-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.04	False
451099	5/11/2026	419-114-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.02	False
451099	5/11/2026	413-353-4210-35019	ITEM 86 Service at Pacific & A - Sewer Lift	66.63	False
451099	5/11/2026	412-114-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Sire	0.00	False

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451099	5/11/2026	001-240-4210-00000	ITEM 14 Service at 686 G St - PD	-119.70	False
451099	5/11/2026	001-470-4210-00000	ITEM 89 Service at Mall Ltg Antlers Tr - Parks	25.68	False
451099	5/11/2026	413-111-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.54	False
451099	5/11/2026	001-130-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.07	False
451099	5/11/2026	419-371-4210-00000	ITEM 42 Service at NE Cor Macken & Amador Pump	-167.42	False
451099	5/11/2026	001-364-4210-10023	ITEM 113 Service at Harding & Northcrest Lt	-9.41	False
451099	5/11/2026	413-353-4210-00000	ITEM 81 Service at 377 J St - City Hall	11.33	False
451099	5/11/2026	001-364-4210-10023	ITEM 117 Service at ABT 270 US Hwy 101S- lights	29.53	False
451099	5/11/2026	001-471-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.73	False
451099	5/11/2026	419-111-4210-00000	ITEM 81 Service at 377 J St - City Hall	-1.20	False
451099	5/11/2026	001-364-4210-10023	ITEM 123 Service - Streetlights	-3.05	False
451099	5/11/2026	419-120-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	3.17	False
451099	5/11/2026	508-508-4210-00000	ITEM 107 Service at 10th&I Strg & Lunch Rm -shop	381.14	False
451099	5/11/2026	419-371-4210-00000	ITEM 114 Service at ABT 3160 Parkway Dr	26.69	False
451099	5/11/2026	001-470-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.04	False
451099	5/11/2026	001-470-4210-00000	ITEM 89 Service at Mall Ltg Antlers Tr - Parks	-2.74	False
451099	5/11/2026	419-371-4210-00000	ITEM 49 Service 206 Elk Valley Rd Pump Station	-261.04	False
451099	5/11/2026	419-113-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.05	False
451099	5/11/2026	412-111-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.01	False
451099	5/11/2026	413-113-4210-00000	ITEM 81 Service at 377 J St - City Hall	-1.10	False
451099	5/11/2026	001-350-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	1.50	False
451099	5/11/2026	413-352-4210-00000	ITEM 81 Service at 377 J St - City Hall	5.07	False
451099	5/11/2026	413-357-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	1.05	False
451099	5/11/2026	419-114-4210-00000	ITEM 81 Service at 377 J St - City Hall	-0.50	False
451099	5/11/2026	001-470-4210-00000	ITEM 103 Service at Mall for Lighting - Parks	87.82	False
451099	5/11/2026	419-120-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.60	False
451099	5/11/2026	001-364-4210-10023	ITEM 121 Service - Streetlights	-1.11	False
451099	5/11/2026	420-115-4210-00000	ITEM 81 Service at 377 J St - City Hall	-7.25	False
451099	5/11/2026	001-470-4210-00000	ITEM 103 Service at Mall for Lighting - Parks	-9.36	False
451099	5/11/2026	001-114-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	1.28	False
451099	5/11/2026	413-113-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.54	False
451099	5/11/2026	001-350-4210-00000	ITEM 81 Service at 377 J St - City Hall	-3.02	False
451099	5/11/2026	412-120-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.06	False
451099	5/11/2026	001-251-4210-00000	ITEM 81 Service at 377 J St - City Hall	-5.86	False
451099	5/11/2026	001-120-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.56	False
451099	5/11/2026	001-230-4210-00000	ITEM 75 Service at 520 I St - Fire Hall	808.31	False
451099	5/11/2026	001-470-4210-00000	ITEM 93 Service at 7th & E St - Parks	82.42	False
451099	5/11/2026	419-111-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.05	False
451099	5/11/2026	412-111-4210-00000	ITEM 81 Service at 377 J St - City Hall	-0.18	False
451099	5/11/2026	412-130-4210-00000	ITEM 81 Service at 377 J St - City Hall	-0.18	False
451099	5/11/2026	413-352-4210-00000	ITEM 81 Service at 377 J St - City Hall	-0.54	False
451099	5/11/2026	001-250-4210-00000	ITEM 81 Service at 377 J St - City Hall	12.46	False
451099	5/11/2026	413-353-4210-35019	ITEM 64 Service at 141 StarfishWay -Sewer Statio	50.46	False

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451099	5/11/2026	413-114-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.02	False
451099	5/11/2026	412-100-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.08	False
451099	5/11/2026	001-470-4210-00000	ITEM 92 Service at Front & H Prking Lot - Parks	48.31	False
451099	5/11/2026	001-240-4210-00000	ITEM 14 Service at 686 G St - PD	1,123.12	False
451099	5/11/2026	001-470-4210-00000	ITEM 93 Service at 7th & E St - Parks	-8.78	False
451099	5/11/2026	412-130-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.02	False
451099	5/11/2026	413-357-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.86	False
451099	5/11/2026	412-100-4210-00000	ITEM 79 Service at 900 Sunset Cir #B - RV Park	826.83	False
451099	5/11/2026	001-480-4210-00000	ITEM 81 Service at 377 J St - City Hall	8.51	False
451099	5/11/2026	001-470-4210-00000	ITEM 110 Service at 1397 Front St	-2.33	False
451099	5/11/2026	419-371-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	1.91	False
451099	5/11/2026	001-112-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	2.17	False
451099	5/11/2026	419-371-4210-00000	ITEM 87 Service at 4241 US Hwy 101 N	-11.78	False
451099	5/11/2026	413-357-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.20	False
451099	5/11/2026	412-111-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.02	False
451099	5/11/2026	412-120-4210-00000	ITEM 81 Service at 377 J St - City Hall	-1.00	False
451099	5/11/2026	001-230-4210-00000	ITEM 75 Service at 520 I St - Fire Hall	-86.15	False
451099	5/11/2026	419-371-4210-00000	ITEM 105 Service at ABT 500 E Cooper Ave	28.12	False
451099	5/11/2026	508-508-4210-00000	ITEM 34 Service at Garage Area Light - Shop	-2.96	False
451099	5/11/2026	001-364-4210-00000	ITEM 81 Service at 377 J St - City Hall	11.32	False
451099	5/11/2026	419-371-4210-00000	ITEM 101 Service at 4605 Kings Valley -Pumphouse	-2.67	False
451099	5/11/2026	001-470-4210-00000	ITEM 21 Service at Mall Ltg Oasis Trns - Parks	21.89	False
451099	5/11/2026	412-100-4210-00000	ITEM 80 Service at 900 Sunset Cir #C - RV Park	1,261.40	False
451099	5/11/2026	001-470-4210-00000	ITEM 110 Service at 1397 Front St	21.89	False
451099	5/11/2026	413-353-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.11	False
451099	5/11/2026	412-114-4210-00000	ITEM 81 Service at 377 J St - City Hall	-0.10	False
451099	5/11/2026	001-364-4210-10023	ITEM 120 Service - Streetlights	209.27	False
451099	5/11/2026	001-251-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	5.15	False
451099	5/11/2026	001-112-4210-00000	ITEM 85 Service at 240 H St - Art Museum	-29.98	False
451099	5/11/2026	412-100-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.45	False
451099	5/11/2026	419-371-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.21	False
451099	5/11/2026	413-352-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.26	False
451099	5/11/2026	413-353-4210-35019	ITEM 2 Service at Pacific & A - Sewer lift	-3.83	False
451099	5/11/2026	419-371-4210-00000	ITEM 43 Service at SE Cor E Wash & Burtschl Tank	-249.69	False
451099	5/11/2026	001-120-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.31	False
451099	5/11/2026	413-111-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.10	False
451099	5/11/2026	001-470-4210-00000	ITEM 98 Service at Front & Play - Kid Town Rstrm	-5.07	False
451099	5/11/2026	412-114-4210-00000	ITEM 81 Service at 377 J St - City Hall	0.87	False
451099	5/11/2026	413-130-4210-00000	ITEM 81 Service at 377 J St - City HallI	5.94	False
451099	5/11/2026	412-113-4210-00000	ITEM 81 Service at 377 J St - City Hall	-0.14	False
451099	5/11/2026	419-371-4210-00000	ITEM 90 Service at Bertsch Es at MP51	31.92	False
451099	5/11/2026	419-371-4210-00000	ITEM 101 Service at 4605 Kings Valley -Pumphouse	25.05	False
451099	5/11/2026	413-111-4210-00000	ITEM 81 Service at 377 J St - City Hall	-1.08	False

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451099	5/11/2026	419-371-4210-00000	ITEM 58 Service at KingsValley Rd Off Hwy101	-99.98	False
451099	5/11/2026	001-112-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	1.22	False
451099	5/11/2026	001-470-4210-00000	ITEM 84 Service at SW Cor G/Front St Park	-19.41	False
451099	5/11/2026	001-470-4210-00000	ITEM 94 Service at 1205 Front St - Park Sprnkrls	21.89	False
451099	5/11/2026	419-371-4210-00000	ITEM 81 Service at 377 J St - City Hall	36.23	False
451099	5/11/2026	001-251-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	2.90	False
451099	5/11/2026	001-470-4210-00000	ITEM 95 Service at 184 Battery - Park Restrooms	-4.93	False
451099	5/11/2026	001-471-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.08	False
451099	5/11/2026	412-130-4210-00000	ITEM 81 Service at 377 J St - City Hall	1.69	False
451099	5/11/2026	001-364-4210-10023	ITEM 113 Service at Harding & Northcrest Lt	88.25	False
451099	5/11/2026	413-114-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.22	False
451099	5/11/2026	001-364-4210-10023	ITEM 52 Service - Streetlights	21.21	False
451099	5/11/2026	001-114-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	2.28	False
451099	5/11/2026	001-364-4210-10023	ITEM 77 Service - Streetlights	3,332.43	False
451099	5/11/2026	412-113-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.01	False
451099	5/11/2026	413-114-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.04	False
451099	5/11/2026	419-371-4210-00000	ITEM 42 Service at NE Cor Macken & Amador Pump	1,570.90	False
451099	5/11/2026	413-357-4210-00000	ITEM 81 Service at 377 J St - City Hall	-2.11	False
451099	5/11/2026	419-371-4210-00000	ITEM 87 Service at 4241 US Hwy 101 N	110.55	False
451099	5/11/2026	413-353-4210-35019	ITEM 118 Service at Front & N - Lift Station	207.29	False
451099	5/11/2026	413-353-4210-35019	ITEM 118 Service at Front & N - Lift Station	-22.09	False
451099	5/11/2026	001-364-4210-10023	ITEM 54 Service - Streetlights	-11.30	False
451099	5/11/2026	412-113-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.07	False
451099	5/11/2026	412-114-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.01	False
451099	5/11/2026	001-113-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.55	False
451099	5/11/2026	001-364-4210-10023	ITEM 116 Service at 391 Front St -Corner Front&D	-16.29	False
451099	5/11/2026	001-470-4210-00000	ITEM 97 Service at B St Pier Lighting - Parks	70.79	False
451099	5/11/2026	412-100-4210-00000	ITEM 82 Service at 900 Sunset Cir #A - RV Park	-215.23	False
451099	5/11/2026	001-364-4210-10023	ITEM 52 Service - Streetlights	-2.26	False
451099	5/11/2026	419-111-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.59	False
451099	5/11/2026	413-352-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.48	False
451099	5/11/2026	508-508-4210-00000	ITEM 33 Service at Garage - Shop	-138.88	False
451099	5/11/2026	420-115-4210-00000	ITEM 81 Service at 377 J St - City Hall	68.01	False
451099	5/11/2026	001-130-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.63	False
451099	5/11/2026	001-480-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.05	False
451099	5/11/2026	413-130-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.06	False
451099	5/11/2026	419-371-4210-00000	ITEM 61 Service at 46900 S Bank Rd - Water	15,244.49	False
451099	5/11/2026	001-364-4210-00000	ITEM 81 Service at 377 J St - City Hall	-1.21	False
451099	5/11/2026	001-470-4210-00000	ITEM 92 Service at Front & H Prking Lot - Parks	-5.15	False
451099	5/11/2026	419-113-4210-00000	ITEM 81 Service at 377 J St - City Hall	-1.10	False
451099	5/11/2026	001-120-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	2.96	False
451099	5/11/2026	001-240-4210-00000	ITEM 99 Service at 686 G St to Shop - PD	22.96	False
451099	5/11/2026	413-114-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.37	False

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451099	5/11/2026	001-470-4210-00000	ITEM 17 Service at 7th St at ESt - Parks	-9.18	False
451099	5/11/2026	419-371-4210-00000	ITEM 43 Service at SE Cor E Wash & Burtshchl Tank	2,342.74	False
451099	5/11/2026	419-371-4210-00000	ITEM 105 Service at ABT 500 E Cooper Ave	-3.00	False
451099	5/11/2026	001-251-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.55	False
451099	5/11/2026	413-353-4210-35019	ITEM 78 Service at 206 Williams Dr - Lift Statio	111.91	False
451099	5/11/2026	413-353-4210-00000	ITEM 109 Service at Pacific & El Dorado	21.89	False
451099	5/11/2026	001-313-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.08	False
451099	5/11/2026	001-364-4210-10023	ITEM 88 Service - Streetlights	-50.85	False
451099	5/11/2026	412-120-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.49	False
451099	5/11/2026	413-352-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.03	False
451099	5/11/2026	001-111-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.57	False
451099	5/11/2026	413-353-4210-35019	ITEM 83 Service at King & Vance - Lift Station	108.22	False
451099	5/11/2026	413-130-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.56	False
451099	5/11/2026	001-470-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	0.22	False
451099	5/11/2026	001-113-4210-00000	ITEM 81 Service at 377 J St - City Hall	10.33	False
451099	5/11/2026	419-371-4210-00000	ITEM 56 Service at NE Cor W S Rd & EV X Rd Pump	-3.20	False
451099	5/11/2026	001-470-4210-00000	ITEM 17 Service at 7th St at ESt - Parks	86.13	False
451099	5/11/2026	001-114-4210-00000	ITEM 81 Service at 377 J St - City Hall	-2.59	False
451099	5/11/2026	001-364-4210-10023	ITEM 121 Service - Streetlights	10.43	False
451099	5/11/2026	419-371-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	3.40	False
451099	5/11/2026	419-114-4210-00000	ITEM 81 Service at 377 J St - City Hall	4.69	False
451099	5/11/2026	413-353-4210-35019	ITEM 78 Service at 206 Williams Dr - Lift Statio	-11.93	False
451099	5/11/2026	001-313-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.15	False
451099	5/11/2026	413-351-4210-00000	ITEM 11 Service at 195 B St - Lab	-125.71	False
451099	5/11/2026	412-120-4210-00000	ITEM 81 Service at 377 J St - City Hall	9.39	False
451099	5/11/2026	001-130-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	1.12	False
451099	5/11/2026	001-114-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.25	False
451099	5/11/2026	001-250-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.12	False
451099	5/11/2026	419-111-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.11	False
451099	5/11/2026	419-113-4210-00000	ITEM 81 Service at 377 J St - City Hall	10.33	False
451099	5/11/2026	412-114-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.08	False
451099	5/11/2026	001-470-4210-00000	ITEM 106 Service at Bro John Park Rstrms	29.43	False
451099	5/11/2026	001-480-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	-0.09	False
451099	5/11/2026	001-364-4210-10023	ITEM 53 Service - Streetlights	2,104.93	False
451099	5/11/2026	413-114-4210-00000	ITEM 81 Service at 377 J St - City Hall	-0.42	False
451099	5/11/2026	001-113-4210-00000	ITEM 81 Service at 377 J St - City Hall	-1.10	False
451099	5/11/2026	001-471-4210-00000	ITEM 81 Service at 377 J St - City Hall	-0.83	False
451099	5/11/2026	001-364-4210-10023	ITEM 124 Service - Front & Play St- Streetlights	138.17	False
451099	5/11/2026	413-353-4210-00000	ITEM 109 Service at Pacific & El Dorado	-2.33	False
451099	5/11/2026	413-120-4210-00000	ITEM 81 Service at 377 J St - City Hall	-6.45	False
451099	5/11/2026	001-480-4210-2020S	ITEM 25 Service at 1000 Play St - Pool	-535.00	False
451099	5/11/2026	001-471-4210-00000	ITEM 81 Service at 377 J St - City Hall	7.75	False
451099	5/11/2026	001-112-4210-00000	ITEM 12 Service at 1001 Front St - Tsunami Siren	-0.13	False

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451099	5/11/2026	413-111-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.96	False
451099	5/11/2026	413-353-4210-35019	ITEM 86 Service at Pacific & A - Sewer Lift	-7.10	False
451099	5/11/2026	419-371-4210-00000	ITEM 102 Service of Wonderstump Wtr Twr	100.30	False
451099	5/11/2026	001-112-4210-00000	ITEM 85 Service at 240 H St - Art Museum	281.32	False
451099	5/11/2026	412-113-4210-00000	ITEM 91 Service at 377 J St - Svc to Clock	0.12	False
451099	5/11/2026	413-111-4210-00000	ITEM 81 Service at 377 J St - City Hall	10.20	False
451100	5/11/2026	419-000-2110-00000	Refund Check 110718-000, 611 4TH ST	61.42	False
451101	5/11/2026	419-000-2110-00000	Refund Check 009142-000, 1100 JACCARD ST	15.74	False
451101	5/11/2026	413-000-2110-00000	Refund Check 009142-000, 1100 JACCARD ST	50.55	False
451102	5/11/2026	419-120-4409-00000	Postage machine maintenance/meter lease - 5/15/26-8/14/26	46.28	False
451102	5/11/2026	001-120-4409-00000	Postage machine maintenance/meter lease - 5/15/26-8/14/26	92.55	False
451102	5/11/2026	413-120-4450-00000	Postage machine maintenance/meter lease - 5/15/26-8/14/26	67.50	False
451102	5/11/2026	413-120-4409-00000	Postage machine maintenance/meter lease - 5/15/26-8/14/26	46.28	False
451102	5/11/2026	419-120-4450-00000	Postage machine maintenance/meter lease - 5/15/26-8/14/26	67.50	False
451102	5/11/2026	001-120-4450-00000	Postage machine maintenance/meter lease - 5/15/26-8/14/26	135.00	False
451103	5/11/2026	001-130-4550-00000	Legal Support - Apr 2026	152.00	False
451103	5/11/2026	419-130-4550-00000	Legal Support - Apr 2026	76.00	False
451103	5/11/2026	413-130-4550-00000	Legal Support - Apr 2026	76.00	False
451104	5/11/2026	419-000-2110-00000	Refund Check 109065-002, 1300 LIPOWITZ	138.89	False
451105	5/11/2026	001-364-4350-10023	XHHW - 6 Blk Alum x1000 ft	781.78	False
451106	5/11/2026	412-100-4409-00000	FY26 - Reservation System - Apr 2026	800.17	False
451107	5/11/2026	419-000-2110-00000	Refund Check 109175-000, 469 MURPHY AVE	224.31	False
451108	5/11/2026	419-000-2110-00000	Refund Check 112795-000, 1057 PACIFIC AVE #B	163.51	False
451109	5/11/2026	506-506-4450-00000	FY26 Janitorial Service - City Hall - Apr 2026	650.00	False
451109	5/11/2026	001-470-4450-00000	FY26 Janitorial Service - (7) Public Restrooms - Apr 2026	3,500.00	False
451109	5/11/2026	001-230-4451-00000	Janitorial services - 520 I St - Apr 2026	225.00	False
451109	5/11/2026	412-100-4450-00000	Lighthouse Cove Janitorial Services - FY26 - Apr 2026	1,500.00	False
451110	5/11/2026	419-000-2110-00000	Refund Check 112220-000, 2945 LESINA RD	217.98	False
451111	5/11/2026	419-000-2110-00000	Refund Check 112333-000, 270 M ST	611.90	False
451112	5/11/2026	001-240-4393-0VIPS	4/20-4/24/26-Las Vegas Nat'l MUPS Conf - meals	92.45	False
451113	5/11/2026	419-000-2110-00000	Refund Check 112689-000, 220 BREAKWATER DR	230.02	False
451114	5/11/2026	001-114-4409-00000	FY26 Safety training- Bloodborne pathogens	23.00	False
451114	5/11/2026	001-114-4409-00000	FY26 Safety training- Cal/OSHA; IIPP	30.00	False
451114	5/11/2026	001-114-4409-00000	FY26 Safety training- Workplace violence prevention	24.00	False
451114	5/11/2026	001-114-4409-00000	FY26 Safety training- CPR/ AED	196.00	False
451114	5/11/2026	001-114-4409-00000	FY26 Safety training -Workplace violence prevention	12.00	False
451114	5/11/2026	001-114-4409-00000	FY26 Safety training - Cal/OSHA; IIPP	15.00	False
451114	5/11/2026	001-114-4409-00000	FY26 Safety training- Fall protection.	270.00	False
451115	5/11/2026	413-351-4685-00000	Annual Proficiency Testing to maintain ELAP certification	151.93	False
451116	5/11/2026	412-100-4685-00000	Cert of Compliance/Exemption Issuance Fees	350.00	False
451116	5/11/2026	001-000-3321-00000	Cert of Compliance/Exemption Issuance Fees	700.00	False
451117	5/11/2026	419-371-4550-00000	Distribution Certificate D2	80.00	False
451118	5/11/2026	419-000-2110-00000	Refund Check 112082-000, 176 ELK VALLEY RD	183.37	False

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451119	5/11/2026	419-000-2110-00000	Refund Check 112082-001, 1565 S RAILROAD AVE	77.51	False
451120	5/11/2026	001-112-4392-00000	Office supplies.	1.78	False
451120	5/11/2026	412-113-4310-00000	Engraved plates.	1.46	False
451120	5/11/2026	413-113-4310-00000	Engraved plates.	11.51	False
451120	5/11/2026	001-113-4310-00000	Engraved plates.	11.51	False
451120	5/11/2026	419-113-4310-00000	Engraved plates.	11.50	False
451121	5/11/2026	117-364-4409-00KST	K Street reconstruction design - Mar 2026	1,556.40	False
451122	5/11/2026	419-000-2110-00000	Refund Check 107378-000, 260 W JEFFERSON AVE	386.69	False
451123	5/11/2026	001-364-4390-10025	2 sack sand	448.16	False
451123	5/11/2026	001-480-4390-00000	Sidewalk Pourback	446.53	False
451124	5/11/2026	419-000-2110-00000	Refund Check 113068-000, 170 8TH ST #B	184.41	False
451125	5/11/2026	419-000-2110-00000	Refund Check 109341-001, 1022 HUNTINGTON ST	205.80	False
451126	5/11/2026	001-000-3221-00000	REFUND for stay on 04/21/26	4.14	False
451126	5/11/2026	412-000-3570-00000	REFUND for stay on 04/21/26	41.36	False
451127	5/11/2026	508-508-4390-00000	HARBOR FREIGHT: Engin stool.	216.49	False
451127	5/11/2026	420-115-4450-00000	OPENAI: AI accounts for IT	47.43	False
451127	5/11/2026	001-112-4434-00000	HOMEDEPOT.COM: Taiko drum	-84.00	False
451127	5/11/2026	001-120-4240-00000	USPS: postage stamps (international)	17.00	False
451127	5/11/2026	420-115-4450-00000	SRFAX: Confidential Fax	12.60	False
451127	5/11/2026	508-508-4390-00000	MYCOMM: Radio update.	77.25	False
451127	5/11/2026	420-115-4450-00000	DNSFILTER: DNS Content filtering.	198.00	False
451127	5/11/2026	508-508-4390-00000	MAILROOM: Parts shipment.	43.24	False
451127	5/11/2026	001-000-1350-00000	APPLE: Computer loan.	760.67	False
451127	5/11/2026	420-115-4450-00000	WASABI: Cloud backup.	58.40	False
451127	5/11/2026	001-471-4390-00000	PST. SPOT: Cameras for Cultural Cntr facing trail and back deck	3,151.73	False
451127	5/11/2026	419-371-4409-00000	EXCLE: (Water Scada) license renewal	2,751.50	False
451127	5/11/2026	420-115-4450-00000	DUO: MFA for city logins	240.00	False
451127	5/11/2026	412-100-4220-00000	OPTCONNECT: Software/ wifi	25.75	False
451127	5/11/2026	412-100-4390-00000	WALMART: Water for staff	5.36	False
451127	5/11/2026	420-115-4390-00000	GTDELECTRON: Microphones	76.00	False
451127	5/11/2026	001-112-4434-00000	DN COUNTY FAIR: Deposit.	600.00	False
451127	5/11/2026	001-230-4390-2020S	STEVECHUTE: Tools	708.13	False
451127	5/11/2026	413-352-4390-00000	MAIL ROOM: WWTP postage - Coastal Com Mailers	11.50	False
451127	5/11/2026	001-240-4530-00000	CHEVERON: 3/1-3/7/26 - Sacramento - Code Enf Training - Mod 2	88.39	False
451127	5/11/2026	001-350-4530-00000	BBK LAW: Public records training.	50.00	False
451127	5/11/2026	419-371-4530-00000	CHEVERON: 3/8-3/14/26 - Sacramento Backflow Course/test -fuel	60.02	False
451127	5/11/2026	001-350-4530-00000	HYATT: 2/24-2/28/26 Monterey, CA- PW Conf - D. Yeager - lodging	221.45	False
451127	5/11/2026	419-371-4530-00000	CHEVERON: 3/8-3/14/26 - Sacramento Backflow Course/test- fule	50.09	False
451127	5/11/2026	420-115-4450-00000	WASABI: Cloud backup fees	51.86	False
451127	5/11/2026	419-371-4530-00000	OXFORD: 2/24-2/28/26 Monterey, CA- PW Conf - D. Yeager - lodging	59.74	False
451127	5/11/2026	420-115-4450-00000	Sophos Firewall License Renewal FY26	3,297.34	False
451127	5/11/2026	001-240-4530-00000	CHEVERON: 3/1-3/7/26 - Sacramento - Code Enf Training - Mod 2	129.00	False
451127	5/11/2026	419-371-4530-00000	HOME2SUITE: 3/8-3/14/26 - Sacramento Backflow Course/test	1,503.70	False

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451127	5/11/2026	001-240-4530-00000	HYATT PLACE: 3/1-3/7/26 - Sacramento - Code Enf Training - Mod 2	523.98	False
451127	5/11/2026	420-115-4450-00000	SRFAX: Confidential fax	12.60	False
451127	5/11/2026	413-353-4530-00000	OXFORD: 2/24-2/28/26 Monterey, CA- PW Conf - D. Yeager - lodging	59.74	False
451127	5/11/2026	001-350-4530-00000	OXFORD: 2/24-2/28/26 Monterey, CA- PW Conf - D. Yeager - lodging	59.74	False
451127	5/11/2026	413-353-4530-00000	HYATT: 2/24-2/28/26 Monterey, CA- PW Conf - D. Yeager - lodging	221.45	False
451127	5/11/2026	419-371-4530-00000	CHEVRON: 3/8-3/14/26 - Sacramento Backflow Course/test	52.74	False
451127	5/11/2026	001-470-4390-POINT	FEDERAL FLAGS: Flags and flagpoles.	641.44	False
451127	5/11/2026	508-508-4390-00000	EBAY: Auto Crane	566.48	False
451127	5/11/2026	413-351-4390-00000	THE MAILROOM: MPA Testing.	269.96	False
451127	5/11/2026	419-371-4530-00000	HYATT: 2/24-2/28/26 Monterey, CA- PW Conf - D. Yeager - lodging	221.46	False
451127	5/11/2026	419-371-4530-00000	HOME2SUITE: 3/23-3/24/26 - Redding CA Backflow Test	294.18	False
451127	5/11/2026	001-251-4550-00000	INT'L CODE COUNCIL INC: Inspector training.	158.00	False
451127	5/11/2026	419-371-4390-00000	SMARTSIGN: Hard hats.	69.89	False
451127	5/11/2026	419-371-4530-00000	AMERICAN WATER COLLEGE: D2 Class	349.99	False
451127	5/11/2026	001-112-4450-00000	ADOBE: Photoshop sub	10.00	False
451127	5/11/2026	413-351-4530-00000	4/7-4/10/26 - Sacramento CWEA Conf -Registration	1,095.00	False
451127	5/11/2026	413-353-4390-00000	SMARTSIGN: Hard hats.	69.89	False
451127	5/11/2026	001-364-4390-10025	HARBOR FREIGHT: Tow receiver and mount.	131.33	False
451127	5/11/2026	420-115-4450-00000	DNSTWISTER: DNS Monitoring.	49.99	False
451127	5/11/2026	001-470-4390-00000	SWINGSET MALL: Swing parts.	419.56	False
451127	5/11/2026	420-115-4312-00000	BATTERYSHARKS: UPS batteries.	464.25	False
451127	5/11/2026	001-112-4434-00000	GODADDY: Kamome festival website.	203.88	False
451127	5/11/2026	413-112-4450-00000	ADOBE: Photoshop sub	6.50	False
451127	5/11/2026	419-371-4390-00000	HARBOR FREIGHT: Tow receiver and mount.	131.33	False
451127	5/11/2026	001-364-4390-10025	DRI SIGNS: Sign	85.77	False
451127	5/11/2026	001-350-4530-00000	AMERICAN SSTORMWATER INST: Training.	450.00	False
451127	5/11/2026	419-112-4450-00000	ADOBE: Photoshop sub	6.49	False
451127	5/11/2026	420-115-4450-00000	DUO: MFA for City staff.	240.00	False
451127	5/11/2026	901-470-4799-47012	MAILROOM: North coast shipping.	24.04	False
451127	5/11/2026	001-470-4390-00000	STAYSAFECO: Padlocks.	176.00	False
451127	5/11/2026	420-115-4450-00000	FS ACTION1: RMM Renewal.	538.56	False
451127	5/11/2026	506-506-4390-00000	HARBOR FREIGHT: Hitch and moving blanket.	175.31	False
451127	5/11/2026	001-350-4530-00000	AMERICAN SSTORMWATER INST: Training.	450.00	False
451127	5/11/2026	420-115-4450-00000	OPENAICHAT: AI for IT	60.00	False
451127	5/11/2026	001-240-4393-0VIPS	FVTC FIN SERVICE:4/20-4/24/26-Las Vegas Nat'l MUPS Conf -Tuition	403.29	False
451127	5/11/2026	001-364-4390-10025	SMARTSIGN: Hard hats.	69.90	False
451127	5/11/2026	420-115-4450-00000	Remote Access Renewal Splashtop	4,783.00	False
451127	5/11/2026	420-115-4450-00000	DNSFILTER: DNS Filtering	198.00	False
451127	5/11/2026	001-470-4390-00000	DRI SIGNS: Sign	85.77	False
451127	5/11/2026	419-371-4530-00000	HOME2SUITS: Parking for	69.00	False
451127	5/11/2026	413-353-4390-00000	HARBOR FREIGHT: Tow receiver and mount.	131.33	False
451127	5/11/2026	001-240-4530-00000	CHEVERON: 3/1-3/7/26 - Sacramento - Code Enf Training - Mod 2	104.51	False
451127	5/11/2026	001-470-4390-00000	STAYSAFECO: Key duplicate and rekey	203.00	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451127	5/11/2026	420-115-4390-00000	EBAY: Server hardware for UPS	297.08	False
451127	5/11/2026	420-115-4450-00000	ZOOM: Zoom subscription for staff.	355.86	False
451128	5/11/2026	419-000-2110-00000	Refund Check 112852-001, 1355 PARKWAY DR	177.03	False
451129	5/11/2026	419-000-2110-00000	Refund Check 109513-000, 785 REDDY AVE	271.59	False
451130	5/11/2026	419-371-4230-00000	Water SCADA Cellular - 03/24/26-04/23/26	57.67	False
451131	5/11/2026	419-000-2110-00000	Refund Check 113139-000, 380 WINDING CREEK CIRCLE	195.77	False
451132	5/11/2026	001-230-4550-00000	Reimbursement for EMT course.	1,000.00	False
451133	5/11/2026	419-371-4390-00000	Laser level kit	270.26	False
451133	5/11/2026	001-470-4390-00000	Screws, nuts and bolts	-6.35	False
451133	5/11/2026	001-240-4390-00000	Plywood	106.62	False
451133	5/11/2026	506-506-4390-00000	Key schlage	12.04	False
451133	5/11/2026	001-470-4390-00000	PVC parts	9.62	False
451133	5/11/2026	001-470-4390-00000	Screws, nuts and bolts	50.77	False
451133	5/11/2026	506-506-4390-00000	Key krafter and tags	5.32	False
451133	5/11/2026	419-371-4390-00000	Shovels	45.29	False
451133	5/11/2026	413-353-4390-00000	Laser level kit	270.26	False
451133	5/11/2026	001-364-4390-10025	Board kneeler	29.53	False
451133	5/11/2026	001-240-4390-00000	Dobie wire, rebar	122.63	False
451133	5/11/2026	413-353-4390-00000	Board kneeler	29.52	False
451133	5/11/2026	419-371-4390-00000	Board kneeler	29.52	False
451133	5/11/2026	001-470-4390-00000	Screws, nuts and bolts	12.71	False
451133	5/11/2026	001-364-4390-10025	Laser level kit	270.26	False
451133	5/11/2026	001-240-4390-00000	Trex	277.86	False
451133	5/11/2026	001-240-4390-00000	Countersink, screws	79.88	False
451133	5/11/2026	001-470-4390-00000	Screws, nuts and bolts	3.63	False
451133	5/11/2026	001-470-4390-00000	Screws, nuts and bolts	64.45	False
451133	5/11/2026	412-100-4390-00000	Screws, nuts and bolts	12.76	False
451133	5/11/2026	412-100-4390-00000	Paint	62.71	False
451133	5/11/2026	001-470-4390-00000	Weed puller	100.65	False
451133	5/11/2026	508-508-4390-00000	Screws, nuts and bolts	13.56	False
451133	5/11/2026	508-508-4390-00000	Screws, nuts and bolts	11.07	False
451133	5/11/2026	419-371-4390-00000	Tiedown	20.12	False
451133	5/11/2026	413-353-4390-00000	Water	5.94	False
451133	5/11/2026	001-230-4390-00000	Paint	112.49	False
451133	5/11/2026	001-470-4390-00000	Poles	460.06	False
451133	5/11/2026	001-470-4390-00000	Screws, nuts and bolts	57.26	False
451133	5/11/2026	001-470-4390-00000	Lumber	94.37	False
451133	5/11/2026	001-230-4390-00000	Waferboard	71.24	False
451133	5/11/2026	001-364-4390-10025	Sweeper nozzle	36.21	False
451133	5/11/2026	001-364-4390-10025	Sweeper nozzle	36.21	False
451133	5/11/2026	001-480-4390-00000	Pump sump	120.80	False
451133	5/11/2026	001-112-4434-00000	Dowels for taiko drum	83.05	False
451133	5/11/2026	001-470-4390-00000	Trash cans	126.08	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451133	5/11/2026	419-371-4390-00000	Tap pligs	25.34	False
451133	5/11/2026	419-371-4390-00000	Water, bits	88.29	False
451133	5/11/2026	001-470-4390-00000	Keys	36.13	False
451133	5/11/2026	001-364-4390-10025	Kit bender	32.47	False
451133	5/11/2026	001-470-4390-00000	Kit bender	32.47	False
451133	5/11/2026	001-471-4390-00000	Tyvek, lumber	146.67	False
451134	5/11/2026	419-371-4450-00000	Replacement for damaged city water line - 2 inch	1,773.75	False
451135	5/11/2026	001-364-4390-10025	sign parts	398.46	False
451135	5/11/2026	001-364-4390-10025	stop signs	939.38	False
451136	5/8/2026	610-000-2180-00000	Pro-rated Membership 3/26-1/30/27	63.00	False
451136	5/8/2026	001-230-4125-00000	Pro-rated Membership - Fire 4/27-1/30/27	57.00	False
451137	5/8/2026	610-000-2174-00000	April 2026 Premiums - Acct # Q9377 Inv # 557961	1,779.02	False
451138	5/8/2026	610-000-2177-00000	May 2026 Premiums - Policy # 010-21636 00001	5,349.12	False
451139	5/8/2026	610-000-2179-00000	May 2026 Billing	352.00	False
451140	5/8/2026	610-000-2180-00000	Pro-rated Membership	70.00	False
451140	5/8/2026	001-230-4125-00000	Pro-rated Membership - Fire	35.00	False
451141	5/8/2026	001-240-4124-00000	FY26 3rd Qtr 01/01-03/31/26 UI Expenses - Police	306.00	False
451141	5/8/2026	001-364-4124-00000	FY26 3rd Qtr 01/01-03/31/26 UI Expenses - PW	1,133.84	False
451141	5/8/2026	506-506-4124-00000	FY26 3rd Qtr 01/01-03/31/26 UI Expenses - PW	135.00	False
451141	5/8/2026	419-371-4124-00000	FY26 3rd Qtr 01/01-03/31/26 UI Expenses - PW	22.50	False
451141	5/8/2026	001-470-4124-00000	FY26 3rd Qtr 01/01-03/31/26 UI Expenses - PW	758.24	False
451141	5/8/2026	001-480-4124-00000	FY26 3rd Qtr 01/01-03/31/26 UI Expenses - PW	22.50	False
451141	5/8/2026	419-371-4124-00000	FY26 3rd Qtr 01/01-03/31/26 UI Expenses - PW	1,119.01	False
451141	5/8/2026	412-100-4124-00000	FY26 3rd Qtr 01/01-03/31/26 UI Expenses - PW	22.50	False
451141	5/8/2026	413-353-4124-00000	FY26 3rd Qtr 01/01-03/31/26 UI Expenses - PW	518.91	False
451141	5/8/2026	001-230-4124-00000	FY26 3rd Qtr 01/01-03/31/26 UI Expenses - Fire	144.00	False
451141	5/8/2026	001-470-4124-00000	FY26 3rd Qtr 01/01-03/31/26 UI Expenses - PW	247.50	False
451142	5/8/2026	610-000-2179-00000	Premiums - May 2026	126.00	False
451143	5/8/2026	001-470-4407-00000	Pre-employment screening - PW	380.00	False
451143	5/8/2026	001-480-4407-00000	Pre-employment screening - Pool	100.00	False
451143	5/8/2026	001-230-4407-00000	Pre-employment screening - Fire	2,910.00	False
451143	5/8/2026	001-112-4407-00000	Pre-employment screening - PW	20.00	False
451144	5/8/2026	419-120-4124-00000	1st Qtr 2026 UI	71.27	False
451144	5/8/2026	413-120-4124-00000	1st Qtr 2026 UI	71.28	False
451144	5/8/2026	001-120-4124-00000	1st Qtr 2026 UI	71.29	False
451145	5/8/2026	001-470-4407-00000	Pre-employment screening - PW	171.00	False
451145	5/8/2026	001-112-4407-00000	Pre-employment screening - PW	9.00	False
451145	5/8/2026	001-480-4407-00000	Pre-employment screening - Pool	360.00	False
451146	5/8/2026	001-230-4125-00000	May 2026 Premiums - Inv # LB00004073_20260501	156.00	False
451147	5/8/2026	630-111-4409-00000	Feb 2026 Billing - Plan # GZ-PRC10A	300.00	False
451148	5/8/2026	413-120-4407-00000	Pre-employment Screening - Finance	12.96	False
451148	5/8/2026	001-480-4407-00000	Pre-employment Screening - Pool	96.00	False
451148	5/8/2026	419-120-4407-00000	Pre-employment Screening - Finance	12.96	False

Check Numbe	Check Date	Acct 1	Description	Amount	Selected For Void
451148	5/8/2026	412-120-4407-00000	Pre-employment Screening - Finance	1.92	False
451148	5/8/2026	001-120-4407-00000	Pre-employment Screening - Finance	4.16	False
451148	5/8/2026	001-470-4407-00000	Pre-employment Screening - PW	60.80	False
451148	5/8/2026	001-112-4407-00000	Pre-employment Screening - PW	3.20	False
451149	5/8/2026	610-000-2179-00000	May 2026 Premiums - Policy # 00 639849 0001	2,920.07	False
451150	5/8/2026	610-000-2175-00000	May 2026 Premiums - Client # 12003309 Ref # 3185880	1,171.15	False
451151	5/11/2026	610-000-2186-00000	Plan # 306752	66.39	False
451151	5/11/2026	610-000-2186-00000	Plan # 306752	13.92	False
451217	5/15/2026	610-000-2186-00000	Plan # 306752	853.03	False
451217	5/15/2026	610-000-2178-00000	Plan # 300878	2,223.32	False
451217	5/15/2026	610-000-2186-00000	Plan # 306752	178.88	False
				585,147.57	

AP
05-02-26 to 05-15-26 Housing

User: kbates@crecentcity.org
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Check Date	Check Number	Description	Amount	Selected For Void
5/4/2026	451012	707-458-4815 Stephanie Stover	-279.00	False
5/4/2026	451012	707-458-4817 Wendy Hartwick	-279.00	False
5/11/2026	451099	ITEM 66 Service at 235 H St - HA	-34.16	False
5/11/2026	451099	ITEM 23 Service at 235 H St - HA	-3.43	False
5/4/2026	451013	707-951-5644 Diane Swarts	0.42	False
5/4/2026	451012	707-458-5594 Diane Swarts	1.07	False
5/4/2026	451013	707-951-3392 HR LINE	1.92	False
5/4/2026	451012	707-954-7245 Sara Barbour	2.41	False
5/11/2026	451127	WALMART: Extension cord for office.	4.80	False
5/4/2026	451013	707-951-5158 (Barbour) Service:	8.97	False
5/4/2026	451013	707-951-3288 (Minges) Service:	8.97	False
5/4/2026	451012	815-243-0687 Dan Minges	11.77	False
5/4/2026	451013	707-464-9216 (HA Office) Service:	22.38	False
5/4/2026	451012	707-951-3447 Dan Minges	23.20	False
5/4/2026	451012	707-458-5306 Sean Rosenthal	23.20	False
5/4/2026	451013	707-951-0902 (Hartwick) Service:	28.09	False
5/4/2026	451013	707-951-0710 (Miller) Service:	28.09	False
5/4/2026	451013	707-951-0909 (Hurt) Service:	28.09	False
5/4/2026	451013	707-951-0897 (Stover) Service:	28.09	False
5/11/2026	451099	ITEM 23 Service at 235 H St - HA	32.16	False
5/4/2026	451012	707-458-4817 Wendy Hartwick	46.40	False
5/4/2026	451012	707-458-4815 Stephanie Stover	46.40	False
5/4/2026	451012	707-458-5990 Megan Miller	46.40	False
5/4/2026	451012	707-458-4816 Jolene Hurt	46.40	False
5/11/2026	451099	ITEM 66 Service at 235 H St - HA	320.53	False
5/11/2026	451082	OPED Actuarial Report	476.25	False
			640.42	



CITY OF CRESCENT CITY

MAYOR ISAIAH WRIGHT
COUNCIL MEMBER RAY ALTMAN
COUNCIL MEMBER STEVE SHAMBLIN

MAYOR PRO TEM CANDACE TINKLER
COUNCIL MEMBER JASON GREENOUGH

MINUTES
REGULAR MEETING OF THE
CITY COUNCIL OF THE CITY OF CRESCENT CITY
FLYNN CENTER BOARD CHAMBERS
981 H STREET
CRESCENT CITY, CA 95531

MONDAY

MAY 18, 2026

6:00 P.M.

CLOSED SESSION

Call to order Mayor Wright called closed session to order at 5:02 p.m.

Roll Call Council Members present: Council Member Ray Altman, Council Member Jason Greenough, Council Member Steve Shamblin, Mayor Pro Tem Candace Tinkler, and Mayor Isaiah Wright
Staff members present: City Manager Eric Wier, City Attorney Martha Rice and City Clerk/Administrative Analyst Robin Altman

- **Conference with Legal Counsel – Existing Litigation (Gov. Code § 54956.9(d)(1)):** Aguirre v. Crescent City (DNSC Case No. CV251182); Crescent City v. Donaldson (DNSC No.CV251065);
- **Conference with Legal Counsel – Potential Litigation (Gov. Code § 54956.9(d)(2)):** Government Claim of Neveah Bertram; Government Claim of Carson Taylor
- **Conference with Real Property Negotiator (Gov. Code § 54956.8):** Property: APN 120-280-017; Negotiator: Eric Wier

Closed session adjourned at 5:38 p.m.

OPEN SESSION

Call to order Mayor Wright called the meeting to order at 6:00 p.m.

Roll call Council Members present: Council Member Ray Altman, Council Member Jason Greenough, Council Member Steve Shamblin, Mayor Pro Tem Candace Tinkler, and Mayor Isaiah Wright *Council Member Greenough stepped out of the meeting while roll was being called – it was noted for the record that he was present, just out of the room.*
Staff members present: City Manager Eric Wier, City Attorney Martha Rice, City Clerk/Administrative Analyst Robin Altman, IT/GIS Technician Taylor Patch, Finance Director Linda Leaver, Economic Development and Grants Manager Bridget Lacey (via Zoom), Finance Director Linda Leaver (via Zoom), Recreation Director and Events Coordinator Kelly Feola, and Police Chief Richard Griffin

Pledge of Allegiance led by Mayor Wright

On a motion by Council Member Greenough, seconded by Mayor Pro Tem Tinkler, and carried unanimously, the City Council of the City of Crescent City rejected the claim of Nevaeh Bertram.

CEREMONIAL ITEMS - None

REPORTS AND PRESENTATIONS - None

PUBLIC COMMENT PERIOD

The following residents addressed the Council:

Council Member Greenough rejoined the meeting at 6:03 p.m.

Linda Sutter: spoke about the special meeting of the Del Norte Local Area Formation Commission that was held just before this meeting. She admonished the Council Members who are on the Board that they are not listening to their constituents.

Douglas Dye: agrees with 90% of the Downtown Revitalization Plan, however, does not want it to be built up too much.

Naomi Pena: spoke about the growth Crescent City is seeing and her concern about the Basis of Design of the WWTP.

Sam Strait: spoke about the infrastructure project and the need to do the appropriate steps first before moving forward. The Border Coast Airport Regional Airport Authority is not following the correct steps. Stated that the Council Member who sits on that Board is not doing the work and would like them to be replaced.

Jody Mangum: spoke about the Victorian house on J Street is set to be destroyed. Would like the Council to revise the Downtown Plan to include a reflection of the Victorians in town. Would like to see a vertical evacuation platform to be able to be used in the event of a tsunami. Would like to know where Wildan got the number on how much it would cost to run the Plant.

Donna Westfall: stated that the rate increase is to only be for the actual cost of services and that the expense is justified. Spoke about the Wildan report and that it was falsified, and the City destroyed the report and all supporting documents. Has a PRA in to obtain all of the documentation given to Wildan to come up with the numbers to run the Plant.

Anonymous speaker: asked to postpone the rate increases because of future potential litigation.

Cate Claussen: spoke about Crescent City being turned into Disneyland and would like to keep it a quiet community. Does not want the transit center to bring buses to drive all around the community.

David Garcia: spoke about his use of public transportation and how much he appreciated it. Said that since the buses don't have bathrooms, having the transit center will give people an opportunity to use the restroom before getting on the bus for a long drive.

CONSENT CALENDAR

1. Warrant Claims List

- *Recommendation: Receive and file the warrant claims list for the period April 18, 2026 through May 1, 2026.*

2. Council Minutes

- *Recommendation: Approve and adopt the April 20, 2026 and May 4, 2026 minutes of the City Council of the City of Crescent City.*

3. Payroll Report

- *Recommendation: Receive and file the biweekly payroll reports for the period ending May 2, 2026 paid May 8, 2026.*

4. Budget-to-Actual Summary as of March 31, 2026

- *Recommendation: Receive and file budget-to-actual summary of the City's major operating funds for Fiscal Year 2025-26 as of March 31, 2026*

5. Quarterly Cash and Investments Report as of March 31, 2026

- *Recommendation: Receive and file quarterly cash and investments report as of March 31, 2026*

6. Budget Amendment for Downtown Specific Plan – Phase II

- *Recommendation: Approve and adopt Resolution No. 2026-36, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY*

7. Budget Amendment for Human Resources Contracts

- *Recommendation: Approve and adopt Resolution No. 2026-37, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY*

8. Letter of Support for Redwood Coast Transit Authority's TIRCP Cycle 8 Grant Application Zero-Emission Fleet Expansion and Crescent City Transit Center Development

- *Recommendation: Approve and ratify the Mayor's signature on the letter of support for Redwood Coast Transit Authority's TIRCP Cycle 8 Grant Application Zero-Emission Fleet Expansion and Crescent City Transit Center Development*

Sam Strait: spoke about non-controversial items are usually placed on the agenda. Would have like to have had both item 7 and 8 on New Business.

Douglas Dye: during the architectural review of the Downtown Specific Plan, the ground was not inspected.

On a motion by Council Member Altman, seconded by Council Member Shamblin, and carried on a 5-0 polled vote, the City Council of the City of Crescent City adopted the consent calendar consisting of items 1-8 as presented.

PUBLIC HEARING - None

CONTINUING BUSINESS

9. Military Equipment Use Policy Public Meeting

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Allow the public to voice comments, concerns and ask questions regarding the Military Equipment Use Policy 2025 Annual Report and/or the City's Military Equipment Use Policy*

Chief Griffin explained that this is required by law to give the public the opportunity to voice comments and ask any questions in regard to the Policy. Council Member Shamblin asked if the pepper ball gun has ever been used; Chief Griffin stated that it was used in a domestic violence case where the subject locked himself in the apartment, the gun was used to launch the pepper balls into the unit. They are mostly used for training.

Sam Strait: stated that Chief Griffin has taken prudent steps for the influx of low-income people to our community. Appreciates that CCPD will have the tools necessary to de-escalate situations.

Anonymous speaker: asked why CCPD needs rifles and stated he believed that the Sheriff's office would be the one over CCPD to have some. Stated that pepper balls are great because they explode away from you and you won't be affected.

Douglas Dye: asked about mass surveillance and cameras all around town and asked Chief Griffin what will happen.

Chief Griffin stated that the reason why CCPD would use rifles is because they have to be fully prepared for any situation that is within our jurisdiction. He further clarified that the pepper balls explode on impact, not up in the air as stated. He answered Mr. Dye's concern about mass surveillance.

Mayor Pro Tem Tinkler stated that she disagrees with the statement made that there are multitude of low-income individuals that are moving to town and does not want them to be categorized as criminals as previously implied.

10. 10-Year Axon Enterprises, Inc. Agreement

- *Recommendation: Hear staff report*
- *Technical questions from the Council*
- *Receive public comment*
- *Further Council discussion*
- *Approve and authorize the City Manager to sign a 10-year contract with Axon Enterprise, Inc. for body cameras, tasers, in-car units, software and hardware in the total amount of \$1,099,477.60*

City Manager Wier explained when the Axon Agreement came into place and what the Agreement entails. Director Leaver explained the chart showing the 10-year numbers for the contract. She also explained the benefits of having the longer contract. The amount of the Agreement includes Cloud storage which is a significant need. City Attorney Rice explained the "out clause" which states if the money is not appropriated by the Council, the contract can be terminated. Council Member Shamblin asked if the only way we can terminate the contract is if we state we cannot afford it; City Attorney Rice stated yes, and if there is a breach of contract (product is defective). Council Member Shamblin asked about the Officer Safety Equipment and if we are leasing the equipment and why it costs so much; Chief Griffin stated that at the end of the contract the equipment would belong to the City. City Manager Wier explained the storage of the body camera footage. Chief Griffin stated that not only is the equipment good quality, it's a great service. Council Member Shamblin asked why there was a \$30k escalation; Chief Griffin explained that includes the upgrade for body cameras and footage storage. Mayor Wright reminded everyone that the old body cameras' batteries would run out before the end of the shift. Mayor Pro Tem Tinkler stated this is saving time saved for the Chief to do what he needs to do to run the Department. Council Member Shamblin asked if all of the equipment is being used; Chief Griffin answered in the affirmative. Council Member Greenough stated that having this equipment is critical in the case of litigation. Council Member Shamblin spoke in opposition to getting locked into a long contract.

Sam Strait: stated that technology such as this is durable over time. Spoke in opposition to a Council Member speaking about his public comment and he was offended at the statements made.

On a motion by Council Member Greenough, seconded by Council Member Altman, and carried on a 4-1 polled vote, with Council Member Shamblin voting no, the City Council of the City of Crescent City approved and authorized the City Manager to sign a 10-year contract with Axon Enterprise, Inc. for body cameras, tasers, in-car units, software and hardware in the total amount of \$1,099,477.60.

NEW BUSINESS - None

CITY COUNCIL ITEMS

- **Reports, Concerns, Referrals, Council travel and training reports – None**
- **Legislative Matters – None**
- **City Manager Report and City Council Directives –** City Manager Wier stated that there is a Business Loan Program Workshop tomorrow at 5:30 p.m. at the WWTP.
 - **Point of Honor Cleanup –** Director Feola went over the activities during the Point of Honor Cleanup.

 - **Forest Moon -** Director Feola went over the schedule of activities for the event.

ADJOURNMENT

There being no further business to come before the Council, Mayor Wright adjourned the meeting at 7:25 p.m. to the Budget Workshop meeting of the City Council of the City of Crescent City on Wednesday, May 20, 2026 at 5:30 p.m. at the Wastewater Treatment Facility, located at 210 Battery St, Crescent City, CA 95531.

ATTEST:

Robin Altman, City Clerk/Administrative Analyst

City of Crescent City
 Biweekly Payroll Report
 Payroll Ending 05/16/2026
 Pay Date 05/22/2026

Check Numbers: 111852-111862 (Plus Direct Deposits)

Home Dept.	Regular Pay	Overtime	Gross Pay	Employees	Notes
City Council (110)	1,409.85	-	1,409.85	5	
Administration (111)	23,907.96	818.51	24,726.47	6	
Finance (120)	16,917.60	-	16,917.60	6	
City Attorney (130)	5,982.40	-	5,982.40	1	
Fire (230)	17,293.67	1,936.94	19,230.61	5	
Police (240)	48,505.28	8,352.88	56,858.16	15	
Planning (313)	916.65	-	916.65	1	
Public Works (350)	69,554.77	3,058.21	72,612.98	27	
Recreation (450)	5,604.80	-	5,604.80	2	
Swimming Pool (480)	17,734.09	691.83	18,425.92	21	
Housing (490)	12,247.11	-	12,247.11	4	
	220,074.18	14,858.37	234,932.55	93	
Payroll summarized above according to employees' home departments. Actual costs of employees are charged to department / fund where work was performed.					



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: DAVID YEAGER, PUBLIC WORKS DIRECTOR

DATE: JUNE 1, 2026

SUBJECT: LIST OF PROPOSED LOCAL STREET PROJECTS FOR THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 (SB1)

RECOMMENDATION

- Approve and adopt Resolution No. 2026-38, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2026-27 TO BE FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

BACKGROUND

On April 28, 2017, Governor Brown signed Senate Bill 1 which is known as the Road Repair and Accountability Act of 2017. The purpose of the bill is to address basic road maintenance, rehabilitation and critical safety needs on the state highway system and local streets. Funds are derived from increases in per gallon fuel excise taxes, increases in diesel fuel sales taxes and increases in vehicle registration fees. In November 2017, the State Controller started depositing various portions of the new funding to the newly created Road Maintenance and Rehabilitation Account (RMRA). The funds are apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code (SHC) Section 2032(h) for basic road maintenance, rehabilitation, and critical safety projects on the local streets and road systems.

According to the most recent estimates provided by the State Department of Finance in May 2026, the City of Crescent City will receive \$189,413 in RMRA funds during the fiscal year 2026-27. Prior to receiving an apportionment of RMRA funds from the State Controller in a fiscal year, each City and County must submit to the California Transportation Commission a list of projects to be funded with the Local Streets and Roads Funding. All projects proposed to use RMRA funding must also be included in the approved City budget. The approved project list for FY 2026-27 must be adopted by resolution and submitted to the CTC by July 1, 2026.

ITEM ANALYSIS

Staff recommend dedicating the money received each year to design future projects or to use as an additional funding source for construction projects. Typically, the total amount

received is insufficient as a sole funding source to perform major maintenance and repairs but is sufficient for project designs or to augment otherwise funded construction projects

The following new projects are proposed for listing on the SB1 List for FY 2026-2027:

1. Front Street Storm Drain and Roadway Rehabilitation Project Design and Construction, M to N Streets

The following carry-over design and construction projects are proposed for listing on the SB1 List for FY 2026-2027:

1. Front Street Storm Drain and Roadway Rehabilitation Project Design
2. Front Street Storm Drain and Roadway Rehabilitation Construction Project
3. 2nd Street S-curve Design
4. K Street Drainage Improvement and Roadway Rehabilitation Project
5. Pebble Beach Design Project
6. H Street from Front Street to 5th Street Design
7. 3rd Street from F Street to L Street Design
8. Northcrest Drive Construction Project

In addition, a portion of the RMRA funds (approximately 17%) are required to be passed through to the County based on the Pelican Bay annexation agreement, under which certain population-based revenues including gas taxes are shared with the County.

FISCAL ANALYSIS

The FY 26-27 budget, currently being developed, will include the FY 26-27 RMRA funds and approved projects. The approval of the attached list does not have any direct impact on the budget. Approving the project list simply informs the State of the City's proposed projects and does not commit the City to spending any particular amount. In addition, the project list may be updated if the City's priorities change. City staff time for design may be reimbursable.

STRATEGIC PLAN ASSESSMENT

GOAL 1: Support quality services, community safety, and health to enhance the quality of life and experience of our residents and visitors.

- A. Enhance collaboration with other agencies and the community to better aid the public
- B. Ensure that information shared between departments, with other agencies, and with the public is both accurate and timely
- D. Provide and maintain an efficient, adequate infrastructure to provide for both current and future community needs

GOAL 2: Promote a thriving local economy

- A. Evaluate and optimize additional revenue sources
- D. Collaborate with other jurisdictions and non-profits to maximize regional effectiveness and amplify funding opportunities

F. Plan and prepare for the growth and future needs of the Crescent City community by:

- Expanding on the success of grant funding by maximizing utilization of opportunities with corresponding community needs

ATTACHMENTS

- Draft Resolution No. 2026-38, A Resolution Adopting a List of Projects for Fiscal Year 2026-27 to be Funded by SB1: The Road Repair and Accountability Act of 2017

RESOLUTION NO. 2026-38

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY
ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2026-27 TO BE FUNDED
BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

WHEREAS, Senate Bill 1 (SB1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$189,413 in RMRA funding in Fiscal Year 2026-27 from SB1; and

WHEREAS, this is the ninth year in which the City is receiving SB1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City used a Pavement Management System to develop the SB1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB1 will help the City design projects to maintain and rehabilitate streets/roads, replace failing storm drain infrastructure, performing asphalt dig-outs, perform crack sealing, and add complete street components, throughout the City this year and similar projects into the future; and

WHEREAS, the 2023 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in "fair" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "good" condition; and

WHEREAS, the SB1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets

infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Crescent City, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2026-27 Road Maintenance and Rehabilitation Account revenues:

2.1 Front Street from M to N Street Design and Construction:

Project Description: Design roadway improvements, ADA compliant access ramps, bicycle lanes, and pedestrian improvements.

Project Location: On Front Street between M and N Streets

Estimated Useful Life: 20- 30 years

Anticipated Start of Construction: 07/2026

Anticipated End of Construction: 10/2029

3. The following previously proposed and adopted projects may also utilize Fiscal Year 2026-27 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

3.1 Front Street Storm Drain and Roadway Rehabilitation Project Design:

Project Description: Design and construction of drainage improvements, roadway improvements, ADA compliant access ramps and pedestrian improvements.

Project Location: Front Street between G Street & M Street

Estimated Useful Life: 20- 30 years

Anticipated Start of Construction: 04/2023

Anticipated End of Construction: 10/2029

Fiscal Year Originally Proposed: 21-22

3.2 Front Street Storm Drain and Roadway Rehabilitation Construction Project:

Project Description: Construct drainage improvements, roadway improvements, ADA compliant access ramps and pedestrian improvements.

Project Location: Front Street between Play Street & M Street

Estimated Useful Life: 20- 30 years

Anticipated Start of Construction: 03/2025

Anticipated End of Construction: 10/2027

3.3 2nd Street S-Curve Design:

Project Description: Design roadway improvements, ADA compliant access ramps, bicycle lanes, and pedestrian improvements.

Project Location: 2nd Street between B Street & A Street

Estimated Useful Life: 20- 30 years

Anticipated Start of Design: 04/2027

Anticipated End of Construction: 10/2030

3.4 K Street Drainage Improvement and Roadway Rehabilitation Project:

Project Description: Design and construction of new drainage improvements, surface improvements to repave/resurface a minimum of 600 LF of Roadway, new ADA compliant access ramps and pedestrian improvements

Project Location: K Street between Front Street & 3rd Street

Estimated Useful Life: 20- 30 years

Anticipated Start of Construction: 04/2025

Anticipated End of Construction: 10/2029

3.5 Pebble Beach Drive Design Project

Project Description: Design of an engineered stabilization and re-construction of failed roadway including guardrail, bike route and pedestrian improvements.

Project Location: Pebble Beach Drive between 6th Street & City Limit (north of 9th Street)

Estimated Useful Life: 20- 30 years

Anticipated Start of Construction: 06/2024

Anticipated End of Construction: 10/2029

3.6 H Street from Front Street to 5th Street Design:

Project Description: Design roadway improvements, ADA compliant access ramps, bicycle lanes, and pedestrian improvements.

Project Location: Between Front Street and Fifth Street

Estimated Useful Life: 20- 30 years

Anticipated Start of Construction: 04/2027

Anticipated End of Construction: 10/2031

3.7 3rd Street from F Street to L Street Design:

Project Description: Design roadway improvements, ADA compliant access ramps, bicycle lanes, and pedestrian improvements.

Project Location: Between F Street and L Street

Estimated Useful Life: 20- 30 years

Anticipated Start of Construction: 04/2027

Anticipated End of Construction: 10/2031

3.8 Northcrest Drive Construction Project

Project Description: Construct roadway improvements, ADA compliant access ramps and pedestrian improvements.

Project Location: Northcrest Drive between Highway 101 and Harding Avenue

Estimated Useful Life: 20- 30 years

Anticipated Start of Construction: 03/2027

Anticipated End of Construction: 10/2028

PASSED AND ADOPTED and made effective the same day at a meeting held by the City Council of the City of Crescent City this 1st day of June 2026, by the following polled vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: ROBIN ALTMAN, CITY CLERK/ADMINISTRATIVE ANALYST

DATE: JUNE 1, 2026

SUBJECT: CONSOLIDATION OF THE GENERAL MUNICIPAL ELECTION FOR 2026

RECOMMENDATION

- Approve and adopt Resolution No. 2026-39 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY DECLARING THE DATE OF THE GENERAL MUNICIPAL ELECTION OF 2026, SPECIFYING THE OFFICES TO BE FILLED, AND REQUESTING CONSOLIDATION OF THE NOVEMBER 3, 2026 CRESCENT CITY GENERAL MUNICIPAL ELECTION WITH THE NOVEMBER 3, 2026 STATEWIDE GENERAL ELECTION

BACKGROUND

As a California "general law" city, Crescent City conducts municipal elections every two years for City Council vacancies, as well as any measures that are placed on the ballot by the City Council or through the initiative or referendum processes. For many decades election administration services for the City of Crescent City's municipal elections have been provided by the County of Del Norte through its County Clerk-Recorder / Registrar of Voters office. These services include everything from voter registration to signature verification to the actual management of the election process for general municipal elections and special municipal elections. The City pays the County a fee for these services, which varies each cycle depending on the specific nature of the election.

ANALYSIS

The City's next general municipal election will be held on Tuesday, November 3, 2026 at which time the registered voters within the city limits will elect three City Council seats whose terms end in November:

1. City Council Member - full term – 4 years (Currently held by Ray Altman)
2. City Council Member - full term – 4 years (Currently held by Isaiah Wright)
3. City Council Member – partial term – 2 years (Currently held by Steve Shamblin)

Consolidated elections ease the use of resources on both staff time and budget expense for the City as the City does not have any of the elections materials, machines, or staff to conduct its own general election.

FISCAL ANALYSIS

Consolidation of the election is budgeted under the City Clerk as a contract service. The cost of each election varies widely based on the number of measures and offices, among other things. It is expected that election costs will increase this year due to the fact that the cost for conducting our local elections has risen. It is difficult to know the final cost of an election, but the money will be allocated from the General Fund. For FY 26/27, a proposed budget of \$9,300 will be included in the budget presented for Council approval in June.

ATTACHMENTS

1. Draft Resolution No. 2026-39

RESOLUTION NO. 2026-39

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY
DECLARING THE DATE OF THE GENERAL MUNICIPAL ELECTION OF 2026,
SPECIFYING THE OFFICES TO BE FILLED, AND REQUESTING CONSOLIDATION
OF THE NOVEMBER 3, 2026 CRESCENT CITY GENERAL MUNICIPAL ELECTION
WITH THE NOVEMBER 3, 2026 STATEWIDE GENERAL ELECTION**

WHEREAS, Section 2.04.015 of the Crescent City Municipal Code establishes the general municipal election for the City of Crescent City is the first Tuesday after the first Monday in November of each even numbered year; and

WHEREAS, the City of Crescent City has three (3) vacancies which need to be filled in the 2026 general municipal election:

1. City Council Member - full term – 4 years (Currently held by Ray Altman)
2. City Council Member - full term – 4 years (Currently held by Isaiah Wright)
3. City Council Member – partial term – 2 years (Currently held by Steve Shamblin)

WHEREAS, the County of Del Norte, State of California will be conducting the Statewide General Election on November 3, 2026; and

WHEREAS, the City Council has determined that it is in the best interests of the City of Crescent City, that the City's general municipal election be consolidated with the Statewide General Election.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crescent City, State of California:

1. That the 2026 General Municipal Election of the City of Crescent City shall be held on the 3rd day of November 2026 for the election of the above offices; and
2. That pursuant to Section 10403 of the Elections Code, the Board of Supervisors of the County of Del Norte is hereby requested to consent and agree to the consolidation of the City's General Municipal Election with the Statewide General Election to be held on Tuesday, November 3, 2026 to fill the above listed city council vacancies; and
3. That the Clerk of the County of Del Norte, State of California be requested to perform all acts necessary to ensure the election is conducted in conformance with the resolution and Section 10418 of the Elections Code; and
4. That the City of Crescent City assumes full responsibility for its share of all costs incurred in the conduct of this election as determined by the Election Cost Allocation Plan which is Attachment One (1) to this resolution; and
5. That in the event of a tie vote, the winner shall be determined by lot under the direction of the County Clerk; and
6. That Candidate Statements shall be limited to 200 words and the cost of these statements shall be borne by the candidates themselves.

PASSED AND ADOPTED and made effective the same day by the City Council of the City of Crescent City at a regular meeting thereof held this 15th day of June 2026, by the following polled vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

**BY: BRIDGET LACEY, GRANTS AND ECONOMIC DEVELOPMENT
MANAGER**

DATE: JUNE 1, 2026

**SUBJECT: BUDGET AMENDMENT FOR ADDITIONAL HCD HOME GRANT FUNDS
FOR THE VALHALLA TOWNHOMES PROJECT**

RECOMMENDATION

- Approve and adopt Resolution No. 2026-40, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY

BACKGROUND

The HOME Investment Partnerships Program (HOME) is a federally funded program run through the Department of Housing and Urban Development (HUD) and the State Department of Housing and Community Development (HCD). This funding provides loans or grants to eligible HOME applicants serving low-income and very low-income households. The principal objective of HOME is the creation and retention of affordable housing. The City was awarded \$3.15 million dollars in HOME funding under the 2022-2023 NOFA in April 2025 for the Valhalla Townhomes project. The Valhalla Townhomes project will consist of the rehabilitation of an existing 45-unit property located at 911 Pacific Avenue, Crescent City, CA 95531. The property consists of 45 two-bedroom units within nine buildings. The project will serve a low- to moderate- income population by providing high-quality affordable housing with modern amenities and on-site services.

On January 5, 2026, City staff received notice from HCD that there was an additional amount of \$1.3 million in disencumbered HOME funds that they would like to see go into an open project that could spend the funds before the grant expenditure deadline and that the Valhalla Townhomes Project had been selected as a good fit for the funding.

On March 2, 2026, City Council approved the revised application amount of \$4,450,000.

ITEM ANALYSIS

The City has been notified that the additional \$1.3 million dollars in HOME funding was approved for the Valhalla Townhomes project. The City is now ready to execute the Loan Agreement for the HOME funds, since HCD has completed their review of the loan documents and has approved them. The terms of the loan are fifty-five (55) years from the date of Project Completion at a simple interest rate of three percent (3%) per year. Payments shall be made annually based on Residual Receipts.

The current budget only includes \$3.15 million for this activity. A budget adjustment of offsetting revenues and expenses for FY 25-26 in the amount of \$1.3 million is required in order to receive the funds from HCD and make the loan for the project.

FISCAL ANALYSIS

HCD will allow the City to request funds ahead of funding the project. There will only be one draw request at conversion to permanent financing. The City will not be required to bridge the \$4,300,000 which would be loaned for the project.

The loan to the project will also include an annual fee of \$5,000, with an escalator of 3% after year 3, paid by the Developer to the City to cover the 20 years of on-site monitoring and reporting required by HCD. The additional 35 years of affordability monitoring will be covered in the loan agreement as part of the existing requirements of the other funding sources and passed on to the City to meet our requirements.

The City is projected to receive approximately \$2,670 per year initially in debt service payments, changing over time based on the potential increase of HOME rents and expenses. All loan payments received by the City will be considered Program Income and can be used for other HOME approved programs such as tenant based rental assistance, first-time homebuyer down payment assistance, and owner-occupied rehabilitation, or must be repaid to the State if unused.

STRATEGIC PLAN ASSESSMENT

This action supports the following Strategic Plan goals:

Goal 1: Support quality services, community safety, and health to enhance the quality of life and experience of our residents and visitors

- Goal 1(A): Enhance collaboration with other agencies and the community to better aid the public
- Goal 1(E): Target economic development improvements that provide additional benefit by enhancing the quality of life for residents
- Goal 2(D): Collaborate with other jurisdictions and nonprofits to maximize regional effectiveness and amplify funding opportunities
- Goal 2(E): Create an environment that is conducive to attracting and retaining strong, sustainable businesses that reflect community needs and culture

- Goal 2(F)(9): Expand on the success of grant funding by maximizing utilization of opportunities with corresponding community needs

ATTACHMENTS

1. Draft Resolution No. 2026-40 (budget amendment)

RESOLUTION NO. 2026-40

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY

WHEREAS, the budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026, as submitted by the City Manager, has been reviewed by the City Council and a duly-noticed public hearing held thereon the 16th day of June 2025; and

WHEREAS, the City Council adopted said budget by way of Resolution No. 2025-24 and has the authority to amend said budget from time to time; and

WHEREAS, the City applied for and was awarded \$3,150,000 in HOME grant funding to provide a loan and grant administration for the Valhalla Townhomes rehabilitation project (911 Pacific Avenue); and

WHEREAS, the City was invited to apply for and was awarded an additional \$1,300,000 for the Valhalla Townhomes rehabilitation project; and

WHEREAS, receipt and appropriation of these additional HOME grant funds requires City Council approval; and

WHEREAS, fulfillment of these priorities requires an amendment to the City's Fiscal Year 2025-26 budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AS FOLLOWS:

1. That the Fiscal Year 2025-26 City of Crescent City Annual Budget is hereby amended and appropriated in the amounts identified below:

	Revenue Increase (Decrease)	Expenditure Increase (Decrease)
HOME Fund	\$1,300,000	\$1,300,000

2. That the unused balance will roll over to the next fiscal year until the project is completed.

APPROVED and ADOPTED and made effective the same day at a meeting of the City Council of the City of Crescent City held on the 1st day of June 2026 by the following polled vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND COUNCIL MEMBERS

FROM: ERIC WIER, CITY MANAGER

BY: MEGAN MILLER, HOUSING DIRECTOR

DATE: JUNE 1, 2026

SUBJECT: BUDGET AMENDMENT FOR HAP REVENUE/EXPENSE

RECOMMENDATION

- Approve and adopt Resolution No. 2026-41, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THE CRESCENT CITY HOUSING AUTHORITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY

BACKGROUND

The Housing Authority provides housing assistance to approximately 560 Del Norte County individuals and families. These vouchers are 100% federally funded through the Department of Housing and Urban Development (HUD).

ITEM ANALYSIS

Housing assistance payments for the Housing Choice Voucher program are projected to exceed the current amount budgeted for FY26 by \$18,000, all of which is funded by HUD.

FISCAL ANALYSIS

Adoption of the attached budget resolution will increase both revenues and expenditures for housing assistance payments by \$18,000.

STRATEGIC PLAN ANALYSIS

This report is consistent with the 2016 Strategic Plan Goal 3, ongoing priority to "Maintain responsible fiscal management and accountability."

ATTACHMENTS

- Draft Resolution No. 2026-41 Amending the FY26 Budget

RESOLUTION NO. 2026-41

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY

WHEREAS, the budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026, as submitted by the City Manager, has been reviewed by the City Council and a duly noticed public hearing held thereon the 16th day of June 2025; and

WHEREAS, the City Council adopted said budget by way of Resolution No. 2025-24 and has the authority to amend said budget from time to time; and

WHEREAS, the Housing Authority provides housing assistance payments for Del Norte individuals and families, and the program is fully funded by the Department of Housing and Urban Development (HUD); and

WHEREAS, the projected housing assistance expenses for Fiscal Year 2025-26 have increased, a budget amendment is necessary to recognize both the expenditure and revenue from HUD.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AS FOLLOWS:

That the Fiscal Year 2025-26 City of Crescent City Annual Budget is hereby amended and appropriated in the amounts identified below:

	Revenue Increase (Decrease)	Expenditure Increase (Decrease)
Housing Fund	\$18,000	\$18,000

APPROVED and ADOPTED and made effective the same day at a special meeting of the City Council of the City of Crescent City held on the 1st day of June 2026 by the following polled vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

**BY: MARTHA D. RICE, CITY ATTORNEY
LINDA LEAVER, DIRECTOR OF FINANCE**

DATE: JUNE 1, 2026

SUBJECT: PUBLIC HEARING: SEWER RATE INCREASES

RECOMMENDATION

- Open public hearing
 - Hear staff report
 - Technical questions from the Council
 - Receive public comment and written protests
- Close public hearing
- Receive preliminary count of sewer rate protests from the City Clerk
 - *If the preliminary count meets the threshold for a successful protest:* continue the item to the June 15th meeting to allow time for the City Clerk to validate and tabulate the submitted protests.
 - *If the preliminary count does not meet the threshold for a successful protest:* Waive full reading, read by title only and adopt Ordinance No. 863, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING CHAPTER 13.30, SEWER CHARGES, OF TITLE 13, PUBLIC SERVICES, OF THE CRESCENT CITY MUNICIPAL CODE

BACKGROUND

The City provides sewer collection, treatment, and disposal service to Crescent City and the surrounding area, serving customers within City limits and in the County Service Area (CSA). The sewer utility is managed as a stand-alone utility fund, which keeps sewer system revenues and expenses separate from other City services. As a cost-recovery utility, the system is intended to recover the full cost of providing service from its users in accordance with Proposition 218.

The City has not increased sewer rates since July 2014 (FY 2014-15), while operating costs, regulatory obligations, and capital reinvestment needs have only continued to increase. During the past several years staff has presented this structural deficit to the Council as part of the annual City budget. At the March 16th City Council meeting, the Council approved a Sewer Rate Study prepared by Willdan Financial Services (“Willdan”).

This scope of work included a cost-of-service (COS) analysis and a rate design consistent with Proposition 218's requirements.

ITEM ANALYSIS

The rate-setting process used in the study follows industry standards and Proposition 218 requirements and involves four steps:

1. Revenue Requirement – Calculate the total annual revenue needed to fund sewer operations and maintenance, debt service and coverage, cash-funded capital improvements, and reserve balances over the five-year period.
2. Cost-of-Service (COS) Analysis – Functionally unbundle system costs (Collection, Treatment, Customer, Administration), classify them as fixed or volumetric, and allocate costs to customer classes using units of service (accounts, flows in 100 cubic feet, and strength factors—Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS) so each class pays its proportionate share.
3. Rate Design – Structure rates to collect the COS-based revenue for each class (e.g., a fixed monthly charge for single-family residential; fixed + volumetric charges for multi-family and non-residential, with strength-based differentiation), ensuring total revenues meet but do not exceed the cost of providing service (including operations, maintenance, debt coverage, capital improvements, and reserves).
4. Proposition 218 Process – Satisfy constitutional requirements for property-related charges (cost basis/proportionality), mail notices to affected owners/customers, and conduct a public hearing with protest tabulation prior to adoption.

To complete this work Willdan Financial analyzed: (1) the City's adopted budget (FY 2025-26), (2) debt schedules and coverage requirements, (3) capital improvement plan (CIP) cash-funding needs, (4) reserve policies/targets, (5) detailed customer and billing datasets (account counts, flows, and strength factors), and (6) other revenue sources (interest, miscellaneous). The study distinguishes between recurring operation and maintenance expenses (O&M) vs. non-operating items, escalates costs appropriately, and removes identified one-time expenses from the out-years.

Willdan's Rate Study finds that existing rates no longer meet annual revenue requirements (O&M, capital improvements, reserves, debt service and coverage), confirming the structural deficits in the Sewer Fund. In status-quo projections, annual operating results remain negative and the Sewer Fund has a negative working capital balance by FY 2027-28.

In order to keep the sewer utility sustainable, maintain essential infrastructure, and comply with federal, state, and local requirements, Willdan's study recommends changes to the rate structure beginning July 1, 2026, followed by annual adjustments through 2030 to restore revenue sufficiency, meet coverage requirements, and rebuild reserves.

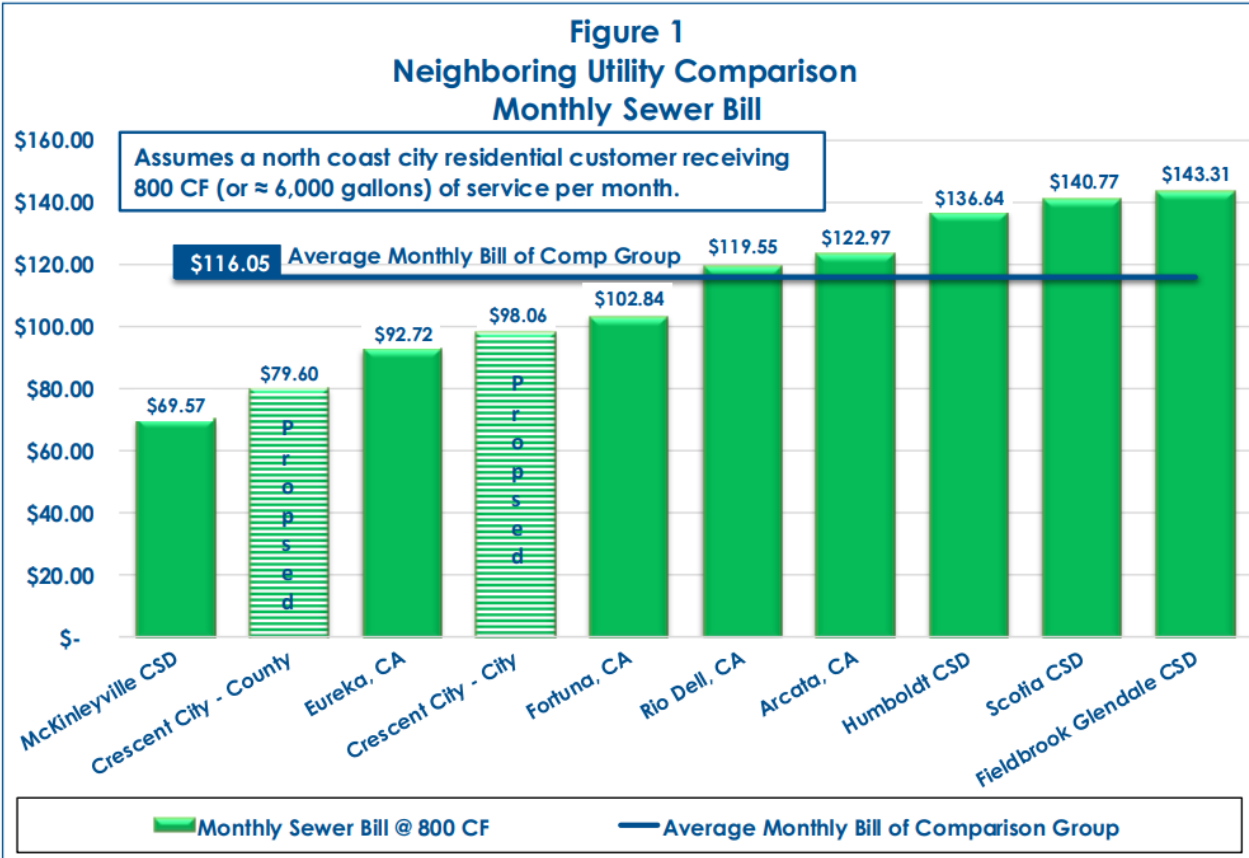
It is important to note the study assumes multiple large capital improvements as outlined in the recently adopted WWTF Basis of Design Report will be grant funded. As such any costs associated with that future project are not included in these rate projections.

The analysis confirms that existing rates cannot meet the City’s financial obligations and policy targets. Willdan’s proposed rate path restores revenue sufficiency, achieves required coverage, and funds planned CIP cash outlays while maintaining reserves.

The proposed rates are summarized below:

Description	Existing Rates	Projected for Fiscal Year Ending June 30				
		2027	2028	2029	2030	2031
Monthly Fixed Charge: Inside ^[1]						
Residential Flat Rate	\$ 72.21	\$ 98.06	\$ 110.32	\$ 117.49	\$ 123.95	\$ 130.15
Multi-Family	\$ 41.90	\$ 43.29	\$ 48.71	\$ 51.87	\$ 54.73	\$ 57.46
Light Commercial	\$ 44.75	\$ 43.29	\$ 48.71	\$ 51.87	\$ 54.73	\$ 57.46
Heavy Commercial	\$ 70.10	\$ 43.29	\$ 48.71	\$ 51.87	\$ 54.73	\$ 57.46
Combined Residential/Light Commercial (Mixed Use)	\$ 116.96	\$ 121.84	\$ 137.07	\$ 145.98	\$ 154.01	\$ 161.71
Combined Residential (2) / Light Commercial (Mixed Use)	\$ 189.17	\$ 267.14	\$ 300.53	\$ 320.06	\$ 337.66	\$ 354.55
Industrial Pretreatment	\$ 72.21	\$ 43.29	\$ 48.71	\$ 51.87	\$ 54.73	\$ 57.46
Volumetric Rates Per 100 Cubic Feet (CCF): Inside ^[2]						
Residential Flat Rate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Multi-Family	\$ 8.38	\$ 10.17	\$ 11.45	\$ 12.19	\$ 12.86	\$ 13.50
Light Commercial	\$ 8.95	\$ 10.95	\$ 12.32	\$ 13.12	\$ 13.84	\$ 14.54
Heavy Commercial	\$ 14.02	\$ 23.39	\$ 26.32	\$ 28.03	\$ 29.57	\$ 31.05
Combined Residential/Light Commercial (Mixed Use)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Combined Residential (2) / Light Commercial (Mixed Use)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Industrial Pretreatment	\$ 2.00	\$ 4.62	\$ 5.20	\$ 5.54	\$ 5.84	\$ 6.14
Monthly Fixed Charge: Outside ^{[1] [3]}						
Residential Flat Rate	\$ 63.14	\$ 79.60	\$ 89.55	\$ 95.37	\$ 100.62	\$ 105.65
Multi-Family	\$ 36.75	\$ 43.29	\$ 48.71	\$ 51.87	\$ 54.73	\$ 57.46
Light Commercial	\$ 39.60	\$ 43.29	\$ 48.71	\$ 51.87	\$ 54.73	\$ 57.46
Heavy Commercial	\$ 64.90	\$ 43.29	\$ 48.71	\$ 51.87	\$ 54.73	\$ 57.46
Combined Residential/Light Commercial (Mixed Use)	\$ 102.74	\$ 75.56	\$ 85.00	\$ 90.53	\$ 95.50	\$ 100.28
Volumetric Rates Per 100 Cubic Feet (CCF): Outside ^{[2] [3]}						
Residential Flat Rate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Multi-Family	\$ 7.35	\$ 7.00	\$ 7.87	\$ 8.38	\$ 8.85	\$ 9.29
Light Commercial	\$ 7.92	\$ 7.78	\$ 8.75	\$ 9.32	\$ 9.83	\$ 10.32
Heavy Commercial	\$ 12.98	\$ 20.22	\$ 22.74	\$ 24.22	\$ 25.55	\$ 26.83
Combined Residential/Light Commercial (Mixed Use)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Notes:						
[1] All "Residential" and "Mixed Use" customers only pay a monthly flat fee regardless of usage.						
[2] Under the existing rates, 500 cubic feet of usage is included in the monthly fixed charge. Therefore, customers who are billed for usage do not pay a volumetric rate per CCF until their usage exceeds 500 cubic feet. Under the proposed rates, usage is no longer included in the monthly fixed charge and customers will pay the volumetric rate per CCF for all usage.						

As stated in the Wildan study on page 23, to provide additional insight and context regarding the proposed rate levels, the analysis includes a comparison of proposed inside City and outside City (County CSA) user rates relative to the user rates imposed by other sewer utility systems located in the same region. A summary analysis is provided comparing the cost of monthly sewer service for both inside City and outside City (County) single-family residential customers calculated under the proposed rates of the City with those of the other utilities. The City’s proposed outside City (County) single-family rates only reflect the costs of providing sewer treatment services since sewer collection services are provided by and billed separately by the CSA and are not reflected herein. The rates utilized for the other neighboring utilities shown in **Figure 1** were in effect as of August 2025.



A common question asked with our current rate structure, which will continue under the proposed structure, is: “Why is the County sewer rate lower than the inside-City rate?” The reason is that the inside-City rate includes the full cost of sewer collection, conveyance, and the infrastructure required to deliver wastewater to the City’s Wastewater Treatment Facility. In contrast, the County (CSA) rate includes only the cost of treatment, because the City provides treatment services to CSA customers but does not provide their sewer collection system. As noted in the Rate Study, CSA customers receive separate billing from Del Norte County for sewer collection services, which the County administers and collects independently. These County-administered collection charges are not included in the City’s sewer rates. For this reason, the proposed County CSA rate appears lower than the inside-City rate, because CSA customers pay separately for collection through the County.

PREVIOUS STEPS

- March 16 Sewer Rate Study presented and approved by Council
- April 6 Sewer Rate Ordinance Introduced
 Protest procedures adopted; Public hearing date set
- April 16 Prop 218 notices mailed to property owners and rate payers

The formal Prop 218 notice has been mailed to every affected property owner and sewer customer of record explaining the proposed rates and their opportunity to protest the rate increase. The notices were sent to property owners at their address as indicated on the last equalized assessment roll. Notices were sent to sewer account customers at their address on file with the Water/Sewer Department. Any variation in the name or address on these two lists may result in an owner or customer receiving duplicate notices. However, only one valid protest may be counted per parcel.

PUBLIC HEARING: RATE PROTEST UNDER PROPOSITION 218

At the public hearing, the public will have the opportunity to address the City Council regarding the proposed rates as well as turn in written protests. The closing of the public hearing will officially close the protest period. No protests may be accepted after the closure of the public hearing.

The protests received will then be preliminarily counted by the City Clerk who will announce the number of purported sewer rate protests received (this is a raw count without validation). If the purported number of sewer rate protests does not reach the threshold amount (50% + 1 of eligible parcels), then the City Clerk may declare the protest has failed and the City Council may adopt the sewer rate ordinance.

If the purported number of sewer rate protests does reach the threshold amount, then the protests will need to be validated. Because this process will take several days, the matter will need to be continued to the June 15th City Council meeting for a report of the protest tabulation results and possible adoption of the sewer rate ordinance.

VALIDATION OF PROTESTS

The validation process will include confirming the following elements of each protest:

- States opposition to the proposed sewer rates
- Gives the APN or street address of an eligible parcel (served by City sewer)
- Submitted & signed by the property owner of record or the sewer account customer of record associated with the eligible parcel

If all three of these elements are met, then the protest is valid.

TABULATION OF VALID PROTESTS

After the submitted protests have gone through the validation process, the valid protests will then be tabulated. Each eligible parcel is allowed one valid protest (this can be submitted by either the property owner or the sewer customer of record). If valid protests from 50% + 1 of the total number of eligible parcels are received, the rate increase is not allowed to proceed. There could be no vote on the rate ordinance. If fewer than 50% + 1 valid protests are received, the Council may adopt the ordinance and implement the new rates.

If the recommended rates are adopted, they would be effective July 1, 2026. Since sewer service is billed in arrears (the month after the service is provided), most customers would see the first increase on their bill in August 2026.

FISCAL ANALYSIS

If new rates are adopted, the increased revenues will be reflected in the sewer fund and help ensure the long-term sustainability of the fund as recommended in the sewer rate study.

STRATEGIC PLAN ASSESSMENT

This report addresses the following strategic plan goals:

- 1(D): Provide and maintain an efficient, adequate infrastructure to provide for both current and future community needs
- 3(B): Maintain responsible fiscal management and accountability

ATTACHMENTS

1. Ordinance No. 863 as introduced (sewer rates)
2. Resolution No. 2026-27 (Prop 218 procedures)
3. Sewer Rate Study by Willdan

ORDINANCE NO. 863

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY
AMENDING CHAPTER 13.30, SEWER CHARGES, OF TITLE 13, PUBLIC
SERVICES, OF THE CRESCENT CITY MUNICIPAL CODE**

WHEREAS, the City of Crescent City (the “City”) is a general law city subject to all California State laws of general applicability; and

WHEREAS, the City owns and maintains a wastewater treatment plant (WWTP) located at 210 Battery Street in Crescent City that receives and treats wastewater from properties both within the City and within County Service Area No. 1; and

WHEREAS, the City owns and maintains a sewer collection system within the City of Crescent City; and

WHEREAS, in 1996, California voters passed Proposition 218 (the “Right to Vote on Taxes Act”) adding article XIII D to the California Constitution (“Prop 218”), which restricts local governments’ ability to impose taxes, assessments, and property-related fees without voter or property owner approval and requires that such property-related fees, such as water or sewer charges, do not exceed the cost of providing the service, and cannot fund general government services; and

WHEREAS, in 1997, the California legislature passed the Proposition 218 Omnibus Implementation Act (the “Act”), which provides the legal framework for local governments to comply with Proposition 218 (Government Code Section 53750 et seq.); and

WHEREAS, the City has commissioned and approved a Sewer Rate Study (cost of service analysis), which analyzed the cost of providing sewer services, the revenues currently received for sewer services, and recommended sewer rate increases; and

WHEREAS, Prop 218 and the Act require that the City conduct a majority protest procedure and public hearing prior to implementing any new or increased property-related fee.

NOW, THEREFORE, the City Council of the City of Crescent City does hereby ordain as follows:

SECTION 1. RECITALS. The City Council finds the above recitals to be true and correct and are incorporated herein as if set forth in full.

SECTION 2. FINDINGS. The City Council finds that the sewer service rates set forth in this ordinance are based upon a cost-of-service analysis performed by a rate-making consultant and that the rates reflect the proportional cost of service to each customer category.

SECTION 3. CODE AMENDMENT. Chapter 13.30, Sewer Charges, of Title 13, Public Services, of the Crescent City Municipal Code is hereby amended by adding the following sections as set forth herein.

3.01. Section 13.30.20, FY 26-27 Sewer Service Rates, is hereby added to Chapter 13.30, Sewer Charges, of Title 13, Public Services, of the Crescent City Municipal Code to read as follows:

13.30.20 FY 26-27 Sewer Service Rates. Effective July 1, 2026, the following schedule of monthly sewer service rates shall apply to city sewer customers:

MONTHLY RATES – INSIDE CITY LIMITS		
CUSTOMER CATEGORY	FIXED CHARGE	VOLUMETRIC RATE*
Residential Flat Rate	\$ 98.06	--
Multi-Family Residential	\$ 43.29	\$ 10.17
Light Commercial	\$ 43.29	\$ 10.95
Heavy Commercial	\$ 43.29	\$ 23.39
Combined Residential / Light Commercial (Mixed Use)	\$ 121.84	--
Combined Residential (2) / Light Commercial (Mixed Use)	\$ 267.14	--
Industrial Pretreatment	\$ 43.29	\$ 4.62
MONTHLY RATES – OUTSIDE CITY LIMITS		
CUSTOMER CATEGORY	FIXED CHARGE	VOLUMETRIC RATE*
Residential Flat Rate	\$ 79.60	--
Multi-Family Residential	\$ 43.29	\$ 7.00
Light Commercial	\$ 43.29	\$ 7.78
Heavy Commercial	\$ 43.29	\$ 20.22
Combined Residential / Light Commercial (Mixed Use)	\$ 75.56	--
*The volumetric rate is per 100 cubic feet of water used during the billing cycle.		

3.02. Section 13.30.21, FY 27-28 Sewer Service Rates, is hereby added to Chapter 13.30, Sewer Charges, of Title 13, Public Services, of the Crescent City Municipal Code to read as follows:

13.30.21 FY 27-28 Sewer Service Rates. Effective July 1, 2027, the following schedule of monthly sewer service rates shall apply to city sewer customers:

MONTHLY RATES – INSIDE CITY LIMITS		
CUSTOMER CATEGORY	FIXED CHARGE	VOLUMETRIC RATE*
Residential Flat Rate	\$ 110.32	--
Multi-Family Residential	\$ 48.71	\$ 11.45
Light Commercial	\$ 48.71	\$ 12.32
Heavy Commercial	\$ 48.71	\$ 26.32
Combined Residential / Light Commercial (Mixed Use)	\$ 137.07	--
Combined Residential (2) / Light Commercial (Mixed Use)	\$ 300.53	--
Industrial Pretreatment	\$ 48.71	\$ 5.20
MONTHLY RATES – OUTSIDE CITY LIMITS		
CUSTOMER CATEGORY	FIXED CHARGE	VOLUMETRIC RATE*
Residential Flat Rate	\$ 89.55	--
Multi-Family Residential	\$ 48.71	\$ 7.87
Light Commercial	\$ 48.71	\$ 8.75
Heavy Commercial	\$ 48.71	\$ 22.74
Combined Residential / Light Commercial (Mixed Use)	\$ 85.00	--
*The volumetric rate is per 100 cubic feet of water used during the billing cycle.		

3.03. Section 13.30.22, FY 28-29 Sewer Service Rates, is hereby added to Chapter 13.30, Sewer Charges, of Title 13, Public Services, of the Crescent City Municipal Code to read as follows:

13.30.22 FY 28-29 Sewer Service Rates. Effective July 1, 2028, the following schedule of monthly sewer service rates shall apply to city sewer customers:

MONTHLY RATES – INSIDE CITY LIMITS		
CUSTOMER CATEGORY	FIXED CHARGE	VOLUMETRIC RATE*
Residential Flat Rate	\$ 117.49	--
Multi-Family Residential	\$ 51.87	\$ 12.19
Light Commercial	\$ 51.87	\$ 13.12
Heavy Commercial	\$ 51.87	\$ 28.03
Combined Residential / Light Commercial (Mixed Use)	\$ 145.98	--
Combined Residential (2) / Light Commercial (Mixed Use)	\$ 320.06	--
Industrial Pretreatment	\$ 51.87	\$ 5.54
MONTHLY RATES – OUTSIDE CITY LIMITS		
CUSTOMER CATEGORY	FIXED CHARGE	VOLUMETRIC RATE*
Residential Flat Rate	\$ 95.37	--
Multi-Family Residential	\$ 51.87	\$ 8.38
Light Commercial	\$ 51.87	\$ 9.32
Heavy Commercial	\$ 51.87	\$ 24.22
Combined Residential / Light Commercial (Mixed Use)	\$ 90.53	--
*The volumetric rate is per 100 cubic feet of water used during the billing cycle.		

3.04. Section 13.30.23, FY 29-30 Sewer Service Rates, is hereby added to Chapter 13.30, Sewer Charges, of Title 13, Public Services, of the Crescent City Municipal Code to read as follows:

13.30.23 FY 29-30 Sewer Service Rates. Effective July 1, 2029, the following schedule of monthly sewer service rates shall apply to city sewer customers:

MONTHLY RATES – INSIDE CITY LIMITS		
CUSTOMER CATEGORY	FIXED CHARGE	VOLUMETRIC RATE*
Residential Flat Rate	\$ 123.95	--
Multi-Family Residential	\$ 54.73	\$ 12.86
Light Commercial	\$ 54.73	\$ 13.84
Heavy Commercial	\$ 54.73	\$ 29.57
Combined Residential / Light Commercial (Mixed Use)	\$ 154.01	--
Combined Residential (2) / Light Commercial (Mixed Use)	\$ 337.66	--
Industrial Pretreatment	\$ 54.73	\$ 5.84
MONTHLY RATES – OUTSIDE CITY LIMITS		
CUSTOMER CATEGORY	FIXED CHARGE	VOLUMETRIC RATE*
Residential Flat Rate	\$ 100.62	--
Multi-Family Residential	\$ 54.73	\$ 8.85
Light Commercial	\$ 54.73	\$ 9.83
Heavy Commercial	\$ 54.73	\$ 25.55
Combined Residential / Light Commercial (Mixed Use)	\$ 95.50	--
*The volumetric rate is per 100 cubic feet of water used during the billing cycle.		

3.05. Section 13.30.24, FY 30-31 Sewer Service Rates, is hereby added to Chapter 13.30, Sewer Charges, of Title 13, Public Services, of the Crescent City Municipal Code to read as follows:

13.30.24 FY 30-31 Sewer Service Rates. Effective July 1, 2030, the following schedule of monthly sewer service rates shall apply to city sewer customers:

MONTHLY RATES – INSIDE CITY LIMITS		
CUSTOMER CATEGORY	FIXED CHARGE	VOLUMETRIC RATE*
Residential Flat Rate	\$ 130.15	--
Multi-Family Residential	\$ 57.46	\$ 13.50
Light Commercial	\$ 57.46	\$ 14.54
Heavy Commercial	\$ 57.46	\$ 31.05
Combined Residential / Light Commercial (Mixed Use)	\$ 161.71	--
Combined Residential (2) / Light Commercial (Mixed Use)	\$ 354.55	--
Industrial Pretreatment	\$ 57.46	\$ 6.14
MONTHLY RATES – OUTSIDE CITY LIMITS		
CUSTOMER CATEGORY	FIXED CHARGE	VOLUMETRIC RATE*
Residential Flat Rate	\$ 105.65	--
Multi-Family Residential	\$ 57.46	\$ 9.29
Light Commercial	\$ 57.46	\$ 10.32
Heavy Commercial	\$ 57.46	\$ 26.83
Combined Residential / Light Commercial (Mixed Use)	\$ 100.28	--
*The volumetric rate is per 100 cubic feet of water used during the billing cycle.		

[END CODE AMENDMENT]

SECTION 4. SEVERABILITY. If any part of this Ordinance is held to be invalid or inapplicable to any situation by a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Ordinance or the applicability of this Ordinance to other situations.

SECTION 5. CEQA FINDINGS. This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA Guidelines, and has been found to be exempt pursuant to CEQA Guidelines 15061(b)(3) (common sense exemption).

SECTION 6. EFFECTIVE DATE & PUBLICATION. This Ordinance will become effective immediately upon its adoption pursuant to Government Code Section 36937(d). The City Clerk shall cause this ordinance to be published within 15 days of its adoption in accordance with the requirements of Government Code Section 36933.

INTRODUCED by the City Council of the City of Crescent City at a meeting of the City Council held the 6th day of April 2026.

PASSED AND ADOPTED by the City Council of the City of Crescent City at a regular meeting of the City Council held this _____ day of June 2026 by the following polled vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk

APPROVED AS TO FORM:

Martha D. Rice, City Attorney

RESOLUTION NO. 2026-27

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY
ADOPTING PROCEDURES FOR RECEIVING AND TABULATING PROTESTS AGAINST
SEWER RATE INCREASES UNDER PROPOSITION 218**

WHEREAS, the City of Crescent City is a general law city incorporated in 1854 and governed by the general laws of the State of California; and

WHEREAS, in 1996, the voters of the State of California adopted Proposition 218 (the "Right to Vote on Taxes Act"), which limits local government ability to raise taxes, assessments, and property-related fees; and

WHEREAS, water, sewer and refuse fees are charges for "property-related" services, their adoption must comply with article XIII D § 6 and Government Code Section 53755; and

WHEREAS, in 1997, the Proposition 218 Omnibus Implementation Act (Government Code §§ 53750 – 53758) took effect and established specific notice, protest and public hearing requirements when water, sewer or refuse rates are proposed to be increased; and

WHEREAS, the City Council finds it prudent to adopt procedures that clarify protest requirements and the tabulation process.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY that the following procedures are adopted for the submission, receipt and tabulating of protests against the proposed increases to sewer rates:

1. **NOTICE.** Pursuant to Government Code Section 53755, and as required by section 6(a) of article XIII D of the California Constitution, notice of the proposed sewer rate increases and public hearing will be mailed at least forty-five days (45) days prior to the date of the public hearing to the following:
 - 1.1 Customers of record at the address to which the City customarily mails billing statements for sewer service; and
 - 1.2 Property owners of record for parcels that receive sewer service at the address on file with the Del Norte County Tax Assessor's Office per the County's last equalized secured property assessment roll.

2. **PROTEST.** Each sewer customer of record and property owner of a parcel subject to the proposed sewer rates may submit a written protest against the proposed rate increases. Only one protest will count per parcel.
 - 2.1 Each protest must contain the following: (i) a statement indicating that the identified property owner or customer of record is in opposition to the proposed sewer rate increases; (ii) the street address or Assessor's Parcel Number (APN) for the parcel(s) with respect to which the protest is made; and (iii) the printed name and signature of the property owner or customer or record submitting the protest. The submitted protest must bear the original signature of the person(s) protesting. Photocopies, etc. will not be accepted.

 - 2.2 Written protests must be mailed or hand delivered to the Office of the City Clerk at 377 J Street, Crescent City, California 95531, prior to 4:00 p.m. on June 1, 2026, or hand delivered to the City Clerk at the Public Hearing before the conclusion of the Public Hearing. Protests submitted via e-mail or other

electronic means will not be accepted. For any written protest, whether mailed or submitted in person to the City Clerk, please identify on the front of the envelope that the enclosed protest is for the Public Hearing on the Proposed Sewer Rates.

2.3 Any person who submits a protest may withdraw the protest by delivering a written request that the protest be withdrawn by delivering it by mail or in person to the City Clerk, City Hall, 377 J Street, Crescent City, CA 95531 or at the public hearing, prior to the close of the public hearing. The request to withdraw a protest must contain: (i) a statement that the protest to sewer rates is being withdrawn; (ii) the street address or Assessor's Parcel Number (APN) for which the protest was submitted; and (iii) the printed name and signature of the person who submitted the protest and the request that it be withdrawn. Only the individual who submitted a protest may withdraw it.

3. PUBLIC HEARING. The public hearing will be held Monday, June 1, 2026 at 6:00 PM or as soon thereafter as the matter may be heard at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531. The City Council will hear and consider all written and oral protests related to the proposed rate changes at the Public Hearing. Oral comments at the Public Hearing will not qualify as protests unless accompanied by a written protest. Upon the conclusion of the Public Hearing, there will be no more written protests accepted and no more testimony taken. Following the close of the Public Hearing and the tabulation of protests, the City Council will consider adoption of the proposed sewer rates.

4. TABULATION OF PROTESTS. Each parcel served by City sewer service is an "eligible parcel" and is allowed one valid protest.

4.1 If an eligible parcel is owned by more than one owner of record, each owner of record is able to submit a protest. If an eligible parcel has one or more customers of record, each customer of record is able to submit a protest. Although each eligible parcel may have multiple persons (owners of record and customers of record) legally able to submit a protest, only one protest per eligible parcel will be counted. A majority protest exists if valid protests are submitted on behalf of 50%+1 of the eligible parcels.

4.2 The City Clerk determines the validity of all protests. Protests that are not submitted in accordance with paragraphs 2.1 and 2.2 or which are withdrawn in accordance with paragraph 2.3 shall be ruled invalid. Protests that have been submitted by individuals that no longer own an eligible parcel or are no longer a water customer as of the date of the public hearing shall be ruled invalid. The City Clerk's decision regarding the validity of a protest constitutes a final action of the City and is not subject to appeal.

4.3 Promptly following the close of the public hearing on the proposed sewer fees, the City Clerk shall begin tabulating the written protests submitted in accordance with paragraph 2.2. If the number of protests received as of the close of the public hearing (prior to validation and tabulation) is less than 50% of the eligible parcels, then the City Clerk may advise the City Council of the absence of a majority protest prior to validating and tabulating the protests.

4.4 Upon completing the tabulation of the protests received, the City Clerk shall report the results to the City Council.

4.5 All written protests shall be kept for a minimum of two years following the date of the public hearing.

5. **REPEAL.** Resolution No. 2015-03 is hereby repealed.

APPROVED and ADOPTED and made effective the same day at a meeting of the City Council of the City of Crescent City held on the 6th day of April 2026, by the following polled vote:

AYES: Council Members Greenough, Shamblin, Tinkler, and Mayor Wright

NOES: Council Member Altman

ABSTAIN: None

ABSENT: None



Isaiah Wright, Mayor

ATTEST:



Robin Altman, City Clerk

City of Crescent City, CA

Report

Comprehensive Sewer Utility Rate Study





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Section 1 – Executive Summary

1.1 Introduction

Willdan Financial Services (Willdan) is pleased to submit to the City of Crescent City (City) the Sewer Rate Study report (Report) for your consideration. Willdan has completed the study of the City's sewer rates and summarized the results of the investigations, analyses, and conclusions in this Report.

1.1.1 Sewer System Background

Crescent City is located on the coast 15 miles south of the Oregon border in Del Norte County, California. The City's sewer service area includes the city limits and the surrounding County Service Area (CSA). The CSA consists of two sub-areas: the Northcrest area which is north of the city and the Bertsch-Oceanview area to the east.

The City and CSA maintain separate sanitary sewer collection systems within the service area. Sewer flows generated within the CSA are collected and conveyed to the City's collection system. The City's system then conveys the combined City and County (CSA) - generated sewer flows to the Crescent City Wastewater Treatment Plant (CCWWTP) for treatment and disposal. Since the CSA is a separate entity from the City and maintains their own sewer collection infrastructure, the CSA bills customers within its service territory for sewer collection services provided to those customers. The City is not involved in developing or implementing the sewer collection rates and has no control or influence over the sewer collection rates set by the CSA. The City only bills CSA customers for the treatment services they provide to the CSA for wastewater conveyed to its treatment facility.

Raw wastewater from the City and CSA is conveyed to the CCWWTP through a 21-inch-diameter gravity line to the headworks structure. The headworks structure includes mechanically cleaned screens, a flow measuring Parshall Flume, and a wet well in which five pumps are available to lift the flow to the primary clarifiers. Primary treatment consists of two grit removal tanks followed by two rectangular primary clarifiers. Primary sludge is pumped to the gravity thickener. Floatable scum and grease are mechanically skimmed and pumped to the gravity thickener. Secondary treatment is provided by operating the Rotating Biological Contactors (RBC) and Membrane Bioreactor (MBR) in parallel.

The treated sewage is discharged from the CCWWTP through two ocean outfall lines that are interconnected at the discharge location. The older outfall includes an 18-inch-diameter pipeline from the CCWWTP to the shoreline and a 12-inch-diameter pipeline that runs from the shoreline at Battery Point, across a tidal sand bridge, then along the southern shoreline of Lighthouse Island. The pipe is sloped downward at a 45-degree angle and discharges into the bottom of a natural slot formed in the basalt, a 10-foot-deep surge channel on the south side of Lighthouse Island. The slot faces the direction of prevailing wave impact, which provides for intense wave activity that promotes dilution of effluent. The older outfall has an



approximate gravity capacity of 2 MGD and a capacity of 7 MGD when both effluent pumps are operating. The second 24-inch-diameter pipeline was constructed in 2005 to significantly increase effluent conveyance capacity. The newer outfall has a gravity flow capacity of 11 to 13 MGD depending on tide conditions.

1.1.2 Rate Study Background

The City has focused a significant amount of attention and effort on strategic planning measures in all areas of sewer utility operations to ensure that the sewer system is able to maintain critical utility infrastructure, provide a stable and well-functioning system that delivers uninterrupted service to its customers, and so that it remains prepared for the future. As part of its ongoing strategic planning efforts, the City commissioned Willdan to perform a sewer rate study to analyze the revenue sources and expenditures of the sewer utility system and provide recommendations for proposed rate and/or rate structure adjustments to meet the financial and administrative goals and objectives of the City. The primary objectives of the rate study include:

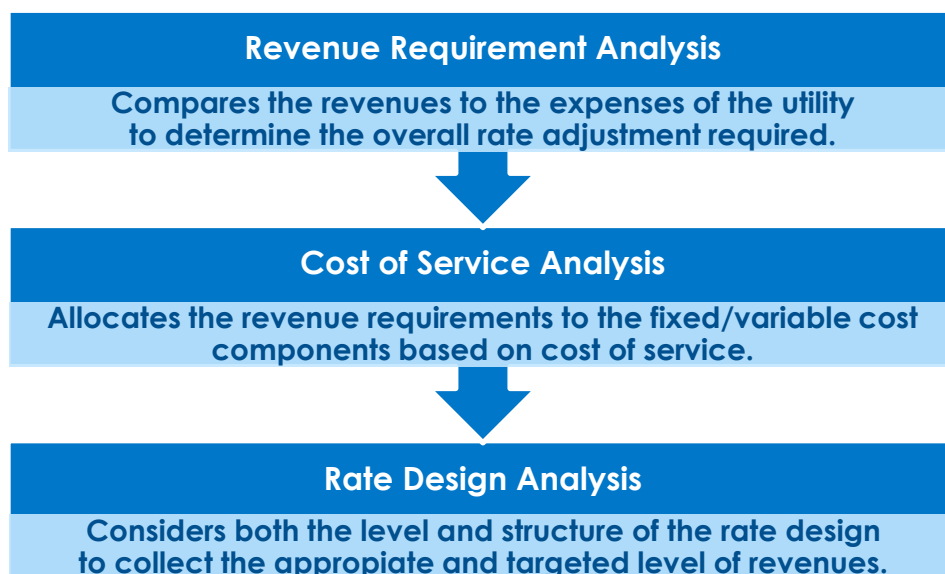
- Full recovery of costs related to utility operations (i.e., operating and maintenance costs, debt, and other expenditure requirements);
- Development of a cost-based rate structure;
- Consistency with Water Environment Federation ("WEF") guidelines;
- Equity among customer classes;
- Meeting substantive and procedural Proposition 218 requirements;
- Administrative efficiency (i.e., easy to understand and implement); and
- 5-Year capital funding plan.

1.2 Overview of the Rate Study Process

This study includes the development and presentation of a pro-forma sewer financial plan for a 5-year planning period, as well as the development of cost-based rates through a comprehensive cost-of-service and rate design analysis. Utility rates must be set at a level such that operating, maintenance, debt, and capital expenses are funded with the revenues received from customers. In addition, the revenues generated from sewer utility rates must only be used for these purposes and for the sewer system only. This is a significant point, as failure to achieve the revenues needed can lead to unacceptable service levels and inadequately maintained facilities. Therefore, a rate study typically consists of the following three interrelated analyses:



- I. **Financial Planning/Revenue Requirement Analysis:** Creates a five-year financial plan to support an orderly, efficient program of funding for on-going maintenance and operating costs, capital improvement and routine system component replacement activities, debt financing, and retirement of outstanding debt. In addition, the plan should fund and maintain appropriate reserve balances based on industry standards, as well as the City's fiscal policies and specific needs.
- II. **Cost-of-Service Analysis:** Identifies and apportions annual revenue requirements (i.e., expenditures) to operational and functional cost components based on the relative demand placed on the sewer utility system by various groups or classes of customers. The purpose of this analysis is to develop customer rates that generate revenues proportionate to their share of the utility's costs. This objective is consistent with industry standards as well as the requirements of Proposition 218 (Prop 218).
- III. **Rate Design:** Develops an equitable and proportionate fixed/variable schedule of rates for the City's customer base. The policy objectives are coordinated with Prop 218 requirements and cost-of-service objectives to achieve a balance between customer equity and financial stability goals. The balance of fixed and variable charges considers the need for a stable revenue source (the fixed charge) and accounts for customers placing higher costs on the system (through higher sewer use) by incurring a higher bill reflective of their impact on the system (the variable component).





This rate study utilizes generally accepted rate-making principles and standards established by industry experts such as the WEF in its "Financing and Charges for Sewer Systems, Manual of Practice No. 27". The principles established by these entities are used as guidelines in the development of the proposed sewer rates. A discussion of some of the key principles of ratemaking is presented in the following subsection of this Report.

1.3 Summary of Proposed Rates

The rate study methodology applied in the development of updated sewer rates, outlined in this Report, consisted of reviewing the historical operating results of the sewer utility system, analyzing the budget to identify the net revenue requirements to be recovered from user rate revenues, performing general cost-of-service allocations based on the rate components and functional cost categories, and adjusting the user rates based on the applicable costs and expenditures to be recovered. In addition, an analysis of the system's customers and their usage and demand characteristics was performed to identify the cost-of-service rate determinants since they form the basis for the recommended rates, which are the primary source for generating revenues. The allocated revenue requirements were utilized in conjunction with the rate determinants and rate structure to develop the proposed sewer rates.

The findings and conclusions of the rate analysis, as well as the resulting revised rate recommendations, were utilized to develop a projection of future operating results for a 5-year planning period from Fiscal Year (FY) 2027 (beginning July 1, 2026) through FY 2031 (ending June 30, 2031), herein referred to as the "Projection Period". The purpose of developing the 5-year projections is to demonstrate the financial capability of the sewer revenues to support system operations, maintenance, repayment of outstanding and/or anticipated debt and compliance with debt covenants, address policy goals such as accumulation and maintenance of designated reserves, and funding planned rehabilitation and repair of aging system components and minor and major capital improvement projects. The analyses, findings and accompanying recommendations are presented in the subsequent sections of the Report.

The sewer rate analysis described in the Report is performed based on the general guidelines of the defined objectives, as well as common industry standards for setting utility rates. The proposed sewer rates for assumed implementation effective July 1, 2026 (or other such date as determined by the City) for FY 2026/27 (FY 2027, herein referred to as the "Test Year") are provided in **Table 1**. The existing rates are provided in **Table 2**.



Table 1 – Proposed Monthly Sewer Rates

Description	Proposed Rate
Monthly Fixed Charge: Inside ^[1]	
Residential Flat Rate	\$ 98.06
Multi-Family	\$ 43.29
Light Commercial	\$ 43.29
Heavy Commercial	\$ 43.29
Combined Residential/Light Commercial (Mixed Use)	\$ 121.84
Combined Residential (2) / Light Commercial (Mixed Use)	\$ 267.14
Industrial Pretreatment	\$ 43.29
Volumetric Rates Per 100 Cubic Feet (CCF): Inside ^[2]	
Residential Flat Rate	\$ -
Multi-Family	\$ 10.17
Light Commercial	\$ 10.95
Heavy Commercial	\$ 23.39
Combined Residential/Light Commercial (Mixed Use)	\$ -
Combined Residential (2) / Light Commercial (Mixed Use)	\$ -
Industrial Pretreatment	\$ 4.62
Monthly Fixed Charge: Outside ^{[1] [3]}	
Residential Flat Rate	\$ 79.60
Multi-Family	\$ 43.29
Light Commercial	\$ 43.29
Heavy Commercial	\$ 43.29
Combined Residential/Light Commercial (Mixed Use)	\$ 75.56
Volumetric Rates Per 100 Cubic Feet (CCF): Outside ^{[2] [3]}	
Residential Flat Rate	\$ -
Multi-Family	\$ 7.00
Light Commercial	\$ 7.78
Heavy Commercial	\$ 20.22
Combined Residential/Light Commercial (Mixed Use)	\$ -
Notes:	
<p>[1] All "Residential" and "Mixed Use" customers only pay a monthly flat fee regardless of usage.</p> <p>[2] Under the existing rates, 500 cubic feet of usage is included in the monthly fixed charge. Therefore, customers who are billed for usage do not pay a volumetric rate per CCF until their usage exceeds 500 cubic feet. Under the proposed rates, usage is no longer included in the monthly fixed charge and customers will pay the volumetric rate per CCF for all usage.</p> <p>[3] County customers pay the City for treatment services only. Collection services are provided by and billed separately by the County.</p>	



Section 2 – Revenue Sufficiency Analysis

2.1 Financial Planning Principles

While the individual rates for a utility system vary based on a variety of factors, rates should be consistent with common rate-making principles within the utility industry. The guiding principle is that rates designed for any utility should provide a reasonable balance between key factors. In general, the utility rates should:

- Generate a stable revenue stream that, when combined with other sources of funds, is sufficient to meet the expenditure requirements and goals of the system.
- Be based upon the proportionate cost of providing the service and not exceed the cost of providing the service – in compliance with California Proposition 218.

2.2 Existing Rates

The City has established user rates for sewer service that are applied to retail customers of the system. The rates charged for sewer service are approved by the City Council and are not subject to administrative review or approval by any other local or state agency. The City has historically adjusted rates, as necessary, to provide for recovery of financial obligations including operating expenses, debt service, capital expenditures and any other expenses and transfers.

The existing inside and outside City sewer rates consist of 1) monthly fixed charges that apply to residential and mixed use customers regardless of their usage, 2) monthly fixed charges that apply to multi-family and non-residential customers by account, which include 500 cubic feet of usage, and 2) a volumetric rate component per 100 cubic feet that recovers the costs of collection and treatment of wastewater by customer type. The volumetric rate component only applies to multi-family and non-residential customers. Customers that pay a volumetric rate do not currently pay the volumetric rate per 100 cubic feet until their monthly usage exceeds 500 cubic feet. The existing rates apply to City and CSA customers. CSA (outside City) customers rates do not include sewer collection and conveyance costs since the CSA provides sewer collection services and bills customers separately for these services. The existing rates for sewer services are provided in **Table 2**.



Table 2 – Existing Monthly Sewer Rates

Description	Existing Rate
Monthly Fixed Charge: Inside ^[1]	
Residential Flat Rate	\$ 72.21
Multi-Family	\$ 41.90
Light Commercial	\$ 44.75
Heavy Commercial	\$ 70.10
Combined Residential/Light Commercial (Mixed Use)	\$ 116.96
Combined Residential (2) / Light Commercial (Mixed Use)	\$ 189.17
Industrial Pretreatment	\$ 72.21
Volumetric Rates Per 100 Cubic Feet (CCF): Inside ^[2]	
Residential Flat Rate	\$ -
Multi-Family	\$ 8.38
Light Commercial	\$ 8.95
Heavy Commercial	\$ 14.02
Combined Residential/Light Commercial (Mixed Use)	\$ -
Combined Residential (2) / Light Commercial (Mixed Use)	\$ -
Industrial Pretreatment	\$ 2.00
Monthly Fixed Charge: Outside ^{[1] [3]}	
Residential Flat Rate	\$ 63.14
Multi-Family	\$ 36.75
Light Commercial	\$ 39.60
Heavy Commercial	\$ 64.90
Combined Residential/Light Commercial (Mixed Use)	\$ 102.74
Volumetric Rates Per 100 Cubic Feet (CCF): Outside ^{[2] [3]}	
Residential Flat Rate	\$ -
Multi-Family	\$ 7.35
Light Commercial	\$ 7.92
Heavy Commercial	\$ 12.98
Combined Residential/Light Commercial (Mixed Use)	\$ -
Notes:	
[1] All "Residential" and "Mixed Use" customers only pay a monthly flat fee regardless of usage.	
[2] Under the existing rates, 500 cubic feet of usage is included in the monthly fixed charge. Therefore, customers who are billed for usage do not pay a volumetric rate per CCF until their usage exceeds 500 cubic feet. Under the proposed rates, usage is no longer included in the monthly fixed charge and customers will pay the volumetric rate per CCF for all usage.	
[3] County customers pay the City for treatment services only. Collection services are provided by and billed separately by the County.	



2.3 Revenue Sufficiency Process

In evaluating whether the existing rates will generate sufficient revenue to meet the expenditure requirements of the sewer system, the annual expenditures required for the sewer utility system (herein referred to as the "Revenue Requirements") were developed. The Revenue Sufficiency Analysis compares the forecasted revenues for the sewer utility system under existing rates (including customer growth) to the projected Revenue Requirements.

2.3.1 Budget

The Revenue Sufficiency analysis performed as part of this study and summarized in this report utilizes the City's adopted budget for FY 2025/26 (the "Budget" for FY ending June 30, 2026) as one variable to determine the gross Revenue Requirement to be recovered from user rates over the Projection Period. The Budget, as prepared by the City, is provided on a line-item basis, and is used for projecting the budgeted financial needs for the Test Year and the remainder of the Projection Period. In developing the rate analysis, certain adjustments are made such that expenditures are categorized into either Operating and Maintenance (O&M) expenses or non-operating expenses. In addition, only recurring costs included in the current Budget were included as part of the Revenue Sufficiency Analysis for the entirety of the Projection Period. One-time costs were identified and evaluated in discussions with City Staff and removed from future years if appropriate. Recurring annual costs were escalated using suitable indexes or escalation factors, again in discussion with City Staff. The O&M expenses are primarily those ongoing costs for labor, materials, chemicals, electricity, supplies, services, etc., required to manage and operate the utility system on a day-to-day basis while maintaining a dependable level of service. The O&M requirements are generally a function of a budgetary process and are directly related to the level of service provided to customers of the utility system. The non-operating expenses include such items as capital outlay and any other expenses & transfers.

The Budget also identifies estimated revenues derived from sources other than sewer user rates. Such other revenue sources include interest earnings on investments, and various other miscellaneous service charges. The revenues generated from the other sources are applied to the gross Revenue Requirement to reduce the amount of revenue required from user rates. The result is the net Revenue Requirement.

2.3.2 Capital Improvement Plan (CIP)

The City provided a list of anticipated capital projects to be undertaken over the Projection Period. These are also included in the development of the gross Revenue Requirement. The capital projects provided by and identified by the City in the CIP are required to modernize and upgrade the system to maintain uninterrupted service to customers by investing in improvements, repairs, or replacements of aging system components as they wear over time. The City also provided cost estimates for the identified capital projects by the fiscal year in which they are estimated to be undertaken. The funding for these capital projects



was then used in the analysis, along with O&M and non-operating expenses, to determine the gross Revenue Requirement for the sewer system. The capital projects included in the CIP (represented in \$1,000s), along with their assumed funding sources by fiscal year, for the Projection Period are provided in **Table 3**.

Table 3 – Sewer CIP (\$1,000s)

Description	Funding Source	Projected for Fiscal Year Ending June 30					
		2026	2027	2028	2029	2030	2031
Sewer Capital Projects							
Influent Spiral Lift (Install)	Cash	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -
Influent Gate (Complete)	Cash	35	-	-	-	-	-
Primary Influent Valves	Cash	120	-	-	-	-	-
Rbc Gearbox Replace	Cash	62	65	68	72	75	-
Influent Pump Rebuild	Cash	-	151	159	167	-	-
Gas Flare Replace / Relocate (May Change)	Cash	-	79	-	-	-	-
Primary Buildings Replace	Cash	-	28	189	-	-	-
Wooden Walkway	Cash	-	-	53	-	-	-
Truck (At Wwtp)	Cash	-	36	-	-	-	-
Rbc Media Replace	Cash	-	-	239	251	-	-
Chemical Pumps	Cash	-	56	-	-	-	-
Mbr Diffusers	Cash	-	-	-	58	61	-
Lift Station Rehab (Williams, Harbor)	Cash	-	-	-	46	49	-
Collection System Repairs	Cash	225	263	276	289	304	-
City Equipment Purchases	Cash	16	79	83	87	91	-
Future R&R and Improvement Projects	Cash	-	-	-	-	-	993
Digester Optimization	Grants	-	-	-	1,811	1,901	-
Gravity Thickener rehabilitation & Distribution Box: Jacobs 22 #20	Grants	-	-	560	427	225	-
Biological Survey And Toxicity Study (Required By NPDES)	Cash	-	32	-	-	-	-
Sewer Lines Camera Inspection	Cash	-	-	386	-	-	-
Total Sewer Capital Projects		\$ 508	\$ 788	\$ 2,012	\$ 3,208	\$ 2,706	\$ 993

2.3.3 Debt Service

The City currently has one outstanding debt issue associated with the sewer utility system, with an annual payment of approximately \$1.7M, as shown in **Table 4**. A minimum debt service coverage ratio of net revenue of at least 1.20 times the annual debt service payment is typically required to be maintained on an annual basis. In simple terms, this means the utility typically must have \$1.20 in net operating revenues for every \$1.00 in debt service they are committed to paying on outstanding debt. The debt service coverage is calculated by dividing net operating revenues (revenue less operations and maintenance expenses) by annual debt service. Based on discussions with City staff, there are no future debt issuances anticipated to take place over the Projection Period. The annual debt payments over the Projection Period, which are included in the development of the gross Revenue Requirement, are provided in **Table 4**.

Table 4 – Annual Debt Service Payments

Description	Projected for Fiscal Year Ending June 30				
	2027	2028	2029	2030	2031
Annual Debt Service					
SRF Loan Agreement	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663
Total Annual Debt Service	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663



2.3.4 Gross and Net Revenue Requirement

The proposed sewer rates developed in the Report are designed for assumed implementation for FY 2026/27 (the Test Year as previously defined). The projected Test Year gross and net Revenue Requirement is estimated by utilizing the Budget, actual debt service requirements as provided in the applicable debt service schedules, capital project cost estimates and assumed funding sources for capital projects as provided by the City, along with anticipated transfers to reserves for funding capital projects. The Test Year Revenue Requirement that is used for developing the user rates proposed herein is detailed in **Appendix A** at the end of this report and summarized in **Table 5**.

Table 5 – Test Year Revenue Requirements – FY 2027

Description	Sewer	Total
Total O&M	\$ 4,993,325	\$ 4,993,325
Debt Service	1,697,663	1,697,663
Net Transfers Out/(In)	(121,974)	(121,974)
Transfers to Operating & Capital Reserves	147,767	147,767
Gross Revenue Requirement	\$ 6,716,781	\$ 6,716,781
Less Other Revenues	(669,015)	(669,015)
Net Revenue Requirement	\$ 6,047,766	\$ 6,047,766

The projected Revenue Requirements for the sewer system over the entire Projection Period are provided in **Table 6**.

Table 6 – Sewer Revenue Requirements for the Projection Period

Description	Projected for Fiscal Year Ending June 30				
	2027	2028	2029	2030	2031
Total O&M	\$ 4,993,325	\$ 5,212,395	\$ 5,441,813	\$ 5,682,084	\$ 5,933,778
Debt Service	1,697,663	1,697,663	1,697,663	1,697,663	1,697,663
Net Transfers Out/(In)	(121,974)	(119,811)	(117,583)	(115,288)	(112,924)
Transfers to Operating & Capital Reserves	147,767	711,194	953,284	1,144,695	1,309,314
Gross Revenue Requirement	\$ 6,716,781	\$ 7,501,441	\$ 7,975,177	\$ 8,409,154	\$ 8,827,831
Less Other Revenues	(669,015)	(679,017)	(689,393)	(700,162)	(711,339)
Net Revenue Requirement	\$ 6,047,766	\$ 6,822,424	\$ 7,285,784	\$ 7,708,992	\$ 8,116,492



2.4 Customer Data

The rate study is heavily reliant upon a detailed historical analysis of system customers and their accompanying usage and demand characteristics. Data reflecting the existing utility customer base and metered/billable flows provide the determinants utilized in the cost-of-service analysis, and ultimately in calculating the monthly sewer user rates and charges, which become the foundation for projecting future revenues generated by the sewer system.

It is important to note that the customer analysis focuses primarily on the customer classifications that will be subject to and impacted by the user rates and charges to be developed in the Report. This consists of the general service (retail) customers that currently pay for utility service pursuant to the existing user rates and charges as previously detailed. For the purposes of the rate study, it is these customers and their accompanying usage characteristics that will generate revenues based upon the proposed user rates and charges.

2.4.1 Customer Billing Analysis

For the rate study, detailed historical monthly billing information was provided for each customer. This data offered a breakdown of customers by location (inside vs outside City), customer class, usage characteristics, and billed charges. The historical billing data was queried from the City's electronic billing records. An analysis of the billing data was conducted to obtain an understanding of existing customers, customer classes, demand and usage characteristics, and metered usage per customer class. In accordance with the data, as well as discussions with the City staff, the utility system provides service to various identifiable retail customer classes consisting of:

- Single-Family Residential
- Multi-Family Residential
- Mixed Use
- Commercial/Non-Residential, and
- Industrial Pretreatment.

Each of these customer classes embodies certain common characteristics in their utility use and service demand profiles that provide the basis for establishing an equitable allocation of system costs. The billing data was utilized to identify the number of customer accounts and dwelling units within each class, the metered/billable usage profiles, and sewer strength characteristics.

The historical customer data was also utilized, along with other City planning data and discussions with City staff, to establish growth trends for each customer classification. The growth trends were then used to project the average number of customers within each class for the Test Year plus the remaining years of the Projection Period.



2.5 Financial Projections Under Existing Rates

The projected customers and accompanying billable flows were applied to the existing rates to develop a projection of user revenues that would be generated under existing rates. The revenues were then compared to the projected revenue requirements/expenditures to determine if revenue adjustments would be needed to meet the calculated Revenue Requirements shown in **Tables 5** and **6**.

Based on this comparison, it is projected that under the existing rates, the sewer system would not meet its collective projected operating and maintenance (O&M) financial obligations, debt service payments and coverage requirements, costs of capital projects, and transfers to maintain cash reserves.

Therefore, revenue increases are required and recommended to generate additional cash to fund projected costs of operations, meet debt service requirements, capital projects, and maintain adequate operating and capital cash reserves. In addition, best practice is to maintain at least 180 days of operating cash reserves to help fund ongoing operations in the event of periodic fluctuations in cash flow, and to address unexpected needs that may require cash funding. The City also maintains a separate capital reserve to fund infrastructure needs and capital improvements. The cash-flow statement outlining the projected operating results under existing rates is summarized in **Table 7**. The proposed rates and projected financial results are addressed in the subsequent sections of this Report.



Table 7 – Sewer System Projected Operating Results - Existing Rates (\$1,000s)

Description	Projected for Fiscal Year Ending June 30				
	Existing 2027	2028	2029	2030	2031
Revenues:					
Sewer Sales	\$ 4,670	\$ 4,683	\$ 4,696	\$ 4,709	\$ 4,722
Other Revenues	669	679	689	700	711
Total Revenues	\$ 5,339	\$ 5,362	\$ 5,385	\$ 5,410	\$ 5,434
O&M Expenses	(4,993)	(5,212)	(5,442)	(5,682)	(5,934)
Net Income Available For Debt Service	\$ 346	\$ 150	\$ (57)	\$ (272)	\$ (500)
Debt Service:					
Existing	\$ 1,698	\$ 1,698	\$ 1,698	\$ 1,698	\$ 1,698
Future	-	-	-	-	-
Total Debt Service	\$ 1,698	\$ 1,698	\$ 1,698	\$ 1,698	\$ 1,698
Debt Service Coverage Ratio	0.20	0.09	-	-	-
Balance After Debt	\$ (1,352)	\$ (1,548)	\$ (1,754)	\$ (1,970)	\$ (2,198)
Other Expenditures & Transfers:					
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ 194	\$ 194	\$ 194	\$ 194	\$ 194
Transfers Out	\$ (72)	\$ (74)	\$ (76)	\$ (79)	\$ (81)
Total Other Expenditures & Transfers	\$ 122	\$ 120	\$ 118	\$ 115	\$ 113
Net Results	\$ (1,230)	\$ (1,428)	\$ (1,637)	\$ (1,855)	\$ (2,085)
Fund Balance Activity:					
O&M Fund Balance (413)					
Beginning Fund Balance	\$ 3,691	\$ 2,399	\$ 0	\$ (1,637)	\$ (3,492)
Deposit/(Withdrawal) from Operations	(1,230)	(1,428)	(1,637)	(1,855)	(2,085)
Transfer from/(to) Capital Fund	(62)	(971)	-	-	-
Ending Fund Balance	\$ 2,399	\$ 0	\$ (1,637)	\$ (3,492)	\$ (5,577)
Days Cash on Hand	175	0	(110)	(224)	(343)
Capital Reserve (913)					
Beginning Fund Balance	\$ 725	\$ 0	\$ (481)	\$ (1,451)	\$ (2,031)
Transfer from/(to) O&M Fund	62	971	-	-	-
Capital Projects From Capital Improvement Plan	(788)	(1,452)	(970)	(580)	(993)
Ending Fund Balance	0	(481)	(1,451)	(2,031)	(3,024)
Total Ending Fund Balance	\$ 2,399	\$ (481)	\$ (3,088)	\$ (5,523)	\$ (8,601)



Section 3 – Cost-of-Service (COS) Analysis

3.1 General

The costs incurred by a sewer utility system are generally driven by specific service requirements imposed on the system by its customers. For sewer systems, the primary service requirements that drive costs typically include annual sewer volumes, sewer treatment strength, such as Biochemical Oxygen Demand (BOD) and Total Suspended Solids (TSS), and the number and types of customers served.

There are several different options that can be used to perform a COS analysis, and the allocation methodology depends upon the operating profile of the utility and the basis applied. The sewer cost-of-service analysis detailed in **Section 3.2** involves an examination of the number and type of customers served in accordance with the California State Water Resources Control Board (SWRCB) *Revenue Program Guidelines for Wastewater Agencies*.

3.2 Sewer Cost-of-Service

The COS analysis utilizes the Revenue Requirements for the Test Year as the cost basis. The Test Year Revenue Requirements are functionally unbundled, classified and allocated to customer classes to determine the cost-of-service by class. As stated in **Section 3.1**, the sewer COS analysis involves an examination of sewer volumes, strength factors (i.e., BOD and TSS), and the number and type of customers served in accordance with the California State Water Resources Control Board (SWRCB) *Revenue Program Guidelines for Wastewater Agencies*. More detail relating to the sewer COS approach can be found in **Appendix B**.

3.2.1 Functional Unbundling of Revenue Requirements

The sewer system costs are unbundled into Collection, Treatment, Customer and Administration functions. A brief description of each component is as follows:

- **Collection** – costs associated with lines and facilities that transport wastewater from customer properties to treatment facilities;
- **Treatment** – costs associated with treating wastewater for disposal reclamation and/or discharge;
- **Customer** – costs associated with billing, and providing other services to customers (e.g., printing, delivering and collecting utility bills, recordkeeping, etc.).
- **Administration** – various overhead and other non-operating costs

The allocation of the functionally unbundled revenue requirements for the Test Year is summarized in **Table 8**.



Table 8 - Functional Unbundled Cost Allocations

Description	Test Year
Total O&M	\$ 4,993,325
Existing Debt Service	\$ 1,697,663
Future Debt Service	-
Other Expenditures & Transfers	25,793
O&M Revenue Requirement	\$ 6,716,781
Less Other Revenues	(669,015)
Total Revenue Requirement	\$ 6,047,766
Functional Unbundled Revenue Requirement	
Treatment	\$ 2,395,435
Collection	804,006
Administration	1,775,392
Customer Service	18,492
Transfers Out	72,100
CIP	787,500
Existing Debt	1,697,663
New Debt	-
Non-Rate Revenue	(669,015)
Transfer In	(194,074)
Fund Balance ^[1]	(639,733)
Total	\$ 6,047,766
Notes:	
[1] Represents a transfer from reserves to provide funding for capital outlay and CIP costs.	

3.2.2 Classification of Revenue Requirements

The functionally unbundled revenue requirements for the sewer system are classified into fixed and volumetric customer components based on a methodology consistent with the WEF Manual of Practice No. 27. It is anticipated that the allocation percentages will not change materially during the Projection Period. However, it is important to note that COS analysis is based on the data at a specific point in time (i.e., the most recent fiscal year). To the extent that weather conditions, economic conditions and customer usage characteristics change during the Projection Period, the cost allocators can be impacted. The system-wide costs by service characteristics are shown in **Table 9**.



Table 9 - Classification of Unbundled Revenue Requirements

Component	Volume	Capacity	Strength - BOD	Strength - TSS	Customer	Administration	Total
Treatment	\$ -	\$ -	\$ 1,197,874	\$ 1,197,561	\$ -	\$ -	\$ 2,395,435
Collection	402,003	402,003	-	-	-	-	804,006
Administration	-	-	-	-	-	1,775,392	1,775,392
Customer Service	-	-	-	-	18,492	-	18,492
Transfers Out	-	-	-	-	-	72,100	72,100
CIP	23,625	23,625	370,125	370,125	-	-	787,500
Existing Debt	-	-	460,236	460,236	-	777,191	1,697,663
New Debt	-	-	-	0	-	-	-
Non-Rate Rev & Fund Balance	(84,714)	(84,714)	(403,687)	(403,625)	(3,681)	(522,400)	(1,502,822)
Total	\$ 340,914	\$ 340,914	\$ 1,624,548	\$ 1,624,297	\$ 14,811	\$ 2,102,282	\$ 6,047,766

3.2.3 Allocation to Customer Classes and Unit Cost Development

The functionalized and classified Revenue Requirements are allocated to customer classes utilizing a unit cost approach as follows:

- **Collection** – Based on relative percentage of annual sewer usage;
- **Treatment** – Based on relative percentage of sewer strength discharge (BOD and TSS);
- **Customer** – Based on relative percentage of customers by customer class.

The units of service for each component of cost by customer class (if applicable) are provided in **Table 10**. The units of service consist of the number of customers, annual flows in 100 cubic feet, and sewer strength discharge. Customers are based on the number of customers as provided in the customer data. Collection is the total annual sewer flows projected for the Test Year. BOD and TSS reflect the strength per pound of the sewer discharge collected by the City from each customer class based on standards for wastewater discharge included in the SWRCB Guidelines or based on City samples from sewer for customers whose discharge is monitored.



Table 10 – Units of Service

Description	Total Customers	CCF Flow	BOD Factor ^[1]	BOD Pounds	TSS Factor ^[1]	TSS Pounds
Inside City:						
Residential						
Residential ^[2]	1,138	73,507.95	225	103,177	225	103,177
Multi-Family	89	68,611.92	225	96,305	225	96,305
Mixed Use						
Combined Residential (2) / Light Commercial	1	264.00	225	371	225	371
Combined Residential/Light Commercial	5	463.20	225	650	225	650
Non-Residential						
Light Commercial	245	33,307.56	250	51,946	250	51,946
Heavy Commercial	34	11,569.56	650	46,914	650	46,914
Sub-Total Inside City	1,512	187,724.19		299,363		299,363
Outside City:						
Residential						
Residential ^[2]	2,448	152,404.16	225	213,918	225	213,918
Multi-Family	26	65,332.80	225	91,703	225	91,703
Mixed Use						
Combined Residential/Light Commercial	2	110.64	225	155	225	155
Non-Residential						
Light Commercial	81	15,639.48	250	24,391	250	24,391
Heavy Commercial	5	3,522.66	650	14,284	650	14,284
Sub-Total Outside City	2,562	237,009.74		344,451		344,451
Monitored:						
Industrial Pretreatment	1	26,926.08	47	7,895	46	7,727
Sub-Total Monitored	1	26,926.08		7,895		7,727
Total	4,075	451,660.01		651,708		651,540

Notes:

[1] Average strength factors for BOD and TSS are based on the State Water Resources Control Board Revenue Program Guidelines, Appendix G. For the "Monitored" customer class, sewer sample results gathered and provided by the City were utilized to determine BOD and TSS Strength Factors.

[2] Annual sewer flows for single family residential customers were calculated by taking the average winter consumption for the lowest three months of water consumption data provided to determine the factor of winter average usage compared to the total annual average monthly water usage. This factor was then applied to the projected monthly average "Test Year" water consumption to determine the "Test Year" annual sewer flows.

The Revenue Requirement for each cost component is divided by its respective unit of service to calculate a unit cost. The unit cost for each cost component is demonstrated in **Table 11**.



Table 11 – Cost Per Unit

Description	Volume	Capacity	Strength - BOD	Strength - TSS	Customer	Administration	Total
Total Revenue Requirement	\$ 340,914	\$ 340,914	\$ 1,624,548	\$ 1,624,297	\$ 14,811	\$ 2,102,282	\$ 6,047,766
Total Units of Service	214,650	214,650	651,708	651,540	4,075	4,075	
Unit Type	CCF ^[1]	CCF ^[1]	Pounds	Pounds	Customers /Monthly	Customers /Monthly	
Cost per Unit	\$ 1.59	\$ 1.59	\$ 2.49	\$ 2.49	\$ 0.30	\$ 42.99	
per Unit Type	CCF	CCF	per Pound	per Pound	Customer per Month	Customer per Month	

Notes:

[1] Since the CSA directly provides sewer collection and conveyance services to outside city customers, their collection costs are handled by the county through their annual CSA tax payment and the County is paid directly for these costs. Therefore, these units are excluded when developing the "Cost Per Unit", so that the "Cost Per Unit" only reflects the collection costs attributable to providing sewer collection and conveyance services to inside city customers. The City is not involved in, nor does the City have any control over the sewer collection rates set by the CSA. The City only bills CSA customers for the treatment services they provide to the CSA.

The allocation of the Revenue Requirement to each customer class is based on the unit costs for each component multiplied by the units of service for each customer class. The total costs to be recovered from each customer class by rate component is shown in **Table 12**.

Table 12 – Cost of Service by Customer Class and Cost Component

Customer Class	Volume	Capacity	Strength - BOD	Strength - TSS	Customer	Administration	Total
Inside City:							
Residential							
Residential	\$ 116,747	\$ 116,747	\$ 257,196	\$ 257,222	\$ 4,136	\$ 587,091	\$ 1,339,141
Multi-Family	\$ 108,971	\$ 108,971	\$ 240,065	\$ 240,090	\$ 323	\$ 45,915	\$ 744,336
Mixed Use							
Combined Residential (2) / Light Commercial	\$ 419	\$ 419	\$ 924	\$ 924	\$ 4	\$ 516	\$ 3,206
Combined Residential/Light Commercial	\$ 736	\$ 736	\$ 1,621	\$ 1,621	\$ 18	\$ 2,579	\$ 7,311
Non-Residential							
Light Commercial	\$ 52,900	\$ 52,900	\$ 129,488	\$ 129,501	\$ 891	\$ 126,395	\$ 492,075
Heavy Commercial	\$ 18,375	\$ 18,375	\$ 116,944	\$ 116,956	\$ 124	\$ 17,541	\$ 288,314
Sub-Total Inside City	\$ 298,149	\$ 298,149	\$ 746,237	\$ 746,314	\$ 5,496	\$ 780,037	\$ 2,874,382
Outside City:^[1]							
Residential							
Residential	\$ -	\$ -	\$ 533,244	\$ 533,300	\$ 8,898	\$ 1,262,917	\$ 2,338,359
Multi-Family	\$ -	\$ -	\$ 228,592	\$ 228,616	\$ 95	\$ 13,413	\$ 470,715
Mixed Use							
Combined Residential/Light Commercial	\$ -	\$ -	\$ 387	\$ 387	\$ 7	\$ 1,032	\$ 1,813
Non-Residential							
Light Commercial	\$ -	\$ -	\$ 60,801	\$ 60,807	\$ 294	\$ 41,788	\$ 163,690
Heavy Commercial	\$ -	\$ -	\$ 35,607	\$ 35,610	\$ 18	\$ 2,579	\$ 73,815
Sub-Total Outside City	\$ -	\$ -	\$ 858,631	\$ 858,720	\$ 9,312	\$ 1,321,729	\$ 3,048,392
Monitored:							
Industrial Pretreatment	\$ 42,765	\$ 42,765	\$ 19,680	\$ 19,263	\$ 4	\$ 516	\$ 124,992
Sub-Total Monitored	\$ 42,765	\$ 42,765	\$ 19,680	\$ 19,263	\$ 4	\$ 516	\$ 124,992
Total	\$ 340,914	\$ 340,914	\$ 1,624,548	\$ 1,624,297	\$ 14,811	\$ 2,102,282	\$ 6,047,766

Notes:

[1] Since the CSA directly provides sewer collection and conveyance services to outside city customers, their collection costs are handled by the county through their annual CSA tax payment and the County is paid directly for these costs. Therefore, sewer collection costs are excluded from being recovered from the "Outside City" customer classes since the City does not provide sewer collection services to CSA customers.



3.2.4 Cost-of-Service and Revenue Check

Once the unit costs are developed and the costs associated with each customer class based on the units of service are determined in **Section 3.2.3**, rates can be developed to ensure that each customer class is generating sufficient revenues to cover their allocated cost of service. The proposed rate structure for the sewer rates is as follows:

- **Single-Family Residential Customers** – For single-family residential customers, the proposed rates will consist of only a flat fixed charge per single-family residential customer, regardless of usage. Using a flat fixed charge for single-family residential customers is an accepted and predominant industry practice since wastewater is typically not metered, as is the case with the City, and wastewater discharge and demand is relatively uniform among the single-family residential class. Unlike a volumetric rate per 100 cubic feet, a flat rate also addresses single-family residential customers potentially being overcharged for water usage that is not returned to the sewer system, such as seasonal irrigation.
- **Multi-Family Residential Customers** – For multi-family residential customers, the proposed rates will consist of a fixed charge and a volumetric rate per 100 cubic feet that applies to all sewer discharge.
- **Mixed Use Customers** – For mixed use customers, the proposed rates will consist of only a flat fixed charge per mixed use customer, regardless of usage. Since water usage data is not available to demonstrate residential vs. commercial usage among the mixed-uses, it was determined to apply a flat fixed rate rather than trying to determine residential vs. commercial usage to calculate a volumetric rate per 100 cubic feet for each customer type within the mixed-use classification.
- **Non-Residential Customers** – For non-residential customers, the proposed rates will consist of a fixed charge and a volumetric rate per 100 cubic feet that applies to all sewer discharge based on each customer class's respective sewer strength discharge (i.e., light strength and high strength).
- **Industrial Pretreatment Customers** – For industrial pretreatment customers, the proposed rates will consist of a fixed charge and a volumetric rate per 100 cubic feet that applies to all sewer discharge.

The revenues generated by customer class vs the cost allocated to each customer class are provided in **Table 13**.



Table 13 – Proposed Rate Revenues vs COS

Description	Monthly Customers	Proposed Monthly Fixed Fee	Total Fixed Fee Revenue	Billable Annual Volume (CCF)	Proposed Volumetric Rate	Total Volumetric Rate Revenues	Total Calculated Revenues	Total COS
	[A]	[B]	[C]=[A]*[B]*12	[D]	[E]	[F]=[D]*[E]	[G]=[C]+[F]	[H]
Inside City:								
Residential								
Residential	1,138	\$ 98.06	\$ 1,339,141	N/A	N/A	N/A	\$ 1,339,141	\$ 1,339,141
Multi-Family	89	\$ 43.29	\$ 46,238	68,612	\$ 10.17	\$ 698,098	\$ 744,336	\$ 744,336
Mixed Use								
Combined Residential (2) / Light Commercial	1	\$ 267.14	\$ 3,206	N/A	N/A	N/A	\$ 3,206	\$ 3,206
Combined Residential/Light Commercial	5	\$ 121.84	\$ 7,311	N/A	N/A	N/A	\$ 7,311	\$ 7,311
Non-Residential								
Light Commercial	245	\$ 43.29	\$ 127,285	33,308	\$ 10.95	\$ 364,790	\$ 492,075	\$ 492,075
Heavy Commercial	34	\$ 43.29	\$ 17,664	11,570	\$ 23.39	\$ 270,650	\$ 288,314	\$ 288,314
Sub-Total Inside City	1,512		\$ 1,540,845	113,489		\$1,333,537	\$ 2,874,382	\$ 2,874,382
Outside City:								
Residential								
Residential	2,448	\$ 79.60	\$ 2,338,359	N/A	N/A	N/A	\$ 2,338,359	\$ 2,338,359
Multi-Family	26	\$ 43.29	\$ 13,508	65,333	\$ 7.00	\$ 457,207	\$ 470,715	\$ 470,715
Mixed Use								
Combined Residential/Light Commercial	2	\$ 75.56	\$ 1,813	N/A	N/A	N/A	\$ 1,813	\$ 1,813
Non-Residential								
Light Commercial	81	\$ 43.29	\$ 42,082	15,639	\$ 7.78	\$ 121,608	\$ 163,690	\$ 163,690
Heavy Commercial	5	\$ 43.29	\$ 2,598	3,523	\$ 20.22	\$ 71,217	\$ 73,815	\$ 73,815
Sub-Total Outside City	2,562		\$ 2,398,360	84,495		\$ 650,032	\$ 3,048,392	\$ 3,048,392
Monitored:								
Industrial Pretreatment	1	\$ 43.29	\$ 520	26,926	\$ 4.62	\$ 124,472	\$ 124,992	\$ 124,992
Sub-Total Monitored	1		\$ 520	26,926		\$ 124,472	\$ 124,992	\$ 124,992
Total	4,075		\$ 3,939,724	224,910		\$ 2,108,042	\$ 6,047,766	\$ 6,047,766



Section 4 – Proposed Test Year Rates

4.1 General

The methodology used to calculate the recommended sewer rates proposed herein involves applying the projected customer units of service to the user rates developed in the preceding COS and rate analysis to calculate the estimated revenues that would be generated. Then, these projected revenues are compared to the estimated Test Year Revenue Requirements, and the sewer rates are adjusted on a percentage basis as necessary until the revenues generated are sufficient to meet the revenue needs of the sewer utility system.

When reviewing potential rate structure options in conjunction with the need for additional revenues, it was determined that revenue adjustments are needed, and the existing rate structure needs to be adjusted based on the COS analysis. The proposed sewer rates for the Test Year are provided again in **Table 14**.

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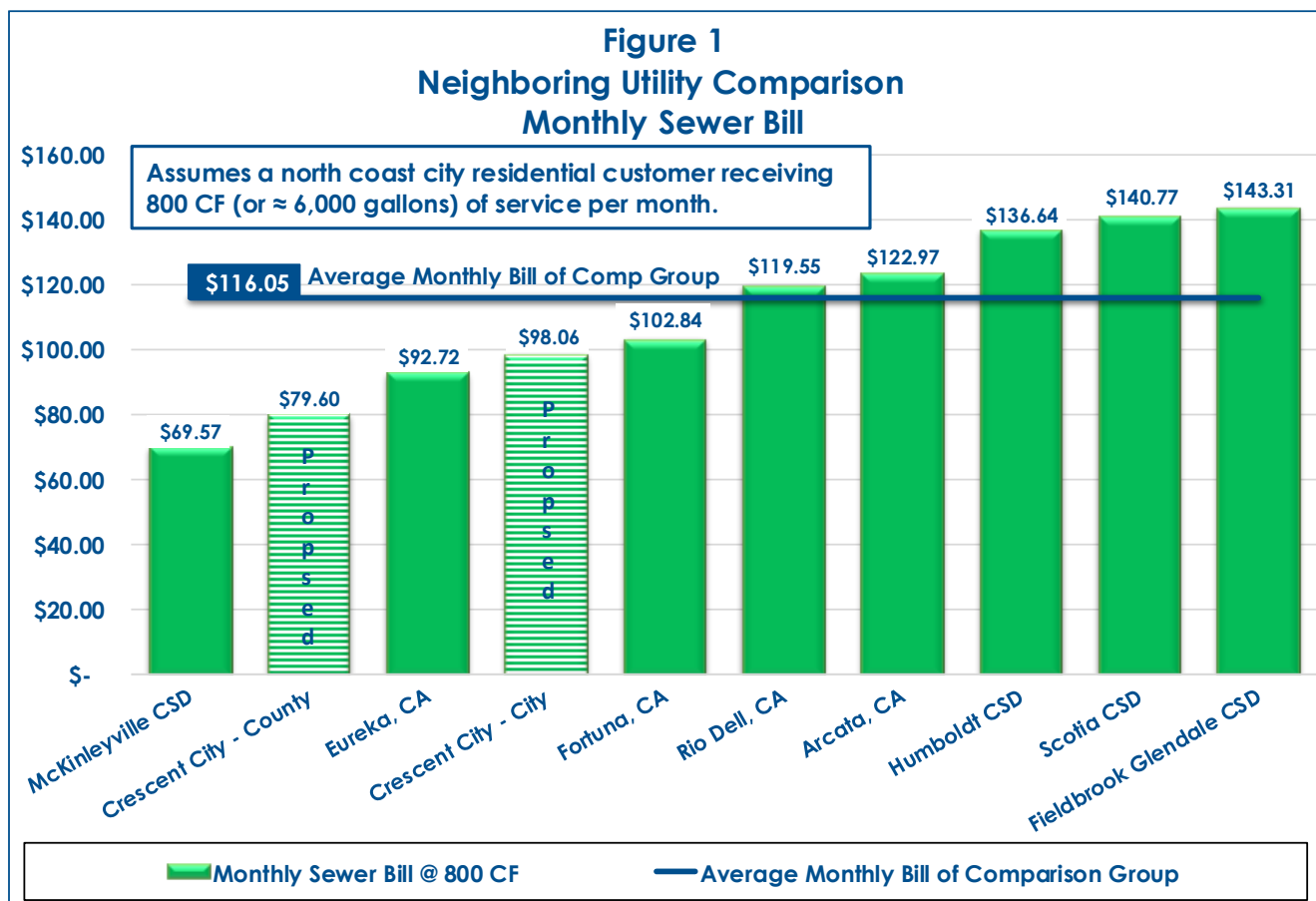
Table 14 – Proposed Monthly Sewer Rates

Description	Proposed Rate
Monthly Fixed Charge: Inside ^[1]	
Residential Flat Rate	\$ 98.06
Multi-Family	\$ 43.29
Light Commercial	\$ 43.29
Heavy Commercial	\$ 43.29
Combined Residential/Light Commercial (Mixed Use)	\$ 121.84
Combined Residential (2) / Light Commercial (Mixed Use)	\$ 267.14
Industrial Pretreatment	\$ 43.29
Volumetric Rates Per 100 Cubic Feet (CCF): Inside ^[2]	
Residential Flat Rate	\$ -
Multi-Family	\$ 10.17
Light Commercial	\$ 10.95
Heavy Commercial	\$ 23.39
Combined Residential/Light Commercial (Mixed Use)	\$ -
Combined Residential (2) / Light Commercial (Mixed Use)	\$ -
Industrial Pretreatment	\$ 4.62
Monthly Fixed Charge: Outside ^{[1] [3]}	
Residential Flat Rate	\$ 79.60
Multi-Family	\$ 43.29
Light Commercial	\$ 43.29
Heavy Commercial	\$ 43.29
Combined Residential/Light Commercial (Mixed Use)	\$ 75.56
Volumetric Rates Per 100 Cubic Feet (CCF): Outside ^{[2] [3]}	
Residential Flat Rate	\$ -
Multi-Family	\$ 7.00
Light Commercial	\$ 7.78
Heavy Commercial	\$ 20.22
Combined Residential/Light Commercial (Mixed Use)	\$ -
Notes:	
[1] All "Residential" and "Mixed Use" customers only pay a monthly flat fee regardless of usage.	
[2] Under the existing rates, 500 cubic feet of usage is included in the monthly fixed charge. Therefore, customers who are billed for usage do not pay a volumetric rate per CCF until their usage exceeds 500 cubic feet. Under the proposed rates, usage is no longer included in the monthly fixed charge and customers will pay the volumetric rate per CCF for all usage.	
[3] County customers pay the City for treatment services only. Collection services are provided by and billed separately by the County.	



4.2 Rate Comparison with Other Utilities

To provide the City with additional insight and context regarding the proposed rate levels, the analysis includes a comparison of proposed inside City and outside City (County) user rates relative to the user rates imposed by other sewer utility systems located in the same region. A summary analysis is provided comparing the cost of monthly sewer service for both inside City and outside City (County) single-family residential customers calculated under the proposed rates of the City with those of the other utilities. The City's proposed outside City (County) single-family rates only reflect the costs of providing sewer treatment services since sewer collection services are provided by and billed separately by the CSA and are not reflected herein. The rates utilized for the other neighboring utilities shown in **Figure 1** were in effect as of August 2025 and are exclusive of local taxes, outside surcharges, franchise fees, regulatory fees, or other rate adjustments. A summary comparison with other utilities for a single-family residential customer receiving 800 cubic feet of service per monthly billing is illustrated in **Figure 1**.





It should be noted that when making comparisons of sewer service with other sewer providers, several factors affect the level of rates and charges. Such factors may include:

- Terms of wholesale service agreements;
- Time since last rate update for comparison providers;
- Level of treatment and effluent disposal methods of sewer service;
- Anticipated capital improvement programs and capital financing methods;
- Plant capacity utilization, age of facilities, and assistance in construction by federal or state grants, connection fees, developer contributions, etc.;
- General Fund and/or administrative fee transfers made by other systems which may account for differences in the level of rates charged; and
- Bond covenants and funding requirements of the rates.

For the utilities included in the rate comparison, no analysis has been carried out with consideration of the above-mentioned factors as they relate to the reported sewer rates currently being charged.

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Section 5 – Projected Operating Results

5.1 General

As a conclusion to the study, a pro-forma operating statement is developed for the sewer system. The statement summarizes the projected financial results based on the system's revenues, expenses and other Revenue Requirements anticipated in future years.

The individual operating statements cover the 5-fiscal year Projection Period through June 30, 2031, and are prepared on a cash-flow basis. In addition, the pro-forma statement includes the applicable annual percentage rate adjustments necessary to meet the projected Revenue Requirements. The following discussions describe the development of the major components of the projected operating results.

5.2 Projected User Rate Revenues

The user rate and charge revenues are estimated by applying the existing and proposed rates to the projected customer units of service. The resulting revenues are then compared to the projected Revenue Requirements (i.e., O&M expenses, debt service, capital outlay, CIP, transfers, etc.) in each fiscal year to determine if the revenues are sufficient to satisfy the expenditure needs of the system. To the extent that there are revenue shortfalls in any given year of the Projection Period, the sewer rates developed from the COS and Rate analysis outlined previously in **Section 3** of this Report are adjusted on a percentage basis, as necessary, to generate the required level of revenues. The projected sewer user rate revenues are provided in **Table 15**.



Table 15 – Projected User Rate Revenues

System	Existing	Proposed	Projected for Fiscal Year Ending June 30			
	2027	2027	2028	2029	2030	2031
Inside City:						
Residential						
Residential	\$ 1,033,806	\$ 1,339,141	\$ 1,514,476	\$ 1,621,376	\$ 1,720,965	\$ 1,816,384
Multi-Family	\$ 574,519	\$ 744,336	\$ 837,378	\$ 891,807	\$ 940,856	\$ 987,901
Mixed Use						
Combined Residential (2) / Light Commercial	\$ 3,735	\$ 3,206	\$ 3,606	\$ 3,841	\$ 4,052	\$ 4,255
Combined Residential/Light Commercial	\$ 5,643	\$ 7,311	\$ 8,224	\$ 8,759	\$ 9,241	\$ 9,703
Non-Residential						
Light Commercial	\$ 379,848	\$ 492,075	\$ 553,586	\$ 589,569	\$ 621,994	\$ 653,092
Heavy Commercial	\$ 222,551	\$ 288,314	\$ 324,352	\$ 345,435	\$ 364,435	\$ 382,657
Sub-Total Inside City	\$ 2,220,101	\$ 2,874,382	\$ 3,241,622	\$ 3,460,787	\$ 3,661,543	\$ 3,853,992
Outside City:						
Residential						
Residential	\$ 1,805,384	\$ 2,338,359	\$ 2,641,400	\$ 2,824,535	\$ 2,991,959	\$ 3,154,235
Multi-Family	\$ 363,362	\$ 470,715	\$ 529,555	\$ 563,975	\$ 594,995	\$ 624,744
Mixed Use						
Combined Residential/Light Commercial	\$ 1,400	\$ 1,813	\$ 2,040	\$ 2,173	\$ 2,292	\$ 2,407
Non-Residential						
Light Commercial	\$ 126,368	\$ 163,690	\$ 184,151	\$ 196,121	\$ 206,908	\$ 217,253
Heavy Commercial	\$ 56,980	\$ 73,815	\$ 83,041	\$ 88,438	\$ 93,303	\$ 97,969
Sub-Total Outside City	\$ 2,353,495	\$ 3,048,392	\$ 3,440,187	\$ 3,675,242	\$ 3,889,457	\$ 4,096,608
Monitored:						
Industrial Pretreatment	\$ 96,458	\$ 124,992	\$ 140,615	\$ 149,755	\$ 157,992	\$ 165,892
Sub-Total Monitored	\$ 96,458	\$ 124,992	\$ 140,615	\$ 149,755	\$ 157,992	\$ 165,892
Total	\$ 4,670,054	\$ 6,047,766	\$ 6,822,424	\$ 7,285,784	\$ 7,708,992	\$ 8,116,492

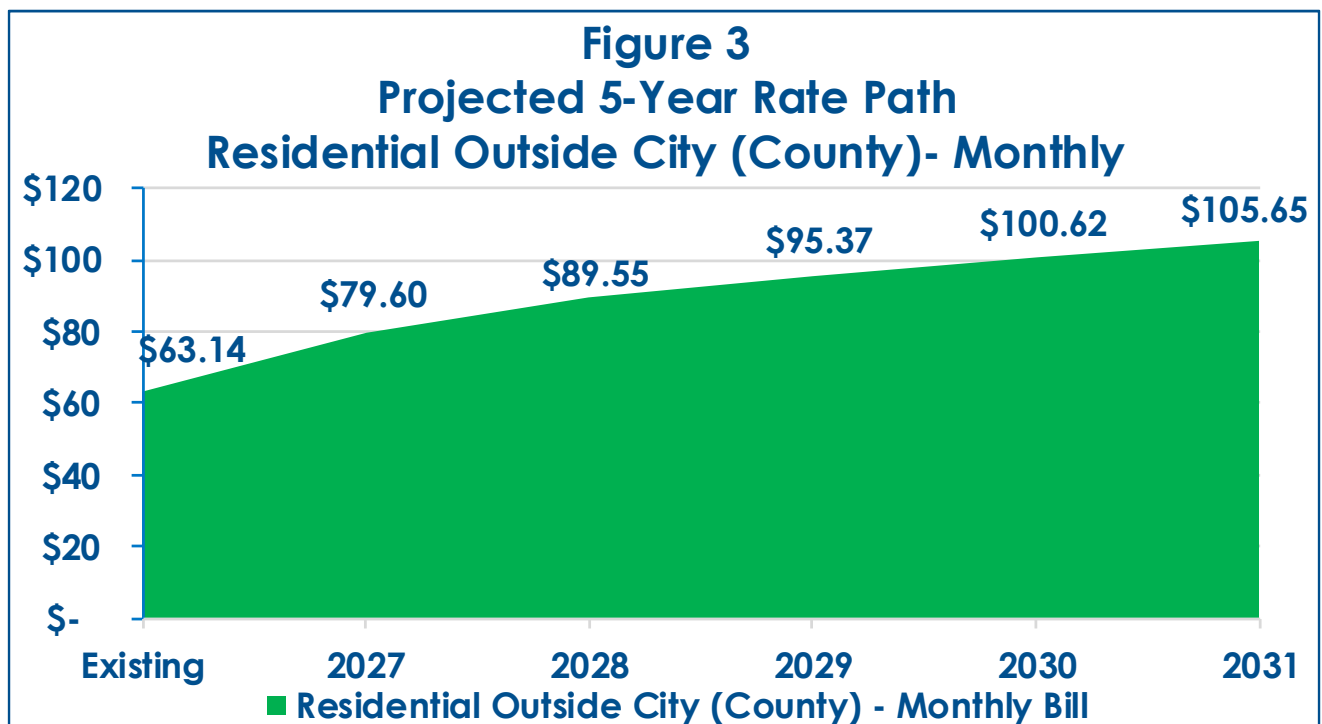
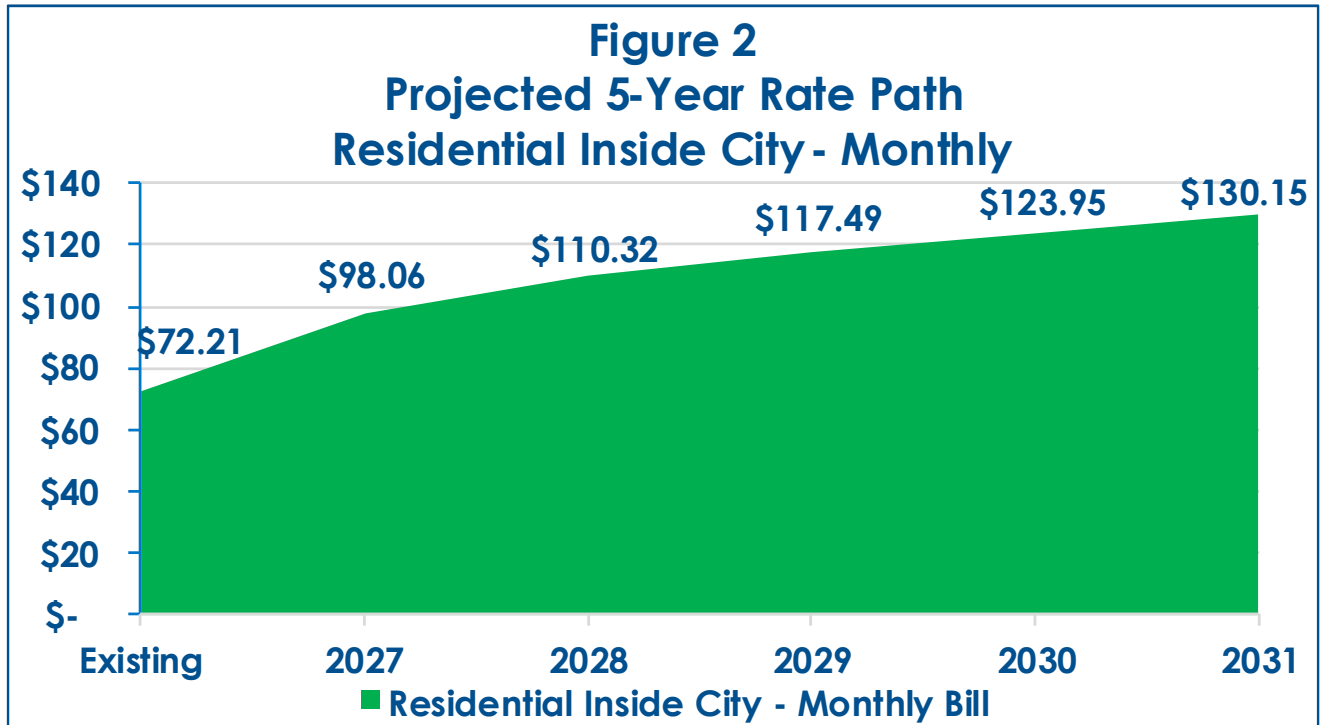
The projected revenues include the annual sewer rate adjustments anticipated for the remaining years of the Projection Period beyond the Test Year. The proposed user rates, from which the projected operating results are developed for the entire 5-fiscal year Projection Period are provided in **Table 16**. The rates identified in the proceeding table reflect the cost of providing service to individual customer classes based on the types of customers being served, metered/billable flows, and strength characteristics.



Table 16 – Proposed Monthly Sewer Rates

Description	Existing Rates	Projected for Fiscal Year Ending June 30				
		2027	2028	2029	2030	2031
Monthly Fixed Charge: Inside ^[1]						
Residential Flat Rate	\$ 72.21	\$ 98.06	\$ 110.32	\$ 117.49	\$ 123.95	\$ 130.15
Multi-Family	\$ 41.90	\$ 43.29	\$ 48.71	\$ 51.87	\$ 54.73	\$ 57.46
Light Commercial	\$ 44.75	\$ 43.29	\$ 48.71	\$ 51.87	\$ 54.73	\$ 57.46
Heavy Commercial	\$ 70.10	\$ 43.29	\$ 48.71	\$ 51.87	\$ 54.73	\$ 57.46
Combined Residential/Light Commercial (Mixed Use)	\$ 116.96	\$ 121.84	\$ 137.07	\$ 145.98	\$ 154.01	\$ 161.71
Combined Residential (2) / Light Commercial (Mixed Use)	\$ 189.17	\$ 267.14	\$ 300.53	\$ 320.06	\$ 337.66	\$ 354.55
Industrial Pretreatment	\$ 72.21	\$ 43.29	\$ 48.71	\$ 51.87	\$ 54.73	\$ 57.46
Volumetric Rates Per 100 Cubic Feet (CCF): Inside ^[2]						
Residential Flat Rate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Multi-Family	\$ 8.38	\$ 10.17	\$ 11.45	\$ 12.19	\$ 12.86	\$ 13.50
Light Commercial	\$ 8.95	\$ 10.95	\$ 12.32	\$ 13.12	\$ 13.84	\$ 14.54
Heavy Commercial	\$ 14.02	\$ 23.39	\$ 26.32	\$ 28.03	\$ 29.57	\$ 31.05
Combined Residential/Light Commercial (Mixed Use)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Combined Residential (2) / Light Commercial (Mixed Use)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Industrial Pretreatment	\$ 2.00	\$ 4.62	\$ 5.20	\$ 5.54	\$ 5.84	\$ 6.14
Monthly Fixed Charge: Outside ^{[1] [3]}						
Residential Flat Rate	\$ 63.14	\$ 79.60	\$ 89.55	\$ 95.37	\$ 100.62	\$ 105.65
Multi-Family	\$ 36.75	\$ 43.29	\$ 48.71	\$ 51.87	\$ 54.73	\$ 57.46
Light Commercial	\$ 39.60	\$ 43.29	\$ 48.71	\$ 51.87	\$ 54.73	\$ 57.46
Heavy Commercial	\$ 64.90	\$ 43.29	\$ 48.71	\$ 51.87	\$ 54.73	\$ 57.46
Combined Residential/Light Commercial (Mixed Use)	\$ 102.74	\$ 75.56	\$ 85.00	\$ 90.53	\$ 95.50	\$ 100.28
Volumetric Rates Per 100 Cubic Feet (CCF): Outside ^{[2] [3]}						
Residential Flat Rate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Multi-Family	\$ 7.35	\$ 7.00	\$ 7.87	\$ 8.38	\$ 8.85	\$ 9.29
Light Commercial	\$ 7.92	\$ 7.78	\$ 8.75	\$ 9.32	\$ 9.83	\$ 10.32
Heavy Commercial	\$ 12.98	\$ 20.22	\$ 22.74	\$ 24.22	\$ 25.55	\$ 26.83
Combined Residential/Light Commercial (Mixed Use)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Notes:						
[1] All "Residential" and "Mixed Use" customers only pay a monthly flat fee regardless of usage.						
[2] Under the existing rates, 500 cubic feet of usage is included in the monthly fixed charge. Therefore, customers who are billed for usage do not pay a volumetric rate per CCF until their usage exceeds 500 cubic feet. Under the proposed rates, usage is no longer included in the monthly fixed charge and customers will pay the volumetric rate per CCF for all usage.						
[3] County customers pay the City for treatment services only. Collection services are provided by and billed separately by the County.						

The projected user rates provided herein for the periods beyond the Test Year are intended for strategic planning purposes, and to provide the City with the estimated future rates that may be needed to satisfy the projected cash flow requirements. The rates are developed in accordance with the assumed customer, flow, expenditure, and revenue estimates projected in this rate study. It is important to note that, since it is necessary to utilize numerous assumptions to develop the projected operating results, to the extent that actual customers, flows and/or system expenditures differ from those assumed herein, additional rate adjustments may be required. For informative purposes, the monthly bill for both inside city and outside city (county) residential customers based on the projected rates for each fiscal year of the Projection Period is included herein. As explained in previous sections of the Report, outside city (county) customer bills only reflect the City's costs of providing sewer treatment services since sewer collection services are provided by and billed separately by the CSA, which is a separate entity from the City. An illustration of the projected bill path for both an inside city and outside city (county) residential customer are provided in **Figures 2** and **3**, respectively.





5.3 Debt Service Coverage

The sewer operating statement also includes a calculation of the annual debt service coverage. Debt service coverage is generally viewed as an indicator of the financial strength of the utility. The debt service coverage ratio is broadly calculated by dividing the net revenues by the annual debt service requirement. For the purposes of the debt service coverage calculation developed herein, the net revenues consist of the total operating revenues (user rate revenues plus other revenues) less O&M expenses. It is important to note that the coverage results are provided for informative purposes only and are not intended as a legally supportable calculation for representation to bondholders. The debt service coverage for the sewer system over the projection period is provided in **Table 17**.

Table 17 –Sewer Utility System Projected Debt Service Coverage Ratio

Fiscal Year	Sewer Utility Projected
2027	1.02
2028	1.35
2027	1.49
2030	1.61
2031	1.70

5.4 Summary of Projected Operating Results

The cash-flow statement outlining the projected operating results is summarized in **Table 18** for the sewer system. The results demonstrate that the proposed rates and charges along with the other system revenues are anticipated to be sufficient to satisfy the projected Revenue Requirements and capital needs of the utility system. To see the full cash-flow statement for the Projection Period, please refer to **Appendix C**.



Table 18 – Sewer System Projected Operating Results - Proposed Rates (\$1,000s)

Description	Projected for Fiscal Year Ending June 30				
	Proposed 2027	2028	2029	2030	2031
Revenues:					
Sewer Sales	\$ 6,048	\$ 6,822	\$ 7,286	\$ 7,709	\$ 8,116
Other Revenues	669	679	689	700	711
Total Revenues	\$ 6,717	\$ 7,501	\$ 7,975	\$ 8,409	\$ 8,828
O&M Expenses	(4,993)	(5,212)	(5,442)	(5,682)	(5,934)
Net Income Available For Debt Service	\$ 1,723	\$ 2,289	\$ 2,533	\$ 2,727	\$ 2,894
Debt Service:					
Existing	\$ 1,698	\$ 1,698	\$ 1,698	\$ 1,698	\$ 1,698
Future	-	-	-	-	-
Total Debt Service	\$ 1,698	\$ 1,698	\$ 1,698	\$ 1,698	\$ 1,698
Debt Service Coverage Ratio	1.02	1.35	1.49	1.61	1.70
Balance After Debt	\$ 26	\$ 591	\$ 836	\$ 1,029	\$ 1,196
Other Expenditures & Transfers:					
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers In	\$ 194	\$ 194	\$ 194	\$ 194	\$ 194
Transfers Out	\$ (72)	\$ (74)	\$ (76)	\$ (79)	\$ (81)
Total Other Expenditures & Transfers	\$ 122	\$ 120	\$ 118	\$ 115	\$ 113
Net Results	\$ 148	\$ 711	\$ 953	\$ 1,145	\$ 1,309
Fund Balance Activity:					
O&M Fund Balance (413)					
Beginning Fund Balance	\$ 2,359	\$ 2,462	\$ 2,570	\$ 2,684	\$ 2,802
Deposit/(Withdrawal) from Operations	148	711	953	1,145	1,309
Transfer from/(to) Capital Fund	(45)	(603)	(840)	(1,026)	(1,185)
Ending Fund Balance	\$ 2,462	\$ 2,570	\$ 2,684	\$ 2,802	\$ 2,926
Days Cash on Hand	180	180	180	180	180
Capital Reserve (913)					
Beginning Fund Balance	\$ 2,057	\$ 1,314	\$ 466	\$ 336	\$ 782
Transfer from/(to) O&M Fund	45	603	840	1,026	1,185
Capital Projects From Capital Improvement Plan	(788)	(1,452)	(970)	(580)	(993)
Ending Fund Balance	1,314	466	336	782	974
Total Ending Fund Balance	\$ 3,777	\$ 3,036	\$ 3,019	\$ 3,584	\$ 3,900



Section 6 – Conclusions and Recommendations

6.1 Disclaimers

6.1.1 General Disclaimer

In the development of the proposed user rates and charges, certain historical reviews and analyses have been performed, together with the application of assumptions based on prudent financial, operational, and ratemaking relationships. The cost criteria and customer usage characteristics associated with general ratemaking procedures are representative of averages and are not intended as indicators of any individual customer.

In the preparation of the rate study, certain assumptions have been made with respect to conditions that may occur in the future. While it is believed that these assumptions are reasonable for the purpose of this update, they are dependent upon future events and actual conditions may differ from those assumed. In addition, the study has used and relied upon certain information that was provided by other parties not associated with Willdan. Such information includes, among other things, the City's audited financial statements, annual operating budgets, periodic reports, and other information and data provided by the City, its independent auditors, and other sources. While the sources are believed to be reliable, there has been no independent verification of the information, and no assurances are offered with respect thereto. To the extent that future conditions differ from those assumed herein or provided by others, the actual results may vary from those projected.

6.1.2 Municipal Advisory Disclaimer

Unless the City of Crescent City, California (the "City") has a written engagement from Willdan Financial Services ("Willdan") for municipal advisory services, Willdan is not advising or recommending any action be taken by the recipient of this information with respect to any prospective, new, or existing municipal financial products or issuance of municipal securities (including with respect to the structure, timing, terms and other similar matters concerning such financial products or issues). The City shall discuss any such information and material contained in Willdan's work product with all internal and/or external advisors and experts, including its own municipal advisor, that it deems appropriate before acting on the information and material.

For the avoidance of doubt and without limiting the foregoing, in connection with any revenue projections, cash-flow analyses, feasibility studies and/or other analyses Willdan may provide the City with respect to financial, economic or other matters relating to a prospective, new or existing issuance of municipal securities of the City, (A) any such projections, studies and analyses shall be based upon assumptions, opinions or views (including, without limitation, any assumptions related to revenue growth) established by the City, in conjunction with such of its municipal, financial, legal and other advisers as it deems appropriate; and (B) under no circumstances shall Willdan be asked to provide, nor shall it



provide, any advice or recommendations or subjective assumptions, opinions or views with respect to the actual or proposed structure, terms, timing, pricing or other similar matters with respect to any municipal financial products or municipal securities issuances, including any revisions or amendments thereto.

6.2 Conclusions

As previously addressed, the purpose of this study is to provide a review of the City's existing utility rates to determine if rate adjustments are necessary to meet the budgeted and/or projected financial needs in future years. This Report is the result of the collaborative efforts of representatives from both the City and Willdan. City staff were diligent and cooperative in their efforts to ensure the availability and quality of source data on financial and operating matters. Based on the reviews, analyses and assumptions discussed herein, it is concluded that:

1. The proposed user rates and charges are anticipated to generate sufficient revenues to meet the Revenue Requirements of the system based upon the projected expenditures, capital project timing and costs, transfers, and billable customer units estimated for the Test Year. The proposed rates are based on an assumed implementation date of July 1, 2026. To the extent that the implementation date varies from the assumed implementation date, additional rate adjustments and/or appropriations from existing reserves may be necessary.
2. The estimated revenues and resulting rate adjustments for the remaining years of the Projection Period beyond the Test Year are developed based on the customer growth assumptions generated from the historical analyses and discussions with City staff.
3. Customer growth for the sewer system is projected based on historical customer data as provided by the City as well as discussions with the City staff regarding development activity and anticipated construction. If it turns out that the customer growth assumptions are not realized, the resulting revenues could be different than projected.
4. Future capital improvement projects are assumed to occur as reported by the City in its CIP. To the extent that the timing of such projects may change from that estimated herein, the cost of such projects and resulting impact on future rates and charges may vary from those indicated.



-
5. The proposed rates and rate structure are consistent with industry standards for rate-setting practices, comply with Proposition 218 and conform to the City's financial policies with respect to:
 - a. Equitably recovering costs;
 - b. Being based upon the proportionate cost of providing services; and
 - c. Generating sufficient revenue to recover system Revenue Requirements, meet debt service coverage requirements, fund capital needs, and meet reserve requirements.

6.3 Recommendations

Based on the reviews, analyses and assumptions addressed herein, as well as the resulting conclusions provided above, it is respectfully recommended that the City:

1. Adopt the proposed sewer rates.
2. Enact the proposed rates to become effective as of July 1, 2026 (or other such date as determined by the City). Based on the timing of the project and the required public hearing procedures and noticing requirements, it is expected that the proposed rates will become effective on the recommended date.
3. Readdress the COS analysis portion of this study every three to five years to ensure costs are recovered consistently with COS principles and customer characteristics.

We appreciate the opportunity to be of service to the City in this engagement. In addition, we would like to thank City staff for the valuable assistance provided during the completion of the rate study.

Respectfully Yours,

WILLDAN FINANCIAL SERVICES

City of Crescent City, CA

Comprehensive Sewer Utility Rate Study

Appendices

A	Revenue Requirement for User Rates
B	Sewer Cost-of-Service Analysis
C	5-Year Financial Projections



City of Crescent City, CA

Comprehensive Sewer Utility Rate Study

Appendix A

Revenue Requirement for
User Rates



APPENDIX - A
CITY OF CRESCENT CITY, CA
DEVELOPMENT OF RATE REVENUE REQUIREMENTS - SEWER

Line	Description	[A]	[B]	[C]=[A]*[B]
		Test Year Rate Revenue Requirement		
		FY 2027	% to Sewer	Sewer
1	Total Operating Revenues	\$ 6,716,781		\$ 6,716,781
	Less:			
	Other Revenues			
2	Interest Income	\$ 100,000	100%	\$ 100,000
3	Other Revenue: NSF	800	100%	800
4	Other Revenue: Late Fee	22,000	100%	22,000
5	Other Revenue: Account Setup	5,000	100%	5,000
6	Sewer Connections	200,000	100%	200,000
7	Lab Test Revenue	62,400	100%	62,400
8	CSA Sewer Lift Station Revenue	278,815	100%	278,815
9	Total Other Revenues	\$ 669,015		\$ 669,015
10	Total Rate Revenue Requirement	\$ 6,047,766	100%	\$ 6,047,766

City of Crescent City, CA

Comprehensive Sewer Utility Rate Study

Appendix B

Sewer Cost-of-Service Analysis



APPENDIX - B

CITY OF CRESCENT CITY, CA

ALLOCATION OF TEST YEAR COSTS TO SEWER FUNCTION

Test Year Revenue Requirement		
Line	Expense Group	FY 2027
1	Collection	\$ 804,006
2	Treatment	2,395,435
3	Administration	1,775,392
4	Customer Service	18,492
5	Transfers	72,100
6	Existing Debt	1,697,663
7	New Debt	-
8	CIP	787,500
9	Total	\$ 7,550,588

APPENDIX - B

CITY OF CRESCENT CITY, CA

SEWER CUSTOMER & STENGTH CHARACTERISTICS BY CUSTOMER CLASS - TEST YEAR FY 2027

Line	Description	Total Customers	CCF Flow	BOD Factor ^[1]	BOD Pounds	TSS Factor ^[1]	TSS Pounds
Inside City:							
Residential							
1	Residential ^[2]	1,138	73,507.95	225	103,177	225	103,177
2	Multi-Family	89	68,611.92	225	96,305	225	96,305
Mixed Use							
3	Combined Residential (2) / Light Commercial	1	264.00	225	371	225	371
4	Combined Residential/Light Commercial	5	463.20	225	650	225	650
Non-Residential							
5	Light Commercial	245	33,307.56	250	51,946	250	51,946
6	Heavy Commercial	34	11,569.56	650	46,914	650	46,914
7	Sub-Total Inside City	1,512	187,724.19		299,363		299,363
Outside City:							
Residential							
8	Residential ^[2]	2,448	152,404.16	225	213,918	225	213,918
9	Multi-Family	26	65,332.80	225	91,703	225	91,703
Mixed Use							
10	Combined Residential/Light Commercial	2	110.64	225	155	225	155
Non-Residential							
11	Light Commercial	81	15,639.48	250	24,391	250	24,391
12	Heavy Commercial	5	3,522.66	650	14,284	650	14,284
13	Sub-Total Outside City	2,562	237,009.74		344,451		344,451
Monitored:							
14	Industrial Pretreatment	1	26,926.08	47	7,895	46	7,727
15	Sub-Total Monitored	1	26,926.08		7,895		7,727
16	Total	4,075	451,660.01		651,708		651,540

Notes:

- [1] Average strength factors for BOD and TSS are based on the State Water Resources Control Board Revenue Program Guidelines, Appendix G. For the "Monitored" customer class, sewer sample results gathered and provided by the City were utilized to determine BOD and TSS Strength Factors.
- [2] Annual sewer flows for single family residential customers were calculated by taking the average winter consumption for the lowest three months of water consumption data provided to determine the factor of winter average usage compared to the total annual average monthly water usage. This factor was then applied to the projected monthly average "Test Year" water consumption to determine the "Test Year" annual sewer flows.

APPENDIX - B
CITY OF CRESCENT CITY, CA
ALLOCATION OF SEWER COSTS - TEST YEAR FY 2027

Line	Description	Test Year Sewer Costs	Volume	Capacity	Strength - BOD	Strength - TSS	Customer	Administration	Total (Check)
Allocation Factors:									
1	Treatment		0.00%	0.00%	50.01%	49.99%	0.00%	0.00%	100.00%
2	Collection		50.00%	50.00%	0.00%	0.00%	0.00%	0.00%	100.00%
3	Administration		0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	100.00%
4	Customer Service		0.00%	0.00%	0.00%	0.00%	100.00%	0.00%	100.00%
5	Transfers Out		0.00%	0.00%	0.00%	0.00%	0.00%	100.00%	100.00%
6	CIP		3.00%	3.00%	47.00%	47.00%	0.00%	0.00%	100.00%
7	Existing Debt		0.00%	0.00%	27.11%	27.11%	0.00%	45.78%	100.00%
8	New Debt		0.00%	0.00%	27.11%	27.11%	0.00%	45.78%	100.00%
Allocation of Costs:									
9	Treatment	\$ 2,395,435	\$ -	\$ -	\$ 1,197,874	\$ 1,197,561	\$ -	\$ -	\$ 2,395,435
10	Collection	804,006	402,003	402,003	-	-	-	-	804,006
11	Administration	1,775,392	-	-	-	-	-	1,775,392	1,775,392
12	Customer Service	18,492	-	-	-	-	18,492	-	18,492
13	Transfers Out	72,100	-	-	-	-	-	72,100	72,100
14	CIP	787,500	23,625	23,625	370,125	370,125	-	-	787,500
15	Existing Debt	1,697,663	-	-	460,236	460,236	-	777,191	1,697,663
16	New Debt	-	-	-	-	-	-	-	-
17	Non-Rate Rev & Fund Balance	(1,502,822)	(84,714)	(84,714)	(403,687)	(403,625)	(3,681)	(522,400)	(1,502,822)
18	Total	\$ 6,047,766	\$ 340,914	\$ 340,914	\$ 1,624,548	\$ 1,624,297	\$ 14,811	\$ 2,102,282	\$ 6,047,766
Total Units of Service									
			214,650	214,650	651,708	651,540	4,075	4,075	
	Units		CCF^[1]	CCF^[1]	Pounds	Pounds	Customers /Monthly	Customers /Monthly	
	Cost Per Unit		\$ 1.59	\$ 1.59	\$ 2.49	\$ 2.49	\$ 0.30	\$ 42.99	
Notes:									
[1] Since the CSA directly provides sewer collection and conveyance services to outside city customers, their collection costs are handled by the county through their annual CSA tax payment and the County is paid directly for these costs. Therefore, these units are excluded when developing the "Cost Per Unit", so that the "Cost Per Unit" only reflects the collection costs attributable to providing sewer collection and conveyance services to inside city customers. The City is not involved in, nor does the City have any control over the sewer collection rates set by the CSA. The City only bills CSA customers for the treatment services they provide to the CSA.									

APPENDIX - B

CITY OF CRESCENT CITY, CA

SEWER COST OF SERVICE BY COST COMPONENT AND CUSTOMER CLASS - TEST YEAR FY 2027

Line	Description	[A]	[B]	[C]	[D]	[E]	[F]	[G]
		Volume	Capacity	Strength - BOD	Strength - TSS	Customer	Administration	Total
Inside City:								
Residential								
1	Residential	\$ 116,747	\$ 116,747	\$ 257,196	\$ 257,222	\$ 4,136	\$ 587,091	\$ 1,339,141
2	Multi-Family	108,971	108,971	240,065	240,090	323	45,915	744,336
Mixed Use								
3	Combined Residential (2) / Light Commercial	419	419	924	924	4	516	3,206
4	Combined Residential/Light Commercial	736	736	1,621	1,621	18	2,579	7,311
Non-Residential								
5	Light Commercial	52,900	52,900	129,488	129,501	891	126,395	492,075
6	Heavy Commercial	18,375	18,375	116,944	116,956	124	17,541	288,314
7	Sub-Total Inside City	\$ 298,149	\$ 298,149	\$ 746,237	\$ 746,314	\$ 5,496	\$ 780,037	\$ 2,874,382
Outside City:								
Residential								
8	Residential	\$ -	\$ -	\$ 533,244	\$ 533,300	\$ 8,898	\$ 1,262,917	\$ 2,338,359
9	Multi-Family	-	-	228,592	228,616	95	13,413	470,715
Mixed Use								
10	Combined Residential/Light Commercial	-	-	387	387	7	1,032	1,813
Non-Residential								
11	Light Commercial	-	-	60,801	60,807	294	41,788	163,690
12	Heavy Commercial	-	-	35,607	35,610	18	2,579	73,815
13	Sub-Total Outside City	\$ -	\$ -	\$ 858,631	\$ 858,720	\$ 9,312	\$ 1,321,729	\$ 3,048,392
Monitored:								
14	Industrial Pretreatment	42,765	42,765	19,680	19,263	4	516	124,992
15	Sub-Total Monitored	\$ 42,765	\$ 42,765	\$ 19,680	\$ 19,263	\$ 4	\$ 516	\$ 124,992
16	Total	\$ 340,914	\$ 340,914	\$ 1,624,548	\$ 1,624,297	\$ 14,811	\$ 2,102,282	\$ 6,047,766

APPENDIX - B
CITY OF CRESCENT CITY, CA
SEWER RATE CALCULATION - TEST YEAR FY 2027

Line	Customer Class	[A]	[B]	[C]	[D]	[E]	[F]	[G]	[H]	[I]	[J]
		Fixed Rate Costs	Monthly Customers	Proposed Monthly Fixed Fee	Existing Monthly Fixed Fee	Monthly Fixed Fee Difference	Volumetric Rate Costs	Billable Annual Volume (CCF)	Proposed Volumetric Rate	Existing Volumetric Rate	Volumetric Rate Difference
Inside City:											
Residential											
1	Residential	\$ 1,339,141	1,138	\$ 98.06	\$ 72.21	\$ 25.85	N/A	N/A	N/A	N/A	N/A
2	Multi-Family	\$ 46,238	89	\$ 43.29	\$ 41.90	\$ 1.39	\$ 698,098	68,612	\$ 10.17	\$ 8.38	\$ 1.79
Mixed Use											
3	Combined Residential (2) / Light Commercial	\$ 3,206	1	\$ 267.14	\$ 189.17	\$ 77.97	N/A	N/A	N/A	N/A	N/A
4	Combined Residential/Light Commercial	\$ 7,311	5	\$ 121.84	\$ 116.96	\$ 4.88	N/A	N/A	N/A	N/A	N/A
Non-Residential											
5	Light Commercial	\$ 127,285	245	\$ 43.29	\$ 44.75	\$ (1.46)	\$ 364,790	33,308	\$ 10.95	\$ 8.95	\$ 2.00
6	Heavy Commercial	\$ 17,664	34	\$ 43.29	\$ 70.10	\$ (26.81)	\$ 270,650	11,570	\$ 23.39	\$ 14.02	\$ 9.37
7	Sub-Total Inside City	\$ 1,540,845	1,512				\$ 1,333,537	113,489			
Outside City:											
Residential											
8	Residential	\$ 2,338,359	2,448	\$ 79.60	\$ 63.14	\$ 16.46	N/A	N/A	N/A	N/A	N/A
9	Multi-Family	\$ 13,508	26	\$ 43.29	\$ 36.75	\$ 6.54	\$ 457,207	65,333	\$ 7.00	\$ 7.35	\$ (0.35)
Mixed Use											
10	Combined Residential/Light Commercial	\$ 1,813	2	\$ 75.56	\$ 102.74	\$ (27.18)	N/A	N/A	N/A	N/A	N/A
Non-Residential											
11	Light Commercial	\$ 42,082	81	\$ 43.29	\$ 39.60	\$ 3.69	\$ 121,608	15,639	\$ 7.78	\$ 7.92	\$ (0.14)
12	Heavy Commercial	\$ 2,598	5	\$ 43.29	\$ 64.90	\$ (21.61)	\$ 71,217	3,523	\$ 20.22	\$ 12.98	\$ 7.24
13	Sub-Total Outside City	\$ 2,398,360	2,562				\$ 650,032	84,495			
Monitored:											
14	Industrial Pretreatment	\$ 520	1	\$ 43.29	\$ 72.21	\$ (28.92)	\$ 124,472	26,926	\$ 4.62	\$ 2.00	\$ 2.62
15	Sub-Total Monitored	\$ 520	1				\$ 124,472	26,926			
16	Total	\$ 3,939,724	4,075				\$ 2,108,042	224,910			

APPENDIX - B

CITY OF CRESCENT CITY, CA

SEWER REVENUE VS COST OF SERVICE BY CUSTOMER CLASS CHECK - TEST YEAR FY 2027

Line	Customer Class	[A]	[B]	[C]=[A]*[B]*12	[D]	[E]	[F]=[D]*[E]	[G]=[C]+[F]	[H]	[I]=[H]-[G]
		Monthly Customers	Proposed Monthly Fixed Fee	Total Fixed Fee Revenue	Billable Annual Volume (CCF)	Proposed Volumetric Rate	Total Volumetric Revenues	Total Calculated Revenues	Total COS	Difference Calc vs COS
Inside City:										
Residential										
1	Residential	1,138	\$ 98.06	\$ 1,339,141	N/A	N/A	N/A	\$ 1,339,141	\$ 1,339,141	\$ -
2	Multi-Family	89	\$ 43.29	\$ 46,238	68,612	\$ 10.17	\$ 698,098	\$ 744,336	744,336	\$ -
Mixed Use										
3	Combined Residential (2) / Light Commercial	1	\$ 267.14	\$ 3,206	N/A	N/A	N/A	\$ 3,206	3,206	\$ -
4	Combined Residential/Light Commercial	5	\$ 121.84	\$ 7,311	N/A	N/A	N/A	\$ 7,311	7,311	\$ -
Non-Residential										
5	Light Commercial	245	\$ 43.29	\$ 127,285	33,308	\$ 10.95	\$ 364,790	\$ 492,075	492,075	\$ -
6	Heavy Commercial	34	\$ 43.29	\$ 17,664	11,570	\$ 23.39	\$ 270,650	\$ 288,314	288,314	\$ -
7	Sub-Total Inside City	1,512		\$ 1,540,845	113,489		\$ 1,333,537	\$ 2,874,382	\$ 2,874,382	\$ -
Outside City:										
Residential										
8	Residential	2,448	\$ 79.60	\$ 2,338,359	N/A	N/A	N/A	\$ 2,338,359	2,338,359	\$ -
9	Multi-Family	26	\$ 43.29	\$ 13,508	65,333	\$ 7.00	\$ 457,207	\$ 470,715	470,715	\$ -
Mixed Use										
10	Combined Residential/Light Commercial	2	\$ 75.56	\$ 1,813	N/A	N/A	N/A	\$ 1,813	1,813	\$ -
Non-Residential										
11	Light Commercial	81	\$ 43.29	\$ 42,082	15,639	\$ 7.78	\$ 121,608	\$ 163,690	163,690	\$ -
12	Heavy Commercial	5	\$ 43.29	\$ 2,598	3,523	\$ 20.22	\$ 71,217	\$ 73,815	73,815	\$ -
13	Sub-Total Outside City	2,562		\$ 2,398,360	84,495		\$ 650,032	\$ 3,048,392	\$ 3,048,392	\$ -
Monitored:										
14	Industrial Pretreatment	1	\$ 43.29	\$ 520	26,926	\$ 4.62	\$ 124,472	\$ 124,992	124,992	\$ -
15	Sub-Total Monitored	1		\$ 520	26,926		\$ 124,472	\$ 124,992	\$ 124,992	\$ -
16	Total	4,075		\$ 3,939,724	224,910		\$ 2,108,042	\$ 6,047,766	\$ 6,047,766	\$ -

City of Crescent City, CA

Comprehensive Sewer Utility Rate Study

Appendix C | 5-Year Financial Projections



CITY OF CRESCENT CITY, CA
SEWER SYSTEM
PROJECTED OPERATING RESULTS - SEWER

APPENDIX - C

Line	Description	Existing 2027	Proposed 2027	Projected for Fiscal Year Ending June 30			
				2028	2029	2030	2031
REVENUES							
Operating Revenues							
1	Sewer Service Charges	\$ 4,670,054	\$ 6,047,766	\$ 6,822,424	\$ 7,285,784	\$ 7,708,992	\$ 8,116,492
Other Operating Revenues							
2	Connection Fees	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
3	Miscellaneous Revenues	369,015	369,015	379,017	389,393	400,162	411,339
Other Non-Operating Revenues							
4	Interest	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
5	Total Revenues	\$ 5,339,069	\$ 6,716,781	\$ 7,501,441	\$ 7,975,177	\$ 8,409,154	\$ 8,827,831
Current Expenses							
6	Administration	\$ 140,983	\$ 140,983	\$ 146,634	\$ 152,521	\$ 158,652	\$ 165,040
7	Internal Service Support - Dept 110, 113 & 114	152,805	152,805	158,897	165,250	171,866	178,755
8	Econ Dev / Comm Supp / Grants	70,079	70,079	72,901	75,840	78,902	82,094
9	Finance	505,426	505,426	524,829	545,011	566,001	587,839
10	City Attorney	77,228	77,228	80,254	83,404	86,684	90,098
11	Sewer Lab	525,595	525,595	545,393	565,974	587,366	609,607
12	WWTP Operations	2,430,828	2,430,828	2,553,327	2,682,358	2,818,290	2,961,517
13	City Collection Systems Ops	522,800	522,800	542,013	561,966	582,690	604,213
14	County Collection Systems-All	281,206	281,206	291,294	301,759	312,620	323,893
15	WWTP Maintenance	286,375	286,375	296,853	307,730	319,013	330,722
16	Total Current Expenses	\$ 4,993,325	\$ 4,993,325	\$ 5,212,395	\$ 5,441,813	\$ 5,682,084	\$ 5,933,778
17	Income Available for Debt Service	\$ 345,744	\$ 1,723,456	\$ 2,289,046	\$ 2,533,364	\$ 2,727,070	\$ 2,894,053
DEBT SERVICE							
Parity Indebtedness							
18	SRF Loan Agreement	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663
19	Total Parity Indebtedness	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663
New Debt							
20	Sewer System Improvements - SRF Loan	-	-	-	-	-	-
21	Sewer System Improvements - Installment Debt	-	-	-	-	-	-
22	Sewer System Improvements - Revenue Bond	-	-	-	-	-	-
23	Total New Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24	Total Indebtedness	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663	\$ 1,697,663
25	Net Results of Operations	\$ (1,351,919)	\$ 25,793	\$ 591,383	\$ 835,701	\$ 1,029,407	\$ 1,196,390

CITY OF CRESCENT CITY, CA
SEWER SYSTEM
PROJECTED OPERATING RESULTS - SEWER

APPENDIX - C

Line	Description	Existing 2027	Proposed 2027	Projected for Fiscal Year Ending June 30			
				2028	2029	2030	2031
DEBT SERVICE COVERAGE							
<u>Income Available for Debt Service</u>							
	From Operations	\$ 345,744	\$ 1,723,456	\$ 2,289,046	\$ 2,533,364	\$ 2,727,070	\$ 2,894,053
	Total Income Available for Debt Service	\$ 345,744	\$ 1,723,456	\$ 2,289,046	\$ 2,533,364	\$ 2,727,070	\$ 2,894,053
<u>Debt Service Coverage - Total Indebtedness</u>							
	Calculated	0.20	1.02	1.35	1.49	1.61	1.70
	Targeted	1.50	1.50	1.50	1.50	1.50	1.50
26	Capital Outlay	-	-	-	-	-	-
27	Transfers In	194,074	194,074	194,074	194,074	194,074	194,074
28	Transfers Out	(72,100)	(72,100)	(74,263)	(76,491)	(78,786)	(81,150)
29	Net Results	\$ (1,229,945)	\$ 147,767	\$ 711,194	\$ 953,284	\$ 1,144,695	\$ 1,309,314
<u>RESERVE FUND BALANCE ACTIVITY</u>							
<u>O&M Fund Balance (413)</u>							
30	Beginning Fund Balance	\$ 2,359,275	\$ 2,359,275	\$ 2,462,462	\$ 2,570,496	\$ 2,683,634	\$ 2,802,124
31	Deposit/(Withdrawal) from Operations	(1,229,945)	147,767	711,194	953,284	1,144,695	1,309,314
32	Transfer from/(to) Capital Fund	1,333,131	(44,581)	(603,160)	(840,147)	(1,026,206)	(1,185,191)
33	Ending Fund Balance	\$ 2,462,462	\$ 2,462,462	\$ 2,570,496	\$ 2,683,634	\$ 2,802,124	\$ 2,926,247
34	Targeted Fund Balance	\$ 2,462,462	\$ 2,462,462	\$ 2,570,496	\$ 2,683,634	\$ 2,802,124	\$ 2,926,247
35	Variance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
36	Days Cash on Hand	180	180	180	180	180	180
37	Targeted Days Cash on Hand	180	180	180	180	180	180
<u>Capital Reserve (913)</u>							
38	Beginning Fund Balance	\$ 2,057,291	\$ 2,057,291	\$ 1,314,372	\$ 465,540	\$ 335,597	\$ 782,006
39	Transfer from/(to) O&M Fund	(1,333,131)	44,581	603,160	840,147	1,026,206	1,185,191
40	Cash Funded Capital Projects From CIP	(787,500)	(787,500)	(1,451,993)	(970,090)	(579,796)	(992,947)
41	Ending Fund Balance	\$ (63,340)	\$ 1,314,372	\$ 465,540	\$ 335,597	\$ 782,006	\$ 974,250
42	Total Fund Balance	\$ 2,399,122	\$ 3,776,834	\$ 3,036,036	\$ 3,019,231	\$ 3,584,129	\$ 3,900,497



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CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

**BY: MARTHA D. RICE, CITY ATTORNEY
LINDA LEAVER, FINANCE DIRECTOR**

DATE: JUNE 1, 2026

SUBJECT: PUBLIC HEARING: WATER RATE INCREASES

RECOMMENDATION

- Open public hearing
 - Hear staff report
 - Technical questions from Council
 - Receive public comment and written protests
- Close public hearing
- Receive preliminary count of water rate protests from the City Clerk
 - *If the preliminary count meets the threshold for a successful protest:* continue the item to the June 15th meeting to allow time for the City Clerk to validate and tabulate the submitted protests.
 - *If the preliminary count does not meet the threshold for a successful protest:* Waive full reading, read by title only and adopt Ordinance No. 862, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING CHAPTER 13.16, WATER SERVICE RATES, OF TITLE 13, PUBLIC SERVICES, OF THE CRESCENT CITY MUNICIPAL CODE

BACKGROUND

The City provides water service to Crescent City and the surrounding area, serving approximately 18,000 people. The water system is recorded in an enterprise fund, ensuring that water system revenues and expenses are kept separate from other City services. An enterprise fund is intended to collect sufficient revenues from the users of its service to fund the full cost of providing the service.

The current water rates were set in an ordinance adopted by the City Council on December 16, 2013. Ordinance No. 777 set the water rates to be adjusted in January 2014 and each July from 2014 through 2017. The rates have not been adjusted since July 2017 (Fiscal Year 2017-18).

City staff have discussed a projected shortfall in the Water Fund at multiple public meetings over the last several years. Although the working capital in the Water Fund is sufficient for current needs, projected expenses over the next five years (including inflation, major maintenance, capital improvements, and recommended reserves) will

outpace revenues at the current rates. As that happens, the working capital balance will decrease to an unsustainable level.

The City worked with staff from the Rural Community Assistance Corporation (RCAC) to examine the current rate structure, revenues, and expenses of the Water Fund projected over the next five years. The five-year projection in that study shows a loss of approximately \$8.4 million if the projected expenses and capital improvements are completed but revenues are not increased to match. As part of the study, RCAC recommend a new rate structure that is equitable and provides sufficient revenue to fully fund the cost of services. The Water Rate Study was approved by the City Council at the March 16th City Council meeting.

ITEM ANALYSIS

The rate-setting process involves four steps:

1. Revenue requirement – calculate the total amount of revenue needed to fully fund the water system for the five-year period (including operating costs, maintenance, capital improvements, debt service, and reserves)
2. Cost of service analysis – evaluate the costs associated with providing the water service, including fixed costs (these costs do not change depending on the amount of water provided) and variable costs (costs that do change depending on the amount of water provided)
3. Rate design – determine how to structure the rates based on the cost-of-service analysis, considering customer classes (residential, commercial, etc.), water usage, and equity
4. Proposition 218 process – constitutional requirements for property-related charges such as water rates, including how rates are designed, noticing requirements, and the opportunity for public participation

Revenue requirements were calculated based on the current adopted budget (FY 2025-26) forecasted forward for the next five years (FY 2026-27 through FY 2030-31). The projected expenses include an assumed rate of inflation (4% for most items, adjusted for specific line items such as insurance and electricity costs based on recent City experience), the five-year capital improvement plan, and recommended reserves (at least 90 days of operating expenses, an emergency reserve, and a capital replacement reserve). The City does not currently have any outstanding loans in the Water Fund, but the five-year capital improvement plan anticipates debt funding for projects beginning in FY 2027-28 (Amador tank rehabilitation, Washington tank rehabilitation, and elevated tank removal). The revenue requirement includes the anticipated debt service for these projects.

The cost-of-service analysis allocates these costs as fixed or variable, in order to properly set rates for various customer classes and water usage. The proposed rate design is different from the current rate structure in several ways. The changes are all for the purpose of complying with Proposition 218, which requires the rates to be based on the cost of providing service to the different customer classes. One important change is the current rate structure includes 500 cubic feet of water in the base monthly charge. This means a customer who uses 500 cubic feet of water is currently charged the minimum

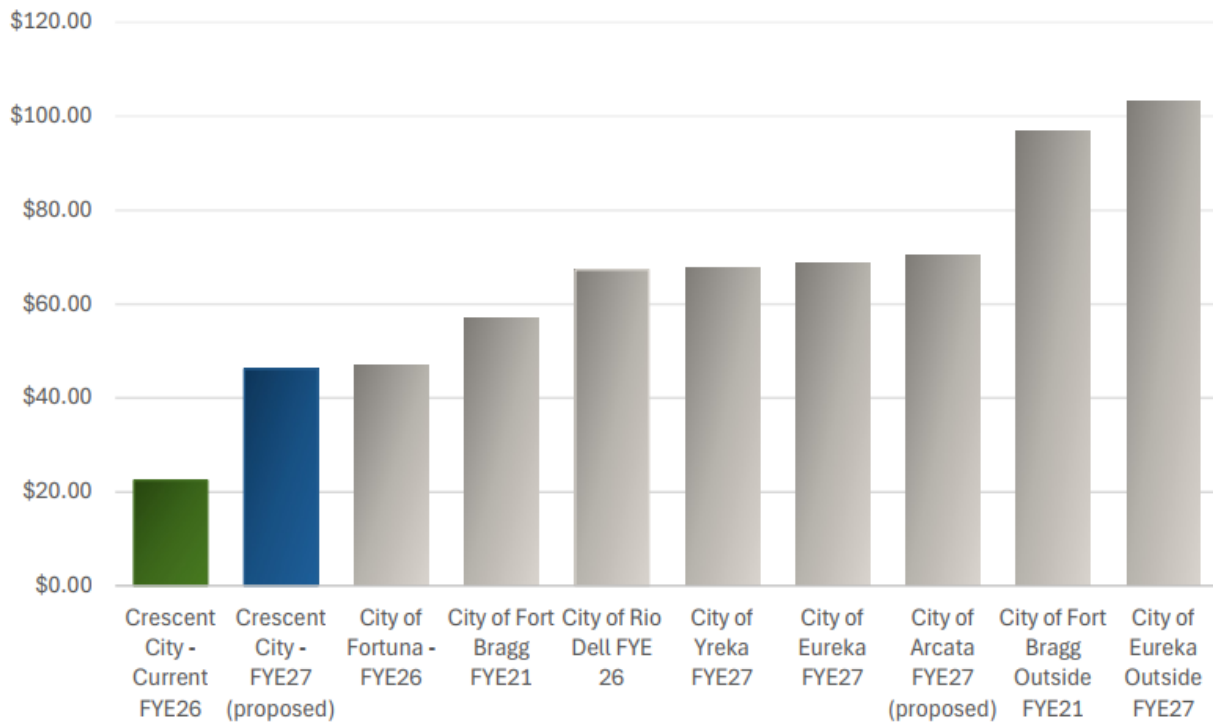
monthly bill, but a customer who uses 100 cubic feet of water is charged the same minimum monthly bill. Under Proposition 218 case law, this is not equitable. Therefore, the proposed rates remove the 500 cubic feet from the base monthly rate; the recommended rates are a flat monthly fee for each customer class based on the fixed costs associated with providing access to the water system for that class, and then all water usage would be billed at the variable rate for the costs associated with providing water to that customer class.

Other changes include the allocation of costs to customer classes using standardized meter capacity ratios from the American Water Works Association’s Principles of Water Rates, Fees, and Charges, and changes to the rates for fire service based on the Maine Water Utilities Association Committee on Fire Protection.

The proposed rates are summarized below:

Proposed Rates	Current Rates	2027	2028	2029	2030	2031
3/4" Meter	\$22.49	\$34.90	\$36.60	\$38.47	\$40.52	\$42.79
1" Meter	\$31.66	\$58.16	\$61.00	\$64.12	\$67.54	\$71.31
1.5" Meter	\$50.35	\$116.32	\$122.01	\$128.24	\$135.08	\$142.62
2" Meter	\$76.85	\$186.11	\$195.22	\$205.18	\$216.13	\$228.19
3" Meter	\$113.24	\$372.22	\$390.43	\$410.37	\$432.26	\$456.38
4" Meter	\$147.93	\$581.59	\$610.05	\$641.20	\$675.41	\$713.09
6" Meter	\$210.95	\$1,163.18	\$1,220.10	\$1,282.40	\$1,350.82	\$1,426.18
4" Fire Service	\$13.33	\$10.97	\$11.41	\$11.86	\$12.34	\$12.83
6" Fire Service	\$17.60	\$31.84	\$33.12	\$34.44	\$35.82	\$37.25
8" Fire Service	\$26.28	\$67.87	\$70.59	\$73.41	\$76.35	\$79.40
Usage (per HCF)	\$2.62	\$2.26	\$2.36	\$2.48	\$2.60	\$2.74
Prison Rate (per Thousand Gallons)	\$3.11	\$6.48	\$6.89	\$7.34	\$7.84	\$8.39
AIRB* Monthly Bill (500 cubic feet)	\$22.49	\$46.18	\$48.41	\$50.86	\$53.55	\$56.50

Even with the proposed rate increases, Crescent City’s water rates would remain lower than many other water systems in our region as shown on the following chart.



PREVIOUS STEPS

- March 16 Water Rate Study presented and approved by Council
- April 6 Water Rate Ordinance Introduced
 Protest procedures adopted; Public hearing date set
- April 16 Prop 218 notices mailed to property owners and rate payers

The formal Prop 218 notice has been mailed to every affected property owner and water customer of record explaining the proposed rates and their opportunity to protest the rate increase. The notices were sent to property owners at their address as indicated on the last equalized assessment roll. Notices were sent to water account customers at their address on file with the Water Department. Any variation in the name or address on these two lists may result in an owner or customer receiving duplicate notices. However, only one valid protest may be counted per parcel.

PUBLIC HEARING: RATE PROTEST UNDER PROPOSITION 218

At the public hearing, the public will have the opportunity to address the City Council regarding the proposed rates as well as turn in written protests. The closing of the public hearing will officially close the protest period. No protests may be accepted after the closure of the public hearing.

The protests received will then be preliminarily counted by the City Clerk who will announce the number of purported water rate protests received (this is a raw count without validation). If the purported number of water rate protests does not reach the threshold amount (50% + 1 of eligible parcels), then the City Clerk may declare the protest has failed and the City Council may adopt the water rate ordinance.

If the purported number of water rate protests does reach the threshold amount, then the protests will need to be validated. Because this process will take several days, the matter will need to be continued to the June 15th City Council meeting for a report of the protest tabulation results and possible adoption of the water rate ordinance.

VALIDATION OF PROTESTS

The validation process will include confirming the following elements of each protest:

- States opposition to the proposed water rates
- Gives the APN or street address of an eligible parcel (served by City water)
- Submitted & signed by the property owner of record or the water account customer of record associated with the eligible parcel

If all three of these elements are met, then the protest is valid.

TABULATION OF VALID PROTESTS

After the submitted protests have gone through the validation process, the valid protests will then be tabulated. Each eligible parcel is allowed one valid protest (this can be submitted by either the property owner or the water customer of record). If valid protests from 50% + 1 of the total number of eligible parcels are received, the rate increase is not allowed to proceed. There could be no vote on the rate ordinance. If fewer than 50% + 1 valid protests are received, the Council may adopt the ordinance and implement the new rates.

If the recommended rates are adopted, they would be effective July 1, 2026. Since water service is billed in arrears (the month after the water is used), most customers would see the first increase on their bill in August 2026.

FISCAL ANALYSIS

If new rates are adopted, the increased revenues will be reflected in the Water Fund and help ensure the long-term sustainability of the fund as recommended in the water rate study.

STRATEGIC PLAN ASSESSMENT

This report addresses the following strategic plan goals:

- 1(D): Provide and maintain an efficient, adequate infrastructure to provide for both current and future community needs
- 3(B): Maintain responsible fiscal management and accountability

ATTACHMENTS

1. Ordinance No. 862 as introduced (water rates)
2. Resolution No. 2026-25 (Prop 218 procedures)
3. Water Rate Study by RCAC

ORDINANCE NO. 862

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY
AMENDING CHAPTER 13.16, WATER SERVICE RATES, OF TITLE 13, PUBLIC
SERVICES, OF THE CRESCENT CITY MUNICIPAL CODE**

WHEREAS, the City of Crescent City (the “City”) is a general law city subject to all California State laws of general applicability; and

WHEREAS, the City holds certain State water rights under Permit 11475 issued by the State Water Resources Control Board, Division of Water Rights; and

WHEREAS, the City owns and operates a Ranney collector well at the point of diversion on the Smith River and an extensive transmission and distribution system that serves the City and surrounding areas; and

WHEREAS, in 1996, California voters passed Proposition 218 (the “Right to Vote on Taxes Act”) adding article XIII D to the California Constitution (“Prop 218”), which restricts local governments’ ability to impose taxes, assessments, and property-related fees without voter or property owner approval and requires that such property-related fees, such as water or sewer charges, do not exceed the cost of providing the service, and cannot fund general government services; and

WHEREAS, in 1997, the California legislature passed the Proposition 218 Omnibus Implementation Act (the “Act”), which provides the legal framework for local governments to comply with Proposition 218 (Government Code Section 53750 et seq.); and

WHEREAS, the City has commissioned and approved a Water Rate Study (cost of service analysis), which analyzed the cost of providing water services, the revenues currently received for water services, and recommended water rate increases; and

WHEREAS, Prop 218 and the Act require that the City conduct a majority protest procedure and public hearing prior to implementing any new or increased property-related fee.

NOW, THEREFORE, the City Council of the City of Crescent City does hereby ordain as follows:

SECTION 1. RECITALS. The City Council finds the above recitals to be true and correct and are incorporated herein as if set forth in full.

SECTION 2. FINDINGS. The City Council finds that the water service rates set forth in this ordinance are based upon a cost-of-service analysis performed by a rate-making consultant and that the rates reflect the proportional cost of service to each customer category.

SECTION 3. CODE AMENDMENT. Chapter 13.16, Water Service Rates, of Title 13, Public Services, of the Crescent City Municipal Code is hereby amended by adding the following sections as set forth herein.

3.01. Section 13.16.15, FY 26-27 Water Service Rates, is hereby added to Chapter 13.16, Water Service Rates, of Title 13, Public Services, of the Crescent City Municipal Code to read as follows:

13.16.15 FY 26-27 Water Service Rates. Effective July 1, 2026, the following schedule of monthly water service rates shall apply to city water customers:

CUSTOMER CATEGORY	BASE RATE	USAGE RATE PER 100 CU.FT.
¾" Meter	\$ 34.90	\$ 2.26
1" Meter	\$ 58.16	\$ 2.26
1½" Meter	\$ 116.32	\$ 2.26
2" Meter	\$ 186.11	\$ 2.26
3" Meter	\$ 372.22	\$ 2.26
4" Meter	\$ 581.59	\$ 2.26
6" Meter	\$ 1,163.18	\$ 2.26
4" Fire Service	\$ 10.97	\$ 2.26
6" Fire Service	\$ 31.84	\$ 2.26
8" Fire Service	\$ 67.87	\$ 2.26
Pelican Bay State Prison*		\$ 6.48 Per 1000 Gallons
*Per Joint Powers Agreement between the City of Crescent City and the California Dept. of Corrections		

3.02. Section 13.16.16, FY 27-28 Water Service Rates, is hereby added to Chapter 13.16, Water Service Rates, of Title 13, Public Services, of the Crescent City Municipal Code to read as follows:

13.16.16 FY 27-28 Water Service Rates. Effective July 1, 2027, the following schedule of monthly water service rates shall apply to city water customers:

CUSTOMER CATEGORY	BASE RATE	USAGE RATE PER 100 CU.FT.
¾" Meter	\$ 36.60	\$ 2.36
1" Meter	\$ 61.00	\$ 2.36
1½" Meter	\$ 122.01	\$ 2.36
2" Meter	\$ 195.22	\$ 2.36
3" Meter	\$ 390.43	\$ 2.36
4" Meter	\$ 610.05	\$ 2.36
6" Meter	\$ 1,220.10	\$ 2.36
4" Fire Service	\$ 11.41	\$ 2.36
6" Fire Service	\$ 33.12	\$ 2.36
8" Fire Service	\$ 70.59	\$ 2.36
Pelican Bay State Prison*		\$ 6.89 Per 1000 Gallons
*Per Joint Powers Agreement between the City of Crescent City and the California Dept. of Corrections		

3.03. Section 13.16.17, FY 28-29 Water Service Rates, is hereby added to Chapter 13.16, Water Service Rates, of Title 13, Public Services, of the Crescent City Municipal Code to read as follows:

13.16.17 FY 28-29 Water Service Rates. Effective July 1, 2028, the following schedule of monthly water service rates shall apply to city water customers:

CUSTOMER CATEGORY	BASE RATE	USAGE RATE PER 100 CU.FT.
¾" Meter	\$ 38.47	\$ 2.48
1" Meter	\$ 64.12	\$ 2.48
1½" Meter	\$ 128.24	\$ 2.48
2" Meter	\$ 205.18	\$ 2.48
3" Meter	\$ 410.37	\$ 2.48
4" Meter	\$ 641.20	\$ 2.48
6" Meter	\$ 1,282.40	\$ 2.48
4" Fire Service	\$ 11.86	\$ 2.48
6" Fire Service	\$ 34.44	\$ 2.48
8" Fire Service	\$ 73.41	\$ 2.48
Pelican Bay State Prison*		\$ 7.34 Per 1000 Gallons
*Per Joint Powers Agreement between the City of Crescent City and the California Dept. of Corrections		

3.04. Section 13.16.18, FY 29-30 Water Service Rates, is hereby added to Chapter 13.16, Water Service Rates, of Title 13, Public Services, of the Crescent City Municipal Code to read as follows:

13.16.18 FY 29-30 Water Service Rates. Effective July 1, 2029, the following schedule of monthly water service rates shall apply to city water customers:

CUSTOMER CATEGORY	BASE RATE	USAGE RATE PER 100 CU.FT.
¾" Meter	\$ 40.52	\$ 2.60
1" Meter	\$ 67.54	\$ 2.60
1½" Meter	\$ 135.08	\$ 2.60
2" Meter	\$ 216.13	\$ 2.60
3" Meter	\$ 432.26	\$ 2.60
4" Meter	\$ 675.41	\$ 2.60
6" Meter	\$ 1,350.82	\$ 2.60
4" Fire Service	\$ 12.34	\$ 2.60
6" Fire Service	\$ 35.82	\$ 2.60
8" Fire Service	\$ 76.35	\$ 2.60
Pelican Bay State Prison*		\$ 7.84 Per 1000 Gallons
*Per Joint Powers Agreement between the City of Crescent City and the California Dept. of Corrections		

3.05. Section 13.16.19, FY 30-31 Water Service Rates, is hereby added to Chapter 13.16, Water Service Rates, of Title 13, Public Services, of the Crescent City Municipal Code to read as follows:

13.16.19 FY 30-31 Water Service Rates. Effective July 1, 2030, the following schedule of monthly water service rates shall apply to city water customers:

CUSTOMER CATEGORY	BASE RATE	USAGE RATE PER 100 CU.FT.
¾" Meter	\$ 42.79	\$ 2.74
1" Meter	\$ 71.31	\$ 2.74
1½" Meter	\$ 142.62	\$ 2.74
2" Meter	\$ 228.19	\$ 2.74
3" Meter	\$ 456.38	\$ 2.74
4" Meter	\$ 713.09	\$ 2.74
6" Meter	\$ 1,426.18	\$ 2.74
4" Fire Service	\$ 12.83	\$ 2.74
6" Fire Service	\$ 37.25	\$ 2.74
8" Fire Service	\$ 79.40	\$ 2.74
Pelican Bay State Prison*		\$ 8.39 Per 1000 Gallons
*Per Joint Powers Agreement between the City of Crescent City and the California Dept. of Corrections		

[END CODE AMENDMENT]

SECTION 4. SEVERABILITY. If any part of this Ordinance is held to be invalid or inapplicable to any situation by a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Ordinance or the applicability of this Ordinance to other situations.

SECTION 5. CEQA FINDINGS. This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA Guidelines, and has been found to be exempt pursuant to CEQA Guidelines 15061(b)(3) (common sense exemption).

SECTION 6. EFFECTIVE DATE & PUBLICATION. This Ordinance will become effective immediately upon its adoption pursuant to Government Code Section 36937(d). The City Clerk shall cause this ordinance to be published within 15 days of its adoption in accordance with the requirements of Government Code Section 36933.

INTRODUCED by the City Council of the City of Crescent City at a meeting of the City Council held the 6th day of April 2026.

PASSED AND ADOPTED by the City Council of the City of Crescent City at a regular meeting of the City Council held this _____ day of June 2026 by the following polled vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk

APPROVED AS TO FORM:

Martha D. Rice, City Attorney

RESOLUTION NO. 2026-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY ADOPTING PROCEDURES FOR RECEIVING AND TABULATING PROTESTS AGAINST WATER RATE INCREASES UNDER PROPOSITION 218

WHEREAS, the City of Crescent City is a general law city incorporated in 1854 and governed by the general laws of the State of California; and

WHEREAS, in 1996, the voters of the State of California adopted Proposition 218 (the "Right to Vote on Taxes Act"), which limits local government ability to raise taxes, assessments, and property-related fees; and

WHEREAS, water, sewer and refuse fees are charges for "property-related" services, their adoption must comply with article XIII D § 6 and Government Code Section 53755; and

WHEREAS, in 1997, the Proposition 218 Omnibus Implementation Act (Government Code §§ 53750 – 53758) took effect and established specific notice, protest and public hearing requirements when water, sewer or refuse rates are proposed to be increased; and

WHEREAS, the City Council finds it prudent to adopt procedures that clarify protest requirements and the tabulation process.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY that the following procedures are adopted for the submission, receipt and tabulating of protests against the proposed increases to water rates:

1. **NOTICE.** Pursuant to Government Code Section 53755, and as required by section 6(a) of article XIII D of the California Constitution, notice of the proposed water rate increases and public hearing will be mailed at least forty-five days (45) days prior to the date of the public hearing to the following:
 - 1.1 Customers of record at the address to which the City customarily mails billing statements for water service; and
 - 1.2 Property owners of record for parcels that receive water service at the address on file with the Del Norte County Tax Assessor's Office per the County's last equalized secured property tax assessment roll.
2. **PROTEST.** Each water customer of record and property owner of a parcel subject to the proposed water rates may submit a written protest against the proposed rate increases. Only one protest will count per parcel.
 - 2.1 Each protest must contain the following: (i) a statement indicating that the identified property owner or customer of record is in opposition to the proposed water rate increases; (ii) the street address or Assessor's Parcel Number (APN) for the parcel(s) with respect to which the protest is made; and (iii) the printed name and signature of the property owner or customer or record submitting the protest. The submitted protest must bear the original signature of the person(s) protesting. Photocopies, etc. will not be accepted.

- 2.2 Written protests must be mailed or hand delivered to the Office of the City Clerk at 377 J Street, Crescent City, California 95531, prior to 4:00 p.m. on June 1, 2026, or hand delivered to the City Clerk at the Public Hearing before the conclusion of the Public Hearing. Protests submitted via e-mail or other electronic means will not be accepted. For any written protest, whether mailed or submitted in person to the City Clerk, please identify on the front of the envelope that the enclosed protest is for the Public Hearing on the Proposed Water Rates.
 - 2.3 Any person who submits a protest may withdraw the protest by delivering a written request that the protest be withdrawn by delivering it by mail or in person to the City Clerk, City Hall, 377 J Street, Crescent City, CA 95531 or at the public hearing, prior to the close of the public hearing. The request to withdraw a protest must contain: (i) a statement that the protest to water rates is being withdrawn; (ii) the street address or Assessor's Parcel Number (APN) for which the protest was submitted; and (iii) the printed name and signature of the person who submitted the protest and the request that it be withdrawn. Only the individual who submitted a protest may withdraw it.
3. **PUBLIC HEARING.** The public hearing will be held Monday, June 1, 2026 at 6:00 PM or as soon thereafter as the matter may be heard at the Flynn Center Board Chambers, 981 H Street, Crescent City, CA 95531. The City Council will hear and consider all written and oral protests related to the proposed rate changes at the Public Hearing. Oral comments at the Public Hearing will not qualify as protests unless accompanied by a written protest. Upon the conclusion of the Public Hearing, there will be no more written protests accepted and no more testimony taken. Following the close of the Public Hearing and the tabulation of protests, the City Council will consider adoption of the proposed water rates.
4. **TABULATION OF PROTESTS.** Each parcel served by City water service is an "eligible parcel" and is allowed one valid protest.
 - 4.1 If an eligible parcel is owned by more than one owner of record, each owner of record is able to submit a protest. If an eligible parcel has one or more customers of record, each customer of record is able to submit a protest. Although each eligible parcel may have multiple persons (owners of record and customers of record) legally able to submit a protest, only one protest per eligible parcel will be counted. A majority protest exists if valid protests are submitted on behalf of 50%+1 of the eligible parcels.
 - 4.2 The City Clerk determines the validity of all protests. Protests that are not submitted in accordance with paragraphs 2.1 and 2.2 or which are withdrawn in accordance with paragraph 2.3 shall be ruled invalid. Protests that have been submitted by individuals that no longer own the eligible parcel or are no longer a water customer as of the date of the public hearing shall be ruled invalid. The City Clerk's decision regarding the validity of a protest constitutes a final action of the City and is not subject to appeal.
 - 4.3 Promptly following the close of the public hearing on the proposed water fees, the City Clerk shall begin tabulating the written protests submitted in

accordance with paragraph 2.2. If the number of protests received as of the close of the public hearing (prior to validation and tabulation) is less than 50% of the eligible parcels, then the City Clerk may advise the City Council of the absence of a majority protest prior to validating and tabulating the protests.

- 4.4 Upon completing the tabulation of the protests received, the City Clerk shall report the results to the City Council.
- 4.5 All written protests shall be kept for a minimum of two years following the date of the public hearing.

5. REPEAL. Resolution No. 2015-03 is hereby repealed.

APPROVED and ADOPTED and made effective the same day at a meeting of the City Council of the City of Crescent City held on the 6th day of April 2026, by the following polled vote:

AYES: Council Members Greenough, Shamblin, Tinkler, and Mayor Wright

NOES: Council Member Altman

ABSTAIN: None

ABSENT: None



Isaiah Wright, Mayor

ATTEST:



Robin Altman, City Clerk

CA DRINKING WATER

City of Crescent City

Water Rate Study

Draft Final Report – February 2026

Assistance Request #6775



March 10, 2026

Emma Blankenship
Water Resource Control Engineer
Small Community Technical Assistance
SWRCB - Division of Financial Assistance
1001 I Street, 16th Floor
Sacramento, CA 95814

Subject: AR 6775, CITY OF CRESCENT CITY WATER RATE STUDY

Dear Emma,

Enclosed please find the final report for the City of Crescent City Water Rate Study.

The report consists of a discussion of the water system's current financial condition, projected financial condition, and recommended rate option.

The rate study process typically includes the following key milestones, though not all steps may be applicable in every instance:

- Preliminary Rate Discussions – Engaged with water system staff to review initial findings and discuss potential rate adjustments.
- Initial Rate Findings Presentation – An overview of the preliminary rate study results is scheduled to be presented to the board on March 16, 2026.
- Final Rate Recommendations – The final proposed rates, reflecting any revisions from initial discussions, are scheduled to be presented to the board on April 6, 2026.
- Proposition 218 Hearing – a Proposition 218 hearing is scheduled for June 1, 2026, to allow for public input and formal consideration of the proposed rates.

If you have additional questions, please feel free to contact me at (916) 508-3031.

Sincerely,

Kim Bennett

Kim Bennett
Regional Field Manager
RCAC Community & Environmental Services

Enclosure: City of Crescent City Water Rate Study
Eric Weir, City Manager, City of Crescent City
Linda Leaver, Finance Director, City of Crescent City
Martha Rice, City Attorney, City of Crescent City
David Yeager, Public Works Director, City of Crescent City
Samantha Ryan, Assistant Field Manager, RCAC – Community & Environmental Services



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Submittal Details

Final Report Date

March 10, 2026

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Executive Summary

RCAC conducted this water rate study on behalf of City of Crescent City (City) to establish rates that allow the City to operate and maintain the water system for the next five years and collect the necessary reserves for emergencies and capital improvements. RCAC analyzed data for fiscal year ending 2024 (FYE 2024), FYE 2025 and budgeted data for FYE 2026 to set rates for FYE 2027 through FYE 2031.

The City's current water rates were established on Dec. 16, 2013, through the adoption of Ordinance Number 777. The ordinance set annual rate increases through FYE 2018. The industry standard is to conduct a water rate study every five years to ensure revenues are covering expenses and costs are being applied to customer classes in a fair and equitable manner. This is essential for public entity water systems, which must ensure rate structures are consistent with current Proposition 218 case law. Proposition 218 has specific legal guidance on what is considered fair and equitable ways to distribute costs among customers.

The City requested a water rate analysis for the following reasons:

- To ensure full cost recovery, including operational costs, capital projects, debt, and other expenditure requirements.
- Evaluate the rate structure to ensure compliance with current Proposition 218 requirements and case law.

During the rate study analysis, RCAC determined that, for the test year ending FYE 2026, the City's projected operational revenue is expected to fall short of the level required to fully support the adopted budget. As a result, the City may need to implement cost reductions during the fiscal year to align expenditures with available funding. The City's Capital Improvement Program (CIP) is supported by anticipated grant funding, but additional rate revenues are necessary to fully implement the program, and project timelines may be adjusted if grant funding does not materialize. Over the FYE 2027 through FYE 2031 period, the City must increase annual water rate revenues by approximately 16.8% to restore financial sustainability and fully fund operating, capital, and reserve requirements. This revenue adjustment can be achieved through a variety of rate structure strategies. Carefully evaluating these structural options allows the City to meet its revenue target while aligning rates with Proposition 218 cost-of-service principles, financial goals, equity considerations, and long-term system sustainability.

RCAC and City staff explored several rate options that produce rates that are affordable and fair to its customers while also allowing the City to operate and maintain the water system in a way that ensure customers are provided with continuous, safe drinking water. The proposed rate option collects for the true cost of service which includes fully funding the operational and maintenance needs of the City and the planned 5-year CIP. Alternative options were evaluated, including applying a uniform annual percentage increase, phasing in rate adjustments over the five-year study period, and reducing the Capital Improvement Program. However, these

approaches generally resulted in higher rates by FY 2031 compared to the proposed option and/or delayed the City's ability to leverage available grant funding.

RCAC recommends the City:

- Adopts the proposed rates

Proposed Rates	Current Rates	2027	2028	2029	2030	2031
3/4" Meter	\$22.49	\$34.90	\$36.60	\$38.47	\$40.52	\$42.79
1" Meter	\$31.66	\$58.16	\$61.00	\$64.12	\$67.54	\$71.31
1.5" Meter	\$50.35	\$116.32	\$122.01	\$128.24	\$135.08	\$142.62
2" Meter	\$76.85	\$186.11	\$195.22	\$205.18	\$216.13	\$228.19
3" Meter	\$113.24	\$372.22	\$390.43	\$410.37	\$432.26	\$456.38
4" Meter	\$147.93	\$581.59	\$610.05	\$641.20	\$675.41	\$713.09
6" Meter	\$210.95	\$1,163.18	\$1,220.10	\$1,282.40	\$1,350.82	\$1,426.18
4" Fire Service	\$13.33	\$10.97	\$11.41	\$11.86	\$12.34	\$12.83
6" Fire Service	\$17.60	\$31.84	\$33.12	\$34.44	\$35.82	\$37.25
8" Fire Service	\$26.28	\$67.87	\$70.59	\$73.41	\$76.35	\$79.40
Usage (per HCF)	\$2.62	\$2.26	\$2.36	\$2.48	\$2.60	\$2.74
Prison Rate (per Thousand Gallons)	\$3.11	\$6.48	\$6.89	\$7.34	\$7.84	\$8.39
AIRB* Monthly Bill (500 cubic feet)	\$22.49	\$46.18	\$48.41	\$50.86	\$53.55	\$56.50
AIRB* Percent Increase		99.74%	4.82%	5.04%	5.26%	5.51%
AIRB* Affordability	0.76%	1.57%	1.64%	1.73%	1.82%	1.92%

*AIRB = Average ¾" Inside City Limits Residential Customer Bill

- Select a rate that collects for the true cost of service.
- Select a rate option that follows current Proposition 218 case law, which includes having no usage allocation incorporated into the base rate.
- Select a rate option that ensures a sustainable water system while also assessing the affordability to your customers.
 - The State Water Resources Control Board drinking water needs assessment measures affordability by dividing the annual bill (assuming 600 cubic feet or 4,388 gallons of water usage per month) by the median household income (MHI). Based on the %MHI, water system bills are categorized as no risk, medium risk, or high risk for affordability.

State Water Resources Control Board Needs Assessment: Affordability as %MHI		
No Risk	Medium Risk	High Risk
<1.5%	1.5% - 2.5 %	>2.5%

- RCAC's rate model calculates affordability by taking the average residential bill for the water system and divides it by the MHI.
- Review revenues versus expenditures every year to ensure that the rates cover all costs to the system.
- Continue to be transparent. Successful utilities are those that are transparent to their customers regarding their day-to-day operations, including successes and struggles. Promote your services to your customers and continuously educate them on why it is necessary to raise and adjust rates.
- Continue to be prudent in keeping costs down for your customers and exploring ways to increase non-operational revenue.

Introduction

About RCAC

Founded in 1978, RCAC provides training, technical, and financial resources, and advocacy so rural communities can achieve their goals. Since 1978, our dedicated staff and active board, coupled with our key values: leadership, collaboration, commitment, quality, and integrity, have helped effect positive change in rural communities across the West.

RCAC's work includes environmental infrastructure (water, wastewater, and solid waste facilities); affordable housing development; economic and leadership development; and community development finance. These services are available to communities with populations of fewer than 50,000, other nonprofit groups, tribal organizations, farm workers, colonias and other specific populations. Headquartered in West Sacramento, California, RCAC's employees serve rural communities in 13 western states and the Pacific islands.

This rate study was funded by Safe and Affordable Funding for Equity and Resilience (SAFER) Program, for which RCAC is a Technical Assistance Provider. This rate study was performed under the capacity development program at RCAC (SAFERTRAIN). This study was provided at no cost to the City due to their distinction as a disadvantaged community.

Purpose of a Rate Study

An accurate and useful rate analysis not only identifies the total annual revenue required by a utility to conduct its normal day-to-day operations, but it also anticipates and plans for future operating and capital needs. Furthermore, the analysis attempts to determine whether the projected revenue under existing rates will satisfy those needs. The primary objective of this process is to ensure that the utility can obtain sufficient funds to develop, construct, operate, maintain, and manage its water system on a continuing basis, in full compliance with federal, state, and local requirements.

Governing Body Responsibilities

Governing body responsibilities for the water system include maintaining sufficient revenue and reserves to provide for ongoing maintenance for the foreseeable future. The ultimate responsibility of the governing body is to ensure preserved public health and compliance with environmental regulations.

All findings and conclusions of this rate study are RCAC's professional assessment and are not a directive for action to the community. Whereas RCAC strongly recommends its finding to the community, the governing body must act in accordance with the water system's governing documents as well as state and federal laws to enact RCAC recommendations in whole or in part.

Disclaimer

The findings, recommendations and conclusions contained in this rate analysis are based on financial information provided to RCAC by the water system. Although reasonable care was taken to ensure the reliability of this information, no warranty is expressed or implied as to the correctness, accuracy or completeness of the information contained herein. Any action taken on the basis of such findings, recommendations or conclusions is undertaken at the discretion of the water system. In no event will RCAC or its partners, employees or agents be liable for any decision made or action taken in reliance on the information contained in this analysis.

Guiding Principles in a Rate Study

Rates should be:

- **Sustainable** - Rates should cover the costs of the system to provide safe drinking water into the foreseeable future. This includes operations, repairs, interest, loan principal, capital replacement, and all other costs related to providing safe drinking water.
- **Fair** - Rates should be fair to all rate payers. While the costs should not exceed the costs of providing the service, they do need to capture the true costs of service. Low rates for current customers will require high rates for future customers.
- **Justifiable** - Rates must be based on actual needs of the water enterprise system. The water enterprise system expenses and revenue should be tracked separately from other funds.
- **Water conservation** - Water conservation is a key element of rate studies. Clean and safe water is limited, and inappropriate use of this resource negatively impacts community members.
- **State or funder specific requirements** – Some water systems may have state or funder requirements to maintain certain financial indicators and reserve levels. Regardless of any requirements, the governing body is obligated by its responsibilities to provide for sufficient reserves and long-term sustainability.

Rate Setting Process

A water rate study typically consists of three to four main components:

- **Revenue Requirement** – This component calculates the total revenue needed to cover the utility's operating costs and debt obligations.
- **Cost of Service Analysis** – This component evaluates the cost allocations associated with providing water services, including fixed and variable costs. It ensures that rates are aligned with the actual way a water system incurs costs when providing water service.
- **Rate Design and Rate Setting** – This step involves determining how to structure the rates based on the cost-of-service analysis. It considers factors like customer classes

(residential, commercial, etc.), water usage patterns, and equity, aiming to create a fair and sustainable rate system. Based on this, the appropriate rates are set to ensure financial stability and regulatory compliance.

- **Proposition 218 Process (applicable for public entities in California)** – This process ensures transparency and public participation in the decision-making surrounding water rate changes.

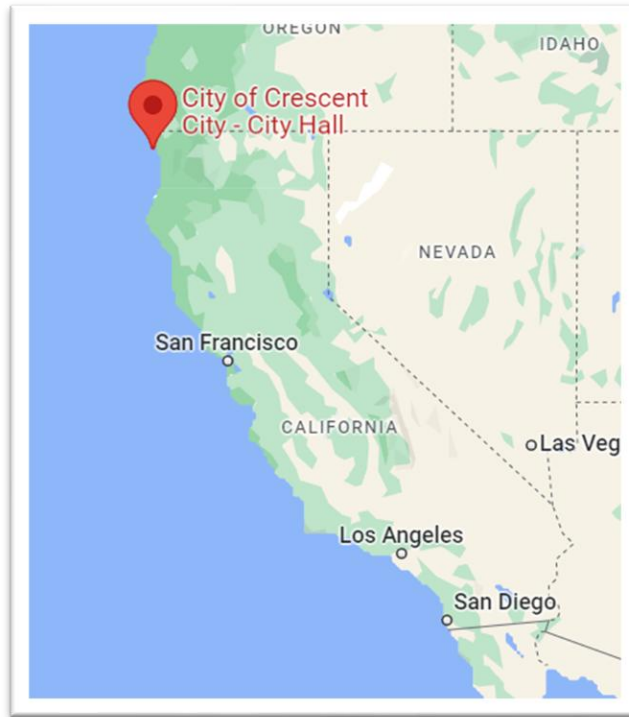
Together, these components help ensure that a water system can provide reliable service through fair and equitable rates while maintaining financial sustainability.

RCAC uses a cash-needs approach to develop revenue requirements to ensure there is sufficient revenue to recover total cash requirements for the 5-year time period of this rate study. This approach uses a format very similar to how many water systems develop an annual budget. While there are several methods to allocate costs, since RCAC mainly works with small, disadvantaged water systems, it is typical for RCAC to use a fixed vs variable cost allocation. The revenue requirement approach and cost allocation methodology used in this rate study can be found in the Rate Design and Options Section under Key Assumptions.

Water System Basic Statistics

Community

The City of Crescent City is in Del Norte County on the Northern Coast of California about 20 miles south of the Oregon border. The City has a population of about 6,000 and its water service boundary serves approximately 16,000 people.



The incorporated city is overseen by a five-member city council, where council members are elected to four-year terms. The City is managed by a city manager that oversees approximately 85 employees. The city's economy is driven by governmental activities, fishing, agriculture, tourism, and timber. However, the long-term outlook for the fishing and timber industries are uncertain.

Pelican Bay State Prison is the largest water user in the system and has a contract with the City for water service. According to the California Department of Corrections and Rehabilitation February 2026 Monthly Report of Population, the prison has the capacity to house 1,804 inmates and employs 2,429 people. It is estimated that there are approximately 1,706 inmates in the prison.

The median household income in the City is \$35,340 according to the 2024 American Community Survey. The MHI is less than 60% of the current statewide MHI, making Crescent City a severely disadvantaged community.

System Description

The City is a public water system classified as a Community Water System and operates as public entity.

The water system pulls water from the Smith River through a Ranney well, which has the capability of pumping 5.9 million gallons per day (2.181 billion gallons per year). The average daily usage is 1.531 MGD. Water is chlorinated at a treatment facility off Kings Valley Road and

conveyed to its customers in over 100 miles of pipeline, ranging from small service lines up to 24” water mains. The distribution system also includes three tanks (50,000-gallon elevated storage tank, four-million-gallon Washington Tank, and 1.5-million-gallon Amador tank) and three booster stations.

The City maintains a Capital Improvement Program (CIP) that includes an ongoing annual budget for the replacement of water mains, equipment, and vehicles to support long-term system reliability. In recent years, the City has advanced several key infrastructure initiatives, including groundwater well and pump improvements, SCADA upgrades, implementation of automated meter reading (AMR), tank rehabilitation and upgrades, and system-wide surge protection enhancements.

Over the next five years, the City plans to continue proactive system maintenance through the regular replacement of water mains, equipment, and vehicles, while completing the automated meter reading project, advancing tank rehabilitation efforts, and investing in critical resiliency improvements such as a backup generator and redundant pipeline segments in key areas of the distribution system.

Current Water Rate Structure

The last rate study for the City occurred in 2013. The rates were adopted via Ordinance Number 777 on December 16, 2013, setting rates through FYE 2018. The current rate structure for the water system is a monthly base rate that varies by meter size and includes a 500 cubic foot allotment per month and a flat usage rate per 100 cubic feet after the allotment has been met. There is also a special contract with the Prison, which has its own State water permit, and separate fire charges for services that are only meant for fire protection.

Description	Current Rate
3/4" Meter	\$22.49
1" Meter	\$31.66
1.5" Meter	\$50.35
2" Meter	\$76.85
3" Meter	\$113.24
4" Meter	\$147.93
6" Meter	\$210.95
4" Fire Service	\$13.33
6" Fire Service	\$17.60
8" Fire Service	\$26.28
Usage (per HCF)	\$2.62
Prison Rate (per Thousand Gallons)	\$3.11
Average 3/4" Inside Residential Bill (500 cubic feet)	\$22.49
Affordability (Average 3/4" Inside Residential Bill)	0.76%

The current rate structure can also be seen in Exhibit A.

The affordability of these rates for the average residential customer is 0.76 percent, as a measure of the percentage of the average residential customer's annual income that goes toward paying the average annual residential water bill in the water system.

Customer Water Use Statistics

Water demand varies by month, meter size, and customer class. The City typically experiences higher water usage during the late summer months, which can significantly influence revenue trends. As a result, revenues may appear stronger in the early months of the fiscal year and taper off as seasonal demand declines.

The City should also closely monitor water usage at the Prison, as this large customer accounts for approximately 15–25% of total system demand. Variations in usage from this single customer can materially impact overall water sales and revenue stability.

A summary of customer water usage data can be found in Exhibit B.

Future Population and Usage Projections

The United States Census shows a growth rate in the area as -7.0 percent per year, from April 2020 through July 2024. The City's 2020 Urban Water Management Plan estimated population growth to range from -0.49 to -0.54 percent per year. Looking at recent water usage data, the City has been seeing an approximate annual decline of 1.5% in water usage, a smaller adjustment of -0.05% was applied in the model to avoid overestimating revenue impacts.

Financial Condition and Analysis

Current Financial Policies

The financial policies of a public water system play a crucial role in ensuring the system's sustainability and effectiveness. These policies provide a framework for budgeting, revenue generation, expenditure control, debt management, and financial reporting. They help maintain financial stability, promote transparency, and ensure that the water system can meet current and future needs. By adhering to these policies, a public water system can effectively manage its resources, maintain the trust of its stakeholders, and continue to provide reliable and high-quality services to the community.

RCAC did not conduct a policy review as part of this rate study. Agreements between the City and community services districts and the prison were reviewed to understand how they may affect the rate study.

Current Financial Indicators

Water Fund Balance

The estimated working capital balance in the water fund at the end of the test FYE 2026 is \$2,872,145. The current working capital balance is slightly above the minimum target of \$2,251,694, which is intended to cover three key reserves: 90 days of O&M costs, a replacement Ranney well pump for emergencies, and the average annual revenue needed to support the CIP. While maintaining a balance modestly above this minimum provides a buffer for unexpected expenses, the City's current CIP assumptions rely heavily on grants. If grant funding does not materialize as expected, maintaining a reserve above the minimum may be particularly prudent. Conversely, if near-term projects are well-funded through grants, the City could consider capping the reserve closer to the minimum, while still preserving sufficient contingency for operational and capital risks.

Operating Cash Flow

The operating cash flow for the City has shown a downward projection over recent fiscal years. Although the actual working capital has shown some increases, this was due to not fully implementing the needed capital improvement plans. As those improvements are constructed, the projected working capital is projected to decrease. In the test year of FYE 2026, operational revenue is estimated to be below the level needed to fully support the adopted budget, requiring the City to implement cost reductions during the fiscal year to align expenditures with available funding. Additionally, the water system is not fully funding its CIP which causes needed infrastructure projects to be delayed.

Revenue Requirement

A revenue requirement for a water system refers to the total amount of money a utility must collect from its customers to cover all its costs. This includes operating expenses, taxes, debt payments, and costs to replace capital assets.

Current Budget

The objective of a budget is to ensure that the utility generates adequate revenue to cover the anticipated costs as they occur. The basic components of the budget include combined cash balances, operating and non-operating revenue, operation and maintenance expense, debt service (principal and interest payments) on borrowed funds, capital costs, reserves, and other cash payments (such as payments in lieu of taxes). Because debt covenants may impact the cash needs of the utility, it is also important to examine these restrictions as well.

A water system should develop and adopt an annual budget every fiscal year prior to the start of the fiscal year. The City was able to provide actuals for FYE 2024 and FYE 2025 and an adopted budget for FYE 2026.

Over the past several years revenues have covered expenses, but the City often finds ways to reduce costs throughout the year to ensure a balanced budget. Additionally, the water system

delays CIP projects if funding is not available. Underfunding operational budgets and reserves is not considered a financially sustainable method for managing a water system.

In 2026, the current revenue is not expected to cover current operational expenses. Costs have been increasing mainly due to inflation. The actuals and current budget can be seen as part of the rate study budget projections in Exhibit D.

Current Dedicated Reserves

Reserves are an accepted way to stabilize and support a utility’s fiscal management. Small systems usually fund the operating expenses but often do not consider putting money aside for a specific upcoming financial need or project, or for an amount that can be used to provide rate stabilization in years when revenues are unusually low, or expenditures are unusually high. The rationale for maintaining adequate reserve levels is twofold. First, it helps to ensure that the utility will have adequate funds available to meet its financial obligations in times of varying needs. Second, it provides a framework around which financial decisions can be made to determine when reserve balances are inadequate or excessive and what specific actions need to be taken to remedy the situation.

Utility reserve levels can be thought of as a savings account. Reserve balances are funds that are set aside for a specific cash flow requirement, financial need, project, task, or legal covenant. Common reserve balances are established around the following four areas: operating reserve, capital improvements and replacement, emergency, and debt service reserve. These balances are maintained to meet short-term cash flow requirements, and at the same time, minimize the risk associated with meeting financial obligations and continued operational needs under adverse conditions.

The annual reserve goals can be seen in the general & administrative expenses in Exhibit D.

Operating Reserve

Operating reserves are established to provide the utility with the ability to withstand short-term cash flow fluctuations. There can be a significant length of time between when a system provides a service and when a customer pays for that service. In addition, a system’s cash flow can be affected by weather and seasonal demand patterns.

The State of California Water Resources Control Board conducted a needs assessment in 2024. The results of their findings are outlined in the table below.

State Water Resources Control Board Needs Assessment: Cash on Hand Valuation		
No Risk	Medium Risk	High Risk
>90 Days	30 – 90 Days	< 30 Days

Because of potential delays in collecting payment, many utilities attempt to keep an amount of cash equal to at least 90 days or 25 percent of their annual cash O&M expenses in an operating

reserve to mitigate potential cash flow problems. In discussions with the water system, it was determined the goal would be 90 days cash on hand, this figure was incorporated in the water fund minimum balance.

Emergency Reserve

Emergency reserves are intended to help utilities deal with short-term emergencies which arise from time to time, such as main breaks or pump failures. The appropriate amount of emergency reserves will vary with the size of the utilities and should depend on major infrastructure assets. An emergency reserve is intended to fund the immediate replacement or reconstruction of the system's single most critical asset, an asset whose failure will result in an immediate water outage or threat to public safety. In discussions with the water system, it was determined that a Ranney well pump was the critical asset. This required \$332,146 in the test year and was based off costs seen in the 2021 Ranney Pump Replacement project. This money was incorporated into the water fund minimum balance.

Capital Replacement Reserve

A capital replacement reserve (also called a repair and replacement reserve) is intended to be used for replacing system assets that have become worn out or obsolete. Unlike the emergency reserve fund, these reserves are intended to be used for planned replacements and improvements. Annual depreciation is frequently used to estimate the minimum level of funding for this capital reserve. But it is important to understand that depreciation expense is an accounting concept for estimating the decline of an asset's useful life and does not represent the current or future replacement cost of that asset.

To initiate a capital improvement plan, a small water or sewer system will start with a list of assets that includes the remaining service life, theoretical replacement costs in today's dollars and the remaining service life. It then calculates the monthly and annual reserve that must be collected from each customer to fully capitalize the replacement cost of each asset. In reality, the assets will fail and be replaced gradually, but the replacement cost of water system assets is often a shock to small systems that are struggling to keep rates reasonable.

RCAC did not conduct a capital replacement analysis and relied on the CIP information provided by City staff. The CIP averages \$3.346 million in projects per year and is reliant on grants and loans. The average amount of revenue needed in water sales to fund the CIP is \$1.127 million. It was decided that having the average annual revenue needed to support the CIP was appropriate for a reserve and added to the water fund minimum balance. A system that relies on grants and loans for their CIP should be aware that:

- Loans – Obtaining loans will come with debt service payments and debt reserve requirements that may increase the expenses in future years
- Grants - During this current economic climate, it is not advised to assume grants in the budgeting process

Debt Payments and Reserve

Water utilities that have issued debt to pay for capital assets will often have required reserves that are specifically defined to meet the legal covenants of the debt. Normally, debt service reserve

represents an amount equal to at least one full annual loan payment and can be accumulated to this level over a period of 5 to 10 years.

The City has no current debt service payments but is expected to take loans out to fund CIP projects of the 5-year rate study period of FYE 2027 – FYE 2031.

Analysis and Recommendations for Financial Condition

The City demonstrates strong budget and CIP management. It is recommended that the City assess the total valuation of its water system and determine the annual funding needed to replace assets at the end of their useful life. This estimate should then be compared to the planned CIP to ensure that sufficient projects are being completed to maintain a sustainable system capable of providing reliably safe drinking water.

The CIP management strategy includes grants and loans. It is recommended the City remember that applying for grants or loans will take staff time and financial resources. Additionally,

- Loans – Obtaining loans will come with debt service payments and debt reserve requirements that may increase the expenses in future years
- Grants - During this current economic climate, it is not advised to assume grants in the budgeting process

A rate increase is recommended to ensure that the City can cover all their costs, including funding reserves. Over the FYE 2027 through FYE 2031 period, the City must increase annual water rate revenues by approximately 16.8% to restore financial sustainability and fully fund operating, capital, and reserve requirements. This revenue adjustment can be achieved through a variety of rate structure strategies. Carefully evaluating these structural options allows the City to meet its revenue target while aligning rates with Proposition 218 cost-of-service principles, financial goals, equity considerations, and long-term system sustainability.

PROJECTED FINANCIAL POSITION WITH CURRENT RATES				
<i>based on 2024 actuals, 2025 budget, and 2026 budget provided by Staff</i>				
	FY2024 Actuals -	FY2025 Actuals -	FY2026 Test Year/ Projected 0% Increase	FY2027 - FY2031 Projected 0% Increase
Water Sales Revenue	\$2,609,969	\$2,626,340	\$2,682,897	\$13,414,485
Other Revenue	\$1,245,162	\$291,799	\$1,140,844	\$15,250,720*
Total Revenue	\$3,855,130	\$2,918,139	\$3,583,041	\$28,665,205
CIP Expenses	\$228,946	\$761,150	\$2,048,746	\$17,963,151*
O&M Expenses	\$2,715,645	\$2,823,648	\$3,169,750	\$19,180,385
Total Expenses	\$3,022,010	\$3,584,798	\$5,218,496	\$37,143,536
NET GAIN/LOSS	\$833,121	-\$666,659	-\$1,635,455	-\$8,478,331
			5-YEAR NET GAIN/LOSS	-\$8,478,331

*assumes loans for Amador tank rehab, Washington tank rehab, and elevated tank removal and grant for Kings Valley redundant main

REQUIRED REVENUE INCREASE TO MAINTAIN A POSITIVE NET POSITION

based on 2024 actuals, 2025 budget, and 2026 budget provided by Staff

	FY2027 Projected 16.8% Increase	FY2028 Projected 16.8% Increase	FY2029 Projected 16.8% Increase	FY2030 Projected 16.8% Increase	FY2031 Projected 16.8% Increase
Water Sales Revenue	\$3,133,580	\$3,659,970	\$4,274,785	\$4,992,879	\$5,831,601
Other Revenue	\$200,144	\$1,950,144 ^a	\$3,700,144 ^b	\$9,200,144 ^c	\$200,144
Total Revenue	\$3,333,724	\$5,610,114	\$7,974,929	\$14,193,023	\$6,031,745
CIP Expenses	\$909,100	\$2,893,801 ^a	\$4,401,702 ^b	\$9,478,394 ^c	\$280,153
O&M Expenses	\$3,365,530	\$3,579,166	\$3,813,051	\$4,069,876	\$4,352,762
Total Expenses	\$4,274,630	\$6,472,967	\$8,214,753	\$13,548,270	\$4,632,915
NET GAIN/LOSS	-\$940,906	-\$862,853	-\$239,824	\$644,753	\$1,398,830

a – assumes loans for Amador tank rehab and elevated tank removal
 b – assumes loans for Amador tank rehab and Washington tank rehab
 c – assumes grant for Kings Valley redundant main

5-YEAR NET GAIN/LOSS **\$0**

Cost of Service and Rate Design

Fixed and Variable Costs

Water must be available to customers at all times whether the customer is using the water or not. A large share of water system costs are associated with bringing the first drop of water to the customer’s tap, regardless of whether any water is used. Other costs occur as water gets used by customers. Fixed costs are those that must be recovered by a water system to ensure that drinking water is available to its customers, while variable costs are more directly related to how much water is being pumped, treated, stored, and distributed. The identification of costs as fixed costs, varied costs, or some percentage of both is a determination that each utility must make for itself. It is done by reviewing the budget and each line item closely. The allocation for the City is in Exhibit F.

Fixed costs are typically collected through a base rate, which is a fixed monthly charge. Variable costs are typically collected through a usage rate, which is a dollar amount per unit of water used by the customer.

Base Rate and Usage Rates

Base Rates

Fixed costs are typically collected through a base rate. These base rates can be calculated using several different methods including:

- Flat base rate – all customers pay the same amount regardless of service connection size.
- American Water Works Association Meter Ratios - standard meter ratios that are used to estimate the equivalent cost of service based on the capacity of a water meter.

Meter Size	Operating Capacity (GPM)	Meter Ratio
1/2"	15	0.75
5/8"	20	1.00
3/4"	30	1.50
1"	50	2.50
1.5"	100	5.00
2"	160	8.00
3"	320	16.00
4"	500	25.00
6"	1000	50.00
8"	1600	80.00
10"	2400	120.00
12"	3375	168.75

- Meter ratios based on actual usage seen in water system – custom meter ratios that are calculated on historical usage data of different meter sizes.

Usage Rates

Variable expenses are typically collected through the usage rate. These usage rates can be calculated using several different methods including:

- Uniform usage rate - customers are charged a single, constant rate for each unit of service.
- Tiered usage rate / Based Rate Allocation - the cost per unit of service changes as a customer's consumption exceeds certain thresholds or "tiers." Variations of tiered rates include increasing block rate and decreasing block rate. Tiered usage rates and base rate allocations are not recommended for public entity water systems due to current Proposition 218 case law.

Assumptions

In a rate study, assumptions are critical because they help frame the calculations and projections that determine pricing or rates. Assumption details used in this rate study can be seen in Exhibits C-F and include:

Financial Assumptions

- **Future Inflation Rates** – Allows the future cost of asset replacement to be calculated as well as helps to project the budget forward.
- **Future Loan Rates and Fees** – Important for calculating the debt service payment that will be required if a water system chooses to fund assets in need of replacement over the next 5 years through loan.
- **Existing Debt** – Annual payment and reserve requirements for current debt.

- **Existing Reserves** – The water fund balance which can be made up of cash, investments, and other liquid assets. Typically, operating reserves are in a checking account and capital reserves are in an interest-bearing savings account.
- **Reserve Targets** – Established dollar amounts to maintain in operating, emergency, debt, and capital reserves along with the number of years to build to this amount.
- **Median Household Income** – Average income for residential customers, this can come from several sources such as the SAFER Dashboard or U.S. Census.
- **Budget to Actual** – Identifies the difference between planned and actual figures to help businesses monitor performance, control spending, and adjust forecasts for better financial management.

Usage and Billing Assumptions

- **Community Growth Factor** – Growth factor to account for an increasing or decreasing population in the area. This data can come from the U.S. Census, the water system’s master plan, or other sources. This factor can also account for any conservation factor if there is an expected reduction in water use seen after a rate increase. A study by the Department of Interior in California states price elasticity of water is -0.1%. RCAC also sometimes uses from -1.0% up to -5.0% from experience with working rural, disadvantage communities. This factor can also include any water system specific concerns for reduction in water use.

Capital Improvement Plan Assumptions

- **Default Funding Assumptions** - The City’s 5-year capital improvement plan was used. The City determined the projects and likely funding sources used in this study.

Customized Assumptions

- **Budget projections** – While future inflation is a tool used to project many budget line items forward. A detailed review of each budget was completed and line items that needed further adjustments were changed based on the City’s experience with these costs.

Inflation Assumptions	
Standard Inflation	4%
Other Benefits -4125-	10%
Energy -4210-	6.32%
ISF Allocation - IT -4823-	4.00%
ISF Allocation - Bldg Maint - 4824-	4.00%
ISF Allocation - Insurance -4826-	18.30%
Workers Comp -4123-	11.70%

- **Cost Allocation** – RCAC uses the identification of fixed and variable costs to allocate costs to base rates and usage rates. The identification of fixed and variable costs is best

left with the water system to identify. RCAC does advise that any debt service be considered a fixed cost and that many of the pumping and chemical costs be assigned to variable. The following are the cost allocation assumptions used:

- Water Department expenses were assumed to be 60% fixed, 40% variable based on the peak demand vs. the average demand. The exception was to electrical and chemical costs which were assumed to be 100% variable.
- Other Department costs that are needed to support the water department were assumed to be 100% fixed.

Rate Options and Recommendation

This rate study has analyzed various pricing structures for the water utility, taking into account the financial needs of the system, equitable distribution of costs among customers, and the promotion of water conservation. After careful evaluation, the top recommended rate option is being included in this report for the governing body's approval. City staff determined these rates to be the most fair, sustainable, and financially viable approach for the community. Details on the proposed rate option can be found below; rate tables and results can be seen in Exhibit G.

Alternative options were evaluated, including applying a uniform annual percentage increase, phasing in rate adjustments over the five-year study period, and reducing the Capital Improvement Program. However, these approaches generally resulted in higher rates by FY 2031 compared to the proposed option and/or delayed the City's ability to leverage available grant funding.

When considering a rate option, it is crucial for the governing body to consider not only the immediate financial implications but also the long-term sustainability and fairness of each approach. The following recommendation aims to guide the selection process and ensure that the chosen rate structure supports the community's needs while promoting fiscal responsibility and transparency.

RCAC values affordability when drafting rate options for small water systems. However, governing body responsibilities for the water system include maintaining sufficient revenue and reserves to provide for ongoing maintenance for the foreseeable future. The ultimate responsibility of the governing body is to ensure preserved public health and compliance with environmental regulations.

Proposed Rates

The proposed rate option collects for the true cost of service which includes fully funding the operational and maintenance needs of the City and the planned 5-year CIP. These rates were determined to best balance the need for affordable and fair rates for customers while also allowing

the City to operate and maintain the water system in a way that ensures customers are provided with continuous, safe drinking water.

Proposed Rates	Current Rates	2027	2028	2029	2030	2031
3/4" Meter	\$22.49	\$34.90	\$36.60	\$38.47	\$40.52	\$42.79
1" Meter	\$31.66	\$58.16	\$61.00	\$64.12	\$67.54	\$71.31
1.5" Meter	\$50.35	\$116.32	\$122.01	\$128.24	\$135.08	\$142.62
2" Meter	\$76.85	\$186.11	\$195.22	\$205.18	\$216.13	\$228.19
3" Meter	\$113.24	\$372.22	\$390.43	\$410.37	\$432.26	\$456.38
4" Meter	\$147.93	\$581.59	\$610.05	\$641.20	\$675.41	\$713.09
6" Meter	\$210.95	\$1,163.18	\$1,220.10	\$1,282.40	\$1,350.82	\$1,426.18
4" Fire Service	\$13.33	\$10.97	\$11.41	\$11.86	\$12.34	\$12.83
6" Fire Service	\$17.60	\$31.84	\$33.12	\$34.44	\$35.82	\$37.25
8" Fire Service	\$26.28	\$67.87	\$70.59	\$73.41	\$76.35	\$79.40
Usage (per HCF)	\$2.62	\$2.26	\$2.36	\$2.48	\$2.60	\$2.74
Prison Rate (per Thousand Gallons)	\$3.11	\$6.48	\$6.89	\$7.34	\$7.84	\$8.39
AIRB* Monthly Bill (500 cubic feet)	\$22.49	\$46.18	\$48.41	\$50.86	\$53.55	\$56.50
AIRB* Percent Increase		99.74%	4.82%	5.04%	5.26%	5.51%
AIRB* Affordability	0.76%	1.57%	1.64%	1.73%	1.82%	1.92%

*AIRB = Average 3/4" Inside City Limits Residential Customer Bill

Implementation Remarks & Conclusion

Recommendations for the current financial condition and rate option selection have been discussed. Below are some additional recommendations for the City.

General Implementation Advice

Key points to remember with this rate adjustment are:

- Every year revenues versus expenditures should be reviewed to ensure that the rates cover all costs to the system.
- Rates should be reviewed every 5 years or whenever the water system is at risk of expenditures exceeding revenues.
- Successful utilities are those that strive to be transparent. In day-to-day operations, the City should strive to promote its services (highlights and the low points) and continuously educate residents about why it is necessary to raise and adjust rates.
- If possible, CIP reserves should be moved to and maintained in the highest interest-bearing accounts available to offset inflation unless the cost of doing so is more than the interest earned on the account.

Proposition 218 Overview

When the governing body selects a rate option, this triggers the Proposition 218 process. Proposition 218 is a voter-approved initiative in California that restricts the authority of government agencies to charge certain taxes or fees. This proposition regulates property-related fees and charges that are imposed on a parcel. Following a California Supreme Court decision, water and sewer rates are now also subject to Proposition 218. Therefore, the water system needs to follow Proposition 218 guidelines and related activities to legally pass new rates, which include sending out a public notice and holding a public hearing.

To be in compliance with Proposition 218, the public notice needs to contain certain information. This information includes how and why the rate increase was proposed, the consequences of not raising rates, how charges are allocated among different types of users, and the date, time, and location of the public hearing. Proposition 218 requires that a public hearing be held at least 45 days after the public notice has been sent out. After the public hearing, the governing board can adopt the new rates through an ordinance if there is no majority protest (50% plus one) from the property owners/rate payers. All protests are required to be in writing with the protester's name and affected parcel number. Proposition 218 does not apply to connection charges, capacity charges, wholesale rates, groundwater pumping fees and conservation penalties.

Additionally, the letter should include "In accordance with Senate Bill 323, any judicial action or proceeding to attack, review, set aside, void, validate, or annul an ordinance, resolution, or motion adopting a fee or charge for water service, or modifying or amending an existing fee or charge for water service, shall be commenced within 120 days of the effective date or of the date of the final passage, adoption, or approval of the ordinance, resolution, or motion, whichever is later."

Compliance with Assembly bill 2257 may prohibit a person or entity from bringing judicial action or proceeding with Prop 218 unless person/entity has timely submitted to the local agency a written objection that specifies grounds for noncompliance. Part of this compliance is to ensure a written basis for the rate increase is posted on the system's external website and includes a link to the public notice.

For full Proposition 218 compliance, always consult with your water system's legal advisor.

Conclusion

In conclusion, this rate study provides a fair and effective approach to maintaining the financial health of the water system, while ensuring equitable access to clean water for all customers. The recommended rates will allow the utility to continue providing high-quality service in a financially sustainable manner, meeting the needs of the community for years to come.

The attached Exhibits A through G provide detailed information and analysis supporting the findings and recommendation of this water rate study. Each exhibit has been prepared to illustrate the key components of the study, including cost of service, customer demand, rate structure

options, and the financial impact of the proposed rates. These exhibits are designed to offer transparency and allow for a clear understanding of the methodologies used to determine the recommended rate structure.

Exhibit A: Current Rates

Table 1
 City of Crescent City

CURRENT WATER RATES
from City website

Current Water Rates	Meter Size	Standard	Fire Service	Prison
Base Rates	0.625	\$22.49		
	0.75	\$22.49		
	1	\$31.66		
	1.5	\$50.35		
	2	\$76.85		
	3	\$113.24		
	4	\$147.93	\$13.33	
	6	\$210.95	\$17.60	
	8		\$26.28	
	10		\$44.12	
Usage Rate (per 100 CF)	per 100 CF	\$2.62	\$0.00	\$3.11 per 1,000 gallons
Usage included in the base rate	CF	500	0	0 Gallons

Exhibit B:

Water System Use Characteristic

Table 2
City of Crescent City

WATER USAGE BY CUSTOMER CLASS 2024

from City Billing Software

Total Revenue in FYE 2024 (calculated w/billing data)		\$2,590,231	\$	2,609,969		
Total Usage in FYE 2024		63,154,703		0.76%		
Class Code	Class Description	Meter Size	Avg Customer Cour	Avg Monthly Usage per Customer (CF)	Total Annual Usage (CF)	
11101	3/4" Inside Residential	0.75	1089	542	7,082,981	
11102	3/4" Outside Residential	0.75	1849	657	14,578,580	
11103	3/4" Inside Commercial	0.75	208	616	1,535,684	
11104	3/4" Outside Commercial	0.75	97	821	955,296	
11106	3/4" Outside Industrial	0.75	1	339	4,410	
11201	1" Inside Residential	1	6	1,509	108,613	
11202	1" Outside Residential	1	14	1,274	213,975	
11203	1" Inside Commercial	1	46	3,513	1,946,137	
11204	1" Outside Commercial	1	18	2,684	577,129	
11302	1 1/2" Outside Residential	1.5	1	2,458	29,494	
11303	1 1/2" Inside Commercial	1.5	29	1,995	690,113	
11304	1 1/2" Outside Commercial	1.5	8	13,068	1,280,688	
11401	2" Inside Residential	2	2	7,180	172,313	
11402	2" Outside Residential	2	4	4,747	227,837	
11403	2" Inside Commercial	2	63	7,193	5,459,191	
11404	2" Outside Commercial	2	32	5,738	2,180,612	
11405	2" Inside Industrial	2	1	1,305	15,654	
11406	2" Outside Industrial	2	1	9,039	108,473	
11502	3" Outside Residential	3	1	6,958	83,500	
11503	3" Inside Commercial	3	12	15,606	2,247,273	
11504	3" Outside Commercial	3	3	5,673	204,233	
11506	3" Outside Industrial	3	1	-	-	
11603	4" Inside Commercial	4	6	12,320	899,395	
11604	4" Outside Commercial	4	4	48,576	2,331,652	
11703	6" Inside Commercial	6	1	134,254	1,611,053	
11704	6" Outside Commercial	6	3	86,055	3,097,980	
11907	Prison	Prison	1	512,966	6,155,587	
51202	3/4" Bertsch Residential **	0.75	690	695	5,748,360	
51204	3/4" Bertsch Commercial **	0.75	12	709	102,136	
51302	1" Bertsch Residential **	1	24	664	188,030	
51404	1 1/2" Bertsch Commercial **	1.5	1	1,148	13,781	
51504	2" Bertsch Commercial **	2	1	2,294	27,525	
51506	2" Bertsch Industrial **	2	1	1,857	22,280	
51704	4" Bertsch Commercial **	4	1	67,058	804,700	
61103	3/4" City Account (Ins.Comm.)	0.75	4	358	17,186	
61203	1" City Account (Ins.Comm.)	1	2	253	6,063	
61403	2" City Account (Ins.Comm.)	2	2	6,454	154,885	
61503	3" City Account (Ins. Comm.)	3	1	9,525	114,300	
72202	3/4" Churchtree Residential **	0.75	32	581	223,504	
83202	3/4" Meadowbrook Residential **	0.75	140	818	1,374,660	
83204	3/4" Meadowbrook Commercial **	0.75	4	2,606	125,066	
83504	2" Meadowbrook Commercial **	2	1	36,198	434,374	
					63,154,703	

Exhibit C: Assumptions

Table 3
City of Crescent City

RATE STUDY ASSUMPTIONS
developed with City Staff

		Standard Assumptions																																																																																		
		2025	2026	2027	2028	2029	2030	2031																																																																												
Growth Factor	Growth Factor	-0.05%	-0.05%	-0.05%	-0.05%	-0.05%	-0.05%	-0.05%																																																																												
Meters	Meter Ratios	<table border="1"> <thead> <tr> <th>Meter Size</th> <th>Operating Capacity (GPM)</th> <th>5/8" Meter Ratio</th> <th>3/4" Meter Ratio</th> </tr> </thead> <tbody> <tr><td>1/2"</td><td>15</td><td>0.75</td><td>0.50</td></tr> <tr><td>5/8"</td><td>20</td><td>1</td><td>0.67</td></tr> <tr><td>3/4"</td><td>30</td><td>1.5</td><td>1.00</td></tr> <tr><td>1"</td><td>50</td><td>2.5</td><td>1.67</td></tr> <tr><td>1.5"</td><td>100</td><td>5</td><td>3.33</td></tr> <tr><td>2"</td><td>160</td><td>8</td><td>5.33</td></tr> <tr><td>3"</td><td>320</td><td>16</td><td>10.67</td></tr> <tr><td>4"</td><td>500</td><td>25</td><td>16.67</td></tr> <tr><td>6"</td><td>1000</td><td>50</td><td>33.33</td></tr> <tr><td>8"</td><td>1600</td><td>80</td><td>53.33</td></tr> <tr><td>10"</td><td>2400</td><td>120</td><td>80.00</td></tr> <tr><td>12"</td><td>3375</td><td>168.75</td><td>112.50</td></tr> <tr><td>14"</td><td>4000</td><td></td><td>133.33</td></tr> <tr><td>16"</td><td>5200</td><td></td><td>173.33</td></tr> <tr><td>18"</td><td>6500</td><td></td><td>216.67</td></tr> <tr><td>20"</td><td>8000</td><td></td><td>266.67</td></tr> <tr><td>24"</td><td>13000</td><td></td><td>433.33</td></tr> <tr><td>30"</td><td>20000</td><td></td><td>666.67</td></tr> </tbody> </table>							Meter Size	Operating Capacity (GPM)	5/8" Meter Ratio	3/4" Meter Ratio	1/2"	15	0.75	0.50	5/8"	20	1	0.67	3/4"	30	1.5	1.00	1"	50	2.5	1.67	1.5"	100	5	3.33	2"	160	8	5.33	3"	320	16	10.67	4"	500	25	16.67	6"	1000	50	33.33	8"	1600	80	53.33	10"	2400	120	80.00	12"	3375	168.75	112.50	14"	4000		133.33	16"	5200		173.33	18"	6500		216.67	20"	8000		266.67	24"	13000		433.33	30"	20000		666.67
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	Prison Usage	<table border="1"> <thead> <tr> <th></th> <th>2026</th> <th>2027</th> <th>2028</th> <th>2029</th> <th>2030</th> <th>2031</th> </tr> </thead> <tbody> <tr><td>2024 Usage</td><td>12,585,502</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>2025 Usage</td><td>13,984,091</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>Projection Based on FY2024 Usage</td><td>12,579,209</td><td>12,572,920</td><td>12,566,633</td><td>12,560,350</td><td>12,554,070</td><td>12,547,793</td></tr> <tr><td>Projection Based on FY2025 Usage</td><td>13,977,099</td><td>13,970,110</td><td>13,963,125</td><td>13,956,144</td><td>13,949,166</td><td>13,942,191</td></tr> <tr><td>Rate Study Projection</td><td>12,579,209</td><td>12,572,920</td><td>12,566,633</td><td>12,560,350</td><td>12,554,070</td><td>12,547,793</td></tr> </tbody> </table>								2026	2027	2028	2029	2030	2031	2024 Usage	12,585,502						2025 Usage	13,984,091						Projection Based on FY2024 Usage	12,579,209	12,572,920	12,566,633	12,560,350	12,554,070	12,547,793	Projection Based on FY2025 Usage	13,977,099	13,970,110	13,963,125	13,956,144	13,949,166	13,942,191	Rate Study Projection	12,579,209	12,572,920	12,566,633	12,560,350	12,554,070	12,547,793																																		
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Exhibit D: Rate Study Budget Projections

Table 4
City of Crescent City

PROJECTED FINANCIAL POSITION WITH CURRENT RATES

based on 2024 actuals, 2025 budget, and 2026 budget provided by Staff

			0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
	Actuals	Budget	Projected	Projected	Projected	Projected	Projected	Projected
REVENUE	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
Water Sales Total	\$2,609,969	\$2,626,340	\$2,682,897	\$2,682,897	\$2,682,897	\$2,682,897	\$2,682,897	\$2,682,897
Grant Revenue - Operating Total	\$78,625	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grant Revenue - CIP Total	\$0	\$0	\$700,000	\$0	\$0	\$0	\$9,000,000	\$0
Loan Revenue - Operating Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Loan Revenue - CIP Total	\$0	\$0	\$0	\$0	\$1,750,000	\$3,500,000	\$0	\$0
Other Revenue Total	\$1,136,326	\$227,344	\$196,844	\$196,844	\$196,844	\$196,844	\$196,844	\$196,844
Revenue from Other Depts Total	\$26,706	\$61,155	\$0	\$0	\$0	\$0	\$0	\$0
CSD Admin Revenue Total	\$3,505	\$3,300	\$3,300	\$3,300	\$3,300	\$3,300	\$3,300	\$3,300
TOTAL REVENUE	\$3,855,130	\$2,918,139	\$3,583,041	\$2,883,041	\$4,633,041	\$6,383,041	\$11,883,041	\$2,883,041
EXPENSES	Actuals	Budget	Projected	Projected	Projected	Projected	Projected	Projected
	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
GASB Pension & OPEB Total	\$6,339	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grant Expense Total	\$77,419	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Loan Payments - CIP Total	\$0	\$0	\$0	\$0	\$78,137	\$234,412	\$234,412	\$234,412
Capital Improvements Total	\$228,946	\$761,150	\$2,048,746	\$909,100	\$2,815,664	\$4,167,290	\$9,243,982	\$45,741
Dept 110 Expenses Total	\$0	\$64,839	\$42,748	\$46,049	\$49,705	\$53,765	\$58,284	\$63,326
Dept 111 Expenses Total	\$117,538	\$129,512	\$134,430	\$143,708	\$153,976	\$165,377	\$178,077	\$192,270
Dept 112 Expenses Total	\$45,253	\$54,322	\$60,729	\$64,906	\$69,532	\$74,670	\$80,398	\$86,803
Dept 113 Expenses Total	\$0	\$70,693	\$71,166	\$76,135	\$81,631	\$87,729	\$94,516	\$102,093
Dept 114 Expenses Total	\$0	\$21,815	\$27,724	\$29,630	\$31,733	\$34,061	\$36,646	\$39,524
Dept 120 Expenses Total	\$378,725	\$396,472	\$466,310	\$496,242	\$529,123	\$565,359	\$605,420	\$649,854
Dept 130 Expenses Total	\$52,425	\$57,225	\$54,550	\$57,368	\$60,367	\$63,562	\$66,968	\$70,604
Dept 371 Expenses Total	\$2,031,430	\$1,920,468	\$2,253,437	\$2,389,404	\$2,537,356	\$2,698,808	\$2,875,505	\$3,069,472
Dept 372 Expenses Total	\$83,935	\$108,302	\$58,656	\$62,088	\$65,743	\$69,721	\$74,063	\$78,817
O&M Expenses Total	\$2,709,306	\$2,823,648	\$3,169,750	\$3,365,530	\$3,579,166	\$3,813,051	\$4,069,876	\$4,352,762
CIP Expenses Total	\$228,946	\$761,150	\$2,048,746	\$909,100	\$2,893,801	\$4,401,702	\$9,478,394	\$280,153
TOTAL EXPENSES	\$3,022,010	\$3,584,798	\$5,218,496	\$4,274,630	\$6,472,967	\$8,214,753	\$13,548,270	\$4,632,915
NET GAIN/LOSS	\$833,121	-\$666,659	-\$1,635,455	-\$1,391,589	-\$1,839,926	-\$1,831,712	-\$1,665,229	-\$1,749,874
							5-YEAR NET GAIN/LOSS	-\$8,478,331

Table 5
City of Crescent City

FUND 419 REQUIRED REVENUE FROM CUSTOMERS

provided by City Staff

	Actuals FY2024	Budget FY2025	0% Projected FY2026	0% Projected FY2027	0% Projected FY2028	0% Projected FY2029	0% Projected FY2030	0% Projected FY2031
419 REVENUE								
Water Sales Total	\$ 2,609,969	\$ 2,626,340	\$ 2,682,897	\$ 2,682,897	\$ 2,682,897	\$ 2,682,897	\$ 2,682,897	\$ 2,682,897
Grant Revenue - Operating Total	\$ 78,625	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Loan Revenue - Operating Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Revenue Total	\$ 1,136,326	\$ 227,344	\$ 196,844	\$ 196,844	\$ 196,844	\$ 196,844	\$ 196,844	\$ 196,844
Revenue from Other Depts Total	\$ 26,706	\$ 61,155	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CSD Admin Revenue Total	\$ 3,505	\$ 3,300	\$ 3,300	\$ 3,300	\$ 3,300	\$ 3,300	\$ 3,300	\$ 3,300
TOTAL 419 REVENUE	\$ 3,855,130	\$ 2,918,139	\$ 2,883,041	\$ 2,883,041	\$ 2,883,041	\$ 2,883,041	\$ 2,883,041	\$ 2,883,041
	Actuals FY2024	Budget FY2025	4% Projected FY2026	4% Projected FY2027	4% Projected FY2028	4% Projected FY2029	4% Projected FY2030	4% Projected FY2031
419 EXPENSES								
GASB Pension & OPEB Total	\$ 6,339	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant Expense Total	\$ 77,419	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dept 110 Expenses Total	\$ -	\$ 64,839	\$ 42,748	\$ 46,049	\$ 49,705	\$ 53,765	\$ 58,284	\$ 63,326
Dept 111 Expenses Total (Admin)	\$ 117,538	\$ 129,512	\$ 134,430	\$ 143,708	\$ 153,976	\$ 165,377	\$ 178,077	\$ 192,270
Dept 112 Expenses Total (Econ)	\$ 45,253	\$ 54,322	\$ 60,729	\$ 64,906	\$ 69,532	\$ 74,670	\$ 80,398	\$ 86,803
Dept 113 Expenses Total	\$ -	\$ 70,693	\$ 71,166	\$ 76,135	\$ 81,631	\$ 87,729	\$ 94,516	\$ 102,093
Dept 114 Expenses Total	\$ -	\$ 21,815	\$ 27,724	\$ 29,630	\$ 31,733	\$ 34,061	\$ 36,646	\$ 39,524
Dept 120 Expenses Total (Finance)	\$ 378,725	\$ 396,472	\$ 466,310	\$ 496,242	\$ 529,123	\$ 565,359	\$ 605,420	\$ 649,854
Dept 130 Expenses Total (Legal)	\$ 52,425	\$ 57,225	\$ 54,550	\$ 57,368	\$ 60,367	\$ 63,562	\$ 66,968	\$ 70,604
Dept 371 Expenses Total (Water)	\$ 2,031,430	\$ 1,920,468	\$ 2,253,437	\$ 2,389,404	\$ 2,537,356	\$ 2,698,808	\$ 2,875,505	\$ 3,069,472
Dept 372 Expenses Total (CSD)	\$ 83,935	\$ 108,302	\$ 58,656	\$ 62,088	\$ 65,743	\$ 69,721	\$ 74,063	\$ 78,817
TOTAL 419 EXPENSES	\$ 2,793,064	\$ 2,823,648	\$ 3,169,750	\$ 3,365,530	\$ 3,579,166	\$ 3,813,051	\$ 4,069,876	\$ 4,352,762
Less Non Water Sales Other Revenue	\$ 1,245,162	\$ 291,799	\$ 200,144	\$ 200,144	\$ 200,144	\$ 200,144	\$ 200,144	\$ 200,144
REVENUE REQUIRED FROM WATER SALES	\$ 1,547,902	\$ 2,531,849	\$ 3,169,750	\$ 3,365,530	\$ 3,579,166	\$ 3,813,051	\$ 4,069,876	\$ 4,352,762
Less Revenue From Prison	\$ -	\$ -	\$ 573,535	\$ 608,960	\$ 647,615	\$ 689,934	\$ 736,404	\$ 787,590
REVENUE REQUIRED FROM STANDARD CUSTOMERS			\$ 2,596,215	\$ 2,756,570	\$ 2,931,551	\$ 3,123,116	\$ 3,333,472	\$ 3,565,172

Table 6
City of Crescent City

FUND 919 REQUIRED REVENUE FROM CUSTOMERS

provided by City Staff

		Actuals	Budget	Projected	Projected	Projected	Projected	Projected	Projected
		FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
919 REVENUE									
Revenue	Interest Income	30,000.00	51,188.93						
Revenue	Grant Revenue - Elev Tank Seis	0.00	0.00						
Revenue	Grant Revenue - Amador Tank	200,000.00	0.00						
Revenue	Grant Revenue - Grnd Src Well	500,000.00	0.00						
Revenue	Grant Revenue - Other	0.00	0.00	700,000	-	-	-	9,000,000	
Revenue	Loan Revenue - Amador Tank	0.00	0.00			\$ 1,500,000	1,500,000		
Revenue	Loan Revenue - Elevated Tank	0.00	0.00			250,000			
Revenue	Loan Revenue - Washington Tank	0.00	0.00				2,000,000		
Revenue	Other Loan Revenue	0.00	0.00						
Revenue	Other Reimbursements	32,167.00	0.00						
Revenue	Transfers In - SCADA Master PI	0.00	0.00						
Revenue	Transfers In - Elev Tank Seism	0.00	0.00						
Revenue	Transfers In - SCADA Upgrade	0.00	0.00						
Revenue	Transfers In - SCADA Ctrl Bldg	0.00	0.00						
Revenue	Transfers In - Piping Cresc St	0.00	0.00						
Revenue	Transfers In - USDA App	0.00	0.00						
Revenue	Transfers In - Ranney Pump	0.00	0.00						
Revenue	Transfers In - Amador Tank	0.00	0.00		30,000				
Revenue	Transfers In - Storm Drain Wat	0.00	0.00						
Revenue	Transfers In - Wash Tank	0.00	0.00		100,000				
Revenue	Transfers In - PRV Generator	0.00	0.00						
Revenue	Transfers In - Chlor Generator	0.00	0.00		140,000				
Revenue	Transfers in - Front St G-I	0.00	0.00						
Revenue	Transfers In - Ranney VFD	0.00	0.00						
Revenue	Transfers In - Surge Protect	0.00	0.00	620,000					
Revenue	Transfers In - Large Valves	0.00	0.00						
Revenue	Transfers In - Orchard Ln	0.00	0.00						
Revenue	Transfers In - Wash Diesel	0.00	0.00						
Revenue	Transfers In - Auto Meter Read	270,000.00	270,000.00	400,000	400,000	400,000			
Revenue	Transfers In - Water Main Repl	125,000.00	125,000.00	125,000	125,000	125,000	125,000	125,000	
Revenue	Transfers In - Grnd Src Well	154,000.00	154,000.00	154,000					
Revenue	Increase/Decrease in FMV	0.00	19,930.34						
Revenue	Transfers In - Kings Valley or Redundant Well					425,000	425,000		
Revenue	Transfers In - Equipment/Vehicle Purchases			12,150	75,000	75,000	75,000	75,000	
Projected Water Fund Transfers				1,311,150	870,000	1,025,000	625,000	200,000	
Projected Loan Revenue				-	-	1,750,000	3,500,000	-	
Projected Grant Revenue				700,000	-	-	-	9,000,000	
TOTAL 919 REVENUE				\$2,011,150	\$870,000	\$2,775,000	\$4,125,000	\$9,200,000	

		Actuals	Budget	Projected	Projected	Projected	Projected	Projected	Projected
		FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031
919 EXPENSES									
CIP - Average									846,956
CIP	Elev Tank Seismic Repair	76,139.00	8,593.95	-	-	250,000	-	-	
CIP	SCADA Upgrade	0.00	0.00	-	-	-	-	-	
CIP	SCADA Control Bldg	0.00	0.00	-	-	-	-	-	
CIP	Piping Crescent St	0.00	0.00	-	-	-	-	-	
CIP	USDA App	0.00	0.00	-	-	-	-	-	
CIP	Ranney Pump	137,938.00	0.00	-	-	-	-	-	
CIP	Amador Tank	514,591.00	0.00	-	30,000	1,500,000	1,500,000	-	
CIP	Storm Drain Water Lines	0.00	0.00	-	-	-	-	-	
CIP	Washington Tank	34,679.00	0.00	-	100,000	-	2,000,000	-	
CIP	PRV Generator	11,170.00	8,617.14	-	-	-	-	-	
CIP	Chlor Generator	0.00	0.00	-	140,000	-	-	-	
CIP	Wtr Main Front St G to I	257,048.00	109,501.24	-	-	-	-	-	
CIP	Ranney VFD	33,167.00	0.00	-	-	-	-	-	
CIP	Surge Protect	90,894.00	89,512.24	820,000	-	-	-	-	
CIP	Large Valves	0.00	0.00	-	-	-	-	-	
CIP	Orchard Ln	0.00	0.00	-	-	-	-	-	
CIP	Washington Diesel Tank	123,000.00	77,396.63	-	-	-	-	-	
CIP	Automatic Meter Reading	331,945.00	119,392.87	400,000	400,000	400,000	-	-	
CIP	Water Main Replacements	125,000.00	54,892.67	125,000	125,000	125,000	125,000	125,000	
CIP	Ground Source Well	654,000.00	0.00	654,000	-	-	-	-	
Contra Expense									
Kings Valley or Redundant Well						425,000	425,000	9,000,000	
Equipment/Vehicle Purchases				12,150	75,000	75,000	75,000	75,000	
TOTAL 919 EXPENSES				\$2,048,746	\$909,100	\$2,815,664	\$4,167,290	\$9,243,982	\$892,698
Less Grant Revenue				\$700,000	\$0	\$0	\$0	\$9,000,000	\$0
Less Loan Revenue				\$0	\$0	\$1,750,000	\$3,500,000	\$0	\$0
Plus Estimated Loan Payment				\$0	\$0	\$78,137	\$234,412	\$234,412	\$234,412
REVENUE REQUIREMENT FROM WATER SALES				\$1,348,746	\$909,100	\$1,143,801	\$901,702	\$478,394	\$1,127,110

- Funded by Water Fund
- Funded by debt
- Funded by grants
- Funded by Water Fund & Grant

Table 7
City of Crescent City

REQUIRED REVENUE INCREASE TO MAINTAIN A POSITIVE NET POSITION

based on 2024 actuals, 2025 budget, and 2026 budget provided by Staff

	Actuals	Budget	Projected	Projected	Projected	Projected	Projected	Projected	Projected
	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2031
REVENUE									
Water Sales Total	\$2,609,969	\$2,626,340	\$2,682,897	\$3,133,580	\$3,659,970	\$4,274,785	\$4,992,879	\$5,831,601	\$5,831,601
Grant Revenue - Operating Total	\$78,625	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grant Revenue - CIP Total	\$0	\$0	\$700,000	\$0	\$0	\$0	\$9,000,000	\$0	\$0
Loan Revenue - Operating Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Loan Revenue - CIP Total	\$0	\$0	\$0	\$0	\$1,750,000	\$3,500,000	\$0	\$0	\$0
Other Revenue Total	\$1,136,326	\$227,344	\$437,544	\$196,844	\$196,844	\$196,844	\$196,844	\$196,844	\$196,844
Revenue from Other Depts Total	\$26,706	\$61,155	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CSD Admin Revenue Total	\$3,505	\$3,300	\$3,300	\$3,300	\$3,300	\$3,300	\$3,300	\$3,300	\$3,300
Total Revenue	\$3,855,130	\$2,918,139	\$3,823,741	\$3,333,724	\$5,610,114	\$7,974,929	\$14,193,023	\$6,031,745	\$6,031,745
EXPENSES									
GASB Pension & OPEB Total	\$6,339	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grant Expense Total	\$77,419	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Loan Payments - CIP Total	\$0	\$0	\$0	\$0	\$78,137	\$234,412	\$234,412	\$234,412	\$234,412
Capital Improvements Total	\$228,946	\$761,150	\$2,048,746	\$909,100	\$2,815,664	\$4,167,290	\$9,243,982	\$45,741	\$45,741
Dept 110 Expenses Total	\$0	\$64,839	\$42,748	\$46,049	\$49,705	\$53,765	\$58,284	\$63,326	\$63,326
Dept 111 Expenses Total	\$117,538	\$129,512	\$134,430	\$143,708	\$153,976	\$165,377	\$178,077	\$192,270	\$192,270
Dept 112 Expenses Total	\$45,253	\$54,322	\$60,729	\$64,906	\$69,532	\$74,670	\$80,398	\$86,803	\$86,803
Dept 113 Expenses Total	\$0	\$70,693	\$71,166	\$76,135	\$81,631	\$87,729	\$94,516	\$102,093	\$102,093
Dept 114 Expenses Total	\$0	\$21,815	\$27,724	\$29,630	\$31,733	\$34,061	\$36,646	\$39,524	\$39,524
Dept 120 Expenses Total	\$378,725	\$396,472	\$466,310	\$496,242	\$529,123	\$565,359	\$605,420	\$649,854	\$649,854
Dept 130 Expenses Total	\$52,425	\$57,225	\$54,550	\$57,368	\$60,367	\$63,562	\$66,968	\$70,604	\$70,604
Dept 371 Expenses Total	\$2,031,430	\$1,920,468	\$2,253,437	\$2,389,404	\$2,537,356	\$2,698,808	\$2,875,505	\$3,069,472	\$3,069,472
Dept 372 Expenses Total	\$83,935	\$108,302	\$58,656	\$62,088	\$65,743	\$69,721	\$74,063	\$78,817	\$78,817
O&M Expenses Total	\$2,709,306	\$2,823,648	\$3,169,750	\$3,365,530	\$3,579,166	\$3,813,051	\$4,069,876	\$4,352,762	\$4,352,762
CIP Expenses Total	\$312,703	\$761,150	\$2,048,746	\$909,100	\$2,893,801	\$4,401,702	\$9,478,394	\$280,153	\$280,153
TOTAL EXPENSES	\$3,022,010	\$3,584,798	\$5,218,496	\$4,274,630	\$6,472,967	\$8,214,753	\$13,548,270	\$4,632,915	\$4,632,915
NET GAIN/LOSS	\$833,121	-\$666,659	-\$1,394,755	-\$940,906	-\$862,853	-\$239,824	\$644,753	\$1,398,830	\$1,398,830
							5-YEAR NET GAIN/LOSS	\$0	\$0

Exhibit E: Capital Improvement Plan

Table 8
City of Crescent City

WATER CAPITAL IMPROVEMENT PLAN FY 25-26 THROUGH FY 29-30

provided by City Staff

CIP to be funded by Water Fund								
Project	Description	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	5 Year Total	Comments
1	Automated meter read upgrade / replace all meters	400,000	400,000	400,000			1,200,000	
2	Surge protection project (city portion)	620,000					620,000	
3	Ground water source well (city portion)	154,000					154,000	
4	Generator at chlorination building		140,000				140,000	
5	Amador tank rehabilitation (PS&E)		30,000				30,000	
6	Washington tank rehabilitation (PS&E)		100,000				100,000	
7	Kings Valley redundant water main (PS&E)			425,000	425,000		850,000	Either project 7 or project 8 - TBD after feasibility study
8	Redundant well (PS&E)						-	Either project 7 or project 8 - TBD after feasibility study
9	Annual water main / large valve replacements	125,000	125,000	125,000	125,000	125,000	625,000	
10	Equipment / vehicle purchases	12,150	75,000	75,000	75,000	75,000	312,150	
		1,311,150	870,000	1,025,000	625,000	200,000	4,031,150	
						200,000		

Other (non-capital) large expenses to be funded by Water Fund								
Project	Description	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	5 Year Total	Comments
11	SCADA Upgrade	65,000					65,000	
12	Feasibility study for redundant well / chlorination point	50,000					50,000	
		115,000	-	-	-	-	115,000	

CIP to be funded by debt								
Project	Description	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	5 Year Total	Comments
5	Amador tank rehabilitation (construction)			1,500,000	1,500,000		3,000,000	
6	Washington tank rehabilitation (construction)				2,000,000		2,000,000	
7	Kings Valley redundant water main (construction)						-	Either project 7 or project 8; debt or grant?
8	Redundant well (construction)						-	Either project 7 or project 8; debt or grant?
13	Elevated tank removal			250,000			250,000	
		-	-	1,750,000	3,500,000	-	5,250,000	
				60,667	121,333	-	182,000	

CIP to be funded by grants								
Project	Description	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	5 Year Total	Comments
2	Surge protection project (BOR, partner with Elk Valley Rancheria)	200,000					200,000	
3	Ground water source well	500,000					500,000	
7	Kings Valley redundant water main (construction)					9,000,000	9,000,000	Either project 7 or project 8; debt or grant?
8	Redundant well (construction)						-	Either project 7 or project 8; debt or grant?
14	Water main - Front Street from Play St to Hwy 101 (CDBG)	-					-	Removed Since it is CDBG and has own account outside Water Fund
		700,000	-	-	-	9,000,000	9,700,000	

Exhibit F: Cost Allocations

RATE STUDY 419 ALLOCATIONS
developed with City Staff

Expense	Sub-Type	Pivot Classification	Fund 419	Water Fund	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	5-Yr Awa	% Fixed	% Variable	\$ Fixed	\$ Variable
GASB Pension & OPEB Total															
Grant Expense Total															
Dept 110 Expenses Total															
Dept 111 Expenses Total															
Dept 112 Expenses Total															
Dept 113 Expenses Total															
Dept 114 Expenses Total															
Dept 120 Expenses Total															
Dept 130 Expenses Total															
Expense	Dept 371 Expenses	Salaries	419-371-4111-00000	Wages & Salaries	\$500,570	\$520,693	\$541,417	\$563,073	\$585,596	\$609,020	\$563,940	60%	40%	\$338,364	\$225,576
Expense	Dept 371 Expenses	Salaries	419-371-4112-00000	Temp & PT Wages	\$6,925	\$7,202	\$7,490	\$7,790	\$8,101	\$8,425	\$7,802	60%	40%	\$4,681	\$3,121
Expense	Dept 371 Expenses	Salaries	419-371-4113-00000	Overtime	\$22,779	\$23,690	\$24,638	\$25,623	\$26,648	\$27,714	\$26,663	60%	40%	\$15,398	\$10,265
Expense	Dept 371 Expenses	Salaries	419-371-4121-00000	PERS - Water Operations	\$155,307	\$161,519	\$167,980	\$174,699	\$181,687	\$188,955	\$174,968	60%	40%	\$104,981	\$69,987
Expense	Dept 371 Expenses	Benefits	419-371-4122-00000	Medicare	\$7,906	\$8,222	\$8,551	\$8,893	\$9,249	\$9,619	\$8,907	60%	40%	\$5,344	\$3,563
Expense	Dept 371 Expenses	Benefits	419-371-4123-00000	Workers Compensation	\$30,865	\$34,476	\$38,510	\$43,016	\$48,048	\$53,670	\$43,544	60%	40%	\$26,126	\$17,418
Expense	Dept 371 Expenses	Benefits	419-371-4124-00000	Unemployment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	60%	40%	\$0	\$0
Expense	Dept 371 Expenses	Benefits	419-371-4125-00000	Other Benefits Water Ops & Mnt	\$147,290	\$162,019	\$178,221	\$195,043	\$215,647	\$237,212	\$197,828	60%	40%	\$118,697	\$79,131
Expense	Dept 371 Expenses	Benefits	419-371-4126-00000	Retiree Benefits	\$14,950	\$15,548	\$16,170	\$16,817	\$17,489	\$18,189	\$16,843	60%	40%	\$10,106	\$6,737
Expense	Dept 371 Expenses	PTS	419-371-4127-00000	PTS	\$91	\$95	\$98	\$102	\$106	\$111	\$103	60%	40%	\$62	\$41
Expense	Dept 371 Expenses	Utilities	419-371-4210-00000	Electricity	\$260,000	\$276,423	\$293,846	\$312,448	\$332,184	\$353,167	\$313,621	60%	100%	\$0	\$313,621
Expense	Dept 371 Expenses	Utilities	419-371-4220-00000	Gas, Water, Sewer, Other Util	\$500	\$520	\$541	\$562	\$585	\$608	\$563	60%	40%	\$338	\$225
Expense	Dept 371 Expenses	Utilities	419-371-4225-00000	Refuse Disposal	\$500	\$520	\$541	\$562	\$585	\$608	\$563	60%	40%	\$338	\$225
Expense	Dept 371 Expenses	Utilities	419-371-4230-00000	Telephone	\$30,730	\$31,959	\$33,238	\$34,567	\$35,950	\$37,388	\$34,620	60%	40%	\$20,772	\$13,848
Expense	Dept 371 Expenses	Office Admin	419-371-4240-00000	Postage Water System	\$500	\$520	\$541	\$562	\$585	\$608	\$563	60%	40%	\$338	\$225
Expense	Dept 371 Expenses	Office Admin	419-371-4310-00000	Wtr Maint - Office Supply	\$1,200	\$1,248	\$1,298	\$1,350	\$1,404	\$1,460	\$1,362	60%	40%	\$811	\$541
Expense	Dept 371 Expenses	Office Admin	419-371-4311-00000	Office Equipment/Furniture	\$0	\$0	\$0	\$0	\$0	\$0	\$0	60%	40%	\$0	\$0
Expense	Dept 371 Expenses	Office Admin	419-371-4312-00000	Computer Equip	\$2,480	\$2,579	\$2,682	\$2,790	\$2,903	\$3,017	\$2,704	60%	40%	\$1,676	\$1,118
Expense	Dept 371 Expenses	PPE	419-371-4320-00000	Uniforms - Water Ops	\$2,500	\$2,600	\$2,704	\$2,812	\$2,925	\$3,042	\$2,816	60%	40%	\$1,690	\$1,127
Expense	Dept 371 Expenses	PPE	419-371-4320-04320	Boot Reimbursement	\$600	\$624	\$649	\$675	\$702	\$730	\$676	60%	40%	\$406	\$270
Expense	Dept 371 Expenses	PPE	419-371-4320-GLASS	Safety Glasses Reimb	\$0	\$0	\$0	\$0	\$0	\$0	\$0	60%	40%	\$0	\$0
Expense	Dept 371 Expenses	Chemicals	419-371-4330-00000	Fuel	\$2,000	\$2,080	\$2,163	\$2,250	\$2,340	\$2,433	\$2,253	60%	40%	\$1,352	\$901
Expense	Dept 371 Expenses	Chemicals	419-371-4340-00000	Chemical	\$36,000	\$37,440	\$38,950	\$40,535	\$42,195	\$43,900	\$40,567	60%	100%	\$0	\$40,567
Expense	Dept 371 Expenses	Janitorial Supplies	419-371-4370-00000	Janitorial Supplies	\$100	\$104	\$108	\$112	\$117	\$122	\$113	60%	40%	\$68	\$45
Expense	Dept 371 Expenses	Parts & Supplies	419-371-4390-00000	Parts & Supplies	\$201,710	\$209,778	\$218,170	\$226,896	\$235,972	\$245,411	\$227,245	60%	40%	\$136,347	\$90,898
Expense	Dept 371 Expenses	Office Admin	419-371-4407-00000	Pre-employment Expense	\$500	\$520	\$541	\$562	\$585	\$608	\$563	60%	40%	\$338	\$225
Expense	Dept 371 Expenses	Other Contracts	419-371-4411-00000	Other Contracts	\$207,450	\$215,748	\$224,378	\$233,353	\$242,687	\$252,395	\$233,712	60%	40%	\$140,227	\$93,485
Expense	Dept 371 Expenses	Maintenance Contract	419-371-4450-00000	Maintenance Contracts	\$52,400	\$54,496	\$56,691	\$58,943	\$61,301	\$63,768	\$59,004	60%	40%	\$35,400	\$23,615
Expense	Dept 371 Expenses	Maintenance Contract	419-371-4450-ENGRP	Maint Cont - Emerg Rn Emer Mar	\$0	\$0	\$0	\$0	\$0	\$0	\$0	60%	40%	\$0	\$0
Expense	Dept 371 Expenses	Maintenance Contract	419-371-4450-RPAIR	Maint Contracts - Rm Repair	\$0	\$0	\$0	\$0	\$0	\$0	\$0	60%	40%	\$0	\$0
Expense	Dept 371 Expenses	Water Lab	419-371-4470-00000	Water - Lab Service (External)	\$10,000	\$10,400	\$10,816	\$11,249	\$11,699	\$12,167	\$11,266	60%	40%	\$6,760	\$4,506
Expense	Dept 371 Expenses	Computer	419-371-4470-00000	Computer Contract Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	60%	40%	\$0	\$0
Expense	Dept 371 Expenses	Engineering	419-371-4491-00000	Engineering Serv-Design	\$0	\$0	\$0	\$0	\$0	\$0	\$0	60%	40%	\$0	\$0
Expense	Dept 371 Expenses	Travel, Training, Sube	419-371-4530-00000	Travel & Training	\$8,400	\$8,736	\$9,085	\$9,449	\$9,827	\$10,220	\$9,463	60%	40%	\$5,678	\$3,785
Expense	Dept 371 Expenses	Travel, Training, Sube	419-371-4530-00000	Dues, Books, Subscriptions	\$1,700	\$1,768	\$1,839	\$1,912	\$1,989	\$2,068	\$1,915	60%	40%	\$1,149	\$766
Expense	Dept 371 Expenses	Other Water Dept Ex	419-371-4620-00000	Interest Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	60%	40%	\$0	\$0
Expense	Dept 371 Expenses	Other Water Dept Ex	419-371-4620-00000	Property Taxes Paid	\$1,700	\$1,768	\$1,839	\$1,912	\$1,989	\$2,068	\$1,915	60%	40%	\$1,149	\$766
Expense	Dept 371 Expenses	Permits	419-371-4685-00000	Operating Tests/Permits/Fines	\$18,800	\$19,552	\$20,324	\$21,147	\$21,953	\$22,873	\$21,190	60%	40%	\$12,708	\$8,472
Expense	Dept 371 Expenses	Other Water Dept Ex	419-371-4815-00000	Transfers Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	60%	40%	\$0	\$0
Expense	Dept 371 Expenses	Other Water Dept Ex	419-371-4817-00000	Depreciation Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0	60%	40%	\$0	\$0
Expense	Dept 371 Expenses	Water Lab	419-371-4820-00000	CC Lab Services (Internal)	\$72,000	\$74,880	\$77,875	\$80,990	\$84,230	\$87,599	\$81,115	60%	40%	\$48,669	\$32,446
Expense	Dept 371 Expenses	ISF	419-371-4821-00000	Council/Clerk Allocation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	60%	40%	\$0	\$0
Expense	Dept 371 Expenses	ISF	419-371-4823-00000	ISF Allocation - IT	\$11,000	\$11,540	\$12,080	\$12,680	\$13,280	\$13,940	\$12,508	60%	40%	\$7,503	\$5,021
Expense	Dept 371 Expenses	ISF	419-371-4824-00000	ISF Allocation - Bldg Maint	\$44,844	\$50,091	\$55,951	\$62,498	\$69,810	\$77,878	\$63,265	60%	40%	\$37,959	\$25,306
Expense	Dept 371 Expenses	ISF	419-371-4825-00000	ISF Allocation - Equipment	\$123,342	\$128,276	\$133,407	\$138,743	\$144,293	\$150,064	\$138,956	60%	40%	\$83,374	\$55,583
Expense	Dept 371 Expenses	ISF	419-371-4826-00000	ISF Allocation - Insurance	\$175,798	\$207,969	\$246,027	\$291,050	\$344,313	\$407,322	\$299,336	60%	40%	\$179,602	\$119,734
Expense	Dept 371 Expenses	Salaries	419-371-4827-00000	HR Allocation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	60%	40%	\$0	\$0
Expense	Dept 372 Expenses	Salaries	419-372-4111-41028	Wages/Salaries-Bertsch	\$8,492	\$8,832	\$9,185	\$9,552	\$9,934	\$10,332	\$9,567	60%	40%	\$5,740	\$3,827
Expense	Dept 372 Expenses	Salaries	419-372-4111-41029	Wages/Salaries-Churchtree	\$3,696	\$3,844	\$3,998	\$4,157	\$4,324	\$4,497	\$4,164	60%	40%	\$2,498	\$1,666
Expense	Dept 372 Expenses	Salaries	419-372-4111-41030	Wages/Salaries-Meadowbrook	\$3,696	\$3,844	\$3,998	\$4,157	\$4,324	\$4,497	\$4,164	60%	40%	\$2,498	\$1,666
Expense	Dept 372 Expenses	Salaries	419-372-4112-41028	Temp & PT Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	60%	40%	\$0	\$0
Expense	Dept 372 Expenses	Salaries	419-372-4112-41029	Temp & PT Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	60%	40%	\$0	\$0
Expense	Dept 372 Expenses	Salaries	419-372-4112-41030	Temp & PT Wages	\$0	\$0	\$0	\$0	\$0	\$0	\$0	60%	40%	\$0	\$0
Expense	Dept 372 Expenses	Salaries	419-372-4113-41028	Overtime - Bertsch	\$4,754	\$4,944	\$5,142	\$5,348	\$5,562	\$5,784	\$5,366	60%	40%	\$3,213	\$2,142
Expense	Dept 372 Expenses	Salaries	419-372-4113-41029	Overtime - Churchtree	\$21	\$22	\$23	\$24	\$25	\$26	\$24	60%	40%	\$14	\$9
Expense	Dept 372 Expenses	Salaries	419-372-4113-41030	Overtime - Meadowbrook	\$21	\$22	\$23	\$24	\$25	\$26	\$24	60%	40%	\$14	\$9
Expense	Dept 372 Expenses	Benefits	419-372-4121-41028	PERS - Bertsch Oceanview	\$2,642	\$2,748	\$2,858	\$2,972	\$3,094	\$3,214	\$2,976	60%	40%	\$1,785	\$1,191
Expense	Dept 372 Expenses	Benefits	419-372-4121-41029	PERS	\$1,150	\$1,196	\$1,244	\$1,294	\$1,345	\$1,399	\$1,296	60%	40%	\$777	\$514
Expense	Dept 372 Expenses	Benefits	419-372-4121-41030	PERS	\$1,150	\$1,196	\$1,244	\$1,294	\$1,345	\$1,399	\$1,296	60%	40%	\$777	\$518
Expense	Dept 372 Expenses	Benefits	419-372-4122-41028	Medicare - Bertsch Oceanview	\$195	\$203	\$211	\$219	\$228	\$237	\$220	60%	40%	\$132	\$88
Expense	Dept 372 Expenses	Benefits	419-372-4122-41029	Medicare - Churchtree	\$55	\$57	\$59	\$62	\$64	\$67	\$62	60%	40%	\$37	\$25
Expense	Dept 372 Expenses	Benefits	419-372-4122-41030	Medicare - Meadowbrook	\$55	\$57	\$59	\$62	\$64	\$67	\$62	60%	40%	\$37	\$25
Expense	Dept 372 Expenses	Benefits	419-372-4123-41028	Workers Comp	\$77	\$81	\$86	\$92	\$100	\$107	\$108	60%	40%	\$63	\$45
Expense	Dept 372 Expenses	Benefits	419-372-4123-41029	Workers Comp	\$216	\$241	\$270	\$301	\$336	\$376	\$305	60%	40%	\$183	\$122
Expense	Dept 372 Expenses	Benefits	419-372-4123-41030	Workers Comp	\$216	\$241	\$270	\$301	\$336	\$376	\$305	60%	40%	\$183	\$122
Expense	Dept 372 Expenses	Benefits	419-372-4125-41028	Other Benefits	\$2,743	\$3,017	\$3,319	\$3,651	\$4,016	\$4,418	\$3,684	60%	40%	\$2,211	\$1,474
Expense	Dept 372 Expenses	Benefits	419-372-4125-41029	Other Benefits	\$1,127	\$1,164	\$1,200	\$1,249	\$1,301	\$1,354	\$1,214	60%	40%	\$808	\$605
Expense	Dept 372 Expenses	Benefits	419-372-4125-41030	Other Benefits	\$1,127	\$1,164	\$1,200	\$1,249	\$1,301	\$1,354	\$1,214	60%	40%	\$808	\$605
Expense	Dept 372 Expenses	Benefits	419-372-4126												

Table 10
City of Crescent City

RATE STUDY 419 ALLOCATIONS

developed with City Staff

Expense	Sub-Type	Water Fund	Actuals FY2024	Budget FY2025	Projected FY2026	Projected FY2027	Projected FY2028	Projected FY2029	Projected 2030	Projected 2031	5-Yr Average	% Fixed	% Variable	\$ Fixed	\$ Variable
	Loan Payments - CIP Total		0	0	0	0	0	0	0	\$846,956	\$ 169,391	60%	40.00%	\$ 101,635	\$ 67,756.51
Expense	Capital Improv Transfers Out		\$433,418	\$435,628	\$37,596	\$39,100	\$40,664	\$42,290	\$43,982	\$45,741	\$ 42,355	60%	40.00%	\$ 25,413	\$ 16,942.19
Expense	Capital Improv Transfers Out - SCADA Mstr PI		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$ -	60%	40.00%	\$ -	\$ -
Expense	Capital Improv Transfers Out - Elev Tank Seis		\$0	\$0 -	-	-	\$250,000 -	-	-	-	\$ 250,000	60%	40.00%	\$ 150,000	\$ 100,000.00
Expense	Capital Improv Transfers Out - SCADA Upgrade		\$0	\$0 -	-	-	-	-	-	-	\$ -	60%	40.00%	\$ -	\$ -
Expense	Capital Improv Transfers Out - SCADA Ctrl Bld		\$0	\$0 -	-	-	-	-	-	-	\$ -	60%	40.00%	\$ -	\$ -
Expense	Capital Improv Transfers Out - Piping Crsc St		\$0	\$0 -	-	-	-	-	-	-	\$ -	60%	40.00%	\$ -	\$ -
Expense	Capital Improv Transfers Out - USDA App		\$0	\$0 -	-	-	-	-	-	-	\$ -	60%	40.00%	\$ -	\$ -
Expense	Capital Improv Transfers Out - Ranney Pump		\$0	\$0 -	-	\$0	\$0 -	-	-	-	\$ -	60%	40.00%	\$ -	\$ -
Expense	Capital Improv Transfers Out - Amador Tank		\$0	\$0 -	-	\$30,000	\$1,500,000	\$1,500,000 -	-	-	\$ 1,010,000	60%	40.00%	\$ 606,000	\$ 404,000.00
Expense	Capital Improv Transfers Out - Storm Drain Wa		\$0	\$0 -	-	-	-	-	-	-	\$ -	60%	40.00%	\$ -	\$ -
Expense	Capital Improv Transfers Out - Wash Tank		\$0	\$0 -	-	\$100,000 -	-	\$2,000,000 -	-	-	\$ 1,050,000	60%	40.00%	\$ 630,000	\$ 420,000.00
Expense	Capital Improv Transfers Out - PRV Generator		\$0	\$0 -	-	-	-	-	-	-	\$ -	60%	40.00%	\$ -	\$ -
Expense	Capital Improv Transfers Out - Chlor Generato		\$0	\$0 -	-	\$140,000 -	-	-	-	-	\$ 140,000	60%	40.00%	\$ 84,000	\$ 56,000.00
Expense	Capital Improv Transfers Out - Front St G-I		\$0	\$0 -	-	-	-	-	-	-	\$ -	60%	40.00%	\$ -	\$ -
Expense	Capital Improv Transfers Out - Ranney VFD		\$0	\$0 -	-	-	-	-	-	-	\$ -	60%	40.00%	\$ -	\$ -
Expense	Capital Improv Transfers Out - Surge Protect		\$0	\$200,000	\$820,000 -	-	-	-	-	-	\$ -	60%	40.00%	\$ -	\$ -
Expense	Capital Improv Transfers Out - Large Valves		\$0	\$0 -	-	-	-	-	-	-	\$ -	60%	40.00%	\$ -	\$ -
Expense	Capital Improv Transfers Out - Orchard Ln		\$0	\$0 -	-	-	-	-	-	-	\$ -	60%	40.00%	\$ -	\$ -
Expense	Capital Improv Transfers Out - Wash Diesel		\$0	\$0 -	-	-	-	-	-	-	\$ -	60%	40.00%	\$ -	\$ -
Expense	Capital Improv Transfers Out - Auto Meter Rea		\$270,000	\$400,000	\$400,000	\$400,000	\$400,000 -	-	-	-	\$ 400,000	60%	40.00%	\$ 240,000	\$ 160,000.00
Expense	Capital Improv Transfers Out - Water Main Rep		\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$ 125,000	60%	40.00%	\$ 75,000	\$ 50,000.00
Expense	Capital Improv Transfers Out - Grnd Src Well		\$154,000	\$0	\$654,000 -	-	-	-	-	-	\$ -	60%	40.00%	\$ -	\$ -
Expense	Capital Improv Contra Expense		-\$467,907	\$0 -	-	-	-	-	-	-	\$ -	60%	40.00%	\$ -	\$ -
Expense	Capital Improv Kings Valley or Redundant Well		-	-	-	-	\$425,000	\$425,000	\$9,000,000	-	\$ 3,283,333	60%	40.00%	\$ 1,970,000	\$ 1,313,333.33
Expense	Capital Improv Equipment/Vehicle Purchases		-	-	\$12,150	\$75,000	\$75,000	\$75,000	\$75,000	-	\$ 75,000	60%	40.00%	\$ 45,000	\$ 30,000.00
	Total 919 Expenses Planned			\$ 2,048,746	\$ 909,100	\$ 2,815,664	\$ 4,167,290	\$ 9,243,982	\$ 892,698	\$ 6,545,080				\$ 3,927,048	\$ 2,618,032
	Less Grant Revenue			\$700,000	\$0	\$0	\$0	\$9,000,000	\$0	\$0				60.0%	40.0%
	Less Loan Revenue			\$0	\$0	\$1,750,000	\$3,500,000	\$0	\$0	\$0					
	Plus Annual Loan Payment			\$0	\$0	\$78,137	\$234,412	\$234,412	\$234,412	\$234,412					
	Total Needed From Water Sales			\$1,348,746	\$909,100	\$1,143,801	\$901,702	\$478,394	\$1,127,110	\$912,021					
	Less Fire Service Revenue			\$16,110	\$16,754	\$17,424	\$18,121	\$18,846	\$19,600						
	Total Needed From Other Customers			\$ 1,332,636	\$ 892,346	\$ 1,126,377	\$ 883,581	\$ 459,548	\$ 1,107,510						
	Total Needed From Other Customer Averaged			\$ 1,332,636	\$ 893,872	\$ 893,872	\$ 893,872	\$ 893,872	\$ 893,872	\$ 893,872					
					1998789	\$ 1,999,000									
													5 Yr Avg	\$ 536,323	\$ 357,549
														\$ 536,323	\$ 357,549
														\$ 536,323	\$ 357,549
														\$ 536,323	\$ 357,549

Exhibit G: Proposed Rates

Table 11
City of Crescent City

Proposed Rate Option Detail
developed with City Staff

Proposed Rate Option: Cost Recovery Rate

	2026 (Current Rate)	2027	2028	2029	2030	2031	5-Year Totals
BEGINNING FUND BALANCE	\$4,018,606	\$2,872,145	\$3,077,724	\$3,049,463	\$3,264,207	\$3,903,214	
Total Water Sales Net Revenue	\$3,171,891	\$4,280,065	\$4,494,562	\$4,729,353	\$4,987,133	\$5,271,026	
Total O&M Expenses	\$3,169,750	\$3,365,530	\$3,579,166	\$3,813,051	\$4,069,876	\$4,352,762	
Water Sales Revenue Net of O&M	\$2,141	\$914,535	\$915,396	\$916,302	\$917,257	\$918,264	\$4,581,755
Other Revenue	\$200,144	\$200,144	\$200,144	\$200,144	\$200,144	\$200,144	
CIP Projects (Funded)	\$700,000	\$0	\$1,750,000	\$3,500,000	\$9,000,000	\$0	
Total Revenue for Capital Replacemer	\$902,285	\$1,114,679	\$2,865,540	\$4,616,446	\$10,117,401	\$1,118,408	\$19,832,475
CIP Projects (Planned, Cash Portion)	\$1,348,746	\$909,100	\$1,143,801	\$901,702	\$478,394	\$1,127,110	
CIP Projects (Funded)	\$700,000	\$0	\$1,750,000	\$3,500,000	\$9,000,000	\$0	
Water Fund Balance Change	-\$1,146,461	\$205,579	-\$28,261	\$214,744	\$639,007	-\$8,702	\$1,022,367
ENDING FUND BALANCE	\$2,872,145	\$3,077,724	\$3,049,463	\$3,264,207	\$3,903,214	\$3,894,513	
Debt Service Coverage Ratio	-	-	11.7	3.9	3.9	3.9	

Proposed Rate Option	2026 (Current Rates)	2027	2028	2029	2030	2031
3/4" Meter	\$22.49	\$34.90	\$36.60	\$38.47	\$40.52	\$42.79
1" Meter	\$31.66	\$58.16	\$61.00	\$64.12	\$67.54	\$71.31
1.5" Meter	\$50.35	\$116.32	\$122.01	\$128.24	\$135.08	\$142.62
2" Meter	\$76.85	\$186.11	\$195.22	\$205.18	\$216.13	\$228.19
3" Meter	\$113.24	\$372.22	\$390.43	\$410.37	\$432.26	\$456.38
4" Meter	\$147.93	\$581.59	\$610.05	\$641.20	\$675.41	\$713.09
6" Meter	\$210.95	\$1,163.18	\$1,220.10	\$1,282.40	\$1,350.82	\$1,426.18
4" Fire Service	\$13.33	\$10.97	\$11.41	\$11.86	\$12.34	\$12.83
6" Fire Service	\$17.60	\$31.84	\$33.12	\$34.44	\$35.82	\$37.25
8" Fire Service	\$26.28	\$67.87	\$70.59	\$73.41	\$76.35	\$79.40
Usage (per HCF)	\$2.62	\$2.26	\$2.36	\$2.48	\$2.60	\$2.74
Prison (per Thousand Gallons)	\$3.11	\$6.48	\$6.89	\$7.34	\$7.84	\$8.39
Average Residential Bill (500cf)	\$22.49	\$46.18	\$48.41	\$50.86	\$53.55	\$56.50
Avg Residential Bill Percent Increase	0.0%	99.7%	4.8%	5.0%	5.3%	5.5%
Avg Residential Bill Affordability	0.76%	1.57%	1.64%	1.73%	1.82%	1.92%

NOTES: These proposed rates collect the City's "true cost of service" which includes fully funding its O&M budget and its planned capital projects.

Proposed Rate Option: Cost Recovery Rate, continued

GRAPHS:

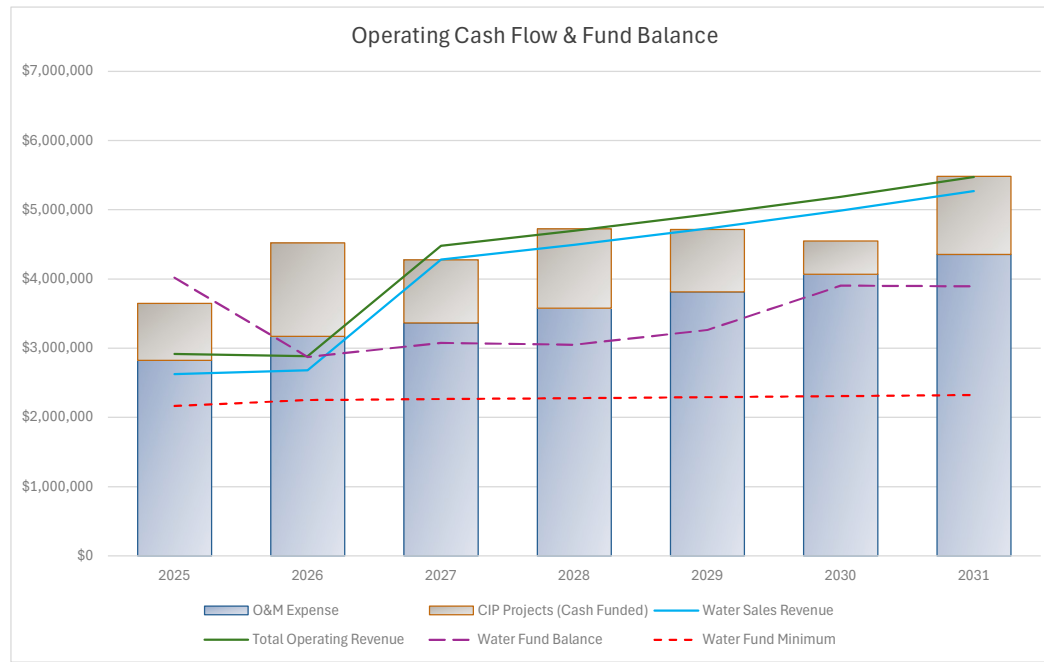
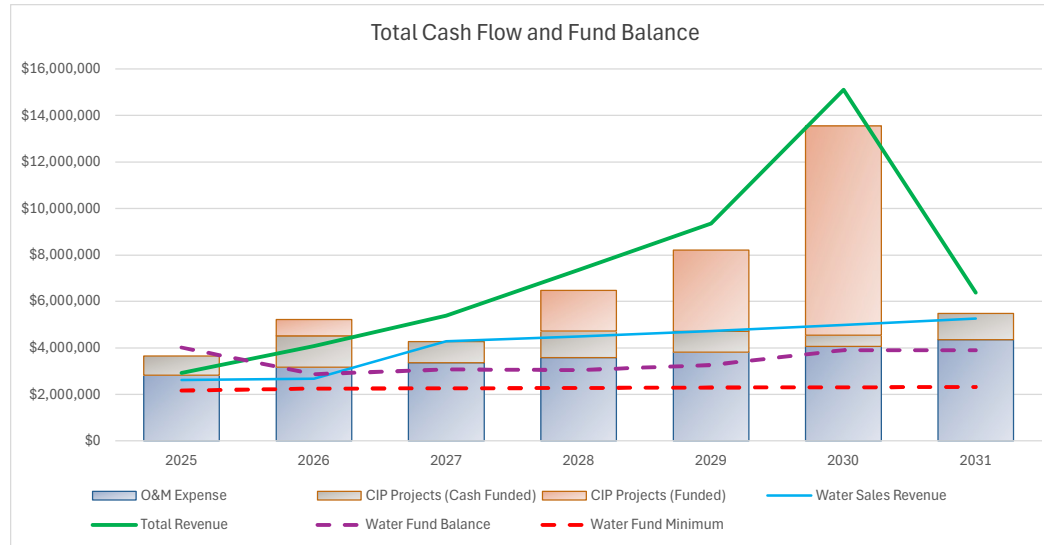


Exhibit H: Customer Impact Analysis

Table 12
City of Crescent City

CUSTOMER IMPACT ANALYSIS

from City Billing Software and Rate Model

Total Revenue in FYE 2024 (calculated w/billing data)

Total Usage in FYE 2024

Proposed >1.75x Current Bill

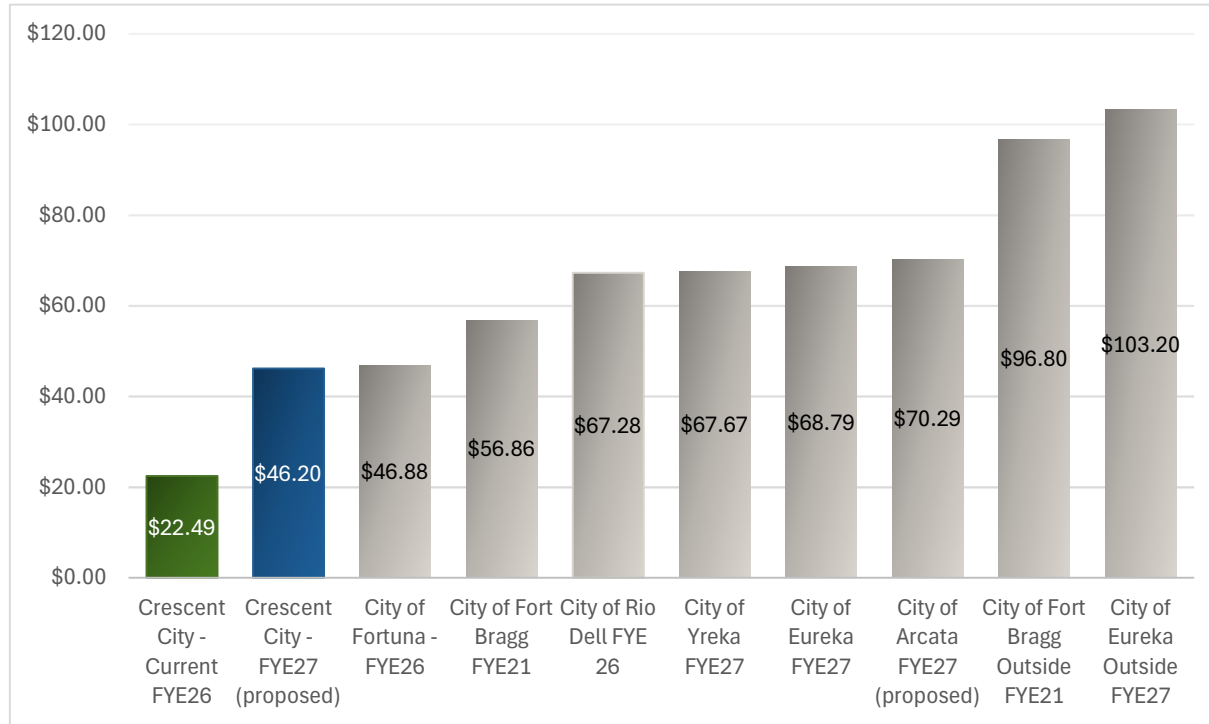
Proposed >2x Current Bill

Class Code	Class Description	Current Bill	Proposed New Bill	Current Annual Revenue	Proposed Annual Revenue
11101	3/4" Inside Residential	23.59	47.13	\$308,264	\$615,790
11102	3/4" Outside Residential	26.60	49.72	\$590,342	\$1,103,404
11103	3/4" Inside Commercial	25.52	48.79	\$63,663	\$121,721
11104	3/4" Outside Commercial	30.89	53.42	\$35,959	\$62,177
11106	3/4" Outside Industrial	18.28	42.55	\$238	\$553
11201	1" Inside Residential	58.08	92.20	\$4,182	\$6,639
11202	1" Outside Residential	51.93	86.90	\$8,724	\$14,600
11203	1" Inside Commercial	110.60	137.44	\$61,271	\$76,140
11204	1" Outside Commercial	88.89	118.74	\$19,111	\$25,529
11302	1 1/2" Outside Residential	101.65	171.79	\$1,220	\$2,061
11303	1 1/2" Inside Commercial	89.51	161.33	\$30,969	\$55,820
11304	1 1/2" Outside Commercial	379.64	411.24	\$37,205	\$40,301
11401	2" Inside Residential	251.86	348.14	\$6,045	\$8,355
11402	2" Outside Residential	188.11	293.23	\$9,029	\$14,075
11403	2" Inside Commercial	252.20	348.43	\$191,417	\$264,457
11404	2" Outside Commercial	214.10	315.61	\$81,357	\$119,933
11405	2" Inside Industrial	97.93	215.55	\$1,175	\$2,587
11406	2" Outside Industrial	300.58	390.11	\$3,607	\$4,681
11502	3" Outside Residential	282.45	529.25	\$3,389	\$6,351
11503	3" Inside Commercial	509.02	724.41	\$73,299	\$104,315
11504	3" Outside Commercial	248.78	500.25	\$8,956	\$18,009
11506	3" Outside Industrial	100.14	372.22	\$1,202	\$4,467
11603	4" Inside Commercial	457.63	859.63	\$33,407	\$62,753
11604	4" Outside Commercial	1,407.52	1,677.83	\$67,561	\$80,536
11703	6" Inside Commercial	3,715.32	4,192.97	\$44,584	\$50,316
11704	6" Outside Commercial	2,452.49	3,105.23	\$88,290	\$111,788
11907	Prison	11,933.02	24,845.10	\$458,482	\$298,141
51202	3/4" Bertsch Residential **	27.59	50.57	\$228,300	\$418,452
51204	3/4" Bertsch Commercial **	27.97	50.90	\$4,028	\$7,330
51302	1" Bertsch Residential **	35.97	73.15	\$10,179	\$20,702
51404	1 1/2" Bertsch Commercial **	67.34	142.24	\$808	\$1,707
51504	2" Bertsch Commercial **	123.85	237.87	\$1,486	\$2,854
51506	2" Bertsch Industrial **	112.39	228.01	\$1,349	\$2,736
51704	4" Bertsch Commercial **	1,891.76	2,094.93	\$22,701	\$25,139
61103	3/4" City Account (Ins.Comm.)	18.77	42.98	\$901	\$2,063
61203	1" City Account (Ins.Comm.)	25.18	63.86	\$604	\$1,533
61403	2" City Account (Ins.Comm.)	232.83	331.75	\$5,588	\$7,962
61503	3" City Account (Ins. Comm.)	349.70	587.17	\$4,196	\$7,046
72202	3/4" Churchtree Residential **	24.60	48.00	\$9,471	\$18,479
83202	3/4" Meadowbrook Residential **	30.82	53.35	\$51,801	\$89,682
83204	3/4" Meadowbrook Commercial **	77.66	93.70	\$3,727	\$4,497
83504	2" Meadowbrook Commercial **	1,012.13	1,003.00	\$12,146	\$12,036
Total Annual Revenue				\$2,590,231	\$3,897,717

Exhibit I: Residential Monthly Bill Comparison

Table 13
 City of Crescent City

MONTHLY RESIDENTIAL WATER BILL COMPARISON
from Rate Model & Water System Websites





CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

**BY: RICHARD GRIFFIN, CHIEF OF POLICE
MARTHA D. RICE, CITY ATTORNEY**

DATE: JUNE 1, 2026

SUBJECT: MILITARY EQUIPMENT USE POLICY ADOPTION

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Waive full reading, read by title only and adopt Ordinance No. 864, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPROVING THE CCPD MILITARY EQUIPMENT USE POLICY

BACKGROUND

Assembly Bill 481 (AB 481), codified at Government Code sections 7070 through 7075 requires a law enforcement agency (LEA) to obtain approval from the applicable governing body, via adoption of a “military equipment” use policy (the Policy) by ordinance (the Ordinance), prior to the LEA funding, acquiring, or using military equipment. The term “military equipment” includes a variety of law enforcement tools (including less than lethal weapons) that are a component of overall best practices for law enforcement agencies throughout the country. Items deemed to be “military equipment” include, but are not limited to, unmanned aerial or ground vehicles, armored vehicles, command and control vehicles, pepper balls, less lethal shotguns, less lethal 40mm projectile launchers, long range acoustic devices, and flashbangs. Many of these tools are vital to protecting the safety of citizens and officers as they provide peace officers with the ability to safely resolve volatile situations which otherwise might rise to the level of a lethal force encounter.

A military equipment use policy must address the following matters for each type of military equipment:

- (1) description, quantity, capabilities, lifespan, and manufacturer product descriptions;
- (2) the purposes and authorized uses for each type of military equipment;
- (3) fiscal impact including the initial costs of obtaining the equipment and annual costs of maintenance;
- (4) the legal and procedural rules that govern each authorized use; and
- (5) the training, including any course required by POST, that must be completed before an officer may use each specific type of military equipment.

The policy must also detail the mechanisms to ensure compliance with the policy, including which persons or entities have oversight authority, and, if applicable, what legally enforceable sanctions are put in place for violations of the policy. The policy must also provide procedures by which members of the public may register complaints or concerns or submit questions about the use of each specific type of military equipment, and how the department will ensure that each complaint, concern, or question receives a timely response.

AB 481 also requires an annual report (based on the previous calendar year) detailing the use, costs, and inventory of each type of military equipment listed in the policy as well as the result of any audits and a summary of complaints concerning the military equipment. After submission of the report, the City is required to hold one well-publicized public meeting where the public is invited to ask questions concerning the policy.

Prior to re-authorizing the policy, the City Council must determine that the identified military equipment was used in compliance with the policy.

ITEM ANALYSIS

The Military Equipment Use Policy will be approved by Ordinance No. 864. The Council's approval of the policy is necessary to be able to use or purchase the equipment.

Timeline:

- | | |
|-------------------------|----------|
| • Receive Annual Report | April 20 |
| • Introduce Ordinance | April 20 |
| • Public Meeting | May 18 |
| • Adopt Ordinance | June 1 |
| • Effective Date | July 1 |

FISCAL ANALYSIS

The recommended actions will have no direct fiscal impact other than ordinance publication costs.

STRATEGIC PLAN ASSESSMENT

This action supports the following Strategic Plan goals and objectives:

GOAL 1: Support quality services, community safety, and health to enhance the quality

A. Empower and utilize Police, Fire, and Public Works departments to make Crescent City one of the safest cities in the United States

GOAL 3: Obtain the highest levels of organizational excellence

A. Develop a results-based organization which utilizes community involvement, innovation, transparency, and leadership

ATTACHMENTS

1. Ordinance No. 864 as introduced (Military Equipment Use Policy)

ORDINANCE NO. 864

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY
APPROVING THE CCPD MILITARY EQUIPMENT USE POLICY**

WHEREAS, the City of Crescent City is a general law city incorporated under the laws of State of California in 1854; and

WHEREAS, Assembly Bill 481, signed by the Governor on September 30, 2021, requires the governing bodies of local law enforcement agencies to adopt a military equipment use policy by ordinance; and

WHEREAS, Assembly Bill 481 requires that the governing body commence this process prior to May 1, 2022; and

WHEREAS, the policy must be reviewed and reauthorized on an annual basis following receipt of a report on the use of military equipment by the law enforcement agency; and

WHEREAS, the purpose of the policy is to provide transparency regarding the law enforcement agency's use of "military equipment"; and

WHEREAS, the City Council initially approved the Military Equipment Use Policy on June 6, 2022 by way of Ordinance No. 830; and

WHEREAS, the City Council has approved and amended the Military Equipment Use Policy on at least an annual basis with the last approval being on June 16, 2025 with Ordinance No. 856; and

WHEREAS, the Chief of Police has presented the Military Equipment Use 2025 Annual Report to the City Council and posted the report on its webpage; and

WHEREAS, on May 18, 2026, the City held a well-publicized public meeting where questions and concerns regarding the policy or the equipment authorized thereunder could be heard and addressed by the Chief of Police and the City Council.

NOW, THEREFORE, the City Council of the City of Crescent City, State of California, hereby ordains:

SECTION 1. RECITALS. The City Council finds the above recitals to be true and correct and are incorporated herein as if set forth in full.

SECTION 2. UNCODIFIED ORDINANCE. This ordinance is an uncodified ordinance of the City of Crescent City.

SECTION 3. FINDINGS. The City Council makes the following findings and determinations:

- a. The military equipment described in Crescent City Police Department Policy 710 attached hereto is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety.
- b. Crescent City Police Department Policy 710 will safeguard the public's welfare, safety, civil rights, and civil liberties.

- c. The military equipment identified in Crescent City Police Department Policy 710 is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety.

SECTION 4. APPROVAL OF POLICY. The Crescent City Police Department Policy 710: Military Equipment attached hereto and made a part hereof by this reference, is hereby confirmed as approved by the City Council.

SECTION 5. SEVERABILITY. If any part of this Ordinance is held to be invalid or inapplicable to any situation by a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Ordinance or the applicability of this Ordinance to other situations.

SECTION 6. CEQA FINDINGS. This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA Guidelines, and has been found to be exempt pursuant to Section 15061(b)(3) (general rule) of the CEQA Guidelines, because the City Council hereby finds with certainty that there is no possibility the passage of this Ordinance will have a significant effect on the environment.

SECTION 7. EFFECTIVE DATE & PUBLICATION. This Ordinance will become effective 30 days after the date of its adoption. The City Clerk shall cause this ordinance to be published within 15 days of its adoption in accordance with the requirements of Government Code Section 36933.

INTRODUCED at a meeting of the City Council of the City of Crescent City held on April 20, 2026.

PASSED AND ADOPTED by the City Council of the City of Crescent City at a regular meeting of the City Council held this 1st day of June 2026 by the following polled vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk

APPROVED AS TO FORM:

Martha D. Rice, City Attorney

Military Equipment

710.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072). Government Code 7070(d)(7) requires that this policy have procedures by which members of the public may register complaints, or concerns or submit questions about the use of military equipment. This information can be found on the department website or by calling and scheduling a telephone appointment with the military equipment coordinator.

Department website: <https://www.crescentcity.org/departments/Police>

AB 481 Military Equipment Transparency

Department telephone number:

1-707-464-2133

710.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Department.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.

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- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- Area denial electroshock devices, microwave weapons, water cannons, long-range acoustic devices (LRADs), acoustic hailing devices, and sound cannons.
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

710.2 POLICY

It is the policy of the Crescent City Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to military equipment.

710.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

- (a) Acting as liaison to the governing body for matters related to the requirements of this policy.
- (b) Identifying department equipment that qualifies as military equipment in the current possession of the department, or the equipment the department intends to acquire that requires approval by the governing body.
- (c) Conducting an inventory of all military equipment at least annually.
- (d) Collaborating with any allied agency that may use military equipment within the jurisdiction of Crescent City Police Department (Government Code § 7071).
- (e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:
 1. Publicizing the details of the meeting.
 2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.
- (f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).
- (g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the department will respond in a timely manner.

710.4 MILITARY EQUIPMENT INVENTORY

The following constitutes a list of qualifying equipment for the department:

- (a) Specialized Firearms and Ammunition (Category 9)
- (a) Description, quantity, capabilities, and purchase cost:

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Military Equipment

- The Carbine Rifle is a firearm, capable of accurately stopping an armed subject at various distances. The Carbine Rifle is a lightweight, air-cooled, gas operated, magazine fed, shoulder fired weapon, designed for semiautomatic or selective fire. The Carbine Rifle does not have an expiration and will need to be serviced or replaced when the Rifle fails or breaks. The .223/5.56 cartridge, .308/7.62 cartridge, and the .300 blackout cartridge is used as a lethal option designed to stop violent encounters. The projectile is capable of penetrating soft body armor being worn by armed subjects.
- Colt AR-15/M4 cost: \$1,200, quantity: 4, Caliber 5.56MM. Daniel Defense MK18 cost \$2,000, quantity 6, caliber 5.56.
- Authorized Make/Model of rifles for individual officer purchase:
 - .223/5.56 caliber: Daniel Defense - DDM4®V7®, DDM4®V7® PRO GUN METAL GRAY, MK18, M4A1, MK12, DDM4®V7® PRO, DDM4®V9®, DDM4®V7®SLW, DDM4ISR®, DDM4®V4®S, DDM4®V7®S, DDM4 V5S, or similar models approved by Chief of Police.
 - .300 blackout caliber: Daniel Defense - DDM4® PDW SBR or similar models approved by the Chief of Police.
 - .308/7.62 caliber: DPMS - AR-10.308 CALIBER RIFLE, MODEL LR-308, Daniel Defense -DD5®V3® (7.62 X 51MM), DD5®V4® (7.62 X 51MM), or similar models approved by the Chief of Police.
- The Winchester 5.56mm 55 grain full metal jacket is the primary duty cartridge deployed during potential lethal encounters. Cost: \$2,500 to \$3,000 annually, quantity: 3,000-5,000 rounds annually.
- Other brands and calibers also purchased, depending upon market supply/availability:
 - PMC 223A, .223 Remington 55 grain FMJ-BT
 - Federal XM193X 55-grain FMJ 5.56x45mm
 - Similar ammunition as approved by the Chief of Police based on market supply/availability.
- .308/7.62 and .300 blackout ammunition would be utilized in individual officer owned rifles and purchased by the officers. This ammunition would be subject to approval of existing CCPD policy.

(b) Purpose: To be used as a precision weapon to address a threat with more precision and/or greater distances than a handgun if present, safe, and feasible.

(c) Authorized Use: Only officers that are POST certified and authorized to use a rifle. All other applicable CCPD policies remain in effect, to include, but not limited to, CCPD Policy 301 Use of Force, and CCPD Policy 314 Firearms.

(d) Expected Lifespan: No expiration for Carbine Rifles or ammunition.

(e) Fiscal Impact: Carbine Rifle- Annual cost \$2,500 and \$5,000. New rifle purchase in 2026 expected between \$4000 to \$8,000. Rifle Ammunition \$2,500-\$5,000 annually.

2. Tear Gas (Category 12)

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(a) Description, quantity, capabilities, and purchase cost: Chemical agent munition, which are commonly referred to as "tear gas," are used by the Crescent City Police Department as a non-lethal tool to disperse rioting suspects and on barricaded suspects. The Crescent City Police Department uses chemical agents which are used by law enforcement across the United States: CS (2-Chlorobenzylidenemalononitrile) and OC (Oleoresin Capsicum) CS is an irritating agent and lachrymator (irritates the eyes and causes tears to flow) CS has been medically tested in the UK and US, specifically by the U.S. Army. There are no known allergic reactions to CS. OC was de-regulated in California in 1996, is endorsed by the FBI, and is available to civilians to legally possess (2.5 oz or less). OC is an inflammatory agent which causes involuntary closure of eyes (open in 2-5 minutes) and respiratory inflammation (subsides in approximately 2 minutes).

- DEFENSE TECHNOLOGY, 40MM DIRECT IMPACT OC, #6320, cost: \$35, quantity: 20.

The 40mm Direct Impact® munition is a point-of-aim, point-of-impact direct-fire round. An excellent solution whether you need to incapacitate a single subject or control a crowd. When loaded with OC powder, the Direct Impact combines blunt trauma with the effects of an irritant powder, maximizing the potential for incapacitation. The 40mm Direct Impact® munition travels at an average velocity of 305 feet per second (89.9 mps) with an effective range of 5 ft – 120 ft (1.52m – 36.6m). This lightweight, high-speed projectile consists of a plastic body and a crushable foam nose. The orange foam nose indicates that the round contains an OC powder payload. This munition is a point-of-aim, point-of-impact direct fire round which has passed extensive human effects assessments for blunt impact and penetration.

- DEFENSE TECHNOLOGY, 40MM DIRECT IMPACT CS, #6322, cost: \$35, quantity: 20.

The 40mm Direct Impact® munition is a point-of-aim, point-of-impact direct-fire round. An excellent solution whether you need to incapacitate a single subject or control a crowd. When loaded with CS powder, the Direct Impact combines blunt trauma with the effects of an irritant powder, maximizing the potential for incapacitation.

The 40mm Direct Impact® munition travels at an average velocity of 295 feet per second (89.9 mps) with an effective range of 5 ft – 120 ft (1.52m – 36.6m). This lightweight, high-speed projectile consists of a plastic body and a crushable foam nose. The blue foam nose indicates that the round contains a CS powder payload. This munition is a point-of-aim, point-of-impact direct fire round which has passed extensive human effects assessments for blunt impact and penetration. The 40 mm Direct Impact Round is most commonly used by tactical teams in situations where greater accuracy and deliverable energy is desired for the incapacitation of an aggressive, non-compliant subject at longer distances.

- DEFENSE TECHNOLOGY, 40MM POWDER BARRICADE ROUND, OC, #2290, cost: \$35, quantity: 20.

The Ferret® 40 mm Barricade Penetrating Round is filled with an OC powder chemical agent.

It is a frangible projectile that is spin stabilized utilizing barrel rifling. It is non-burning and

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designed to penetrate barriers. Primarily used to dislodge barricaded subjects, it can also be used for area denial. Primarily used by tactical teams, it is designed to penetrate barriers, such as windows, hollow core doors, wallboard and thin plywood. Upon impact the nose ruptures and instantaneously delivers the agent payload inside a structure or vehicle. Effective range of 50 meters.

- DEFENSE TECHNOLOGY, FERRETT 40MM LIQUID BARRICADE PENETRATOR ROUND CS, #2262, cost: \$30, quantity: 20.

A less lethal 40MM round used to penetrate barriers, such as windows, hollow core doors, wallboard and thin plywood. Upon impacting the barrier, the nose cone ruptures and instantaneously delivers a small chemical payload inside of a structure or vehicle. In a tactical deployment situation, the 40mm Ferret is primarily used to dislodge barricaded subjects from confined areas. Its purpose is to minimize the risks to all parties through pain compliance, temporary discomfort and/or incapacitation of potentially violent or dangerous subjects. Effective range of 50 meters.

(b) Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situation for use of the less lethal weapon systems may include but are not limited to:

- Self-destructive, dangerous and/or combative individuals.
 - Training exercises or approved demonstrations.
 - Potentially vicious animals.
 - Circumstances where a tactical advantage can be obtained.
 - Riot/Crowd control and civil unrest incidents.

(c) Authorized Use: Only officers who have received POST certification in the use of chemical agents are authorized to use chemical agents. All other applicable CCPD policies remain in effect to include, but not limited to CCPD Policy 301- Use of Force, CCPD Policy 309- Control Devices and Techniques.

(d) Expected Lifespan:

- DEFENSE TECHNOLOGY, 40MM DIRECT IMPACT OC, #6320 – 5 years. DEFENSE TECHNOLOGY, 40MM DIRECT IMPACT CS, #6322, – 5 years.
- DEFENSE TECHNOLOGY, 40MM POWDER BARRICADE ROUND, OC, #2290, – 5 years.
- DEFENSE TECHNOLOGY, FERRETT 40MM LIQUID BARRICADE PENETRATOR ROUND CS, #2262 – 5 years.

(e) Fiscal Impact: Total allocated budget \$1,000-\$2,000 annually.

3. PepperBall Launcher (Category 12)

(a) Description, quantity, capabilities, and purchase cost:

- FTC Launcher System that uses high pressure air to deliver PAVA powder projectiles (similar to a paint ball delivery system). System capable of launching projectiles

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at a subject up to 150'. Non-lethal option to offer law enforcement officers to deliver chemical agents and kinetic energy impacts to subjects in a potentially violent encounter. This is a de-escalation tool used to avoid further injuries or lethal options to a subject. Cost \$500, quantity: 4.

- MISSION TPR ORANGE PEPPER BALL GUN. target accurate up to 60Ft, Area Saturation to 0-175ft. Semi-Automatic 8 rd. magazine, deploys at 300ft. per second. Cost \$350-\$400. Quantity: 6.
- PepperBall Live SD Projectiles,.68 Caliber PAVA Powder. This projectile is best for direct impact or area saturation. Discharged from a PepperBall launcher, the projectile has a velocity of 280-425 FPS. The projectile has a direct impact of 60 ft and an area saturation of 150+ft. The projectile contains 2.0% PAVA powder. Cost: \$250 per 90 rounds

(b) Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include, but are not limited to:

- Self-destructive, dangerous and/or combative individuals.
- Riot/Crowd control and civil unrest incidents.
- Circumstances where a tactical advantage can be obtained.
- Potentially vicious animals.
- Training exercises or approved demonstrations.

(c) Authorized Use: Only those officers who have been trained in the use of the PepperBall launchers are authorized to use the PepperBall launchers. All other applicable CCPD policies remain in effect to include, but not limited to CCPD Policy 301- Use of Force, CCPD Policy 309- Control Devices and Techniques.

(d) Expected Lifespan:

- PepperBall Launcher: No Expiration
- Mission TPR Launcher: No expiration
- LIVE-SD Projectile: 1 year

(e) Fiscal Impact:

- PepperBall FTS Launcher: No fiscal impact or recurring cost
- Live SD Projectile: Approximately \$0 - \$1,000 annually
- Mission TPR Launcher: \$0 to \$400 annually

4. Projectile Launch Platforms and Associated munitions (Category 14)

(a) Description, quantity, capabilities, and purchase cost:

PENN ARMS PGL-65 40 PUMP MULTI-LAUNCHER 5" CYL. FIXED STOCK W/ COMBO RAIL.

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A 40mm pump-action advance magazine drum launcher with a fixed stock and combo rail. It has a six-shot capacity and rifled barrel. The features include: Double-action trigger, trigger lock push button and hammer lock safeties. It will fire standard 40mm less lethal ammunition, up to 5 inches in cartridge length. It will launch a 40MM less lethal round and is only authorized to be used by trained personnel.

- Remington 870 12 ga Less-Lethal Shotgun: Cost \$500-\$650, quantity 6
- DEFENSE TECHNOLOGY, 40MM DIRECT IMPACT OC, #6320, cost: \$35, quantity: 20.
- DEFENSE TECHNOLOGY, 40MM DIRECT IMPACT CS, #6322, cost: \$35, quantity: 20.
- DEFENSE TECHNOLOGY, 40MM POWDER BARRICADE ROUND, OC, #2290, cost: \$35, quantity: 20.
- DEFENSE TECHNOLOGY, FERRETT 40MM LIQUID BARRICADE PENETRATOR ROUND CS, #2262, cost: \$30, quantity: 20.
- CTS Model 2581 Super Sock Bean Bag 12 ga round - Cost \$6 a round, quantity 50-100 annually

(b) Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable.

(c) Authorized Use: Situations for use of the less lethal weapon system may include, but not limited to:

- ◦ Self-destructive, dangerous and/or combative individuals.
- ◦ Riot/Crowd control and civil unrest incidents.
- ◦ Circumstances where a tactical advantage can be obtained.
- ◦ Potentially vicious animals.
- ◦ Training exercised or approved demonstrations.

All other applicable CCPD policies remain in effect, to include, but not limited to, CCPD Policy 301- Use of Force, CCPD Policy 309- Control Devices and Techniques.

(d) Expected Lifespan:

- 40 mm Launcher- No expiration
- Remington 870 Bean Bag Less Lethal shotgun- No expiration
- DEFENSE TECHNOLOGY, 40MM DIRECT IMPACT OC, #6320 – 5 years.
- DEFENSE TECHNOLOGY, 40MM DIRECT IMPACT CS, #6322, – 5 years.
- DEFENSE TECHNOLOGY, 40MM POWDER BARRICADE ROUND, OC, #2290, – 5 years.
- DEFENSE TECHNOLOGY, FERRETT 40MM LIQUID BARRICADE PENETRATOR ROUND CS, #2262 – 5 years.

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- CTS Model 2581 Super Sock- 5 years

(e) Fiscal Impact:

- 40mm Launcher, estimated between \$0 - \$1000 annually
- Remington 870 less lethal shotgun, estimated between \$0 - \$1000 annually.
- DEFENSE TECHNOLOGY, 40MM DIRECT IMPACT OC, #6320, \$0 - \$250 annually
- DEFENSE TECHNOLOGY, 40MM DIRECT IMPACT CS, #6322, \$0 - \$250 annually
- DEFENSE TECHNOLOGY, 40MM POWDER BARRICADE ROUND, OC, \$0 - \$250 annually
- DEFENSE TECHNOLOGY, FERRETT 40MM LIQUID BARRICADE PENETRATOR ROUND CS, \$0 - \$250 annually
- CTS Model 2581, estimated between \$0 - \$500 annually

710.5 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

- (a) Requesting military equipment made available pursuant to 10 USC § 2576a.
- (b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- (c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.
- (d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this Crescent City Police Department.
- (e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- (f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.
- (g) Acquiring military equipment through any means not provided above.

710.6 COORDINATION WITH OTHER JURISDICTIONS

Military equipment being used in this jurisdiction by members of the Crescent City Police Department shall comply with the City of Crescent City's approved military equipment policy.

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During times of mutual aid or when utilizing a Regional SWAT Team, allied agencies and their personnel should only use military equipment which is approved for use in the allied agencies' own military equipment policy. This shall not prevent Crescent City Police Officers who may become members of a Regional SWAT Team from deploying military equipment approved by the Regional SWAT Team for use by Crescent City Police Officers who are assigned to the SWAT Team. Nothing in this policy shall prohibit the use of unapproved military equipment by members of the Crescent City Police Department or its allied agencies during times of exigent circumstances.

710.7 ANNUAL REPORT

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in department inventory.

710.8 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: MARTHA D. RICE, CITY ATTORNEY

DATE: JUNE 1, 2026

SUBJECT: ADOPTION OF 2025 CALIFORNIA BUILDING STANDARDS CODES

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Waive full reading, read by title only and adopt Ordinance No. 865, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING TITLE 15, BUILDINGS AND CONSTRUCTION, OF THE CRESCENT CITY MUNICIPAL CODE TO ADOPT THE 2025 CALIFORNIA BUILDING STANDARDS CODES

BACKGROUND

The California Building Standards Commission adopts and approves California's building codes under the authority of Health & Safety Code § 18901 et seq. The Commission typically reviews and updates the California Building Standards Codes every three years, the last being in 2025 and updated effective January 1, 2026. Regardless of whether the codes are formally adopted by the City, the building standards still apply to construction within City limits as of January 1, 2026. Through adopting the codes, the City can make changes and choose whether to adopt the various code appendices.

In addition, the City's enforcement mechanisms are stronger with formal adoption because violations of the City's formally adopted building codes are defined public nuisances subject to administrative citations under Ch. 1.24 citation and abatement under Chapter 8.08.

ITEM ANALYSIS

The ordinance adopts the current versions of the following California Building Standards Codes:

- California Building Code (2025 Edition and as amended) and
 - Appendices F (Rodentproofing), G (Flood-Resistant Construction), I (Patio Covers), J (Grading), M (Tsunami-Generated Flood Hazards), P (Sleeping Lofts) and Q (Emergency Housing); and
 - Retains local code regarding footings and metal connectors (same as county)
- California Residential Code (2025 Edition and as amended) and
 - Appendices BB (Tiny Houses), BF (Patio Covers), BG (Sound Transmission), BH (Automatic Vehicular Gates), BO (Existing Buildings and Structures), CI (Swimming Pool Safety Act), and CJ (Emergency Housing); and
 - retains local code regarding footings and metal connectors (same as county)
- California Electrical Code (2025 Edition and as amended)
- California Mechanical Code (2025 Edition and as amended)
- California Plumbing Code (2025 Edition and as amended)
- California Energy Code (2025 Edition and as amended)
- California Fire Code (2025 Edition and as amended) and
 - Appendices B/BB (Fire-Flow Requirements for Buildings), C/CC (Fire Hydrant Locations and Distribution), H (Hazardous Materials Management Plans and Hazardous Materials Inventory Statements), I (Fire Protection Systems – Noncompliant Conditions), and P (Temporary Haunted Houses, Ghost Walks and Similar Amusement Uses)
- California Existing Building Code (2025 Edition and as amended)
- California Green Building Standards Code (2025 Edition and as amended)

In addition, the ordinance adopts the 2025 International Property Maintenance Code as published by the International Code Council as well as its Appendix A. This is a good tool for identifying and evaluating substandard properties and buildings.

These codes can be found online at <https://www.dgs.ca.gov/bsc/codes>.

The ordinance will be effective July 1, 2026.

FISCAL ANALYSIS

There is no direct fiscal impact to adopting the building codes other than the costs of publishing notices in the newspaper.

STRATEGIC PLAN ANALYSIS

This action is consistent with the following strategic plan goals:

- Goal 1: Support Quality Services, Community Safety, and Health to Enhance the Quality of Life and Experience of Our Resident and Visitors

- C. Empower and utilize Police, Fire, and Public Works departments to make Crescent City one of the safest cities in the United States
- Goal 3: Obtain the Highest Levels of Organizational Excellence
 - D. Seek methods to create efficiencies and add additional value without compromising safety or performance

ATTACHMENTS

1. Ordinance No. 865 as introduced (Building Codes Adoption)

ORDINANCE NO. 865

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY
AMENDING TITLE 15, BUILDINGS AND CONSTRUCTION, OF THE CRESCENT CITY
MUNICIPAL CODE TO ADOPT THE
2025 CALIFORNIA BUILDING STANDARDS CODES**

WHEREAS, the City of Crescent City is a general law city with the constitutional authority (“police power”) to make laws and regulations to protect the public health, safety and welfare; and

WHEREAS, Title 15 of the Crescent City Municipal Code sets forth regulations of the City governing the construction of buildings and related improvements; and

WHEREAS, the California Building Standards Commission adopts and approves California’s building codes under the authority of Health & Safety Code § 18901 et seq.; and

WHEREAS, the Commission has adopted the 2025 Triennial Edition of Title 24 of the California Code of Regulations adopting standardized codes and appendices; and

WHEREAS, City staff have reviewed, considered, and recommend that the City Council adopt the uniform building codes and identified appendices, as amended herein.

NOW, THEREFORE, the City Council of the City of Crescent City ordains as follows:

SECTION 1. RECITALS. The City Council finds the above recitals to be true and correct and are incorporated herein as if set forth in full.

SECTION 2. CODE AMENDMENT. Title 15, Buildings and Construction, of the Crescent City Municipal Code is hereby amended as follows:

2.01 CHAPTER 15.100 California Building Code. Section 15.100.010, Adopted, of Chapter 15.100, California Building Code, is hereby amended to read as follows:

15.100.010 Adopted. Except as otherwise provided herein, the California Building Code, 2025 edition (Part 2 of Title 24) Volumes I and II, and Appendices F (Rodentproofing), G (Flood-Resistant Construction), I (Patio Covers), J (Grading), M (Tsunami-Generated Flood Hazards), P (Sleeping Lofts) and Q (Emergency Housing), and as amended from time to time, are adopted as the Building Code of the City of Crescent City. The California Building Code and its appendices shall be on file for public examination in the office of the building official.

2.02 CHAPTER 15.104 California Residential Code. Section 15.104.010, Adopted, of Chapter 15.104, California Residential Code is hereby amended to read as follows:

15.104.010 Adopted. Except as otherwise provided herein, the California Residential Code, 2025 Edition (Part 2.5 of Title 24), and Appendices BB (Tiny Houses), BF (Patio Covers), BG (Sound Transmission), BH (Automatic Vehicular Gates), BO (Existing Buildings and Structures), CI (Swimming Pool Safety Act), and CJ (Emergency Housing), and as amended from time to time, are adopted as the Residential Building Code of the City of Crescent City. The California Residential Code and its appendices shall be on file for public examination in the office of the building official.

2.03 CHAPTER 15.108 California Electrical Code. Section 15.108.010, Adopted, of Chapter 15.108, California Electrical Code is hereby amended to read as follows:

15.108.010 Adopted. Except as otherwise provided herein, the California Electrical Code, 2025 edition (Part 3 of Title 24), and as amended from time to time, is adopted as the Electrical Code of the City of Crescent City. The California Electrical Code shall be on file for public examination in the office of the building official.

2.04 CHAPTER 15.112 California Mechanical Code. Section 15.112.010, Adopted, of Chapter 15.112, California Mechanical Code is hereby amended to read as follows:

15.112.010 Adopted. Except as otherwise provided herein, the California Mechanical Code, 2025 edition (Part 4 of Title 24), and as amended from time to time, is adopted as the Mechanical Code of the City of Crescent City. The California mechanical Code shall be on file for public examination in the office of the building official.

2.05 CHAPTER 15.116 California Plumbing Code. Section 15.116.010, Adopted, of Chapter 15.116, California Plumbing Code is hereby amended to read as follows:

15.116.010 Adopted. Except as otherwise provided herein, the California Plumbing Code, 2025 edition (Part 5 of Title 24), and as amended from time to time, is adopted as the Plumbing Code of the City of Crescent. The California Plumbing Code shall be on file for public examination in the office of the building official.

2.06 CHAPTER 15.120 California Energy Code. Section 15.120.010, Adopted, of Chapter 15.120, California Energy Code is hereby amended to read as follows:

15.120.010 Adopted. Except as otherwise provided herein, the California Energy Code, 2025 edition (Part 6 of Title 24), and as amended from time to time, is adopted as the Energy Code of the City of Crescent City. The California Energy Code shall be on file for public examination in the office of the building official.

2.07 CHAPTER 15.124 California Historical Building Code. Section 15.124.010, Adopted, of Chapter 15.124, California Historical Building Code is hereby amended to read as follows:

15.124.010 Adopted. Except as otherwise provided herein, the California Historical Building Code, 2025 edition (Part 8 of Title 24), and as amended from time to time, is adopted as the Historical Building Code of the City of Crescent City. The California Historical Building Code shall be on file for public examination in the office of the building official.

2.08 CHAPTER 15.128 California Fire Code. Section 15.128.010, Adopted, of Chapter 15.128, California Fire Code is hereby amended to read as follows:

15.128.010 Adopted. Except as otherwise provided herein, the California Fire Code, 2025 edition (Part 9 of Title 24), and Appendices B/BB (Fire-Flow Requirements for Buildings), C/CC (Fire Hydrant Locations and Distribution), H (Hazardous Materials Management Plans and Hazardous Materials Inventory Statements), I (Fire Protection Systems – Noncompliant Conditions), and P (Temporary Haunted Houses, Ghost Walks and Similar Amusement Uses), and as amended from time to time, are adopted as the Fire Code of the City of Crescent City. The California Fire Code shall be on file for public examination in the office of the Fire Chief.

2.09 Chapter 15.132 California Existing Building Code. Section 15.132.010, Adopted, of Chapter 15.132, California Existing Building Code is hereby amended to read as follows:

15.132.010 Adopted. Except as otherwise provided herein, the California Existing Building Code, 2025 edition (Part 10 of Title 24), and as amended from time to time, is adopted as the Existing Building Code of the City of Crescent City. The California Existing Building Code shall be on file for public examination in the office of the building official.

2.10 Chapter 15.136 California Green Building Standards Code. Section 15.136.010, Adopted, of Chapter 15.136, California Green Building Standards Code is hereby amended to read as follows:

15.136.010 Adopted. Except as otherwise provided herein, the California Green Building Standards Code (CALGreen), 2025 edition (Part 11 of Title 24), and as amended from time to time, is adopted as the Green Building Standards Code of the City of Crescent City. The California Green Building Standards Code shall be on file for the public examination in the office of the building official.

2.11 Chapter 15.140 International Property Maintenance Code. Section 15.140.010, Adopted, of Chapter 15.140, International Property Maintenance Code is hereby amended to read as follows:

15.140.010 Adopted. Except as otherwise provided herein, the 2025 International Property Maintenance Code published by the International Code Council and Appendix A (Boarding), and as amended from time to time, are adopted as the Property Maintenance Code of the City of Crescent City. The International Property Maintenance Code shall be on file for public examination in the office of the building official.

END TEXT AMENDMENT

SECTION 3. SEVERABILITY. If any part of this Ordinance is held to be invalid or inapplicable to any situation by a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Ordinance or the applicability of this Ordinance to other situations.

SECTION 4. CEQA FINDINGS. This Ordinance has been reviewed for compliance with the California Environmental Quality Act (CEQA), and the CEQA Guidelines, and has been found to be exempt from CEQA under Section 15061(b)(3) as this ordinance does not have the potential for causing a significant effect on the environment.

SECTION 5. EFFECTIVE DATE & PUBLICATION. This Ordinance will become effective 30 days after the date of its adoption. The City Clerk shall cause this ordinance to be published within 15 days of its adoption in accordance with the requirements of Government Code Section 36933.

INTRODUCED at a meeting of the City Council of the City of Crescent City held on May 4, 2026.

PASSED AND ADOPTED by the City Council of the City of Crescent City at a regular meeting of the City Council held this 1st day of June 2026 by the following polled vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk

APPROVED AS TO FORM:

Martha D. Rice, City Attorney



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: MARTHA D. RICE, CITY ATTORNEY

DATE: JUNE 1, 2026

SUBJECT: RETIRED ANNUITANT BUILDING INSPECTOR / CODE ENFORCEMENT OFFICIAL – EXTRA HELP POSITION

RECOMMENDATION

- Hear staff report
- Technical questions from Council
- Receive public comment
- Council discussion
- Approve and adopt Resolution No. 2026-42, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPOINTING ROBERT MINGES TO THE RETIRED ANNUITANT POSITION OF BUILDING INSPECTOR / CODE ENFORCEMENT OFFICIAL – EXTRA HELP

BACKGROUND

The City participates in CalPERS, the California pension system for public agencies. CalPERS prohibits retired annuitants from working for a CalPERS-participating agency except under very specific circumstances. One of those circumstances is when a retired annuitant has the skills needed to assist a public agency with work of a limited duration. For example, when a new hire needs on-the-job training not available from within or if the agency experiences a temporary increase in workload. Under such circumstances, the public agency can hire a retired annuitant for a limited time, subject to various restrictions regarding rate of pay, number of hours, benefits, etc.

ITEM ANALYSIS

In 2023, the City appointed Robert “Dan” Minges to the retired annuitant position of Building Inspector / Code Enforcement Official – Extra Help through June 30, 2025. At that time, it was anticipated that current large residential apartment projects within the City (27-unit new construction, 160-unit new construction, a 56-unit new construction, and 45-unit rehabilitation project) would be mostly constructed before June 30, 2025. For

various reasons, however, those residential projects, while underway, are not as far along as anticipated.

In the fall of 2024, City staff reached out to CalPERS staff and received approval to extend Mr. Minges' temporary employment through June 30, 2026. Following the resignation of Sean Rosenthal in the Fall of 2025, Mr. Minges was appointed as the Interim Building Inspector / Code Enforcement Official. That appointment and temporary employment agreement had a termination date of June 30, 2026 or when he reached the limit of 960 hours in Fiscal Year 25-26, whichever occurred first.

The City recently hired Joshua Clark to fill the regular fulltime position of Building Inspector / Code Enforcement Official effective June 12, 2026. Mr. Clark is new to the position, and the City would like to have Mr. Minges serve in an "extra-help" capacity. Mr. Minges will be able to provide on the job training, mentorship, as well as assist with the day-to-day workload.

Mr. Minges's temporary employment will conform to all CalPERS regulations for retired annuitants returning to work, including:

- Employee retired from public employment for more than 180 days
- Employee can work no more than 960 hours in a fiscal year; no overtime
- Employee did not receive a golden handshake or any other retirement related incentive
- Employee's hourly pay within the established pay range for this position
- Employee receives no other benefit, incentive, or compensation other than the hourly pay rate

Mr. Minges' appointment and contract will be extended through December 31, 2026 or when he works 960 hours in FY 26-27.

FISCAL ANALYSIS

This position is included in the FY 26-27 budget and will not impact the FY 25-26 budget.

STRATEGIC PLAN ASSESSMENT

This report is consistent with Strategic Plan Goal 3 to recruit and retain highly qualified employees.

ATTACHMENTS

1. Draft Resolution No. 2026-42 (appointment & temp employment agreement)

RESOLUTION NO. 2026-42

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY
APPOINTING ROBERT MINGES TO THE RETIRED ANNUITANT POSITION OF
BUILDING INSPECTOR / CODE ENFORCEMENT OFFICIAL – EXTRA HELP**

WHEREAS, Government Code Section 7522.56 of the Public Employees' Pension Reform Act and Section 21224 of the Public Employees' Retirement Law place limitations upon the hiring and employment of retired annuitants; and

WHEREAS, Robert "Dan" Minges was appointed to serve in the Retired Annuitant position of Building Inspector / Code Enforcement Official – Interim following the departure of the previous incumbent in August 2025; and

WHEREAS, the City has recruited and hired for a regular, full-time Building Inspector / Code Enforcement Official; and

WHEREAS, the City wishes to appoint Robert "Dan" Minges ("Minges") [CalPERS ID 4298582257] to the retired annuitant position of Building Inspector / Code Enforcement Official – Extra Help for an approximate six-month period during which he will assist the new inspector with both on the job training and workload; and

WHEREAS, Minges retired from public employment more than 180 days prior to his appointment to this position; and

WHEREAS, no matters, issues, terms or conditions related to this employment and appointment have been or will be placed on a consent calendar; and

WHEREAS, the employment will be limited to 960 hours per fiscal year for all CalPERS employers; and

WHEREAS, the compensation paid to retired annuitants cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate; and

WHEREAS, the hourly pay rate paid to Minges under this temporary employment agreement will be at Step 5 on the approved pay scale for the Building Inspector / Code Enforcement Official Classification, as amended from time to time, (currently \$33.95 per hour); and

WHEREAS, Minges has not and will not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to his hourly pay rate.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Crescent City, California, as follows:

1. The City Council hereby certifies that Robert “Dan” Minges has the skills needed to perform work of a limited duration, specifically that of Building Inspector / Code Enforcement Official – Extra Help.
2. The City Council hereby terminates the appointment of Robert Minges to the retired annuitant position of Building Inspector / Code Enforcement Official – Interim effective June 12, 2026.
3. The City Council hereby approves the appointment of the limited duration appointment of Robert Minges as Building Inspector / Code Enforcement Official – Extra Help effective June 12, 2026 through December 31, 2026, pursuant to the authority provided under Government Code Sections 21224 and 7522.56 to provide extra-help building inspection and code enforcement services.
4. The City Council has reviewed and approves and authorizes the City Manager to sign the attached Amendment No. 3 to the Temporary Employment Agreement with Robert Minges in accordance with Government Code Sections 21224 and 7522.56.

APPROVED and ADOPTED and made effective the same day at a regular meeting of the City Council of the City of Crescent City held on the 1st day of June 2026, by the following polled vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk

**AMENDMENT NO. 3
TEMPORARY EMPLOYMENT AGREEMENT
LIMITED-TERM “EXTRA-HELP” APPOINTMENT**

This Amendment No. 3 to the Temporary Employment Agreement (“Agreement”) dated September 18, 2023, is made by and between the City of Crescent City, a California municipal corporation (“City”) and Robert Minges, an individual (“Retired Annuitant”) to end his temporary appointment to the retired annuitant position of Building Inspector / Code Enforcement Official – Interim and to begin his appointment to the retired annuitant position of Building Inspector / Code Enforcement Official – Extra-Help through December 31, 2026.

WHEREAS, the City has an immediate need for help possessing specialized skills in the Building / Code Enforcement Department on a temporary, limited duration basis to provide extra-help services to the newly hired incumbent to provide job training / shadowing and assistance with workload; and

WHEREAS, the Retired Annuitant possesses the necessary specialized skills, and is competent and qualified to perform the services required by this Agreement; and

WHEREAS, the City seeks to change Retired Annuitant’s position from an “interim” appointment to an “extra-help” appointment through December 31, 2026; and

WHEREAS, the Agreement, as amended herein, is compliant with Government Code Sections 7522.26 and 21224.

NOW, THEREFORE, the parties agree to amend the Temporary Employment Agreement as follows:

1. Paragraph 1 is amended to read as follows:

1. Appointment. The appointment of Robert Minges to the retired annuitant position of Building Inspector / Code Enforcement Official – Interim is terminated effective June 12, 2026. The City Manager appoints Retired Annuitant Robert Minges to perform the duties of Building Inspector / Code Enforcement Official – Extra-Help in an at-will employment status effective June 12, 2026 and continuing through Retired Annuitant working 960 hours or December 31, 2026, whichever occurs first.

2. Paragraph 3 is amended to read as follows:

3. Scope of Duties. Retired Annuitant will perform the duties of Building Inspector / Code Enforcement Official – Extra-Help as set forth in the attached job description. Retired Annuitant will report to the Public Works Director or designee, and must comply with all City rules, polices, procedures, guidelines, regulations, and laws.

3. Paragraph 4 is amended to read as follows:

4. Compensation; Hours. Retired Annuitant will be compensated at the rate approved for Step 5 of the Building Inspector / Code Enforcement Official classification (currently

\$33.95 per hour), as amended from time to time, for all services provided under this Agreement. Payments from City to Retired Annuitant shall be made during the normal payroll cycles of other City employees. City has reviewed and compared the hourly rate set forth in this section with other employees performing comparable duties and hourly rates set forth in this section do not exceed such other employees' compensation. Retired Annuitant agrees and acknowledges that he may not perform any services under this Agreement exceeding a total of 960 hours during any fiscal year (July 1 to June 30) inclusive of any hours worked during the same period for other CalPERS employers as a retired annuitant. Retired Annuitant must record their hours on a pre-approved timesheet that shall be submitted to the City biweekly at the same time as other city employees. The Parties agree that City has no way of monitoring the hours that Retired Annuitant works for another CalPERS employer. Thus, it is Retired Annuitant's responsibility to ensure that the total hours worked for City and any other CalPERS employer do not exceed 960 hours during the fiscal year.

4. Paragraph 5 is amended to read as follows:

5. Part Time. This appointment is a temporary, part-time hourly assignment. The City will assign Retired Annuitant hours to work (approximately 24 hours per week). Due to the nature of the position, it is understood that the workday and work week hours may vary, however, Retired Annuitant must not work overtime (in excess of 40 hours per week) as payment for overtime is prohibited under Government Code Section 7522.6. Retired Annuitant also understands and agrees that there are no other benefits, incentives, compensation in lieu of benefits, or other form of compensation in addition to the hourly rates set forth in this section. Retired Annuitant is not a member of any bargaining unit nor covered by the terms of any memorandum of understanding between the City and any represented or unrepresented employees.

5. Paragraph 7 is amended to read as follows:

7. Termination. This Agreement may be terminated by either party for convenience by providing written notice to the other party. Retired Annuitant acknowledges that he is an at-will, temporary employee of City who will serve at the pleasure of the City Manager and will be subject to termination from employment by the City Manager at any time, with or without advance notice or just cause. The terms of the City's personnel rules, policies, regulations, procedures, ordinances, and resolutions regarding City personnel do not modify this Agreement as to at-will status. Retired Annuitant understands and agrees that they have no property right in continued City employment, and they have no right to any pre- or post-deprivation hearing or other due process upon termination of this Agreement. This Agreement will automatically terminate upon Retired Annuitant working 960 hours or December 31, 2026, whichever occurs first.

6. **Other provisions.** All other terms and provisions of the Temporary Employment Agreement, as amended, remain in full force and are unaffected hereby.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed this 1st day of June 2026.

CITY OF CRESCENT CITY

RETIRED ANNUITANT

Eric Wier, City Manager

Robert Minges

APPROVED AS TO FORM:

Martha D. Rice, City Attorney

CITY OF CRESCENT CITY

BUILDING INSPECTOR / CODE ENFORCEMENT OFFICIAL – EXTRA HELP

JOB DESCRIPTION

DEFINITION: Provides building inspection and code enforcement services, such as: inspects structural, electrical, plumbing and mechanical installations in residential, commercial and industrial buildings for compliance with approved plans and applicable codes; conducts plan checks; enforces building, plumbing, mechanical, electrical, and zoning codes and laws; reviews construction plans and specifications for compliance with building codes and City ordinances; issues building permits; answers and interprets questions from the public relative to building codes. This position is supervised by the City Manager or an authorized designee. This position has no supervisory responsibilities. This position is also expected to provide on the job mentorship and training to the newly hired building inspector. This is a limited-term retired annuitant position designed to provide extra-help services while the City trains up a newly hired regular, fulltime Building Inspector / Code Enforcement Official.

ESSENTIAL FUNCTIONS:

The Building Inspector / Code Enforcement Official – Extra-Help may perform some or all of the key responsibilities listed below.

- Provides information to the public on building codes and City ordinances;
- Reviews plans, structural calculations, and specifications for completeness and compliance with federal, state and local codes;
- Issues building permits; issues stop work or correction notices;
- Conducts field inspections for all phases of construction, and for compliance with building, plumbing, mechanical and electrical codes and City ordinances;
- Conducts final inspections and issues occupancy certificates on completed structures;
- Investigates violations of building codes and City ordinances;
- Issues citations for code violations;
- Prepares daily inspection reports, correspondence, and other documents;
- Makes field inspections for City's capital improvement projects/public works projects in conjunction with Public Works personnel;
- Processes nuisance abatement complaints;
- Prepares reports and recommendations as necessary to the City Manager/City Council on the needs and activities of the building department;
- Conducts inspections for the Housing Authority;
- Provides mentorship and guidance to the newly hired regular, full-time Building Inspector / Code Enforcement Official;
- Performs other job-related duties as required.

END

CITY COUNCIL AGENDA REPORT



TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

**BY: DAVID YEAGER, PUBLIC WORKS DIRECTOR
JAMES QUEEN, ENGINEERING PROJECT MANAGER**

DATE: JUNE 1, 2026

**SUBJECT: TECHNICAL ASSISTANCE PLANNING GRANT AMENDMENT NO. 2
FOR THE DESIGN OF WWTP ROTATING BIOLOGICAL CONTACTOR
(RBC) CAPITAL UPGRADE, MEMBRANE BIOREACTOR (MBR)
REPLACEMENT AND BIOSOLIDS/DIGESTER OPTIMIZATION
PROJECT**

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Approve and adopt Resolution No. 2026-43, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPROVING AMENDMENT NO. 2 WITH THE CALIFORNIA STATE WATER RESOURCES CONTROL BOARD FOR THE PURPOSE OF PROJECT NUMBER C-06-8558-110 AND RBC CAPITAL UPGRADE, MBR MEMBRANE REPLACEMENT, AND BIOSOLIDS/DIGESTER OPTIMIZATION PROJECT
- Approve and adopt Resolution No. 2026-44, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY

BACKGROUND

The SWRCB Technical Assistance Grant was awarded to the City of Crescent City and presented to City Council for acceptance on May 17, 2021. The City Council approved Resolution No. 2021-29 authorizing the City Manager to execute the contract and approved Resolution No. 2021-30 adjusting the budget for the grant acceptance. The contract with SWRCB was fully executed on June 2, 2021 in the form of a \$393,405.00 forgivable loan.

On April 18, 2022, the City Council authorized the City Manager to execute Amendment 4 with Operations Management, Inc. (Jacobs) in the amount of \$370,002 for phase 1 of the design project to optimize the Rotating Biological Contactors and Digesters.

On April 10, 2024, the City Council authorized the City Manager to execute Amendment 1 to our grant agreement with the SWRCB increasing the funding amount of the grant from \$393,405 to \$951,243 and increasing the scope of work to progress the design to 30% design.

ITEM ANALYSIS

Staff requested an amendment to the SWRCB agreement, including a budget increase and schedule extension, to support necessary improvements required under Time Schedule Order (TSO) No. R1-2025-0015 issued June 6, 2025. The project is intended to address violations under Waste Discharge Requirements (WDR) Order No. R1-2023-0039, which necessitate additional scope and funding to meet the new permit limits.

Since the adoption of the WDR the City has experienced multiple violations for enterococci and total coliforms. When influent flows exceed the 1.1 MGD capacity of the existing Membrane Bioreactor (MBR), excess flows are routed through the Rotating Biological Contactors (RBCs) and the Secondary Clarifiers reducing the effectiveness of the disinfection process and leading to exceedances. Recognizing this, the TSO established interim limits for flows above 1.1 MGD that reflects the current system's limitations under peak wet-weather conditions (average dry weather flows are equal to the MBR capacity).

The City submitted the initial Draft Project Report to DFA in 2023, before the most recent WDR was received, and as a result, the City has had to reevaluate the secondary treatment process alternatives to accommodate the new permit effluent limits. The alternative selection has been changed from replacing the existing RBC process with a new RBC, to replacing the RBC's with an alternative technology, adding MBR capacity and adding of 10 MGD of filtration capacity to better manage peak flows and improve disinfection performance. These improvements are necessary to allow compliance with the current permit requirements and potential future permit requirements.

It was estimated that Amendment No. 1 would provide enough funding to take the project to a 30% design. However now that the Project Report and 10% Basis of Design Report are complete, more is known about the recommended improvements and full effort it will take to design those elements. Amendment No. 2 will increase the overall project funding to complete this 30% design effort, a City Sewer Collection system Inflow and Infiltration (I&I) Study to identify improvements in the collection system to reduce storm flows to the WWTP, and project management based on estimated current estimated construction costs. The I&I study includes the development and calibration of the collection system hydraulic model.

City staff intend to submit the final funding application for 100% design and construction funding requesting the maximum eligible forgivable loan amount of \$50 million before the end of June 2026. This date is important as it has been announced that the State will be reducing that maximum forgivable loan amount to \$30 million for applications submitted after July 1, 2026.

The current Jacobs agreement scope for this work was to complete the Project Report, Basis of Design Report, and Funding Application. All except for a few funding application documents that are deferred submittals will be complete by the end of June 2026. Staff will then be putting out a request for proposals to procure an engineering firm to complete the 100% design and assist with construction management. This amendment will fund that effort from the 10% design that it is currently at and bring it to a 30% design. The construction funding application that staff are submitting will utilize this same engineering firm to complete the design work and fund the construction.

FISCAL ANALYSIS

Amendment No. 2 will have a net zero fiscal impact but will result in an additional \$1,156,757 in State funds to be used toward the project as the total forgivable loan will increase from \$951,243 to \$2,108,000.

	Current Contract	Contract Amendment No. 2
Project Report & I&I Study	\$291,844	\$1,060,000
Preliminary Plans, Specifications, and Cost Estimate	\$442,000	\$800,000
Environmental Compliance	\$158,000	\$158,000
CWSRF Construction Funding Application and Management	\$59,399	\$90,000
FORGIVABLE LOAN AMOUNT	\$951,243	\$2,108,000

STRATEGIC PLAN ASSESSMENT

This action supports the following Strategic Plan goals...

GOAL 1: Support quality services, community safety, and health to enhance the quality of life and experience of our residents and visitors.

- D. Provide and maintain an efficient, adequate infrastructure to provide for both current and future community needs

GOAL 2: Promote a thriving local economy

- A. Evaluate and optimize additional revenue sources
- D. Collaborate with other jurisdictions and non-profits to maximize regional effectiveness and amplify funding opportunities

GOAL 3: Obtain the highest levels of organizational excellence

- B. Maintain responsible fiscal management and accountability

ATTACHMENTS

1. Draft Resolution No. 2026-43
2. Draft Resolution No. 2026-44
3. SWRCB Agreement Amendment No. 2

RESOLUTION NO. 2026-43

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY APPROVING AMENDMENT NO. 2 WITH THE CALIFORNIA STATE WATER RESOURCES CONTROL BOARD FOR THE PURPOSE OF PROJECT NUMBER C-06-8558-110 AND RBC CAPITAL UPGRADE, MBR MEMBRANE REPLACEMENT, AND BIOSOLIDS/DIGESTER OPTIMIZATION PROJECT

WHEREAS, the Crescent City Wastewater Treatment Plant serves a disadvantaged community and is struggling to meet the financial commitments of the existing SRF loan which funded a major plant renovation that was completed in 2011; and

WHEREAS, the City has been working closely with the State Water Resources Control Board Division of Financial Assistance and the Regional Water Quality Control Board to develop a strategic plan to address this shortfall; and

WHEREAS, State funding is currently available in the form of a forgivable loan for technical assistance for projects that will enhance revenue by reducing operations and maintenance costs; and

WHEREAS, the City applied for a State Water Resources Control Board loan with 100% forgiveness and was awarded funding to develop RBC Capital Upgrade, MBR Membrane Replacement, and Biosolids/Digester Optimization Plan; and

WHEREAS, the SWRCB since agreed to increase the funding from \$393,405 to \$951,243 under Amendment No. 1; and

WHEREAS, the SWRCB has again agreed to increase the funding from \$951,243 to \$2,108,000 by way of Amendment No. 2; and

WHEREAS, the City Council must authorize the nomination of SWRCB funds, accept eligibility determination and authorize an agent of the City of Crescent City to administer the program agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY, CALIFORNIA THAT:

1. The City Manager is authorized as agent of the City of Crescent City to execute State Water Resources Control Board Agreement Amendment No.2 for the Purpose of Project No. C-06-8558-110 and RBC Capital Upgrade, MBR Membrane Replacement, and Biosolids/Digester Optimization Project and to administer the agreement.
2. The City Manager as the Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the grant funding application, including executing any required agreements

with the State Water Resources Control Board and any amendments or changes thereto.

3. The City Manager as the Authorized Representative, or his/her designee, is designated to represent the City in carrying out the City's responsibilities under the executed agreements, including certifying disbursement requests on behalf of the City and compliance with applicable state and federal laws.

PASSED AND ADOPTED and made effective the same day by the City Council of the City of Crescent City on this 1st day of June 2026, by the following polled vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk

RESOLUTION NO. 2026-44

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY
AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY**

WHEREAS, the budget for the fiscal year beginning July 1, 2025, as submitted by the City Manager, was reviewed by the City Council and a public hearing was held thereon the 16th day of June 2025; and

WHEREAS, the City Council adopted said budget by way of Resolution No. 2025-24 and has the authority to amend said budget from time to time; and

WHEREAS, the City applied for and was awarded a forgivable loan under agreement number SWRCB0000000000D2001037 with the California State Water Resources Control Board for the purpose of Project Number C-06-8558-110, which was amended in 2024; and

WHEREAS, the City applied for and was awarded an increase in the amount of the forgivable loan for the project that is memorialized in Amendment No. 2 to Agreement number SWRCB0000000000D2001037 with the California State Water Resources Control Board for the purpose of Project Number C-06-8558-110; and

WHEREAS, the increase in the forgivable loan was awarded after the budget was adopted; and

WHEREAS, acceptance and expenditure of this forgivable loan requires an amendment to the City's budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY, CALIFORNIA AS FOLLOWS:

1. That the Fiscal Year 2025-26 City of Crescent City Annual Budget is hereby amended and appropriated in the amounts identified below:

Fund	Revenue Increase	Expense Increase
Sewer Fund	\$1,156,757	\$1,156,757

2. That any unspent portion of this project will be rolled over to the subsequent fiscal year until the project is complete or until the expenditure deadline.

PASSED AND ADOPTED and made effective the same day by the City Council of the City of Crescent City on this 1st day of June 2026, by the following polled vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk



State Water Resources Control Board

May 22, 2026

City of Crescent City
Attn: Eric Weir – City Manager
377 J. Street
Crescent City, CA 95531

Agreement Number: SWRCB0000000000D20-01037
Project Number: C-06-8558-110

Please review, and if appropriate, electronically sign the signature page of the amended Agreement via Adobe Sign no later than thirty (30) calendar days from the date of this letter. Once electronically signed, the Agreement will be routed automatically to the next signer. You will automatically receive a copy of the fully executed Agreement via Adobe Sign once the final signer has signed. This Agreement cannot be considered binding by either party until executed by the State Water Resources Control Board (State Water Board).

For the amended Funding Agreement to be executed by the State Water Board, the signature page **must be signed and returned electronically.**

Please note that all projects receiving funding must comply with all applicable implementing guidelines and regulations adopted by the California Department of Industrial Relations (DIR), regarding state prevailing wage requirements. You must contact DIR for guidance on how to comply. Information can be found at: <http://www.dir.ca.gov/lcp.asp>.

Davis Bacon Compliance:
https://www.waterboards.ca.gov/water_issues/programs/grants_loans/srf/davisbacon.shtml

Disadvantaged Business Enterprise (DBE)
https://www.waterboards.ca.gov/water_issues/programs/grants_loans/srf/docs/policy0513/dbe_compliance_guidelines_instructions.pdf

We strive to provide superior service to our recipients and would appreciate your feedback on the application process. Please assist us in completing a 5-minute Customer Satisfaction Survey at <https://www.surveymonkey.com/s/CWSRFsatisfaction> so we can continue to improve on our service and process. Your comments are valuable to the success of the CWSRF Program. Thank you for your time and we look forward to continuing to work with you.

Mr. Christopher Garcia may be contacted at (916) 322-6229 or Christopher.Garcia@waterboards.ca.gov.

Enclosures

E. JOAQUIN ESQUIVEL, CHAIR | ERIC OPPENHEIMER, EXECUTIVE DIRECTOR



CLEAN WATER SMALL COMMUNITY
PLANNING LOAN

AGREEMENT NO. SWRCB0000000000D2001037

BY AND BETWEEN

CITY OF CRESCENT CITY ("Recipient")

AND

CALIFORNIA STATE WATER RESOURCES CONTROL BOARD ("State Water Board")

FOR THE PURPOSE OF THE

PROJECT NO. C-06-8558-110

AND

RBC CAPITAL UPGRADE, MBR MEMBRANE REPLACEMENT, AND BIOSOLIDS/DIGESTER
OPTIMIZATION PROJECT ("Project")

AMENDMENT NO. 42

Section 13475 et seq. of the Water Code, and Resolution Nos. 2020-0023 and 2019-0064.

PROJECT FUNDING AMOUNT: ~~\$951,243~~ **\$2,108,000**
PRINCIPAL FORGIVENESS COMPONENT: ~~\$951,243~~ **\$2,108,000**
ESTIMATED REASONABLE PROJECT COST: ~~\$951,243~~ **\$2,108,000**

ELIGIBLE WORK START DATE: DECEMBER 3, 2019
WORK COMPLETION DATE: ~~AUGUST 31, 2025~~ **NOVEMBER 30, 2027**
FINAL REIMBURSEMENT REQUEST DATE: ~~FEBRUARY 28, 2026~~ **MAY 31, 2028**
RECORDS RETENTION END DATE: ~~AUGUST 31, 2064~~ **NOVEMBER 30, 2063**

This Agreement executed by the State Water Board on June 2, 2021 **and April 10, 2024**, is hereby amended and restated to revise the cover page, the Agreement, and in Exhibits A, B, and D (deletions shown as stricken and revisions in bold and underlined). The agreement was also amended to increase the funding amount. Except as noted herein all other terms and conditions shall remain the same. Please note, page numbers may have changed.

1. The State Water Board and the Recipient mutually promise, covenant, and agree to the terms, provisions, and conditions of this Agreement, including the following Exhibits, which are attached hereto or are incorporated by reference:
 - Exhibit A – Scope of Work and Schedule
 - Exhibit B – Specific Funding Provisions
 - Exhibit C – GENERAL TERMS AND CONDITIONS 2019-NOV
 - Exhibit D – Special Conditions

2. The following documents are also incorporated by reference:
 - the Waste Discharge Requirement Order Nos. R1-2017-0002 **and R1-2023-0039** (and/or National Pollutant Discharge Elimination System Permit No. CA0022756); **and the Time Schedule Order R1-2025-0015.**

3. Party Contacts during the term of this Agreement are:

State Water Board		City of Crescent City	
Section:	Division of Financial Assistance	Name:	Eric Wier, City Manager
Name:	Jonathan Miras <u>Logan Hornstein</u> , Project Manager	Name:	Eric Wier, City Manager
Address:	1001 I Street, 46 th 17th Floor	Address:	377 J. Street
City, State, Zip:	Sacramento, CA 95814	City, State, Zip:	Crescent City, CA 95531
Phone:	(916) 319-9323 916-327-6976	Phone:	(707) 464-9506 Ext. 232
Fax:		Fax:	
Email:	Jonathan.Miras@Waterboards.ca.gov <u>Logan.Hornstein@waterboards.ca.gov</u>	Email:	ewier@crescentcity.org

Each party may change its contact upon written notice to the other party. While Party Contacts are contacts for day-to-day communications regarding Project work, the Recipient must provide official communications and notices to the Division's Deputy Director.

4. Conditions precedent to this Agreement are set forth as follows:
 - (a) [Reserved]

5. The Recipient represents, warrants, and commits to the following as of the Eligible Work Start Date and continuing thereafter for the term of this Agreement, which shall be at least until the Records Retention End Date:
 - (a) The Recipient agrees to comply with all terms, provisions, conditions, and commitments of this Agreement, including all incorporated documents.

 - (b) The execution and delivery of this Agreement, including all incorporated documents, has been duly authorized by the Recipient. Upon execution by both parties, this Agreement constitutes a valid and binding obligation of the Recipient, enforceable in accordance with its terms, except as such enforcement may be limited by law.

 - (c) None of the transactions contemplated by this Agreement will be or have been made with an actual intent to hinder, delay, or defraud any present or future creditors of Recipient. The Recipient is solvent and will not be rendered insolvent by the transactions contemplated by this Agreement. The Recipient is able to pay its debts as they become due. The Recipient

maintains sufficient insurance coverage considering the scope of this Agreement, including, for example but not necessarily limited to, general liability, automobile liability, workers compensation and employer liability, professional liability.

- (d) The Recipient is in compliance with all State Water Board funding agreements to which it is a party.
6. This Agreement, and any amendments hereto, may be executed and delivered in any number of counterparts, each of which when delivered shall be deemed to be an original, but such counterparts shall together constitute one document. The parties may sign this Agreement, and any amendments hereto, either by an electronic signature using a method approved by the State Water Board or by a physical, handwritten signature. The parties mutually agree that an electronic signature using a method approved by the State Water Board is the same as a physical, handwritten signature for the purposes of validity, enforceability, and admissibility.

IN WITNESS WHEREOF, this Amendment has been executed by the parties hereto.

CITY OF CRESCENT CITY:

By: _____
Name: Eric Wier
Title: City Manager

Date: _____

STATE WATER RESOURCES CONTROL BOARD:

By: _____
Name: Joe Karkoski
Title: Deputy Director
Division of Financial Assistance

Date: _____

EXHIBIT A – SCOPE OF WORK AND SCHEDULE

A.1 PROJECT PURPOSE AND DESCRIPTION.

The Project is for the benefit of the Recipient. The funding under this Agreement shall be used to evaluate upgrades to the Recipient's Rotating Biological Contactor (RBC), Membrane Bioreactor (MBR), and Biosolids processes to help optimize the Wastewater Treatment Plant, improve water quality, and avoid depletion of reserves. Funding under this Agreement shall be used to complete a Field Report, Preliminary Engineering Report, Preliminary Plans, Specification, and Cost Estimate, Environmental Documents, and a CWSRF Construction Funding Application.

A.2 SCOPE OF WORK.

The Recipient agrees to do the following:

ITEM	DESCRIPTIONS
1	<p>Project Report and I&I Study</p> <p>1.1 Gather, review, and summarize as-built data, current and projected demands, and findings of inspections in a field report.</p> <ul style="list-style-type: none"> • Plant-wide review of unit processes and equipment with emphasis on the following secondary and solids handling processes. • Rotating Biological Contactors (RBC) Retrofit Replacement <ul style="list-style-type: none"> ○ Gather and review original RBC equipment design/criteria parameters and engineering drawings. Collect wastewater flow characteristics (maximum, average, and minimum) for the following: flow, biochemical oxygen demand (BOD; total and soluble), total suspended solids (TSS), volatile suspended solids (VSS), total kjeldahl nitrogen (TKN), ammonia (NH3), phosphorous, water temperature, pH, and alkalinity. ○ Confirm wastewater flow characteristics. Determine estimated population growth and include indesign considerations. ○ Evaluate up to three (3) alternatives to replace the RBC's • Digester Rehabilitation/Replacement <ul style="list-style-type: none"> ○ Gather and review original biosolids tank designs criteria/parameters and engineering drawings. Verify process information including: solids, loading rate, hydraulic loading, volatile solids reduction. Gather typical heating and mixing rates in primary tank. ○ Determine the structural integrity of the existing digester tanks and roofs. • Miscellaneous Improvements such as: <ul style="list-style-type: none"> ○ Replace valves and flow meters at the secondary clarifiers; ○ Heating, Ventilation, and Air Conditioning (HVAC) improvements to the belt filter press and administration buildings; ○ Replace two primary clarifier building; ○ Install additional surveillance and security camera; and ○ Procure spare parts: such as an influent chopper pump and motor. <p>1.2 Prepare an Engineering Project Report in accordance with the Division's requirements and guidelines for a CWSRF Construction funding application.</p> <ul style="list-style-type: none"> • Summarize the results of the findings from Item 1.1 above and recommended improvements including a description of the equipment that needs to be replaced,

ITEM	DESCRIPTIONS
	<p>new or rehabilitated facilities, sizing, general locations, and planning-level budget estimates.</p> <ul style="list-style-type: none"> • Review RBC components including the shaft, media, media support system, mechanical drives, bearings to determine if any components failed due to excess wear and tear due to the end of the useful life. Failure analysis will be incorporated to determine if any new components need to be upgraded to extend the useful life of the new equipment. A discussion with the manufacturer may be conducted if new media needs to be installed including configuration and destiny to reduce operationand maintenance (O&M) costs. • Determine digester components that will need to be replaced to ensure operation is continued. Determine the footprint of the existing and new tanks and formulate a plan for demolition of the old tanks. Determine if additional concrete slabs will need to be installed to house new equipment or if existing space is adequate. Perform a cost benefit analysis to determine the number, size, type (floating or attached roof), and configuration of digesters to reduce O&M costs. • Include recommended upgrades to any design parameters and minimum design criteria. <p>1.3 Develop raw wastewater influent sampling work plan and execute sampling and laboratory analysis to establish influent flows and loads.</p> <p>1.4 Perform onsite structural, corrosion, and process/mechanical inspections of the wastewater treatment plant and liquid and solids handling unit processes.</p> <p><u>1.5 Perform an Inflow and Infiltration (I&I) Study to identify improvements in the collection system to reduce storm flows to the WWTP. The I&I includes the development and calibration of the collection system hydraulic model.</u></p> <p><i>ITEM 1 SUBMITTAL:</i></p> <ul style="list-style-type: none"> a) Field Report b) Draft Engineering Project Report c) Final Engineering Project Report d) <u>I&I Study</u>
2	<p>Preliminary Plans, Specifications, and Cost Estimate</p> <p>2.1 Prepare preliminary drawings for the selected construction project, including cover sheet, updated process and instrumentation diagrams, technical specifications, a total cost estimate for the final design, and permits (county or local permits for construction).</p> <p>2.2 Conduct surveying and/or geotechnical studies (if applicable).</p> <p>2.3 Complete 30% plans and specifications (P&S) for the Selected Construction Project.</p> <p><i>ITEM 2 SUBMITTAL:</i></p> <ul style="list-style-type: none"> a) <u>Basis of Design Report/ 10% Design and Cost Estimate</u> b) 30% P&S and Cost Estimate
3	<p>Environmental Compliance</p> <p>3.1. Review the selected construction project for possible exemptions to the California</p>

ITEM	DESCRIPTIONS
	<p>Environmental Quality(CEQA) and National Environmental Policy Act (NEPA).</p> <p>3.2. Develop a comprehensive project description, identify the level of potential environmental impacts, and prepare draft CEQA/NEPA documentation for the selected construction project including recommended mitigation measures, a mitigation monitoring and response plan (if applicable) and draft findings.</p> <p>3.3. Complete all necessary environmental documents, including CEQA and Federal Cross-Cutter Documents, to satisfy the CWSRF Financial Assistance Application for Construction requirements.</p> <p>3.4. Prepare a Coastal Development Permit application for the selected construction project.</p> <p><i>ITEM 3 SUBMITTAL:</i></p> <ul style="list-style-type: none"> a) Draft CEQA Documents b) Final CEQA Documents c) Draft Environmental Federal Cross-Cutter Documents d) Final Environmental Federal Cross-Cutter Documents e) Coastal Development Permit Application
4	<p>CWSRF Construction Funding Application <u>and Management</u></p> <p>4.1. Prepare and submit a complete CWSRF Financial Assistance Application for Construction (General, Technical, Environmental, and Financial Packages, including all supporting materials).</p> <p>4.2 Monitor Project budget and schedule <u>for the duration of the Project.</u></p> <p>4.3 Prepare and submit progress reports and reimbursement requests <u>for the duration of the Project.</u></p> <p>4.4 Coordinate with State Water Board staff, attend Project meetings, provide status updates, and respond to questions.</p> <p>4.5 Develop a Fiscal Sustainability Plan and Debt Management Policy.</p> <p><i>ITEM 4 SUBMITTAL:</i></p> <ul style="list-style-type: none"> a) Financial Assistance Application for Construction b) Fiscal Sustainability Plan c) Debt Management Policy

A.3 SCHEDULE.

Failure to provide items by the due dates indicated in the table below may constitute a material violation of this Agreement. The Project Manager may adjust the dates in the "Estimated Due Date" column of this table, but Critical Due Date adjustments will require an amendment to this Agreement.

The Recipient must complete and submit all work in time to be approved by the Division prior to the Work Completion Date. As applicable for specific submittals, the Recipient must plan adequate time to solicit, receive, and address comments prior to submitting the final submittal. The Recipient must submit the final Reimbursement Request prior to the Final Reimbursement Request Date set forth on the Cover Page.

ITEM	DESCRIPTION OF SUBMITTAL	CRITICAL DUE DATE	ESTIMATED DUE DATE
EXHIBIT A – SCOPE OF WORK			
1	Project Report and I&I Study a) Field Report b) Draft Engineering Project Report c) Final Engineering Project Report d) I&I Study	N/A N/A N/A <u>N/A</u>	<u>Complete</u> <u>Complete</u> May 31, 2024 <u>Complete</u> <u>May 31, 2027</u>
2	Preliminary Plans, Specifications, and Cost Estimate a) <u>Basis of Design Report / 10% Design and Cost Estimate</u> b) 30% P&S and Cost Estimate	N/A N/A	February 28, 2026 August 31, 2024 <u>July 31, 2027</u>
3	Environmental Compliance a) Draft CEQA Documents b) Final CEQA Documents c) Draft Environmental Federal Cross-Cutter Documents d) Final Environmental Federal Cross-Cutter Document e) Coastal Development Permit Application	N/A N/A N/A N/A N/A	August 31, 2024 <u>March 31, 2026</u> November 30, 2024 <u>April 30, 2026</u> September 30, 2024 <u>June 30, 2026</u> December 31, 2024 <u>July 30, 2026</u> December 31, 2024 <u>April 30, 2026</u>
4	CWSRF Construction Funding Application and Management a) Financial Assistance Application for Construction b) Fiscal Sustainability Plan c) Debt Management Policy	N/A N/A N/A	December 31, 2024 <u>July 30, 2026</u> August 31, 2024 <u>December 31, 2026</u> August 31, 2024 <u>December 31, 2026</u>
REIMBURSEMENTS			
	Final Reimbursement Request	February 29, 2026 <u>May 31, 2028</u>	N/A

REPORTS		
	Progress Reports	N/A
	As Needed Reports	TBD

The Recipient must deliver any request for extension of the Work Completion Date no less than 90 days prior to the Work Completion Date.

The Division may require corrective work to be performed prior to Project Completion. Any work occurring after the Work Completion Date will not be reimbursed under this Agreement.

A.4 PROGRESS REPORTS.

The Recipient must provide a progress report to the Division each quarter, beginning no later than 90 days after execution of this Agreement. The Recipient must provide a progress report with each reimbursement request. Failure to provide a complete and accurate progress report may result in the withholding of Project Funds. A progress report must contain the following information:

- 1) A summary of progress to date including a description of progress since the last report, amount budgeted, amount spent, and percent completion for each task;
- 2) Statement indicating if all critical due dates are on track;
- 3) Statement indicating if all deliverable due dates are on track;
- 4) A description of compliance with any special conditions; and
- 5) Any problems encountered, proposed resolution, schedule for resolution, and status of previous problem resolutions.

EXHIBIT B – FUNDING AMOUNTS

B.1 ESTIMATED REASONABLE COST AND PROJECT FUNDS.

The estimated reasonable cost of the total Project is set forth on the Cover Page of this Agreement, and is greater than or equal to the funding anticipated to be provided by the State Water Board under this Agreement.

Subject to the terms of this Agreement, the State Water Board agrees to provide Project Funds not to exceed the amount of the Project Funding Amount set forth on the Cover Page of this Agreement.

B.2 RECIPIENT CONTRIBUTIONS.

The loan component of this Agreement is forgiven. The estimated amount of principal that will be due to the State Water Board from the Recipient under this Agreement is Zero dollars and no cents (\$0.00).

The Recipient must pay any and all costs connected with the Project including, without limitation, any and all Project Costs. If the Project Funds are not sufficient to pay the Project Costs in full, the Recipient must nonetheless complete the Project and pay that portion of the Project Costs in excess of available Project Funds, and shall not be entitled to any reimbursement therefor from the State Water Board.

B.3 VERIFIABLE DATA.

Upon request by the Division, the Recipient must submit verifiable data to support deliverables specified in the Scope of Work. The Recipient’s failure to comply with this requirement may be construed as a material breach of this Agreement.

B.4 BUDGET COSTS

Budget costs are contained in the Summary Project Cost Table below:

LINE ITEM	TOTAL ESTIMATED COSTS	PROJECT FUNDING AMOUNT
Project Report and I&I Study	\$291,844 <u>\$1,060,000</u>	\$291,844 <u>\$1,060,000</u>
Preliminary Plans, Specifications, and Cost Estimate	\$442,000 <u>\$800,000</u>	\$442,000 <u>\$800,000</u>
Environmental Compliance	\$158,000	\$158,000
CWSRF Construction Funding Application and Management	\$59,399 <u>\$90,000</u>	\$59,399 <u>\$90,000</u>
TOTAL	<u>\$951,243</u> <u>\$2,108,000</u>	<u>\$951,243</u> <u>\$2,108,000</u>

Funds may be shifted between line items as approved by the Project Manager. The sum of adjusted line items must not exceed the total budget amount.

The Recipient is prohibited from requesting disbursement amounts that represent Recipient’s mark ups to costs invoiced or otherwise requested by consultants or contractors.

Reasonable indirect costs may be allowable upon approval by the Division.

B.5 REIMBURSEMENT PROCEDURE.

Except as may be otherwise provided in this Agreement, reimbursements will be made as follows:

1. Upon execution and delivery of this Agreement by both parties, the Recipient may request immediate reimbursement of any eligible incurred costs through submission to the State Water Board of the Reimbursement Request Form 260 and Form 261, or any amendment thereto, duly completed and executed.
2. The Recipient must submit a Reimbursement Request for costs incurred prior to the date this Agreement is executed by the State Water Board no later than ninety (90) days after this Agreement is executed by the State Water Board. Late Reimbursement Requests may not be honored.
3. Additional Project Funds will be promptly disbursed to the Recipient upon receipt of Reimbursement Request Form 260 and Form 261, or any amendment thereto, duly completed and executed by the Recipient for incurred costs consistent with this Agreement, along with receipt of progress reports due under Exhibit A.
4. The Recipient must not request reimbursement for any Project Cost until such cost has been incurred and is currently due and payable by the Recipient, although the actual payment of such cost by the Recipient is not required as a condition of Reimbursement Request. Supporting documentation (e.g., receipts) must be submitted with each Reimbursement Request. The amount requested for Recipient's administration costs must include a calculation formula (i.e., hours or days worked times the hourly or daily rate = total amount claimed). Reimbursement of Project Funds will be made only after receipt of a complete, adequately supported, properly documented, and accurately addressed Reimbursement Request. Upon request by the Division, supporting documents for professional and administrative services must include the employees' names, classifications, labor rates, hours worked, and descriptions of the tasks performed. Reimbursement Requests submitted without supporting documents may be wholly or partially withheld at the discretion of the Division.
5. The Division may withhold disbursements where costs incurred do not reflect actual time spent.
6. The Recipient must spend Project Funds within 30 days of receipt. If the Recipient earns interest earned on Project Funds, it must report that interest immediately to the State Water Board. The State Water Board may deduct earned interest from future reimbursements.
7. The Recipient shall not request a reimbursement unless that Project Cost is allowable, reasonable, and allocable.
8. The Recipient must submit all draft deliverables prior to reimbursement beyond 70 percent of the Project Funding Amount, and it must submit all final deliverables to the Division prior to reimbursement beyond 90 percent of the Project Funding Amount.
9. Notwithstanding any other provision of this Agreement, no reimbursement shall be required at any time or in any manner which is in violation of or in conflict with federal or state laws, policies, or regulations.

Notwithstanding any other provision of this Agreement, the Recipient agrees that the State Water Board may retain an amount equal to ten percent (10%) of the Project Funding Amount until Project Completion. Any retained amounts due to the Recipient will be promptly disbursed to the Recipient, without interest, upon Project Completion.

B.6 REVERTING FUNDS AND DISENCUMBRANCE.

In the event the Recipient does not submit Reimbursement Requests for all funds encumbered under this Agreement timely, any remaining funds revert to the State. The State Water Board may notify the Recipient that the project file is closed, and any remaining balance will be disencumbered and unavailable for further use under the Agreement.

EXHIBIT C – GENERAL TERMS AND CONDITIONS 2019-NOV

GENERAL TERMS AND CONDITIONS 2019-NOV is incorporated by reference and is posted at https://www.waterboards.ca.gov/water_issues/programs/grants_loans/general_terms.html

EXHIBIT D – SPECIAL CONDITIONS

D.1 DEFINITIONS.

Each capitalized term used in this Agreement has the following meaning:

- "Authorized Representative" means the duly appointed representative of the Recipient as set forth in the certified original of the Recipient's authorizing resolution that designates the authorized representative by title.
- "Eligible Work Start Date" means the date set forth on the Cover Page of this Agreement, establishing the date on or after which any costs may be incurred and eligible for reimbursement hereunder.
- "Enterprise Fund" means the enterprise fund of the Recipient in which Revenues are deposited.
- "Event of Default" means, in addition to the meanings set forth in Exhibit C, the occurrence of any of the following events:
 - a) A material adverse change in the condition of the Recipient, the Revenues, or the System, which the Division reasonably determines would materially impair the Recipient's ability to satisfy its obligations under this Agreement;
 - b) Failure to operate the System or the Project without the Division's approval;
 - c) The occurrence of a material breach or event of default under any System obligation that results in the acceleration of principal or interest or otherwise requires immediate prepayment, repurchase or redemption;
- "Indirect Costs" means those costs that are incurred for a common or joint purpose benefiting more than one cost objective and are not readily assignable to the Project (i.e., costs that are not directly related to the Project). Examples of Indirect Costs include, but are not limited to: central service costs; general administration of the Recipient; non-project-specific accounting and personnel services performed within the Recipient organization; depreciation or use allowances on buildings and equipment; the costs of operating and maintaining non-project-specific facilities; tuition and conference fees; generic overhead or markup; and taxes.
- "Net Revenues" means, for any Fiscal Year, all Revenues received by the Recipient less the Operations and Maintenance Costs for such Fiscal Year.
- "Operations and Maintenance Costs" means the reasonable and necessary costs paid or incurred by the Recipient for maintaining and operating the System, determined in accordance with GAAP, including all reasonable expenses of management and repair and all other expenses necessary to maintain and preserve the System in good repair and working order, and including all reasonable and necessary administrative costs of the Recipient that are charged directly or apportioned to the operation of the System, such as salaries and wages of employees, overhead, taxes (if any), the cost of permits, licenses, and charges to operate the System and insurance premiums; but excluding, in all cases depreciation, replacement, and obsolescence charges or reserves therefor and amortization of intangibles.

- "Policy" means the State Water Board's "Policy for Implementing the Clean Water State Revolving Fund," as amended from time to time, including the Intended Use Plan in effect as of the execution date of this Agreement.
- "Revenues" means, for each Fiscal Year, all gross income and revenue received or receivable by the Recipient from the ownership or operation of the System, determined in accordance with GAAP, including all rates, fees, and charges (including connection fees and charges) as received by the Recipient for the services of the System, and all other income and revenue howsoever derived by the Recipient from the ownership or operation of the System or arising from the System, including all income from the deposit or investment of any money in the Enterprise Fund or any rate stabilization fund of the Recipient or held on the Recipient's behalf, and any refundable deposits made to establish credit, and advances or contributions in aid of construction.
- "System" means all wastewater collection, pumping, transport, treatment, storage, and disposal facilities, including land and easements thereof, owned by the Recipient, including the Project, and all other properties, structures, or works hereafter acquired and constructed by the Recipient and determined to be a part of the System, together with all additions, betterments, extensions, or improvements to such facilities, properties, structures, or works, or any part thereof hereafter acquired and constructed.

D.2 ADDITIONAL REPRESENTATIONS AND WARRANTIES.

- (a) The Recipient has not made any untrue statement of a material fact in its application for this financial assistance, or omitted to state in its application a material fact that makes the statements in its application not misleading.
- (b) The Recipient agrees to fulfill all assurances, declarations, representations, and commitments in its application, accompanying documents, and communications filed in support of its request for funding under this Agreement.
- (c) The execution, delivery, and performance by Recipient of this Agreement, including all incorporated documents, do not violate any provision of any law or regulation in effect as of the date set forth on the first page hereof, or result in any breach or default under any contract, obligation, indenture, or other instrument to which Recipient is a party or by which Recipient is bound as of the date set forth on the Cover Page.
- (d) Except as set forth in this paragraph, there are, as of the date of execution of this Agreement by the Recipient, no pending or, to Recipient's knowledge, threatened actions, claims, investigations, suits, or proceedings before any governmental authority, court, or administrative agency which materially affect the financial condition or operations of the Recipient, the Revenues, and/or the Project.
- (e) There are no proceedings, actions, or offers by a public entity to acquire by purchase or the power of eminent domain any of the real or personal property related to or necessary for the Project.
- (f) The Recipient is duly organized and existing and in good standing under the laws of the State of California. Recipient must at all times maintain its current legal existence and preserve and keep in full force and effect its legal rights and authority. Within the preceding ten years, the Recipient has not failed to demonstrate compliance with state or federal audit disallowances.

- (g) Any financial statements or other financial documentation of Recipient previously delivered to the State Water Board as of the date(s) set forth in such financial statements or other financial documentation: (a) are materially complete and correct; (b) present fairly the financial condition of the Recipient; and (c) have been prepared in accordance with GAAP. Since the date(s) of such financial statements or other financial documentation, there has been no material adverse change in the financial condition of the Recipient, nor have any assets or properties reflected on such financial statements or other financial documentation been sold, transferred, assigned, mortgaged, pledged or encumbered, except as previously disclosed in writing by Recipient and approved in writing by the State Water Board.
- (h) The Recipient is current in its continuing disclosure obligations associated with its material debt, if any.
- (i) The Recipient has no conflicting or Material Obligations.
- (j) The Recipient and its principals, to the best of the Recipient's knowledge and belief, are not presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from participation in any work overseen, directed, funded, or administered by the State Water Board program for which this grant funding is authorized; nor have they engaged or permitted the performance of services covered by this Agreement from parties that are debarred or suspended or otherwise excluded from or ineligible for participation in any work overseen, directed, funded, or administered by the State Water Board program for which this grant funding is authorized.

D.3 [Reserved].

D.4 [Reserved].

D.5 ACKNOWLEDGEMENTS.

The Recipient must include the following acknowledgement in any document, written report, or brochure to be shared with the general public prepared in whole or in part pursuant to this Agreement:

"Funding for this project has been provided in full or in part through an agreement with the State Water Resources Control Board. California's Clean Water State Revolving Fund is capitalized through a variety of funding sources, including grants from the United States Environmental Protection Agency and state bond proceeds. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use."

D.6 RATES, FEES, AND CHARGES.

- (a) The Recipient must, to the extent permitted by law, fix, prescribe and collect rates, fees and charges for the System during each Fiscal Year which are reasonable, fair, and nondiscriminatory and which will be sufficient to generate Revenues in the amounts necessary to cover Operations and Maintenance Costs, and must ensure that Net Revenues are in an amount necessary to meet its obligations under this Agreement.
- (b) The Recipient may make adjustments from time to time in such fees and charges and may make such classification thereof as it deems necessary, but shall not reduce the rates, fees and charges then in effect unless the Net Revenues from such reduced rates, fees, and charges will at all times be sufficient to meet the requirements of this section.

D.7 NOTICE.

Upon the occurrence of any of the following events, the Recipient must notify the Division's Deputy Director and Party Contacts by phone and email within the time specified below:

- (a) Within 24 hours, the Recipient must notify the Party Contacts by phone and by email, and also notify the Division by phone at (916) 327-9978 and by email to CleanWaterSRF@waterboards.ca.gov of any discovery of any potential tribal cultural resource and/or archaeological or historical resource. Should a potential tribal cultural resource and/or archaeological or historical resource be discovered during construction or Project implementation, the Recipient must ensure that all work in the area of the find will cease until a qualified archaeologist has evaluated the situation and made recommendations regarding preservation of the resource, and the Division has determined what actions should be taken to protect and preserve the resource. The Recipient must implement appropriate actions as directed by the Division.
- (b) The Recipient must notify the Division and Party Contacts promptly of the occurrence of any of the following events:
 - i. Bankruptcy, insolvency, receivership or similar event of the Recipient, or actions taken in anticipation of any of the foregoing;
 - ii. Change of ownership of the Project (no change of ownership may occur without written consent of the Division);
 - iii. Loss, theft, damage, or impairment to Project;
 - iv. Events of Default, except as otherwise set forth in this section;
 - v. A proceeding or action by a public entity to acquire the Project by power of eminent domain.
 - vi. Any litigation pending or threatened with respect to the Project or the Recipient's technical, managerial or financial capacity or the Recipient's continued existence;
 - vii. Consideration of dissolution, or disincorporation;
 - viii. Enforcement actions by or brought on behalf of the State Water Board or Regional Water Board.
 - ix. The discovery of a false statement of fact or representation made in this Agreement or in the application to the Division for this funding, or in any certification, report, or request for reimbursement made pursuant to this Agreement, by the Recipient, its employees, agents, or contractors;
 - x. Any substantial change in scope of the Project. The Recipient must undertake no substantial change in the scope of the Project until prompt written notice of the proposed change has been provided to the Division and the Division has given written approval for the change;
 - xi. The Recipient must promptly notify the Division and Party Contacts of the discovery of any unexpected endangered or threatened species, as defined in the federal Endangered Species Act. Should a federally protected species be unexpectedly encountered during implementation of the Project, the Recipient agrees to promptly

notify the Division. This notification is in addition to the Recipient's obligations under the federal Endangered Species Act;

- xii. Any circumstance, combination of circumstances, or condition, which is expected to or does delay Work Completion for a period of ninety (90) days or more;
- xiii. Any Project monitoring, demonstration, or other implementation activities required in this Agreement;
- xiv. Any public or media event publicizing the accomplishments and/or results of this Agreement and provide the opportunity for attendance and participation by state representatives with at least ten (10) working days' notice to the Division;
- xv. Any event requiring notice to the Division pursuant to any other provision of this Agreement;
- xvi. Work Completion, and Project Completion.

D.8 RETURN OF FUNDS.

Notwithstanding any other provision of this Agreement, if the Division determines that an Event of Default has occurred, the Recipient may be required, upon demand, to immediately return to the State Water Board any grant or principal forgiveness amounts received pursuant to this Agreement and pay interest at the highest legal rate on all of the foregoing.

D.9 DAMAGES FOR BREACH OF TAX-EXEMPT STATUS.

In the event that any breach of any of the provisions of this Agreement by the Recipient results in the loss of tax-exempt status for any bonds of the State or any subdivision or agency thereof, or if such breach results in an obligation on the part of the State or any subdivision or agency thereof to reimburse the federal government by reason of any arbitrage profits, the Recipient must immediately reimburse the State or any subdivision or agency thereof in an amount equal to any damages paid by or loss incurred by the State or any subdivision or agency thereof due to such breach.

D.10 FRAUD, WASTE, AND ABUSE.

The Recipient shall prevent fraud, waste, and the abuse of Project Funds, and shall cooperate in any investigation of such activities that are suspected in connection with this Agreement. The Recipient understands that discovery of any evidence of misrepresentation or fraud related to Reimbursement Requests, invoices, proof of payment of invoices, or other supporting information, including but not limited to double or multiple billing for time, services, or any other eligible cost, may result in referral to the Attorney General's Office or the applicable District Attorney's Office for appropriate action. The Recipient further understands that any suspected occurrences of false claims, misrepresentation, fraud, forgery, theft or any other misuse of Project Funds may result in withholding of reimbursements and/or the termination of this Agreement requiring the immediate repayment of all funds disbursed hereunder.

D.11 DISPUTES.

The Recipient must continue with the responsibilities under this Agreement during any dispute. The Recipient may, in writing, appeal a staff decision within 30 days to the Deputy Director of the Division or designee, for a final Division decision. The Recipient may appeal a final Division decision to the State Water Board within 30 days. The Office of the Chief Counsel of the State Water Board will prepare a

summary of the dispute and make recommendations relative to its final resolution, which will be provided to the State Water Board's Executive Director and each State Water Board Member. Upon the motion of any State Water Board Member, the State Water Board will review and resolve the dispute in the manner determined by the State Water Board. Should the State Water Board determine not to review the final Division decision, this decision will represent a final agency action on the dispute. This provision does not preclude consideration of legal questions, provided that nothing herein shall be construed to make final the decision of the State Water Board, or any official or representative thereof, on any question of law. This section relating to disputes does not establish an exclusive procedure for resolving claims within the meaning of Government Code sections 930 and 930.4.

D.12 STATE CROSS-CUTTERS.

Recipient represents that, as applicable, it complies and covenants to maintain compliance with the following for the term of the Agreement:

- The California Environmental Quality Act (CEQA), as set forth in Public Resources Code 21000 et seq. and in the CEQA Guidelines at Title 14, Division 6, Chapter 3, Section 15000 et seq.
- Water Conservation requirements, including regulations in Division 3 of Title 23 of the California Code of Regulations.
- Monthly Water Diversion Reporting requirements, including requirements set forth in Water Code section 5103.
- Public Works Contractor Registration with Department of Industrial Relations requirements, including requirements set forth in Sections 1725.5 and 1771.1 of the Labor Code.
- Volumetric Pricing & Water Meters requirements, including the requirements of Water Code sections 526 and 527.
- Urban Water Management Plan requirements, including the Urban Water Management Planning Act (Water Code, § 10610 et seq.).
- Urban Water Demand Management requirements, including the requirements of Section 10608.56 of the Water Code.
- Delta Plan Consistency Findings requirements, including the requirements of Water Code section 85225 and California Code of Regulations, title 23, section 5002.
- Agricultural Water Management Plan Consistency requirements, including the requirements of Water Code section 10852.
- Charter City Project Labor Requirements, including the requirements of Labor Code section 1782 and Public Contract Code section 2503.
- The Recipient agrees that it will, at all times, comply with and require its contractors and subcontractors to comply with directives or orders issued pursuant to Division 7 of the Water Code.
- **Regulations in Division 4 of Title 22 of the California Code of Regulations, including but not limited to California Waterworks Standards in Chapter 16, and Lead and Copper regulations in Chapter 17.5.**

D.13 DAMAGES FOR BREACH OF FEDERAL CONDITIONS.

In the event that any breach of any of the provisions of this Agreement by the Recipient results in the failure of Project Funds to be used pursuant to the provisions of this Agreement, or if such breach results in an obligation on the part of the State or any subdivision or agency thereof to reimburse the federal government, the Recipient must immediately reimburse the State or any subdivision or agency thereof in an amount equal to any damages paid by or loss incurred by the State or any subdivision or agency thereof due to such breach.

D.14 ACCESS AND INSPECTION

In addition to the obligations set forth in section 2 of the General Terms and Conditions incorporated in Exhibit C of this Agreement, the Recipient must ensure that the United States Environmental Protection Agency, the Office of Inspector General, any member of Congress, or any authorized representative of the foregoing, will have safe and suitable access to the Project site at all reasonable times during the term of the Agreement.

D.15 FINANCIAL MANAGEMENT SYSTEMS.

The Recipient must comply with federal standards for financial management systems. The Recipient agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to permit preparation of reports required by the federal government and tracking of Project funds to a level of expenditure adequate to establish that such funds have not been used in violation of federal or state law or the terms of this Agreement. To the extent applicable, the Recipient is bound by, and must comply with, the provisions and requirements of the federal Single Audit Act of 1984 and 2 CFR Part 200, subpart F, and updates or revisions, thereto.

D.16 FEDERAL CROSS-CUTTERS.

The Recipient acknowledges, warrants compliance with, and covenants to continuing compliance with the following federal terms and conditions **with respect to all Project Costs for the term of this Agreement:**

- i. Unless the Recipient has obtained a waiver from USEPA on file with the State Water Board or unless this Project is not a project for the construction, alteration, maintenance or repair of a public water system or treatment work, the Recipient shall not purchase "iron and steel products" produced outside of the United States on this Project. Unless the Recipient has obtained a waiver from USEPA on file with the State Water Board or unless this Project is not a project for the construction, alteration, maintenance or repair of a public water system or treatment work, the Recipient hereby certifies that all "iron and steel products" used in the Project were or will be produced in the United States. For purposes of this section, the term "iron and steel products" means the following products made primarily of iron or steel: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and construction materials. "Steel" means an alloy that includes at least 50 percent iron, between .02 and 2 percent carbon, and may include other elements.
- ii. The Recipient does not anticipate any construction is necessary to complete the Project, and no construction activities may occur without the Division's approval. If the Project does include construction, the Recipient agrees to comply with the Davis-Bacon provisions, and must include

in full the Wage Rate Requirements (Davis-Bacon) language provided by the Division in all construction contracts and subcontracts.

- iii. The Recipient shall notify the State Water Board and the USEPA contact of public or media events publicizing the accomplishment of significant events related to this Project and provide the opportunity for attendance and participation by federal representatives with at least ten (10) working days' notice.
- iv. The Recipient shall comply with applicable USEPA general terms and conditions found at <http://www.epa.gov/ogd>.
- v. No Recipient may receive funding under this Agreement unless it has provided its DUNS number to the State Water Board.
- vi. [Reserved].
- vii. The Recipient represents and warrants that it and its principals are not excluded or disqualified from participating in this transaction as such terms are defined in Parts 180 and 1532 of Title 2 of the Code of Federal Regulations (2 CFR). If the Recipient is excluded after execution of this Agreement, the Recipient shall notify the Division within ten (10) days and shall inform the Division of the Recipient's exclusion in any request for amendment of this Agreement. The Recipient shall comply with Subpart C of Part 180 of 2 CFR, as supplemented by Subpart C of Part 1532 of 2 CFR. Such compliance is a condition precedent to the State Water Board's performance of its obligations under this Agreement. When entering into a covered transaction as defined in Parts 180 and 1532 of 2 CFR, the Recipient shall require the other party to the covered transaction to comply with Subpart C of Part 180 of 2 CFR, as supplemented by Subpart C of Part 1532 of 2 CFR.
- viii. To the extent applicable, the Recipient shall disclose to the State Water Board any potential conflict of interest consistent with USEPA's Final Financial Assistance Conflict of Interest Policy at <https://www.epa.gov/grants/epas-final-financial-assistance-conflict-interest-policy>. A conflict of interest may result in disallowance of costs.
- ix. USEPA and the State Water Board have the right to reproduce, publish, use and authorize others to reproduce, publish and use copyrighted works or other data developed under this assistance agreement.
- x. Where an invention is made with Project Funds, USEPA and the State Water Board retain the right to a worldwide, nonexclusive, nontransferable, irrevocable, paid-up license to practice the invention owned by the Recipient. The Recipient must utilize the Interagency Edison extramural invention reporting system at <http://iEdison.gov> and shall notify the Division when an invention report, patent report, or utilization report is filed.
- xi. The Recipient agrees that any reports, documents, publications or other materials developed for public distribution supported by this Agreement shall contain the Acknowledgement statement set forth in Exhibit D.
- xii. The Recipient acknowledges that it is encouraged to follow guidelines established under Section 508 of the Rehabilitation Act, codified at 36 CFR Part 1194, with respect to enabling individuals with disabilities to participate in its programs supported by this Project.
- xiii. ~~The Recipient, its employees, contractors and subcontractors and their employees warrants that it will not engage in severe forms of trafficking in persons, procure a commercial sex act during~~

~~the term of this Agreement, or use forced labor in the performance of this Agreement. The Recipient must include this provision in its contracts and subcontracts under this Agreement. The Recipient must inform the State Water Board immediately of any information regarding a violation of the foregoing. The Recipient understands that failure to comply with this provision may subject the State Water Board to loss of federal funds. The Recipient agrees to compensate the State Water Board for any such funds lost due to its failure to comply with this condition, or the failure of its contractors or subcontractors to comply with this condition. The State Water Board may unilaterally terminate this Agreement if the Recipient that is a private entity is determined to have violated the foregoing.~~

The Recipient, its employees, contractors and subcontractors and their employees warrants that it will not engage in severe forms of trafficking in persons, procure a commercial sex act during the term of this Agreement, use forced labor in the performance of this Agreement, or engage in acts that directly support or advance trafficking in persons, including (i) destroying, concealing, removing, confiscating, or otherwise denying an employee access to that employee's identity or immigration documents; (ii) failing to provide return transportation or pay for return transportation costs to an employee from a country outside the United States to the country from which the employee was recruited upon the end of employment if request by the employee, unless exempted from the requirement to provide or pay for such return transportation by the Federal department or agency providing or entering into the grant or cooperative agreements or the employee is a victim of human trafficking seeking victim services or legal redress in the country of employment or a witness in a human trafficking enforcement action; (iii) soliciting a person for the purpose of employment, or offering employment, by means of materially false or fraudulent pretenses, representations, or promises regarding that employment; (iv) charging recruited employees a placement or recruitment fee; or (v) providing or arranging housing that fails to meet the host country's housing and safety standards. The Recipient must include this provision in its contracts and subcontracts under this Agreement. The Recipient must inform the State Water Board immediately of any information regarding a violation of the foregoing. The Recipient understands that failure to comply with this provision may subject the State Water Board to loss of federal funds. The Recipient agrees to compensate the State Water Board for any such funds lost due to its failure to comply with this condition, or the failure of its contractors or subcontractors to comply with this condition. The State Water Board may unilaterally terminate this Agreement if the Recipient that is a private entity is determined to have violated the foregoing.

- xiv. The Recipient certifies to the best of its knowledge and belief that:
- a. No federal appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions, and notify the State Water Board.

The Recipient shall require this certification from all parties to any contract or agreement that the Recipient enters into and under which the Recipient incurs costs for which it seeks reimbursement under this Agreement.

- xv. The Recipient must comply with the following federal non-discrimination requirements:
- a. Title VI of the Civil Rights Act of 1964, which prohibits discrimination based on race, color, and national origin, including limited English proficiency (LEP).
 - b. Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination against persons with disabilities.
 - c. The Age Discrimination Act of 1975, which prohibits age discrimination.
 - d. Section 13 of the Federal Water Pollution Control Act Amendments of 1972, which prohibits discrimination on the basis of sex.
 - e. 40 CFR Part 7, as it relates to the foregoing.
 - ~~f. Executive Order 13798, including, to the greatest extent practicable and to the extent permitted by law, the requirement to respect and protect the freedom of persons and organizations to engage in political and religious speech.~~
 - g.f. All applicable federal civil rights regulations, including statutory and national policy requirements (2 CFR section 200.300).
- xvi. If the Project relates to construction of a publicly owned treatment works, where the Recipient contracts for program management, construction management, feasibility studies, preliminary engineering, design, engineering, surveying, mapping, or architectural related services, the Recipient shall ensure that any such contract is negotiated in the same manner as a contract for architectural and engineering services is negotiated under chapter 11 of title 40, United States Code, or an equivalent State qualifications-based requirement as determined by the State Water Board.
- xvii. If the Project relates to construction of a publicly owned treatment works, the Recipient certifies that it has developed and is implementing a fiscal sustainability plan for the Project that includes an inventory of critical assets that are a part of the Project, an evaluation of the condition and performance of inventoried assets or asset groupings, a certification that the recipient has evaluated and will be implementing water and energy conservation efforts as part of the plan, and a plan for maintaining, repairing, and, as necessary, replacing the Project and a plan for funding such activities.
- ~~xviii. Executive Order No. 11246. The Recipient shall include in its contracts and subcontracts related to the Project the following provisions:~~
- ~~"During the performance of this contract, the contractor agrees as follows: "(a) The contractor will not discriminate against any employee or applicant for employment because of race, creed, color, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.~~
- ~~"(b) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, or national origin.~~

~~"(c) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.~~

~~"(d) The contractor will comply with all provisions of Executive Order No. 11246 of Sept. 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.~~

~~"(e) The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.~~

~~"(f) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of Sept 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.~~

~~"(g) The contractor will include the provisions of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of Sept. 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, That in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States."~~

- xix. ~~The Recipient agrees to comply with the requirements of USEPA's Program for Utilization of Small, Minority and Women's Business Enterprises.~~
- xviii. Procurement Prohibitions under Section 306 of the Clean Air Act and Section 508 of the Clean Water Act, including Executive Order 11738, Administration of the Clean Air Act and the Federal Water Pollution Control Act with Respect to Federal Contracts, Grants, or Loans; 42 USC § 7606; 33 USC § 1368. Except where the purpose of this Agreement is to remedy the cause of the violation, the Recipient may not procure goods, services, or materials from suppliers excluded under the federal System for Award Management: <http://www.sam.gov/> .
- xix. Uniform Relocation and Real Property Acquisition Policies Act, Pub. L. 91-646, as amended; 42 USC §§4601-4655. The Recipient must comply with the Act's implementing regulations at 49 CFR 24.101 through 24.105.
- xx. The Recipient agrees that if its network or information system is connected to USEPA networks to transfer data using systems other than the Environmental Information Exchange Network or USEPA's Central Data Exchange, it will ensure that any connections are secure. **For purposes**

of this subsection, a connection is defined as a dedicated persistent interface between a USEPA information technology system and an external information technology system for the purpose of transferring information. Transitory, user-controlled connections such as website browsing are excluded from this definition. If the Recipient's connections as defined above do not go through the Environmental Information Exchange Network or USEPA's Central Data Exchange, the Recipient agrees to contact the USEPA Project Officer and work with the designated Regional/Headquarters Information Security Officer to ensure that the connections meet USEPA security requirements, including entering into Interconnection Service Agreements as appropriate. This condition does not apply to manual entry of data by the Recipient into systems operated and used by USEPA's regulatory programs for the submission of reporting and/or compliance data.

- xxi. All geospatial data created pursuant to this Agreement that is submitted to the State Water Board for use by USEPA or that is submitted directly to USEPA must be consistent with Federal Geographic Data Committee endorsed standards. Information on these standards may be found at www.fgdc.gov.
- xxii. If the Recipient is a water system that serves 500 or fewer persons, the Recipient represents that it has considered publicly-owned wells as an alternative drinking water supply.
- xxiii. The Recipient represents that it is not a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and it is not a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.
- xxiv. The Recipient agrees to immediately notify the Project Manager in writing about any allegation of research misconduct involving research activities that are supported in whole or in part with USEPA funds under this Project, including fabrication, falsification, or plagiarism in proposing, performing, or reviewing research, or in reporting research results, or ordering, advising, or suggesting that subordinates engage in research misconduct.
- xxv. The Recipient agrees to comply with, and require all contractors and subcontractors to comply with, USEPA's Scientific Integrity Policy, available at <https://www.epa.gov/osa/policy-epa-scientific-integrity>, when conducting, supervising, and communicating science and when using or applying the results of science. For purposes of this condition scientific activities include, but are not limited to, computer modelling, economic analysis, field sampling, laboratory experimentation, demonstrating new technology, statistical analysis, and writing a review article on a scientific issue.

The Recipient shall not suppress, alter, or otherwise impede the timely release of scientific findings or conclusions; intimidate or coerce scientists to alter scientific data, findings, or professional opinions or exert non-scientific influence on scientific advisory boards; knowingly misrepresent, exaggerate, or downplay areas of scientific uncertainty; or otherwise violate the USEPA's Scientific Integrity Policy. The Recipient must refrain from acts of research misconduct, including publication or reporting, as described in USEPA's Policy and Procedures for Addressing Research Misconduct, Section 9.C, and must ensure scientific findings are generated and disseminated in a timely and transparent manner, including scientific research performed by contractors and subcontractors.

- xxvi. The Recipient agrees to comply with the Animal Welfare Act of 1966 (7 USC 2131-2156). Recipient also agrees to abide by the "U.S. Government Principles for the Utilization and Care of

Vertebrate Animals used in Testing, Research, and Training,” available at <http://grants.nih.gov/grants/olaw/references/phspol.htm#USGovPrinciples>.

xxx. The Recipient certifies that no Project Funds will be used on:

- a. ~~Video surveillance or t~~ Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities), **video surveillance or** telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
- b. Telecommunications or video surveillance services produced by such entities;
- c. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country;
- d. **Systems that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system;** or
- e. Other telecommunications or video surveillance services or equipment in violation of **2 CFR 200.216**.

D.17 EXECUTIVE ORDER N-6-22 — RUSSIAN SANCTIONS.

On March 4, 2022, Governor Gavin Newsom issued Executive Order N-6-22 (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” refers to sanctions imposed by the U.S. government in response to Russia’s actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate contracts with, and to refrain from entering any new contracts with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State Water Board determine Recipient is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this Agreement. The State Water Board shall provide Recipient advance written notice of such termination, allowing Recipient at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State Water Board.

The Recipient represents that the Recipient is not a target of economic sanctions imposed in response to Russia’s actions in Ukraine imposed by the United States government or the State of California. The Recipient is required to comply with the economic sanctions imposed in response to Russia’s actions in Ukraine, including with respect to, but not limited to, the federal executive orders identified in California Executive Order N-6-22, located at <https://www.gov.ca.gov/wp-content/uploads/2022/03/3.4.22-Russia-Ukraine-Executive-Order.pdf> and the sanctions identified on the United States Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). The Recipient is required to comply with all applicable reporting requirements regarding compliance with the economic sanctions, including, but not limited to, those reporting requirements set forth in California Executive Order N-6-22 for all Recipients with one or more agreements with the State of California with an aggregated value of Five Million Dollars (\$5,000,000) or more. Notwithstanding any other provision in this Agreement, failure to comply with the economic sanctions and all applicable reporting requirements may result in termination of this Agreement.

For Recipients with an aggregated agreement value of Five Million Dollars (\$5,000,000) or more with the State of California, reporting requirements include, but are not limited to, information related to steps taken in response to Russia’s actions in Ukraine, including but not limited to:

1. Desisting from making any new investments or engaging in financial transactions with Russian institutions or companies that are headquartered or have their principal place of business in Russia;
2. Not transferring technology to Russia or companies that are headquartered or have their principal place of business in Russia; and
3. Direct support to the government and people of Ukraine.



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: DAVID YEAGER, PUBLIC WORKS DIRECTOR

DATE: JUNE 1, 2026

SUBJECT: RANNEY COLLECTOR GENERATOR AND PARTICLE METER REPAIRS

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Approve and adopt Resolution No. 2026-45, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY

BACKGROUND

Ranney Collector Generator

The City's current water system was originally developed in 1958. The Ranney Collector removes water from the Smith River aquifer and is currently the sole source of potable water to the City of Crescent City.

The collector system uses below river intake pipes connected to three vertical turbine pumps that pump water into the City's water to supply water for over 4,400 households and commercial enterprises and ensures adequate supply and pressure for fire suppression throughout the community. The City system has a back-up supply of water in primarily two water tanks (Washington and Amador) with a combined capacity of roughly 5 million gallons of water. This storage capacity is considered a 3-day supply of water under normal demands.

In the event of a power outage, the Ranney Collector has an Onan 400 kW generator located in the control building across the street from the Ranney Collector. Based on the serial number of the generator, the manufacture date was October 1982 making it 44 years old. When this generator goes down, the City connects the largest portable

generator it owns. This portable generator can only supply enough power to keep one of the turbine pumps going. With a single pump, the City will temporarily have enough pressure and flow to meet water demand and fire flows, utilizing this pump and stored water from the Amador and Washington water tanks. The use of only a single pump at the Ranney collector will not keep up with demand at peak times, so the capacity of the stored water in the two tanks will become depleted. The single pump will also not produce enough volume of water for the system to be replenished overnight. In a sustained power outage if the main generator was out of service and the Ranney collector was relying on the backup generator, depending on usage and volunteer conservation efforts, the City would eventually become vulnerable to emergency water demands.

On September 15, 2025, the Ranney Collector experienced a power outage during which the generator failed to maintain regulated speed. The portable generator was brought in to supply power for the duration of the power outage. The repair of the main generator was just over \$16,000. Once repaired, the main generator produces enough power to run all three turbine pumps at the Ranney Collector.

Particle Readers

The City follows a water quality testing protocol to ensure the provided drinking water is safe for our community of customers. One of the State's testing guidelines requires the use of two particle readers to provide a count of small particles in the water system to analyze the effectiveness of the filtration of the Ranney Collector.

ITEM ANALYSIS

Ranney Collector Generator

The City has annual maintenance performed on all of its generators, temporary and fixed. During the most recent maintenance, the Ranney Collector generator was again found to be inoperable. A portable generator was installed in case of a power outage. This reduction in generator capacity qualifies as an emergency repair, so staff had the oil coolant system diagnosed, which required the replacement of adjoining hoses and hardware which had reached end of life just to access the oil cooling system. The diagnosis was a failure in the oil cooler itself, allowing oil into the water, and water into the oil. After the initial diagnosis, Cummins Sales and Service has provided an estimate for replacement parts and labor to complete the oil cooler repair.

Particle Readers

The City has two existing particle readers in the Ranney Collector tower. One of the particle readers has become antiquated and can no longer communicate with the updated SCADA software the City is utilizing. The second particle reader recently stopped working. The need for two particle readers is for the first to test the "raw" river water to establish a particle baseline while the second reader continually analyzes the water being supplied through the collector piping below the riverbed. City staff confirmed with the State Water Board the requirement to have two active particle readers. Staff can install

the new readers. As these are entirely new models, the supplier will need to visit the site to perform the initial startup and calibration. The City would also need to pay our SCADA vendor, TSI, to incorporate these two new particle readers into our SCADA system so the particle analysis data can be continually monitored.

FISCAL ANALYSIS

Fiscal Year 2025-26 included a budget of \$11,500 for water system generator annual maintenance. This budget is intended to cover servicing, testing and maintenance of all the City’s generators supporting the City’s water supply distribution system.

Staff is requesting a budget adjustment to repair both the generator’s oil cooler and the installation of two new particle readers. Without this budget amendment, there would be insufficient funds to cover these unexpected repairs and still provide the other services and goals approved by the Council in the Water Fund budget.

Budget Adjustment Detail

Timeline	Unit	Cost	Comment
April 2026	Ranney 4kW Generator	\$8,960	Initial diagnosis and repair of adjoining parts for oil in water coolant system.
May 2026 Estimate	Ranney 4kW Generator	\$20,460	Replacement parts and labor for repair of oil cooler unit.
May 2026 Quote	Ranney Particle Reader	\$19,140	Purchase of two particle readers and onsite start-up. Install labor by staff.
June 2026	Ranney Particle Reader	\$3,000	SCADA update and programming by TSI.
Contingency	Generator & Particle reader	\$5,100	Contingency @ 10%
Total		\$56,660	

As the existing generator has been identified as a 44-year-old generator, replacement should be considered as a future capital improvement project. For future budgeting using current pricing, the cost of a new replacement generator is estimated to be between \$225,000 and \$250,000. Additional costs for the installation would include hiring an electrical contractor, hiring a crane to set the new generator inside the building, as well as removing and reconstructing the roof after installation. Staff estimate a replacement budget of \$325,000 for a new interior 4kW generator.

STRATEGIC PLAN ASSESSMENT

GOAL 1: Support quality services, community safety, and health to enhance the quality of life and experience of our residents and visitors.

- D. Provide and maintain an efficient, adequate infrastructure to provide for both current and future community needs

ATTACHMENTS

1. Draft Resolution No. 2026-45 (budget amendment)

RESOLUTION NO. 2026-45

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AMENDING
THE FISCAL YEAR 2025-26 BUDGET OF THE CITY OF CRESCENT CITY**

WHEREAS, the budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026, as submitted by the City Manager, has been reviewed by the City Council and a duly-noticed public hearing held thereon the 16th day of June 2025; and

WHEREAS, the City Council adopted said budget by way of Resolution No. 2025-24 and has the authority to amend said budget from time to time; and

WHEREAS, the City’s Ranney collector is the sole source of water supply for the City of Crescent City and is currently operating without its primary generator to supply power as necessary to all three of its supply pumps; and

WHEREAS, the City’s Ranney collector is required to operate with two particle readers to remain in compliance with State regulations for the supply of safe drinking water, and both particle readers are not working correctly or communicating through our SCADA monitoring system; and

WHEREAS, further repair of the generator and replacement of the particle readers was not expected and therefore not in the current budget, requiring an increase in the Water Fund budget to perform the other Council approved Water Fund obligations; and

WHEREAS, funding of this important and necessary repair requires appropriation of funds necessitating City Council approval; and

WHEREAS, fulfillment of these priorities requires an amendment to the operating budget.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CRESCENT CITY AS FOLLOWS:

1. That the Fiscal Year 2025-26 City of Crescent City Annual Budget is hereby amended and appropriated in the amounts identified below:

	Revenue Increase (Decrease)	Expenditure Increase (Decrease)
Water Fund	\$0	\$56,660

APPROVED and ADOPTED and made effective the same day at a regular meeting of the City Council of the City of Crescent City held on the 1st day of June 2026 by the following polled vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Isaiah Wright, Mayor

ATTEST:

Robin Altman, City Clerk



CITY COUNCIL AGENDA REPORT

TO: MAYOR WRIGHT AND MEMBERS OF THE CITY COUNCIL

FROM: ERIC WIER, CITY MANAGER

BY: ROBIN ALTMAN, CITY CLERK/ADMINISTRATIVE ANALYST

DATE: JUNE 1, 2026

SUBJECT: AD HOC COMMITTEE APPOINTMENTS

RECOMMENDATION

- Hear staff report
- Technical questions from the Council
- Receive public comment
- Further Council discussion
- Mayor to appoint and Council to confirm the appointment of two Council Members to each of the following ad hoc committees: the Lighthouse Cove RV Park ad hoc committee, the Fred Endert Municipal Pool ad hoc committee, Planning Fees ad hoc committee, and Beachfront Park ad hoc committee

BACKGROUND

The City is preparing to make updates to the Master Fee Schedule. As part of that update, staff recommend reviewing current fees and adding new fees for new facilities. Council input will be helpful in that process. When establishing committees, the process is for the Mayor to appoint and the Council to confirm those appointments.

ANALYSIS

Staff recommend the creation of the following ad hoc committees:

- Lighthouse Cove RV Park: recommend rental fees (incl. new cabins / apartment)
- Fred Endert Municipal Pool: recommend facility use and rental fees
- Planning Fees: recommendation on fees for planning department (permits, etc.)
- Beachfront Park: recommendation on facility use fees at park

These ad hoc committees will make recommendations on appropriate fees, which will be brought back to the Council in the revised master fee schedule.

ATTACHMENTS - None